



# **CABINET BUSINESS PAPERS**

**for the Cabinet meeting  
to be held on  
Tuesday 8 November 2022**



# Cabinet Business Papers

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# **Member Report**

## **Corporate Plan Implementation Plan**

### **Quarter 2 2022/23 Progress Report**

**Report to:** Cabinet  
**Report from:** Managing Director  
**Portfolio:** Leader  
**Report Date:** 8 November 2022  
**Decision Type:** Executive  
**Council Priority:** All

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## **HEADLINE POSITION**

### **1. Summary of report**

The Corporate Plan Implementation Plan is made up of an ambitious set of actions that would help the Council make progress on improving quality of life across the Borough. It is supported by actions agreed by Cabinet in respect of implementing the findings of the Corporate Peer Challenge and our Equality Objectives.

This report highlights the progress that has been made in delivering the actions agreed:

- in the Corporate Plan Implementation Plan to 30<sup>th</sup> September 2022.
- In the Implementation Plan that were due but not completed by the end of the previous quarter
- as Equality Objectives for the quarter to the end of September, and
- in the Corporate Peer Challenge Action Plan to the end of September.

### **2. Recommendation**

Cabinet is asked to note the progress being made as set out below.

## **DETAILED PROPOSALS**

### **3. What are the objectives of the report and how do they link to the Council's priorities**

The Corporate Plan Implementation Plan was agreed by Cabinet in December 2021. It should be noted that this report deals with the actions due for completion by 30<sup>th</sup> September 2022, together with the lead Cabinet portfolio and a brief summary of progress.

#### **4. Priority - Tackling Climate Change and Enhancing the Natural Environment**

##### **4.1 Increase the number of climate friendly vehicles (electric, hydrogen, etc...) used by the Council. (Portfolio: Highways and Transport)**

Complete – numbers have increased and there is a commitment to do more as we continue to reduce our carbon emissions and meet the Council's carbon neutral pledge. The council currently has 11 electric vehicles on the fleet, with an order for a further 25 to be placed this year. There are also three street sweepers currently running on hydrotreated vegetable oil (HVO) which reduces emissions by up to 90%. If this trial is successful, it may be possible to move more of the council's diesel fleet on to HVO subject to fuel tank locations and the alternative fuel costs. The potential use of hydrogen for some of the council's fleet is also being investigated, although the capital costs are considerably higher and would be dependent on external funding.

##### **4.2 Double the volume of Electric Vehicle (EV) charging available for solely Council operational use. (Portfolio: Climate, Environment and Culture)**

Complete early quarter 3 - Installations are underway to complete EV charger upgrades at central depot in Dormanstown in October. This will increase the total number at the site to 12 from 5 and will essentially double charging capacity exclusively for Council fleet vehicles. This is in addition to the range of public charging installations also underway.

##### **4.3 To reach feasibility stage on a project using Council-owned land, which will remove carbon. (Portfolio: Climate, Environment and Culture)**

Complete - Feasibility stage has been reached and there are now a number of technical issues which need to be addressed as is to be expected on a project of this scale (implementation phase).

##### **4.4 Increase Tree Planting within the borough. (Portfolio: Neighbourhoods and Housing)**

Complete – but there is a commitment to continue with more tree planting in future years. Last year the council planted 4000 trees at various locations throughout the borough following consultation with councillors. Initially this was seen as a one-off project however a budget of £50k per annum has now been allocated for tree planting each year. The council is working with the Tees Valley Wildlife Trust to develop a longer-term tree planting strategy to ensure that this investment gives the best possible outcomes in terms of tree species and locations. Some trees have been lost due to vandalism and the council is currently dealing with the impact of the Ash Die Back disease affecting a number of mature Ash trees across the borough.

## **5. Priority - Meeting People's Needs**

### **5.1 Open a Community Hive in Redcar to support all the communities of Redcar & Cleveland (Portfolio: Health & Welfare)**

Progressing well - The property on Queen Street is now advancing through solicitors, and negotiations between the landlord and the Council via the agent are progressing well. A discussion around occupation dates has begun, and we are aiming for around 14th November. This will be initially a soft take over to enable the team to acclimatise and to open the Community Hive in Partnership for the purposes of Vaccination Clinics. We are also working with the Events Team to use the building as a base during the Christmas Switch on, taking place on the 27th November.

### **5.2 Develop a range of follow-on accommodation options for young people 16 + leaving care or unable to live at home safely (Portfolio: Children)**

Complete – Key Milestones are:

- A Taster flat to be available for young people to experience a “taste” of independent living
- Our first care leaver accepted for a Tenancy with a direct nomination to a Beyond Housing “Redcare” property at their Hummersea development in Loftus.
- North Star Properties have a dedicated support worker who started 1st June 2022 for 6 Flats for Leaving Care. The scheme will deliver flexible support to sustain placements.
- 6 flats for Care leavers with direct nomination rights by the Council at Laburnum Road in Ormesby to open December / early January 2023
- The Ridings is being converted into 6 flats and a reception centre to open early 2023.
- 8 bed respite provision for Children with a disability “The Ark” is completed pending final sign off by Ofsted due to open October 2022
- Housing options presented at Transition Panel for young people 14+ with a disability transitioning into adulthood so a choice of appropriate accommodation can be offered on leaving care.
- We have an Accommodation officer in post supporting care leavers to access good accommodation.
- The new regional Independent Fostering Framework across 12 Local Authorities to improve sufficiency and quality of Foster Carers and new Staying Put specification started as of the 1st July 2022.
- The supported living scheme at Ormesby Road in place with every resident to be given the opportunity to have at least one work experience with options also for apprentices and training while building independent living skills. Move on accommodation is now part of the offer.

### **5.3 Build a new supported living care community at Hummersea in Loftus for people with disabilities and older people. (Portfolio: Adults)**

Progress - Continuing. Phase one is complete with supported housing bungalows, apartments and houses scheduled for handover to Beyond Housing just after the quarter end. Further phases are awaiting the installation of an electric substation prior to agreement of further handover dates.

### **5.4 Build a new supported living care community at Kirkleatham for older people and people with disabilities. (Portfolio: Adults)**

Progress - Continuing. Groundworks have started on site and the access road to the development is now complete. Completion timescales are yet to be determined as the project group is focussing on resolving some design queries.

### **5.5 Open a community mental health hub at East Cleveland Hospital in partnership with Tees, Esk and Wear Valley NHS Trust (TEWV). (Portfolio: Health and Welfare)**

This is currently still in progress. A site visit has been arranged for 12<sup>th</sup> October to assess Skelton Civic Hall as a potential venue. A Job Description has been drafted for the Hub Manager and discussions are being held regarding the host organisation for the post.

### **5.6 Commitment to enhance our approach to tackle the supply of illicit tobacco and alcohol. Multi-Agency approach to disrupt supply from retail and residential premises. (Portfolio: Health and Welfare)**

Complete - Whilst there will always be more to be done, this action is effectively complete and will be on-going now that it is established.

His Majesty's Revenue and Customs have provided funds to carry out focused work in relation to the supply of illegal tobacco products. The impact of the illegal tobacco trade is far reaching. It is often part of wider criminality including drug smuggling, people trafficking and illegal alcohol production. The availability of cheap tobacco significantly undermines the effect of higher taxation on efforts to reduce the number of people that smoke. Operation CE-CE is part of the wider strategy HMRC is undertaking to tackle this problem; from the targeting organised crime groups that work internationally to produce and smuggle illegal tobacco products to local disruption activity including the seizure of products at local retail premises. We focus on this local disruption activity working closely with tobacco detection dog teams and test purchasers to target those who supply these products. Illegal products will be seized and removed from the supply chain; enforcement action will be taken where appropriate to do so.



We continue to actively be involved in Operation CE-CE (national programme) and are working towards future test purchasing, tobacco, vape and alcohol exercises using the Tobacco dog. We continue to receive intelligence reports concerning the sale and supply of illicit /counterfeit tobacco products - this has led to targeted 'test purchasing' days being undertaken. The 'Keep it Out' illegal tobacco campaign has been promoted at public events in September and we have an ongoing presence at South Tees Smoke Free Action Alliance meetings. To enhance intelligence around illicit tobacco, alcohol and vapes boroughwide, we liaise regularly with Community Safety Groups.

Headline Quarter 2 Statistics:

Cigarettes Seized 1500

Hand Rolling Tobacco Seized 4kg

**5.7 Work with our care providers and health partners to strengthen our care at home workforce and ensure adults with care and support needs can maintain independent living in their own homes. (Portfolio: Adults)**

Complete - The care academy route is unfortunately no longer viable as the categorisation of the course has been changed by DWP so no longer attracts the same funding, etc. Care sector working groups are now embedded in partnership with Anglo American, care providers and our health partners to design and launch a provider led campaign to attract people to work in care based on the strap line 'Proud to Care'. Care providers, health partners, our communications team, and commissioning colleagues are actively engaged in this permanent workstream, which will need priority focus and investment by all stakeholders for the long term. This work will inform our Market Sustainability priorities, and a report setting these out will be published in Q3.

**6. Priority – Improving the Physical Appearance of the Borough and Enhancing Prosperity**

**6.1 Adoption of the Local Implementation Plan for Transport (Portfolio: Highways and Transport)**

Complete - This was agreed by Cabinet in August 2022.

**6.2 Produce a Regeneration Statement which will set out the Council's priorities for growth and help us to ensure our work has the greatest possible impact on these. (Portfolio: Economic Growth)**

Progressing - Work is underway on the development of the Regeneration Statement and is currently at internal officer consultation stage. It is envisaged that the statement will be presented to Growth, Enterprise and Environment Scrutiny Committee in Quarter 3.

### **6.3 Develop and resource a five year plan for the Council's existing Place Marketing Initiative (Portfolio: Economic Growth)**

Progressing - The initiative which was launched as a joint scheme between the Council, businesses, and residents was initially funded through SSI and S106 funding as a means of collectively promoting the area as a place to live, visit and invest as well as secure funding and investment. Whilst the initiative has had success with 545 ambassadors in place by September 2022, further work is still required on securing external funding in the long term. Officers will continue to explore the various external funding streams and are planning to reach a positive position by Quarter 4.

### **6.4 Completion of junction improvements at Swans Corner and Normanby Top. (Portfolio: Highways and Transport)**

Swans Corner – due to be completed early in quarter 3, at the end of October. Work on the improvements at Normanby Top, however, will commence early next year and should be complete early in 2023/24.

### **6.5 Assessment of the borough's key bridges and highway structures. (Portfolio: Highways and Transport)**

Progressing well - We are currently working towards completing a Principal Asset Inspection programme on ninety structures within the borough. These ninety structures have previously been identified as being most critical for the borough. Remedial repairs are being identified as part of these inspections, and following prioritisation, are being delivered.

Upon completion of the current Principal Inspections, the remainder of the highway structures (including bridges, culverts, retaining walls etc.) are to be assessed to determine future inspection regimes.

### **6.6 Develop a new vision and Business Plan for Kirkleatham Museum, to drive forward its place as a significant museum in the region and strengthening its industrial collection. (Portfolio: Climate, Environment and Culture)**

Early stages of progress - A 'Forward Plan' and a vision for the future of Kirkleatham Museum and its cultural service offer is in the early stages of development – this will be fully delivered by Quarter 4.

### **6.7 Secure and deliver a national cycling event using the opportunity to promote cycling for all, community involvement and build Redcar and Cleveland's place on the national and international map. (Portfolio: Climate, Environment and Culture)**

Complete - Redcar and Cleveland successfully hosted the start of Stage 4 of the Tour of Britain. The race attracted thousands of spectators across the borough, who came along to watch the start of the race and spectate along the route. In particular, there was significant engagement from young people, with over 1000 attending to spectate at various stages of the race.

We also supported the delivery of a number of programmes, to encourage engagement with cycling activity, these include:

- Virtual Personal Challenges: Engagement through schools and social media to encourage families to actively travel, this included provision of 'Learn 2 Ride' resources throughout the summer.
- Learn 2 Ride Training: 96 children undertook training in advance of the race, due to a delay with funding, further places are to be offered (up to 200 places in total)
- Balance Bike Training: 368 children have been trained on balance bikes – considerably surpassing the target of 250

## **7. Priority – Investing for the Long-Term**

### **7.1 Analyse the first tranche of information / data from the 2021 Census (Portfolio: Corporate Resources)**

Complete – more to follow as more census information released. Initial results from the 2021 Census were released by the Office for National Statistics in June with key messages shared through Scrutiny in July. This was essentially headline data such as population levels and change between the two censuses, as well as age group data. The next data release is expected in the autumn after which the information will be shared with members in a pre-Council Members' Information Session.

### **7.2 Submit bids reflecting the Council's priorities and desired outcomes to the Government's Levelling Up Fund. (Portfolio: Economic Growth)**

Complete - In Quarter 2 Officers submitted two bids to the Government's Levelling Up Fund, with the details set out below:

South Middlesbrough and East Cleveland. The bid comprises a comprehensive package of three separate but strategically and economically interlinked project components which require a total £19.99m of LUF funding, including:

- o Guisborough Regeneration and Accessibility (£15.013m)
- o South Middlesbrough Accessibility (£4.812m)
- o Guisborough Multi Modal Transport Hub (£0.175m)

Greater Eston. The bid comprises a comprehensive package of three separate but strategically and economically interlinked project components which require a total £19.979m of LUF funding, including:

- o Eston Retail and Commercial Regeneration (£7.967m)
- o Eston Leisure Regeneration (£7.3m)
- o Eston Sustainable Transport (£4.712m)

The Government has not set any timescales on when it will announce whether the Council has been successful in either bid but the Council is hopeful it will be in Quarter 3 or 4.

## **8. Corporate Peer Challenge Actions**

### **8.1 Review existing governance and gatekeeping arrangements for capital spend.**

Complete - One of the top 12 commitments underpinning the delivery of the Council's priorities within the Corporate Plan has been a focus on financial resilience and sustainability. This principle has been adopted in the current MTFS, which has included seeking to maximise the external funding opportunities available to fund our Capital Investment Programme, helping to achieve our growth and regeneration aspirations, and invest in the infrastructure needed to deliver our services, whilst also helping to manage the Council's borrowing requirements and the call on the revenue budget for the associated repayment and interest costs.

The Council's current MTFS 2022-27 included a refresh of our investments programme to ensure alignment to the Council's priorities and to the five-year planning horizon of the revenue budget. The five-year planning timescale necessitates that some of the Capital Investment Programme is indicative and will therefore remain under constant review as we firm up and appraise plans and proposals including funding opportunities, business case credentials and overall impact on financial sustainability.

The Council operates a Programme Management Group, made up of key officers from across the council, who perform this constant review process, challenging and appraising the business cases of our capital schemes from inception through to post completion review; thereby helping Cabinet to make informed decisions on individual projects along the way. This model and approach are maturing and have become more established, providing a valuable gateway through which all of our capital investments now progress.

Due to the current economic situation with inflation at its highest point in 40 years, the capital investment programme is facing significant cost pressures, including the rising cost of borrowing. The governance and gatekeeping arrangements have worked very effectively in agreeing changes to proposed investment programmes (e.g. £25m Redcar Town Deal) that prioritise the delivery of as much of the intended priorities and outcomes as possible whilst managing within the resource available.

### **8.2 Agree a new performance management framework for the Council.**

Achieved - A revised performance management framework was signed off by Executive Management Team on 22nd August. It is to be implemented in a phased way. Members won't see any real change to how they receive information but it will help to ensure that performance management data is captured, reported and actioned in a more robust way.

### **8.3 Agree equality objectives for the Council following consultation and progress actions accordingly.**

Achieved - The Equality Objectives, a requirement under the Equality Act 2012, we formally agreed by Cabinet in May, ahead of schedule.

#### **8.4 Review the organisation's structure to establish if there is a need to rebuild some corporate capacity.**

Achieved in part. Borough Council agreed new senior structure on 8th August to provide additional corporate capacity at senior level. There are other areas where further capacity is being / has been considered to provide support to the whole organisation, including HR and policy / equalities.

### **9. Equality Objectives**

#### **9.1 Apply the Equalities Framework for Local Government within the Council to ascertain a benchmark in relation to equality, diversity and inclusion (EDI) and a subsequent action plan for improvement. (Portfolio: Corporate Resources)**

Commenced, but unlikely to be fully achieved until March 2023. To implement the framework in a meaningful way it is vital to have robust underpinning equality data. With detailed work having been done to put the data in place the council is now better equipped to implement the framework. At the September meeting of the staff equality group the next steps in implementing the framework were discussed and agreed including further data gathering from staff, Members and local people, as well as staff from across our teams being invited to complete the self-assessment to begin to build up a picture of our strengths and areas for improvement in relation to equalities.

### **10. What options have been considered**

Once the actions had been agreed by Cabinet, the focus has been on only one option – delivering the actions

### **11. Impact Assessment**

- **Climate Emergency** – more low carbon vehicles, electric charging points for vehicles and an increase in tree planting are examples of contributions this quarter to tackling the climate emergency
- **Health and Safety** – all actions are assessed for health and safety implications and actioned accordingly
- **Social Value** – the council's procurement rules ensure more of the council's spend is kept within the Borough – this will impact across the Corporate Plan
- **Legal** – Where there are legal implications in certain actions, e.g. in paragraph 5.1, these will be addressed as necessary
- **Financial** – All actions in the corporate plan are costed and funded as per the 2022/23 budget as agreed in February 2022
- **Human Resources** – Staff across the organisation are responsible for delivering actions which are making improvements to local people's quality of life

- **Equality and Diversity** – Much of what the Council sets out to do, including actions in the Corporate Plan, are designed to support those who need help the most. Individual projects will need to have impact analyses undertaken to ensure compliance with Equalities legislation

## **12. Implementation Plan**

All actions in the Corporate Plan Implementation Plan have a key timescale for completion, lead Cabinet Member and senior officer responsible, with progress reported to Members through Scrutiny & Improvement Committees. Communications on each action are managed within directorates.

## **13. Consultation and Engagement**

As this report is focused on delivering agreed actions which themselves have been consulted upon, there is nothing further to add at this point.

## **14. Appendices and Background Papers**

None.

## **15. Contact Officer**

**Name: Rob Mitchell**

**Position: Strategic Policy Lead**

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**Telephone Number: 07768 330291**

# Member Report

## Tees Valley Enhanced Bus Partnership



**Report to:** Cabinet

**Report from:** Corporate Director for Growth, Enterprise & Environment

**Portfolio:** Highways and Transport

**Report Date:** 8 November 2022

**Decision Type:** Key Policy

**Council Priority:** Tackling Climate Change and Enhancing the Natural Environment

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## HEADLINE POSITION

### 1.0 Summary of report

- 1.1 To agree to become a partner in the Tees Valley Enhanced Bus Partnership which is a legal agreement whereby combined investment is directed at improving local bus services. The Partnership will help deliver the Tees Valley Combined Authority's Bus Service Improvement Plan (BSIP) which is a requirement placed upon them by Government under the "Bus Back Better" national bus strategy published in 2021. Future Government funding for bus schemes and to operators is linked to the implementation of both the BSIP and Partnership.

### 2.0 Recommendation

- 2.1
- a) That Cabinet agree to be party to the Tees Valley Enhanced Bus Partnership, which is presently a shell agreement with no direct obligations on formation. The detail of obligations will be added over time subject to individual considerations and approvals.
  - b) That Cabinet delegates authority to the Assistant Director - Environment in consultation with the Portfolio Holder for Highways and Transport to engage with the Tees Valley Combined Authority to agree further detail in relation to any priority that has implications on the Borough's highway network subject to confirmation of funding, the satisfactory completion of statutory processes and gaining all required approvals.

## DETAILED PROPOSALS

### 3.0 The Tees Valley Enhanced Bus Partnership

- 3.1 In March 2021, the Government published “Bus Back Better: national bus strategy for England”. The strategy sets out the long-term vision and the opportunity to deliver better bus services for passengers across England. As part of this Local Transport Authorities (LTAs) in England are required to:
- a) Produce a Bus Service Improvement Plan (BSIP), which should set out the evidence and vision for delivering a step-change in bus services.
  - b) Implement an Enhanced Partnership (EP), which for the Tees Valley will be a statutory agreement between the Tees Valley Combined Authority (TVCA), the five Tees Valley local authorities and the Tees Valley bus operators.
- 3.2 The EP is made up of two parts: the EP Plan, which summarises the content of the BSIP and the EP Scheme where the detailed requirements, actions and each partner’s obligations are set out specifically. The government has made it clear that there should be full alignment between City Region Sustainable Transport Scheme projects (Tees Valley budget £310m) and the BSIP. Furthermore, there is an expectation that all relevant projects, particularly bus priority schemes, are included in the Enhanced Partnership (EP) plan and scheme for delivery. The EP must also include a mechanism for the operating cost savings realised by bus operators because of CRSTS schemes to be re-invested in delivering other specified aspects of the BSIP.
- 3.3 The partners to the agreement will be TVCA, the five local highway authorities in the Tees Valley and the bus operators. An officer governance structure has been established, involving TVCA, the five Tees Valley local authorities and the bus operators to oversee the work. Updates have been provided, and will continue to be provided, to the TVCA Transport Committee.
- 3.4 During 2021/22 the impact of covid-19 pandemic continued to have an impact on transport and travel, both in terms of the trips that are made and the mode of transport that people choose. With lockdowns and other restrictions over the period, a new ‘normal’ has not yet been established as working from home, agile working, on-line shopping and ‘shopping local’ continue to varying degrees. There are specific issues with rail and bus patronage, which have still not recovered to pre-pandemic levels with consequential impacts for all involved.



- 3.5 Since the first national lockdown in March 2020, the government has provided substantial financial support to the bus sector to ensure the continued provision of services despite significantly reduced passenger numbers. This recovery funding will continue until March 2023 and, additionally, Government has announced a £60m three-month programme whereby single bus fares will be capped at £2. Whilst designed primarily to support people with their cost of living, the £2 cap aims to encourage more people to choose buses for local journeys so reducing pollution by saving at least 2 million car journeys nationally, reducing traffic congestion and helping the bus industry return to a better financial footing.
- 3.6 The BSIP and EP are based on delivering under five themes:
- (a) **Decarbonisation** – one of the first regions in the UK to have an entirely zero emission local bus fleet;
  - (b) **Fares** – simpler fares and targeted promotions to drive passenger growth;
  - (c) **Customer experience** – putting the needs of customers at the heart of service delivery and improving information provision with one brand identity;
  - (d) **Infrastructure** – new infrastructure investment to prioritise bus on core corridors and improve passenger experience; and
  - (e) **Network** – a collaborative approach focused on core corridors and integration with the Tees Flex on-demand bus service.
- 3.7 It should be noted that the delivery of much of this five-point plan is dependent on securing revenue funding. As the detail of this funding is being worked through the delivery of the EP will need to be flexible to take best advantage of future funding opportunities. For this reason, the EP is in the form of a 'shell' agreement, which sets out the high-level priorities only. There are no direct obligations on TVCA, the Tees Valley local authorities or bus operators at this stage with a bespoke variation mechanism to enable further detail to be added at the appropriate point in time. TVCA are currently preparing the detailed documentation which will be published shortly.

#### 4.0 What options have been considered

- 4.1 As set out above, there is a requirement by Government for a partnership agreement and there will be financial consequences if the Tees Valley does not have an agreement in place from less funding up to a complete loss of future funding. Thus, the option of not joining the agreement is discounted, but there is still the ability to decide upon the detail of individual schemes within the Partnership as these are bought forward for delivery.

- 4.2 The detail of how the Partnership will deliver on the five themes will be set out as the Plan is implemented, with relevant options being assessed at the time to identify which solution is the most effective to achieve the objectives with the forecast funding. Currently, TVCA are reviewing the improvements needed on two initial corridors in the Borough to make bus services more reliable and punctual:
- a) Middlesbrough to Redcar via James Cook University Hospital and Eston (the service 63 corridor)
  - b) Middlesbrough to East Cleveland via Redcar (the service X4/X4a corridor improved until Brotton East Cleveland Hospital/High Street bus stops)

## 5.0 Impact Assessment

- 5.1 **Environment** - The EP will encourage the use of bus services which are a more sustainable form of transport so reducing emissions of pollutants in the Borough for those journeys
- 5.2 **Health and Safety** - The current regulations regarding design and delivery will be implemented as schemes are delivered.
- 5.3 **Social Value** - The provision of improved bus services will encourage all residents to participate in their community by reducing barriers to employment, education, leisure, and other destinations. The travel behaviour research for the Local Implementation Plan (pre-pandemic) showed that bus services were most used for shopping (54%) with 46% using buses for social trips. Better bus services were also one of the highest priorities for young residents aged 11 to 18.
- 5.4 **Legal** - The Council will be responsible for making traffic regulation orders in support of delivered schemes.
- 5.5 **Financial** - The EP documentation will set out how proposals will be funded. At this time, the decision concerns joining a shell agreement with no direct obligations. The detail of obligations will be added over time subject to individual considerations and approvals.
- 5.6 **Human Resources** –Delivery of the proposed schemes in the Borough may require additional staff resource. Plans are currently being prepared to deal with this requirement, with the ability to claim fee income from scheme budgets.
- 5.7 **Equality and Diversity** – Improving bus services will reduce barriers to movement so promoting equality and diversity. More detailed analysis will be undertaken as individual scheme designs are being prepared.

## 6.0 Implementation Plan

- 6.1 **Timetable for Implementing Decision:** 2022/23 until 2026/27.
- 6.2 **Lead Officer** Simon Houldsworth, Transport Strategy Manager
- 6.3 **Reporting Progress** – Reporting will be done via the TVCA Transport Committee with updates on specific schemes through the Council's Project Management processes.
- 6.4 **Communications Plan** - Communications about schemes in the Plan will be made as these come forward for delivery.

## 7.0 Consultation and Engagement

- 7.1 TVCA have developed the Partnership in conjunction with the bus operators and the Tees Valley highway authorities. Stakeholder exercises were carried out in late 2021 and early 2022 as required by the guidance for the Bus Services Act 2017. Consultation and engagement on the forthcoming specific proposals will be carried out as required.

## 8.0 Appendices and Background Papers

- 8.1 Tees Valley Enhanced Partnership Plan and Scheme

## 9.0 Contact Officer

- 9.1 Name: Simon Houldsworth
- 9.2 Position Transport Strategy Manager
- 9.3 Email address [simon.houldsworth@redcar-cleveland.gov.uk](mailto:simon.houldsworth@redcar-cleveland.gov.uk)
- 9.4 Telephone Number 01287 612581

# **TEES VALLEY ENHANCED PARTNERSHIP PLAN**

*22<sup>nd</sup> July 2022*

**THE TEES VALLEY ENHANCED PARTNERSHIP PLAN FOR BUSES IS MADE IN  
ACCORDANCE WITH SECTION 138(G)1 OF THE TRANSPORT ACT 2000 BY THE  
FOLLOWING PARTIES:**

**1. Tees Valley Combined Authority of**

Teesside Airport Business Suite, Teesside International Airport, Darlington, DL2 1NJ

**2. Darlington Borough Council of**

Town Hall, Feethams, Darlington DL1 5QT

**3. Hartlepool Borough Council of**

Civic Centre, Victoria Rd, Hartlepool TS24 8AY

**4. Middlesbrough Council of**

Middlesbrough House, 50 Corporation Road, Middlesbrough, TS1 2RH.

**5. Redcar & Cleveland Borough Council**

09 Kirkleatham St, Redcar TS10 9SH

**6. Stockton-on-Tees Borough Council of**

Church Rd, Stockton-on-Tees TS18 1TW

**7. Arriva North East of**

26 Newport Rd, Middlesbrough TS1 5EA

**8. Stagecoach North East of**

Wheatsheaf, Sunderland, SR5 1AQ

**9. Go North East of**

3rd floor, 41-51 Grey Street, Newcastle-Upon-Tyne NE1 6EE

**10. Hodgsons Coach Operators**

20a Galgate Barnard Castle DL12 8BG

**11. Scarlet Band of**

Welfare Garage, Station Road, West Cornforth, Ferryhill, County Durham, DL17 9LA

**12. Coatham Coaches of**

Transport Yard, Margrove Park Village, Saltburn-by-the-Sea TS12 3BZ

**13. Pauls Travel of**

3 Coniston Rd, Hartlepool TS25 1NJ

**Section 1** – Enhanced Partnership Overview

**Section 2** – Bus Network Overview

**Section 3** – Passenger Information

**Section 4** – Funding Arrangements

## **SECTION 1 – ENHANCED PARTNERSHIP OVERVIEW**

### **Definitions**

**Affected Operator** – When agreeing a bespoke variation to the Scheme, an affected operator is considered to be one where at least one of their currently registered local bus services would use the proposed facility or be impacted by the proposed measure.

**Bus Gate** – short stretch of road carriageway that is restricted to use by buses and (where specified) taxis and other authorised vehicles as indicated on appropriate signage on the approach and within the relevant Traffic Regulation Order.

**Bus Lane** – signposted lane, designated for use by registered local bus services and (where specified) taxis and other authorised vehicles, at the times also indicated by signage and within the relevant Traffic Regulation Order.

**CCTV** – closed circuit television system, whereby static or mobile cameras are used to record offences for enforcement or for surveillance and safety and security purposes.

**EP Scheme Area** – area to which this EP Scheme document applies.

**Euro VI equivalent standards** – Euro VI diesel bus or a bus with Clean Vehicle Retrofit Accreditation Scheme (CVRAS) approved technology retrofitted to a diesel bus to reduce nitrogen oxides (NOx) and particulate matter (PM) emissions and achieve Euro VI equivalent standards.

**Facilities** – physical assets that are provided at specific locations along particular routes (or parts of routes) within the EP scheme area or new and improved bus priority measures. This is deemed for such purposes by section 138D(1) of the Transport Act 2000.

**Measures** – improvements with the aim of:

- increasing the use of local bus services serving the routes to which the measures relate or ending or reducing a decline in their use; or
- improving the quality of local bus services.

**Local Authorities** – prescribed under section 23 of the Local Government Act 2003.

**Local Highway Authorities** – Local Authority with responsibility for the maintenance of highway infrastructure in its local authority area. In the case of this EP Scheme, this means Darlington Borough Council, Hartlepool Borough Council, Middlesbrough

Council, Redcar & Cleveland Borough Council and Stockton-on-Tees Borough Council.

**Local Transport Authority (LTA)** – the Tees Valley Combined Authority.

**Multi-Operator Ticketing** – common fares and/or ticketing products applied and accepted by multiple operators.

**Network Stability Protocol** – specified dates throughout the year, agreed between TVCA and bus operators, on which local bus service changes take place.

**Real Time Information** – using technology to track the location of buses in real time. Information is transmitted to bus stops or devices to indicate to passengers the predicted arrival time at a particular point, and stored for future analytical purposes.

**Registered Local Bus Service** – as set out in Section 2 of the Transport Act 1985.

**Road and Street Works Permit** – permit issued by Local Highway Authorities to any organisation that wishes to undertake street works, with the aim of managing works on the public highway. Local authorities have powers to operate permit schemes under Part 3 of the Traffic Management Act 2004 and The Traffic Management Permit Scheme (England) (Amendment) Regulations 2015.

**TRO** – Traffic Regulation Order, made under the Road Traffic Regulation Act 1984 or any other enactment regulating the use of roads or other places.

**TVCA Enhanced Partnership Plan** – document made pursuant to section 138A of the Transport Act 2000 and which is required to be in place for an EP Scheme to be made.

**Zero Emission Vehicle** – vehicle that emits no pollutants at its tailpipe.

## Introduction

Tees Valley Combined Authority (TVCA) was formed in 2016 as a partnership of five local authorities; Darlington, Hartlepool, Middlesbrough, Redcar & Cleveland and Stockton-on-Tees. Prior to this, there was no strategic body with statutory responsibility for transport at a regional level. This meant the region was at a comparative disadvantage to many other combined authority areas who had invested in their regional transport systems for many years.

The Tees Valley is now on the cusp of transformative economic growth that will have a national impact and we need to deliver a world-class transport system at pace to make this ambition a reality. A fundamental component of this is the shared commitment with operators to transform the Tees Valley bus services and grow passenger numbers.

In response to the Government requirement, TVCA has worked closely with stakeholders including the Tees Valley local authorities, local bus operators, neighbouring authorities, statutory consultees, businesses and the public (both bus users and non-users) and published a notice of intent to prepare an Enhanced

Partnership Plan and accompanying Enhanced Partnership Scheme, in accordance with section 138F of the Transport Act 2000.

Both the EP Plan and Scheme are closely aligned with the Tees Valley Bus Service Improvement Plan (BSIP) and will make a substantial contribution to the implementation of the proposed changes.



