**Redcar and Cleveland Borough Council - Small Business Rate Relief Application Form**

Article 4 of the Non-Domestic Rating (Small Business Rate Relief) (England) Order 2004.

Please complete and sign this form and send it to [BusinessRates@redcar-cleveland.gov.uk](mailto:BusinessRates@redcar-cleveland.gov.uk)

|  |  |  |
| --- | --- | --- |
| Name | |  |
| Contact address | |  |
| Phone number | |  |
| Email address | |  |
| Address of the property you  are applying for relief on | |  |
| Business rates account  Number (you will find this on your bill) | |  |
| Date you want the relief to start | |  |
| Is your organisation a Charity? | |  |
| **Please provide details of any other business addresses you have or have had an interest in since the date given above. Also include those you have had a joint interest in.** | | |
| Other business address 1  Answer none if not applicable | Address  Date of occupation | |
| Other business address 2  Answer none if not applicable | Address  Date of occupation | |
| Other business address 3  Answer none if not applicable | Address  Date of occupation | |
| Other business address 4  Answer none if not applicable | Address  Date of occupation | |
| **This application must be signed by the ratepayer, or where the ratepayer is a company, by an employee of that company. Without exception, any refund of Business Rates as a result of this application will be made directly to the ratepayer and not to a third party.**  **I confirm that the properties above are the only business properties in England that I occupy.** | | |
| Position in business |  | |
| Signature of ratepayer |  | |
| If your **circumstances change**, you must **tell us** (the Business Rates Service) **immediately**.  Section 43(4D) of the Local Government Finance Act 1988 makes it a criminal offence for a  ratepayer to give false information when making an application for Small Business Rate Relief. | | |