

Application to vary a premises licence under the Licensing Act 2003

PLEASE READ THE FOLLOWING INSTRUCTIONS FIRST

Before completing this form please read the guidance notes at the end of the form. If you are completing this form by hand please write legibly in block capitals. In all cases ensure that your answers are inside the boxes and written in black ink. Use additional sheets if necessary.

You may wish to keep a copy of the completed form for your records.

We Marston's PLC being the premises licence holder, apply to vary a premises licence under section 34 of the Licensing Act 2003 for the premises described in Part 1 below.

Premises Licence Number

PRE0198

Part 1 – Premises details

Postal address of premises or, if none, ordnance survey map reference or description

Poverina Inn, 45 High Street, Normanby

Post town
Middlesbrough

Post code
TS6 0LD

Telephone number of premises (if any)

Non-domestic rateable value of premises

£24750

Part 2 – Applicant Details

Daytime contact telephone number

Email address
(optional)

Current postal
address if
different from
premises address

Post Town

Postcode

Part 3 – Variation

Do you want the proposed variation to have effect as soon as possible?

Please tick ☒ yes

If not do you want the variation to take effect from

Day Month Year

1	0	1	0	2	0	2	6
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If your proposed variation would mean that 5,000 or more people are expected to attend the premises at any one time, please state the number expected to attend.

N/A

Do you want the proposed variation to have effect in relation to the introduction of the late night levy?
(Please see Guidance Note 1)

yes ☐ no ☒

Please describe briefly the nature of the proposed variation (please read guidance note 2)

The premises is to have the benefit of a significant refurbishment and rebrand to Marston's format known as Grandstand. As the name indicates this brand is orientated around the provision of sport both shown at the premises and engagement with local amateur teams so as to reinforce community connections and support for sport in the community. The premises will have the benefit of a new expanded menu, kitchen upgrade, designated dining space along with children's menu.

Application is therefore made to amend the Premises Licence as follows:

1. Layout.

To amend the layout of the premises as per drawing JMDA/1914/04/001A which is attached and as follows:

Internal

- To removal of fixed seating adjacent to toilets
- To reduction in size of wall directly opposite bar servery
- Removal of fixed seating in area to become pool and darts zone.
- Retention of pre-existing fixed seating to dining zone along with further reduction in pillar size to facilitate flexibility for dining combinations.
- Relocation of AWP machines
- Appropriate redecoration throughout.

First Floor function Room

The first floor function room is to have the benefit of a minor refurbishment but no material changes are to be undertaken to the layout see drawing JMDA/1914/04/001.1.

Externally

- To include pre-existing external area to the side of the premises used as a beer garden and small area to the front of the premises.
- New furniture and lighting to external areas.

2. Licensable Activities

Films – To add in the licensable activity of films externally between the hours of 10:00 and 22:00 hours Monday to Sunday.

3. Opening Hours

No amendment is made in relation to the opening hours as the overall hours for licensable activities remain as currently permitted.

4. Conditions

A full review of the conditions endorsed upon the Licence has been undertaken in conjunction with Cleveland Police and it is proposed that in order to promote the four licensing objectives additional conditions should be added to the Premises Licence and these are as follows:

1) CCTV

A digital Closed Circuit Television System (CCTV) will be installed to cover all exterior and interior and maintained in good working order and be correctly time and date stamped. The system will incorporate sufficient built-in hard-drive capacity to suit the number of cameras installed, whilst complying with Data Protection legislation.

CCTV will be capable of providing pictures of **evidential quality** in all lighting conditions, particularly facial recognition. Cameras will encompass all ingress and egress to the premises, outside areas and all areas where

the sale/supply of alcohol occurs.

There will be a minimum of 31 days recording. The system will record for 24 hours a day.

The system will incorporate a means of transferring images from the hard-drive to a format that can be played back on any desktop computer. The Digital Recorder will have the facility to be password protected to prevent unauthorised access, tampering, or deletion of images.