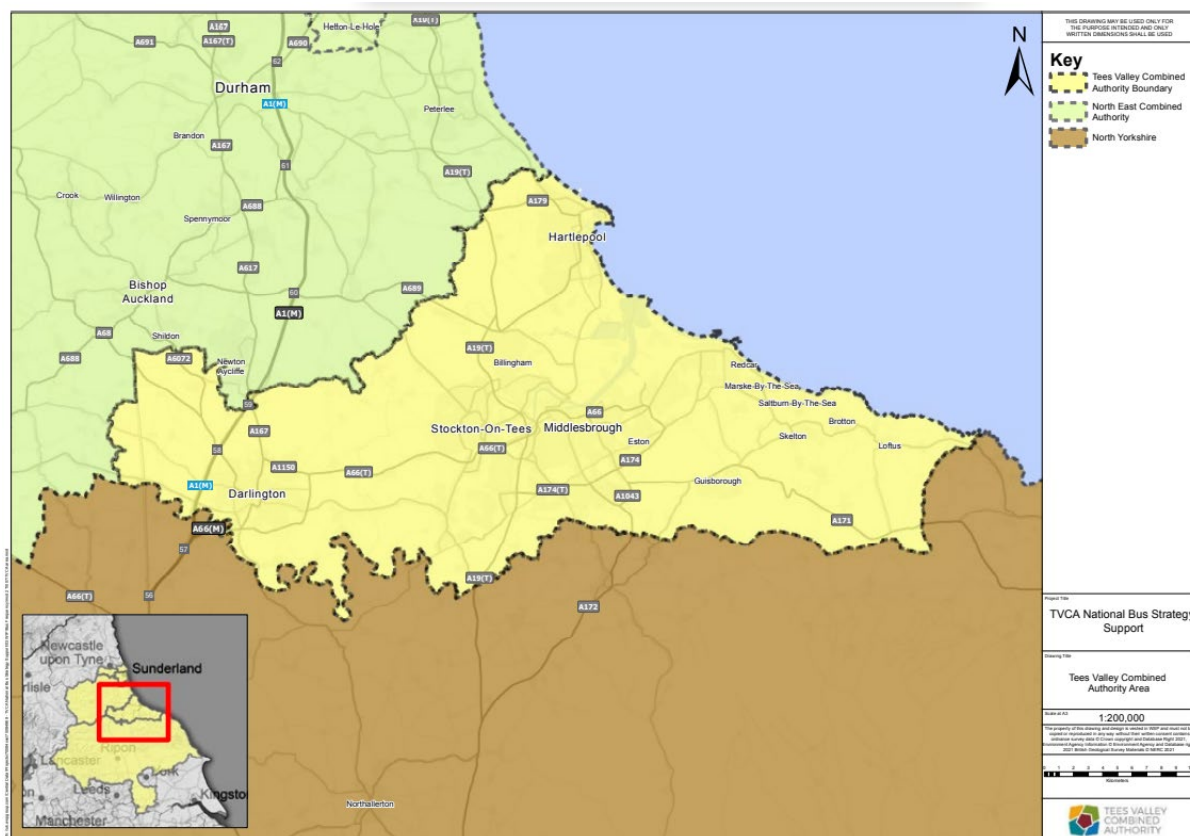
## Extent of the Enhanced Partnership

Both the Plan and Scheme will bring benefits to passengers using local bus services across the Tees Valley by improving the quality and efficiency of the public transport network. This will support the efficient use of the road network and the delivery of sustainable growth, limiting the impacts of additional traffic congestion and air pollution.

The coverage includes the entirety of the Tees Valley Combined Authority area, which is around 3,300 square miles and has a population of approximately 670,000. Neighbouring Authorities who have been engaged during the production of the BSIP, Plan and Scheme include North Yorkshire County Council (immediately to the south) and the North East Combined Authority (immediately to the north). They will continue to be engaged during implementation of the EP Scheme to ensure consistency for cross boundary issues.

The map below identifies the geographical area covered by the Enhanced Partnership Plan and Enhanced Partnership Scheme and the neighbouring authorities.





All operators running bus services in the Tees Valley have been invited to participate in the preparation of the Enhanced Partnership Plan and accompanying Scheme which will come into effect from the 22<sup>nd</sup> of July 2022.

The Plan and the Scheme will have no specific end date, but they are initially intended to cover the five-year period from 2022/23 to 2026/27. The intention is to review progress on a quarterly basis and prepare publicly accessible update reports on an annual basis.

## Transforming Bus Services

The detailed narrative set out within the Tees Valley Enhanced Partnership Plan for Buses (“The Plan”) outlines, in as much detail as practicable, the collective actions to transform buses across the Tees Valley over the five-year period from 2022/23 to 2026/27.

The Tees Valley Strategic Transport Plan (STP) 2020 – 2030 was developed following extensive public consultation and stakeholder engagement. The STP includes a package of required outcomes, two of which are to:

- deliver and maintain a frequent, high quality, reliable and integrated public transport network; and
- develop and improve transport interchanges, ticketing options and information to provide a seamless integrated experience for the travelling public.

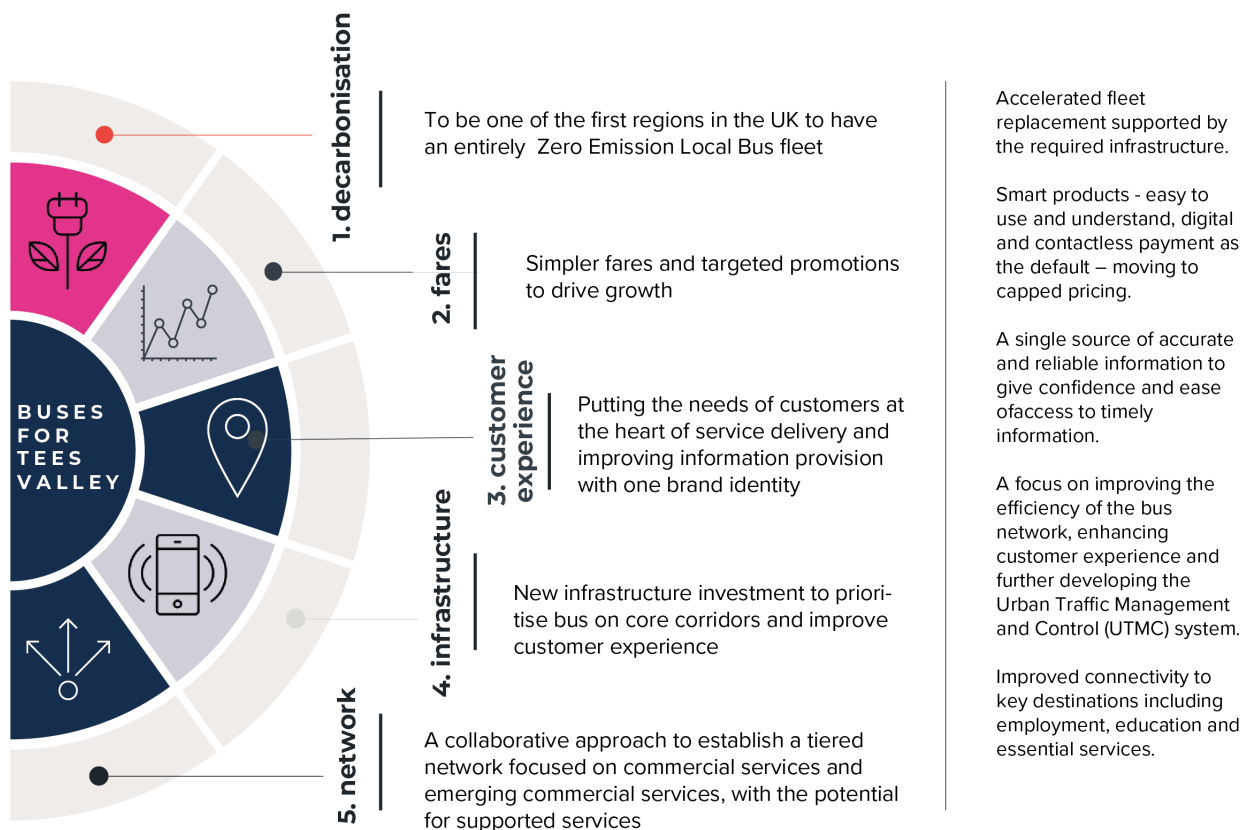
This Plan is pivotal to the delivery of these strategic outcomes.

## Five Key Priorities

The Plan has been developed following detailed work identifying the current state of bus provision and areas for improvement. It sets out how we will stabilise and then grow bus patronage following the impact of the Coronavirus pandemic. The actions are structured around five key priorities:



## Tees Valley Partnership – 5 Point Plan



## Supporting Policies

The [Tees Valley Strategic Economic Plan](#) sets out our aspiration to drive the transition to a high-value, low-carbon, diversified and inclusive economy. The [Tees Valley Local Industrial Strategy](#) identifies an overarching ambition that Tees Valley will be a global leader in clean energy, low carbon and hydrogen. The area will achieve a net zero carbon industrial cluster by 2040, providing good jobs with long term prospects that local people can access.

Teesworks, which incorporates the UK's largest Freeport, is focused on offshore wind, clean energy, advanced manufacturing and the chemicals and process sectors. This, alongside other Freeport sites in each of the five boroughs, is the cornerstone of the economic transformation of the Tees Valley and will generate an additional 41,780 net direct jobs and £3.2bn of GVA to the region.

The [Tees Valley Strategic Transport Plan](#) (STP) 2020 – 2030 sets out how we will deliver a world-class transport system and provides the framework for transport investment.

## Competition Test

The Tees Valley Combined Authority has undertaken an assessment of the impacts of the EP Plan and Scheme (made on 22<sup>nd</sup> July 2022) on competition and believes it will not or is unlikely to have a significantly adverse effect on competition, for the purposes of Part 1 of Schedule 10 of the Transport Act 2000.

There are currently no proposed changes to services or impacts on operators that could be considered disproportionate to the expected benefits. At this stage, most interventions are only set out in the Scheme at a headline level with the detail to be agreed through bespoke variations. The competition test will be repeated as each stage of detail is added, keeping it under continual review.

## SECTION 2 – BUS NETWORK OVERVIEW

The Tees Valley Enhanced Partnership Plan will seek to deliver:

- an improved bus service offer for current and new bus users; and
- a high-quality alternative to car travel.

### Operators and the market

The two main bus operators in the Tees Valley are Arriva and Stagecoach, with a smaller number of services operated by Go North East and independent operators.

Market share based on the number of operational local bus service vehicles is dominated by Arriva (60.3%) and Stagecoach (31%), with Go North East holding just over 3%.

Some services are also operated by smaller independent operators: Coatham Coaches in Redcar & Cleveland; Hodgsons in Darlington; Paul's Travel in Hartlepool; and Scarlet Band in Darlington. These services together represent around 5% of the operational market.

Operator	Stagecoach	Arriva	Go North East	Coatham Coaches	Hodgsons	Paul's Travel	Scarlet Band
Fleet Size <sup>^</sup>	90	175	10	1	11	1	2
Market Share %*	31%	60.3%	3.4%	0.3%	3.8%	0.3%	0.7%

<sup>^</sup> Fleet Size – Based on weekday Peak Vehicle Requirement (PVR) on local bus services

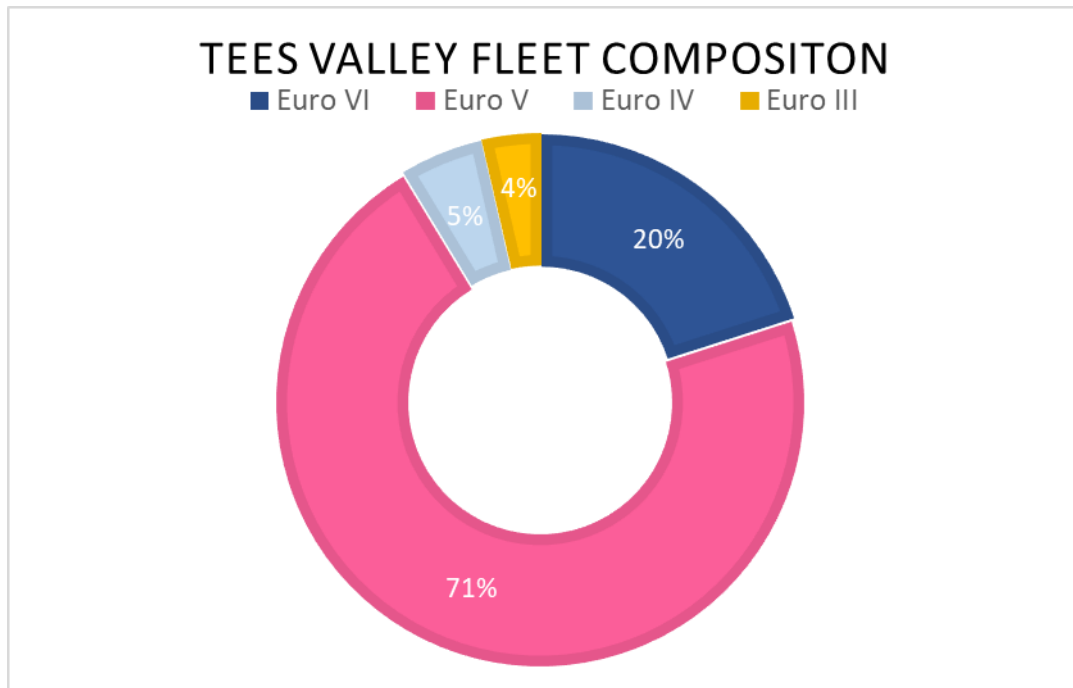
\*Market Share – Based on number of operational local bus service vehicles (as at August 2022)

There is limited operator competition in Darlington and Redcar & Cleveland where services are almost operated exclusively by Arriva. In Hartlepool, services are operated almost exclusively by Stagecoach. In Middlesbrough and Stockton-on-Tees, both Arriva and Stagecoach operate.

## Fleet

The total vehicle fleet for all operators across the Plan area has an operational Peak Vehicle Requirement (PVR) of approximately 290 vehicles. The spare level is estimated at 13%, which means the total fleet is circa 334.

The profile of the fleet is dominated by Euro V vehicles (two-thirds) with smaller proportions of newer and older vehicles (see figure below).



*TVCA area bus fleet composition*

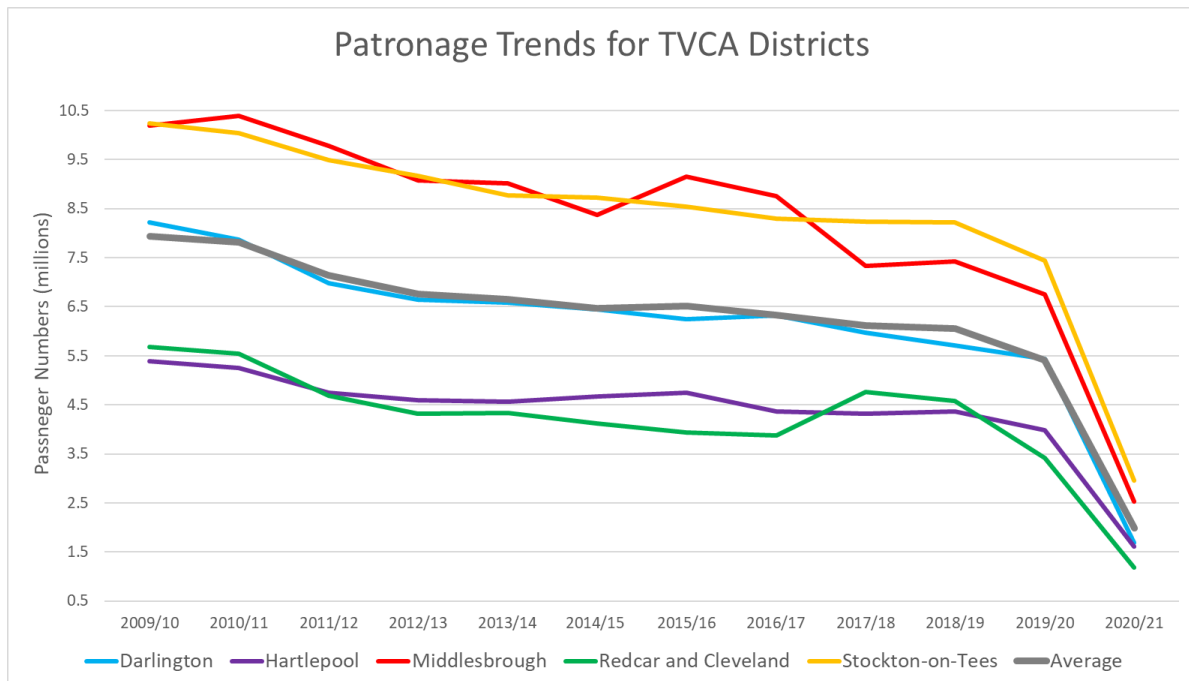
## Factors affecting the local bus market

There are a number of factors which are likely to affect, or have the potential to affect, the local bus market over the life of this Plan. These include:

- a long-term trend of declining bus patronage coupled with the impact of Coronavirus and difficulties with driver recruitment affecting particular depots, impacting on revenue and driver/service availability;
- specific locations and corridors on the Key Route Network (KRN) that are already at capacity or will be over capacity by 2025, which is impacting on bus service punctuality and the reliability of bus services;
- a requirement to continue to decarbonise the bus fleet;
- a requirement for bus services to connect new housing and job opportunities;
- a requirement to connect rural areas of the Tees Valley and the challenge of longer journey times when compared to the car;
- a complex fares and ticketing system;
- the cost and convenience of bus when compared to other modes; and
- the cost of transport being a barrier for people in deprived communities and/or low paid jobs, particularly when seeking work or starting new employment.

## Patronage

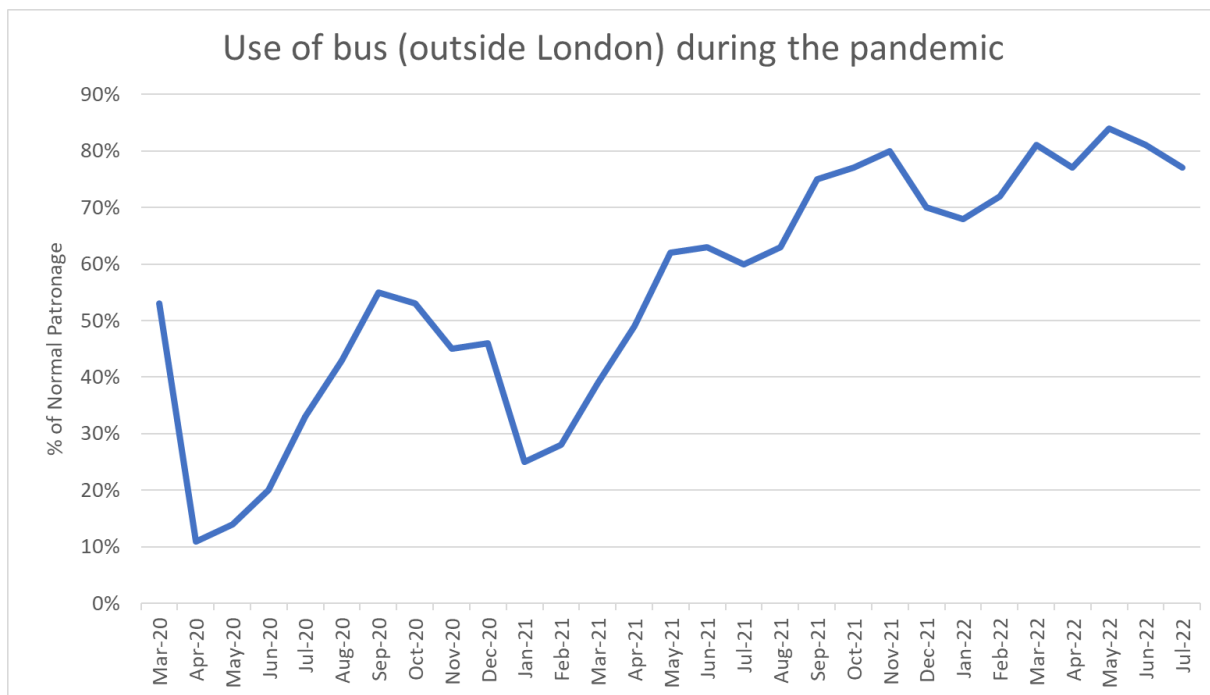
There has been a decline in patronage on bus services in the Tees Valley over the past ten years, which has been relatively consistent across all local authority areas. Overall, patronage in 2019/20 (pre-Coronavirus pandemic) was around 70% of that observed in 2009/10, as shown in the graph below.



*Tees Valley Patronage Trends – 2009/10 – 2020/21 (Source: DfT BUS 0109a - Passenger journeys on local bus services by local authority, England)*

In addition, analysis of passenger journeys per head of population has also been undertaken, which shows a similar trend in that totals have fallen since 2009/10 to 66% of the baseline figure by 2019/20. This means that trip making by bus, as well as overall passenger journeys, have both consistently declined over the last decade.

The onset of the Coronavirus pandemic had an unprecedented impact on national bus patronage and all other forms of transport as several restrictions on movement and social interaction were implemented by Government to protect public health. The chart below illustrates the impact over time from March 2020 as patronage immediately dropped to around 11% of normally observed levels.



*DfT Statistics*

In the Tees Valley, patronage levels as of July 2022 were on average around 77% of the figure pre-pandemic. This demonstrates that the residual impact has continued into 2022/23, which creates challenges around the longer-term commercial viability of the Tees Valley network.

### **The bus network offer**

Detailed analysis of the bus network has been undertaken to understand:

- the relative provision of bus services and levels of service (frequencies and spread of operation by day);
- accessibility to a range of destinations including town centres, education, employment and essential services; and
- the provision and adequacy of passenger infrastructure.

There are nine core bus corridors across the Tees Valley where there is significant potential to grow passenger numbers. Aligned to the Government's ambition for bus priority schemes, there is a programme to deliver improvements to prioritise bus on these corridors with a focus on two aspects:

- Measures to make it easier for buses to travel on these corridors, which could be physical, for example junction improvements and the introduction of bus lanes, or digital, for example giving buses priority at traffic signals; and
- Measures to improve passenger experience, for example improved waiting facilities and combined real-time information underpinned by a passenger charter setting out expected standards of delivery.

This investment package is a fundamental component of our five priorities and further detail is included in the Scheme.

## **SECTION 3 – PASSENGER INFORMATION**

Passenger information across the Tees Valley is currently available through several channels. The operators provide service and ticketing information via their own websites and apps, and the Connect Tees Valley website and social media channels provide comprehensive travel information across a range of modes.

Printed timetables, and occasionally separate network maps, were generally produced by the bus operators for their own services under their own branding, but this ceased with the outbreak of the Coronavirus pandemic, and it is doubtful if they will be reinstated. The availability of timetable and mapping information from the bus operators is now wholly online and can appear to be disjointed from a passenger perspective because of the number of sources, styles and variations in presentation.

The only multi-operator information is that produced under the Connect Tees Valley brand. Printed bus stop timetables, which include all operators' services, are produced to a standard format and installed by the local authorities. Similarly, the Connect Tees Valley website hosts a comprehensive Tees Valley bus map featuring all services, along with timetables for all services and town centre bus stop location and service allocation plans. Printed versions for individual areas are currently being developed.

### **Travel Planning Information**

The Let's Go Tees Valley service delivers a programme of behaviour change activity. This includes personalised travel planning (PTP) targeted at employees within large organisations, students and job seekers. There is also a programme of promotional, incentivisation and marketing activity to encourage behaviour change. Traveline is used by the Tees Valley as the journey planner.

### **Brand identity**

TVCA is developing the concept of a new Tees Valley transport brand that can be used for multiple purposes from general travel information to the promotion of new infrastructure and campaigns. The objectives for this brand are:

- to provide timely travel information for users of public transport;
- to promote different ways to travel around the region and try to influence consumer behaviour to make sustainable modes first choice; and
- to communicate the transport improvements and investments we are working on around the region.

The brand will ensure a single source of accurate and consistent information provision across the Tees Valley. It will be customer focused, ensuring that the provision of information meets customer requirements and encourages different travel behaviours. There will be digital functionality and a physical presence on the ground, for example bus stops, cycling routes, etc. The brand will be developed to enable integration with the Government's new national bus brand.

## Stakeholder views and feedback

The Plan is underpinned by several engagement exercises, which provide insight into the attitudes, views and perceptions of bus users, non-users and stakeholder organisations. There have been four main areas of research:

- public consultation undertaken during the preparation of the Tees Valley Strategic Transport Plan and Bus Implementation Plan;
- a survey of irregular and non-users of buses commissioned by Let's Go Tees Valley;
- the various tranches of the Transport Focus Bus Passenger Surveys; and
- a more recent public and stakeholder engagement exercise during the production of the BSIP in September 2021, to get an up-to-date view from both bus users and non-users.

The **Strategic Transport Plan consultation** asked respondents to indicate the level of priority for each of the Strategic Transport Plan outcomes. The results revealed that to *'Deliver and maintain a frequent, high-quality, reliable and integrated bus network'* was the highest priority for the Strategic Transport Plan with 84% of respondents selecting this as either a very high or high priority. In addition, and very relevant for bus was to *'Improve accessibility and the equality of opportunity for more remote and deprived communities'* with 81% of respondents selecting this as either a very high or high priority.

This was supported by a further question that asked respondents which mode of transport they would use if improvements were made to infrastructure and services. The results indicated that usage on buses could increase by 21% with the appropriate investment in infrastructure and services.

Key findings from the **survey of irregular and non-users of buses** was:

- Car was the most frequently used method of transport, with 74% travelling by car as a driver at least once a week and 52% travelling by car as a passenger at least once a week.
- Having an alternative means of transport was the top reason for not using buses, or not using buses more, with 63% of respondents giving this as a reason.
- 39% do not use a bus because they would have to use more than one to get where they need to go, 33% because buses are too expensive, 32% because they cannot get to the destination they need to by bus and 31% because buses are not frequent enough.
- The top three things that would encourage respondents to use buses, or use buses more, were cheaper fares (48%), more frequent services (43%) and more reliable services (38%).
- The top factors that respondents thought are important in making a good bus service were a bus that turns up on time (67%), fares that are affordable (47%), a frequent service (43%) and buses to destinations they want to travel to (42%).

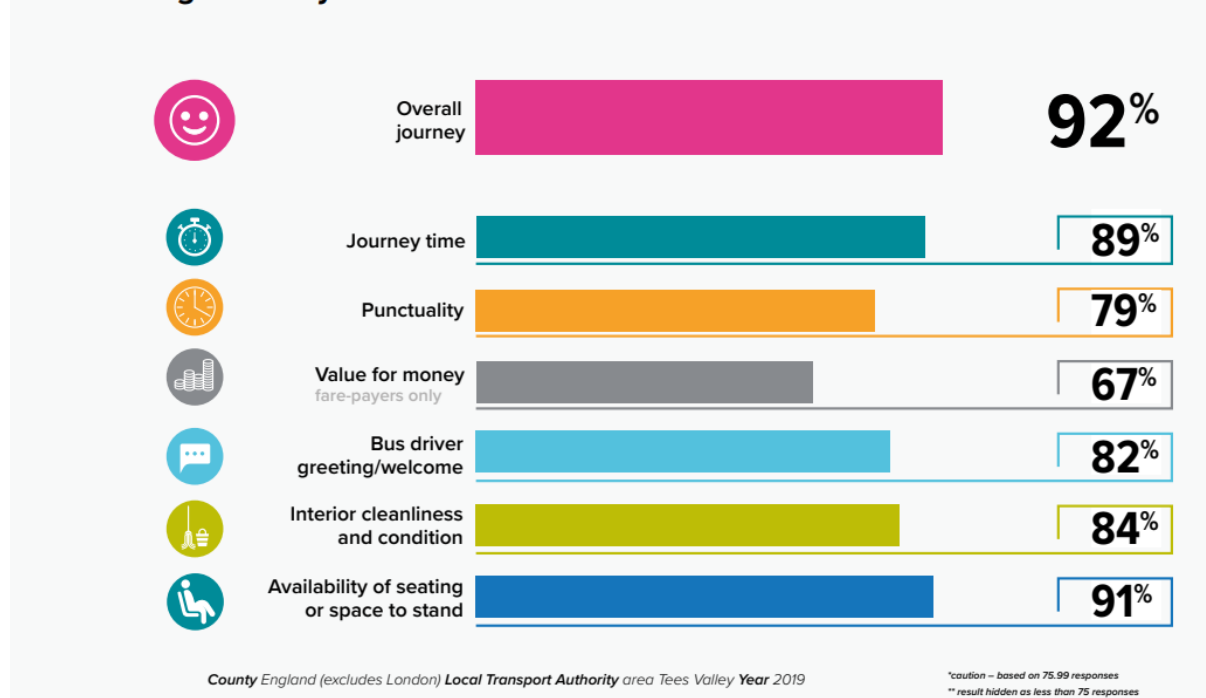


- 59% of respondents would be willing to make a journey by bus that they currently make by other means if there was a good bus service.

**Transport Focus** consult almost 50,000 passengers a year to produce the Bus Passenger Survey. This measures passengers' satisfaction with their local bus service for a representative sample of journeys. The latest set of results, disaggregated to a Tees Valley level, were published in March 2020.

Passengers rated their satisfaction of a wide range of aspects including the bus stop, waiting for the bus, on the bus, the outside of the bus, the bus driver as well as their overall satisfaction with that bus journey and value for money.

### Bus Passenger Survey



The Transport Focus research shows that overall satisfaction scores for the bus journey and other aspects in Tees Valley (2019) are higher than the national scores across all areas. However, there are aspects that scored lower, with punctuality and value for money being the two lowest scores.

More recent research from The Transport Focus shows that around 86% of bus passengers were satisfied with their journey (UK wide).

The most recent **BSIP preparation research**, which provided a relatively even spread of responses across gender and age range, has noted a significant change in attitude. The majority of individual respondents<sup>1</sup> (62%) were somewhat or very dissatisfied with the bus services in Tees Valley, with just 15% of respondents claiming to be satisfied or very satisfied. This is a significant shift from the last Transport Focus survey carried out before the Coronavirus pandemic.

<sup>1</sup> Data rounded to nearest whole number for presentation

Of those who were not currently bus users, the most common reasons preventing individual respondents from using the bus more/at all were:

- There are no services available in my area when I need to travel (32%)
- I have a car available and prefer to use that (31%)
- Buses do not go where I want to go (29%)
- Cost/Value for Money (26%)

Awareness of the current channels available for information was low, with 61.33% of individual respondents saying they were not aware of the Connect Tees Valley website and 75.68% not aware of the Let's Go Tees Valley website.

When looking at possible improvements, a large number of individual respondents said that more reliable (47%) and more direct (45%) services, as well as extra services in the morning or later in the evening (43%) would encourage them to use the bus more.

More frequent evening and weekend services were highlighted as a priority by many individual respondents (43%), closely followed by more reliable buses (43%), real time information tracking (39%) and more punctual buses (37%).

**Overarching Conclusions** – there are consistent themes across all four surveys, which respondents say would facilitate greater use of buses in the Tees Valley. These are:



– **Reliability and punctuality:** buses turning up as expected and on time



– **Frequency:** provision of services on a more regular basis



– **Accessibility:** services where people need to travel



– **Availability:** more extensive evening and weekend services



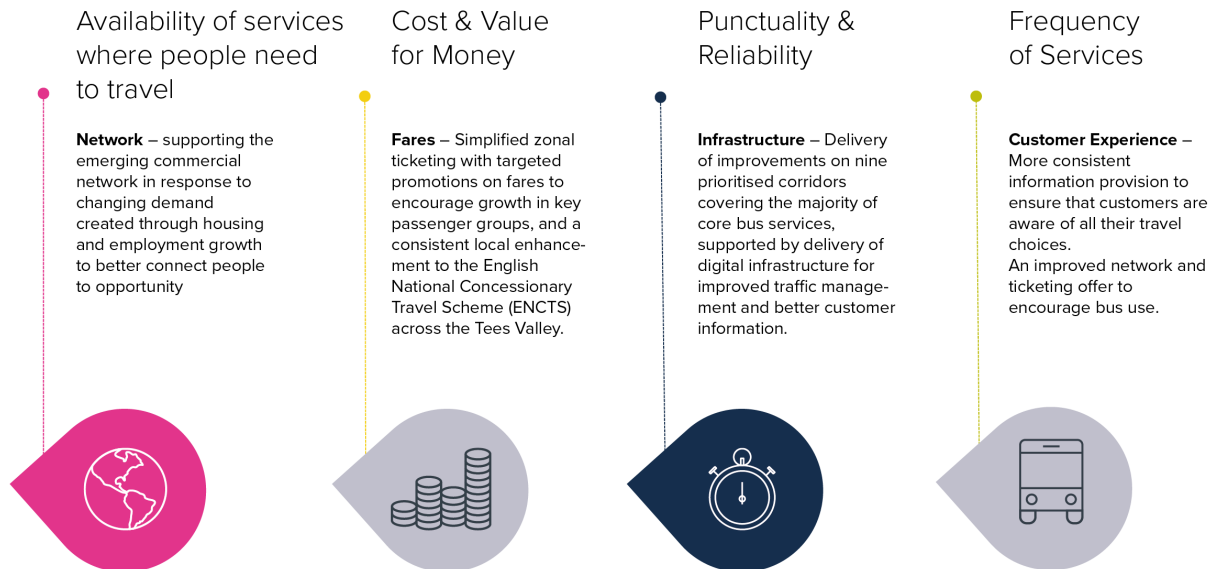
– **Fares** and or tickets which provide better value for money

This intelligence has informed the development of the five priorities.

