

## Appendix 4 – Urgency/Special Urgency Form

### Urgent Cabinet Report/Delegated Key Decision

Date of Request:	12/08/2025	Date of Meeting/Decision:		Officer:	Sam Birch
Report / Decision Title	Supported Living Framework				

Chief Officer	Signature

## **Urgent - General Exception**

### **Reason for urgency**

The current Supported Living Provider Framework was established in August 2023 for a period of 4 years ending in August 2027 following a fully compliant tender process under the Public Contracts Regulations 2015. A number of providers were successfully appointed to the framework, allowing the Council to undertake further competitions or direct awards throughout the framework term to ensure the provision of supported living services at individual supported living schemes when existing individual scheme contracts reach expiry.

It has come to light that the original Forward Plan published at the commencement of the tender process for the Supported Living Framework does not register the call offs from the Framework. Therefore, an urgent key decision is required to award a contract to 1<sup>st</sup> Enable (a provider on the framework) as the current contract for Rosewood Supported Living Scheme ends on 31 August 2025. This award will enable the provider to continue to deliver supported living services to ensure continuity of care and support for residents at Rosewood Supported Living Scheme. The contract will be for a period of 5 years starting on 1 September 2025 until 30 August 2030.

**NB:** In cases of Urgency – General Exception, The chair of the relevant Scrutiny and Improvement Committee (or if there is no chair, the whole committee individually) must be informed by notice in writing of the decision to be taken, and this notice must also be published, with reasons for the urgency, at least 5 working days in advance of the decision being taken. In cases of Special Urgency, the agreement of the chair of the relevant Scrutiny and Improvement Committee that the decision cannot reasonably be deferred must be obtained (or if there is no chair, or the chair is unable to act, the Mayor, or in their absence the Deputy Mayor). A notice setting out this position and detailing the reasons for the urgency must be published and use of this procedure must be reported to Council by the Leader on a quarterly basis.

**This urgent report/decision has been seen and agreed by the following:**

<b>Officer / Member</b>	<b>Signature</b>
Managing Director	<b>Pp</b>
Section 151 Officer	
Monitoring Officer	

# Delegated Power Record

Are the details of the decision to be public or confidential?

## Public

If the details of the decision are confidential, please select the category for exemption under the Local Government Act 1972

Choose an item.

<b>Reference</b>	<a href="#">ADCOM-25-052</a>
<b>Corporate Plan Priority</b>	Live and Age Well
<b>Delegation Title</b>	Supported Living – Rosewood
<b>Delegated Power Number</b>	450 - Award a contract
<b>Date of Exercise</b>	<b>21/8/25</b>
<b>Cabinet Member</b>	Cllr Lisa Robson
<b>Assistant Director</b>	Victoria Wilson

<b>Type of Decision (Key/Executive/Non-Executive)</b>	Key - Executive
<b>FOR KEY DECISIONS ONLY</b>	
<b>Delegated Power Forward Plan Ref</b>	<a href="#">If a key decision has not been published in the forward plan at least 28 days in advance of the decision being taken, then the urgency or special urgency rules must be applied, and relevant forms completed in conjunction with Democratic Services</a>
<b>Date Decision Published in Forward Plan</b>	Click or tap to enter a date. To be completed by Democratic Services
<b>Urgency</b> (For Key Decisions not included in Forward Plan only)	Urgent - General Exception - Forms Attached

### Background to decision:

The Supported Living Provider framework commenced in August 2023 after a full PCR tender process was carried out and a number of providers were appointed to the framework, allowing the Council to carry out further competitions and/or direct awards during the framework contract period as current individual supported living scheme contracts expire which would be subject to separate Delegated Power approval.

Rosewood Supported Living Scheme is an eight-bedroom residence offering ground-floor living, located in a quiet area of Grangetown, close to the Middlesbrough border. This scheme has been operational since 1998, providing a home for adults with learning disabilities, with six of the original residents still living here. 1st Enable has been providing care and support since 2018, with staff transferring from Bridgings' Ltd, including the current senior management team. In

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2020, 1st Enable facilitated the transition of the residence from residential care to supported living.

1<sup>st</sup> Enable were directly awarded a contract via the Supported Living Provider framework to continue providing a supported living service at Rosewood to ensure stability for the adults, this commenced on 1 January 2024 and was due to end on 31 December 2024, the contract was then varied to allow for some consultation work to be carried out on the service and is therefore now due to end on 31 August 2025.

A consultation was carried out involving family members, advocates, Learning Disability Social Workers and a CHC Case Manager to gain the perspective of care and support delivery to this scheme. Evidence gathered unanimously pointed towards the least disruptive option to ensure the support continues as is for the adults residing in this scheme based upon their complex needs and this being in their best interests.