There will be at all times a member of staff who is trained in the use of the equipment and upon receipt of a request for footage from a governing body, such as Cleveland Police or any other Responsible Authority, be able to produce the footage within a reasonable time, e.g. 24 hours or less if urgently required for investigation of serious crime

2) REFUSALS BOOK

The business will maintain a refusals book / till system to record all instances where the sale of alcohol has been refused. This shall include the date and time of the attempted sale, together with a reason for the refusal / incident. The Designated Premise Supervisor/Premises Manager/Business Owner will check if refusals are undertaken by reference to the digital log or the refusals log / book will be made available to the Licensing Authority and/or Responsible Authorities upon request.

3) INCIDENT BOOK

The business will maintain an incident book to record all instances where the staff deal with people who have been unruly, drunk, abusive, aggressive or have committed criminal acts or have had to call police for such incidents. This shall include the date and time of the incident, together with a description of the incident and whether the police were called/attended. The Designated Premise Supervisor/ Manager / Business Owner will check and the digital log or incident book will be made available to the Licensing Authority and/or Responsible Authorities upon request

4) TRAINING RECORDS

Digital Training records will be recorded by the Designated Premises Supervisor/Premises Manager/Business Owner which will be retained for future reference and shall be updated at least every 6 months. All staff training records will be made available to the Licensing Authority and/or Responsible Authorities upon request.

5) TRAINING

All staff will be fully trained and retrained on a 6 monthly basis in relation to the laws relating to the sale of alcohol to underage persons, persons buying on behalf of under 18's (proxy sales), persons appearing to be under the influence of alcohol and also the operation of the associated "Challenge 21" policy. Staff will receive refresher training at least every 6 months.

6) CHALLENGE 21

A "Challenge 21" policy will be implemented with all staff insisting on evidence of age from any person appearing to be under 21 years of age and who is attempting to buy alcohol. There shall be notices displayed at all points of sale and at all entrances and exits to inform customers and remind staff that the premises is operating a "Challenge 21" policy.

7) ID

Only valid passports, UK "photo card style" driving licence, PASS approved proof-of-age cards or Ministry of Defence "Form 90" identification cards shall be accepted as proof of age.

8) NOTICES UNDER 18

There will be a minimum of two notices displayed on the premise indicating that the sale of alcohol to those under the age of 18 is illegal and that those adults who buy alcohol for immediate disposal to those under age the age of 18 are committing an offence.

9) NOTICES - QUIET

There will be a minimum of two notices displayed in the premise, with one being easily visible on the way out of the premise, asking customers to leave the premise quietly and respect the nearby residents.

10) UNDER 18 CHILDREN ESCORTED

All persons under the age of 18 must be accompanied by an adult and vacate the premises by 21:00 hours unless:

- (a) Attending a pre-booked function whilst accompanied by an adult.
- (b) Be permitted to remain at the premises with an adult when dining until 22:30 hours.

11) NO OPEN VESSELS

The DPS and all other members of staff will ensure that no open vessels are taken out of the licensable area (as shown on the plan) by customers.

12) PLASTIC GLASSES

Polycarbonate/plastic or toughened glasses will be used for alcohol both inside and outside the licensed premises.

13) OUTSIDE AREA

The outside licensed area will not be used after 23:00 hours every day.

14) NO CONGREGATING

Patrons will not be allowed to congregate in the car park or outside the front of the premises after leaving and will be encouraged to leave the area as soon as possible.

15) NO DELIVERY

Alcohol will not form part of a delivery service and will not be offered on any of the third party delivery sites used by the premises.

