

Redcar Town Board

Tuesday 14th January 2020

17.30pm

Rooms 2 & 3, Redcar Leisure and Community Heart
Meeting 1

Agenda

	Time	Item	Lead
1	17.30	Welcome, apologies and introductions	John Sampson
2	17.40	Appointment of Chair and Vice Chair	John Sampson
2	17.50	Summary of Town Deal	Angela Brockbank
4	18.10	Board Structure and Workstreams <ul style="list-style-type: none">• Roles and Responsibilities• Governance Arrangements• Frequency of Meetings	Sarah Robson
5	18.30	Recap on current Redcar Projects and previous data gathering events	Mark Hopgood
6	18.40	Redcar Investment Plan <ul style="list-style-type: none">• Procurement/Delivery• Programme	Angela Brockbank
7	18.50	Next Steps	Angela Brockbank
8	18.55	Any Other Business	Chair

REDCAR TOWN DEAL BOARD

14 January 2020

MINUTES

Present:

- Wayne Davies, Cabinet Member for Economic Development, Redcar & Cleveland Borough Council
- Rosie du Rose, Beyond Housing,
- Jason Faulkner, Redcar and Cleveland College
- Alison Fellows, Tees Valley Combined Authority
- Stella Hall, Festival of Thrift
- Malcolm Horne, Alpek Polyesters
- Mary Lanigan, Leader, Redcar & Cleveland Borough Council
- Mike Milen, Redcar and Cleveland Voluntary Development Agency
- Sarah Robson, Corporate Director for Growth, Enterprise and Environment, Redcar & Cleveland Borough Council
- John Rochford, Arriva North East
- John Sampson, Managing Director, Redcar & Cleveland Borough Council
- Steve Turner, Office of Jacob Young, MP for Redcar
- Darren Winter, Redcar and Cleveland Business Network

Also in attendance:

- Angela Brockbank, Redcar & Cleveland Borough Council
- Mark Hopgood, Redcar & Cleveland Borough Council
- Isabel Nicholls, Redcar & Cleveland Borough Council

1	Welcome, apologies and introductions	
	JS welcomed the Board Members to the meeting and introductions were made. Apologies for absence were received on behalf of: <ul style="list-style-type: none">• Chris McDonald, Materials Processing Institute• Steve Scott, Alpek Polyesters• Jacob Young, MP for Redcar	
2	Appointment of Chair and Vice Chair	
	It was noted that guidance from MHCLG strongly encouraged the appointment of a chair from the private sector. D Winter and R du Rose were proposed and unanimously agreed as Chair and Vice Chair respectively.	
3	Summary of Town Deals	
	AB presented an overview of the Town Deal programme and outlined the timeline for agreeing a Town Deal with the government. The information was noted by the Board.	
4	Board Structure and Work Streams	

SR thanked those present for agreeing to join the board and attending the inaugural meeting. She presented information regarding the Board's membership, structure, and roles and responsibilities.

It was noted that the board had been established with a view to fulfilling MHCLG's published guidance whilst ensuring the board would function efficiently and effectively. Elected Members from Redcar wards would be invited to sit on a consultative group. To address more detailed issues and undertake focused engagement and consultation, series of work streams were also proposed and it was agreed they would be led as follows:

- Business Investment – MHol
- Community and Voluntary Sector – MM
- Culture, Tourism and Leisure – SH
- Place – RdR
- Transport and Connectivity – JR
- Employment and Skills – JF

SR explained that the Board's work, and that of its work streams would be supported extensively by the Council's Programme Team and additional consultant support where required. Support from MHCLG was also anticipated, although a named contact had not yet been established. The boundary which had been suggested by MHCLG for the Board's work was also noted, and explained that there was scope to change this if it was not felt to be appropriate.

In response to a query, it was noted that consultation specific to the Town Deal had not begun, but it was understood that MHCLG were keen to raise awareness via social media and other channels.

Discussion ensued and the following points were raised:

- It was considered important to understand what was important for Redcar's future, including skills, transport connectivity and digital connectivity. Redcar's potential as a destination for tourist and shoppers was noted, as well as its connectivity to other places within the Borough. It was agreed that a future meeting would include a visioning session would be arranged to capture stakeholder's priorities and focus future work.
- The town's relationship with the industrial sites, including South Tees Development Corporation land and Wilton International needed to be understood and built on. It was considered inappropriate to spend Towns Deal funds on these sites, but it was acknowledged that this was where many jobs would be located with potential requirements for future investment in skills and connectivity within the town.
- Understanding the community's aspirations for their town, and encouraging local people to value it were felt to be central to the project. Young people's aspirations to pursue futures in the area were also considered important.

	<ul style="list-style-type: none"> • A successful town centre would be a prosperous place where people work and engage actively in their leisure time • As well as funding new provision, it would be important to reflect on previous interventions to ensure the value they added to the town was being maximised. In addition, consideration should be given to maximising the reach of the Towns Deal Fund by ensuring it was used effectively alongside other funding opportunities, including leveraging other investment. 	
5	Recap on current Redcar Projects and previous data gathering events	
	<p>MHop gave an update on recent regeneration work undertaken in Redcar, including sea front improvements and the Redcar and Cleveland Leisure and Community Heart. He also gave an overview of current projects including bringing Redcar Central Train Station's buildings back into use, Kirkleatham Walled Garden, Coatham Regeneration, the redevelopment of the Regent Cinema, public realm works and the Council's High Street Support Grant Scheme.</p> <p>AB presented information on ongoing interventions in skills and employment, including the Council's emerging skills strategy and employability initiatives such as the Grangetown and East Cleveland Training and Employment Hubs.</p> <p>AB concluded with an overview of the previous consultations which had been undertaken with Redcar's community and explained how they had been incorporated in to the Redcar Town Centre Master Plan. Copies of the Masterplan were distributed at the meeting.</p>	
6	Redcar Investment Plan	
	AB explained the time line for developing the Town Deal and explained the role of the Town Investment Plan which the Board would oversee. The existing knowledge and the Programme Team's experience of similar projects was noted.	
7	Next Steps	
	<p>The following next steps were agreed:</p> <ul style="list-style-type: none"> • A tour of the town would be arranged to enable Board Members to gain a detailed understanding of the town's geography, connectivity and ongoing development • A workshop would be arranged to establish a working vision and priorities for the Board and its work streams • Terms of Reference would be drawn up for the Board and each work stream to be confirmed at the next meeting • AB would liaise with ST to secure Jacob Young MP's availability and arrange a future Board Meeting • RCBC would liaise with MHCLG to define a boundary which enables investment which maintained Redcar and its town centre as a focus whilst enabling links with strategic employment sites out with the town to be invested in. 	<p>RCBC</p> <p>RCBC</p> <p>RCBC</p> <p>AB</p>