The most recent survey indicates that overall satisfaction with bus services has dropped significantly. However, it must be recognised that this is a single survey and is not a sustained trend. It is felt that the feedback could be driven by the impact of the Coronavirus pandemic. There will therefore be a need for close monitoring of passenger feedback as the priorities in this Plan are implemented.

## Enhanced Partnership Plan

Evidence from a range of sources, including local and national user and non-user surveys, and stakeholder engagement, has identified a number of key barriers, which, if overcome, will lead to opportunities to restore and then grow the number of journeys made by bus in the Tees Valley. This is illustrated below and demonstrates how the five priorities (structure shown above) will address these barriers:



## SECTION 4 – FUNDING

The partnership is acutely aware of the need to ensure that the bus network is both sustainable and stable. This is vitally important so that people and businesses have confidence that their travel needs will be met into the future.

Current and future funding availability is critical to ensure that:

- everyone, no matter where they live in the Tees Valley, is connected to opportunity; and
- existing business can grow and the Tees Valley is able to continue attracting new businesses and inward investment.

The Enhanced Partnership will draw on multiple funding sources to deliver the desired outcomes of the Enhanced Partnership Scheme, including:

- City Region Sustainable Transport Settlement from the Government;
- developer contributions;
- reinvestment of operator resources saved through investment; and
- other external funding opportunities (including devolved BSOG).


## SIGNATORY PAGE

This agreement takes effect on the date stated on the beginning of it (22<sup>nd</sup> July 2022).

Each party agrees to sign this agreement by electronic signature (whatever form the electronic signature takes) and that this method of signature is as conclusive of our intention to be bound by this agreement as if signed by each party's manuscript signature.

Signed for and on behalf of –

**1. TEES VALLEY COMBINED AUTHORITY**

Signature – 

Name – Tom Bryant

Position – Assistant Director of Transport and Infrastructure

Date – 1<sup>st</sup> September 2022

**2. DARLINGTON BOROUGH COUNCIL**

Signature –

Name –

Position –

Date –

**3. HARTLEPOOL BOROUGH COUNCIL**

Signature –

Name –

Position –

Date –

**4. MIDDLESBROUGH COUNCIL**

Signature –

Name –

Position –

Date –

**5. REDCAR & CLEVELAND BOROUGH COUNCIL**

Signature –

Name –

Position –

Date –

**6. STOCKTON-ON-TEES BOROUGH COUNCIL**

Signature –

Name –

Position –

Date –

**7. ARRIVA NORTH EAST**

Signature –

Name –

Position –

Date –

**8. STAGECOACH NORTH EAST**

Signature –

Name –

Position –

Date –

**9. GO NORTH EAST**

Signature –

Name –

Position –

Date –

**10. HODGSONS COACH OPERATORS**

Signature –

Name –

Position –

Date –

**11. SCARLET BAND**

Signature –

Name –

Position –

Date –

**12. COATHAM COACHES**

Signature –

Name –

Position –

Date –

**13. PAULS TRAVEL**

Signature –

Name –

Position –

Date –

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TEES VALLEY  
COMBINED  
AUTHORITY

TEES VALLEY MAYOR

# **TEES VALLEY ENHANCED PARTNERSHIP SCHEME**

*22<sup>nd</sup> July 2022*

**THE TEES VALLEY ENHANCED PARTNERSHIP SCHEME FOR BUSES IS MADE IN  
ACCORDANCE WITH SECTION 138(G)1 OF THE TRANSPORT ACT 2000 BY THE  
FOLLOWING PARTIES:**

**1. Tees Valley Combined Authority of**

Teesside Airport Business Suite, Teesside International Airport, Darlington, DL2 1NJ

**2. Darlington Borough Council of**

Town Hall, Feethams, Darlington DL1 5QT

**3. Hartlepool Borough Council of**

Civic Centre, Victoria Rd, Hartlepool TS24 8AY

**4. Middlesbrough Council of**

Middlesbrough House, 50 Corporation Road, Middlesbrough, TS1 2RH.

**5. Redcar & Cleveland Borough Council**

09 Kirkleatham St, Redcar TS10 9SH

**6. Stockton-on-Tees Borough Council of**

Church Rd, Stockton-on-Tees TS18 1TW

**7. Arriva North East of**

26 Newport Rd, Middlesbrough TS1 5EA

**8. Stagecoach North East of**

Wheatsheaf, Sunderland, SR5 1AQ

**9. Go North East of**

3rd floor, 41-51 Grey Street, Newcastle-Upon-Tyne NE1 6EE

**10. Hodgsons Coach Operators**

20a Galgate Barnard Castle DL12 8BG

**11. Scarlet Band of**

Welfare Garage, Station Road, West Cornforth, Ferryhill, County Durham, DL17 9LA

**12. Coatham Coaches of**

Transport Yard, Margrove Park Village, Saltburn-by-the-Sea TS12 3BZ

**13. Pauls Travel of**

3 Coniston Rd, Hartlepool TS25 1NJ



**Section 1** - Scope of the Enhanced Partnership Scheme and commencement date

**Section 2** - Obligations on the Local Authorities

**Section 3** - Obligations on Bus Operators

**Section 4** – Governance Arrangements

The Enhanced Partnership (EP) Scheme can only be put in place if an associated EP Plan has been made. Therefore, this document should be considered alongside the associated EP Plan.

The EP Scheme has been jointly developed by the Local Transport Authority (Tees Valley Combined Authority), the Local Highway Authorities (Darlington Borough Council, Hartlepool Borough Council, Middlesbrough Council, Redcar & Cleveland Borough Council and Stockton-on-Tees Borough Council) and those bus operators that provide local bus services in the EP Scheme area. It sets out the obligations and requirements on both the Local Transport Authority, the Local Highway Authorities and Operators of local bus services to achieve the priorities in the associated EP Plan.

## **SECTION 1 – SCOPE OF THE ENHANCED PARTNERSHIP SCHEME AND COMMENCEMENT DATE**

### **Description of Geographical Coverage**

The EP Scheme will support measures to improve the local bus service offer in the entirety of the Tees Valley Combined Authority area, which includes Darlington Borough Council, Hartlepool Borough Council, Middlesbrough Council, Redcar & Cleveland Borough Council and Stockton-on-Tees Borough Council.

There has been engagement with immediate neighbouring authorities during the preparation of the BSIP and EP, which will continue as the interventions are implemented.

### **Map of EP Plan and EP Scheme Areas**

The map below identifies the geographical area covered by the EP Scheme. It is a single scheme, with the area being the same as that covered by the EP Plan.



## **INFRASTRUCTURE**

**TVCA and the local highway authorities will deliver new infrastructure investment to prioritise bus on core corridors and improve customer experience, including:**

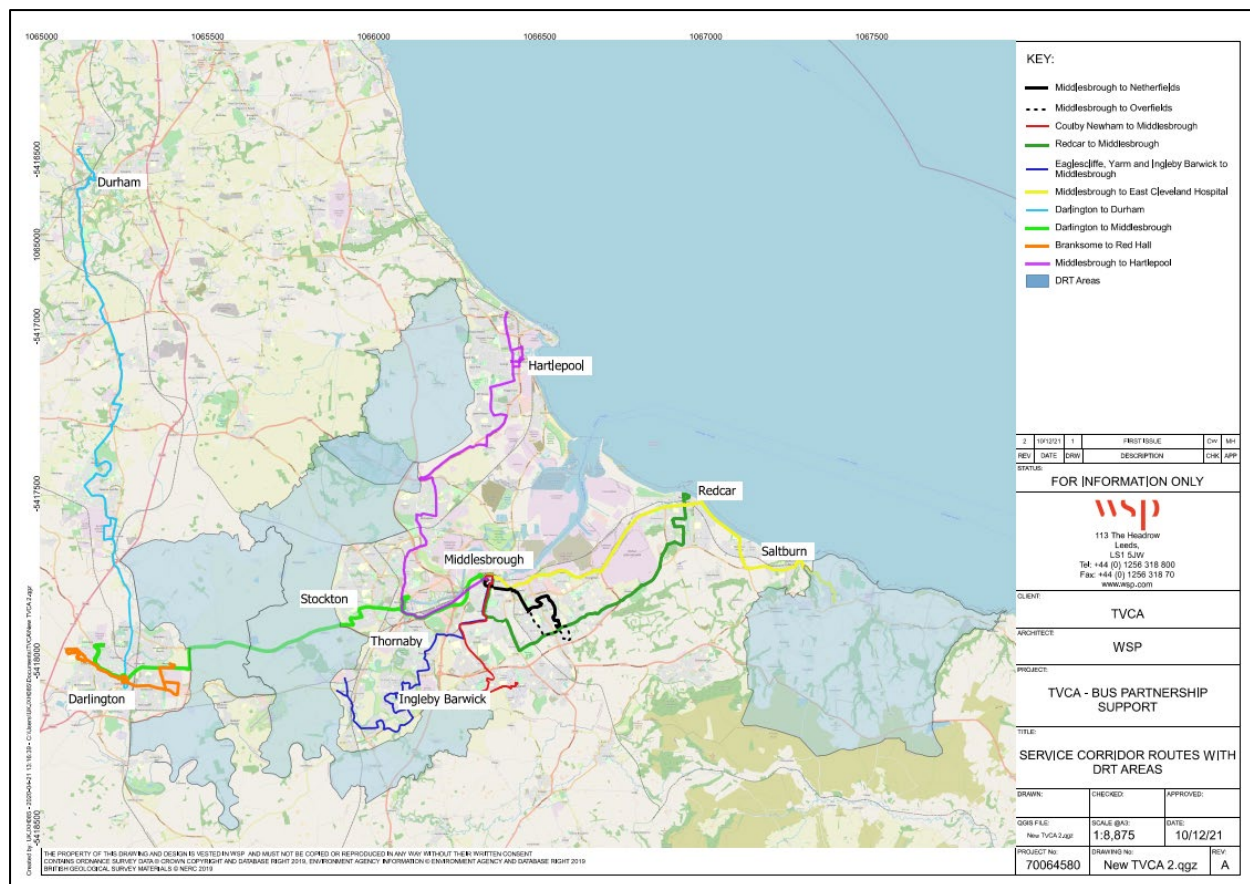
- progressing the delivery of improvements on nine prioritised corridors;
- progressing the delivery of digital infrastructure, including the Urban Traffic Management and Control (UTMC) system and digitally enabled information provision;
- making improvements to customer waiting facilities, including disabled access, shelters and information; and
- improving integration with rail, cycling and walking to provide high quality choice across a range of modes and a seamless customer experience.

The phased programme of improvements on the nine core corridors will be delivered to:

- enhance the bus offer by reducing the impact of congestion and journey time variability on end-to-end bus journey times to make bus a more desirable mode choice;
- improve the punctuality of bus services to employment, education, essential services, retail and leisure opportunities in the five key urban centres (Darlington, Middlesbrough, Stockton-on-Tees, Redcar & Hartlepool);
- increase the number of public transport interchange facilities across the Tees Valley to improve integration between bus, rail and active travel; and
- improve the bus passenger experience and the level of satisfaction with the bus network.

The nine corridors, which are listed below, have been subject to detailed bus corridor assessments against the programme level objectives:

- Middlesbrough to Netherfields/Overfields;
- Coulby Newham to Middlesbrough;
- Redcar to Middlesbrough;
- Eaglescliffe, Yarm and Ingleby Barwick to Middlesbrough;
- Middlesbrough to East Cleveland Hospital;
- Darlington to Durham;
- Darlington to Middlesbrough (via Stockton);
- Branksome to Red Hall (via Darlington); and
- Middlesbrough to Hartlepool.



The priority corridors make up the bus package in the TVCA City Region Sustainable Transport Settlement (CRSTS) programme.

The corridor improvements include a co-ordinated programme of on highway infrastructure improvements, digital upgrades (e.g. UTMC System improvements), bus priority and passenger infrastructure and information upgrades.

Both the fleet decarbonisation and customer experience priorities will initially be focussed on these priority corridors to maximise the impact of the investment and the potential for modal shift.

## Bus Lanes

Details of bus lanes and bus priority facilities to be provided and maintained by the local highway authorities will be added as funding availability is confirmed. This will include existing facilities that remain unchanged.

## Bus Stops

Details of the bus stops and passenger infrastructure to be provided by the local highway authorities will be added upon completion of the current programme to define a consistent approach to bus stop infrastructure, and as funding availability is confirmed.

## Adding to or modifying the list of facilities using a bespoke variation

The powers of bespoke variation will be used to add additional commitments at any point without the need to follow formal variation procedures – although an operator objection mechanism (not necessarily the existing statutory one) will always be required.

## **DECARBONISATION**

**TVCA will support operators in enabling the Tees Valley to be one of the first regions in the UK to have an entirely zero emission local bus fleet, including:**

- supporting the operators to secure funding to decarbonise their fleet;
- decarbonising the fleet across the nine priority corridors identified in the infrastructure section; and
- developing a longer-term decarbonisation strategy with a structured and costed delivery plan.

## **FARES**

**TVCA will support operators in enabling simpler fares and targeted promotions to drive growth, including:**

- a simplified zonal structure and range of tickets;
- targeted discounts on fares to encourage growth in key passenger groups, including younger travellers and those seeking work;
- potential off-peak (evening and weekend) fare promotions to encourage modal shift; and
- implementing a consistency across the Tees Valley in the local enhancements to the English National Concessionary Travel Scheme (ENCTS), specifically a fixed fare of 30 pence for any journey starting before 9:30 am Monday to Friday and a disabled person's companion pass.

## **CUSTOMER EXPERIENCE**

**TVCA will work with operators to put the needs of customers at the heart of service delivery and improve information provision with one brand identity, including:**

- developing a single upgraded website, which will host fares, timetable, real-time and mapping information alongside travel planning advice;
- developing an overarching Tees Valley transport brand;

- developing a suite of products, including maps, at-stop timetables and electronic information, underpinned by data processes that will ensure they remain up to date and accurate;
- developing an overarching marketing and communications strategy, which will seek to deliver marketing and promotional activity promoted through various channels, including social media;
- introducing a Tees Valley passenger charter clearly setting out what standards of service customers can expect, which will be underpinned by an equality impact assessment;
- agreeing timetable change dates to limit service disruption for passengers;
- retrofitting audio-visual next stop announcements across all buses in the Tees Valley fleet subject to funding; and
- measuring satisfaction through regular passenger surveys, and using the results to inform our ongoing work programme.

## **NETWORK**

**TVCA will work collaboratively with operators to establish a tiered network focused on commercial services and emerging commercial services, with the potential for supported services e.g. Tees Flex (subject to funding), including:**

To standardise the service offer across the Tees Valley, the concept of a tiered network has been developed based on:

A **Core Commercial Network** of relatively high frequency corridors, linking main hubs and intermediate points along the corridor, including rail stations. These corridors will ideally have a 10-minute headway (by combining and co-ordinating frequencies if needed), and no less than every 15 minutes during Monday to Saturday daytime (07:00 – 18:00), with evening and Sunday frequencies provided as a reasonable proportion of that service level (at least one third). This level of frequency starts to build a concept of ‘turn up and go’.

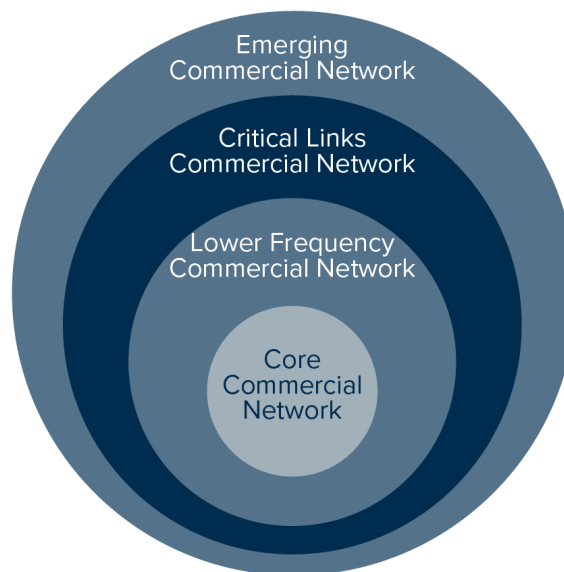
A **Lower Frequency Commercial Network** of corridors between main points where the core frequencies cannot be sustained. These should still be attractive, operating on ‘clockface’ headways of every 20 or 30 minutes to ensure timetables are easy to follow. Where possible, uneven headways should be avoided as they are harder to communicate to passengers.

A **Critical Links Commercial Network** of lower frequency services between main centres where services of every 60 minutes or less are provided to ensure essential services or employment opportunities can be reached. These may be tailored to specific demand times (e.g. shift starts).

An **Emerging Commercial Network** in response to changing travel demand created through housing and employment growth, to better connect people to opportunity (including through the proactive engagement of bus operators in major residential and employment developments); and

A **Potential Supported Network** (subject to funding) to provide coverage in areas where it is not currently commercially viable for operators to run services.

The principle of core corridors with key interchange hubs will be used to increase frequencies and accessibility across the network. This can be achieved by consolidating services over common sections and curtailing those which may have a marginal benefit. Whilst this may require some passengers to interchange between services, the higher frequencies and introduction of fully co-ordinated ticketing could make end to end journeys faster overall.



## Road and Street Works Permitting

The local highway authorities have implemented permit schemes via Part 3 of the Traffic Management Act 2004 and the Traffic Management Permit Scheme (England) Regulations 2007. The schemes require a works promoter, which will be a utility company, transport authority or highway authority, to apply for a permit to occupy the road.

The permit authority, on considering the application, can request certain conditions are applied to any permit that it grants. This will enable the permit authority to coordinate road works so that disruption and congestion are minimised. The schemes provide the opportunity to carefully consider the impact of roadworks on bus services.

The local highway authorities will work to ensure that the permit schemes are aligned to the priorities in the Enhanced Partnership.

## SECTION 3 – OBLIGATIONS ON LOCAL BUS OPERATORS

### Vehicle standards

Vehicle Standards are to be determined and implemented through the Enhanced Partnership. **Examples of current and expected standards may include\*:**

- Option to pay for tickets through contactless ticketing or mobile apps.
- USB or alternative small device charging available.
- Automatic Vehicle Location equipment installed and kept up to date so it can feed into the new real time information system.
- Audio visual announcements:
  - Next stop audio and visual announcements on both decks.
- CCTV installed for safety and security. This will provide images inside the vehicle for safety and security and also facing forwards from the vehicle to help identify traffic issues.
- Automatic engine cut off to prevent idling at bus stops longer than necessary to reduce roadside emissions.
- Emissions standards (TBC and agreed with operators), including milestones for standards to be met.

*\*all of these standards are subject to appropriate vehicle technology being in place.*

### Network Stability Protocol

In order to achieve greater network stability and improve confidence in the level of information provided, service changes will only be allowed on an agreed series of four service change dates each year. These dates will be agreed according to the forthcoming year's calendar during the final quarter of the preceding year. The dates will be chosen with a view to a relatively even spacing throughout the year and to avoid peak preparatory workloads during the main holiday periods, and a co-ordinated approach will be taken with neighbouring local authorities where possible.

Each date will apply across the Tees Valley and services may be amended on any of the dates, subject to a maximum of two changes per service in a rolling twelve-month period.

Changes may also be made on other dates if necessary for seasonal services, commercial services, in relation to subsidised bus services, competitive or operational response relating to the commercial network or connections with other public transport services, but the notification requirements (below) must still be adhered to if at all possible.



## Notification Requirements

Weeks Prior to Implementation	Requirement
11	Notification of intended service changes
10	Provide advance copies of registrations for comment (timely suggestions or amendments to be considered subject to commercial or operational necessity)
6	Registration submission deadline

## Ticketing

### Bus operators in the Tees Valley will work with TVCA to implement:

- a simplified zonal structure and range of tickets;
- targeted discounts on fares to encourage growth in key passenger groups, including younger travellers and those seeking work;
- potential off-peak (evening and weekend) fare promotions to encourage modal shift; and
- a consistency across the Tees Valley in the local enhancements to the English National Concessionary Travel Scheme (ENCTS), specifically a fixed fare of 30 pence for any journey starting before 9:30 am Monday to Friday and a disabled person's companion pass.

## SECTION 4 – GOVERNANCE ARRANGEMENTS

### EP Forum

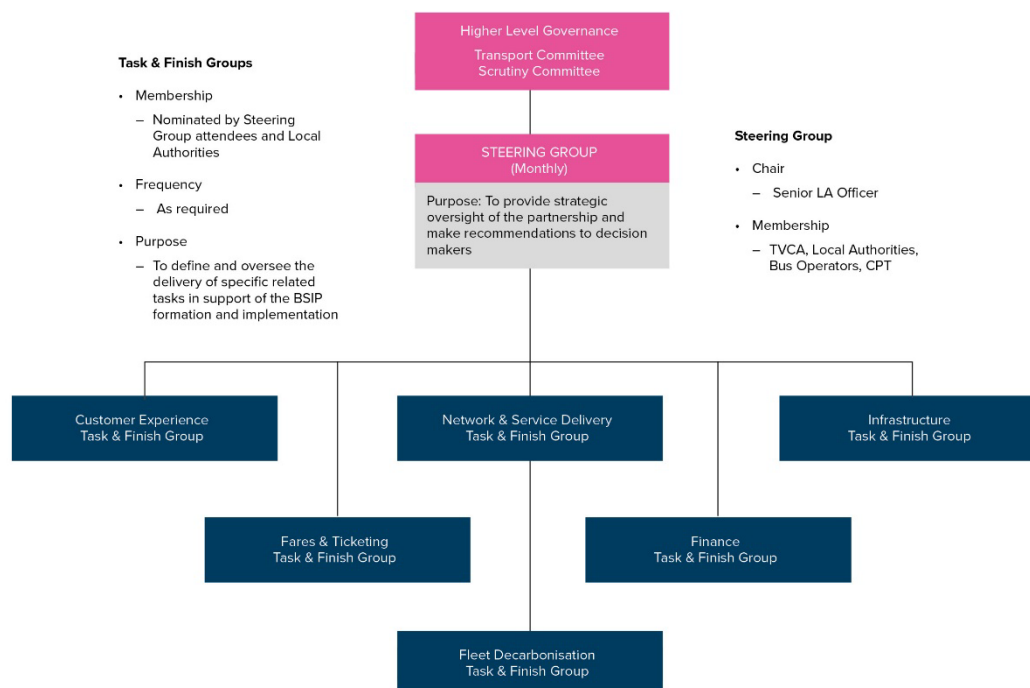
The formal governance arrangements are defined through a bus partnership steering group ("Forum") whose membership comprises:

- Tees Valley Combined Authority;
- Major Bus Operators;
- Confederation of Passenger Transport (CPT); and
- Local Authorities.

The Forum is supported in its decision making by themed working groups, all of which take forward the more detailed workstreams. There will be oversight of the Enhanced Partnership from the TVCA Cabinet, Overview & Scrutiny Committee and

Transport Committee. Future content and arrangements for the variation and revocation of the EP Plan and EP Scheme will be considered by the Forum.

The structure of this governance is illustrated in the diagram below.



## Review of EP Scheme

Once the EP Scheme is made, a review will be initiated by TVCA and presented to the EP Forum every six months following publication of data on progress towards targets, as required by the BSIP. This will ensure any necessary action is taken to deliver the targets set out in the BSIP.

The EP Forum can also decide to review specific elements of the scheme on an ad-hoc basis. EP Forum members should contact TVCA using the following email address [[transport@teesvalley-ca.gov.uk](mailto:transport@teesvalley-ca.gov.uk)] explaining what the issue is and its urgency. TVCA will then decide whether to table at the next scheduled meeting or make arrangements for all or the necessary EP Forum members to gather more quickly.

## Bespoke Arrangements for Varying or Revoking the Enhanced Partnership Scheme

Under powers at section 138E of the Transport Act 2000, Enhanced Partnership Scheme Variations will be subject to the bespoke voting mechanism set out in this section.

Changes to or new flexibility provisions added to the EP Scheme under s.138E of the Transport Act 2000 shall only be included in the EP scheme if they satisfy the statutory objection mechanism as set out in The Enhanced Partnership Plans and Schemes (Objections) Regulations 2018.

For other variations, not anticipated by the scheme, the process under section 138(K)(L) and (M) of the Transport Act 2000 will be followed.

#### Proposer of a bespoke variation

Consideration will be given to potential EP Scheme variations highlighted by one of the organisations represented on the EP Forum. The proposer of a variation should demonstrate how this might contribute to achieving the objectives set out in the BSIP, EP Plan and current local transport policies. Such requests should be in writing and submitted to [transport@teesvalley-ca.gov.uk](mailto:transport@teesvalley-ca.gov.uk). TVCA will forward all requests onto all EP Forum members within 5 working days.

#### Decision-making process and bespoke objection mechanism

On receipt of a request for a variation under this section, TVCA will reconvene the EP Forum, giving at least 14 days' notice for the meeting, to consider the proposed variation. If the proposed variation is agreed by all bus operator(s) affected by the change, TVCA, and any affected Local Authority, then TVCA will make the EP Scheme variation within seven working days and publish the revised EP Scheme on its website. An affected operator is considered to be one where at least one of their currently registered local bus services would use the proposed facility or be impacted by the proposed measure.

EP Forum members who are absent or not expressing a view at the meeting (either in person or in writing<sup>1</sup>) will be deemed to be abstaining from the decision.

TVCA, the Local Authority or an operator of local bus services may put forward specific proposals for introducing bus priority measures on an individual section of defined highway or bus corridor.

Those operating local services on that corridor may also put forward a package of improvements to local bus services that they agree to introduce if the bus priority measures are delivered.

If TVCA agrees and the operators of local services on that corridor confirm in writing to TVCA their acceptance of these arrangements, TVCA will vary the scheme using these bespoke arrangements. The obligations on bus operators will come into force 70 days after the agreed package of bus priority measures has been implemented by the LTA.

#### **Revocation of an EP Scheme**

If TVCA or another member of the EP Forum believes it is necessary to revoke the EP Scheme, the EP Forum will be reconvened. If the decision is taken to revoke the EP Scheme it will follow the legislative procedures for revocation or use bespoke arrangements as set out earlier in this section.

TVCA would give notice of a proposal to revoke an Enhanced Partnership plan or scheme in such manner as they consider appropriate for bringing it to the attention of

<sup>1</sup> This could also include proxy voting, if the operators concerned provide written confirmation to TVCA.

persons in their area or combined area. After giving notice under subsection (4), the authority or authorities will consult:

- a. operators of qualifying local services;
- b. the Competition and Markets Authority; and
- c. such other persons as the authority or authorities think fit.

If, after consulting those persons, TVCA wish to revoke the plan or scheme, they must give notice of their intention to revoke the plan or scheme to persons who were operators of qualifying local services at the qualifying time.

The notice under subsection (6) must:

- a) state the date on which the plan or scheme is to be revoked,
- b) state the authority's or authorities' reasons for revoking the plan or scheme,
- c) state the effect of subsection (8), and
- d) specify the period within which persons who are operators of qualifying local services at the qualifying time may object to the revocation.

TVCA may not revoke the plan or scheme if a sufficient number of the persons who were operators of qualifying local services at the qualifying time object to the revocation of the plan or (as the case may be) the scheme.

If at any point in the future, any area covered by this EP Scheme is included in a bus franchising scheme, the relevant requirements set out in this EP Scheme document will cease to apply to areas covered by the franchising scheme, in line with the arrangements set out in the franchising scheme.<sup>2</sup>

## **Data sharing**

There may be personal data gathered as part of any subsequent user surveys completed or commercially confidential data shared between operators and TVCA (or their appointed consultants). There is a specific requirement to demonstrate a robust process for the Partnership to evaluate the impact of the EP Plan and Scheme (and the BSIP) so it is likely this would include user surveys.

Any personal data gathered would be aggregated and anonymised during the analysis process by the lead authority to ensure that no personal data was shared with the Partnership Board, or any third party.

Any commercially confidential data will be protected by a Non-Disclosure or Data Sharing Agreement and when presented will be aggregated, anonymised and indexed to ensure commercial confidentiality is retained. The owner of the data would be consulted to ensure this had been completed to a satisfactory level before it is presented.

<sup>2</sup> Section 123H(6)-(8) of the Transport Act 2000


## SIGNATORY PAGE

This agreement takes effect on the date stated on the beginning of it (22<sup>nd</sup> July 2022).

Each party agrees to sign this agreement by electronic signature (whatever form the electronic signature takes) and that this method of signature is as conclusive of our intention to be bound by this agreement as if signed by each party's manuscript signature.

Signed for and on behalf of –

**1. TEES VALLEY COMBINED AUTHORITY**

Signature – 

Name – Tom Bryant

Position – Assistant Director of Transport and Infrastructure

Date – 1<sup>st</sup> September 2022

**2. DARLINGTON BOROUGH COUNCIL**

Signature –

Name –

Position –

Date –

**3. HARTLEPOOL BOROUGH COUNCIL**

Signature –

Name –

Position –

Date –

**4. MIDDLESBROUGH COUNCIL**

Signature –

Name –

Position –

Date –

**5. REDCAR & CLEVELAND BOROUGH COUNCIL**

Signature –

Name –

Position –

Date –

**6. STOCKTON-ON-TEES BOROUGH COUNCIL**

Signature –

Name –

Position –

Date –

**7. ARRIVA NORTH EAST**

Signature –

Name –

Position –

Date –

**8. STAGECOACH NORTH EAST**

Signature –

Name –

Position –

Date –

**9. GO NORTH EAST**

Signature –

Name –

Position –

Date –

**10. HODGSONS COACH OPERATORS**

Signature –

Name –

Position –

Date –

**11. SCARLET BAND**

Signature –

Name –

Position –

Date –

**12. COATHAM COACHES**

Signature –

Name –

Position –

Date –

**13. PAULS TRAVEL**

Signature –

Name –

Position –

Date –

**END OF DOCUMENT**

# Member Report

## Inspection of Local Authority Children's Services Outcome Report: Redcar and Cleveland



**Report to:** Cabinet

**Report from:** Kathryn Boulton, Executive Director for Children & Families

**Portfolio:** Children

**Report Date:** 8 November 2022

**Decision Type:** Executive

**Council Priority:** Meeting Residents' Needs

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### HEADLINE POSITION

#### 1.0 Summary of report

This report provides a briefing to Elected Members regarding the outcome of the Ofsted Inspection of Redcar & Cleveland Borough Council's Children's Services undertaken in June 2022 and published in September 2022. It highlights the key findings of the inspection and areas for improvement, setting out our service improvement plans over the next year in respect of these points.

#### 2.0 Recommendation

This report is for information and Cabinet is asked to note the outcome of the inspection and the Directorate's plans to take forward Ofsted's recommendations.

### DETAILED PROPOSALS

#### 3.0 What are the objectives of the report and how do they link to the Council's priorities

##### 3.1 Background

**3.1.1** All unitary and upper tier local authorities are subject to regular inspections by Ofsted of the services they provide to safeguard and support children and young people. This is assessed under the 'Inspection of Local Authority Children's Services' (ILACs) Framework. The purpose of an Ofsted inspection is to assure children and young people, parents, the public, local authorities and government of the quality and standards of the service provided.

**3.1.2** Under the ILACs framework, the local authority must submit a Self-Evaluation document to Ofsted annually. This sets out our plans for improvement and is discussed between Ofsted and the Director for Children's Services (DCS) at an Annual Engagement Meeting each year.



**3.1.3** Following this meeting, Ofsted plan the next inspection activity for the local authority, which may include a 2-day focused visit, or a full, standard inspection to consider the full scope of the local authority's offer to support vulnerable children within the area.

**3.1.4** The standard inspection results in a graded judgement given across three discrete areas of practice:

- The impact of leaders on social work practice with children and families;
- The experiences and progress of children who need help and protection; and
- The experiences and progress of children in care and care leavers.

There is a final, fourth grading for Overall Effectiveness.

**3.1.5** Each judgement area can be awarded one of four possible outcomes:

- Inadequate;
- Requires improvement to be good;
- Good; and
- Outstanding.