16) NO ALCOHOL TO BE BROUGHT INTO THE PREMISES

No person in possession of a drink in a sealed or unsealed container shall be allowed to enter the premises except for the purposes of a delivery

17) DOOR STAFF

The DPS / Manager shall ensure that a risk assessment is completed for all major televised sporting events. Where the risk assessment identifies an increased risk of crime, disorder or public nuisance, SIA-registered door supervisors shall be employed in such numbers as are appropriate to the risk identified, with a minimum of two door supervisors on duty from one hour before the event starts until 30 minutes after the conclusion of the event.

As a consequence the following conditions currently endorsed upon the Licence are requested to be deleted to avoid duplication or confusion:

Annex 2.

CCTV (a) to (5)

No customers apparently carrying open bottles on entry shall be admitted to the premises any time the premises are open to the public.

Conditions as to the requirement for SIA persons and risk assessment.

Notwithstanding the generality of this condition no breach of the licensing condition shall be occasioned by the sale or supply in an open vessel or of any drink intended for consumption in or on any part of the premises whether internal or external, which forms of part of the closed curtilage thereon.

Where electrical equipment is temporarily brought into the premises as part of the provision for the conducting of regulated entertainment under this licence, any power circuit used as a means of supplying power to the said equipment shall be provided with a residual current device designed to trip at not more than 30mA.

Any special effects or mechanical installation should be arranged and stored so as to minimise any risk to the safety of the audience, the performers and staff.

To delete condition relating to the provision of special effects.

Application is made to remove conditions which are no longer appropriate or required in particular:

An appointed person must be present at the premises when members of the public are present to take charge when someone is injured or falls ill, including calling an ambulance if required.

The appointed person is also responsible for looking after the first aid equipment e.g. restocking the first aid box. Appointed persons are not required to have a first aid qualification and are not expected to give first aid for which they have not been trained.

An adequate and appropriate supply of first aid equipment and material must be available on the premises at all times when members of the public are present.

This licence shall not authorise or sanction the sale or supply of alcoholic beverages, except in accordance with such age restriction as may from time to time be imposed by statute.

In particular, where in the opinion of the premises licence holder, designated premises supervisor, or other member of staff engaged in the said sale or supply of alcohol, there is reasonable grounds for doubting the age of an individual, then the person by whom the sale is requested shall be required to furnish proof of age before the sale or transaction is concluded.

For the purposes of this condition, the means by which such proof of age is to be established will be one of the following, that is to say :-

- i) A valid photo passport
- ii) A photo driving licence
- iii) A valid card accredited under the "proof of age standards scheme" and bearing an accredited and recognised logo and/or a hologram.

Protection of Children from Harm

It is proposed that the existing condition endorsed upon the Licence is removed in substitution for that proposed above. (10)

Prevention of Public Nuisance

It is proposed that condition as follows should be deleted in view of revised wording:

There shall be placed at all exits, in a position so as to be readily seen and in a form which can be easily read by persons leaving the premises, a notice requesting them to leave quietly and to refrain from noisy or anti-

social behaviour.

It is proposed that the following condition be amended:

The outside drinking area will close at 23:00 hours.

It is proposed that the aforementioned changes support the four licensing objectives.

Part 4 Operating Schedule

Please complete those parts of the Operating Schedule below which would be subject to change if this application to vary is successful.

Please tick ✓ yes

Provision of regulated entertainment (Please see guidance note 3)

- a) Plays (if ticking yes, fill in box A) ☐
- b) Films (if ticking yes, fill in box B) ☒
- c) indoor sporting events (if ticking yes, fill in box C) ☐
- d) boxing or wrestling entertainment (if ticking yes, fill in box D) ☐
- e) live music (if ticking yes, fill in box E) ☐
- f) recorded music (if ticking yes, fill in box F) ☐
- g) performances of dance (if ticking yes, fill in box G) ☐
- h) anything of a similar description to that falling within (e), (f) or (g) (if ticking yes, fill in box H) ☐

Provision of late night refreshment (if ticking yes, fill in box I)

☐

Sale by retail of alcohol (if ticking yes, fill in box J)