Redcar Town Deal

Board Meeting

Friday 3rd July 2020, 10am – 12pm

Venue: Via Teams

AGENDA

- | | | |
|----|--|------|
| 1. | Welcome and Introductions | All |
| 2. | Apologies | All |
| 3. | Declarations of Interest | All |
| 4. | Previous Minutes – 10 mins | All |
| 5. | Update on the Town Deal Programme – 10 mins <ul style="list-style-type: none">• Further Guidance from MHCLG<ul style="list-style-type: none">• Revised Timescales for TIP• Town Coordinator• High Street Task Force• Town Deal Board Responsibilities / Governance Requirements• Terms of Reference | RCBC |
| 6. | Town Investment Plan Process – 10 mins <ul style="list-style-type: none">• Key Stages• Proposed Timescales• Board Updates• Workstream Engagement | L |
| 7. | Establishing the Town Deal Vision – 85 mins <ul style="list-style-type: none">• Introduction / purpose of Visioning Exercise• Initial Discussion on Vision• Overview of Results from Visioning Questionnaire• Discussion on Key Themes• Summarise Outcome of Discussions• Next steps | L |
| 8. | Any Other Business – 5 mins | All |
| 9. | Date & Time of Next Meeting <ul style="list-style-type: none">• 7 August 2020, 10am -12pm | All |

Redcar Town Deal Board

HELD AT:	Via Teams	
TIME & DATE:	3 July 2020, 10am	
PRESENT:	Wayne Davies, Cabinet Member for Economic Development, Redcar & Cleveland Borough Council	(WD)
	Rosie du Rose, Beyond Housing	(RdR)
	Alison Fellows, Tees Valley Combined Authority	(AF)
	Stella Hall, Festival of Thrift	(SH)
	Malcolm Horne, Alpek Polyesters	(MH)
	Mike Milen, Redcar and Cleveland Voluntary Development Agency	(MM)
	John Rochford, Arriva North East	(JR)
	Darren Winter, Redcar and Cleveland Business Network	(DW)
	Chris McDonald, Materials Processing Institute	(CM)
	Jacob Young, MP for Redcar	(JY)
IN ATTENDANCE:	Andrew Carter, Redcar & Cleveland Borough Council	(AC)
	Angela Brockbank, Redcar & Cleveland Borough Council	(AB)
	Mark Hopgood, Redcar & Cleveland Borough Council	(MH)
	Isabel Nicholls, Redcar & Cleveland Borough Council	(IN)
	Jonathan Wallace, Lichfields	(JW)
	Ross Lillico, Lichfields	(RL)
	Daniel Gregg, Lichfields	(DG)
	Cathy Russell, Ryder	(CR)
	Soo Darcy, Ryder	(SD)
	Pete Johnson, Identity Consult	(PJ)
	Adam Suleiman, MHCLG	(AC)
APOLOGIES:	Mary Lanigan, Leader, Redcar & Cleveland Borough Council	(ML)
	Jason Faulkner, Redcar and Cleveland College	(JF)
	John Sampson, Managing Director, Redcar & Cleveland Borough Council	(JS)

		ACTIONS
1	<u>WELCOME AND INTRODUCTIONS</u>	
1.1	DW welcomed everyone to the meeting and introductions took place.	
2	<u>APOLOGIES</u>	
2.1	Apologies for absence were received as above.	
3	<u>DECLARATIONS OF INTEREST</u>	
3.1	To be picked up under item 5 of the agenda.	
4	<u>PREVIOUS MINUTES</u>	
4.1	The minutes of the previous meeting were accepted as a true and accurate record of the meeting.	
5	<u>UPDATE ON THE TOWN DEAL PROGRAMME</u>	
5.1	AB confirmed that a consultant team has been appointed to develop the Town Investment Plan and Masterplan for Redcar. This team would led by Lichfields and Ryder.	
5.2	New guidance had recently been issued by MHCLG on the Town Deal which highlighted the importance of growth, prosperity and sustainability in Town Investment Plans. The guidance also noted that the Investment Plan should address issues caused by COVID19. The Council have produced a Growth Action Recovery Plan which AB would share with the Board. It had been confirmed that the Town Deal funds were 90% capital but there would be some revenue to help support initiatives. AB noted it was important to highlight what other investment is being levered in alongside any Town Deal funds.	AB
5.3	The Board was asked to approve that Town Investment Plan will be submitted in January 2021. This would allow sufficient time for consultation and stakeholder engagement as part of the development of the Plan. This was the last of the three cohorts, but would not impact on the availability of funds. There was an opportunity to re-submit a bid following Government feedback if required. It was noted that there was only one opportunity to re-submit regardless of which cohort the bid was submitted as part of so there was no advantage in submitting earlier. RL confirmed this was the case. The proposal to submit in January 2021 was agreed by the Board.	
5.4	Following the agreement of the TIP, Heads of Terms would need to be agreed with government. Business cases would then be required for each of the agreed projects to allow funds to be drawn down.	
5.5	The Government had appointed Arup to provide support to Town Deal bids and a Town Deal Coordinator has been allocated for Redcar. There is also a Government Task Force who will provide support.	

5.6	AB noted that footfall counters are being procured to enable a baseline for footfall in the town centre to be set and monitoring following investment.	
5.7	AB highlighted the responsibilities of the Board in the latest Town Deal guidance.	
5.8	The minutes of the Town Deal Board would be added to the Town Deal website, along with pen profiles of the Board.	AB
5.9	Declarations of Interest forms and registers were currently being developed and would be issued following the Board meeting.	AB
5.10	AB highlighted the Terms of Reference for the Board and that the focus was the betterment of Redcar. All Board members were asked to sign up to a Code of Conduct.	
5.11	The Terms of Reference included the Town Deal boundary which had been revised following discussions with the Government. This incorporated the STDC site and Kirkleatham to allow the growth in these areas to be included in the Town Deal outcomes. However, the target area for intervention would be around the High Street and town center. The Terms of Reference, including the Code of Conduct and revised boundary was agreed by the Board.	
6	<u>TOWN INVESTMENT PLAN PROCESS</u>	
6.1	JW introduced the consultant team that has been commissioned to deliver the Town Investment Plan and Masterplan. JW set out the key requirements for the Town Investment Plan which to be submitted to Government to secure the Town Deal funding. This had to set out the investment priorities to drive economic growth which in turn must be based on a vision for Redcar set by the Board and other key stakeholders.	
6.2	JW noted that the interventions set out in the Town Investment Plan would focus on urban regeneration, skills and enterprise, and infrastructure and connectivity. It would also set out how the Town Investment Plan responds to issues created by COVID 19.	
6.3	JW set out the seven stages of the Town Investment Plan process, many of which overlap, as follows: <ul style="list-style-type: none"> • Stage 1 – Baseline Analysis • Stage 2 – Develop a Vision for Redcar • Stage 3 – Masterplan Development • Stage 4 – Economic Impact • Stage 5 – Cost Analysis • Stage 6 – Consultation and Final Masterplan • Stage 7 – Town Investment Plan 	
6.4	A session was being arranged with local Members and key stakeholders to develop the vision and a consultation with the general public on this will follow. The latter would use a website due to current COVID19 related restrictions.	