## Decision Considerations:

Supported Living Schemes provide a security of tenure and flexible support in the community as a preferred option to residential care. Rosewood operates at full capacity and is supporting people to gain independent living skills in a safe environment.

## Full details of decision:

Approval is requested to direct award a contract to 1<sup>st</sup> Enable, for the provision of Supported Living at Rosewood for a period of 5 years, from 1 September 2025 to 30 August 2030.

## Financial detail:

The pricing schedule which all providers signed up to is a fixed hourly rate (currently £22.15 per hour, with a sleepover rate of £132.88 for an 8-hour block sleepover) and will allow for an annual uplift based on changes in the National Living Wage, pensions etc.

<b>Budget Code</b>	10540
<b>Is budget available for full contract/service without causing additional pressure?</b>	Yes
<b>Annual Contract Value</b>	£ 400,187.83
<b>Total Contract Value</b>	£2,002,035.53
	These figures are calculated on the actual 24/25 rate for supported living, no annual uplifts costs have been included.

## Delivering Social Value:

Supported living schemes provide the opportunity for people with learning disabilities to live as citizens in the community and to contribute through learning, employment, and leisure opportunities.

As part of the original procurement process, 1<sup>st</sup> Enable signed up to the Council's Social Value Charter.

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## Reasons for Decision:

Rosewood Supported Living scheme continues to provide stable accommodation in the community for residents with learning disabilities meeting their needs with an efficient model of person centre care and support.

1<sup>st</sup> Enable were successfully appointed to this Supported Living Provider Framework after a full PCR tender process was carried out.

## Details of alternative options considered (if any) and reasons for rejection:

1. Do nothing – Rejected as the Council have a statutory duty to deliver care – this is not an option as this would either leave a gap in provision and therefore increase the need for higher cost residential care or leave providers without a contract whilst delivering services for vulnerable residents.
2. Carry out a further competition within the Supported Living Framework – Rejected based on the outcome of the consultation work undertaken and the indication that the least disruptive option would be in the best interest of the adults residing in this scheme.

## Details of any conflict of interest declared by any Elected Member consulted in relation to the decision:

This must be left blank. Business Support will seek this information from the Cabinet Member.

## Details of any dispensation granted in respect of any conflict of interest:

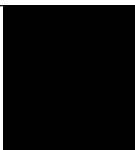

This must be left blank. Business Support will seek this information from the Cabinet Member.

## Background Papers:


Forward Plan – ADD0036

Commence a Process DP – ADCOM 22 182

Award DP - ADCOM-23-059 – Supported Living Provider Framework


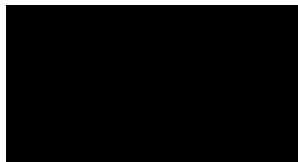
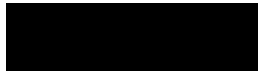
<b>Officer Name (Print)</b>	Samantha Birch	
<b>Officer Signature</b>		
<b>Officer Submission Date</b>	04/07/2025	
<b>Procurement Officer Name (Print)</b>	Kieran Stirzaker	
<b>Procurement Approval Signature</b>		This decision complies with the Council's Contract Procedure Rules
<b>Date of Approval</b>		

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Finance Manager Name (Print)	David Dobson	
Finance Approval Signature		Finance Manager to confirm that budget has been confirmed for the decision
Date of Approval	31/07/2025	

Reference	ADCOM-25-052
Delegated Power Forward Plan Reference	
Corporate Plan Priority	Live and Age Well
Delegation Title	Supported Living Scheme – Rosewood
Delegated Power Number	450 - Award a contract
Date of Exercise	21/8/25
Cabinet Member	Cllr Lisa Robson
Assistant Director	Victoria Wilson

## Signatures

CABINET MEMBER FOR ADULTS <b><u>Approved via Email</u></b>	Date 20/08/2025
CHIEF FINANCE OFFICER 	Date 05/08/2025
CHIEF LEGAL OFFICER 	Date 18/08/2025
EXECUTIVE DIRECTOR FOR ADULTS AND COMMUNITIES 	Date 04/08/2025

## Call-In (Key Decisions Only)

Choose an item.

Reasons for dis-applying Call-In due to urgency to be added here if relevant. This will need to be reported to the next meeting of the Borough Council and the reasons must demonstrate that any

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delay likely to be caused by the call-in process would seriously prejudice the Council's or the public's interests.

**Date Decision will become effective**

1 September 2025

To be completed by Democratic Services – date will be not less than expiry of 5 working days from publication unless urgency applies.