

## Urgent Cabinet Report/Delegated Decision Form

<b>Report/Decision Title</b>	Support Service AL <b>Delegated Power 455: Exemption</b> The award is for emergency social care, special educational needs, or residential care that is required in circumstances of extreme urgency in order to meet the Council's statutory requirements.
<b>Date of request</b>	24.12.2022
<b>Date of meeting/decision</b>	

### **Urgent – General Exception - Reasons for urgency outlined below**

The award is urgent Due to the ongoing nature of the young person's needs to keep them safe from harm we require additional staffing to meet their needs. We are submitting a new Delegated Decision to update the costs to meet the current staffing requirements to keep them safe. The original service started 5<sup>th</sup> October but the 2:1 staffing increased to 4:1 daytime / 3:1 night time to keep the young person safe over the first weekend and has continued being reviewed on a weekly basis.

The award is urgent to secure the staffing and to ensure we are meeting our statutory duty in safeguarding children through the service this will deliver by the CQC regulated provider identified who will deliver 4:1 support during the day and 3:1 support overnight and will include a Team Leader who oversees staff, carries out staff supervision, ensures the support is being delivered effectively in line with the Care Plan to meet the young person's needs and our statutory duty.

Previous Delegated decision: CF-22-046 Protective Care Oct 22 will be replaced.

**I confirm that the relevant chair of Scrutiny and Improvement Committee (or if there is not chair, the whole committee individually) and the Cabinet Member have been informed by notice in writing of the decision to be taken.**

<b>Officer name (Delegated Power Author)</b>	Andrew Hames	<b>Officer Signature</b>		<b>Date</b>	24.12.2022
<b>Assistant Director Name</b>	Vicky McLeod	<b>Assistant Director signature</b>		<b>Date</b>	03.01.2023

**This urgent report/decision has been seen and agreed by the following:**

<b>Officer / Member</b>	<b>Signature</b>
Managing Director	
Section 151 Officer	
Monitoring Officer	

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Are the details of the decision to be public or confidential?

## Public

If the details of the decision are confidential, please select the category for exemption under the Local Government Act 1972

Choose an item.

<b>Reference</b>	<b>CF-23-002</b>
<b>Corporate Plan Priority</b>	Meeting Residents' Needs
<b>Delegation Title</b>	Support Service AL
<b>Delegated Power Number</b>	<b>Delegated Power 455: Exemption</b> The award is for emergency social care, special educational needs, or residential care that is required in circumstances of extreme urgency in order to meet the Council's statutory requirements.
<b>Date of Exercise</b>	12/01/2023
<b>Cabinet Member</b>	Cllr Alison Barnes
<b>Assistant Director</b>	Victoria McLeod

<b>Type of Decision (Key/Executive/Non-Executive)</b>	Key - Executive
<b>FOR KEY DECISIONS ONLY</b>	
<b>Delegated Power Forward Plan Ref</b>	N/A
<b>Date Decision Published in Forward Plan</b>	
<b>Urgency (For Key Decisions not included in Forward Plan only)</b>	Urgent - General Exception - Forms Attached

### Background to Decision:

We have a young person with complex needs where immediate notice had been given on their current placement and despite referrals to our Fostering and Residential Frameworks we have not found a suitable placement to meet their needs. We had approval to enter into a contract with 2:1 staffing on an extremely urgent basis due to the limited time we had between the current placement ending, a stay in hospital and discharge into our care.

Due to the serious nature of the young person's needs to keep them safe we require additional staffing to meet needs we are submitting a new Delegated Decision to update the costs to meet the current needs to keep safe. The original service started 5<sup>th</sup> October but the 2:1 staffing increased to 4:1 day time / 3:1 night time to keep the young person safe over the first weekend and has continued being reviewed on a weekly basis.

The CQC regulated for children 0-18 identified will deliver 4:1 support during the day and 3:1 support overnight and will include a Team Leader who oversees staff, carries out staff supervision, ensures the

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support is being delivered effectively etc in line with the Care Plan. The team also has a Key Worker who works with the Young Person to define their goals, ambitions and interests. A Regional Manager overseeing each team and who visits the team regularly to ensure the support is being delivered to high standards, carries out any debriefing sessions and checks the Mental Health of staff (which is a vital element of being able to offer such high standards. In addition, there is a Quality and Training Manager who carries out Quality Visits, ensures all policies and procedures are followed, checks staff are all suitably trained and advises on additional training needs.