6.5	It was confirmed that Board members could attend the briefings with Members and stakeholders. DW also asked for feedback from these sessions to be shared.	IN
6.6	JW talked through the proposed timescales for the Town Investment Plan with a draft Investment Plan to be issued in November 2020	
6.7	MH queried if consultation via a website would be acceptable to the Government. JW explained that ideally a physical event would be held but this is not possible at present and the Government acknowledge this. AB noted that there had been a similar exercise in Loftus recently which was very successful. AB noted a physical event would be looked at later in the process if this is possible by then.	
6.8	JW set out the timescales for workstream engagement which included a design sprint for the Board. DW noted that this event was not in the Board diaries and requested these dates be issued to Board.	IN
7	<u>ESTABLISHING THE TOWN DEAL VISION</u>	
7.1	SD introduced the visioning exercise for the Board which built on the questionnaire that the Board had previously completed. The feedback would be shared with the Board and workstreams to allow this to inform the Town Investment Plan.	
7.2	Each of the Board members offered their view on what they considered would be a successful outcome for the Town Deal. SD talked through some of the headlines from the visioning questionnaire	
7.3	Key themes, potential challenges, people objectives, place objectives and connectivity objectives were discussed and prioritised. It was agreed to hold a further session to complete the prioritisation element of the workshop.	
8	<u>ANY OTHER BUSINESS</u>	
8.1	AB noted that the Council has received a letter from the Government offering an additional £750,000 of funding for a project which has to be delivered by end of March 2021. This is capital funding and the proposal must be submitted to the Government by 14 th August 2020.	AB
9	<u>DATE AND TIME OF NEXT MEETING</u>	
9.1	The next Board meeting would take place on 7 th August 2020 at 10am.	

Town Deal

Board Meeting

Friday 10th July 2020, 0930am – 1100am

Venue: Via Teams

AGENDA

1. **Welcome**
2. **Apologies** All
3. **Declarations of Interest** All
4. **Previous Minutes – 5 mins** All
5. **Accelerated Funding 15 minutes** RCBC
6. **Establishing the Town Deal Vision – 60 mins** L
 - Discussion on Key Themes
 - Summarise Outcome of Discussions
 - Next steps
7. **Any Other Business – 5 mins** All
8. **Date & Time of Next Meeting** All

Attendees

Board Members

Darren Winter – Chair, Redcar and Cleveland Business Network

Rosemary du Rose – Vice Chair, Chief Executive, Beyond Housing

Cllr Wayne Davies, Cabinet Member for Economic Development, Redcar and Cleveland Borough Council

Jason Faulkner, Principal, Redcar and Cleveland College

Alison Fellows, Commercial & Delivery Director, Tees Valley Combined Authority

Stella Hall, Director, Festival of Thrift

Malcolm Horne, Manufacturing Director, Alpeck Polyester UK

Cllr Mary Lanigan, Leader, Redcar and Cleveland Borough Council

Chris McDonald, Chief Executive, Materials Processing Institute

Mike Milen, Chief Executive, Redcar and Cleveland Voluntary Development Agency

John Rochford, Operations Manager, Arriva North East

John Sampson, Managing Director, Redcar and Cleveland Borough Council

Jacob Young, MP for Redcar

Support

RCBC

Andrew Carter, Assistant Director for Economic Growth

Angela Brockbank, Head of Place Development and Investment

Mark Hopgood, Senior Place Development and Investment Project Lead

Isabel Nicholls, Research and Policy Officer

MHCLG

Adrian Coates

Adam Suleiman

Lichfields

Daniel Gregg

Ross Lillico

Jonathan Wallace

Ryder Architecture

Mark Clasper

Soo Darcy

Cathy Russell

Redcar Town Deal Board Minutes

HELD AT:	Via Teams	
TIME & DATE:	10 July 2020, 09:30am	
PRESENT:	Wayne Davies, Cabinet Member for Economic Development, Redcar & Cleveland Borough Council	(WD)
	Rosie du Rose, Beyond Housing	(RdR)
	Jason Faulkner, Redcar and Cleveland College	(JF)
	Stella Hall, Festival of Thrift	(SH)
	Malcolm Horne, Alpek Polyesters UK	(MHor)
	Mary Lanigan, Leader, Redcar & Cleveland Borough Council	(MM)
	Chris McDonald, Materials Processing Institute	(JR)
	Mike Milen, Redcar and Cleveland Voluntary Development Agency	(DW)
	John Rochford, Arriva North East	(CM)
	Darren Winter, Redcar and Cleveland Business Network (Chair)	(JY)
	Jacob Young, MP for Redcar	(ML)
IN ATTENDANCE:	Andrew Carter, Redcar & Cleveland Borough Council	(AC)
	Angela Brockbank, Redcar & Cleveland Borough Council	(AB)
	Mark Hopgood, Redcar & Cleveland Borough Council	(MH)
	Isabel Nicholls, Redcar & Cleveland Borough Council	(IN)
	Jonathan Wallace, Lichfields	(JW)
	Ross Lillico, Lichfields	(RL)
	Daniel Gregg, Lichfields	(DG)
	Cathy Russell, Ryder	(CR)
	Soo Darcy, Ryder	(SD)
	Pete Johnson, Identity Consult	(PJ)
APOLOGIES:		
	Alison Fellows, Tees Valley Combined Authority	(AF)
	John Sampson, Managing Director, Redcar & Cleveland Borough Council	(JS)

		ACTIONS
1	<u>WELCOME AND INTRODUCTIONS</u>	
1.1	DW welcomed everyone to the meeting and introductions were made.	
2	<u>APOLOGIES</u>	
2.1	Apologies for absence were received as above.	
3	<u>DECLARATIONS OF INTEREST</u>	
3.1	AB informed the meeting that Declarations of Interest procedures were being established with assistance from MHCLG representatives. Members of the Board were asked to email Declarations of Interest to AB in the interim.	ALL
4	<u>PREVIOUS MINUTES</u>	
4.1	The minutes of the previous meeting were accepted as a true and accurate record of the meeting.	
5	<u>ACCELERATED FUNDING</u>	
5.1	AB reminded the Board that the Council has received a letter from the Government offering an additional £750,000 of funding for a project to be delivered by end of March 2021. This is capital funding and the proposal had to be submitted to the Government by 14 th August 2020. The letter had been circulated to Board Members.	
5.2	AB presented a range of options to members and emphasised that deliverability would be a determining factor in selecting a project, given the timescales specified by government. Projects which had been considered against the government's criteria included <ul style="list-style-type: none"> • Tourism infrastructure at Coatham to expediate delivery of the Coatham site (demolition and site clearance) • Establishing 'Larger Works Grant' for key town center properties in private ownership to complement the existing High Street Support Scheme • Acquisition of Town Centre buildings to facilitate redevelopment or reuse • Station Road Public Realm works <p>AB set out the factors relating to each project, including deliverability, risk and relationship to long term plans for the town. It was confirmed that the fund could be used to contribute to other ongoing projects being considered by partners, however ensuring deliverability would be a key consideration.</p>	

