



REDCAR TOWN DEAL BOARD

FRIDAY 9 SEPTEMBER 2022 AT 9:30AM

COUNCIL CHAMBER, CIVIC CENTRE, RIDLEY STREET, REDCAR,
YORKSHIRE TS10 1TD

CONTACT

Mr David Boville
(01642) 444617
31 August 2022

MEMBERSHIP

Darren Winter (Chair), John Anthony, Andrew Carter, Rosemary Du Rose, Jason Faulkner, Councillor Chris Gallacher, Stella Hall, Malcolm Horne, Councillor Mary Lanigan, Jonah Morris, Matt Parsons, John Sampson, Sarah Walker and Jacob Young MP.

A G E N D A

	<u>Pages</u>
1. Welcome, Introductions and Apologies for Absence.	
2. Declarations of Any Other Business.	
3. Minutes of the Previous Meeting:	2-5
a. Agreement of minutes as a true record	
b. Matters arising not covered elsewhere on the agenda	
4. Declarations of Interest in relation to items to be discussed at the meeting of 9 September 2022.	
5. Governance – Board Member Appointment. (5 Minutes)	
Topics for Discussion	
6. Strategic Planning over coming year: (20 minutes)	6-7
• Role of the Board	
• Role of Board Members	
• Frequency of Meetings	
• Role of Steering Groups	
7. Communications Planning. (20 minutes)	
8. Programme Change Request. (10 minutes)	
9. Steering Group Update – Town Centre. (5 minutes)	
10. Steering Group Update – Culture & Leisure. (5 minutes)	
11. Any Other Business.	
12. Date and Time of Next Meeting:	
Wednesday 2 November 2022, 17:00	

Redcar Town Deal Board

HELD AT:	Via Teams	
TIME & DATE:	6 July 2022, 17:00-18:30	
PRESENT	Darren Winter, Redcar and Cleveland Business Network (Chair)	(DW)
	Rosemary Du Rose, Beyond Housing (Vice Chair)	(RdR)
	Andrew Carter, Redcar & Cleveland Borough Council	(AC)
	Jason Faulkner, Redcar & Cleveland College	(JF)
	Councillor Chris Gallacher, Redcar & Cleveland Borough Council	(CG)
	Malcolm Horne, Alpek Polyesters	(MH)
	Councillor Mary Lanigan, Redcar & Cleveland Borough Council	(ML)
	Jonah Morris, Sustrans	(JM)
	Matt Parsons, Anglo American	(MP)
	John Sampson, Managing Director, Redcar & Cleveland Borough Council	(JS)
	Jacob Young, MP for Redcar	(JY)
IN ATTENDANCE	Louise Anderson, Redcar & Cleveland Borough Council	(LA)
	David Boville, Redcar & Cleveland Borough Council	(DB)
	Laura Case, Redcar & Cleveland Borough Council	(LC)
	Tom Farmer, Department for Levelling Up, Housing and Communities	(TF)
	Robert Smith, Redcar & Cleveland Borough Council	(RS)
	Chris Styles, Redcar & Cleveland Borough Council	(CSty)
APOLOGIES	Fran Anderson, Redcar & Cleveland Borough Council	(FA)
	John Anthony, RCVDA	(JA)
	Jonathan Grainge, Cleveland Police	(JG)
	Sarah Gilding, Redcar & Cleveland Borough Council	(SG)
	Stella Hall, Festival of Thrift	(SH)
	Mark Hopgood, Redcar & Cleveland Borough Council	(MHop)
	Clare Stanton, Redcar & Cleveland Borough Council	(CSta)
	Sarah Walker, Tees Valley Combined Authority	(SW)
	Phil Winstanley, Redcar & Cleveland Borough Council	(PW)