☐

In all cases complete boxes K, L and M

A

Plays Standard days and timings (please read guidance note 8)			Will the performance of a play take place indoors or outdoors or both – please tick {Y} (please read guidance note 4).	Indoors	
Day	Start	Finish		Outdoors	
Mon			Please give further details here (please read guidance note 5)	Both	
Tue					
Wed			State any seasonal variations for performing plays (please read guidance note 6)		
Thur					
Fri			Non standard timings. Where you intend to use the premises for the performance of plays at different times to those listed in the column on the left. please list (please read guidance note 7)		
Sat					
Sun					

B

Films Standard days and timings (please read guidance note 8)			Will the exhibition of films take place indoors or outdoors or both – please tick {Y} (please read guidance note 4).	Indoors	
Day	Start	Finish		Outdoors	
Mon	As existing	As existing	Please give further details here (please read guidance note 5) Licensable activity in external areas to be limited to 22:00 hours	Both	✓
Tue	As existing	As existing			
Wed	As existing	As existing	State any seasonal variations for the exhibition of films (please read guidance note 6)		
Thur	As existing	As existing			
Fri	As existing	As existing	Non standard timings. Where you intend to use the premises for the exhibition of films at different times to those listed in the column on the left. please list (please read guidance note 7)		
Sat	As existing	As existing			
Sun	As existing	As existing			

C

Indoor sporting events Standard days and timings (please read guidance note 8)			Please give further details (please read guidance note 5)
Day	Start	Finish	
Mon	As existing	As existing	
Tue	As existing	As existing	State any seasonal variations for indoor sporting events (please read guidance note 6)
Wed	As existing	As existing	
Thur	As existing	As existing	Non standard timings. Where you intend to use the premises for indoor sporting events at different times to those listed in the column on the left, please list (please read guidance note 7)
Fri	As existing	As existing	
Sat	As existing	As existing	
Sun	As existing	As existing	

D

Boxing or wrestling entertainment Standard days and timings (please read guidance note 8)			Will the boxing or wrestling entertainment take place indoors or outdoors or both – please tick {Y} (please read guidance note 4).	Indoors	
Day	Start	Finish		Outdoors	
Mon			Please give further details here (please read guidance note 5)	Both	
Tue			State any seasonal variations for boxing or wrestling entertainment (please read guidance note 6)		
Wed					
Thur			Non standard timings. Where you intend to use the premises for boxing or wrestling entertainment at different times to those listed in the column on the left, please list (please read guidance note 7)		
Fri					
Sat					
Sun					

E

Live music Standard days and timings (please read guidance note 8)			Will the performance of live music take place indoors or outdoors or both – please tick {Y} (please read guidance note 4).	Indoors	
Day	Start	Finish		Outdoors	
				Both	✓
Mon	As existing	As existing	Please give further details here (please read guidance note 5) Licensable activity in external areas to be limited to 23:00 hours		
Tue	As existing	As existing			
Wed	As existing	As existing	State any seasonal variations for the performance of live music (please read guidance note 6)		
Thur	As existing	As existing			
Fri	As existing	As existing	Non standard timings. Where you intend to use the premises for the performance of live music at different times to those listed in the column on the left, please list (please read guidance note 7)		
Sat	As existing	As existing			
Sun	As existing	As existing			

F

Recorded music Standard days and timings (please read guidance note 8)			Will the playing of recorded music take place indoors or outdoors or both – please tick {Y} (please read guidance note 4).	Indoors	
Day	Start	Finish		Outdoors	
				Both	✓
Mon	As existing	As existing	Please give further details here (please read guidance note 5) Licensable activity in external areas to be limited to 23:00 hours		
Tue	As existing	As existing			
Wed	As existing	As existing	State any seasonal variations for playing recorded music (please read guidance note 6)		
Thur	As existing	As existing			
Fri	As existing	As existing	Non standard timings. Where you intend to use the premises for the playing of recorded music entertainment at different times to those listed in the column on the left, please list (please read guidance note 7)		
Sat	As existing	As existing			
Sun	As existing	As existing			