**3.1.6** Since the introduction of the ILACs framework in 2018, we have had three focused visits, each of which was reported to Cabinet. The three visits looked at: Our response at the point of initial referral; Our response to COVID; and our support for children in need of help and protection. Each focused visit found positive areas to demonstrate the developments we have made, with some recommendations offered to support us further in our improvement journey.

**3.1.7** Our last full inspection was in January 2017 under the previous, Single Inspection Framework (SIF). The Overall Effectiveness at that time was graded as 'Requires Improvement to be Good.'

## **3.2 The inspection process**

**3.2.1** the standard Ofsted Inspection took place in June, with off-site work commencing from the 13<sup>th</sup> of June and the on-site visits taking place between the 20<sup>th</sup> of June to the 1<sup>st</sup> of July 2022. The inspection team was led by an Ofsted HMI (Her Majesty's Inspector) and included a further four inspectors on site for the duration of the visit, plus two additional inspectors for two days, focusing on education and fostering, thus covering the full scope of the framework.

**3.2.2** As well as desk-top sampling of case files, the inspection schedule included shadowing sessions and meetings with many frontline practitioners chosen randomly by the inspectors from across early help to leaving care services. They also met with some of our children and young people and spoke to a selection of parents and carers. The inspection also included a discussion with the Lead Member for Children, the Chair of the Corporate Parenting Board, and key senior officers from across the Council, including the Managing Director. Daily meetings were also held with the Children and Families senior management team.

**3.2.3** A written draft report was received within ten working days of the end of the inspection. The outcome was embargoed pending factual accuracy checks and negotiations between Ofsted and the Local Authority regarding the wording of the report. The final version of the report was released for publication on the 21<sup>st</sup> of September 2022. The three sub-judgement areas have been graded as 'Requires Improvement to be Good,' and therefore the Overall Effectiveness is also 'Requires Improvement to be Good.'

### 3.3 Findings

**3.3.1** The Ofsted report identifies a large number of positive themes and acknowledges the many strengths found across our practice:

- Children benefit from a comprehensive offer of early help services... with early help workers knowing their children well and reflect persistence in their work when families are struggling with multiple and complex issues.
- Multi-agency discussions ensure that thresholds for children to step up and step down are mostly consistent and enable children to receive the right help at the right time.
- Arrangements to manage allegations against professionals by the local authority designated officer (LADO) are highly effective. The LADO service provides a timely and supportive response to allegations, with a focus on the voice of the child.
- Assessments...consistently balance the risks and needs of children and the strengths of the family using the strength-based model. Children are visited at appropriate levels to the risk, with direct work and discussions with children enabling them to share their feelings and what they are worried about. These assessments lead to effective multi-agency plans that are regularly reviewed to help children get the right help at the right time.
- Child protection plans are comprehensive, with priority actions to improve children's circumstances, and are consistently reviewed and updated at core groups. Core group meetings are well attended by key professionals involved with the family, who are actively engaged in decision-making.
- The edge-of-care team provides responsive support to children and families. Mapping meetings lead to detailed creative packages of support from workers who are skilled in developing relationships and a range of models of direct work. This work is mostly helping children to remain in the family home or in supporting plans for reunification.
- When children's lives are not improving and they are at risk of continued harm, most children benefit from timely senior manager decisions to escalate into pre-proceedings. For most children, pre-proceedings are timely and include interventions that assist families in making sustained changes and that keep their child safely at home, successfully diverting families away from court. Where there is a need to protect children, action is taken through the appropriate initiation of care proceedings.
- Social workers evidence their professional curiosity about children's lives, using imaginative ways to build relationships with them. There has been a strong focus on early intervention and prevention.
- The local authority has effective procedures to identify and track children who are electively home educated and for the small cohort of children who are missing education (CME).
- Decisions for children to enter care in a crisis are appropriate. Senior managers have oversight of those children who are in care under section 20, ensuring that the service is proactive in seeking court orders for those children requiring stability.
- Social workers strive to identify homes for children quickly when family breakdown is considered likely. Where it is appropriate and safe to do so, children are placed with family members.

- Children are supported to spend time with people who are important to them through carefully and creatively planned family time. Children also benefit from regular visits from social workers, who build relationships through meaningful and age-appropriate direct work and who strongly advocate on their behalf, often leading to positive outcomes.
- The virtual school works proactively with other agencies to avoid permanent exclusions...Leaders have strengthened the systems for personal education plans (PEPs) and completion rates are high.
- Senior leaders have recently introduced an asylum-seeking through care team, and, while in its infancy, is a much-welcomed improvement to services which has increased capacity.
- Personal advisers are strong advocates for their young people. Where young people are reluctant to engage, personal advisers show persistence in keeping in touch. Care leavers are exceptionally positive about the support they receive from their personal advisers.
- Despite financial pressures, there is a commitment from the managing director and elected members to children's services with further investment secured to increase capacity to manage the demand and staff pressures. Partnerships have been strengthened as a direct impact of the response and adaptation to collaboration during the pandemic.
- The DCS and leadership team have fostered a culture of learning through a process of peer reviews and seeking opportunities for learning from both regional and national practice and programmes.
- All social workers told inspectors that they feel valued and are proud to work in Redcar and Cleveland. They benefit from a broad range of training opportunities and feel well supported by managers and leaders and are motivated to do the best for children.

**3.3.2** As expected by any inspection, some areas of practice were raised throughout the process as requiring attention. The service welcomes all opportunities to learn from the scrutiny and develop further as an outcome of the findings. Some areas of specific challenge were around practices in the Multi-Agency Children's Hub (MACH), and the use of unlawful placements. For instance:

**3.3.3** Inspectors raised concerns around methodologies used in the MACH, including one instance of misinformation given to a service user making an enquiry via a newly introduced 'advice line.' Whilst acknowledging there were many other instances of advice being offered appropriately and safely, we did not condone the lack of robust support provided in this one call and therefore responded by ceasing the advice line with immediate effect, pending a review of its use. This matter was therefore resolved.

**3.3.4** Similarly, inspectors were concerned about the number of poor-quality referrals received by the MACH which were subsequently returned to the referring agency for further clarity of information, so that a well-informed decision could be made. The practice to return a referral is never undertaken without an initial review of the information received, to ensure serious safeguarding matters are not missed. This decision is recorded to make sure information is not lost, but the case is not opened as a formal contact record on the Children & Families database.

**3.3.5** Inspectors were concerned that this practice may be leaving children at unidentified risk, as they considered the formal recording on the system as evidence of robust 'screening' of all information. We accepted their concerns and have since taken measures to better evidence our careful consideration of all information received at the point of initial referral. We are therefore confident that this is no longer an issue for the service.

**3.3.6** The inspectors raised their concerns about a cohort of 20 children who were placed with unapproved family or friend carers at the time of the inspection. This group of children were identified by the service prior to the inspection and presented to the team from the outset, as part of Ofsted's request for information at the point of notification of the inspection.

**3.3.7** Our standard practice mirrors that of other local authorities, whereby we seek arrangements with family or friend carers wherever possible when a child can no longer remain safely at home with their own parents. On occasions, the family member may not meet the stringent requirements to become a registered foster carer or may elect not to become a registered foster carer, albeit they are still deemed the best match for the child because of their strong family bond and therefore the arrangements are in the child's best interests. Until a more permanent solution can be found, such as through a Special Guardianship Order, these short-term arrangements remain unregulated and therefore technically classed as 'unlawful.' In response to Ofsted's challenge, an improved system has been implemented that better evidences the robust level of legal and social care support that is in place in these circumstances.

### **3.4 Areas for Improvement**

**3.4.1** At the end of the inspection process, Ofsted took account of all the findings and provided six specific areas for improvement, outlined in **3.5** below. In line with the service's strong learning culture, it is important to reflect on the deficits indicated by inspectors during their visit, and the associated areas for improvement and recommendations given to us in support of our ongoing progression.

**3.4.2** The next step is the development of an action plan that captures our strategy for improvement and provide a mechanism for monitoring our progress against each area of focus. This work is a priority for the Directorate and contributes to the overarching Corporate Plan Priority 'Meeting Residents' Needs.'

### **3.5 What Needs to Improve**

1. The effectiveness and consistent recording of management oversight, decision-making and quality assurance at all levels of the service.
2. Work with the local safeguarding children's partnership to address their understanding of threshold to improve the quality of referrals which meet the threshold for statutory services.
3. The quality of written records including timely assessments and decision making to demonstrate impact for children.
4. The response to neglect, homeless 16 to 17-year-olds and return home interviews with children who have been missing.
5. The use of unlawful and unregulated placements and the application of the correct legal framework around the child.
6. The corporate parent response to care leavers.

## 3.6 Further Context

**3.6.1** One of the overarching themes highlighted during the inspection was around the rising demand experienced by the service, including increasing referral rates, more children living in neglectful situations and an overall growing complexity of the issues facing many of our vulnerable children and families

**3.6.2** The report consistently illustrates these challenges. For example:

- Redcar and Cleveland experiences consistently high numbers of referrals to the service...The quality and volume of information provided by the police to the MACH are hindering the efficient and timely response to screening.
- The high demand for children's services is reflected in the numbers of children who require an assessment of their needs. The assessment teams are holding a significant volume of assessments which remain open for completion...
- ...leaders recognise that there is more work to do for those children at high risk of child exploitation.
- A spike in demand has resulted in high workloads across some parts of the service.
- ...some children who continue to live in neglectful situations for too long...

**3.6.3** Whilst acknowledging the areas of practice requiring our focused attention, it is helpful that some recognition is given to the external forces that have impacted, and continue to impact, on the quality and effectiveness of our services. It is of note that a recently published report by the North East Child Poverty Commission - ***Getting the building blocks wrong: Early childhood poverty in the North East (September 2022)*** highlights the ongoing and increasingly worrying issue facing the North East with regards to the number of children living in poverty in our region, at 38%, which is almost 2 in every five children and the highest rate anywhere in the country. This statistic rises even higher to 47% of all children living in poverty in the North East in a household with an under five.

**3.6.4** Redcar and Cleveland joined the list of the 20 local authorities with the highest child poverty rates in the country in 2020/21 at 39.3%, compared to an average UK rate of 27%.

**3.6.5** We have experienced the third highest percentage point (ppt) change in the North East between 2014 and 2021, at +13.1 ppt, just slightly lower than the increases experienced by Newcastle and Gateshead. The actual rate of child poverty across the UK within the same time period has reduced by two percentage points, so our increase is significant in contrast.

**3.6.6** The report provides overwhelming evidence to demonstrate the potentially devastating impact that growing up in poverty can have on children and families in terms of their social and emotional wellbeing and long-term outcomes and life chances.

**3.6.7** As a service, Children and Families continue to strive to do the very best to prevent and intervene, keep children safe from harm and help all children reach their potential, however against such a harsh backdrop of poverty, demand and complexity, achieving the successful outcomes that our children and families deserve becomes a greater challenge within current capacity.

**3.6.8** It is critical that the needs of our most vulnerable children and families are prioritised to help mitigate the external pressures that are faced, including the need to maintain a strong and sufficient workforce with the appropriate and safe level of resource needed to fulfil their duties to the best of their abilities. Anything less will potentially exacerbate the situation, further disadvantage children and families, and risk ongoing improvement.

## **4.0 Reporting Progress**

**4.1** Although this report is for information only, it is proposed that updates in relation to activity and progress across the service to address the recommendations are reported via the Children and Families Scrutiny and Improvement Committee. This will take place on a quarterly basis as an integral part of the performance reporting procedures.

## **5.0 Consultation and Engagement**

**5.1** The outcome of the Ofsted inspection was embargoed prior to the publication of the report. All timeframes are specified by Ofsted within the ILACS guidance and provide limited opportunity for negotiation or consultation within the confines of the embargo.

**5.2** The draft report was received by the Corporate Director for Children on the 15<sup>th</sup> of July 2022 and a response was formulated and returned within the timescale stipulated. This response was shared accordingly with the Leader of the Council, the Lead Member for Children, and the Managing Director.

**5.3** Prior to the publication, three half-day workshops were held with Service Managers from across the Directorate, facilitated by the Corporate Director for Children and Families and Assistant Directors. The workshops explored some of the headline findings that had been shared throughout the process. The feedback and ideas gathered during these sessions are being used to develop the service improvement action plan, to ensure ownership across the Directorate.

## **6.0 Appendices and Background Papers**

**6.1** [Inspection of Redcar and Cleveland Local Authority Children's Services](#)

## **7.0 Contact Officer**

**7.1 Name:** Kathryn Boulton

**7.2 Position:** Executive Director for Children & Families

**7.3 Email address:** [Kathryn.boulton@redcar-cleveland.gov.uk](mailto:Kathryn.boulton@redcar-cleveland.gov.uk)

**7.4 Telephone Number:** 01642 771674

# Inspection of Redcar and Cleveland local authority children's services

**Inspection dates:** 20 June to 1 July 2022

**Lead inspector:** Jan Edwards, Her Majesty's Inspector

Judgement	Grade
The impact of leaders on social work practice with children and families	Requires improvement to be good
The experiences and progress of children who need help and protection	Requires improvement to be good
The experiences and progress of children in care and care leavers	Requires improvement to be good
Overall effectiveness	Requires improvement to be good

For most children in Redcar and Cleveland, their experience of services has been sustained since the last full inspection in 2017, although there are some areas of practice which remain in need of improvement. Leaders have ensured that children are seen regularly and that most children have assessments and plans which lead to them being provided with the right support to meet their needs. However, the impact of this work and the quality of manager oversight are not consistently effective for children in need of help and protection, and children in care and care leavers, which requires improvement to be good.

The local authority's plans to improve services for children were stalled in some areas by a council-wide cyberattack in February 2020, followed shortly after by the national COVID-19 pandemic. The scale and pace of improvement were affected by leaders' focus on emergency planning and business continuity. This has been compounded by the acute capacity issues across some areas of the service and, more recently, in the assessment teams. The quality of the immediate response in the multi-agency children's hub (MACH) to help and protect some children has deteriorated. Senior leaders were not aware of some of the shortfalls found during this inspection. There remains more work to do to improve some key areas of practice for children who are living in situations of neglect for too long, and children who live in homes with connected carers that are not safeguarded through regulation. The services provided to some particularly vulnerable children, including children in care, have also declined.

Senior leaders have achieved improvements, for example to the management of allegations against professionals, for the small number of children who are privately fostered, in the quality of assessments, plans and direct work, and in implementing initiatives around edge of care and foster care. There is a clear model of practice so that social workers know what is expected of them. Developments to the quality assurance framework have accelerated during the last six months, but remain too compliance-focused to be driving improved practice for all children effectively.

### **What needs to improve?**

- The effectiveness and consistent recording of management oversight, decision-making and quality assurance at all levels of the service.
- Work with the local safeguarding children's partnership to address their understanding of threshold to improve the quality of referrals which meet the threshold for statutory services.
- The quality of written records including timely assessments and decision making to demonstrate impact for children.
- The response to neglect, homeless 16 to 17-year-olds and return home interviews with children who have been missing.
- The use of unlawful and unregulated placements and the application of the correct legal framework around the child.
- The corporate parent response to care leavers.

### **The experiences and progress of children who need help and protection: requires improvement to be good**

1. Children and their families benefit from a comprehensive offer of early help services. Multi-agency discussions ensure that thresholds for children to step up and step down are mostly consistent and enable children to receive the right help at the right time. Children's early help assessments are well informed and lead to comprehensive plans. Early help workers know children well and reflect persistence in their work when families are struggling with multiple and complex issues. However, there is variability in how partners engage in some plans, which leads to actions not always being followed up and some children's plans drifting.
2. Redcar and Cleveland experiences consistently high numbers of referrals to the service. Additionally, the service is inundated with inappropriate contacts from the police which do not meet the threshold for early help or statutory services. The quality and volume of information provided by the police to the MACH are hindering the efficient and timely response to screening. There are also delays in referrals being sent by the police to children's social care, including concerns relating to domestic abuse and where there are high risks of self-harm for children, leaving them potentially at further harm.



3. Consequently, senior leaders have recently revised their triage process in the MACH. This has led to a lack of transparency and, as a result, some children were found not to have a contact record when they should have. In addition, a recently introduced professional helpline was observed, during this inspection, to provide inappropriate advice in one instance. Therefore, in a very small number of cases, professionals are not taking the right actions to safeguard children. Moreover, the service does not have an effective system to follow up with professionals when children require a service. Leaders accepted these practice shortfalls during the inspection and responded appropriately to cease these practices.
4. Social workers thoroughly screen the majority of contacts which are recognised and created as contacts by managers. Multi-agency information and the history of children's social care involvement are well considered. Social workers consistently apply a strength-based model in analysing the information to support decision-making. However, the initial screening by managers does not consistently consider the poor quality of information received from partners or the repeated patterns of harm and the effects on children. Parental consent is correctly obtained by the referrer for the vast majority of children. Where consent has been unable to be secured, social workers are proactive in seeking consent for information-sharing from the family.
5. The emergency duty team (EDT) is responsive to risk for children and there is effective communication and follow-up between the EDT and day social work teams. Duty social workers visit children out of hours to monitor children's welfare and provide a continuity of support to parents.
6. Thresholds and decisions are mostly appropriate for those children identified as requiring urgent action in response to immediate risk. Detailed strategy meetings focus on the individual risks and needs of children. These lead to appropriately focused section 47 enquiries with decisions and actions that reduce risk and ensure the immediate safety of children.
7. Arrangements to manage allegations against professionals by the local authority designated officer (LADO) are highly effective. The LADO service provides a timely and supportive response to allegations, with a focus on the voice of the child. A detailed tracker enables the LADO to have a comprehensive overview of patterns, trends and, where repeat allegations have been made, against adults who work with children.
8. The high demand for children's services is reflected in the numbers of children who require an assessment of their needs. The assessment teams are holding a significant volume of assessments which remain open for completion, although children are not being seen or offered interventions. This means that social workers and managers do not always know how children's circumstances may have changed while they await a decision for a service.

9. When assessments are completed in a reasonable timescale for children, they are mostly comprehensive and provide a strong sense of the child's experience. They consistently balance the risks and needs of children and the strengths of the family using the strength-based model. Children are visited at appropriate levels to the risk, with direct work and discussions with children enabling them to share their feelings and what they are worried about. These assessments lead to effective multi-agency plans that are regularly reviewed to help children get the right help at the right time.
10. The threshold decisions to proceed to initial child protection conference are appropriate. Partners contribute to analysis of risk, resulting in a clear rationale for decisions. Child protection plans are comprehensive, with priority actions to improve children's circumstances, and are consistently reviewed and updated at core groups. Core group meetings are well attended by key professionals involved with the family, who are actively engaged in decision-making. Children's plans are reviewed regularly through these meetings and reflect the current situation for the child and lead to plans being progressed. However, child protection plans do not consistently evidence contingency actions should there be limited progress for children. In addition, there is limited evidence of child protection chairs providing sufficient oversight or scrutiny.
11. The edge-of-care team provides responsive support to children and families. Mapping meetings lead to detailed creative packages of support from workers who are skilled in developing relationships and a range of models of direct work. This work is mostly helping children to remain in the family home or in supporting plans for reunification. Workers have 'stickability', building positive relationships and providing a high level of support and challenge to young people and their parents. Work is reviewed regularly to ensure that it remains appropriate and is effecting change.
12. When children's lives are not improving and they are at risk of continued harm, most children benefit from timely senior manager decisions to escalate into pre-proceedings. For most children, pre-proceedings are timely and include interventions that assist families in making sustained changes and that keep their child safely at home, successfully diverting families away from court. Where there is a need to protect children, action is taken through the appropriate initiation of care proceedings. Letters before court proceedings are clear for families to understand, making explicit what support has been offered, why the concerns are escalating and what needs to change.
13. Most children, including disabled children, benefit from consistent social workers that enable them to build positive relationships. Social workers are creative in seeking all children's views, using a variety of tools to support children's communication needs. Social workers access a range of support services and interventions to respond to the needs of children and families. Most assessments for disabled children in need of support are timely and thorough, and lead to plans with time-limited actions which help to improve outcomes for children.

14. The effectiveness of assessment and interventions for children living in neglectful situations is inconsistent. Better examples understand children's experience with multi-agency responses that help reduce harm. However, there are some children who continue to live in neglectful situations for too long, with social workers not having specific tools to assess and understand children's experiences. A lack of a clear analysis of chronic neglect, an understanding of repeated incidents of harm, and the impact of parental behaviours on children result in some children not coming into care soon enough, or entering care in an emergency.
15. There are effective arrangements for the small number of children who are privately fostered. The child, their parents and their carers are regularly visited to monitor the continuing suitability of the arrangements.
16. Children who are aged 16 or 17 years old who present as homeless are not consistently advised of their rights and entitlements. For the majority of these children, the local authority is not proactive in locating and speaking to them, to ensure that they are protected from harm and are living in suitable accommodation. This means there is a cohort of vulnerable children who are not being supported effectively by the local authority.
17. Relevant partners provide effective oversight and direct support for children at risk of child exploitation through the weekly vulnerable practitioners' group. A revised practitioner toolkit supports robust risk management plans. Social workers evidence their professional curiosity about children's lives, using imaginative ways to build relationships with them. There has been a strong focus on early intervention and prevention, and leaders recognise that there is more work to do for those children at high risk of child exploitation.
18. When children go missing from home or care, return home interviews are not held consistently and are often out of timescales, limiting full information-gathering to enhance safety plans to reduce risk effectively. Key risks and actions identified in the vulnerable, exploited, missing and trafficked (VEMT) group meetings do not consistently align with the child's overarching plan, meaning that risks are not fully understood by all.
19. The local authority has effective procedures to identify and track children who are electively home educated and for the small cohort of children who are missing education (CME). Leaders ensure that appropriate action is taken to track children, for example by checking benefits records and housing. Children are referred to the VEMT if no records can be found. Children are not taken off the CME list until their whereabouts are known, which means there is effective work to find children to make sure they are safe and in education.

## **The experiences and progress of children in care and care leavers: requires improvement to be good**

20. Decisions for children to enter care in a crisis are appropriate. Senior managers have oversight of those children who are in care under section 20, ensuring that the service is proactive in seeking court orders for those children requiring stability.
21. Social workers strive to identify homes for children quickly when family breakdown is considered likely. Where it is appropriate and safe to do so, children are placed with family members. However, there are at least 20 children placed with family or friends who are not approved as carers, meaning that these arrangements are unlawful, being outside the safeguards provided by regulation. In some instances, minimal checks are completed before requests for viability assessments, and there is delay in progressing carers to receive full connected carers' assessments. Thus, the ability of carers to meet children's needs is undecided and children are not being secured timely care arrangements. This also affects what children are entitled to as care experienced children in the future. While senior managers have oversight of these arrangements, it is not leading to appropriate action to expedite legal security for many children.
22. Most children in care live in stable placements with carers who meet their needs. However, there are some children who have experienced multiple moves in a short period of time, affecting their ability to form stable relationships with carers. Children's emotional, physical and mental health needs are mostly well addressed within care planning and their health assessments are, overall, timely. Children are encouraged and supported in a variety of hobbies and interests, which assists in developing their confidence and social skills. Most children's review meetings are timely, but children do not consistently attend their meetings. There is a low take-up of advocates and limited evidence of children's views being gathered consistently by their independent reviewing officer.
23. The relationship between brothers and sisters is carefully considered by social workers, who complete timely assessments to inform planning for children. Children are supported to spend time with people who are important to them through carefully and creatively planned family time. Children also benefit from regular visits from social workers, who build relationships through meaningful and age-appropriate direct work and who strongly advocate on their behalf, often leading to positive outcomes. Many children benefit from individualised life-story work or direct work to help understand their history and reasons for being a child in care.
24. For some children who have returned home under interim care proceedings, there is a lack of robust assessment of risk or a level of visiting which reflects children's needs and monitors their progress effectively. However, children who

return to their parents' care under supervision orders benefit from continued support to ensure that change is sustained and that children continue to make progress.

25. Permanence is considered and achieved for most children who are in long-term care. However, permanence decisions are not always made soon enough for those children newly into care. Senior managers are in the process of implementing a more comprehensive overarching system to ensure that they are more sharply focused on permanence planning and timeliness for all children. Effective working practices between the local authority and the regional adoption agency, Adoption Tees Valley, ensure early notification of potential children whose care plan may be adoption. Their combined efforts have increased the number of early permanence carers. There are no children currently waiting for adoption. Adopters value the adoption support offer, which benefits both them and their children.
26. Most children in care live with local authority foster carers. The service has continued to develop its sufficiency by increasing its number of foster carers year on year. Leaders are currently embarked on the development of a specialist model of foster care to improve children's experiences. However, there are a small number of unannounced visits to foster carers not taking place, some reviews out of timeframes and some medical assessments not renewed.
27. Leaders of the virtual school have a good understanding of their strengths and areas to improve. The virtual school works proactively with other agencies to avoid permanent exclusions. However, the number of days lost to suspensions has not reduced and the number of children who receive repeat suspensions remains stubbornly high. Leaders have strengthened the systems for personal education plans (PEPs) and completion rates are high. However, there is variability in the quality of PEPs.
28. Senior leaders have recently introduced an asylum-seeking through care team, and, while in its infancy, is a much-welcomed improvement to services which has increased capacity. Unaccompanied asylum-seeking children are supported through the immigration process and provided with appropriate legal advice. They live in homes which are supporting their cultural and identity needs. There is evidence of the independent child trafficking service and referral to the national referral mechanism where appropriate, to help support those children most at risk.
29. Children in care start to build a relationship with their personal adviser prior to becoming 18 years old. Personal advisers are strong advocates for their young people. Where young people are reluctant to engage, personal advisers show persistence in keeping in touch. Care leavers are exceptionally positive about the support they receive from their personal advisers.

30. Care leavers are informed about the local offer. However, the web-based offer is out of date, which means that care leavers may not be able to easily access the most up-to-date information about their entitlements and financial eligibility. Most care leavers benefit from council tax exemption up to the age of 25 years. However, this is not consistently provided for those who live outside the borough. Senior leaders agreed to address this during the inspection.
31. Most care leavers live in suitable accommodation. The sufficiency strategy has focused plans on increasing the options available, but it is too early to assess the impact this is having. Care leavers have access to an accommodation officer, who explores housing options on their behalf; however, care leavers do not have priority one status, meaning that they are not guaranteed a secure tenancy. Young people are enabled to remain with their carers through 'staying put' arrangements when this is right for them.
32. Most pathway plans are detailed and completed with the young person; they clearly identify the young person's needs for support to enable them to work towards independence. Personal advisers help young people to access support through their GP and adult mental health services, or through funding for psychological support.
33. The education, employment and training (EET) needs of most care leavers are identified, and they are supported to attend university, school, college and apprenticeships, which is enabling them to fulfil their potential. A specific EET worker has been appointed to support the small number of young people who are not in any form of education, training or employment.

### **The impact of leaders on social work practice with children and families: requires improvement to be good**

34. Following the last inspection in 2017 and subsequent focused visits, the local authority developed a service-wide dynamic improvement plan to address the inspection recommendations and areas for improvement. However, the director of children's services (DCS), newly in post in 2019, and the leadership team were significantly challenged by a council-wide cyberattack in February 2020. This was quickly followed by the national pandemic. Improvement has also been affected by significant workforce challenges. A spike in demand has resulted in high workloads across some parts of the service. Despite financial pressures, further investment has been secured to increase capacity in response to this demand. A commissioned project team has been deployed since March 2022 to increase capacity in the locality social work teams.
35. The DCS and her leadership team are aware of the service's inability to complete assessments of all children when first referred to the service, and had, in response, commissioned a team to start in July 2022. However, at the time of this inspection, it was too soon to see any impact to secure manageable

workloads in the assessment teams, to complete work with children and families, and to ensure that risk is managed in a timely way.

36. Senior leaders have made improvements to some specific areas, such as allegations management and the quality of core social work practice. In other areas of the service, improvements have been made, although these have not been with the necessary pace required to secure consistently good service-wide improvement for children. There are gaps in the service's own self-assessment of practice in some specific areas. For example, leaders had not been fully sighted on: the potential serious impact of their responses to the non-screening of contacts in the MACH; of the quality of the advice and the lack of an effective system to follow up with professionals when they have accessed support via the professional advice line; ineffective manager oversight and recording at all levels; the impact for children of the use of unlawful placements; and in the lack of a consistent response to 16 to 17-year-old children who are homeless.
37. The MACH, following disaggregation from the South Tees MACH, had demonstrated a resultant improvement in practice as seen in the assurance focused visit in February 2021. However, more recent spikes in demand have led to senior leaders implementing ill-conceived strategies in the MACH. In the last six months, there have been a significant number of children who have not been screened to identify risk and any services needed to meet their needs. Leaders had not been aware of the impact of this practice, but accepted inspection findings and took action to rectify this. Managers and leaders could not be assured that initial decisions for all children consistently resulted in the right response to risk in order to safeguard children's welfare. In the 2017 judgement inspection, a recommendation had been made to ensure consistently effective management oversight and decision-making of all contacts and that work progresses appropriately to referral and assessment. The focused visit in February 2021 found that this aspect of work had initially improved, but at the time of this inspection has deteriorated.
38. Leaders have also introduced a professional advice line, launched in May 2022. Inspectors found an example of advice provided which failed to recognise risks to the child and introduced delay in a multi-agency response. Senior leaders acted on inspection findings to suspend the advice line, to ensure that there were robust governance arrangements in place with clear terms of reference.
39. Despite financial pressures, there is a commitment from the managing director and elected members to children's services with further investment secured to increase capacity to manage the demand and staff pressures. Partnerships have been strengthened as a direct impact of the response and adaptation to collaboration during the pandemic.
40. The corporate parenting board is committed to the participation of children in influencing service delivery and service developments, although this is not consistently embedded. Furthermore, not all members understand the needs of

care leavers, and the need to be aspirational in planning and developing opportunities for them.

41. The sufficiency strategy is helping to forecast demand and to identify future commissioning intentions to meet the needs of children in care and care leavers. Successful recruitment of foster carers has resulted in a net gain and leaders are engaged regionally in increasing independent foster care capacity and children's residential home provision.
42. The DCS has introduced a line-of-sight meeting in which a range of high-risk and vulnerable children are discussed by the senior leadership team. While this is providing a forum for information-sharing and accountability, it is failing to evidence the difference the leadership team is making to children's outcomes. Furthermore, there is limited evidence of senior and team manager oversight on children's records, which means that it is difficult to understand key decision-making for children.
43. Senior leaders know that there are at least 20 children who are living in unlawful arrangements with connected carers. This means that some of these children are not being secured timely and permanent care arrangements. While these are considered, by leaders, to be in the best interests of children, this response fails to provide children with the legal framework, rights and entitlements of care that they deserve. Following inspection findings, senior leaders agreed to revisit their decisions for these children and to seek further legal advice.
44. The DCS and leadership team have fostered a culture of learning through a process of peer reviews and seeking opportunities for learning from both regional and national practice and programmes. An example of this is the strengthened approach to exploitation following learning from a rapid review. Additionally, in development is a social work academy as a part of leaders' efforts in succession planning. The chosen model of a strength-based approach is improving consistency and effectiveness in supporting families, and leaders are supporting practitioners to increase their skills and confidence in its use.
45. There is a new quality assurance framework and practice standards and a strengthened approach to performance management. Quality assurance through auditing has been a priority area of focus following successive inspection visits. A process of moderation has been recently introduced to provide added assurance. However, audit work does not consistently provide detailed evaluation of social work practice in all areas, as many audits remain too compliance-focused and are not progressing improvement effectively.
46. Performance is also supported through the development of a range of trackers, including those for pre-proceedings and care proceedings. The Public Law Outline tracker is monitoring children's experiences effectively through pre-proceedings. A recommendation from the 2017 judgement inspection had been to ensure that permanence plans for all children in care are systematically



tracked and monitored. Leaders know that there is more to do to improve their monitoring and are currently refining the tracker so that it supports a more robust oversight of children's permanence plans.

47. Many social workers have regular supervision which is reflective and provides clear direction in practice. However, at times, the frequency of supervision does not support a focus on the progression of planning for children. This, combined with some social workers' high workloads, does not always allow for a consistent critical review of work to assess risks to children.
48. Social workers clearly articulate their understanding of children and their experiences. However, this knowledge and their understanding of children's needs does not consistently translate into their recording, meaning that children would not be able to understand why decisions were made about their lives were they to access their records. The quality of recording and management oversight seen across all parts of the service does not enable a clear understanding of the effectiveness of planning for the child or their lived experience.
49. All social workers told inspectors that they feel valued and are proud to work in Redcar and Cleveland. They benefit from a broad range of training opportunities and feel well supported by managers and leaders, and are motivated to do the best for children.

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# **ADULTS & COMMUNITIES DIRECTORATE**

## **DELEGATED DECISIONS**

**(Please note signatures/audit trails are held for all decisions. Signatures in these papers have been redacted before publication for security purposes)**

Are the details of the decision to be public or confidential?

