



This is an easy read guide to **FA1 and FA2 Forms**

Why are these forms important?



Some care and support **costs money**.

The council needs to check:

- if you need to pay for your care
- how much you may need to pay

The FA1 Form - understanding care charges



The **FA1 form** checks that you understand that:

- care and support are **not free**
- you may need to:
 - pay some money, or
 - pay the full cost

This may happen if:

- the **FA2 form** is not returned, or
- your savings are over the limit



The FA1 form has **two parts**.

Only one part needs to be completed.

FA1 - Part A: For people who have capacity



This part is for people who:

- can manage their **own money**



You can also choose someone else to:

- receive bills
- speak to the Council about money

This person is called **an invoicee**.

FA1 - Part B: For people who do not have capacity



This part is used when:

- you **cannot** manage your money, and
- a family member or friend can help



The helper agrees to:

- help manage money
- make sure care bills are paid
- look into **legal support**, also known as **legal authority** or **permission**

The Council can also arrange a helper for you.

FA2 Form: Financial Assessment



The **FA2 form** is used to:

- check **if** you need to pay for care
- work out **how much** you need to pay

The form is completed by:

- you, if you can, or
- a family member or friend helping you



You must return:

- the completed form
- copies of bank statements

Need help?



You can ask:

- your social worker
- a family member or friend
- the Council

Adult Social Care contact details



To find out more about our services, visit our website:

redcar-cleveland.gov.uk



Call:
01642 771500



Email:
AccessAdultsTeam@redcar-cleveland.gov.uk



Write to us:
Adult Social Care
Redcar and Cleveland Borough Council,
Seafield House,
Kirkleatham Street, Redcar
TS10 1SP



Who to contact if the office is closed

Call our Emergency Duty Service on
01642 524552

They are open during the night, weekends and bank holidays to help with urgent problems for you or your family.