Term Dates
Our Autumn term begins on **Monday 11 September 2023**. Please check the course listings for actual start dates.

Half Term: **30 October – 3 November**
Christmas Break: **25 December – 5 January**

Spring Term
Starts: **Monday 8 January 2024**
Half Term: **12 February – 16 February**

Easter Break: **25 March – 5 April**

Summer Term
Starts: **Monday 8 April 2024**
Half Term: **27 May – 31 May**
Ends: **Friday 19 July 2024**

Please contact us to check actual start dates as these may vary depending on each course. As we offer a rolling programme you can join a class at any time throughout the academic year. Call the Business Support team on **(01642) 771197** or email us at adulteducation@redcar-cleveland.gov.uk for course information and to reserve a place.

Enrolment
Our courses are available to everyone aged 19 or over on 31 August 2023. Enrolments can be completed through any of the following methods:

Telephone enrolment: Call Business Support on **(01642) 771197** to complete an enrolment form over the phone and if required pay by credit/debit card.

Postal enrolment: Enrolment forms can be downloaded from the Adult Learning Service website on: www.redcar-cleveland. gov.uk/adultlearning. Please send, including a cheque payable to Redcar & Cleveland Borough Council, to the address below.

In person: Call in to Redcar & Cleveland College on Corporation Road, ask for Adult Learning, to complete an enrolment form and pay by card, cash or cheque.

Fees
Course fees must be paid before the course commences.

Payment
You can pay by card, cash or cheque. Card payments can be taken over the telephone, Cheques can be posted, cash must be paid in person at Redcar College, please ask for Adult Learning at reception.

Refunds
■ Fees will be repaid in full if the course is cancelled before it commences due to insufficient enrolments
■ Fees will be repaid pro rata if there are insufficient enrolments to continue with the course
■ If you wish to withdraw from your course you must submit a written request. Each refund will be considered on an individual basis and will be given pro rata based on the number of weeks attended with the Business Support fee retained.

Address
Redcar Adult Learning Service c/o Redcar & Cleveland College Corporation Road, Redcar, TS10 1EZ

📞 **(01642) 771197**
🖱 **adulteducation@redcar-cleveland.gov.uk**

Learner Support
If you are working towards a qualification you may qualify for help with:

■ Examination Fees
■ Childcare
■ Additional course resources
■ Travel costs

Please call **(01642) 771197** for a Learner Support application form.

Venues
Our courses are delivered in venues throughout the borough. If you need further information a venue, or a map please contact Business Support on: **(01642) 771197**

Scan this code if you would like further information on any of our courses.

English and Maths
These courses are FREE, meet once a week and will help you to achieve a Functional English or maths qualification at various levels.

English for Speakers of Other Languages (ESOL)
These courses will help you to achieve an ESOL qualification at various levels and give you the opportunity to progress further. Please note, you must attend both days, each week, and you will be required to attend an assessment before starting the course. Please contact business support to see if you are entitled to fee remission.

Digital skills
Whether you want to improve your skills, find job opportunities or develop your confidence with Digital Technology, we have a course for you.

Occupation courses
We offer a range of blended learning accredited courses which you can complete with the support of an allocated tutor. These courses are for a maximum of 12 weeks and include Level 2 Information, Advice and Guidance and Level 2 Safeguarding and Prevent.

Bespoke Employer Led Provision
We offer a range of sector-based courses to support you into a skilled role in plant construction and logistics.

We have scheduled intakes for our NPORS 5-week Plant Construction course which includes accredited training in Roller, Forward and Rear Tipping Dumper, Excavator 360 and includes CSCS card, in collaboration with MP Plant Training.

We have also scheduled an ECITB 7 day - Slinger Signaller, Vehicle Marshall and Banksman course which includes CSCS card and training.

We will be offering rolling recruitment across the year for the following courses: NPORS Excavator 360, and NPORS Forward and Rear Tipping Dumper which both include CSCS card. NPORS Telehandler, NPORS Agricultural Tractor, Lorry Loader (Hiab- brick and Grab) and NPORS Forklift Truck, with Reach and Counterbalance tickets. Please get in touch to book on.