**Public**

If the details of the decision are confidential, please select the category for exemption under the Local Government Act 1972

Choose an item.

<b>Reference</b>	<b>ADCOM-22-227</b>
<b>Corporate Plan Priority</b>	Meeting Residents' Needs
<b>Delegation Title</b>	<b>Proud to Care Campaign</b>
<b>Delegated Power Number</b>	455 - Exercise power of exemption to Standing Orders in accordance with Section 10 of the Contract Procedure Rules due to nature of the market.
<b>Date of Exercise</b>	04/10/2022
<b>Cabinet Member</b>	Cllr Mary Ovens
<b>Assistant Director</b>	Victoria Wilson

<b>Type of Decision (Key/Executive/Non-Executive)</b> See Scheme of Delegation to Officers – Council Constitution	Executive (Non-Key)
<b>FOR KEY DECISIONS ONLY</b>	
<b>Delegated Power Forward Plan Ref</b>	If a key decision has not been published in the forward plan at least 28 days in advance of the decision being taken, then the urgency or special urgency rules must be applied, and relevant forms completed in conjunction with Democratic Services
<b>Delegated Power Forward Plan Ref</b>	
<b>Date Decision Published in Forward Plan</b>	Click or tap to enter a date. To be completed by Democratic Services
<b>Urgency</b> (For Key Decisions not included in Forward Plan only)	Choose an item.

**Background to Decision:**

The Covid-19 pandemic has placed increased pressure on the social care workforce in managing recruitment and retention into the sector. The Proud to Care Campaign is being launched to increase uptake in paid carers across the Borough. With staff shortages set to put the care sector in crisis, the intended outcome of this campaign, is to inspire the public to consider a career in social care. This is an outdoor promotion that will be visible throughout the Borough.

**Decision Considerations:**

Contract Procedure Rules.

Supplier Questionnaire checks and balances complete.

Terms and Condition issued to Supplier.

**Full details of decision:**

Approval is requested to award a contract to Clear Channel for advertisements to be displayed on bus shelters, billboards, and a local supermarket chain throughout the Borough.

The contract term will be from week commencing 10 October 2022 to 23 November 2022.

**Financial detail:**

Total Value Agreement: £15000 (10 October 2022 – 23 November 2022)

Breakdown of optioned sites as below:

Adshel Live Digital 6's – 100,000 plays 10 October – 6 November (4 weeks)

1 x Digital 48 Billboard – 10 October – 20 November (6 weeks)

1 x ASDA Digital 6 – 13 October – 23 November (6 weeks)

Adshel Static 6's – 15 x 6's – 10 October – 6 November (4 weeks)

Budget Code - 10077

**Delivering Social Value:**

Clear Channel have signed up to the Council's Social Value Charter as part of the direct award process.

**Reasons for Decision:**

The campaign is being launched due to the recruitment and retention pressures across the borough, and the increasing perception of limited development, and career progression in adult social care. This is an outdoor promotion, intending to reach a wider audience, and to increase the uptake of paid carers across the borough.

Redcar & Cleveland's Communications Team have worked collaboratively with the providers, and consent has been gained to use the case studies and images in each advert.

The advert promotes information of where to apply for jobs in the social care sector.

**Details of alternative options considered (if any) and reasons for rejection:**

Do nothing – rejected as specific funding available for this project, with the intended outcome of the campaign to inspire the public to consider a career in social care.

Award through the existing Bus Shelter Advertising contract – rejected as the current contract is cost neutral and the terms and conditions do not include this provision.

Carry out a competitive procurement process – rejected as Clear Channel are the sole provider of Bus Shelter Advertising in the Redcar & Cleveland area

**Details of any conflict of interest declared by any Elected Member consulted in relation to the decision:**

This must be left blank. Business Support will seek this information from the Cabinet Member.

**Details of any dispensation granted in respect of any conflict of interest:**

This must be left blank. Business Support will seek this information from the Cabinet Member.

**Background Papers:**

Carer



Carer



Copy of Redvar

recruitment\_2022\_v3.recruitment\_livery\_1.3Cleveland - Final Site I

**Officer Name (Print)****Officer Signature****Submission date****03 October 2022****Procurement  
Approval**

This request complies with the Council's Contract Procedure Rules.

<b>Reference</b>	ADCOM-22-227
<b>Delegated Power Forward Plan Reference</b>	
<b>Corporate Plan Priority</b>	Meeting Residents' Needs
<b>Delegation Title</b>	<b>Proud to Care Campaign</b>
<b>Delegated Power Number</b>	455 - Exercise power of exemption to Standing Orders in accordance with Section 10 of the Contract Procedure Rules due to nature of the market.
<b>Date of Exercise</b>	04/10/2022
<b>Cabinet Member</b>	Cllr Mary Ovens
<b>Assistant Director</b>	Victoria Wilson

## **Signatures**

<b>CABINET MEMBER FOR ADULT SOCIAL CARE</b>  <hr/>	<b>Date 04/10/2022</b>
<b>CHIEF FINANCE OFFICER</b>	<b>Date 03/10/2022</b>
<b>CHIEF LEGAL OFFICER</b>	<b>Date 03/10/2022</b>
<b>CORPORATE DIRECTOR FOR ADULTS AND COMMUNITIES</b>	<b>Date 03/10/2022</b>

## **Call-In (Key Decisions Only)**

<b>Date Decision will become effective</b>	
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Are the details of the decision to be public or confidential?

**Public**

If the details of the decision are confidential, please select the category for exemption under the Local Government Act 1972

Choose an item.

<b>Reference</b>	<b>ADCOM-22-202</b>
<b>Corporate Plan Priority</b>	Meeting Residents' Needs
<b>Delegation Title</b>	5 x Split Body Refuse Wagons
<b>Delegated Power Number</b>	451 – Award of Contract to a Single Bidder
<b>Date of Exercise</b>	14/09/2022
<b>Cabinet Member</b>	Cllr Cliff Foggo`
<b>Assistant Director</b>	Robert Hoof

<b>Type of Decision (Key/Executive/Non-Executive)</b> See Scheme of Delegation to Officers – Council Constitution	Executive (Non-Key)
<b>FOR KEY DECISIONS ONLY</b>	
<b>Delegated Power Forward Plan Ref</b>	If a key decision has not been published in the forward plan at least 28 days in advance of the decision being taken, then the urgency or special urgency rules must be applied, and relevant forms completed in conjunction with Democratic Services
<b>Delegated Power Forward Plan Ref</b>	
<b>Date Decision Published in Forward Plan</b>	Click or tap to enter a date. To be completed by Democratic Services
<b>Urgency</b> (For Key Decisions not included in Forward Plan only)	Choose an item.

**Background to Decision:**

As part of the fleet replacement programme we are seeking to replace 5 split body refuse wagons that are nearing end of life. These will directly replace 5 of our current split body refuse wagon stock.

**Decision Considerations:**

Contract procedure rules.



NEPO224/TPPL Framework (HGV & Specialist Vehicles Procurement Framework – Lot 1) delivers value for money and all checks and balances have been carried out on approved Framework suppliers.

**Full details of decision:**

Under framework arrangements approval is requested to award a one-off contract to supply the following vehicles:

5 x 26t Mercedes Chassis / Dennis Eagle Split Body / Terberg Lift Refuse Wagons – procured following mini competition under NEPO/TPPL framework (HGV & Specialist Vehicles Procurement Framework – Lot 1 – NEPO224) awarded to Bell Truck Mercedes. Delivery of vehicles prior to end of financial year March 2023.

**Financial detail:**

The total cost of the purchase of all vehicles will be £1,230,825.00

This comprises of 5 x Mercedes Benz Econic 2630L 26t Chassis with Dennis Olympus Twin Pack Body and Terberg OmniDEL Mechanical lift (Low level automatic) including 3-year warranty pack and autolube system @ £246,165.00 each

This will be capital funded from C2000 C20100 from Fleet Replacement Programme.

**Delivering Social Value:**

Social value deliverables were offered as part of the original framework appointment.

**Reasons for Decision:**

Following a procurement mini competition, Bell Truck Mercedes submission demonstrated value for money based on the specification.

**Details of alternative options considered (if any) and reasons for rejection:**

Do nothing – not an option as outgoing Refuse Wagons are end of life.

Carry out competitive tender process – rejected as NEPO224/TPPL Framework (HGV & Specialist Vehicles Procurement Framework – Lot 1) delivers value for money and all checks and balances have been carried out on approved Framework suppliers.

Call off from another Framework – rejected as NEPO224/TPPL Framework (HGV & Specialist Vehicles Procurement Framework – Lot 1) delivers value for money and all checks and balances have been carried out on approved Framework suppliers.

**Details of any conflict of interest declared by any Elected Member consulted in relation to the decision:**

This must be left blank. Business Support will seek this information from the Cabinet Member.

**Details of any dispensation granted in respect of any conflict of interest:**

This must be left blank. Business Support will seek this information from the Cabinet Member.

**Background Papers:**

Forward Plan reference for Fleet Replacement Programme - GDD0023

<b>Officer Name (Print)</b>	<b>Gareth Healy</b>
<b>Officer Signature</b>	
<b>Submission date</b>	<b>06/09/2022</b>
<b>Procurement Approval</b>	

The decision complies with the  
Council's Contract Procedure Rules

<b>Reference</b>	ADCOM-22-202
<b>Delegated Power Forward Plan Reference</b>	
<b>Corporate Plan Priority</b>	Meeting Residents' Needs
<b>Delegation Title</b>	5 x Split Body Refuse Wagons
<b>Delegated Power Number</b>	451 – Award of Contract to a Single Bidder
<b>Date of Exercise</b>	14/09/2022
<b>Cabinet Member</b>	Cllr Cliff Foggo`
<b>Assistant Director</b>	Robert Hoof

## **Signatures**

<b>CABINET MEMBER FOR CLIMATE CHANGE AND ENVIRONMENT</b>	<b>Date 14/09/2022</b>
<b>CHIEF FINANCE OFFICER</b>	<b>Date 13/09/2022</b>
<b>CHIEF LEGAL OFFICER</b>	<b>Date 13/09/2022</b>
<b>CORPORATE DIRECTOR FOR ADULTS AND COMMUNITIES</b>	<b>Date 07/09/2022</b>

## **Call-In (Key Decisions Only)**

<b>Date Decision will become effective</b>	
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Are the details of the decision to be public or confidential?

# Public

If the details of the decision are confidential, please select the category for exemption under the Local Government Act 1972

Choose an item.

<b>Reference</b>	<b>ADCOM-22-199</b>
<b>Corporate Plan Priority</b>	Meeting Residents' Needs
<b>Delegation Title</b>	Care Home Assistant Practitioner (CHAPs) Training Programme for Care Homes
<b>Delegated Power Number</b>	450 – Award a Contract
<b>Date of Exercise</b>	20/09/2022
<b>Cabinet Member</b>	Cllr Mary Ovens
<b>Assistant Director</b>	Victoria Wilson

<b>Type of Decision (Key/Executive/Non-Executive)</b> See Scheme of Delegation to Officers – Council Constitution	Executive (Non-Key)
<b>FOR KEY DECISIONS ONLY</b>	
<b>Delegated Power Forward Plan Ref</b>	If a key decision has not been published in the forward plan at least 28 days in advance of the decision being taken, then the urgency or special urgency rules must be applied, and relevant forms completed in conjunction with Democratic Services
<b>Delegated Power Forward Plan Ref</b>	
<b>Date Decision Published in Forward Plan</b>	Click or tap to enter a date. To be completed by Democratic Services
<b>Urgency</b> (For Key Decisions not included in Forward Plan only)	Choose an item.

## Background to Decision:

The provision of safe and effective care in residential and nursing care homes is under increasing pressure from complexity of resident's needs and the availability of experienced and qualified staff, especially nurses.

Earlier this year an initial Care Home Assistant Practitioner (CHAPs) Training Programme was delivered to a cohort of 12 staff from local care homes. This provided enhanced training to staff

so that they could be more aware of clinical needs and provide support to other staff within the service.

The initial training was received very positively by the staff and services involves leading to a request for further cohorts to be delivered.

**Decision Considerations:**

The delivery of this enhanced training is a very effective and efficient way to support care homes to meet the clinical needs of complex residents at a time when they are facing increasing recruitment and retention pressures.

The care market is currently under significant financial pressure, the first cohort of CHAPs training was funded through the Workforce Recruitment and Retention Fund.

**Full details of decision:**

Approval is requested to award a contract to Plato Training (UK) Ltd to deliver two cohorts of CHAPs training in 2022. These will commence in September 2022 and each cohort will be for a period of 10 weeks.

The contract will be awarded via a direct award call off from the NEPO514 External Training Providers Dynamic Purchasing System (DPS).

**Financial detail:**

Each cohort can accommodate up to 12 candidates at £475 per person and therefore costs up to £5700 per cohort. Approval is sought for two cohorts in 2022 at a total cost of up to £11,400.

Adult Social Care Budget

**Delivering Social Value:**

Ensuring that residents in care homes can receive effective care and support to meet their clinical needs to maintain good health and avoid unnecessary access to higher level services.

**Reasons for Decision:**

To maintain sufficient efficient and effective services to meet the needs and preferences of local people.

**Details of alternative options considered (if any) and reasons for rejection:**

Do nothing – rejected as training support to care assistants is essential to meet the clinical needs of residents.

Carry out a competitive procurement process – rejected as NEPO514 External Training DPS provides a compliant procurement route to market.

**Details of any conflict of interest declared by any Elected Member consulted in relation to the decision:**

This must be left blank. Business Support will seek this information from the Cabinet Member.

<b>Details of any dispensation granted in respect of any conflict of interest:</b>		
This must be left blank. Business Support will seek this information from the Cabinet Member.		
<b>Background Papers:</b>		
State where any additional papers may be held, any background information (if applicable)		
<b>Officer Name (Print)</b>	Julia Grayson	
<b>Officer Signature</b>		
<b>Submission date</b>	21.07.2022	
<b>Procurement Approval</b>		This request complies with the Council's Contract Procedure Rules.

<b>Reference</b>	ADCOM-22-199
<b>Delegated Power Forward Plan Reference</b>	
<b>Corporate Plan Priority</b>	Meeting Residents' Needs
<b>Delegation Title</b>	Care Home Assistant Practitioner (CHAPs) Training Programme for Care Homes
<b>Delegated Power Number</b>	450 – Award a Contract
<b>Date of Exercise</b>	20/09/2022
<b>Cabinet Member</b>	Cllr Mary Ovens
<b>Assistant Director</b>	Victoria Wilson

## Signatures

<b>CABINET MEMBER FOR ADULT SOCIAL CARE</b> <hr/>	<b>Date 20/09/2022</b>
<b>CHIEF FINANCE OFFICER</b>	<b>Date 08/09/2022</b>
<b>CHIEF LEGAL OFFICER</b>	<b>Date 06/09/2022</b>
<b>CORPORATE DIRECTOR FOR ADULTS AND COMMUNITIES</b>	<b>Date 06/09/2022</b>

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## Call-In (Key Decisions Only)

Choose an item.

Reasons for dis-applying Call-In due to urgency to be added here if relevant. This will need to be reported to the next meeting of the Borough Council and the reasons must demonstrate that any delay likely to be caused by the call-in process would seriously prejudice the Council's or the public's interests.

**Date Decision will become effective**

Click or tap to enter a date.

To be completed by Democratic Services – date will be not less than expiry of 5 working days from publication unless urgency applies.

Are the details of the decision to be public or confidential?

**Public**

If the details of the decision are confidential, please select the category for exemption under the Local Government Act 1972

Choose an item.

<b>Reference</b>	<b>ADCOM-22-202</b>
<b>Corporate Plan Priority</b>	Meeting Residents' Needs
<b>Delegation Title</b>	5 x Split Body Refuse Wagons
<b>Delegated Power Number</b>	451 – Award of Contract to a Single Bidder
<b>Date of Exercise</b>	14/09/2022
<b>Cabinet Member</b>	Cllr Cliff Foggo`
<b>Assistant Director</b>	Robert Hoof

<b>Type of Decision (Key/Executive/Non-Executive)</b> See Scheme of Delegation to Officers – Council Constitution	Executive (Non-Key)
<b>FOR KEY DECISIONS ONLY</b>	
<b>Delegated Power Forward Plan Ref</b>	If a key decision has not been published in the forward plan at least 28 days in advance of the decision being taken, then the urgency or special urgency rules must be applied, and relevant forms completed in conjunction with Democratic Services
<b>Delegated Power Forward Plan Ref</b>	
<b>Date Decision Published in Forward Plan</b>	Click or tap to enter a date. To be completed by Democratic Services
<b>Urgency</b> (For Key Decisions not included in Forward Plan only)	Choose an item.

**Background to Decision:**

As part of the fleet replacement programme we are seeking to replace 5 split body refuse wagons that are nearing end of life. These will directly replace 5 of our current split body refuse wagon stock.

**Decision Considerations:**

Contract procedure rules.



NEPO224/TPPL Framework (HGV & Specialist Vehicles Procurement Framework – Lot 1) delivers value for money and all checks and balances have been carried out on approved Framework suppliers.

**Full details of decision:**

Under framework arrangements approval is requested to award a one-off contract to supply the following vehicles:

5 x 26t Mercedes Chassis / Dennis Eagle Split Body / Terberg Lift Refuse Wagons – procured following mini competition under NEPO/TPPL framework (HGV & Specialist Vehicles Procurement Framework – Lot 1 – NEPO224) awarded to Bell Truck Mercedes. Delivery of vehicles prior to end of financial year March 2023.

**Financial detail:**

The total cost of the purchase of all vehicles will be £1,230,825.00

This comprises of 5 x Mercedes Benz Econic 2630L 26t Chassis with Dennis Olympus Twin Pack Body and Terberg OmniDEL Mechanical lift (Low level automatic) including 3-year warranty pack and autolube system @ £246,165.00 each

This will be capital funded from C2000 C20100 from Fleet Replacement Programme.

**Delivering Social Value:**

Social value deliverables were offered as part of the original framework appointment.

**Reasons for Decision:**

Following a procurement mini competition, Bell Truck Mercedes submission demonstrated value for money based on the specification.

**Details of alternative options considered (if any) and reasons for rejection:**

Do nothing – not an option as outgoing Refuse Wagons are end of life.

Carry out competitive tender process – rejected as NEPO224/TPPL Framework (HGV & Specialist Vehicles Procurement Framework – Lot 1) delivers value for money and all checks and balances have been carried out on approved Framework suppliers.

Call off from another Framework – rejected as NEPO224/TPPL Framework (HGV & Specialist Vehicles Procurement Framework – Lot 1) delivers value for money and all checks and balances have been carried out on approved Framework suppliers.

**Details of any conflict of interest declared by any Elected Member consulted in relation to the decision:**

This must be left blank. Business Support will seek this information from the Cabinet Member.

**Details of any dispensation granted in respect of any conflict of interest:**

This must be left blank. Business Support will seek this information from the Cabinet Member.

**Background Papers:**

Forward Plan reference for Fleet Replacement Programme - GDD0023

**Officer Name (Print)****Officer Signature****Submission date****06/09/2022****Procurement  
Approval**

The decision complies with the  
Council's Contract Procedure Rules

<b>Reference</b>	ADCOM-22-202
<b>Delegated Power Forward Plan Reference</b>	
<b>Corporate Plan Priority</b>	Meeting Residents' Needs
<b>Delegation Title</b>	5 x Split Body Refuse Wagons
<b>Delegated Power Number</b>	451 – Award of Contract to a Single Bidder
<b>Date of Exercise</b>	14/09/2022
<b>Cabinet Member</b>	Cllr Cliff Foggo`
<b>Assistant Director</b>	Robert Hoof

## **Signatures**

<b>CABINET MEMBER FOR CLIMATE CHANGE AND ENVIRONMENT</b>	<b>Date 14/09/2022</b>
<b>CHIEF FINANCE OFFICER</b>	<b>Date 13/09/2022</b>
<b>CHIEF LEGAL OFFICER</b>	<b>Date 13/09/2022</b>
<b>CORPORATE DIRECTOR FOR ADULTS AND COMMUNITIES</b>	<b>Date 07/09/2022</b>

## **Call-In (Key Decisions Only)**

<b>Date Decision will become effective</b>	
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Are the details of the decision to be public or confidential?

**Public**

If the details of the decision are confidential, please select the category for exemption under the Local Government Act 1972

Choose an item.

<b>Reference</b>	<b>ADCOM-22-203</b>
<b>Corporate Plan Priority</b>	Meeting Residents' Needs
<b>Delegation Title</b>	Major Refuse Wagon Repairs – RC9
<b>Delegated Power Number</b>	455 - Exercise power of exemption to Standing orders in accordance with Section 10 of the Contract procedure Rules: i. the nature of the market for the works to be carried out or the goods or services to be provided has been investigated and is demonstrated to be such that a departure from the requirements of these rules is justified.
<b>Date of Exercise</b>	06/09/2022
<b>Cabinet Member</b>	Cllr Cliff Foggo
<b>Assistant Director</b>	Robert Hoof

<b>Type of Decision (Key/Executive/Non-Executive)</b> See Scheme of Delegation to Officers – Council Constitution	Executive (Non-Key)
<b>FOR KEY DECISIONS ONLY</b>	
<b>Delegated Power Forward Plan Ref</b>	If a key decision has not been published in the forward plan at least 28 days in advance of the decision being taken, then the urgency or special urgency rules must be applied, and relevant forms completed in conjunction with Democratic Services
<b>Delegated Power Forward Plan Ref</b>	
<b>Date Decision Published in Forward Plan</b>	Click or tap to enter a date. To be completed by Democratic Services
<b>Urgency</b> (For Key Decisions not included in Forward Plan only)	Choose an item.

**Background to Decision:**

One of our fleet refuse wagons, RC9, recently developed some structural defects which requires major repair to be undertaken by the body manufacturer. This structural defect has been determined to have been caused by a prior Waste Services incident 18 months ago which has damaged the integrity of the vehicle frame. Whilst recovery of costs will be sought through insurance channels, a delegated decision is requested to progress the repairs.

**Decision Considerations:**

Contract Procedure Rules

As this vehicle was originally procured via a further competition process under the PRO5 Specialist Vehicle Framework in 2015, supplier checks were completed at that time. Repairs can only be carried out by the original body manufacturer.

**Full details of decision:**

To award a one off specific repair contract to Hillend Engineering to repair the vehicle frame to Fleet Vehicle RC9, a 26t Refuse Wagon.

**Financial detail:**

GL 10796 R3020;

Parts: £9678.21

Labour: £5512.00

Total: £15,190.21

These figures are supplied off the Vehicle quotation report by Farid Hill Engineering for RC9 – NG15 CKY

**Delivering Social Value:**

As this is a one off specific repair contract, delivery of social value is limited.

**Reasons for Decision:**

This is a frontline fleet vehicle which if remained off road would incur a £1k a week hire to displace. New purchase vehicle lead in times are up to 12 months. The most cost effective approach is to action the repair asap.

**Details of alternative options considered (if any) and reasons for rejection:**

1 – Do nothing – This would reduce the refuse wagon availability by one, placing pressure on the service

2 – Dispose of vehicle and hire a vehicle whilst awaiting tender process for new vehicles. - £1k a week hire cost with 12 month minimum lead in for purchase post tender award (vehicle purchase would be c£220k)

**Details of any conflict of interest declared by any Elected Member consulted in relation to the decision:**

This must be left blank. Business Support will seek this information from the Cabinet Member.

**Details of any dispensation granted in respect of any conflict of interest:**

This must be left blank. Business Support will seek this information from the Cabinet Member.

**Background Papers:**

State where any additional papers may be held, any background information (if applicable)

<b>Officer Name (Print)</b>	Gareth Healy	
<b>Officer Signature</b>		
<b>Submission date</b>	6/09/2022	
<b>Procurement Approval</b>		The decision complies with the Council's Contract Procedure Rules

<b>Reference</b>	ADCOM-22-203
<b>Delegated Power Forward Plan Reference</b>	
<b>Corporate Plan Priority</b>	Meeting Residents' Needs
<b>Delegation Title</b>	Major Refuse Wagon Repairs – RC9
<b>Delegated Power Number</b>	455 - Exercise power of exemption to Standing orders in accordance with Section 10 of the Contract procedure Rules: i. the nature of the market for the works to be carried out or the goods or services to be provided has been investigated and is demonstrated to be such that a departure from the requirements of these rules is justified.
<b>Date of Exercise</b>	06/09/2022
<b>Cabinet Member</b>	Cllr Cliff Foggo
<b>Assistant Director</b>	Robert Hoof

## Signatures

<b>CABINET MEMBER FOR CLIMATE CHANGE AND ENVIRONMENT</b>	<b>Date 13/09/2022</b>
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<b>CHIEF FINANCE OFFICER</b>	<b>Date 08/09/2022</b>
<b>CHIEF LEGAL OFFICER</b>	<b>Date 12/09/2022</b>
<b>CORPORATE DIRECTOR FOR ADULTS AND COMMUNITIES</b>	<b>Date 08/09/2022</b>

## Call-In (Key Decisions Only)

Choose an item.

Reasons for dis-applying Call-In due to urgency to be added here if relevant. This will need to be reported to the next meeting of the Borough Council and the reasons must demonstrate that any delay likely to be caused by the call-in process would seriously prejudice the Council's or the public's interests.

<b>Date Decision will become effective</b>	Click or tap to enter a date. To be completed by Democratic Services – date will be not less than expiry of 5 working days from publication unless urgency applies.
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# Delegated Power Record

Are the details of the decision to be public or confidential?

## Public

If the details of the decision are confidential, please select the category for exemption under the Local Government Act 1972

Choose an item.

<b>Reference</b>	<b>ADCOM-22-210</b>
<b>Corporate Plan Priority</b>	Tackling Climate Change and Enhancing the Natural Environment
<b>Delegation Title</b>	Purchase of Spring – Summer Bulbs
<b>Delegated Power Number</b>	455 - Exercise power of exemption to Standing Orders in accordance with Section 10 of the Contract Procedure Rules (I. the nature of the market for the works to be carried out or the goods or services to be provided has been investigated and is demonstrated to be such that a departure from the requirements of these Rules is justifiable)
<b>Date of Exercise</b>	23/09/2022 <small>enter a date</small>
<b>Cabinet Member</b>	Cllr Barry Hunt
<b>Assistant Director</b>	Robert Hoof

<b>Type of Decision (Key/Executive/Non-Executive)</b>	Executive (Non-Key)
<b>FOR KEY DECISIONS ONLY</b>	
<b>Delegated Power Forward Plan Ref</b>	N/A
<b>Date Decision Published in Forward Plan</b>	
<b>Urgency</b> (For Key Decisions not included in Forward Plan only)	Not Applicable

### Background to Decision:

The council commitment to climate change has required that consideration of all grounds' maintenance operations are reviewed. Streetscene have identified a number of areas across the borough where various projects are being completed, including:-

- Trees are being planted
- Grass cutting is being reduced in frequency of area



## Delegated Power Record

- Reduction in the use of herbicides

We have previously planted small areas with spring/summer flowering bulbs to add interest whilst enabling reduction in maintenance. It has recently been agreed by Cabinet Member for Environment to duplicate this on a much larger scale in various locations across the borough.

### Decision Considerations:

As this is a one-off procurement of spring/summer bulbs and payment will be made in arrears on invoice, supplier checks and balances have been completed as appropriate.

Contract Procedure Rules have been considered however given the nature and size and timing as well as assurance that order could be met, an exemption has been requested.

### Full details of decision:

Approval is requested to procure flower bulbs from Lubbe & Sons as soon as possible, to improve and enhance verges and roundabouts of the Borough. Bulbs are a common solution for adding colour and visual interest to public green spaces.

The proposal is for Pick your own Mix and Bees Mix bulbs to be planted across all 3 neighbourhoods of Coastal, Greater Eston and Guisborough & East Cleveland. Each of the mixtures are perfectly coordinated in terms of blooming period, flower, and colour – to create a long-lasting effect requiring minimal maintenance.

### Financial detail:

150000 Pick your own Mix @ £200 per 1000 x 150,000 = £30,000

200000 Bees Mix @ £100 per 1000 x 200,000 = £20,000

£50,000 ex VAT, delivered.

The project is to be financed from the Ear Marked Reserves (EMR)

### Delivering Social Value:

Advantages to planting bulbs in public green spaces.

Enhances liveability and experiential value in public open places.

Increases biodiversity within the borough limits.

Long and varied blooming period.

Extremely low-maintenance option.

This project links in with A great place to live, improving green areas.

### Reasons for Decision:

To look to reduce the requirement of intense open space grounds maintenance whilst creating a visually pleasing solution. Following planting – no additional grass cutting maintenance will be required at the chosen locations during the months of March to June.

Several options have previously been tried including wildflower planting, reduction in grass cutting – these have proved to be short lived solutions – it is expected that the large-scale bulb planting will offer a more permanent effect, reducing spend on both long-term grass cutting and maintenance.

## Delegated Power Record

When considering the procurement of such a large quantity in the timescale required consideration has been given to the price per unit to ensure commensurate with market.

After discussion with supplier – we are able to secure mechanical planting of the bulbs at no additional cost.

**Details of alternative options considered (if any) and reasons for rejection:**

- 1 – do nothing - this was not an option as a portfolio decision to proceed with project
- 2 – Use an existing framework - On investigation no suitable framework found
- 3 – open procurement process – due to timescale for planting insufficient time to carry out full process

**Details of any conflict of interest declared by any Elected Member consulted in relation to the decision:**

**Details of any dispensation granted in respect of any conflict of interest:**

This must be left blank. Business Support will seek this information from the Cabinet Member.

**Background Papers:**

List of proposed locations across all 3 neighbourhoods of Coastal, Greater Eston & Guisborough East Cleveland are available upon request.

<b>Officer Name (Print)</b>		
<b>Officer Signature</b>		
<b>Submission date</b>	<b>21.09.22</b>	
<b>Procurement Approval</b>		This request complies with the Council's Contract Procedure Rules.

## Delegated Power Record

<b>Reference</b>	ADCOM-22-210
<b>Delegated Power Forward Plan Reference</b>	N/A
<b>Corporate Plan Priority</b>	Tackling Climate Change and Enhancing the Natural Environment
<b>Delegation Title</b>	Purchase of Spring-Summer Bulbs
<b>Delegated Power Number</b>	455 - Exercise power of exemption to Standing Orders in accordance with Section 10 of the Contract Procedure Rules (i. the nature of the market for the works to be carried out or the goods or services to be provided has been investigated and is demonstrated to be such that a departure from the requirements of these Rules is justifiable)
<b>Date of Exercise</b>	23/09/2022
<b>Cabinet Member</b>	Cllr Barry Hunt
<b>Assistant Director</b>	Robert Hoof

## Signatures

<b>CABINET MEMBER FOR NEIGHBOURHOODS &amp; HOUSING</b>	<b>Date</b> Click here to enter a date. 23/9/2022
<b>CHIEF FINANCE OFFICER</b>	<b>Date</b> 23/09/2022
<b>CHIEF LEGAL OFFICER</b>	<b>Date</b> 23/09/2022
<b>CORPORATE DIRECTOR FOR ADULTS AND COMMUNITIES</b>	<b>Date</b> 23/09/2022

## Call-In (Key Decisions Only)

<b>Date Decision will become effective</b>	
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Are the details of the decision to be public or confidential?

**Public**

If the details of the decision are confidential, please select the category for exemption under the Local Government Act 1972

Choose an item.

<b>Reference</b>	<b>ADCOM-22-213</b>
<b>Corporate Plan Priority</b>	Meeting Residents' Needs
<b>Delegation Title</b>	Blue Badge Case Management System
<b>Delegated Power Number</b>	450 – Award a Contract
<b>Date of Exercise</b>	03/10/2022
<b>Cabinet Member</b>	Cllr Cliff Foggo
<b>Assistant Director</b>	Robert Hoof

<b>Type of Decision (Key/Executive/Non-Executive)</b>	Executive (Non-Key)
<b>FOR KEY DECISIONS ONLY</b>	
<b>Delegated Power Forward Plan Ref</b>	<b>N/A</b>
<b>Date Decision Published in Forward Plan</b>	
<b>Urgency</b> (For Key Decisions not included in Forward Plan only)	Not Applicable

**Background to Decision:**

The Blue Badge scheme helps those with severe mobility problems who have difficulty using public transport to park close to where they need to go.

NEC Software Solutions UK Ltd entered into an agreement with the Department for Transport to provide a software system for the processing of blue badge applications and all local authorities are required to use this system. The current agreement will expire on 31/12/2022 and therefore re-procurement is required to continue the use of the provision of the blue badge scheme. The provision of a Blue Badge Case Management System service is available via the Government Digital Marketplace G-Cloud 12 Framework.