G

Performances of dance Standard days and timings (please read guidance note 8)			Will the performance of dance take place indoors or outdoors or both – please tick {Y} (please read guidance note 4).	Indoors	✓
Day	Start	Finish		Outdoors	
				Both	
Mon	As existing	As existing	Please give further details here (please read guidance note 5)		
Tue	As existing	As existing			
Wed	As existing	As existing	State any seasonal variations for the performance of dance (please read guidance note 6)		
Thur	As existing	As existing			
Fri	As existing	As existing	Non standard timings. Where you intend to use the premises for the performance of dance entertainment at different times to those listed in the column on the left, please list (please read guidance note 7)		
Sat	As existing	As existing			
Sun	As existing	As existing			

H

Anything of a similar description to that falling within (e), (f) or (g) Standard days and timings (please read guidance note 8)			Please give a description of the type of entertainment you will be providing		
Day	Start	Finish	Will this entertainment take place indoors or outdoors or both – please tick {Y} (please read guidance note 4).	Indoors	
				Outdoors	
				Both	
Mon			Please give further details here (please read guidance note 5)		
Tue					
Wed			State any seasonal variations for entertainment of a similar description to that falling within (e), (f) or (g) (please read guidance note 6)		
Thur					
Fri			Non standard timings. Where you intend to use the premises for the entertainment of similar description to that falling within (e), (f) or (g) at different times to those listed in the column on the left, please list (please read guidance note 7)		
Sat					
Sun					

I

Late night refreshment Standard days and timings (please read guidance note 8)			Will the provision of late night refreshment take place indoors or outdoors or both – please tick {Y} (please read guidance note 4).	Indoors	✓
				Outdoors	
				Both	
Day	Start	Finish	Please give further details here (please read guidance note 5)		
Mon	As existing	As existing			
Tue	As existing	As existing			
Wed	As existing	As existing	State any seasonal variations for the provision of late night refreshment (please read guidance note 6)		
Thur	As existing	As existing			
Fri	As existing	As existing			
Sat	As existing	As existing	Non standard timings. Where you intend to use the premises for the provision of late night refreshment at different times, to those listed in the column on the left, please list (please read guidance note 7)		
Sun	As existing	As existing			

J

Supply of alcohol Standard days and timings (please read guidance note 8)			Will the supply of alcohol be for consumption (Please tick box Y) (please read guidance note 9)	On the premises	
				Off the premises	
				Both	✓
Day	Start	Finish	State any seasonal variations for the supply of alcohol (please read guidance note 6)		
Mon	10:00	00:00			
Tue	10:00	00:00			
Wed	10:00	00:00	Non-standard timings. Where you intend to use the premises for the supply of alcohol at different times to those listed in the column on the left, please list (please read guidance note 7)		
Thur	10:00	00:00			
Fri	10:00	01:00			
Sat	10:00	01:00	No change to non standard timings		
Sun	11:00	00:00			

K

Please highlight any adult entertainment or services, activities, other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children (please read guidance note 10)

L

Hours premises are open to the public Standard days and timings (please read guidance note 8)			State any seasonal variation (please read guidance note 6)
Day	Start	Finish	
Mon	10:00	00:30	Non standard timings. Where you intend to use the premises to be open to the public at different times from those listed in the column on the left, please list (please read guidance note 7) No change to non standard timings
Tue	10:00	00:30	
Wed	10:00	00:30	
Thur	10:00	00:30	
Fri	10:00	01:30	
Sat	10:00	01:30	
Sun	11:00	00:30	

Please identify those conditions currently imposed on the licence which you believe could be removed as a consequence of the proposed variation you are seeking

Annex 2 as identified at pages 4 and 5

Please tick ✓ yes

I have enclosed the premises licence

☒

I have enclosed the relevant part of the premises licence

☒

If you have not ticked one of these boxes please fill in reasons for not including the licence, or part of it, below

Reasons why I have failed to enclose the premises licence or relevant part of premises licence

M

Describe any additional steps you intend to take to promote the four licensing objectives as a result of the proposed variation:

a) General – all four licensing objectives (b,c,d,e) (please read guidance note 11)

A detailed assessment as to the conditions endorsed upon the Licence and their upgrading has been undertaken with Cleveland Police the following conditions are proposed to support the licensing objectives.