5.3	<p>Discussion ensued and the following points were raised:</p> <ul style="list-style-type: none"> • Adherence to government guidance and deliverability within the stated timescales were important considerations in selecting a project to benefit from the funding • The deliverability of the wider masterplan in the medium and long term remained an important consideration, meaning that the Larger Works Grant, the acquisition of Town Centre properties and public realm work on Station Road presented additional risk • Acquiring High Street buildings would demonstrate a symbolic commitment to the future of the town, however it was necessary to ensure there were sustainable plans for any properties acquired • It was considered important that the Council and partners were committed to the full and timely delivery of any scheme begun using the accelerated funding • Demolition and site clearance at Coatham would have an immediate positive impact and would demonstrate the Town Deal's potential benefits for Redcar. Hoardings on the site could be used to communicate the potential of the Town Deal and the Board's intentions. However, it was also important to ensure that using the accelerated funding for this scheme offered additional benefits beyond those already committed on the site. 	
5.4	<p>In response to queries, AB outlined the plans to develop a hotel and other leisure uses on the Coatham site. It was confirmed that funding would expediate work at Coatham and enable additional work to be undertaken at a later stage in the programme. It was noted that the strategic justification for the Coatham site was well established, and significant public consultation had already taken place.</p>	
5.5	<p>It was agreed that the Council would confirm the programme for the development of the Coatham site, the status of ongoing negotiations with potential operators and the risk mitigation in place. This would be distributed to the Board following the meeting for further comment prior to the details of the project being sent to MHCLG for consideration.</p>	RCBC
6	<p><u>ESTABLISHING THE TOWN DEAL VISION</u></p>	
6.1	<p>SD introduced the visioning exercise for the Board and gave an overview of the work undertaken at the previous meeting to establish the Board's vision and objectives for the Town Deal.</p>	
6.2	<p>Each of the Board members offered their view on what they considered would be priorities for the Towns Fund to deliver for the Town Deal in relation to place, people and connectivity themes.</p>	
6.3	<p>Key themes, potential challenges, people priorities, place priorities and connectivity priorities were explored and discussed.</p>	
6.4	<p>It was noted that the work undertaken in relation to the vision would be summarised and presented to the Board at the following meeting for discussion and approval.</p>	
7	<p><u>ANY OTHER BUSINESS</u></p>	

7.1	No other business was raised.	
8	<u>DATE AND TIME OF NEXT MEETING</u>	
8.1	The next Board meeting would take place on 25 th August 2020 at 10am.	

Town Deal

Board Meeting

Tuesday 25 August 2020, 1000am –1200pm

Venue: Via Teams

AGENDA

1. Welcome
2. Apologies for Absence
3. Declarations of Interest All
4. Previous Minutes – 5 minutes All
5. Project Update - 15 minutes RCBC
6. Summary of Baseline Analysis – 25 minutes Lichfields/Ryder
7. Summary of Consultation Outcomes – 10 minutes Ryder
8. Outcome of Design Sprints – 15 minutes Ryder
9. Confirming the Town Deal Vision (attached) – 30 minutes Lichfields
10. Next Steps – 5 minutes Lichfields/Ryder
11. Any Other Business – 5 mins All
12. Date & Time of Next Meeting All

Circulation

Board Members

Darren Winter – Chair, Redcar and Cleveland Business Network

Rosemary du Rose – Vice Chair, Chief Executive, Beyond Housing

Cllr Wayne Davies, Cabinet Member for Economic Development, Redcar and Cleveland Borough Council

Jason Faulkner, Principal, Redcar and Cleveland College

Alison Fellows, Commercial & Delivery Director, Tees Valley Combined Authority

Stella Hall, Director, Festival of Thrift

Malcolm Horne, Manufacturing Director, Alpeck Polyester UK

Cllr Mary Lanigan, Leader, Redcar and Cleveland Borough Council

Chris McDonald, Chief Executive, Materials Processing Institute

Mike Milen, Chief Executive, Redcar and Cleveland Voluntary Development Agency

John Rochford, Operations Manager, Arriva North East

John Sampson, Managing Director, Redcar and Cleveland Borough Council

Jacob Young, MP for Redcar

Support

RCBC

Andrew Carter, Assistant Director for Economic Growth

Angela Brockbank, Head of Place Development and Investment

Mark Hopgood, Senior Place Development and Investment Project Lead

Isabel Nicholls, Research and Policy Officer

MHCLG

Adrian Coates

Adam Suleiman

Lichfields

Daniel Gregg

Ross Lillico

Jonathan Wallace

Ryder Architecture

Mark Clasper

Soo Darcy

Cathy Russell

Redcar Town Deal Board

HELD AT:	Via Teams	
TIME & DATE:	25 August 2020, 10:00am	
PRESENT:	Rosie du Rose, Beyond Housing	(RdR)
	Jason Faulkner, Redcar and Cleveland College	(JF)
	Mike Milen, Redcar and Cleveland Voluntary Development Agency	(MM)
	Darren Winter, Redcar and Cleveland Business Network (Chair)	(DW)
	Jacob Young, MP for Redcar	(JY)
	Mary Lanigan, Leader, Redcar & Cleveland Borough Council	(ML)
:	John Sampson, Managing Director, Redcar & Cleveland Borough Council	(JS)
	Alison Fellows, Tees Valley Combined Authority	(AF)
	Stella Hall, Festival of Thrift	(SH)
IN ATTENDANCE	Angela Brockbank, Redcar & Cleveland Borough Council	(AB)
	Mark Hopgood, Redcar & Cleveland Borough Council	(MH)
	Isabel Nicholls, Redcar & Cleveland Borough Council	(IN)
	Jonathan Wallace, Lichfields	(JW)
	Ross Lillico, Lichfields	(RL)
	Daniel Gregg, Lichfields	(DG)
	Cathy Russell, Ryder	(CR)
	Soo Darcy, Ryder	(SD)
	Pete Johnson, Identity Consult	(PJ)
APOLOGIES:	John Rochford, Arriva North East	(JF)
	Malcolm Horne, Alpek Polyesters	(MH)
	Wayne Davies, Cabinet Member for Economic Development, Redcar & Cleveland Borough Council	(WD)
	Chris McDonald, Materials Processing Institute	(CM)

		ACTIONS
1	<u>WELCOME AND INTRODUCTIONS</u>	
1.1	DW welcomed everyone to the meeting and introductions were made.	
2	<u>APOLOGIES</u>	
2.1	Apologies for absence were received as above.	
3	<u>DECLARATIONS OF INTEREST</u>	
3.1	AB requested everyone forward the circulated Declaration of Interest Forms to her or IN.	ALL
4	<u>PREVIOUS MINUTES</u>	
4.1	The minutes of the previous meeting were accepted as a true and accurate record of the meeting.	
5	<u>PROJECTS UPDATE</u>	
5.1	AB gave an overview of the progress to date around Cotham and the Regent Cinema. Discussions were still ongoing with Arch Co around the Central Station project. Kirkleatham was progressing now after the Covid shut down, with an operator expected to be appointed in the spring.	
6	<u>SUMMARY OF BASELINE ANALYSIS</u>	
6.1	JW led an overview presentation on current challenges and opportunities for Redcar.	
6.2	<p>A discussion ensued and the following points were raised</p> <ul style="list-style-type: none"> • Private investment is not coming forward without public center involvement. • The larger industrial areas are not close enough to the town centre to increase footfall to local businesses. • There are connectivity issues, the railway line cuts the town in half. • Redcar is more of an industrial area so the impact of Covid has not been as significant as other areas. • Central Government are committed to the area including a free port following Brexit. • Tees Works contractor numbers are increasing which could improve over night accommodation. • Employment and skills going forward, we need to try to persuade employers to recruit locally. Looking to improve high level jobs. • Opportunities looking to harness community spirit and local groups needed to be investigated. 	

