



CABINET BUSINESS PAPERS

**for the Cabinet meeting
to be held on
Tuesday 27 September 2022**

Cabinet Business Papers

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Member Report

Financial Position 2022/23 – Quarter 1



Report to: Cabinet

Report from: John Sampson – Managing Director

Portfolio: Resources

Report Date: 27 September 2022

Decision Type: Key – Budget

Forward Plan Reference: RD0101

Council Priority: All

HEADLINE POSITION

1.0 Summary of report

- 1.1** The report provides a forecast year-end position for the Council as at Quarter 1 of the 2022/23 financial year; covering the revenue budget, the collection fund, reserves, the capital investment programme, and our arrangements for Treasury Management.
- 1.2** This forecast financial position needs to be considered within the context of a number of changes since the 2022/23 budget proposals were consulted upon in December 2021, and also since the final budget was approved in February 2022.
- 1.3** Subsequent to consulting on a 2% increase to core council tax levels, the final approved budget froze them in order to support communities with costs of living pressures.
- 1.4** Inflation has since risen sharply, due to supply chains struggling to keep pace with demand following the pandemic, added to by the conflict in Ukraine causing further shortages in key commodities.
- 1.5** When the Government undertook their Comprehensive Spending Review in October 2021, which includes an assessment of the funding requirements of local government, the rate of CPI was forecast to peak at 4% in 2022. The most recent CPI in July 2022 stands at 10.1%, the highest it has been for 40 years. The Bank of England have warned CPI is not likely to revert to their 2% target before 2024. Clearly this year's financial settlement does not cater for the current levels of inflation being experienced. With only a one-year settlement, the changes occurring at a national government level, and the pressures on national finances; it is also uncertain how adequate funding settlements will be for future years.
- 1.6** The current high levels of inflation are causing some significant pressures on the Council's budgets. There are significant cost increases for energy, fuel, labour, construction, and other general costs. Driven by higher inflation, the local government employer pay offer will also cause a significant pressure for the Council's budget both in this year and future years.

- 1.7** In response to growing inflation, the Bank of England has started to increase base interest rates, which is feeding into higher interest rates for borrowing, which the Council needs to use to fund the Capital Investment Programme. This will increase the capital financing costs of the Council compared to budgeted assumptions.
- 1.8** There is also increasing demand for some council services, influenced by the aftereffects of the pandemic and cost of living pressures, with the impact forecast particularly within children's social care and home to school transport.
- 1.9** At Quarter 1, the Council is reporting an anticipated year-end overspend of £7.903 million. It should be noted that these financial pressures are very dynamic and remain subject to how levels of inflation and demand play out over the remainder of the financial year and the final settlement of the local government pay award (which could be higher than the latest proposal tabled by the Employers).
- 1.10** Services will continue to consider any potential in-year mitigations of these forecast pressures, although it is likely a significant amount will need to be addressed on a one-off basis through the drawing down of reserves in 2022/23.
- 1.11** Most of the forecast pressures this year are expected to continue into next year and be added to with further inflationary rises. The local government funding settlement for next year is yet to be announced but the government's three-year spending review published in the Autumn of 2021 contained no extra funding for local government for the next two years.
- 1.12** Left unmitigated the pressures next year would significantly deplete reserves and leave an unsustainable financial position still to be resolved. We, along with the rest of the local government sector, will lobby government on the need for additional funding to protect services and address the extraordinary inflationary impact being experienced currently. However, it will be necessary to develop savings proposals for varying scenarios pending the local government finance settlement, to ensure essential services can be maintained and the Council's financial position remains sustainable and resilient across the medium term. These will be developed for consultation as part of the budget proposals for next year.

2.0 Recommendation

It is recommended that Cabinet:

- Note the forecasted outturn position on the revenue budget and the capital investment plan as at Quarter 1 of 2022/23.
- Approve the revised position for Quarter 1 on Treasury Management Prudential Indicators as set out in Appendix 4.
- Approve the itemised revenue and capital virements detailed in Appendix 5 and 6.
- Approve the requests for debt write off outlined in Appendix 7.

DETAILED PROPOSALS

3.0 What are the objectives of the report and how do they link to the Council's priorities

Strong financial governance is the foundation of the Council's ability to deliver the Corporate Plan. Effective financial management of the budget aids the delivery of the Council's key priorities and objectives as stated in the Corporate Plan.