		ACTIONS
1	<u>WELCOME AND APOLOGIES</u>	
1.1	DW welcomed everyone to the meeting and introductions were made. Apologies for absence were received as above.	
2	<u>DECLARATIONS OF ANY OTHER BUSINESS</u>	
2.1	DW advised that JM would provide an update at the end of the meeting.	
3	<u>MINUTES OF THE PREVIOUS MEETING</u>	
3.1	<u>3a. Agreement of minutes as a true record</u> The minutes of the previous meeting were accepted as a true and accurate record of the meeting. Proposer, Malcolm Horne Secunder, Mary Lanigan	
3.2	<u>3b. Matters arising not covered elsewhere on the agenda</u> No other matters arising were discussed.	
4	<u>DECLARATIONS OF INTEREST</u>	
4.1	<u>Declarations in relation to items to be discussed at the meeting of 4 May 22</u> Mary Lanigan declared an interest in the Station Road Housing Project as a board member of the Tees Valley Combined Authority and did not take part in the vote for that item.	
4.2	Rosemary Du Rose declared an interest in the Station Road Housing Project as an officer of Beyond Housing.	
5	<u>COMMENT FROM THE CHAIR</u>	
5.1	DW advised that time would be taken over the summer to take stock of the work of the Board, to determine in what position the Board was in and where it needed to be.	
5.2	JY advised that an in-person meeting would be useful. DW agreed that this would be arranged before the end of the year.	LA/ML
5.3	DW requested assistance from the board with approving press releases. RdR, MH and JY offered to assist with providing comments for press releases but did request as much notice as possible. Press releases should be shared with all Board Members to enable an awareness of when particular projects may be at the forefront of the public's consciousness.	CS
5.4	RdR advised that other boards had a Board Member champion for each project.	LA
5.5	The Board was looking to produce a series of regular vlogs, introducing the Board Members and highlighting the Town Deal projects.	

6	<u>STATION ROAD HOUSING PROJECT – RECORD OF DECISION</u>	
6.1	RS advised that the Board had agreed via email with the removal of the new housing on Station Road from the Town Deal Programme, with that funding being reallocated to uplift the Culture and Leisure Anchor Attraction project.	
6.2	LA added that there was still a commitment from the Board to deal with the housing issues on Station Road and a Task & Finish Group was being established with partners in the TVCA and local housing providers to look to deliver improvements on Station Road outside of the Town Deal Programme.	
6.3	DW advised that TVCA had offered £700,000 funding to contribute toward the cost of the Coastal Activity Hub.	
6.4	Agreed that the proposed changes to the Station Road Housing Project be submitted to Government for approval. Proposer, Rosemary Du Rose Secunder, Jonah Morris	RS
7	<u>TOWN DEAL OPTIONS PAPER – RECORD OF DECISION</u>	
7.1	LA reminded the Board that in May 22, an additional £3.5m was needed to complete the Town Deal Programme, and with the omission of the Connectivity to Teesworks project, which would be picked up through the TVCA, the figure had been reduced to £1.3m-£1.6m.	
7.2	LA advised that with the agreement to omit the Station Road housing project, and the agreement from the TVCA to separately fund the Coastal Activity Hub, there were no further budget cuts to the Town Deal Programme required at this time.	
7.3	RS advised that project costs were being monitored at all times and projects would not commence until the budget was certain.	
7.4	Agreed that the Council accept the £700,000 from TVCA for the Coastal Activity Hub. Proposer, Malcolm Horne Secunder, Jason Faulkner	RS
8	<u>CULTURE AND LEISURE ANCHOR ATTRACTION – SUMMARY BID</u>	
8.1	RS presented the business case for the Culture and Leisure Anchor Attraction which featured a relocated library and cultural hub facing onto the new event space on the Highstreet. The town deal funding would cover the construction and fit of the library and cultural hub, along with the shell for the leisure attraction for a provider to move into.	
8.2	JY commented that this project had changed significantly since inception and in his conversations, members of the public had been apprehensive about using Town Deal funding to move the library.	