We are now seeking approval to enter into an increased cost contract with the provider for an emergency social care provision, that is required in circumstances of extreme urgency due to timescales in order to meet the young persons' needs and the Council's statutory requirements at the higher staffing level.

Previous Delegated decision: CF-22-046 Protective Care Oct 22 replaced by this one.

## **Decision Considerations:**

The exemption is required to maintain services for a young person, to meet our statutory duties and allow for services to achieve better outcomes for our young person within our borough.

The Supplier Questionnaire will be issued to the supplier to ensure appropriate checks are made.

## **Full details of decision:**

To enter into a contract with Protective Care Group, Elkstone Studios, Damson Barn, Unit 4, Elkstone, Gloucestershire, GL53 9PQ for the delivery of Homecare (Domiciliary care) services.

Contract start date is anticipated to be 5<sup>th</sup> October 2022 for a period of 16 weeks – the start date was dependent on hospital discharge the service will be for a maximum of 16 weeks. This may reduce as we continue to search for a regulated provision.

## **Financial detail:**

The contract value for 4 day & 3 night staff 24/7 will be £27,723.36pw split with health  
Health split 50% of the cost in the amount of £13,861.68pw  
RCBC split 50% in the amount of £13,861.68pw plus additional travel/subsistence up to £190pw

The full contract value will be up to 16 weeks; £443,573.76 split with health.  
Health split 50% of the cost in the amount of £221,786.88  
RCBC split 50% in the amount of £221,786.88 plus additional travel/subsistence up to £3040

Payment terms for the provider are 14 days. The service will be for a minimum of 16 weeks. RCBC may give 4 weeks' notice after week 8.

## **Delivering Social Value:**

The provider will be asked to sign up to the Council's Social Value Charter.

## **Reasons for Decision:**

To meet the Council's statutory requirements, and to meet the needs of the vulnerable young person who is in need of support.

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<p><b>Details of alternative options considered (if any) and reasons for rejection:</b>          The service requirement has been advertised through our frameworks without success before advertising wider which has led to the offer that can meet our needs.</p>	
<p><b>Details of any conflict of interest declared by any Elected Member consulted in relation to the decision:</b></p>	
<p><b>Details of any dispensation granted in respect of any conflict of interest:</b></p>	
<p><b>Background Papers:</b></p>	
<p><b>Officer Name (Print)</b></p>	<p>Andrew Hames</p>
<p><b>Officer Signature</b></p>	
<p><b>Submission date</b></p>	<p>11.12.2022</p>
<p><b>Procurement Approval</b></p>	<p><b>Request complies with Contract Procedure Rules</b></p>

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<b>Reference</b>	CF-23-002
<b>Delegated Power Forward Plan Reference</b>	N/A
<b>Corporate Plan Priority</b>	Meeting Residents' Needs
<b>Delegation Title</b>	Accommodation Support AL
<b>Delegated Power Number</b>	<b>Delegated Power 455: Exemption</b> The award is for emergency social care, special educational needs, or residential care that is required in circumstances of extreme urgency in order to meet the Council's statutory requirements.
<b>Date of Exercise</b>	12/01/2023
<b>Cabinet Member</b>	Cllr Alison Barnes
<b>Assistant Director</b>	Victoria McLeod

## Signatures

<b>CABINET MEMBER FOR CHILDREN</b>	<b>Date 30/12/2022</b>
<b>CHIEF FINANCE OFFICER</b>	<b>Date 03/01/2023</b>
<b>CHIEF LEGAL OFFICER</b>	<b>Date 03/01/2023</b>
<b>CORPORATE DIRECTOR FOR CHILDREN AND FAMILIES</b>	<b>Date 12/01/2023</b>

## **Call-In (Key Decisions Only)**

Call-In to be dis-applied due to urgency, reasons as follows:

The urgency of the requirement to provide accommodation to meet our statutory duty.

<b>Date Decision will become effective</b>	31/01/23 To be completed by Democratic Services – date will be not less than expiry of 5 working days from publication unless urgency applies.
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