

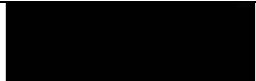

## **Appendix 4 – Urgency - General Exception Form**

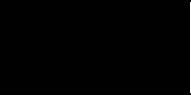
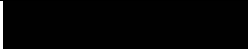
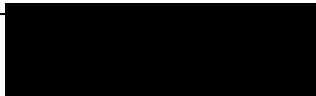
### **Urgent Cabinet Report/Delegated Decision Form**

<b>Report/Decision Title</b>	Extra Care Support Schemes
<b>Date of request</b>	29/04/2025
<b>Date of meeting/decision</b>	16/05/2025

#### **Urgent – General Exception - Reasons for urgency outlined below**

Variation to extend the term of the current contract for Extra Care Support Schemes for a further four month period from 7 November 2025 to 8 March 2026 to allow for an extended period of time within the tender process for the new contract due the anticipated high volume of tender submissions expected to be received.

<b>I confirm that the relevant chair of Scrutiny and Improvement Committee (or if there is not chair, the whole committee individually) and the Cabinet Member have been informed by notice in writing of the decision to be taken.</b>					
<b>Officer name (Delegated Power Author)</b>	Sue Bradley	<b>Officer Signature</b>		<b>Date</b>	29/04/2025
<b>Assistant Director Name</b>	Victoria Wilson	<b>Assistant Director signature</b>		<b>Date</b>	30/04/2025

This urgent report/decision has been seen and agreed by the following:	
Officer / Member	Signature
Managing Director	
Section 151 Officer	
Monitoring Officer	

# Delegated Power Record

Are the details of the decision to be public or confidential?

## Public

If the details of the decision are confidential, please select the category for exemption under the Local Government Act 1972

Choose an item.

<b>Reference</b>	<b>ADCOM-25-033</b>
<b>Corporate Plan Priority</b>	Live and Age Well
<b>Delegation Title</b>	Extra Care Support Schemes
<b>Delegated Power Number</b>	453 - In accordance with the Council's Contract Procedure Rules 9.17: Power to vary the terms of an existing contract, where there is provision within the contract to do so.
<b>Date of Exercise</b>	09/05/2025
<b>Cabinet Member</b>	Cllr Lisa Robson
<b>Assistant Director</b>	Victoria Wilson

<b>Type of Decision (Key/Executive/Non-Executive)</b>	Key - Executive
<b>FOR KEY DECISIONS ONLY</b>	
<b>Delegated Power Forward Plan Ref</b>	If a key decision has not been published in the forward plan at least 28 days in advance of the decision being taken, then the urgency or special urgency rules must be applied, and relevant forms completed in conjunction with Democratic Services
<b>Date Decision Published in Forward Plan</b>	Click or tap to enter a date. To be completed by Democratic Services
<b>Urgency</b> (For Key Decisions not included in Forward Plan only)	Choose an item.

### Background to decision:

The Council's current contract for the Extra Care Schemes commenced on 7 November 2021 and is currently in its final extension period and the contract is due to expire on 6 November 2025. Subsequently, approval was given to commence a procurement process for a new contract to be in place for 7 November 2025 (ADCOM-25-015).

Dale Care are currently the commissioned provider for this service and have been successfully delivering the care and support at all four extra care schemes within the borough at The Dunes, Barnaby House, Jubilee Court, and St Germain's Grange.

# Delegated Power Record

This request is to approve a variation to extend the current contract term for a further 4 month period to allow for a longer period of time to carry out the tender process for the new contract. The purpose of the request is due to the vast increase in submissions in recent tenders for direct care services resulting in the evaluation periods taking longer than expected, we therefore anticipate that the tender process for the new Extra Care Contract will attract a high volume of submissions which will impact on the evaluation period, resulting in a risk that the tender process will not be completed by the original start date of 7 November 2025.

## Decision Considerations:

Contract Procedure Rules.

The extra care schemes deliver outcome focused support for older people through the delivery of background and planned care and support available 24/7, 365 days per year. The schemes support the Council in the delivery of their legal obligations under the Care Act (2014) by preventing or delaying the need for residential care.

## Full details of decision:

Approval is requested to vary the contract with Dale Care for Extra Care Support Schemes by extending the contract term for a further 4 month period from 7 November 2025 to 8 March 2026.

## Financial detail:

This will be funded from the Adult Social Care revenue budget allocation.