**Decision Considerations:**

No other elements or future plans that will impact on this decision. The service provides:

Software for processing blue badge applications

Secure printing and distribution of blue badges

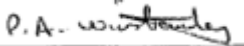
A central database of blue badges

An online application form Software Support Provision of data for the National Fraud initiative	
<b>Full details of decision:</b>  Approval is requested to award a contract to NEC Software Solutions Ltd for provision of a Blue Badge Case Management System for a 2 year period to start on 01/01/2023 and ending on 31/12/2025 plus 2 x 12 month optional extension periods.	
<b>Financial detail:</b>  The annual contract value is £4,055. The total contract value is £16,220 which will be funded from revenue. There are approximately 3,000 applications processed each year. This is funded from the Blue Badge Application fees which the local authority has set at the maximum allowed for blue badges which is £10. The Total estimated blue badge income per year is £30,000.	
<b>Delivering Social Value:</b>  The delivery of social value is limited in this instance as it is provision of software however this will assist the Council in meeting its overall corporate objectives and allowing residents the ability to apply for a Blue Badge online which will make the overall process easier and quicker.	
<b>Reasons for Decision:</b>  As per G-Cloud 12 framework guidance a search was carried out via the Government Digital Marketplace G-Cloud 12 Framework. The resulting shortlist provided one supplier, NEC Software Solutions UK Ltd. The use of the Blue Badge System is mandatory for Local Authorities in England and Wales.	
<b>Details of alternative options considered (if any) and reasons for rejection:</b>  Do Nothing - If the contract was to end with no alternative arrangements, then the Parking Processing Team would not be able to use the software solution to process Blue Badge Applications which would leave the authority without the ability to process and issue Blue Badge Applications to its residents.	
<b>Details of any conflict of interest declared by any Elected Member consulted in relation to the decision:</b>  This must be left blank. Business Support will seek this information from the Cabinet Member.	
<b>Details of any dispensation granted in respect of any conflict of interest:</b>  This must be left blank. Business Support will seek this information from the Cabinet Member.	
<b>Background Papers:</b>  State where any additional papers may be held, any background information (if applicable)	
<b>Officer Name (Print)</b>	<b>Douglas Gray</b>

<b>Officer Signature</b>		
<b>Submission date</b>	<b>21/09/2022</b>	
<b>Procurement Approval</b>		Request complies with the Council's contract procedure rules

<b>Reference</b>	<b>ADCOM-22-213</b>
<b>Delegated Power Forward Plan Reference</b>	NA
<b>Corporate Plan Priority</b>	Meeting Residents' Needs
<b>Delegation Title</b>	Blue Badge Case Management System
<b>Delegated Power Number</b>	450 – Award a Contract
<b>Date of Exercise</b>	03/10/2022
<b>Cabinet Member</b>	Cllr Cliff Foggo
<b>Assistant Director</b>	Robert Hoof

## **Signatures**

<b>CABINET MEMBER FOR HIGHWAYS &amp; TRANSPORT</b>	<b>Date 03/10/2022</b>
<b>CHIEF FINANCE OFFICER</b> 	<b>Date 03/10/2022</b>
<b>CHIEF LEGAL OFFICER</b>	<b>Date 26/09/2022</b>
<b>CORPORATE DIRECTOR FOR ADULTS AND COMMUNITIES</b>	<b>Date 27/09/2022</b>

## **Call-In (Key Decisions Only)**

<b>Date Decision will become effective</b>	
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Are the details of the decision to be public or confidential?

# Public

If the details of the decision are confidential, please select the category for exemption under the Local Government Act 1972

Choose an item.

<b>Reference</b>	<b>ADCOM-22-214</b>
<b>Corporate Plan Priority</b>	Meeting Residents' Needs
<b>Delegation Title</b>	Endeavour+ Pilot Scheme
<b>Delegated Power Number</b>	<b>Delegated Power 455: Exemption</b> IV) The services provided are under a pilot scheme
<b>Date of Exercise</b>	18/10/2022
<b>Cabinet Member</b>	Cllr Mary Ovens
<b>Assistant Director</b>	Victoria Wilson

<b>Type of Decision (Key/Executive/Non-Executive)</b>	Executive (Non-Key)
<b>FOR KEY DECISIONS ONLY</b>	
<b>Delegated Power Forward Plan Ref</b>	<b>N/A</b>
<b>Date Decision Published in Forward Plan</b>	
<b>Urgency</b> (For Key Decisions not included in Forward Plan only)	Not Applicable

Redcar and Cleveland Borough Council are seeking to undertake a Pilot scheme with Prior Pursglove College entitled 'Endeavour+'. This scheme will provide young adults who have additional needs more opportunities to engage in learning and experience through preparing for adulthood. This provision does not currently exist, and it will aid young adults in developing their skills for life and accessing employment.

The Endeavour+ Pilot Scheme aims to engage a group of up to 16 young adults over a period of 40 weeks, in developing useful skills in preparation for Adulthood, Outcomes, Supported Work and Travel Training.

The Pilot will provide the young adults with:

- The opportunity to develop their confidence and wellbeing
- The opportunity to develop skills for employment
- The opportunity to develop skills with friends & in the Community



- The opportunity to develop independence
- The opportunity to develop good health

The Pilot will be evaluated by measuring the individual's activity by completion of the Preparing for Adulthood (PFA) Workbook. The results will be shared with the Council to ensure that the needs of the young adult have been met and outcomes have been achieved.

The majority of group members are anticipated to be aged 18-25, however, in very particular circumstances there may be an opportunity for an individual aged 16 or over to access the course subject to assessment and funding agreement by children's services.

#### **Decision Considerations:**

Contract Procedure Rules

The Pilot Scheme will inform the procurement process for the Community Opportunities Framework, which has a provisional contract start date of June 2023.

Provider checks will be completed prior to contract signing.

Legal have advised the appropriate Terms and Conditions to be included in the contract.

#### **Full details of decision:**

Approval is requested to award a contract to Prior Pursglove College, Guisborough, for a pilot scheme entitled 'Endeavour+', to provide young adults with additional needs, more opportunities to have a fulfilling life as they prepare for adulthood.

Contract Term is 40 weeks, with a start date of 19 September 2022 to 23 June 2023.

#### **Financial detail:**

The cost per day per young adult is £50.00

Up to 16 young adults x £50 = £800.00 per day

£800 x 5 days per week x 40 weeks = £160,000

The total cost for the pilot is £160,000 if the course is fully subscribed by young adults funded through adult social care. This will be funded from Adult Social Care budget

Budget Code R6300 11117

#### **Delivering Social Value:**

Endeavour+ Pilot Scheme will deliver Social Value through engagement and participation of young adults. Prior Pursglove College have signed the Council's Social Value Charter.

#### **Reasons for Decision:**

This provision does not currently exist, and it will aid young adults in developing their skills for life. This is an alternative service to the more traditional services that people may otherwise

attend. It is anticipated that this provision will lead to better long-term outcomes and reduced reliance on social care services.

Prior Pursglove is a local College with the community at its heart and this provision will include young people with additional needs in a learning environment alongside their peers.

The Pilot Scheme provides value for money.

**Details of alternative options considered (if any) and reasons for rejection:**

Do Nothing – rejected as no current provision.

Award via a compliant procurement framework – rejected as not available.

Carry out a competitive procurement process – rejected as this is a Pilot Scheme with a local provider.

**Details of any conflict of interest declared by any Elected Member consulted in relation to the decision:**

This must be left blank. Business Support will seek this information from the Cabinet Member.

**Details of any dispensation granted in respect of any conflict of interest:**

This must be left blank. Business Support will seek this information from the Cabinet Member.

**Background Papers:**

Delegated Power 447 'Commence a procurement process for Community Opportunities' – ADCOM 22 154

**Officer Name (Print)**

**Officer Signature**

**Submission date**

**11 Aug. 2022**

**Procurement  
Approval**

This request complies with the Council's Contract Procedure Rules.

<b>Reference</b>	ADCOM-22-214
<b>Delegated Power Forward Plan Reference</b>	N/A
<b>Corporate Plan Priority</b>	Meeting Residents' Needs
<b>Delegation Title</b>	Endeavour+ Pilot Scheme
<b>Delegated Power Number</b>	<b>Delegated Power 455: Exemption</b> IV) The services provided are under a pilot scheme
<b>Date of Exercise</b>	18/10/2022
<b>Cabinet Member</b>	Cllr Mary Ovens
<b>Assistant Director</b>	Victoria Wilson

## **Signatures**

<b>CABINET MEMBER FOR ADULT SOCIAL CARE</b>  <hr/>	<b>Date 18/10/2022</b>
<b>CHIEF FINANCE OFFICER</b>	<b>Date 07/10/2022</b>
<b>CHIEF LEGAL OFFICER</b>	<b>Date 07/10/2022</b>
<b>CORPORATE DIRECTOR FOR ADULTS AND COMMUNITIES</b>	<b>Date 11/10/2022</b>

## **Call-In (Key Decisions Only)**

<b>Date Decision will become effective</b>	
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Are the details of the decision to be public or confidential?

# Public

If the details of the decision are confidential, please select the category for exemption under the Local Government Act 1972

Choose an item.

<b>Reference</b>	<b>ADCOM-22-217</b>
<b>Corporate Plan Priority</b>	Investing for the long-term
<b>Delegation Title</b>	Appointment of MEON to supply & deliver electric lining machine/trailer and materials
<b>Delegated Power Number</b>	455 – Exemption due to nature of market
<b>Date of Exercise</b>	10/10/2022
<b>Cabinet Member</b>	Cllr Cliff Foggo
<b>Assistant Director</b>	Robert Hoof

<b>Type of Decision (Key/Executive/Non-Executive)</b>	Executive (Non-Key)
<b>FOR KEY DECISIONS ONLY</b>	
<b>Delegated Power Forward Plan Ref</b>	<b>N/A</b>
<b>Date Decision Published in Forward Plan</b>	
<b>Urgency</b> (For Key Decisions not included in Forward Plan only)	Not Applicable

## Background to Decision:

Highway Services are looking to undertake lining operations in house as a cost-effective way of refreshing and replacing white/yellow lines across the Borough, also reducing our carbon footprint with a cold applied material and with a specialist electric powered lining machine.

## Decision Considerations:

Contract Procedure Rules.

As this is a one-off procurement of machinery and payment will be made in arrears on invoice, supplier checks and balances have been completed as appropriate.

Current lining contract procured through NEPO 210 Framework will still be used for large scale lining operations, however investing in the current workforce the required skills will be gained through online and workplace training to undertake works across the Borough in a timely manner reducing any risk to the Council.

**Full details of decision:**

Approval is requested to directly award a contract to MEON for the purchase of an electric lining machine, trailer, and associated materials.

This is a one-off procurement.

The expected delivery date of the machinery is approximately 1 week after receipt of order.

**Financial detail:**

£17,655.00 for the supply and delivery of Line marking box trailer with rear ramp, reflective chevrons, lighting, and remote winch.

£44,874.53 for the supply and delivery of ECO ES RoadLiner Reflective Series, including single auto gun, laser guide, hand gun dispenser kit, paint hopper and training.

Estimated total spend excluding any materials is £65,529.53 to be paid from Capital Resurfacing Budget C20103.

**Delivering Social Value:**

Purchasing an electric lining machine will contribute towards the Council's Social Value Charter and a great place to live by creating a more environmentally friendly and sustainable way of undertaking lining operations across the Borough reducing our Carbon emissions and contributing the Council's vision of being Carbon Neutral by 2030.

**Reasons for Decision:**

Undertake cost effective and environmentally friendly white/yellow lining operations across the Borough for any small & medium sized works.

**Details of alternative options considered (if any) and reasons for rejection:**

Do nothing – rejected as line marking is required.

Procure via an existing compliant Framework – rejected as none available.

A competitive procurement process – rejected as limited availability of specialist machinery/equipment.

**Details of any conflict of interest declared by any Elected Member consulted in relation to the decision:**

This must be left blank. Business Support will seek this information from the Cabinet Member.

**Details of any dispensation granted in respect of any conflict of interest:**

This must be left blank. Business Support will seek this information from the Cabinet Member.

**Background Papers:**

State where any additional papers may be held, any background information (if applicable)

**Officer Name (Print)****Officer Signature****Submission date****27<sup>th</sup> September 2022****Procurement  
Approval**

This decision complies with the  
Council's Contract Procedure Rules

<b>Reference</b>	ADCOM-22-217
<b>Delegated Power Forward Plan Reference</b>	
<b>Corporate Plan Priority</b>	Investing for the long-term
<b>Delegation Title</b>	Appointment of MEON to supply & deliver electric lining machine/trailer and materials
<b>Delegated Power Number</b>	455 – Exemption due to nature of market
<b>Date of Exercise</b>	10/10/2022
<b>Cabinet Member</b>	Cllr Cliff Foggo
<b>Assistant Director</b>	Robert Hoof

## **Signatures**

<b>CABINET MEMBER FOR HIGHWAYS &amp; TRANSPORT</b>	<b>Date 10/10/2022</b>
<b>CHIEF FINANCE OFFICER</b>	<b>Date 03/10/2022</b>
<b>CHIEF LEGAL OFFICER</b>	<b>Date 27/09/2022</b>
<b>MANAGING DIRECTOR</b>	<b>Date 10/10/2022</b>

## **Call-In (Key Decisions Only)**

<b>Date Decision will become effective</b>	
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Are the details of the decision to be public or confidential?

# Public

If the details of the decision are confidential, please select the category for exemption under the Local Government Act 1972

Choose an item.

<b>Reference</b>	<b>ADCOM-22-225</b>
<b>Corporate Plan Priority</b>	Investing for the long-term
<b>Delegation Title</b>	<b>Purchase of 25 x Small Electric Panel Vans</b>
<b>Delegated Power Number</b>	450 – Award of Contract
<b>Date of Exercise</b>	07/10/2022
<b>Cabinet Member</b>	Cllr Cliff Foggo
<b>Assistant Director</b>	Robert Hoof

<b>Type of Decision (Key/Executive/Non-Executive)</b>	Executive (Non-Key)
<b>FOR KEY DECISIONS ONLY</b>	
<b>Delegated Power Forward Plan Ref</b>	
<b>Date Decision Published in Forward Plan</b>	
<b>Urgency</b> (For Key Decisions not included in Forward Plan only)	Not Applicable

## Background to Decision:

As part of the fleet replacement programme, we currently have 25 diesel small panel vans that are either end of life or have already been disposed of and have hires in place to cover.

This decision seeks approval for the purchase of 25 Small Electric Panel Vans following a mini competition tender process. These vehicles will directly replace existing vehicles.

## Decision Considerations:

Contract procedure rules.

## Full details of decision:

Following a further competition under the NEPO/TPPL Hertfordshire County Council Purchase Framework – Lot 2 approval is requested to award a one-off contract to supply the following:

- 25 x Toyota Pro Ace City Electric Small Panel Vans from Stoneacre Toyota

Delivery Period estimated to be a maximum of 16 weeks from receipt of Purchase Order.



**Financial detail:**

- 25 Toyota Pro Ace City Electric Icon Vans
  - Cleaning Team x 2 @ £24656.38
  - Highways Team x 4 @ £23671.38
  - IT Team x 1 @ £23371.92
  - Libraries & Customer Services Team x 1 @ £23371.92 each
  - Neighbourhoods (East Cleveland) Team x 1 @ £23946.92 each
  - Neighbourhoods (Coastal) Team x 1 @ £23856.37 each
  - Trades Teams x 12 @ £24246.92 each
  - Waste Services Team x 3 @ £23946.92 each
- Total award value £601,349.21

This is to be funded via Fleet Capital Programme – C20100 C2000

**Delivering Social Value:**

Stoneacre Toyota will discuss social value opportunities post award.

**Reasons for Decision:**

Following a procurement mini competition, Stoneacre Toyota submission demonstrated value for money based on the specification.

**Details of alternative options considered (if any) and reasons for rejection:**

Do nothing – not an option as outgoing vans are end of life.

Carry out competitive tender process – rejected as TPPL Hertfordshire County Council Purchase Framework – Lot 2 delivers value for money and all checks and balances have been carried out on approved Framework suppliers.

Call off from another Framework – rejected as TPPL Hertfordshire County Council Purchase Framework – Lot 2 delivers value for money and all checks and balances have been carried out on approved Framework suppliers.

**Details of any conflict of interest declared by any Elected Member consulted in relation to the decision:**

This must be left blank. Business Support will seek this information from the Cabinet Member.

**Details of any dispensation granted in respect of any conflict of interest:**

This must be left blank. Business Support will seek this information from the Cabinet Member.

**Background Papers:**

Forward Plan reference for Fleet Replacement Programme - GDD0023

<b>Officer Name (Print)</b>	
<b>Officer Signature</b>	

<b>Submission date</b>	<b>30 September 2022</b>	
<b>Procurement Approval</b>		This decision complies with the Council's Contract Procedure Rules

<b>Reference</b>	ADCOM-22-225
<b>Delegated Power Forward Plan Reference</b>	
<b>Corporate Plan Priority</b>	Investing for the long-term
<b>Delegation Title</b>	<b>Purchase of 25 x Small Electric Panel Vans</b>
<b>Delegated Power Number</b>	450 – Award of Contract
<b>Date of Exercise</b>	07/10/2022
<b>Cabinet Member</b>	Cllr Cliff Foggo
<b>Assistant Director</b>	Robert Hoof

## **Signatures**

<b>CABINET MEMBER FOR HIGHWAYS &amp; TRANSPORT</b>	<b>Date 07/10/2022</b>
<b>CHIEF FINANCE OFFICER</b>	<b>Date 04/10/2022</b>
<b>CHIEF LEGAL OFFICER</b>	<b>Date 30/09/2022</b>
<b>CORPORATE DIRECTOR FOR ADULTS AND COMMUNITIES</b>	<b>Date 04/10/2022</b>

## **Call-In (Key Decisions Only)**

<b>Date Decision will become effective</b>	
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Are the details of the decision to be public or confidential?

**Public**

If the details of the decision are confidential, please select the category for exemption under the Local Government Act 1972

Choose an item.

<b>Reference</b>	<b>ADCOM-22-227</b>
<b>Corporate Plan Priority</b>	Meeting Residents' Needs
<b>Delegation Title</b>	<b>Proud to Care Campaign</b>
<b>Delegated Power Number</b>	455 - Exercise power of exemption to Standing Orders in accordance with Section 10 of the Contract Procedure Rules due to nature of the market.
<b>Date of Exercise</b>	04/10/2022
<b>Cabinet Member</b>	Cllr Mary Ovens
<b>Assistant Director</b>	Victoria Wilson

<b>Type of Decision (Key/Executive/Non-Executive)</b> See Scheme of Delegation to Officers – Council Constitution	Executive (Non-Key)
<b>FOR KEY DECISIONS ONLY</b>	
<b>Delegated Power Forward Plan Ref</b>	If a key decision has not been published in the forward plan at least 28 days in advance of the decision being taken, then the urgency or special urgency rules must be applied, and relevant forms completed in conjunction with Democratic Services
<b>Delegated Power Forward Plan Ref</b>	
<b>Date Decision Published in Forward Plan</b>	Click or tap to enter a date. To be completed by Democratic Services
<b>Urgency</b> (For Key Decisions not included in Forward Plan only)	Choose an item.

**Background to Decision:**

The Covid-19 pandemic has placed increased pressure on the social care workforce in managing recruitment and retention into the sector. The Proud to Care Campaign is being launched to increase uptake in paid carers across the Borough. With staff shortages set to put the care sector in crisis, the intended outcome of this campaign, is to inspire the public to consider a career in social care. This is an outdoor promotion that will be visible throughout the Borough.

**Decision Considerations:**

Contract Procedure Rules.

Supplier Questionnaire checks and balances complete.

Terms and Condition issued to Supplier.

**Full details of decision:**

Approval is requested to award a contract to Clear Channel for advertisements to be displayed on bus shelters, billboards, and a local supermarket chain throughout the Borough.

The contract term will be from week commencing 10 October 2022 to 23 November 2022.

**Financial detail:**

Total Value Agreement: £15000 (10 October 2022 – 23 November 2022)

Breakdown of optioned sites as below:

Adshel Live Digital 6's – 100,000 plays 10 October – 6 November (4 weeks)

1 x Digital 48 Billboard – 10 October – 20 November (6 weeks)

1 x ASDA Digital 6 – 13 October – 23 November (6 weeks)

Adshel Static 6's – 15 x 6's – 10 October – 6 November (4 weeks)

Budget Code - 10077

**Delivering Social Value:**

Clear Channel have signed up to the Council's Social Value Charter as part of the direct award process.

**Reasons for Decision:**

The campaign is being launched due to the recruitment and retention pressures across the borough, and the increasing perception of limited development, and career progression in adult social care. This is an outdoor promotion, intending to reach a wider audience, and to increase the uptake of paid carers across the borough.

Redcar & Cleveland's Communications Team have worked collaboratively with the providers, and consent has been gained to use the case studies and images in each advert.

The advert promotes information of where to apply for jobs in the social care sector.

**Details of alternative options considered (if any) and reasons for rejection:**

Do nothing – rejected as specific funding available for this project, with the intended outcome of the campaign to inspire the public to consider a career in social care.

Award through the existing Bus Shelter Advertising contract – rejected as the current contract is cost neutral and the terms and conditions do not include this provision.

Carry out a competitive procurement process – rejected as Clear Channel are the sole provider of Bus Shelter Advertising in the Redcar & Cleveland area

**Details of any conflict of interest declared by any Elected Member consulted in relation to the decision:**

This must be left blank. Business Support will seek this information from the Cabinet Member.

**Details of any dispensation granted in respect of any conflict of interest:**

This must be left blank. Business Support will seek this information from the Cabinet Member.

**Background Papers:**

Carer



Carer



Copy of Redvar

recruitment\_2022\_v3.recruitment\_livery\_1.3Cleveland - Final Site I

**Officer Name (Print)****Officer Signature****Submission date****03 October 2022****Procurement  
Approval**

This request complies with the Council's Contract Procedure Rules.

<b>Reference</b>	ADCOM-22-227
<b>Delegated Power Forward Plan Reference</b>	
<b>Corporate Plan Priority</b>	Meeting Residents' Needs
<b>Delegation Title</b>	<b>Proud to Care Campaign</b>
<b>Delegated Power Number</b>	455 - Exercise power of exemption to Standing Orders in accordance with Section 10 of the Contract Procedure Rules due to nature of the market.
<b>Date of Exercise</b>	04/10/2022
<b>Cabinet Member</b>	Cllr Mary Ovens
<b>Assistant Director</b>	Victoria Wilson

## **Signatures**

<b>CABINET MEMBER FOR ADULT SOCIAL CARE</b>  <hr/>	<b>Date 04/10/2022</b>
<b>CHIEF FINANCE OFFICER</b>	<b>Date 03/10/2022</b>
<b>CHIEF LEGAL OFFICER</b>	<b>Date 03/10/2022</b>
<b>CORPORATE DIRECTOR FOR ADULTS AND COMMUNITIES</b>	<b>Date 03/10/2022</b>

## **Call-In (Key Decisions Only)**

<b>Date Decision will become effective</b>	
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# **CHILDREN AND FAMILIES DIRECTORATE**

## **DELEGATED DECISIONS**

**(Please note signatures/audit trails are held for all decisions. Signatures in these papers have been redacted before publication for security purposes)**



Are the details of the decision to be public or confidential?

**Public**

If the details of the decision are confidential, please select the category for exemption under the Local Government Act 1972

Choose an item.

<b>Reference</b>	<b>CF-22-044</b>
<b>Corporate Plan Priority</b>	Meeting Residents' Needs
<b>Delegation Title</b>	North East Pause
<b>Delegated Power Number</b>	<b>Delegated Power 452:</b> To implement an optional extension under existing contract terms
<b>Date of Exercise</b>	23/08/2022
<b>Cabinet Member</b>	Cllr Alison Barnes
<b>Assistant Director</b>	Victoria McLeod

<b>Type of Decision (Key/Executive/Non-Executive)</b> See Scheme of Delegation to Officers – Council Constitution	Executive (Non-Key)
<b>FOR KEY DECISIONS ONLY</b>	
<b>Delegated Power Forward Plan Ref</b>	If a key decision has not been published in the forward plan at least 28 days in advance of the decision being taken, then the urgency or special urgency rules must be applied, and relevant forms completed in conjunction with Democratic Services
<b>Date Decision Published in Forward Plan</b>	Click or tap to enter a date. To be completed by Democratic Services
<b>Urgency</b> (For Key Decisions not included in Forward Plan only)	Not Applicable

**Background to Decision:**

Women who experience repeat removals of their children into the care system often have complex needs. They are likely to experience trauma and grief associated with the removal of their children. They may experience domestic abuse, mental ill-health or substance misuse and they may have built up a mistrust towards children's social care services, resulting in poor

engagement with existing support services. In the North East, we believe that the best method of tackling this is to focus on supporting these vulnerable women to build a more positive future for themselves and ultimately, reduce the number of children coming into care.

Pause is a voluntary programme for women who have experienced, or are at risk of experiencing, repeat removals of children from their care. Pause aims to reduce the number of children coming into care by working intensively with women who have had two or more children removed, to improve their wellbeing, resilience, and stability. The service is designed to provide women with an opportunity and the right support to 'pause' and take control of their lives.

Previously the Directors of Children's Services across the NEPO Member Authorities in the region agreed to carry out a procurement exercise to identify a Provider to deliver 'North East Pause', so that women experiencing, or at risk of experiencing, recurrent care proceedings, will receive an offer of long-term intensive support which has not previously been available to them through existing universal, early help or specialist services. Following an evaluation of tender submissions, the Participating Authorities appointed Barnardo's as the successful Provider of the North East PAUSE 24-month contract from 1 March 2020.

Following significant, additional investment from the Department for Education (DfE), the contract has been varied twice following the original award. The following NEPO Member Authorities are currently purchasing places through this Contract:

<b>NEPO Member Authority</b>	<b>Date opted in</b>	<b>Number of current places</b>
Gateshead	01.03.2020	18
Middlesbrough	01.03.2020	10
Redcar & Cleveland	01.07.2020	8
South Tyneside	01.07.2020	8
Stockton	01.03.2020	4
Together for Children (Sunderland)	01.03.2020	16
<b>Totals</b>		<b>64</b>

Unsurprisingly, the Covid-19 pandemic created a number of significant challenges during 2020. During regular contract management activity, Barnardo's provided detail to the participating Local Authorities on how they had responded to these challenges to ensure a consistent and sustained quality of service was still delivered.

Participating Authorities are pleased with Barnardo's performance and innovation in sustaining the services.

Pause has worked to engage a small number of women from Redcar and Cleveland who have had repeat removals of children from their care. The intense one to one support they provide will often help women to address issues that led to their children being removed and to be able to form healthier relationships moving forward – this can often mean that the cycle of children being removed from their care is broken. One woman supported by Pause has said the work with her Pause practitioner saved her life and that she truly believes it can do this for others.

**Decision Considerations:**

The cost of this service is reduced due to funding secured by Pause from the DfE that has resulted in a saving of £132,000 for Redcar and Cleveland Council. Without this external funding, the actual cost of the contract would be £264,000.

**Full details of decision:**

The current contract was awarded for an initial term of 24-months, with 2 x six-month options to extend. The initial term ended on 28 February 2022. Approval was authorised for the first 6-month extension covering the period 1<sup>st</sup> March 2022 to 31<sup>st</sup> August 2022.

Approval is requested for the second 6-month extension.

The extension will cover the period 1<sup>st</sup> September 2022 to 28<sup>th</sup> February 2023.

**Financial detail:**

The contract is paid from the Emotional Health and Wellbeing Budget.

The 6-month contract extension value for RCBC is £27,528

Total contract value for RCBC (including all optional extension periods) is £137,556.

**Delivering Social Value:**

Social value is intrinsic to the services being delivered by this service.

**Reasons for Decision:**

Redcar and Cleveland Borough Council with NEPO Member Authorities are seeking to continue to deliver the Pause Programme model of intensive support for women with a history of repeat removals of children from their care into the care of the local authority for a further six months, under existing contract terms to empower these vulnerable women to make positive life choices, and to reduce the number of instances of children being removed into the care of the participating Local Authorities.

**Details of alternative options considered (if any) and reasons for rejection:****Details of any conflict of interest declared by any Elected Member consulted in relation to the decision:****Details of any dispensation granted in respect of any conflict of interest:**

This must be left blank. Business Support will seek this information from the Cabinet Member.	
<b>Background Papers:</b> State where any additional papers may be held, any background information (if applicable)	
<b>Officer Name (Print)</b>	
<b>Officer Signature</b>	
<b>Submission date</b>	<b>23/8/22</b>
<b>Procurement Approval</b>	Request complies with Contract Procedure Rules

<b>Reference</b>	CF-22-044
<b>Delegated Power Forward Plan Reference</b>	N/A
<b>Corporate Plan Priority</b>	Meeting Residents' Needs
<b>Delegation Title</b>	North East Pause
<b>Delegated Power Number</b>	<b>Delegated Power 452:</b> To implement an optional extension under existing contract terms
<b>Date of Exercise</b>	23/08/2022
<b>Cabinet Member</b>	CLlr Alison Barnes
<b>Assistant Director</b>	Victoria McLeod

## Signatures

<b>CABINET MEMBER FOR CHILDREN</b>	<b>Date 07/09/2022</b>
<b>CHIEF FINANCE OFFICER</b>	<b>Date 27/09/2022</b>
<b>CHIEF LEGAL OFFICER</b>	<b>Date 27/09/2022</b>
<b>CORPORATE DIRECTOR FOR CHILDREN AND FAMILIES</b>	<b>Date 26/09/2022</b>

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## Call-In (Key Decisions Only)

Choose an item.

Reasons for dis-applying Call-In due to urgency to be added here if relevant. This will need to be reported to the next meeting of the Borough Council and the reasons must demonstrate that any delay likely to be caused by the call-in process would seriously prejudice the Council's or the public's interests.

**Date Decision will become effective**

Click or tap to enter a date.

To be completed by Democratic Services – date will be not less than expiry of 5 working days from publication unless urgency applies.

Are the details of the decision to be public or confidential?

# Public

If the details of the decision are confidential, please select the category for exemption under the Local Government Act 1972

Choose an item.

<b>Reference</b>	<b>CF-22-045</b>
<b>Corporate Plan Priority</b>	Meeting Residents' Needs
<b>Delegation Title</b>	Appointment of Lead for Special Educational Needs via a Recruitment Agency (Hamptons Resourcing Ltd)
<b>Delegated Power Number</b>	<b>Delegated Power 455 Exemption;</b> The nature of the market for the works to be carried out or the goods or services to be provided has been investigated and is demonstrated to be such that a departure from the requirements of these Rules is justifiable;
<b>Date of Exercise</b>	23/09/2022
<b>Cabinet Member</b>	Cllr Alison Barnes
<b>Assistant Director</b>	Clare Mahoney

<b>Type of Decision (Key/Executive/Non-Executive)</b>	Executive (Non-Key)
<b>FOR KEY DECISIONS ONLY</b>	
<b>Delegated Power Forward Plan Ref</b>	N/A
<b>Date Decision Published in Forward Plan</b>	Click or tap to enter a date. To be completed by Democratic Services
<b>Urgency</b> (For Key Decisions not included in Forward Plan only)	Not Applicable

**Background to Decision:**

The post of Lead for Special Educational Needs is a third-tier management role reporting to the Assistant Director for Education and is a pivotal and a key role within the organisation in delivering services and meeting needs for young people with Special Educational Needs. The post currently remains vacant following the previous post holder leaving. The position has been advertised following the Councils recruitment pathways aiming to have the position filled for the September 2022 start of the new school year.

Recruitment has not been successful and given the importance of the role it had been agreed for a suitably qualified agency worker to temporarily deliver the role pending successful recruitment.

We have explored the market through advertisement of the role out via our GRI Framework for 3 weeks unfortunately, they were unable to fulfil the role which has led the council to explore off-framework agencies.

We have identified a suitable qualified and experienced Agency candidate who will be able to temporarily step into and deliver the role who could be appointed for the start of the new School year in September 2022. The Agency is one not available via the GRI Framework, so we are seeking approval to enter into a direct contract with the Agency.

**Decision Considerations:**

This is a temporary agency appointment to support service delivery while permanent recruitment to the post continues to identify and appoint a suitably qualified individual.

The Supplier Questionnaire has been issued to the Agency and the HMRC Employment Status Check for Tax (IR35) completed. The Employment status check has determined that the appointment falls inside of the IR35 legislation, therefore appropriate action will be taken accordingly.

**Full details of decision:**

To enter a contract with Hamptons Resourcing Ltd, Unit 3 Jephson Court, Tancred Close, Leamington Spa, CV31 3RZ for the supply of an Agency worker for Lead for SEN.