	<ul style="list-style-type: none"> • Increase engagement with groups, some looking for new spaces which they could use some of the facilities in the town centre. • There was potential to look at options for a range of ideas including surf schools, sport and mental health, and possibly a youth theater. • Connectivity was identified as a key challenge - Redcar was well connected to the national network but not locally. Rail network causes an issue around the level crossings which causes an issue. Proposals for the station will improve the appearance on arrival in town. Car parking capacity not currently an issue. Pedestrian and cycle links could be a significant asset to the town. • Overnight tourism is short, and accommodation is weak, standards are fairly low around 3 stars. Looking at targeting a younger section around sport activities 	
7	<u>SUMMARY OF CONSULTATION OUTCOMES</u>	
7.1	CG gave an overview of the feedback received for the consultations, looking at the key areas including place, people and connections.	
8	<u>OUTCOME OF DESIGN SPRINTS</u>	
8.1	CR gave an overview on the design sprint and how we can take this forward. IN would circulate the notes from the Design Sprint session.	IN
9	<u>CONFIRMING THE TOWN DEAL VISION</u>	
9.1	JW gave an overview of the draft vision statement. Board members felt that the statement could be about any town anywhere and that it needed to be clearer. It needed to be clearly defined and include the pride in the Town's history.	
9.2	It was agreed that a task and finish group would be established to confirm the vision and report back to the subsequent Board meeting.	
10	<u>NEXT STEPS</u>	
10.1	RL gave an overview on the requirements going forward and what we need to prepare and adhere to, to prepare the bids. going forward project proposals can be worked up ahead of the challenge session on 10 th September. MHCLG had circulated a Project Prioritisation Tool Kit which would inform the town investment plan process. AB advised that the invitation will be sent for the challenge meeting today.	
11	<u>ANY OTHER BUSINESS</u>	
11.1	No other business was raised.	
12	<u>DATE AND TIME OF NEXT MEETING</u>	
12.1	The next Board meeting would take place on 2 October 10.00 - 12.00.	

Town Deal

Board Meeting

Friday 02 October 2020, 1000am –1200pm

Venue: Via Teams

AGENDA

	Item		Owner
1	Apologies for absence		All
2	Minutes of the meeting of the Town Deal Board held on 25 August 2020	5 mins	All
3	Board Membership and Governance	10 mins	AB
4	Redcar Town Deal Vision	5 mins	AB
4	Accelerated Funding and Redcar Projects Update	10 mins	AB/MHop
5	Town Deal Co-Ordinator – Introduction and Update	25 mins	MW
6	Town Deal Progress Update	15 mins	AB/JW
7	Town Deal Programme to January 2021	5 mins	JW
8	Communications and Engagement Strategy	15 mins	All
9	Any Other Business		
10	Date and Time of Next Meeting Friday 06 November 2020 10am -12pm		

Circulation

Board Members

Darren Winter – Chair, Redcar and Cleveland Business Network

Rosemary du Rose – Vice Chair, Chief Executive, Beyond Housing

Cllr Wayne Davies, Cabinet Member for Economic Development, Redcar and Cleveland Borough Council

Jason Faulkner, Principal, Redcar and Cleveland College

Alison Fellows, Commercial & Delivery Director, Tees Valley Combined Authority

Stella Hall, Director, Festival of Thrift

Malcolm Horne, Manufacturing Director, Alpeck Polyester UK

Cllr Mary Lanigan, Leader, Redcar and Cleveland Borough Council

Mike Milen, Chief Executive, Redcar and Cleveland Voluntary Development Agency

John Sampson, Managing Director, Redcar and Cleveland Borough Council

Jacob Young, MP for Redcar

Support

RCBC

Andrew Carter, Assistant Director for Economic Growth

Angela Brockbank, Head of Place Development and Investment

Mark Hopgood, Senior Place Development and Investment Project Lead

Isabel Nicholls, Research and Policy Officer

MHCLG

Adrian Coates

Adam Suleiman

Lichfields

Daniel Gregg

Ross Lillico

Jonathan Wallace

Ryder Architecture

Mark Clasper

Cathy Russell

Redcar Town Deal Board

HELD AT: Via Teams

TIME & DATE: 01 October 2020, 10:00am

PRESENT:

Jason Faulkner, Redcar and Cleveland College	(JF)
Mike Milen, Redcar and Cleveland Voluntary Development Agency	(MM)
Darren Winter, Redcar and Cleveland Business Network (Chair)	(DW)
Jacob Young, MP for Redcar	(JY)
John Sampson, Managing Director, Redcar & Cleveland Borough Council	(JS)
Stella Hall, Festival of Thrift	(SH)
Malcolm Horne, Alpek Polyesters	(MH)
Tony Batty, Arriva North East	(TB)

IN ATTENDANCE:

Angela Brockbank, Redcar & Cleveland Borough Council	(AB)
Andrew Carter, Redcar & Cleveland Borough Council	(AC)
Isabel Nicholls, Redcar & Cleveland Borough Council	(IN)
Sarah Hubbert, Redcar & Cleveland Borough Council	(SHu)
Jonathan Wallace, Lichfields	(JW)
Ross Lillico, Lichfields	(RL)
Daniel Gregg, Lichfields	(DG)
Cathy Russell, Ryder	(CR)
Marc Watterson, Town Fund Co-Ordinator, Arup	(MW)
Adam Suleiman, MHCLG	(AS)

APOLOGIES:

Rosie du Rose, Beyond Housing	(RdR)
Alison Fellows, Tees Valley Combined Authority	(AF)
Mark Hopgood, Redcar & Cleveland Borough Council	(MH)

		ACTIONS
1	<u>WELCOME AND APOLOGIES</u>	
1.1	DW welcomed everyone to the meeting. Apologies for absence were received as above.	
2	<u>PREVIOUS MINUTES</u>	
2.1	The minutes of the previous meeting were accepted as a true and accurate record of the meeting.	
3	<u>BOARD MEMBERSHIP AND GOVERNANCE</u>	
3.1	AB updated the board and shared that resignations had been received from John Rochford (Arriva North East) and Chris McDonald (MPI). The board acknowledged their contribution to the Town Deal process.	
3.2	The board had a discussion regarding replacements from across the sectors including independent, culture, inward investors, the voluntary sector and young people. AB and IN to contact those suggested.	AB/IN
3.3	All board members were asked to provide a pen portrait of themselves for the website to meet guidelines.	ALL
4	<u>REDCAR TOWN DEAL VISION</u>	
4.1	The Board reviewed the vision which had been developed by a Task and Finish Group following the previous Board meeting. This was agreed subject the addition of the word 'events'.	AB/IN
5	<u>ACCELERATED FUNDING AND REDCAR PROJECTS UPDATE</u>	
5.1	AB outlined that £750k accelerated funding had been received from the Government. As agreed, this would be used to clear the R Kade site to facilitate its future use as for a hotel. Outline planning permission for the hotel had not yet been sought but would be included in the application for the wider Coatham development.	
5.2	AB update the Board on: <ul style="list-style-type: none"> • Redcar Central Station • Coatham Development • Regent Cinema 	JY/AB
5.3	JY agreed to be involved in contacting The Road & Rail office to seek a resolution for the station buildings.	
6	<u>TOWN DEAL CO-ORDINATOR – INTRODUCTION AND UPDATE</u>	
6.1	MW introduced himself to the Board as the Town Fund Co-Ordinator and gave an overview of the Town Funds process.	