The above is provided by way of explanation and not intended to be converted to conditions.

b) The prevention of crime and disorder

1) CCTV

A digital Closed Circuit Television System (CCTV) will be installed to cover all exterior and interior and maintained in good working order and be correctly time and date stamped. The system will incorporate sufficient built-in hard-drive capacity to suit the number of cameras installed, whilst complying with Data Protection legislation.

CCTV will be capable of providing pictures of **evidential quality** in all lighting conditions, particularly facial recognition. Cameras will encompass all ingress and egress to the premises, outside areas and all areas where the sale/supply of alcohol occurs.

There will be a minimum of 31 days recording. The system will record for 24 hours a day.

The system will incorporate a means of transferring images from the hard-drive to a format that can be played back on any desktop computer. The Digital Recorder will have the facility to be password protected to prevent unauthorised access, tampering, or deletion of images.

There will be at all times a member of staff who is trained in the use of the equipment and upon receipt of a request for footage from a governing body, such as Cleveland Police or any other Responsible Authority, be able to produce the footage within a reasonable time, e.g. 24 hours or less if urgently required for investigation of serious crime

2) REFUSALS BOOK

The business will maintain a refusals book / till system to record all instances where the sale of alcohol has been refused. This shall include the date and time of the attempted sale, together with a reason for the refusal / incident. The Designated Premise Supervisor/Premises Manager/Business Owner will check if refusals are undertaken by reference to the digital log or the refusals log / book will be made available to the Licensing Authority and/or Responsible Authorities upon request.

3) INCIDENT BOOK

The business will maintain an incident book to record all instances where the staff deal with people who have been unruly, drunk, abusive, aggressive or have committed criminal acts or have had to call police for such incidents. This shall include the date and time of the incident, together with a description of the incident and whether the police were called/attended. The Designated Premise Supervisor/ Manager / Business Owner will check and the digital log or incident book will be made available to the Licensing Authority and/or Responsible Authorities upon request

4) TRAINING RECORDS

Digital Training records will be recorded by the Designated Premises Supervisor/Premises Manager/Business Owner which will be retained for future reference and shall be updated at least every 6 months. All staff training records will be made available to the Licensing Authority and/or Responsible Authorities upon request.

5) TRAINING

All staff will be fully trained and retrained on a 6 monthly basis in relation to the laws relating to the sale of alcohol to underage persons, persons buying on behalf of under 18's (proxy sales), persons appearing to be under the influence of alcohol and also the operation of the associated "Challenge 21" policy. Staff will receive refresher training at least every 6 months.

6) CHALLENGE 21

A "Challenge 21" policy will be implemented with all staff insisting on evidence of age from any person appearing to be under 21 years of age and who is attempting to buy alcohol. There shall be notices displayed at all points of sale and at all entrances and exits to inform customers and remind staff that the premises is operating a "Challenge 21" policy.

7) ID

Only valid passports, UK "photo card style" driving licence, PASS approved proof-of-age cards or Ministry of Defence "Form 90" identification cards shall be accepted as proof of age.

8) NOTICES UNDER 18

There will be a minimum of two notices displayed on the premise indicating that the sale of alcohol to those under the age of 18 is illegal and that those adults who buy alcohol for immediate disposal to those under age the age of 18 are committing an offence.