Contract Term; Anticipated start 12<sup>th</sup> September 2022 to 10<sup>th</sup> March 2023

Start date may vary due to appointment checks but the term will remain for 6 months, this may be reduced due to a permanent appointment to the post within the contract term.

**Financial detail:**

Full term 6-month contract value up to a maximum of; £74,287 + VAT at 20%

**Delivering Social Value:**

The provider has signed up to the Council's Social Value Charter.

**Reasons for Decision:**

To appoint to a key role in Education for the new School year starting September 2022 which following multiple recruitment adverts has not attracted a suitable candidate for appointment.

<b>Details of alternative options considered (if any) and reasons for rejection:</b> <i>Recruitment</i> - We have advertised the vacant post through our recruitment pathways and have been unable to appoint. <i>Procurement via GRI Framework</i> - We have advertised the role out via our GRI Framework via e-tips for 3 weeks but unfortunately, they were unable to fulfil the role which has led to this off-framework recruitment.	
<b>Details of any conflict of interest declared by any Elected Member consulted in relation to the decision:</b>	
<b>Details of any dispensation granted in respect of any conflict of interest:</b>	
<b>Background Papers:</b>	
<b>Officer Name (Print)</b>	
<b>Officer Signature</b>	
<b>Submission date</b>	<b>05.09.2022</b>
<b>Procurement Approval</b>	Request complies with Contract Procedure Rules



<b>Reference</b>	CF-22-045
<b>Delegated Power Forward Plan Reference</b>	N/A
<b>Corporate Plan Priority</b>	Meeting Residents' Needs
<b>Delegation Title</b>	Appointment of Lead for Special Educational Needs via a Recruitment Agency (Hamptons Resourcing Ltd)
<b>Delegated Power Number</b>	<b>Delegated Power 455 Exemption;</b> The nature of the market for the works to be carried out or the goods or services to be provided has been investigated and is demonstrated to be such that a departure from the requirements of these Rules is justifiable;
<b>Date of Exercise</b>	23/09/2022
<b>Cabinet Member</b>	Cllr Alison Barnes
<b>Assistant Director</b>	Clare Mahoney

## Signatures

<b>CABINET MEMBER FOR CHILDREN</b>	<b>Date 08/09/2022</b>
<b>CHIEF FINANCE OFFICER</b>	<b>Date 23/09/2022</b>
<b>CHIEF LEGAL OFFICER</b>	<b>Date 22/09/2022</b>
<b>CORPORATE DIRECTOR FOR CHILDREN AND FAMILIES</b>	<b>Date 22/09/2022</b>
<b>Corporate Director for Adults and Communities</b>	

## **Call-In (Key Decisions Only)**

<b>Date Decision will become effective</b>	
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Are the details of the decision to be public or confidential?

# Public

If the details of the decision are confidential, please select the category for exemption under the Local Government Act 1972

Choose an item.

<b>Reference</b>	<b>CF-22-046</b>
<b>Corporate Plan Priority</b>	Meeting Residents' Needs
<b>Delegation Title</b>	Accommodation Support
<b>Delegated Power Number</b>	<b>Delegated Power 455: Exemption</b> The award is for emergency social care, special educational needs, or residential care that is required in circumstances of extreme urgency in order to meet the Council's statutory requirements.
<b>Date of Exercise</b>	13/10/2022
<b>Cabinet Member</b>	Cllr Alison Barnes
<b>Assistant Director</b>	Victoria McLeod

<b>Type of Decision (Key/Executive/Non-Executive)</b>	Executive (Non-Key)
<b>FOR KEY DECISIONS ONLY</b>	
<b>Delegated Power Forward Plan Ref</b>	N/A
<b>Date Decision Published in Forward Plan</b>	
<b>Urgency</b> (For Key Decisions not included in Forward Plan only)	Not Applicable

## Background to Decision:

We have a young person with complex needs where immediate notice has been given on their current placement and despite referrals to our Fostering and Residential Frameworks, we have not found a suitable placement to meet their needs. We are now seeking to appoint a provider "off framework" on an extremely urgent basis due to the limited time we have between the current placement ending, a stay in hospital and discharge into our care.

The Homecare service identified is CQC regulated for children 0-18 and will deliver 2:1 support 24/7. The offer will include a Team Leader who oversees staff, carries out staff supervision and ensures the support is being delivered effectively in line with the Care Plan. The team also has a Key Worker who works with the Young Person to define their goals, ambitions and interests. A Regional Manager oversees each team and visits the team regularly to ensure the support is being delivered to high standards, carries out any debriefing sessions and checks the Mental

Health of staff (which is a vital element of being able to offer such high standards). In addition, there is a Quality and Training Manager who carries out Quality Visits, ensures all policies and procedures are followed, checks staff are all suitably trained and advises on additional training needs.

We are now seeking approval to enter into a contract with the provider for an emergency social care provision that is required in circumstances of extreme urgency due to timescales, in order to meet the young person's needs and the Council's statutory requirements.

**Decision Considerations:**

The exemption is required to maintain services for a young person, to meet our statutory duties and allow for services to achieve better outcomes for our young person within our borough.

The Supplier Questionnaire will be issued to the supplier to ensure appropriate checks are made.

**Full details of decision:**

To enter into a contract with Protective Care Group, Elkstone Studios, Damson Barn, Unit 4, Elkstone, Gloucestershire, GL53 9PQ for the delivery of Homecare (Domiciliary care) services. Address is above is the HQ, not the placement address.

Contract start date is anticipated to be 5<sup>th</sup> October 2022 for a period of 16 weeks – the start date is dependent on hospital discharge so is subject to change but the service will be for a maximum of 16 weeks.

**Financial detail:**

The contract value for 2 Support staff 24/7 will be £14,481.60pw split with health:  
Health contribution at 48.21% of the cost in the amount of £6981.58pw.  
RCBC contribution at 51.79% in the amount of £7500.02pw plus additional travel/subsistence up to £190pw.

The full contract value will be up to 16 weeks; £231,705.60 split with health.

Health at £111,705.27

RCBC at £120,000.33 plus additional travel/subsistence up to £3040

Payment terms for the provider are 14 days. The service will be for a minimum of 12 weeks. RCBC may give 4 weeks' notice after week 8.

**Delivering Social Value:**

The provider will be asked to sign up to the Council's Social Value Charter.

**Reasons for Decision:**

To meet the Council's statutory requirements, and to meet the needs of the vulnerable young person who is in need of support.

<b>Details of alternative options considered (if any) and reasons for rejection:</b> The service requirement has been advertised through our commissioning frameworks without success before advertising wider, which has led to the offer that can meet our needs.	
<b>Details of any conflict of interest declared by any Elected Member consulted in relation to the decision:</b>	
<b>Details of any dispensation granted in respect of any conflict of interest:</b>	
<b>Background Papers:</b>	
<b>Officer Name (Print)</b>	Andrew Hames
<b>Officer Signature</b>	
<b>Submission date</b>	05.10.2022
<b>Procurement Approval</b>	Request complies with Contract Procedure Rules

<b>Reference</b>	CF-22-046
<b>Delegated Power Forward Plan Reference</b>	N/A
<b>Corporate Plan Priority</b>	Meeting Residents' Needs
<b>Delegation Title</b>	Accommodation Support
<b>Delegated Power Number</b>	<b>Delegated Power 455: Exemption</b> The award is for emergency social care, special educational needs, or residential care that is required in circumstances of extreme urgency in order to meet the Council's statutory requirements.
<b>Date of Exercise</b>	13/10/2022
<b>Cabinet Member</b>	Cllr Alison Barnes
<b>Assistant Director</b>	Victoria McLeod

## **Signatures**

<b>CABINET MEMBER FOR CHILDREN</b>	<b>Date 12/10/2022</b>
<b>CHIEF FINANCE OFFICER</b>	<b>Date 11/10/2022</b>
<b>CHIEF LEGAL OFFICER</b>	<b>Date 10/10/2022</b>
<b>CORPORATE DIRECTOR FOR CHILDREN AND FAMILIES</b>	<b>Date 12/10/2022</b>

## **Call-In (Key Decisions Only)**

<b>Date Decision will become effective</b>	
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Are the details of the decision to be public or confidential?

# Public

If the details of the decision are confidential, please select the category for exemption under the Local Government Act 1972

Choose an item.

<b>Reference</b>	<b>CF-22-047</b>
<b>Corporate Plan Priority</b>	Meeting Residents' Needs
<b>Delegation Title</b>	Appointment of Lead for Special Educational Needs via a Recruitment Agency (Hamptons Resourcing Ltd)
<b>Delegated Power Number</b>	<b>Delegated Power 455 Exemption.</b> The nature of the market for the works to be carried out or the goods or services to be provided has been investigated and is demonstrated to be such that a departure from the requirements of these Rules is justifiable;
<b>Date of Exercise</b>	
<b>Cabinet Member</b>	Cllr Alison Barnes
<b>Assistant Director</b>	Clare Mahoney

<b>Type of Decision (Key/Executive/Non-Executive)</b>	Executive (Non-Key)
<b>FOR KEY DECISIONS ONLY</b>	
<b>Delegated Power Forward Plan Ref</b>	N/A
<b>Date Decision Published in Forward Plan</b>	Click or tap to enter a date. To be completed by Democratic Services
<b>Urgency</b> (For Key Decisions not included in Forward Plan only)	Not Applicable

## Background to Decision:

The post of Lead for Special Educational Needs is a third-tier management role reporting to the Assistant Director for Education and is a pivotal and a key role within the organisation in delivering services and meeting needs for young people with Special Educational Needs. The post currently remains vacant following the previous post holder leaving. The position has been advertised following the Councils recruitment pathways aiming to have the position filled for the September 2022 start of the new school year.

Recruitment has not been successful and given the importance of the role it had been agreed for a suitably qualified agency worker to temporarily deliver the role pending successful recruitment.

We have explored the market through advertisement of the role out via our GRI Framework for 3 weeks unfortunately, they were unable to fulfil the role which has led the council to explore off-framework agencies.

We have identified a suitable qualified and experienced Agency candidate who will be able to temporarily step into and deliver the role who could be appointed for the start of the new School year in September 2022. The Agency is one not available via the GRI Framework, so we are seeking approval to enter into a direct contract with the Agency.

**Decision Considerations:**

This is a temporary agency appointment to support service delivery while permanent recruitment to the post continues to identify and appoint a suitably qualified individual.

The Supplier Questionnaire has been issued to the Agency and the HMRC Employment Status Check for Tax (IR35) completed. The Employment status check has determined that the appointment falls inside of the IR35 legislation, therefore appropriate action will be taken accordingly.

**Full details of decision:**

To enter a contract with Hamptons Resourcing Ltd, Unit 3 Jephson Court, Tancred Close, Leamington Spa, CV31 3RZ for the supply of an Agency worker for Lead for SEN.

Anticipated start 12<sup>th</sup> September 2022

Start date may vary due to appointment checks but the term will remain for 4 months, this may be reduced due to a permanent appointment to the post.

**Financial detail:**

Full term contract value up to a maximum of; £49,524.67 + VAT at 20%

**Delivering Social Value:**

The provider has signed up to the Council's Social Value Charter.

**Reasons for Decision:**

To appoint to a key role in Education for the new School year starting September 2022 which following multiple recruitment adverts has not attracted a suitable candidate for appointment.

<b>Details of alternative options considered (if any) and reasons for rejection:</b> <i>Recruitment</i> - We have advertised the vacant post through our recruitment pathways and have been unable to appoint. <i>Procurement via GRI Framework</i> - We have advertised the role out via our GRI Framework via e-tips for 3 weeks but unfortunately, they were unable to fulfil the role which has led to this off-framework recruitment.	
<b>Details of any conflict of interest declared by any Elected Member consulted in relation to the decision:</b>	
<b>Details of any dispensation granted in respect of any conflict of interest:</b>	
<b>Background Papers:</b>	
<b>Officer Name (Print)</b>	
<b>Officer Signature</b>	
<b>Submission date</b>	<b>03.10.2022</b>
<b>Procurement Approval</b>	Request complies with Contract Procedure Rules



<b>Reference</b>	CF-22-047
<b>Delegated Power Forward Plan Reference</b>	N/A
<b>Corporate Plan Priority</b>	Meeting Residents' Needs
<b>Delegation Title</b>	Appointment of Lead for Special Educational Needs via a Recruitment Agency (Hamptons Resourcing Ltd)
<b>Delegated Power Number</b>	<b>Delegated Power 455 Exemption.</b> The nature of the market for the works to be carried out or the goods or services to be provided has been investigated and is demonstrated to be such that a departure from the requirements of these Rules is justifiable;
<b>Date of Exercise</b>	<a href="#">Click here to enter a date.</a>
<b>Cabinet Member</b>	Cllr Alison Barnes
<b>Assistant Director</b>	Clare Mahoney

## Signatures

<b>CABINET MEMBER FOR CHILDREN</b>	<b>Date 05/10/2022</b>
<b>CHIEF FINANCE OFFICER</b>	<b>Date 12/10/2022</b>
<b>CHIEF LEGAL OFFICER</b>	<b>Date 12/10/2022</b>
<b>CORPORATE DIRECTOR FOR CHILDREN AND FAMILIES</b>	<b>Date 05/10/2022</b>

## **Call-In (Key Decisions Only)**

<b>Date Decision will become effective</b>	
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# **RESOURCES & GROWTH DIRECTORATE DELEGATED DECISIONS**

**(Please note signatures/audit trails are held for all decisions. Signatures in these papers have been redacted before publication for security purposes)**

Are the details of the decision to be public or confidential?

**Public**

If the details of the decision are confidential, please select the category for exemption under the Local Government Act 1972

Choose an item.

<b>Reference</b>	<b>RES-22-124</b>
<b>Corporate Plan Priority</b>	Investing for the long-term
<b>Delegation Title</b>	QS/EA consultancy contract for Eston Pool
<b>Delegated Power Number</b>	450 – Award a Contract
<b>Date of Exercise</b>	13/09/2022
<b>Cabinet Member</b>	Cllr Chris Gallacher TD, VR
<b>Assistant Director</b>	Andrew Carter

<b>Type of Decision (Key/Executive/Non-Executive)</b>	Executive (Non-Key)
<b>FOR KEY DECISIONS ONLY</b>	
<b>Delegated Power Forward Plan Ref</b>	
<b>Date Decision Published in Forward Plan</b>	Click or tap to enter a date. To be completed by Democratic Services
<b>Urgency</b> (For Key Decisions not included in Forward Plan only)	Not Applicable

**Background to Decision:**

Identity Consult were appointed under delegated approval RES-21-129 to provide Employers Agent / Cost Consultancy services to support the delivery of the Eston Pool project. Additional feasibility / design work stages coupled with an extended programme and changes to the project scope has resulted in increased costs and these are more than the delegated approvals signed off to date.

**Decision Considerations:**

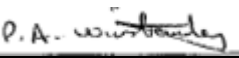
Contract Procedure Rules

**Full details of decision:**

<p>Approval is requested to award a contract to Bloom for EA/QS services for the Eston Pool project to be provided by Identity Consult.</p> <p>This is a further award in addition to the original award under RES-21-129. A Change Control Notice will be issued to Bloom to increase the value and duration. The existing rates under the previous award RES 21 129 will remain the same.</p> <p>Contract period – September 2022 – July 2024</p>		
<p><b>Financial detail:</b></p> <p>Approval of an additional £45,000 including c.£5k contingency is required to complete the contract. Cost code C20392 will be utilised for the additional cost.</p>		
<p><b>Delivering Social Value:</b></p> <p>Identity Consult have signed up to the Council's Social Value Charter and continue to deliver local outputs as agreed at their appointment.</p>		
<p><b>Reasons for Decision:</b></p> <p>The original contract value is not sufficient to complete the project. An increase within the approved budget is therefore sought.</p>		
<p><b>Details of alternative options considered (if any) and reasons for rejection:</b></p> <p>N/A</p>		
<p><b>Details of any conflict of interest declared by any Elected Member consulted in relation to the decision:</b></p>		
<p><b>Details of any dispensation granted in respect of any conflict of interest:</b></p> <p>This must be left blank. Business Support will seek this information from the Cabinet Member.</p>		
<p><b>Background Papers:</b></p> <p>State where any additional papers may be held, any background information (if applicable)</p>		
<b>Officer Name (Print)</b>		
<b>Officer Signature</b>		
<b>Submission date</b>	<b>25/08/2022</b>	
<b>Procurement Approval</b>		This must be the electronic signature of the Procurement Officer to confirm the decision complies with the Council's Contract Procedure Rules

<b>Reference</b>	<b>RES-22-124</b>
<b>Corporate Plan Priority</b>	Investing for the long-term
<b>Delegation Title</b>	QS/EA consultancy contract for Eston Pool
<b>Delegated Power Number</b>	450 – Award a Contract
<b>Date of Exercise</b>	13/09/2022
<b>Cabinet Member</b>	Cllr Chris Gallacher TD, VR
<b>Assistant Director</b>	Andrew Carter

## **Signatures**

<b>CABINET MEMBER FOR ECONOMIC DEVELOPMENT</b>	<b>Date 13/09/2022</b>
<b>CHIEF FINANCE OFFICER</b> 	<b>Date 06/09/2022</b>
<b>CHIEF LEGAL OFFICER</b>	<b>Date 02/09/2022</b>
<b>MANAGING DIRECTOR</b>	<b>Date 31/08/2022</b>

## **Call-In (Key Decisions Only)**

<b>Date Decision will become effective</b>	
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Are the details of the decision to be public or confidential?

# Public

If the details of the decision are confidential, please select the category for exemption under the Local Government Act 1972

Choose an item.

<b>Reference</b>	<b>RES-22-125</b>
<b>Corporate Plan Priority</b>	Meeting Residents' Needs
<b>Delegation Title</b>	Hanlon CRM upgrade and Web Portals Integration
<b>Delegated Power Number</b>	455 - Exercise power of exemption to Standing orders in accordance with Section 10 of the Contract procedure Rules: i. the nature of the market for the works to be carried out or the goods or services to be provided has been investigated and is demonstrated to be such that a departure from the requirements of these rules is justified.
<b>Date of Exercise</b>	12/09/2022
<b>Cabinet Member</b>	Cllr Chris Gallacher TD, VR
<b>Assistant Director</b>	Andrew Carter

<b>Type of Decision (Key/Executive/Non-Executive)</b>	Executive (Non-Key)
<b>FOR KEY DECISIONS ONLY</b>	
<b>Delegated Power Forward Plan Ref</b>	
<b>Date Decision Published in Forward Plan</b>	Click or tap to enter a date. To be completed by Democratic Services
<b>Urgency</b> (For Key Decisions not included in Forward Plan only)	Not Applicable

## Background to Decision:

Hanlon Software Solutions delivers a web-based CRM system with integrated web portals, which allows for remote upload and management of project specific data in Local Authority settings, specifically within economic growth and regeneration directorates. Working in collaboration with Stockton-On-Tees Borough Council via a shared system, the aim is to increase the availability of labour market Information relating to the training and employment requirements of each party's residents, produce relevant high-quality provision and improve upon existing service offerings whilst simultaneously reducing duplication of efforts. It serves to benefit residents of the respective Local Authorities and those of the wider Tees Valley area by improving the quality and quantity of support options available, as well as improving visibility of, and access to these opportunities.

Approval is requested to award a contract to Hanlon Software Solutions to deliver the following services for a 4-year period commencing 1<sup>st</sup> April 2022 until 31<sup>st</sup> March 2026.

Annual cost from 1<sup>st</sup> April 2022 – 31<sup>st</sup> March 2023:

User Licenses: 17

Site Licenses: 1

Software Support

Web Reports Support

**Total annual cost: £3,930.00**

Annual cost from 1<sup>st</sup> April 2023 – 31<sup>st</sup> March 2026:

User Licenses: 17

Site Licenses: 1

Software Support

Web Reports Support

Portal Pages Support

**Total annual cost: £8,730.00**

**Decision Considerations:**

Delegated Power 455:

Exercise power of exemption to Standing orders in accordance with Section 10 of the Contract procedure Rules:

i. the nature of the market for the works to be carried out or the goods or services to be provided has been investigated and is demonstrated to be such that a departure from the requirements of these rules is justified.

The contract represents additions to an already existing agreement with Hanlon Software Solutions for continued use of their products and services.

Appropriate company checks have been completed using the Council's Supplier Questionnaire.

**Full details of decision:**

Approval is requested to award a 4-year contract to Hanlon Software Solutions. The contract is to start April 1<sup>st</sup> 2022 and end March 31<sup>st</sup> 2026 although may be reviewed on an annual basis.

**Financial detail:**

Total contract value for April 1<sup>st</sup>, 2022 – March 31<sup>st</sup> 2023: £3,930

Total contract value for April 1<sup>st</sup>, 2023 – March 31<sup>st</sup> 2026: £26,190

Total contract value for April 1<sup>st</sup>, 2022 – March 31<sup>st</sup> 2026: £30,120

The contract will be funded from the Routes to Employment revenue code: 10941

If number of Site Licenses, User Licenses and/or Portal Pages are revised within a financial period, costs for future financial periods will be adjusted accordingly.

**Delivering Social Value:**

As part of this procurement process Hanlon Software Solutions have signed Redcar and Cleveland Social Value Charter and agree to adopt the five Charter principles outlined in this document in our Organisation.

**Reasons for Decision:**

To ensure the continued processing of data for Redcar & Cleveland Borough Council's Routes to Employment projects.

**Details of alternative options considered (if any) and reasons for rejection:**

N/A

**Details of any conflict of interest declared by any Elected Member consulted in relation to the decision:**

This must be left blank. Business Support will seek this information from the Cabinet Member.

**Details of any dispensation granted in respect of any conflict of interest:**

This must be left blank. Business Support will seek this information from the Cabinet Member.

**Background Papers:**

Further information available via Routes to Employment team.

**Officer Name (Print)**

Daniel Adams

**Officer Signature**

**Submission date**

25/08/2022

**Procurement Approval**

Request Complies with the Council's Contract Procedure Rules



<b>Reference</b>	RES-22-125
<b>Delegated Power Forward Plan Reference</b>	
<b>Corporate Plan Priority</b>	Meeting Residents' Needs
<b>Delegation Title</b>	Hanlon CRM upgrade and Web Portals Integration
<b>Delegated Power Number</b>	455 - Exercise power of exemption to Standing orders in accordance with Section 10 of the Contract procedure Rules: i. the nature of the market for the works to be carried out or the goods or services to be provided has been investigated and is demonstrated to be such that a departure from the requirements of these rules is justified.
<b>Date of Exercise</b>	12/09/2022
<b>Cabinet Member</b>	Cllr Chris Gallacher, TD, VR
<b>Assistant Director</b>	Andrew Carter

## **Signatures**

<b>CABINET MEMBER FOR ECONOMIC DEVELOPMENT</b>	<b>Date 12/09/2022</b>
<b>CHIEF FINANCE OFFICER</b>	<b>Date 06/09/2022</b>
<b>CHIEF LEGAL OFFICER</b>	<b>Date 02/09/2022</b>
<b>MANAGING DIRECTOR</b>	<b>Date 01/09/2022</b>

## **Call-In (Key Decisions Only)**

Choose an item.

Reasons for dis-applying Call-In due to urgency to be added here if relevant. This will need to be reported to the next meeting of the Borough Council and the reasons must demonstrate that any delay likely to be caused by the call-in process would seriously prejudice the Council's or the public's interests.

<b>Date Decision will become effective</b>	Click or tap to enter a date. To be completed by Democratic Services – date will be not less than expiry of 5 working days from publication unless urgency applies.
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Are the details of the decision to be public or confidential?

**Public**

If the details of the decision are confidential, please select the category for exemption under the Local Government Act 1972

Choose an item.

<b>Reference</b>	<b>RES-22-127</b>
<b>Corporate Plan Priority</b>	Investing for the long-term
<b>Delegation Title</b>	Physiotherapy Contract
<b>Delegated Power Number</b>	452 – Extend Contract
<b>Date of Exercise</b>	13/09/2022
<b>Cabinet Member</b>	Cllr Glyn Nightingale
<b>Assistant Director</b>	Phil Winstanley

<b>Type of Decision (Key/Executive/Non-Executive)</b> See Scheme of Delegation to Officers – Council Constitution	Executive (Non-Key)
<b>FOR KEY DECISIONS ONLY</b>	
<b>Delegated Power Forward Plan Ref</b>	If a key decision has not been published in the forward plan at least 28 days in advance of the decision being taken, then the urgency or special urgency rules must be applied, and relevant forms completed in conjunction with Democratic Services
<b>Delegated Power Forward Plan Ref</b>	
<b>Date Decision Published in Forward Plan</b>	Click or tap to enter a date. To be completed by Democratic Services
<b>Urgency</b> (For Key Decisions not included in Forward Plan only)	Not Applicable

**Background to Decision:**

Following a procurement exercise in 2019, Sano Physiotherapy Services were awarded a contract to provide physiotherapy services to Redcar and Cleveland Borough Council. Our Physiotherapy Scheme provides early intervention physiotherapy for employees who have been injured or who suffer from a condition that left untreated may result in absence from work.

The scheme has been invaluable as the waiting list for treatment via GP Practices or hospital can be lengthy and therefore this could impact on an individual's ability to perform some or all of their duties.

**Decision Considerations:**

Contract Procedure Rules.

The Physiotherapy Scheme is a key element of our Managing Health, Attendance and Wellbeing Policy. The initial contract was awarded for a period of 2 years with the option of 2 x 12-month extensions. In accordance with the contract approval was sought in August 2021 to extend the contact to 30 September 2022, we are now looking to exercise the second 12-month extension to 30 September 2023.

**Full details of decision:**

Approval is requested to extend the existing contract for Physiotherapy Services with Sano Physiotherapy Services, the initial contract was awarded for a period of 2 years in 2019 with the option of 2 x 12-month extensions.

In accordance with the contract approval was sought in August 2021 to extend the contact to 30 September 2022, we are now looking to exercise the second 12-month extension to 30 September 2023. The current contract provides an excellent service which meets our requirements and delivers value for money.

**Financial detail:**

The Physiotherapy Service is funded by a central budget.

The total cost of the 1-year extension to the contract is £20,000.00 but this is dependent upon the demand for the service by employees.

**Delivering Social Value:**

The Council wish to maintain the Physiotherapy Service to contribute to our Managing Health, Attendance and Wellbeing Policy. Sano Physiotherapy Services are based in Redcar Leisure and Community Heart and since been awarded our contract have increased their staffing to deliver physiotherapy services to Redcar and Cleveland Borough Council and other local business.

**Reasons for Decision:**

The extension to the contract with Sano Physiotherapy Services will ensure continuity of our Physiotherapy Serve and avoid any issues with employees accessing physiotherapy.

**Details of alternative options considered (if any) and reasons for rejection:**

We have considered the following options:

Do nothing – we considered doing nothing but rejected this option as the Council was to maintain a Physiotherapy Service

Re-Procure – we considering re-procuring but rejected this option the current contract provides an excellent service which meets our requirement and delivers value for money.

**Details of any conflict of interest declared by any Elected Member consulted in relation to the decision:**

<b>Details of any dispensation granted in respect of any conflict of interest:</b> This must be left blank. Business Support will seek this information from the Cabinet Member.		
<b>Background Papers:</b> State where any additional papers may be held, any background information (if applicable)		
<b>Officer Name (Print)</b>		
<b>Officer Signature</b>		
<b>Submission date</b>	<b>2 September 2022</b>	
<b>Procurement Approval</b>		The decision complies with the Council's Contract Procedure Rules.

<b>Reference</b>	RES-22-127
<b>Delegated Power Forward Plan Reference</b>	
<b>Corporate Plan Priority</b>	Investing for the long-term
<b>Delegation Title</b>	Physiotherapy Contract – Sano Physiotherapy
<b>Delegated Power Number</b>	452- Extend Contract
<b>Date of Exercise</b>	13/09/2022
<b>Cabinet Member</b>	Cllr Glyn Nightingale
<b>Assistant Director</b>	Phil Winstanley

## Signatures

<b>CABINET MEMBER FOR RESOURCES</b>	<b>Date 13/09/2022</b>
<b>CHIEF FINANCE OFFICER</b>	<b>Date 08/09/2022</b>
<b>CHIEF LEGAL OFFICER</b>	<b>Date 05/09/2022</b>

<b>MANAGING DIRECTOR</b>	<b>Date 05/09/2022</b>
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## Call-In (Key Decisions Only)

Choose an item.

Reasons for dis-applying Call-In due to urgency to be added here if relevant. This will need to be reported to the next meeting of the Borough Council and the reasons must demonstrate that any delay likely to be caused by the call-in process would seriously prejudice the Council's or the public's interests.

<b>Date Decision will become effective</b>	Click or tap to enter a date. To be completed by Democratic Services – date will be not less than expiry of 5 working days from publication unless urgency applies.
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Are the details of the decision to be public or confidential?

# Public

If the details of the decision are confidential, please select the category for exemption under the Local Government Act 1972

Choose an item.

<b>Reference</b>	<b>RES-22-129</b>
<b>Corporate Plan Priority</b>	Meeting Residents' Needs
<b>Delegation Title</b>	New Futures Pilot. To deliver advice, guidance and training to residents to move them into employment. In partnership with TVCA
<b>Delegated Power Number</b>	9
<b>Date of Exercise</b>	<a href="#">Click here to enter a date.</a>
<b>Cabinet Member</b>	Cllr Chris Gallacher TD, VR
<b>Assistant Director</b>	Andrew Carter

<b>Type of Decision</b> <b>(Key/Executive/Non-Executive)</b> See Scheme of Delegation to Officers – Council Constitution	Executive (Non-Key)
<b>FOR KEY DECISIONS ONLY</b>	
<b>Delegated Power Forward Plan Ref</b>	If a key decision has not been published in the forward plan at least 28 days in advance of the decision being taken, then the urgency or special urgency rules must be applied, and relevant forms completed in conjunction with Democratic Services
<b>Delegated Power Forward Plan Ref</b>	
<b>Date Decision Published in Forward Plan</b>	<a href="#">Click or tap to enter a date.</a> To be completed by Democratic Services
<b>Urgency</b> (For Key Decisions not included in Forward Plan only)	Not Applicable

## Background to Decision:

TVCA placed a bid with The Learning and Work Institute (L&W) to deliver a New Futures Pilot. The pilot is to support Tees Valley residents aged 30 plus who are either unemployed up to 2 years or are in work but want to change career due to Covid. The pilot is to start in July 2022 and complete by September 2023

## Decision Considerations:

TVCA have approached Redcar & Cleveland Council to work in partnership on the pilot, with TVCA having the overall management of the pilot but staff employed on the pilot hopefully being seconded from the Learning, Skills & Employment Team. If secondment were not possible the staff would be employed by Redcar & Cleveland Council directly. However, there would be no cost to the council as all the funding for the pilot comes from TVCA and will be paid quarterly.

**Full details of decision:**

The New Futures staff would be based at Redcar & Cleveland's Training Hub in Grangetown working closely with the Skills & Employment Team and Tees Works Skills Academy. The pilot would consist of a Programme Co-ordinator who would report to the Learning, Skills & Employment Manager and two career coaches.

The career coaches will provide a holistic approach for residents identifying skills gaps, broker training and provide personal coaching and support once in employment for up to 6 months. The pilot has funding to provide training and other expenses that maybe a barrier for residents such as travel costs, childcare, PPE and an emergency fund that will allow for the funding gap between benefits and work payment received

**The targets for the pilot are as follows**

<b>Tees Valley participants</b>	<b>Target Numbers</b>
No. participants engaged (outreach)	225
No. participants registered on pilot	180
No. receiving initial diagnostic	180
No. matching career plan with training and employer need	150
No. participants in training	100
No. job starts	70
No receiving in work coaching, mentoring and support	70

**In work support**

The Tees Valley Combined Authority New Future Pilot will enhance the support for Redcar & Cleveland residents who are unemployed or looking to change career working closely with Redcar & Cleveland Training Hub, Tees Works Skills Academy and other providers providing support up to 6 months when employment has been successful which will help sustain long term employment.

**Financial detail:**

The grant allocation will be £203,641.32 and spent as follows

Project Co-ordinator 1FTE £55,258.00

Career Coach 1FTE £43,916.66



Career Coach 1FTE £43,916.66

Line management for Project Coordinator 0.1FTE £8,800.00

Travel costs for staff £2,000

Rent/ Utilities for Grangetown Hub £5,000

Office expenses £700.

IT equipment £3,050

Learning materials £2,000

A flexible fund to be managed by TVCA with funding reimbursed as required to cover costs for participants barrier removal ie child care cost, transport £39,000

**Delivering Social Value:**

The pilot will offer residents 1-2-1 support in changing career and or gaining employment.

Residents will have a coach assigned to them who will support in job search and finding training with training providers at no cost to the resident.