6.2	<p>MW gave an overview of the lessons learned from Cohort 1 submissions and the Check and Challenge process being undertaken with Cohort 2. Key messages for delivering a successful Town Investment Plan included:</p> <ul style="list-style-type: none"> • Ensuring the Town Investment Plan had a clear narrative • Explaining the need for the interventions selected and the impact they would have • Ensuring climate change and clean growth were included, along with Covid 19 preparedness • Writing for an audience that was not familiar with the town's geography and history • Giving consideration to bidding for in excess of £25m, but being aware that this would bring additional scrutiny 	
6.3	In response to queries it was noted that match and co funding would be viewed positively but were not required.	
6.4	It was confirmed that costing would be undertaken by Identity Consult and would be robustly tested to ensure the proposals put forward would not go over budget in delivery. MW agreed to investigate and report back to the board on this issue.	MW
7	<u>TOWN DEAL PROGRESS UPDATE</u>	
7.1	JW shared an overview of the TIP projects. RL confirmed that revenue spending was likely to be acceptable where it was clearly linked to capital expenditure. Projects would be tested to ensure this was the case, and it was not considered a conflict between the Redcar approach and the Government's intentions	
7.2	Board members reviewed the projects highlighted and considered their advantages and disadvantages. The balance of public and private funding and the sustainability of project was also raised,	
7.3	Members noted that the importance of the projects where strategic in nature and would deliver the Town Deal outcomes.	
8	<u>TOWN DEAL PROGRAMME TO JANUARY 2021</u>	
8.1	It was noted the deadline for TIP submission was 31 January 2021. The programme was currently ten days behind the original timeframe, but this would not affect the programme overall. A revised timeline would be created and circulated.	JW
9	<u>COMMUNICATIONS AND ENGAGEMENT STRATEGY</u>	
9.1	AB explained there would be a further public engagement with previous stakeholders. The group was asked for volunteers to contribute to a stakeholder and engagement strategy.	ALL
9.2	A meeting was agreed to be held on Friday 9 th October 2020 to discuss.	
10	<u>ANY OTHER BUSINESS</u>	
10.1	No other business was raised.	

11	<u>DATE AND TIME OF NEXT MEETING</u>	
11.1	The next Board meeting would take place on Friday 06 November 2020 10am – 12pm	

DRAFT

Town Deal

Board Meeting

Friday 06 November 2020, 1000am –1200pm

Venue: Via Teams

AGENDA

	Item	Owner
1	Apologies for absence	All
2	Declarations of Interest	
3	Minutes of the meeting of the Town Deal Board (5 mins)	All
4	Appointment of Board Members (15 mins)	AB
5	Consultation Update and Project Prioritisation Process (1hr 15 mins)	JW
6	Projects Update and Accelerated Funding progress (15 mins)	AB/MH
7	Next Steps (10 minutes)	
8	Date and Time of Next Meeting	All
	<ul style="list-style-type: none">• Friday 04 December 2020 10am -12 noon• Friday 15 December 2020 10am – 12 noon	

Circulation

Board Members

Darren Winter – Chair, Redcar and Cleveland Business Network

Rosemary du Rose – Vice Chair, Chief Executive, Beyond Housing

Cllr Wayne Davies, Cabinet Member for Economic Development, Redcar and Cleveland Borough Council

Jason Faulkner, Principal, Redcar and Cleveland College

Alison Fellows, Commercial & Delivery Director, Tees Valley Combined Authority

Stella Hall, Director, Festival of Thrift

Malcolm Horne, Manufacturing Director, Alpek Polyester UK

Cllr Mary Lanigan, Leader, Redcar and Cleveland Borough Council

Mike Milen, Chief Executive, Redcar and Cleveland Voluntary Development Agency

John Rochford, Operations Manager, Arriva North East

John Sampson, Managing Director, Redcar and Cleveland Borough Council

Jacob Young, MP for Redcar

Support

RCBC

Andrew Carter, Assistant Director for Economic Growth

Angela Brockbank, Head of Place Development and Investment

Mark Hopgood, Senior Place Development and Investment Project Lead

Isabel Nicholls, Research and Policy Officer

MHCLG

Adrian Coates

Adam Suleiman

Lichfields

Daniel Gregg

Ross Lillico

Jonathan Wallace

Ryder Architecture

Mark Clasper

Cathy Russell

Town Deal

Board Meeting

Friday 04 December 2020, 1000am –1200pm

Venue: Via Teams

AGENDA

	Item	Owner
1	Apologies for absence	
2	Declarations of Interest	
3	Minutes of the meeting of the Town Deal Board held 6 November 2020 and Project Prioritisation decision taken remotely (15 mins)	
4	Appointment of Board Members (5 mins)	AB
5	Redcar Property Market Update (20 mins) <ul style="list-style-type: none">• Housing• Leisure	AB
6	Town Investment Plan (45 minutes) <ul style="list-style-type: none">• Consultation• Structure and progress• Timetable to TIP Submission• Governance procedures	Lichfields/AB
7	Next Steps (20 mins) <ul style="list-style-type: none">• Town Centre Consultation Group• Check and Challenge• Future role of Board and Forward Plan	AB/Lichfields
8	Date and Time of Next Meeting <ul style="list-style-type: none">• Friday 15 January 2020 10am – 12 noon	All

Circulation

Board Members

Darren Winter – Chair, Redcar and Cleveland Business Network

Rosemary du Rose – Vice Chair, Chief Executive, Beyond Housing

Tony Batty, Operations Manager, Arriva North East

Cllr Wayne Davies, Cabinet Member for Economic Development, Redcar and Cleveland Borough Council

Jason Faulkner, Principal, Redcar and Cleveland College

Alison Fellows, Commercial & Delivery Director, Tees Valley Combined Authority

Stella Hall, Director, Festival of Thrift

Malcolm Horne, Manufacturing Director, Alpek Polyester UK

Cllr Mary Lanigan, Leader, Redcar and Cleveland Borough Council

Mike Milen, Chief Executive, Redcar and Cleveland Voluntary Development Agency

Matt Parsons, Anglo American

John Sampson, Managing Director, Redcar and Cleveland Borough Council

Victoria Smees, Owner, Betty Leigh Boutique

Jacob Young, MP for Redcar

Support

RCBC

Andrew Carter, Assistant Director for Economic Growth

Angela Brockbank, Head of Place Development and Investment

Mark Hopgood, Senior Place Development and Investment Project Lead

Isabel Nicholls, Research and Policy Officer

MHCLG

Adrian Coates

Adam Suleiman

Lichfields

Daniel Gregg

Ross Lillico

Jonathan Wallace

Ryder Architecture

Mark Clasper

Cathy Russell

Redcar Town Deal Board

HELD AT: Via Teams

TIME & DATE: 04 December 2020, 10:00am

PRESENT:

Darren Winter, Redcar and Cleveland Business Network (Chair)	(DW)
Rosie du Rose, Beyond Housing (Vice Chair)	(RdR)
Wayne Davies, Cabinet Member for Economic Development, Redcar & Cleveland Borough Council	(WD)
Jason Faulkner, Redcar and Cleveland College	(JF)
Mary Lanigan, Leader, Redcar & Cleveland Borough Council	(ML)
Mike Milen, Redcar and Cleveland Voluntary Development Agency	(MM)
Jacob Young, MP for Redcar	(JY)
Matt Parson, Anglo American	(MP)
Tony Batty, Arriva North East	(TB)

IN ATTENDANCE:

Angela Brockbank, Redcar & Cleveland Borough Council	(AB)
Andrew Carter, Redcar & Cleveland Borough Council	(ACa)
Laura Case, Head of Culture & Tourism, Redcar & Cleveland Borough Council	(LC)
Isabel Nicholls, Redcar & Cleveland Borough Council	(IN)
Mark Hopgood, Redcar & Cleveland Borough Council	(MHop)
Sarah Hubbert, Redcar & Cleveland Borough Council	(SHu)
Clare Stanton, Redcar & Cleveland Borough Council	(CS)
Jonathan Wallace, Lichfields	(JW)
Ross Lillico, Lichfields	(RL)
Cathy Russell, Ryder	(CR)
Adrian Coates, MHCLG	(ACo)
Marc Watterson, Town Fund Co-Ordinator, Arup	(MW)
Sarah Walker, Tees Valley Combined Authority	(SW)

APOLOGIES:

Adam Suleiman, MHCLG	(AS)
John Sampson, Managing Director, Redcar & Cleveland Borough Council	(JS)

Alison Fellows, Tees Valley Combined Authority

(AF)

Malcolm Horne, Alpek Polyester

(MHo)

Stella Hall, Festival of Thrift

(SH)

Victoria Smee, Betty Leigh Boutique

(VS)

		ACTIONS
1	<u>WELCOME AND APOLOGIES</u>	
1.1	DW welcomed everyone to the meeting and introductions were made. Apologies for absence were received as above.	
2	<u>DECLARATIONS OF INTEREST</u>	
2.1	Councillor Lanigan noted a declaration of interest as a Tees works Board Member and Tees Valley Authority Cabinet member in relation to item 6 on the Agenda.	
3	<u>PREVIOUS MINUTES</u>	
3.1	The minutes of the previous meeting were accepted as a true and accurate record.	
3.2	It was noted that Tony Batty was not included in the attendance. Minutes would be amended.	SH/IN
3.3	MH updated the board on the Redcar Central Station project which was currently in a process with Network Rail and Arch Co to remove a determination clause in the lease. This would take the project to early 2021 before it was cleared.	
4	<u>APPOINTMENT OF BOARD MEMBERS</u>	
4.1	The Board AGREED that Andrew Carter, Assistant Director for Economic Growth at Redcar and Cleveland Borough Council be appointed to the Redcar Town Deal Board.	
4.2	AB would continue to engage with the emergency services to discuss potential board members.	AB
4.3	Board members were reminded to provide their declaration of interest form and a pen portrait of themselves for the website to meet guidelines.	ALL
5	<u>REDCAR PROPERTY MARKET UPDATE</u>	
5.1	AB gave a presentation which discussed how the Town Plan would impact on the housing property market as well as potential leisure opportunities.	
5.2	<u>Leisure</u> AB explained that consultants will shortly begin to liaise with potential operators for the indoor entertainment facility who are actively looking for potential sites.	
	<u>Housing</u> AB presented a report on the property market which included: <ul style="list-style-type: none">- Analysis focused on a property market overview- Supply and demand factors- Evidence of the market and trends- Case studies	

	- Coastal towns	
5.3	RdR agreed that this was an interesting and useful report and the Town Plan would create more diversity and improve the urban living environment.	
5.4	The residential property market analysis would be circulated to the board.	AB
6	<u>TOWN INVESTMENT PLAN</u>	
6.1	RL shared a presentation which covered the TIP structure and progress to date.	
6.2	The recent engagement exercise on the individual project proposals generated 2,188 responses which helped direct the project prioritisation process. The Town Deal website had been updated and would be live imminently.	
6.3	RL shared a draft template of the TIP to give the board an idea of the concept. Images of Redcar would be welcomed from the group and it was requested that they were sent to the Town Deal email address. Opportunities and challenges were analysed which included unemployment, rail connectivity, cultural infrastructure and Covid-19. The financial profile was discussed which included match funding and private sector leverage.	ALL
6.4	RL reminded the board of future tasks and their timescales through to submission on 25 th January 2021. The TIP would be circulated to the board week commencing the 11 th January 2021 to review.	
6.5	ACa confirmed the dates and processes of various council committee meetings which the TIP will be reported at.	
7	<u>NEXT STEPS</u>	
7.1	It was confirmed that the Town Deal Board would approve the TIP prior to submission to government. The role of the wider council was to cover assurance, transparency and governance.	
7.2	A Check and Challenge session had been arranged for early January where industry experts would comment on the TIP and suggest any changes prior to submission. There was also a request to JW for the Board to see the final proposal soon after the Check and Challenge session, which was agreed, although there will still be final edits and feedback to be implemented.	JW
7.3	A Town Centre subgroup would be formed in the New Year to engage Town Centre stakeholders and assist moving forward with projects. Suggestions of potential members would be welcomed.	ALL
8	<u>DATE AND TIME OF NEXT MEETING</u>	
8.1	The next Board meeting would take place on Friday 15 January 2021 10am – 12pm.	

Town Deal

Board Meeting

Thursday 21 January, 14.00-16.00

Venue: Via Teams

AGENDA

	Item	Owner
1	Apologies for absence	All
2	Declarations of Interest	All
3	Minutes of the previous meeting	All
4	Appointment of Board Members (5 mins)	AB
5	Town Investment Plan (40 mins)	AB/JW
6	Supporting documents	
7	<ul style="list-style-type: none">• Masterplan (15 mins)• Consultation Plan (5 mins)	CR
	Next Steps (10 mins)	AB
8	Projects Update (10 mins)	MHop
9	Date of Next Meeting	All

Circulation

Board Members

Darren Winter – Chair, Redcar and Cleveland Business Network

Rosemary du Rose – Vice Chair, Chief Executive, Beyond Housing

Tony Batty, Operations Manager, Arriva North East

Cllr Wayne Davies, Cabinet Member for Economic Development, Redcar and Cleveland Borough Council