9) NOTICES - QUIET

There will be a minimum of two notices displayed in the premise, with one being easily visible on the way out of the premise, asking customers to leave the premise quietly and respect the nearby residents.

10) UNDER 18 CHILDREN ESCORTED

All persons under the age of 18 must be accompanied by an adult and vacate the premises by 21:00 hours unless:

- (a) Attending a pre-booked function whilst accompanied by an adult.
- (b) Be permitted to remain at the premises with an adult when dining until 22:30 hours.

11) NO OPEN VESSELS

The DPS and all other members of staff will ensure that no open vessels are taken out of the licensable area (as shown on the plan) by customers.

12) PLASTIC GLASSES

Polycarbonate/plastic or toughened glasses will be used for alcohol both inside and outside the licensed premises.

13) OUTSIDE AREA

The outside licensed area will not be used after 23:00 hours every day.

14) NO CONGREGATING

Patrons will not be allowed to congregate in the car park or outside the front of the premises after leaving and will be encouraged to leave the area as soon as possible.

15) NO DELIVERY

Alcohol will not form part of a delivery service and will not be offered on any of the third party delivery sites used by the premise.

16) NO ALCOHOL TO BE BROUGHT INTO THE PREMISES

No person in possession of a drink in a sealed or unsealed container shall be allowed to enter the premises except for the purposes of a delivery

17) DOOR STAFF

The DPS / Manager shall ensure that a risk assessment is completed for all major televised sporting events. Where the risk assessment identifies an increased risk of crime, disorder or public nuisance, SIA-registered door supervisors shall be employed in such numbers as are appropriate to the risk identified, with a minimum of two door supervisors on duty from one hour before the event starts until 30 minutes after the conclusion of the event.

c) Public safety

See box (b) for enhanced conditions

d) The prevention of public nuisance

See box (b) for enhanced conditions

e) The protection of children from harm

See box (b) for enhanced conditions

- I have made or enclosed payment of the fee; or ☒
- I have not made or enclosed payment of the fee because this application has been made in relation to the introduction of the late night levy. ☐
- I have sent copies of this application and the plan to responsible authorities and others where applicable ☒
- I understand that I must now advertise my application ☒
- I have enclosed the premises licence or relevant part of it or explanation ☒
- I understand that if I do not comply with the above requirements my application will be rejected ☒

IT IS AN OFFENCE, UNDER SECTION 158 OF THE LICENSING ACT 2003, TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION. THOSE WHO MAKE A FALSE STATEMENT MAY BE LIABLE ON SUMMARY CONVICTION TO A FINE OF ANY AMOUNT.

Part 5 – Signatures (please read guidance note 12)

Signature of applicant (the current premises licence holder) or applicant's solicitor or other duly authorised agent. (Please read guidance note 13). **If signing on behalf of the applicant please state in what capacity.**

Signature: John Gaunt & Partners

Date:

Capacity: Solicitors

Where the premises licence is jointly held signature of 2nd applicant (the current premises licence holder) or 2nd applicant's solicitor or other authorised agent. (Please read guidance note 14). If signing on behalf of the applicant please state in what capacity.

Signature: John Gaunt & Partners

Date:

Capacity: Solicitors

Contact name (where not previously given) and address for correspondence associated with this application (please read guidance note 15)



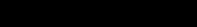
Post town



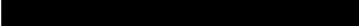
Post code



Telephone number (if any)



If you would prefer us to correspond with you by email your email address (optional)



Notes for Guidance

This application cannot be used to vary the licence so as to extend the period for which the licence has effect or to vary substantially the premises to which it relates. If you wish to make that type of change to the premises licence, you should make a new premises licence application under section 17 of the Licensing Act 2003.