The Council maintains a medium-term financial strategy, which informs the Council's revenue and capital budgets and drives the treasury management strategy. The latest version of this budget was approved by Full Council on 24 February 2022 and covers a five-year period. The Budget was set based on a 0% Council Tax increase (the original Budget Proposal report in December 2021 suggested a 1.99% increase in Council Tax was required to support a balanced budget) and a 2% increase in the Adult Social Care Levy. Some of the recurring financial pressures which will be highlighted in this report will significantly change the assumptions made in the latest medium term financial strategy and will result in additional budgetary pressures needing to be addressed as part of the Budget to be approved by Full Council in February 2023.

4.0 What options have been considered

4.1 As at Quarter 1, the Council is forecasting a year-end net overspend of £7.903 million. The Directorate breakdown of this position is set out below.

Directorate	Revised Budget £'m	Q1 Forecast Full Year Outturn £'m	Q1 Forecast Full Year Variance £'m
Adult, Communities and Environment	75.763	76.768	1.005
Children & Families	42.465	47.747	5.282
Resources & Growth	10.046	10.104	0.058
Corporate Allocations	-13.328	-11.769	1.559
Total	114.947	122.850	7.903

4.2 Adult, Community and Environment Services – Forecast Overspend of £1.005 million

The Directorate's projected overspend position is primarily driven by pressures within Environment and Climate Change, where the forecast overspend is £1.332 million. This overspend is caused by a number of factors including Utility cost increases, fuel cost increases and shortfalls in anticipated fee & charge income to be received.

4.3 The majority of the Council's utility budgets for offices and public buildings are now managed by the Energy Management team, based in Climate Change service. The latest forecasted utility cost increases are resulting in an overspend totalling £0.745 million, based on estimates from NEPO in August 2022. The estimates are based on an expected increase on the price of utilities compared to last year of 103% for

electricity and 113% increase for Gas in 2022/23.

- 4.4 The service is also bearing forecasted fuel cost pressures of £0.320 million, based on an increase in excess of 24% in unit cost compared to the same quarter in 2021/22.
- 4.5 Further financial pressures relate to additional costs of hiring vehicles due to increased lead in time for delivery of new replacement vehicles (£0.222 million), increased electricity costs for Street Lighting provision due to utility cost increases on the private finance initiative contract (£0.300 million) and reduced forecasts for income generation within the service in relation to areas such as car parks and Saltburn Cliff Lift (£0.216 million).
- 4.6 The forecast overspend in Environment Service overspend is partially offset by some net savings in waste management due to a slight drop in waste management tonnages and the relatively high demand in the global market for recyclable materials. However, this position is subject to a degree of fluctuation as we progress through the financial year based on the price of recyclables and the level of tonnages recycled.
- 4.7 Within adult social care there remains ongoing challenges around the capacity of care suppliers to deliver contracts commissioned by the Council, especially where customers receive their care in their homes. There also remains a backlog of cases where care packages remain to be finalised and commissioned. Proactive work is being undertaken to complete these assessments and identify suitable care provision although this is challenged by staff shortages which the Directorate is taking proactive measures to resolve.
- 4.8 Demand for residential care provision has increased in the first few months of this financial year and care homes are lobbying the Council and other neighbouring authorities regarding the increased costs of providing this type of care provision. Furthermore, the Council is working closely with the NHS to fund the costs of placements which are required when adults are discharged from hospital and require urgent residential support to aid their recovery.
- 4.9 The Council has set aside additional resource to ensure it fulfils the requirements of the Government-initiated fair cost of care review and the implications of changes to how local authorities and customers pay for adult social care. This is likely to result in an increase in the cost of adult social care provision borne by the local authority in future years.

4.10 Children and Families – Forecast overspend of £5.282 million

The Directorate is forecasting a number of severe financial pressures linked to the provision of children's social care services and home to school transport.

- 4.11 The Council's budget for children in our care placements is currently forecast to overspend by £2.6 million in 2022/23. This forecast is due to a noticeable increase in the number of children who have been placed in high-cost residential type care which is resulting in cost pressures of £1.563 million. The average cost of these types of placements is c. £0.195 million per year per placement, and at present there are 38 children who are placed in this type of service provision. This

overspend includes the costs of providing supported accommodation to young people aged between 16 and 18.