Ofsted Good Provider

Education & Skills Funding Agency

matrix

TEES VALLEY

HM Government

Adult Learning
Course Guide 2023

Ofsted Good Provider

Courses

Our term begins on **Monday 11 September 2023**.
Please check the course listings for actual start dates.

English

Course: **Functional Skills English**		
Day: Wednesday	Venue: Grangetown Family Hub	
Time: 9:30 – 11:30	Code: SFLLEND01	Cost: FREE

Course: **Functional Skills English**		
Day: Thursday	Venue: Redcar and Cleveland College	
Time: 15:00 – 17:00	Code: SFLLEND02	Cost: FREE

Course: **Functional Skills English**		
Day: Thursday	Venue: Redcar and Cleveland College	
Time: 18:00 – 20:00	Code: SFLLEND03	Cost: FREE

Maths

Course: **Functional Skills Maths**		
Day: Wednesday	Venue: Redcar and Cleveland College	
Time: 10:00 – 12:00	Code: SFLLMAD20	Cost: FREE

Course: **Functional Skills Maths**		
Day: Tuesday	Venue: Redcar and Cleveland College	
Time: 15:00 – 17:00	Code: SFLLMAD21	Cost: FREE

♦ To be eligible for funding for our Bespooke Employer Led provision you must live within the Tees Valley and have a gross annual income of no more than £33,210.

Digital Skills

Course: **Digital Skills**		
Day: Tuesday	Venue: Redcar and Cleveland College	
Time: 10:00 – 12:00	Code: ICTLFLD24	Cost: FREE

Course: **Digital Skills**		
Day: Thursday	Venue: Kirkleatham Local Learning Centre (Next to Greengates School)	
Time: 9:30 – 11:30	Code: ICTLFLD23	Cost: FREE

Course: **Digital Skills**		
Day: Thursday	Venue: Kirkleatham Local Learning Centre (Near Greengates School)	
Time: 12:45 – 14:45	Code: ICTLFLD26	Cost: FREE

Course: **Digital Skills**		
Day: Thursday	Venue: Redcar and Cleveland College	
Time: 18:00 – 20:00	Code: ICTLFLD27	Cost: FREE

English for Speakers of other Languages (ESOL)

Course: **English for Speakers of other Languages** (must attend both sessions)		
Day: Monday and Friday	Venue: Redcar and Cleveland College	Code: SFFLESD22
Time: 11:00 – 15:00 (Mon)		
Time: 9:30 – 13:00 (Fri)		Cost: Free

Bespoke Employer Led Provision

Course: **NPORS Plant construction site and machinery 5-week Novice programme**		
Day: Monday Induction (Rolling start dates)	Venue: Redcar and Cleveland College	
Time: 13:00 – 16:00	Code: EMPLFLD01	Cost: ♦ Contact us

Course: **Slinger Signaller, Vehicle Marshall and Banksman course**		
Day: Monday Induction (Rolling start dates)	Venue: Redcar and Cleveland College	
Time: 13:00 – 16:00	Code: EMPLFLD02	Cost: ♦ Contact us

Course: **NPORS Excavator 360**		
Day: Monday Induction (Rolling start dates)	Venue: Redcar and Cleveland College	
Time: 13:00 – 16:00	Code: EMPLFLD03	Cost: ♦ Contact us

Course: **Forklift Truck (Inc, Reach and Counterbalance)**		
Day: Monday Induction (Rolling start dates)	Venue: Redcar and Cleveland College	
Time: 13:00 – 16:00	Code: EMPLFLD04	Cost: ♦ Contact us

Course: **NPORS Telehandler**		
Day: Monday Induction (Rolling start dates)	Venue: Redcar and Cleveland College	
Time: 13:00 – 16:00	Code: EMPLFLD05	Cost: ♦ Contact us

Inspiring excellence, ambition and equality in learning for all

this is Redcar & Cleveland