



REDCAR & CLEVELAND BOROUGH COUNCIL

INTERVIEW INVITE – ADDITIONAL INFORMATION

Job interviews are a crucial part of the recruitment process, along with getting to know you as a person, recruiting managers use interviews to learn more about your background and skills and whether you'd be a good fit for their service. The aim of the following information is to provide you with some additional information prior to your interview.

Venue



Your interview will be held in

Redcar and Cleveland House
Kirkleatham Street
Redcar
TS10 1RT

If you would like to look around the premises or have an informal chat prior to your interview, please contact the recruiting manager as shown in your letter.

Interview Questions

The questions you will be asked will be linked to the person specification, so read it again before you attend the interview. Think about the type of questions you will be asked and possible answers you could give that would support your application.

As an inclusive employer, it is the Council's policy to give the candidate the interview questions 15 minutes prior to their interview.

Reasonable Adjustment

Reasonable adjustments can be requested if you have a disability/health condition which may impact on your ability to perform at an interview. Example of reasonable adjustments include:

- Allowing you to take notes into your interview
- Allowing you additional time to respond to the questions
- Ensure that the interview venue is accessible
- Additional time to review the questions prior to interview

Right to Work in the UK

To comply with the Asylum, Immigration and Nationality Act 2006, you will need to bring your current passport (we can accept this even if it has expired if we are able to prove the likeness). If you don't have a passport you will need to bring with you your original birth certificate and an official document that shows your National Insurance Number for example NI Card/Payslip/P45/P60

Other Useful Information

Travel

- Public Transport If you are traveling by public transport
- Bus Arriva and Stagecoach provide bus services within the Northeast; you can check the bus routes and travel times on the following website
<https://www.arrivabus.co.uk/north-east>
<https://www.stagecoachbus.com/>
- Train Redcar Central Station is only a 2 minute walk from the Redcar and Cleveland House
- Driving/Parking If you are travelling by car there is ample pay and display parking in vicinity of Redcar and Cleveland House.
- Redcar & Cleveland Leisure & Community Heart
 - Seafield House
 - Kirkleatham Street
- The cost is £1.30 for 1 hour, £2.60 for 2 hours, £4.00 for 3 hours, £5.30 all day