1. You do not have to pay a fee if the only purpose of the variation for which you are applying is to avoid becoming liable for the late night levy
2. Describe the premises. For example, the type of premises, its general situation and layout and any other information which could be relevant to the licensing objectives. Where your application includes off-supplies of alcohol and you intend to provide a place of consumption of these off-supplies of alcohol, you must include a description of where the place will be and its proximity to the premises.
3. In terms of specific regulated entertainments please note that:
 - Plays: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 500.
 - Films: no licence is required for 'not-for-profit' film exhibition held in community premises between 08.00 and 23.00 on any day provided that the audience does not exceed 500 and the organiser (a) gets consent to the screening from a person who is responsible for the premises; and (b) ensures that each such screening abides by age classification ratings.
 - Indoor sporting events: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 1000.
 - Boxing or Wrestling Entertainment: no licence is required for a contest, exhibition or display of Greco-Roman wrestling, or freestyle wrestling between 08.00 and 23.00 on any day, provided that the audience does not exceed 1000. Combined fighting sports – defined as a contest, exhibition or display which combines boxing or wrestling with one or more martial arts – are licensable as a boxing or wrestling entertainment rather than an indoor sporting event.
 - Live music: no licence permission is required for:
 - a performance of unamplified live music between 08.00 and 23.00 on any day, on any premises.
 - a performance of amplified live music between 08.00 and 23.00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.
 - a performance of amplified live music between 08.00 and 23.00 on any day, in a workplace that is not licensed to sell alcohol on those premises, provided that the audience does not exceed 500.
 - a performance of amplified live music between 08.00 and 23.00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.
 - a performance of amplified live music between 08.00 and 23.00 on any day, at the non-residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the

- performance on the relevant premises from: (i) the local authority concerned, or (ii) the school or (iii) the health care provider for the hospital.
- Recorded Music: no licence permission is required for:
 - any playing of recorded music between 08.00 and 23.00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.
 - any playing of recorded music between 08.00 and 23.00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.
 - any playing of recorded music between 08.00 and 23.00 on any day, at the non-residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the relevant premises from: (i) the local authority concerned, or (ii) the school proprietor or (iii) the health care provider for the hospital.
 - Dance: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 500. However, a performance which amounts to adult entertainment remains licensable.
 - Cross activity exemptions: no licence is required between 08.00 and 23.00 on any day, with no limit on audience size for:
 - any entertainment taking place on the premises of the local authority where the entertainment is provided by or on behalf of the local authority;
 - any entertainment taking place on the hospital premises of the health care provider where the entertainment is provided by or on behalf of the health care provider;
 - any entertainment taking place on the premises of the school where the entertainment is provided by or on behalf of the school proprietor; and
 - any entertainment (excluding films and a boxing or wrestling entertainment) taking place at a travelling circus, provided that (a) it takes place within a moveable structure that accommodates the audience, and (b) that the travelling circus has not been located on the same site for more than 28 consecutive days.
4. Where taking place in a building or other structure please tick as appropriate (indoors may include a tent).
 5. For example state type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.
 6. For example (but not exclusively), where the activity will occur on additional days during the summer months.
 7. For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.
 8. Please give timings in 24 hour clock (e.g. 16.00) and only give details for the days of the week when you intend the premises to be used for the activity.
 9. If you wish people to be able to consume alcohol on the premises, please tick 'on the premises'. If you wish people to be able to purchase alcohol to consume away from the premises, please tick 'off the premises'. If you wish people to be able to do both, please tick 'both'.
 10. Please give information about anything intended to occur at the premises or ancillary to the use of the premises which may give rise to concern in respect of children regardless of whether you intend children to have access to the premises, for example (but not exclusively) nudity or semi-nudity, films for restricted age groups or the presence of gaming machines.
 11. Please list here steps you will take to promote all four licensing objectives together.
 12. The application form must be signed.
 13. An applicant's agent (for example solicitor) may sign the form on their behalf provided that they have actual authority to do so.
 14. Where there is more than one applicant, each of the applicants or their respective agents must sign the application form.
 15. This is the address which we shall use to correspond with you about this application.