8.3	LC advised that nationally, libraries were proven to increase footfall on the Highstreet. Modern libraries were not just for reading but also supported residents into work, through jobs and skills work and internet access and improved health and wellbeing through being a hub for social interaction.	
8.4	The Council needed clear marketing that this was going to be significantly different from the current library offer in Redcar.	LA/CS/LC
8.5	LC advised that a snapshot of the benefits of the scheme would be provided for Board Members to assist with promotion.	LC
8.6	Agreed that the bid be submitted to Government. Proposer, Malcolm Home Secunder, Jonah Morris	RS
9	<u>TOWN CENTRE TRANSFORMATION – SUMMARY BID</u>	
9.1	RS advised that the outline business case had been approved on 22 December 21 and the full business case had been approved by the Council's gatekeeping arrangements this morning.	
9.2	From the consultation that had taken place, the public were generally supportive of the proposals.	
9.3	Agreed that the bid be submitted to Government. Proposer, Jonah Morris Secunder, Rosemary Du Rose	RS
10	<u>STEERING GROUP UPDATES</u>	
10.1	This item was deferred to the next meeting.	
11	<u>ANY OTHER BUSINESS</u>	
11.1	JM advised that £660,000 had been secured from the Department for Transport for active travel, to upgrade the path between Eston and South Bank. 2km of new pathway would be created to link the two communities.	
12	<u>DATE AND TIME OF NEXT MEETNG</u>	
12.1	It was noted that the next meeting of the Town Deal Board was scheduled to be held on Wednesday 7 September 2022 at 17:00pm via Teams. It was possible that this may be changed to accommodate an in-person meeting for which Board Members expressed a preference for Friday mornings.	

Town Deal Board Strategic Planning

September 2022

Background

Following the submission of the final business case to the Government, it is an opportune time to review the role and function of the Town Deal Board.

Over the past twelve months, the board has successfully focused on developing and approving six project business cases.

The board has also responded to the unprecedented challenges from inflation and the rising cost of materials. This has resulted in:

- additional sources of funding being sought
- funding being reallocated within the programme
- some significant Value Engineering within projects
- projects being omitted from the programme and
- a significant programme change request being submitted to the government.

The next phase of the Town Deal programme will involve detailed project development work. This will include detailed design work, the procurement of contractors and securing statutory consents. This next phase is scheduled to run for the next twelve months. Much of this work will occur in the background and will often be less visible than some of the project development work to date.

As a result of moving into the detailed design stage, it is anticipated that the role of the board will now naturally transition from an approval to more of an ambassadorial role. It is therefore timely to review the content and frequency of board meetings and the role of board members. This will ensure that the board can effectively support the development of projects and promote them to a wider audience.

The following questions are key points for the board to consider, with some recommendations for discussion:

1. How frequently should the Town Deal Board meet?

It is recommended that the board meets every two months instead of monthly. The next twelve months will largely consist of detailed design, procurement and securing planning approval. There is a risk that there will be insufficient new information for monthly board meetings. That said, if information needs to be presented to the Board, this can be done between meetings via e-mail with briefing notes and accompanying videos as we've previously done.

2. What agenda items should be on the Town Deal Board Forward Plan?

The Forward Plan is currently being developed for future board meetings. It is proposed that there are standard items such as Steering Group updates, communications planning/updates, and

programme updates. What other items would you wish to be added to the agenda for future board meetings?

3. Should project champions be allocated to projects and what would their role be?

It is recommended that board members are assigned to individual projects as Project Champions. The Project Champion would receive regular information on progress and would be responsible for providing updates at board meetings and acting as an ambassador for the project. This role would be higher profile and would include involvement in communication and engagement activity and promoting the project to a wider audience. The Board would need to determine how ambassadors are selected.

4. How should we structure future Steering Groups?

A review of the Steering Groups is required to reflect the changes to the programme and the current stage of project development.

There are currently three Steering Groups:

1. Jobs and Skills- covering the Improving to Connectivity to Teesworks project and the Clean Energy Education Hub
2. Town Centre- covering the Town Centre Transformation project and the Station Road Development project
3. Culture and Leisure- covering the Culture and Leisure Anchor Attraction and the Coatham Leisure Quarter

It is proposed to remove the Jobs and Skills Steering Group as the Improving Connectivity to Teesworks project is no longer being funded from the Town Deal programme. In addition, the Clean Energy Education Hub is now on site the Steering Group would only be receiving construction updates. It is recommended that Jason Faulkner updates the Board directly on the Clean Energy Education Hub instead. The Jobs and Skills Steering Group has not met recently and so this proposal would ensure the Board remains updated.

It is recommended that the Steering Groups meet every two months around a fortnight prior to the Board meeting.