### Budget Code

11266 R5500

### Is budget available for full contract/service without causing additional pressure?

Yes

**Current Contract Value:** (07/11/2021 – 06/11/2025)

£8,000,000

**Variation Contract Value:** (07/11/2025- 08/03/2026)

£791,700

**Total Contract Value** (07/11/2021 – 08/03/2026)

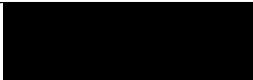

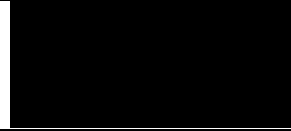
£8,791,700

## Delivering Social Value:

As part of the procurement process, Dale Care signed the Council's Social Value Charter and offered the following TOMS (Themes, Outcomes and Measures) within their Tender Submission:

- Apprenticeship programme including 32 roles totalling 278 weeks.
- A Volunteer Programme for 8 volunteers supporting activities such as a befriending service, support for the use of IT/technology, gardening club and 'Giving something back' Schemes (Residents mutual support, running errands and 'swapping' tasks). Co-ordinating with the Council, local third sector organisations and private sector organisations to place suitable volunteers.

# Delegated Power Record

<ul style="list-style-type: none"> <li>• A staff volunteering scheme which currently includes working with Teesside Hospice.</li> <li>• Working with Landlords to create a 'branded' scheme for Environment and Carbon Savings.</li> </ul>		
<b>Reasons for Decision:</b> To allow for a longer period of time to carry out the tender process for a new contract to allow for an expected increase in the number of tender submissions received and therefore reduce the risk of not completing the tender process by the original contract start date.		
<b>Details of alternative options considered (if any) and reasons for rejection:</b> Explain why you do not support alternative options eg: 1. Do nothing - not an option as the schemes support the Council in the delivery of their legal obligations under the Care Act (2014) by preventing or delaying the need for residential care.		
<b>Details of any conflict of interest declared by any Elected Member consulted in relation to the decision:</b> This must be left blank. Business Support will seek this information from the Cabinet Member.		
<b>Details of any dispensation granted in respect of any conflict of interest:</b> This must be left blank. Business Support will seek this information from the Cabinet Member.		
<b>Background Papers:</b> State where any additional papers may be held, any background information (if applicable)		
<b>Officer Name (Print)</b>	Sue Bradley	
<b>Officer Signature</b>		
<b>Officer Submission Date</b>	28/04/2025	
<b>Finance Manager Name (Print)</b>	David Dobson	
<b>Finance Approval Signature</b>		Finance Manager to confirm that budget has been confirmed for the decision
<b>Date of Approval</b>	02/05/2025	
<b>Procurement Officer Name (Print)</b>	Debbie Seaman	
<b>Procurement Approval Signature</b>		Request complies with the Council's Contract Procedure Rules
<b>Date of Approval</b>	30/04/2025	

## Delegated Power Record

<b>Reference</b>	ADCOM-25-033
<b>Delegated Power Forward Plan Reference</b>	
<b>Corporate Plan Priority</b>	Live and Age Well
<b>Delegation Title</b>	Extra Care Support Schemes
<b>Delegated Power Number</b>	453 - 453 - In accordance with the Council's Contract Procedure Rules 9.17: Power to vary the terms of an existing contract, where there is provision within the contract to do so.
<b>Date of Exercise</b>	09/05/2025
<b>Cabinet Member</b>	Cllr Lisa Robson
<b>Assistant Director</b>	Victoria Wilson

## Signatures

<b>CABINET MEMBER FOR ADULTS</b> Cllr Robson approved via email	<b>Date 09/05/2025</b>
<b>CHIEF FINANCE OFFICER</b> [REDACTED]	<b>Date 07/05/2025</b>
<b>CHIEF LEGAL OFFICER</b> [REDACTED]	<b>Date 07/05/2025</b>
<b>EXECUTIVE DIRECTOR FOR ADULTS AND COMMUNITIES</b> [REDACTED]	<b>Date 07/05/2025</b>

## Call-In (Key Decisions Only)

Call-In to be dis-applied due to urgency, reasons as follows:

Due to the reason stated in the DP we would like to disapply Call-In to allow for issuing of tender documents as soon as possible, this will then allow for an extra 5 days within the evaluation period once tender submissions are received.

<b>Date Decision will become effective</b>	Click or tap to enter a date. To be completed by Democratic Services – date will be not less than expiry of 5 working days from publication unless urgency applies.
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**Delegated Power Record**