Support will also be given when the resident has been successful in gaining employment for 6 months to help maintain sustainable employment.

Other support is available for those residents who may have a barrier when gaining employment such as travel costs , PPE etc the pilot will support in overcoming these barriers to ensure residents can gain employment.

**Reasons for Decision:**

To work in partnership with TVCA to benefit residents of Tees Valley gain training and employment and sustain that employment.

Residents will get 1-2-1 support from career coaches along with free access to training and support with travel , child care and other barriers in taking employment.

**Details of alternative options considered (if any) and reasons for rejection:**

**Details of any conflict of interest declared by any Elected Member consulted in relation to the decision:**

**Details of any dispensation granted in respect of any conflict of interest:**

This must be left blank. Business Support will seek this information from the Cabinet Member.

<b>Background Papers:</b> State where any additional papers may be held, any background information (if applicable)	
<b>Officer Name (Print)</b>	
<b>Officer Signature</b>	
<b>Submission date</b>	<b>01/09/22</b>
<b>Procurement Approval</b>	Na

<b>Reference</b>	<b>RES-22-129</b>
<b>Corporate Plan Priority</b>	Meeting Residents' Needs
<b>Delegation Title</b>	New Futures Pilot. To deliver advice, guidance and training to residents to move them into employment. In partnership with TVCA
<b>Delegated Power Number</b>	9
<b>Date of Exercise</b>	<a href="#">Click here to enter a date.</a>
<b>Cabinet Member</b>	Cllr Chris Gallacher TD, VR
<b>Assistant Director</b>	Andrew Carter

## Signatures

<b>CABINET MEMBER FOR ECONOMIC DEVELOPMENT</b>	<b>Date 13/09/2022</b>
<b>CHIEF FINANCE OFFICER</b>	<b>Date 13/09/2022</b>
<b>CHIEF LEGAL OFFICER</b>	<b>Date 06/09/2022</b>
<b>MANAGING DIRECTOR</b>	<b>Date 05/09/2022</b>

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## Call-In (Key Decisions Only)

Choose an item.

Reasons for dis-applying Call-In due to urgency to be added here if relevant. This will need to be reported to the next meeting of the Borough Council and the reasons must demonstrate that any delay likely to be caused by the call-in process would seriously prejudice the Council's or the public's interests.

**Date Decision will become effective**

Click or tap to enter a date.

To be completed by Democratic Services – date will be not less than expiry of 5 working days from publication unless urgency applies.

Are the details of the decision to be public or confidential?

**Public**

If the details of the decision are confidential, please select the category for exemption under the Local Government Act 1972

Choose an item.

<b>Reference</b>	<b>RES-22-130</b>
<b>Corporate Plan Priority</b>	Investing for the long-term
<b>Delegation Title</b>	Liquidlogic Systems Support Contract Variation – System Database Migration
<b>Delegated Power Number</b>	453 – Vary the terms of an existing contract
<b>Date of Exercise</b>	15/09/2022
<b>Cabinet Member</b>	Cllr Glyn Nightingale
<b>Assistant Director</b>	John Bulman

<b>Type of Decision (Key/Executive/Non-Executive)</b>	Executive (Non-Key)
<b>FOR KEY DECISIONS ONLY</b>	
<b>Delegated Power Forward Plan Ref</b>	<b>N/A</b>
<b>Date Decision Published in Forward Plan</b>	
<b>Urgency</b> (For Key Decisions not included in Forward Plan only)	Not Applicable

**Background to Decision:**

The Adults and Communities and Children and Families Directorates utilise the Liquidlogic Adults and Children's case management information system to support the execution of the service responsibilities. A support and maintenance contract is in place to ensure that these systems are maintained and developed in line with service and legal requirements and this contract (Ref: DN414961) is active until the 31<sup>st</sup> March 2024.

The IT Services technology infrastructure is being redesigned, resulting in a need to migrate internally hosted systems database components across to the new database platform infrastructure. To ensure that the Adults and Children's Social Care systems remain fully supported and warranted by the supplier we need to procure professional services from the system supplier so that they can execute the system database migration work specific to these systems and warrant the work for future support and maintenance under the current support contract.

**Decision Considerations:**

#### Contract Procedure Rules

To vary the current support and maintenance contract as set out in the delegated power record RES-19-028 (March 2019) to include the call-off of the required supplier professional support services, needed to complete the system database migration work.

#### Full details of decision:

A Contract Change notice (ref: UAT-166185) setting out the additional modules has been issued by Liquidlogic (systems supplier) which sets out a variation to the contract for the following:

1: Liquidlogic Professional Service Days - Database Migration - Project Ref: 0054509, 25.5 days @ £750per day, Total: £19,125.00

2: Oxford Computing Professional Service Days - Database Migration -Project Ref: 0054509, 2.5 days @ £1,50, Total: £3,887.50

The variation is compliant with the terms of the RM3821 framework Call-off agreement as confirmed by the council's procurement team and the council's Legal team have reviewed the Change Control Notice and have reported back no concerns.

#### Financial detail:

The total cost associated with this Contract Variation is £23,012.50p and is payable up front to secure the professional services prior to scheduling in the work. There are no on-going annual revenue costs.

Funding for the contract variation will be secure from the IT Service Capital Programme, Application Modernisation Project. Budget C20119/C4004.

#### Delivering Social Value:

These systems are integral to the delivery of the Council's statutory obligations within Children's and Adult's Social Care, contributing to the wellbeing of Children, Young People and Adults in the Borough.

#### Reasons for Decision:

The systems provided by Liquidlogic meet the Council's requirements and are now well-established in the service processes/delivery. There are on-going service developments with these systems along with the service improvements being undertaken by the IT Service. It is important that we execute the required database migration work over to the new IT infrastructure as soon as practically possible to ensure we can continue to support these systems effectively moving forward.

#### Details of alternative options considered (if any) and reasons for rejection:

We have consulted with the system supplier to see if the council's IT Service could execute the database migration work using the council's IT resources, however this was not a warranted/

supported route and would risk any future system support from the supplier. It would also require the supplier to revalidate the current system configurations post database migration work carried out but the IT Service. Therefore, this option was dismissed due to the risk and still required chargeable services from the supplier.

**Details of any conflict of interest declared by any Elected Member consulted in relation to the decision:**

This must be left blank. Business Support will seek this information from the Cabinet Member.

**Details of any dispensation granted in respect of any conflict of interest:**

This must be left blank. Business Support will seek this information from the Cabinet Member.

**Background Papers:**

State where any additional papers may be held, any background information (if applicable)

<b>Officer Name (Print)</b>		
<b>Officer Signature</b>		
<b>Submission date</b>	<b>9<sup>th</sup> September 2022</b>	
<b>Procurement Approval</b>		This decision complies with the Council's Contract Procedure Rules.

<b>Reference</b>	RES-22-130
<b>Delegated Power Forward Plan Reference</b>	N/A
<b>Corporate Plan Priority</b>	Investing for the long-term
<b>Delegation Title</b>	Liquidlogic Systems Support Contract Variation – System Database Migration
<b>Delegated Power Number</b>	453 – Vary the terms of an existing contract
<b>Date of Exercise</b>	15/09/2022
<b>Cabinet Member</b>	Cllr Glyn Nightingale
<b>Assistant Director</b>	John Bulman

## **Signatures**

<b>CABINET MEMBER FOR RESOURCES</b>	<b>Date 15/09/2022</b>
<b>CHIEF FINANCE OFFICER</b>	<b>Date 14/09/2022</b>
<b>CHIEF LEGAL OFFICER</b>	<b>Date 14/09/2022</b>
<b>MANAGING DIRECTOR</b>	<b>Date 09/09/2022</b>

## **Call-In (Key Decisions Only)**

<b>Date Decision will become effective</b>	
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Are the details of the decision to be public or confidential?

**Public**

If the details of the decision are confidential, please select the category for exemption under the Local Government Act 1972

Choose an item.

<b>Reference</b>	<b>RES-22-132</b>
<b>Corporate Plan Priority</b>	Improving the Physical Appearance of the Borough and Enhancing Prosperity
<b>Delegation Title</b>	Gas diversion works at A174 Zetland Road, and Market Place, Loftus
<b>Delegated Power Number</b>	455 Exercise power of exemption to Standing Orders in accordance with Section 10 of the Contract Procedure Rules i. the nature of the market for the works to be carried out or the goods or services to be provided has been investigated and is demonstrated to be such that a departure from the requirements of these Rules is justifiable
<b>Date of Exercise</b>	<a href="#">Click here to enter a date.</a>
<b>Cabinet Member</b>	Cllr Chris Gallacher TD, VR
<b>Assistant Director</b>	Andrew Carter

<b>Type of Decision (Key/Executive/Non-Executive)</b> See Scheme of Delegation to Officers – Council Constitution	Executive (Non-Key)
<b>FOR KEY DECISIONS ONLY</b>	
<b>Delegated Power Forward Plan Ref</b>	If a key decision has not been published in the forward plan at least 28 days in advance of the decision being taken, then the urgency or special urgency rules must be applied, and relevant forms completed in conjunction with Democratic Services
<b>Delegated Power Forward Plan Ref</b>	
<b>Date Decision Published in Forward Plan</b>	<a href="#">Click or tap to enter a date.</a> To be completed by Democratic Services
<b>Urgency</b> (For Key Decisions not included in Forward Plan only)	<a href="#">Choose an item.</a>



**Background to Decision:**

In the Council's recent *High Street Support Fund Masterplan*, the vision described transforming Loftus into a modern market town, providing physical and social infrastructure for new and existing businesses to thrive and offer new opportunities for local people. This intervention is part of the £8.9m programme of interventions associated with the Future High Streets Fund for Loftus. This decision will facilitate improvements to the high street streetscape, improve functionally and aesthetics.

To enable the above, delegated approval is sought to place an order to Northern Gas Networks to undertake gas diversion works on their existing apparatus at within the Market Place, Loftus as part of the Council's plans to redevelop the Market Place by widening pavements, incorporate soft landscaping, provide additional car parking, and remove street clutter.

**Decision Considerations:**

Contract Procedure Rules

**Full details of decision:**

Approval is requested to place an upfront Order to Northern Gas Networks Media to allow them to undertake gas diversion works on their existing apparatus in accordance with a *C4 Detailed Specification under the New Roads and Street Works Act 1991, Highways Act 1981, on (A174) Zetland Road and adjacent roads*. Works to be completed within 4 months.

**Financial detail:**

The total value of this order is **£17,095.21** which is 82% of total cost of the works. 18% Northern Gas Networks cost share has been applied under the New Roads and Street Works Act (Sharing of Costs of Works) Regulations 1991.

An upfront fee of 75% of the estimated value of works to the total of **£12,821** is required to be paid to ensure the Council is eligible for the 18% discount sum. The 25% balance of £4,274.21 will be paid when the works are all completed.

On completion of our work, the final account will be adjusted in accordance with the actual expenditure incurred.

This is to be paid from capital budgets funded through the Cabinet Approved Area Growth Fund (EC11).

**Delivering Social Value:**

The successful delivery of the contract will assist the Council in meeting its objectives in respect of the Great Place to Live objective of the Social Value Charter.

**Reasons for Decision:**

This scheme is part of the masterplan scheme funded by Future High Street Funding from the DELUC. Failure to advance this element of the scheme would adversely affect the delivery of

associated Future High Street Funded interventions with a risk that funding would have to be returned.

**Details of alternative options considered (if any) and reasons for rejection:**

The Council does not have the resource to deliver in-house. Northern Gas Networks are the statutory providers and all works to their apparatus must be managed by them.

**Details of any conflict of interest declared by any Elected Member consulted in relation to the decision:**

**Details of any dispensation granted in respect of any conflict of interest:**

**Background Papers:**

<b>Officer Name (Print)</b>	Lawrence Kerrigan
<b>Officer Signature</b>	
<b>Submission date</b>	16/09/2022
<b>Procurement Approval</b>	Request complies with Contract Procedure Rules

<b>Reference</b>	RES-22-132
<b>Delegated Power Forward Plan Reference</b>	
<b>Corporate Plan Priority</b>	Improving the Physical Appearance of the Borough and Enhancing Prosperity
<b>Delegation Title</b>	Gas diversion works at A174 Zetland Road, and Market Place, Loftus
<b>Delegated Power Number</b>	455 Exercise power of exemption to Standing Orders in accordance with Section 10 of the Contract Procedure Rules: i. the nature of the market for the works to be carried out or the goods or services to be provided has been investigated and is demonstrated to be such that a departure from the requirements of these Rules is justifiable
<b>Date of Exercise</b>	
<b>Cabinet Member</b>	Cllr Chris Gallacher TD, VR
<b>Assistant Director</b>	Andrew Carter

## **Signatures**

<b>CABINET MEMBER FOR ECONOMIC DEVELOPMENT</b>	<b>Date 23/09/2022</b>
<b>CHIEF FINANCE OFFICER</b>	<b>Date 23/09/2022</b>
<b>CHIEF LEGAL OFFICER</b>	<b>Date 22/09/2022</b>
<b>MANAGING DIRECTOR</b>	<b>Date 21/09/2022</b>

## **Call-In (Key Decisions Only)**

<b>Date Decision will become effective</b>	
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Are the details of the decision to be public or confidential?

**Public**

If the details of the decision are confidential, please select the category for exemption under the Local Government Act 1972

Choose an item.

<b>Reference</b>	<b>RES-22-134</b>
<b>Corporate Plan Priority</b>	Improving the Physical Appearance of the Borough and Enhancing Prosperity
<b>Delegation Title</b>	Variation of a contract for the Construction contractor for Cleveland Ironstone Mining Museum/Room to Grow project
<b>Delegated Power Number</b>	453 – Variation to contract
<b>Date of Exercise</b>	23/09/2022
<b>Cabinet Member</b>	Cllr Chris Gallacher TD, VR
<b>Assistant Director</b>	Andrew Carter

<b>Type of Decision (Key/Executive/Non-Executive)</b> See Scheme of Delegation to Officers – Council Constitution	Executive (Non-Key)
<b>FOR KEY DECISIONS ONLY</b>	
<b>Delegated Power Forward Plan Ref</b>	If a key decision has not been published in the forward plan at least 28 days in advance of the decision being taken, then the urgency or special urgency rules must be applied, and relevant forms completed in conjunction with Democratic Services
<b>Delegated Power Forward Plan Ref</b>	
<b>Date Decision Published in Forward Plan</b>	Click or tap to enter a date. To be completed by Democratic Services
<b>Urgency</b> (For Key Decisions not included in Forward Plan only)	Not Applicable

**Background to Decision:**

The Cleveland Ironstone Mining Museum's (CIMM) Room to Grow project, (jointly funded by the National Lottery Heritage Fund, the Coastal Communities Fund and SSI Taskforce Steel Heritage Funding), required a suitably experienced and qualified Construction Contractor to undertake the refurbishment of the existing Cleveland Ironstone Mining Museum building and construction of the new Room to Grow extension to provide a much-enhanced museum, education, and exhibition space on this site.

The refurbished facility is a major attraction in the Borough, and it is important that the Council encouraged and supported its growth and sustainability. It is operated by CIMM, but the Council has a partnership agreement with them to assist in the delivery of this expansion project and act as accountable body to ensure the funding is spent in accordance with the conditions of the grants. Upon the completion of a procurement process via NEPO 207 framework for Building Construction Works, Tolent were appointed to complete the works.

Through construction delivery, the project experienced unprecedented rising costs of materials, and longer lead-in times for the supply of materials, which are linked to the impacts of Covid-19, Brexit, and the war in Ukraine. Furthermore, despite winter 2021/22 being relatively mild, there have been four storms which brought heavy rain and strong winds at the time when the walls and roof were timetabled to be built. This has brought additional pressure to the project programme and budget. The strong winds, in particular, meant, for health and safety reasons, work on the roof had to be postponed. This, and delays resulting from extended lead in time for materials, have led to a delay in the construction programme and an anticipated extension of 7 extra weeks

A grant increase request from the NLHF was successful to overcome funding pressures and complete the project to the agreed outcomes, avoiding the need to scale the project back.

#### **Decision Considerations:**

Contract Procedure Rules

National Lottery Heritage Fund and Coastal Communities Fund grant conditions, while the project will also have to comply with the terms and conditions of the SSI Steel Heritage funding administered by the Tees Valley Combined Authority.

#### **Full details of decision:**

Approval is requested to vary the contract with Tolent for the construction works at CIMM to include increased material costs and design alterations in line with the revised construction programme.

#### **Financial detail:**

The original contract value was £1,343,665.68

The approximate value of the contract variation is £235,000

Total estimated contract value is now £1,578,665.68

The Council is not liable for providing any of the required funding, but is responsible, for ensuring the external funds are invested as per the agreed grant conditions. The Council is also co-responsible for ensuring the project outputs are achieved. The project has retained the financial support from both the NLHF and the CCF despite recent programme delays resulting from the impacts of the coronavirus pandemic.

The above increase is fully managed within the increased budget and contingency budget provided by the NLHF.

**Delivering Social Value:**

Although the project had already been developed by CIMM, and they are the lead partner, the Council asked bidders, as part of the procurement process, to explain how they would assist the Council in meeting the objectives of the Social Value Charter.

Tolent's response included aiming for at least 80-85% of works value being placed with local businesses in Teesside with 25% within Redcar & Cleveland itself. They have offered workplace experience to local school leavers and provided hard hat tours to the museum, along with creating training opportunities through the Jobcentre.

**Reasons for Decision:**

Leading from the increased contract costs to the construction contract, there is the requirement to extend the financial scope of the current JCT contract with Tolent to cover these increases in materials costs, design alterations, and extension of time requests borne from the late supply of materials due to the impacts of Brexit, Covid-19, and the war in Ukraine.

**Details of alternative options considered (if any) and reasons for rejection:**

There is no alternative option if the Cleveland Ironstone Mining Museum project is to be delivered and the funding spent accordingly.

**Details of any conflict of interest declared by any Elected Member consulted in relation to the decision:**

This must be left blank. Business Support will seek this information from the Cabinet Member.

**Details of any dispensation granted in respect of any conflict of interest:**

This must be left blank. Business Support will seek this information from the Cabinet Member.

**Background Papers:**

State where any additional papers may be held, any background information (if applicable)

<b>Officer Name (Print)</b>	LAWRENCE KERRIGAN	
<b>Officer Signature</b>		
<b>Submission date</b>	20/09/2022	
<b>Procurement Approval</b>		Request complies with Contract Procedure Rules

<b>Reference</b>	RES-22-134
<b>Delegated Power Forward Plan Reference</b>	
<b>Corporate Plan Priority</b>	Improving the Physical Appearance of the Borough and Enhancing Prosperity
<b>Delegation Title</b>	Variation of a contract for the Construction contractor for Cleveland Ironstone Mining Museum/Room to Grow project
<b>Delegated Power Number</b>	453 – Variation to contract
<b>Date of Exercise</b>	23/09/2022
<b>Cabinet Member</b>	Cllr Chris Gallacher, TD, VR
<b>Assistant Director</b>	Andrew Carter

## **Signatures**

<b>CABINET MEMBER FOR ECONOMIC DEVELOPMENT</b>	<b>Date 23/09/2022</b>
<b>CHIEF FINANCE OFFICER</b>	<b>Date 23/09/2022</b>
<b>CHIEF LEGAL OFFICER</b>	<b>Date 22/09/2022</b>
<b>MANAGING DIRECTOR</b>	<b>Date 22/09/2022</b>

## **Call-In (Key Decisions Only)**

<b>Date Decision will become effective</b>	
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Are the details of the decision to be public or confidential?

# Public

If the details of the decision are confidential, please select the category for exemption under the Local Government Act 1972

Choose an item.

<b>Reference</b>	<b>RES-22-135</b>
<b>Corporate Plan Priority</b>	Meeting Residents' Needs
<b>Delegation Title</b>	To Agree Terms for the Granting of New Leases/Licences/Agreements
<b>Delegated Power Number</b>	144
<b>Date of Exercise</b>	<b>22/9/22</b>
<b>Cabinet Member</b>	Cllr Chris Gallacher TD, VR
<b>Assistant Director</b>	Andrew Carter

<b>Type of Decision (Key/Executive/Non-Executive)</b> See Scheme of Delegation to Officers – Council Constitution	Executive (Non-Key)
<b>FOR KEY DECISIONS ONLY</b>	
<b>Delegated Power Forward Plan Ref</b>	If a key decision has not been published in the forward plan at least 28 days in advance of the decision being taken, then the urgency or special urgency rules must be applied, and relevant forms completed in conjunction with Democratic Services
<b>Delegated Power Forward Plan Ref</b>	
<b>Date Decision Published in Forward Plan</b>	Click or tap to enter a date. To be completed by Democratic Services
<b>Urgency</b> (For Key Decisions not included in Forward Plan only)	Not Applicable

## Background to Decision:

Kirkleatham Café, Kirkleatham Museum, Kirkleatham, Redcar

The subject property forms part of the larger Pavilion building at the Kirkleatham Museum. The Pavilion roof has recently been subject to an extensive refurbishment which required the Café premises to remain vacant while the work was undertaken.

Following completion of the refurbishment works the Café was marketed by way of informal tender to find a new tenant. Following assessment of the offers received it has been agreed,



subject to Council approval, to enter into a 10-year lease with Imaginative Productions Ltd trading as the Café at Kirkleatham. The agreed rental is £16,800 per annum payable monthly in the advance. The lease will be subject to 3 yearly rent reviews to the open market value or changes in the retail price index. There will be a 6-month rent free period from the date of completion of the lease to allow for fitting out of the premises. The tenant will have the right to break the lease on service of 6 months' notice on the 3<sup>rd</sup>, 6<sup>th</sup> and 9<sup>th</sup> anniversary of the term.

This is recommended for approval.

**Decision Considerations:**

To agree to the letting of the Café at Kirkleatham Museum on the terms stated.

**Full details of decision:** as detailed above

**Financial detail:**

The proposal will result in a rising revenue stream to the Council starting at £16,800 per annum.

**Delivering Social Value:**

To facilitate the reopening of this much missed facility at Kirkleatham Museum, one of the Borough's key tourist attractions, will enhance visitor experience to the Museum leading to longer visit times to the museum and surrounding attractions.

**Reasons for Decision:**

To reinstate the café facility to enhance the visitor experience at the museum.

**Details of alternative options considered (if any) and reasons for rejection:**

This was a straightforward marketing exercise to identify a tenant

**Details of any conflict of interest declared by any Elected Member consulted in relation to the decision:**

**Details of any dispensation granted in respect of any conflict of interest:**

This must be left blank. Business Support will seek this information from the Cabinet Member.

**Background Papers:**

All papers are in the Strategic Assets Team files.

**Officer Name (Print)**

**Officer Signature**

**Submission date**

21<sup>st</sup> September 2022

**Procurement Approval**

This must be the electronic signature of the officer requesting the decision

<b>Reference</b>	RES-22-135
<b>Delegated Power Forward Plan Reference</b>	
<b>Corporate Plan Priority</b>	Meeting Residents' Needs

<b>Delegation Title</b>	To Agree Terms for the Granting of New Leases/Licences/Agreements
<b>Delegated Power Number</b>	144
<b>Date of Exercise</b>	22/09/2022
<b>Cabinet Member</b>	Cllr Chris Gallacher, TD, VR
<b>Assistant Director</b>	Andrew Carter

## **Signatures**

<b>CABINET MEMBER FOR ECONOMIC DEVELOPMENT</b>	<b>Date 22/09/2022</b>
<b>CHIEF LEGAL OFFICER</b>	<b>Date 22/09/2022</b>
<b>MANAGING DIRECTOR</b>	<b>Date 22/09/2022</b>

## **Call-In (Key Decisions Only)**

Choose an item.

Reasons for dis-applying Call-In due to urgency to be added here if relevant. This will need to be reported to the next meeting of the Borough Council and the reasons must demonstrate that any delay likely to be caused by the call-in process would seriously prejudice the Council's or the public's interests.

<b>Date Decision will become effective</b>	Click or tap to enter a date. To be completed by Democratic Services – date will be not less than expiry of 5 working days from publication unless urgency applies.
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Are the details of the decision to be public or confidential?

**Public**

If the details of the decision are confidential, please select the category for exemption under the Local Government Act 1972

Choose an item.

<b>Reference</b>	<b>RES-22-140</b>
<b>Corporate Plan Priority</b>	Improving the Physical Appearance of the Borough and Enhancing Prosperity
<b>Delegation Title</b>	Greater Eston and South Bank Growth Analysis
<b>Delegated Power Number</b>	450 - Award a Contract
<b>Date of Exercise</b>	<b>5/10/22</b>
<b>Cabinet Member</b>	Cllr Chris Gallacher TD, VR
<b>Assistant Director</b>	Andrew Carter

<b>Type of Decision (Key/Executive/Non-Executive)</b> See Scheme of Delegation to Officers – Council Constitution	Executive (Non-Key)
<b>FOR KEY DECISIONS ONLY</b>	
<b>Delegated Power Forward Plan Ref</b>	If a key decision has not been published in the forward plan at least 28 days in advance of the decision being taken, then the urgency or special urgency rules must be applied, and relevant forms completed in conjunction with Democratic Services
<b>Delegated Power Forward Plan Ref</b>	
<b>Date Decision Published in Forward Plan</b>	Click or tap to enter a date. To be completed by Democratic Services
<b>Urgency</b> (For Key Decisions not included in Forward Plan only)	Choose an item.

**Background to Decision:**

The decision will grant permission to appoint consultants to carry out a piece of work to analyse market demand and growth potential in the Greater Eston area. The study will also provide advice relating to the development potential and options for vacant land in South Bank.

The scope of the project includes the consideration of the current profile of homes, values, value growth, range and type of product on offer and an understanding of current and future growth patterns. This will help to identify the role that vacant South Bank sites can play in

supporting job growth in the area, such as through providing a missing element of housing that could support a missing labour force.

**Decision Considerations:**

The study will be used to provide evidence for the Council that will support in producing a development brief for Council owned land within South Bank. This development brief will support development that meets the needs of the South Bank area.

**Full details of decision:**

To direct award a contract to Savills (UK) Limited via the Crown Commercial Services Estate Management Services Framework, Lot 4 – Surveying and Strategic Advice, direct award is permissible through this Framework.

Savills are to produce analysis and a report into the growth and development potential of Greater Eston and South Bank.

**Financial detail:**

The contract is for the value of £15,000 which will be met from the Planning Strategy Team budget.

**Delivering Social Value:**

The proposal will contribute to delivering a great place to live as it will identify and consider the growth potential and development needs of the Greater Eston area and will support the delivery of development that meets the needs of South Bank.

**Reasons for Decision:**

The proposal will provide evidence that will allow the Council to produce a development brief for vacant land in South Bank which provides for development that meets regeneration aims.

**Details of alternative options considered (if any) and reasons for rejection:**

Do Nothing - The alternative option is not to commission the growth analysis. This would prevent the identification of development options for South Bank that are based upon local needs and potential.

Carry out competitive tender process – Rejected due to ability to direct award to pre-assessed Contractor via the CCS Framework.

**Details of any conflict of interest declared by any Elected Member consulted in relation to the decision:**

This must be left blank. Business Support will seek this information from the Cabinet Member.

**Details of any dispensation granted in respect of any conflict of interest:**

This must be left blank. Business Support will seek this information from the Cabinet Member.

**Background Papers:**

A detailed study proposal and fee breakdown is held by the Planning Strategy Manager.

**Officer Name (Print)****Officer Signature****Submission date****03/10/22****Procurement  
Approval**

This decision complies with the  
Council's contract procedure rules.

<b>Reference</b>	RES-22-140
<b>Delegated Power Forward Plan Reference</b>	
<b>Corporate Plan Priority</b>	Improving the Physical Appearance of the Borough and Enhancing Prosperity
<b>Delegation Title</b>	Greater Eston and South Bank Growth Analysis
<b>Delegated Power Number</b>	450
<b>Date of Exercise</b>	05/10/2022
<b>Cabinet Member</b>	Cllr Chris Gallacher, TD, VR
<b>Assistant Director</b>	Andrew Carter

## **Signatures**

<b>CABINET MEMBER FOR ECONOMIC DEVELOPMENT</b>	<b>Date 05/10/2022</b>
<b>CHIEF FINANCE OFFICER</b>	<b>Date 04/10/2022</b>
<b>CHIEF LEGAL OFFICER</b>	<b>Date 04/10/2022</b>
<b>MANAGING DIRECTOR</b>	<b>Date 05/10/2022</b>

## **Call-In (Key Decisions Only)**

<b>Date Decision will become effective</b>	
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Are the details of the decision to be public or confidential?

# Public

If the details of the decision are confidential, please select the category for exemption under the Local Government Act 1972

Choose an item.

<b>Reference</b>	<b>RES-22-144</b>
<b>Corporate Plan Priority</b>	Tackling Climate Change and Enhancing the Natural Environment
<b>Delegation Title</b>	Environment Agency - Project Management Support Services for Flood Risk Projects
<b>Delegated Power Number</b>	455 Exercise power of exemption to Standing Orders in accordance with Section 10 of the Contract Procedure Rules.  i. the nature of the market for the works to be carried out or the goods or services to be provided has been investigated and is demonstrated to be such that a departure from the requirements of these Rules is justifiable
<b>Date of Exercise</b>	11/10/2022
<b>Cabinet Member</b>	Cllr Cliff Foggo
<b>Assistant Director</b>	Robert Hoof

<b>Type of Decision (Key/Executive/Non-Executive)</b>	Executive (Non-Key)
<b>FOR KEY DECISIONS ONLY</b>	
<b>Delegated Power Forward Plan Ref</b>	<b>N/A</b>
<b>Date Decision Published in Forward Plan</b>	
<b>Urgency</b> (For Key Decisions not included in Forward Plan only)	Not Applicable

## Background to Decision

The Council have the responsibility to undertake identified programme of works from the Environment Agencies Medium Term Plan. We have utilised National Capital Programme Management Service (NCPMS) for this purpose since the beginning of the programme in 2015 and have delivered the agreed targets set by them. To deliver our future targets and projects we need support from the Environment Agency for the next 3 years.

## Decision Considerations:

NCPMS is responsible for delivering best value for money to customers, championing the environment and best practice in health & safety and sustainable construction.

Specialist Technical Advice to provide support with the Environment Agencies Medium Term plan to deliver Flood Alleviation schemes across the Borough.

The service provided by the Environment Agency assists with the production of business cases and gaining grant in aid funding from Defra and is critical to the success of the plan and programme.

The Environment Agency have satisfactorily completed the Council's Supplier Questionnaire IR35 does not apply

**Full details of decision:**

Award a contract to the Environment Agency for the provision of project management and advisory services from 1 October 2022 to 31 September 2025.

**Financial detail:**

£50k is the anticipated value for the EA project management support annually over the 3 year period. This will be recharged back to Defra and is not a cost that is borne by the Authority. £150k is the anticipated total value over the three-year period 1 September 2022 – 31 August 2025.

**Delivering Social Value:**

The improvement works will help alleviate residential properties flooding and reduce risk of future flooding issues.

The Environment Agency have signed the Council's Social Value Charter.

**Reasons for Decision:**

The procurement of these services will facilitate the continued delivery of the EA Medium Term Plan and increase protection to the public from flooding to properties.

**Details of alternative options considered (if any) and reasons for rejection:**

The EA can provide specialist technical advice to provide support with the Environment Agencies Medium Term plan to deliver Flood Alleviation schemes across the Borough.

**Details of any conflict of interest declared by any Elected Member consulted in relation to the decision:**

**Details of any dispensation granted in respect of any conflict of interest:**

This must be left blank. Business Support will seek this information from the Cabinet Member.

**Background Papers:**

State where any additional papers may be held, any background information (if applicable)

**Officer Name (Print)**

I

**Officer Signature**

**Submission date**

7/10/22



<b>Procurement Approval</b>	The request complies with the Council's Contract Procedure Rules
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<b>Reference</b>	RES-22-144
<b>Delegated Power Forward Plan Reference</b>	
<b>Corporate Plan Priority</b>	Tackling Climate Change and Enhancing the Natural Environment
<b>Delegation Title</b>	Environment Agency - Project Management Support Services for Flood Risk Projects
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<b>Date of Exercise</b>	11/10/2022
<b>Cabinet Member</b>	Cllr Cliff Foggo
<b>Assistant Director</b>	Robert Hoof

## **Signatures**

<b>CABINET MEMBER FOR HIGHWAYS &amp; TRANSPORT</b>	<b>Date 11/10/2022</b>
<b>CHIEF FINANCE OFFICER</b>	<b>Date 11/10/2022</b>
<b>CHIEF LEGAL OFFICER</b>	<b>Date 07/10/2022</b>
<b>MANAGING DIRECTOR</b>	<b>Date 07/10/2022</b>

## **Call-In (Key Decisions Only)**

<b>Date Decision will become effective</b>	
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