Jason Faulkner, Principal, Redcar and Cleveland College

Alison Fellows, Commercial & Delivery Director, Tees Valley Combined Authority

Stella Hall, Director, Festival of Thrift

Malcolm Horne, Manufacturing Director, Alpek Polyester UK

Cllr Mary Lanigan, Leader, Redcar and Cleveland Borough Council

Mike Milen, Chief Executive, Redcar and Cleveland Voluntary Development Agency

Matt Parsons, Anglo American

John Sampson, Managing Director, Redcar and Cleveland Borough Council

Victoria Smee, Owner, Betty Leigh Boutique

Jacob Young, MP for Redcar

Support

RCBC

Andrew Carter, Assistant Director for Economic Growth

Angela Brockbank, Head of Place Development and Investment

Mark Hopgood, Senior Place Development and Investment Project Lead

Isabel Nicholls, Research and Policy Officer

Sarah Hubbert, Project Support Assistant

MHCLG

Adrian Coates

Adam Suleiman

Lichfields

Daniel Gregg

Ross Lillico

Jonathan Wallace

Ryder Architecture

Mark Clasper

Cathy Russell

Town Deal

Board Meeting

Tuesday 23 March 2021, 17.00-18.00

Venue: Via Teams

AGENDA

	Item	Owner
1.	Apologies for absence	All
2.	Declarations of Interest	All
3.	Minutes of the previous meeting (5 mins)	All
4.	Project Delivery & Development (Presentation) (30 mins)	MHop/IN
5.	AOB	All
6.	Date of Next Meeting – 14 May 2021	All

Circulation

Board Members

Darren Winter – Chair, Redcar and Cleveland Business Network

Rosemary du Rose – Vice Chair, Chief Executive, Beyond Housing

Tony Batty, Operations Manager, Arriva North East

Cllr Wayne Davies, Cabinet Member for Economic Development, Redcar and Cleveland Borough Council

Jason Faulkner, Principal, Redcar and Cleveland College

Alison Fellows, Commercial & Delivery Director, Tees Valley Combined Authority

Stella Hall, Director, Festival of Thrift

Malcolm Horne, Manufacturing Director, Alpek Polyester UK

Cllr Mary Lanigan, Leader, Redcar and Cleveland Borough Council

Mike Milen, Chief Executive, Redcar and Cleveland Voluntary Development Agency

Matt Parsons, Anglo American

John Sampson, Managing Director, Redcar and Cleveland Borough Council

Victoria Smee, Owner, Betty Leigh Boutique

Jacob Young, MP for Redcar

Support

RCBC

Andrew Carter, Assistant Director for Economic Growth

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Mark Hopgood, Senior Place Development and Investment Project Lead

Isabel Nicholls, Research and Policy Officer

Sarah Hubbert, Project Support Assistant

MHCLG

Adrian Coates

Adam Suleiman

Lichfields

Daniel Gregg

Ross Lillico

Jonathan Wallace

Ryder Architecture

Mark Clasper

Cathy Russell

Redcar Town Deal Board

HELD AT: Via Teams

TIME & DATE: 23 March 2021, 17.00 – 18.00

PRESENT:

Darren Winter, Redcar and Cleveland Business Network (Chair)	(DW)
Rosie du Rose, Beyond Housing (Vice Chair)	(RdR)
Andrew Carter, RCBC	(AC)
Jacob Young, MP for Redcar	(JY)
John Sampson, Managing Director, Redcar & Cleveland Borough Council	(JS)
Jonathan Grainge, Cleveland Police	(JG)
Malcolm Horne, Alpek Polyesters	(MH)
Mike Milen, Redcar and Cleveland Voluntary Development Agency	(MM)
Stella Hall, Festival of Thrift	(SH)
Victoria Smee, Betty Leigh Boutique	(VS)

IN ATTENDANCE:

Adam Suleiman, MHCLG	(AS)
Clare Stanton, Redcar & Cleveland Borough Council	(CS)
Isabel Nicholls, Redcar & Cleveland Borough Council	(IN)
Johnathan Bailes, Tees Valley Combined Authority	(JB)
Laura Case, Redcar & Cleveland Borough Council	(LC)
Marc Watterson, Town Fund Co-Ordinator, Arup	(MW)
Mark Hopgood, Redcar & Cleveland Borough Council	(MHop)
Sarah Hubbert, Redcar & Cleveland Borough Council	(Shu)

APOLOGIES:

Alison Fellows, Tees Valley Combined Authority	(AF)
Fran Anderson, Redcar & Cleveland Borough Council	(FA)
Matt Parsons, Anglo American	(MP)

		ACTIONS
1	<u>WELCOME AND APOLOGIES</u>	
1.1	DW welcomed everyone to the meeting and introductions were made. Apologies for absence were received as above.	
2	<u>DECLARATIONS OF INTEREST</u>	
2.1	A Declaration of Interest was received from Jacob Young, in relation to being a board member for Teesside Freeport. A new DOI form would be sent to JY to complete.	IN/SH
3	<u>MINUTES OF THE PREVIOUS MEETING</u>	
3.1	The minutes of the previous meeting were accepted as a true and accurate record of the meeting.	
4	<u>PROJECT DELIVERY & DEVELOPMENT</u>	
4.1	Phase 1 of the Town Deal process was reviewed by IN and the board reflected on the past year.	
4.2	MHop gave a presentation and updated the board on Phase 2 which included: <ul style="list-style-type: none"> - Programme including approvals and acquisitions - Governance processes and assurance involving project sponsor roles - In-control governance explaining the required stages - Full business cases - RIBA design stages - Reporting and Monitoring - Place Development & Investment Team Interim Arrangement 	

4.3	<p>Discussion ensued and the following queries were confirmed:</p> <ul style="list-style-type: none"> - The head of terms would be awarded following the local elections - The council are in discussion with owners and landlords for required buildings - Business cases could be submitted ad hoc or in tranches - A meeting would be diarised to explain how the Town Fund delivery partner would assist through the next stage and how to programme out tranches - Guidance was yet to be published on monitoring and evaluation. Reports would be provided to the board at future meetings - All projects would go through the council's cabinet process and RCBC would be the accountable body - The board would support and partnership with the cabinet by advising projects are supported - The champion role would be reviewed in more detail and clarified - The board would be briefed on progress of each project, options and various milestones - MW would explore comparator boards within the North East and update at a future meeting 	<p>MH</p> <p>MW</p>
5	<u>ANY OTHER BUSINESS</u>	
5.1	<p>AC gave a presentation on the wider agenda which covered:</p> <ul style="list-style-type: none"> - Freeport programme - Towns Fund - Levelling Up Fund Prospectus - High Street Task Force 	
5.2	<p>AC informed the meeting that they had been selected by the government for a task force intervention to explore a High Street within the borough. A team of specialists would assist with data analysis, strategic views and intervention measures. It was confirmed £120k Welcome Back fund for High Streets and £100k for Coastal Communities had been announced.</p>	
5.3	<p>IN informed the board that the Community Safety Team were holding a consultation to measure car cruising activities at Majuba Road Car Park and would like the Town Deal Board's views. The documentation would be circulated for the board to review and a response would be collated.</p>	IN/SH
6	<u>DATE OF NEXT MEETING</u>	
6.1	<p>The next Board meetings would take place on:</p> <ul style="list-style-type: none"> - 14 May 2021 	