4.12 The Children in Care budget is also forecasting pressures of £0.725 million in relation to the costs of allowances paid to special guardians and friends & families who look after children in our care, due to rising demand for these types of placements. In addition, the Council's budget for foster care provision is forecast to overspend by £0.253 million, due to rising allowances paid to carers for children based on their age and requirements.

4.13 The Directorate has a forecast staffing overspend of £1.136 million due to the ongoing, increasingly acute challenges of recruiting experienced social care workers to permanent positions within the service. The Directorate are having to rely on the use of agency social workers to bridge this gap and have commissioned a dedicated agency social care team to tackle the increasing prevalence of complex social care cases in the Borough and ensure case load remains manageable for the social work function. The Council are making progress to develop a more sustainable staffing position by investing in a social worker academy by investing in a complement of trainee social workers and ensuring they receive suitable training.

4.14 The rising demands and complexity of children's social care caseload is driving increased demand pressures on the Council's legal services budget, which is forecasting an overspend of £0.500 million. These additional costs are arising because of an increasing number of cases which enter the court system and the need to pay for additional disbursement costs associated with such legal action.

4.15 The budget for Home to School Transport is facing two significant challenges which is resulting in a forecast overspend of £0.839 million. These relate to the rising cost of fuel resulting in the need to pay a supplementary fee uplift to some transport providers of £0.279 million and a forecast increase in the number of routes and costs of these routes associated with children who attend education placements outside of their mainstream school placement (£0.560 million).

4.16 Resources and Growth Forecast overspend of £0.058 million.

The Directorate is forecasting a broadly breakeven position which some underspends on staffing due to recruitment challenges in certain services offset by some inflationary pressures linked to the PFI contract for office accommodation and energy costs.

4.17 Corporate Allocations – Forecast overspend of £1.559 million

The forecast overspend is largely driven by a recent pay offer submitted on 25 July 2022 by the National Employers for Local Government Services, which made a final pay offer to the Unions for 2022/23 for staff who are on the National Joint Council for Local Government (NJC) terms and conditions. This pay offer is based on all Officers receiving a flat pay rise of £1,925 per full time equivalent. The impact of this pay award is estimated to be around £2.5 million more than the budgeted provision for the pay award allocated in the 2022/23 Budget. The significant pay award has been proposed to address the challenges resulting in significant expected increases in the National Living Wage, which is projected to

rise to around £10.32 per hour from 1 April 2023 and would represent an 8.6% increase on the current National Living Wage level of £9.50 per hour. The pay award also seeks to recognise that council employees are experiencing the effects of the Cost-of-Living crisis. The pay award proposal is currently being considered by the Trade Unions and will not be implemented until agreement is achieved.

- 4.18 The forecast overspend is offset by the holding centrally of a general inflation provision of £0.950 million which remains unallocated but is offsetting the significant inflationary risks highlighted in earlier parts of this report in relation to fuel and utility inflationary pressures.

4.19 **Collection Fund**

The Council maintains a Collection Fund, as a statutory requirement, to separately account for the Borough's council tax and business rates income. Both elements of this fund have been significantly affected by the implications of Covid-19 and the cyber-attack in recent years. The Council are now experiencing further challenges in terms of the cost-of-living crisis and an expected worsening economic position.

- 4.20 Councils who maintain Collection Funds (for both business rates and council tax) have been allowed to recover the deficits built up in 2020/21 due to Covid, across a three-year period (2021/22 to 2023/24) rather than absorb the entire impact of the deficit in 2021/22.
- 4.21 For council tax, the total forecast deficit as referenced in Appendix 1 is £1.802 million, which includes the partial impact of the 2020/21 deficit. After taking into account the spreading adjustment for the 2020/21 deficit, of £0.705 million, which is accounted for in the 2023/24 year of the latest medium term financial plan, the estimated deficit for 2022/23 is estimated to be £1.097 million. The Council retains an 83.07% share of this deficit, which equates to £0.912 million. This estimated deficit has arisen due to a projected need to increase the bad debt provision and a worsened 2021/22 outturn position when compared to the original estimate set in February 2022 for the budget. This deficit will need to be factored in, as an additional financial pressure, in the budget setting process for 2023/24 and will be funded by an element of the Collection Fund Risk reserve (which stands at £1.301 million).
- 4.22 For business rates, the total deficit as referenced in Appendix 1 is £4.480 million. This is before the spreading adjustment (relating to the Government allowing local authorities to spread the 2020/21 business rates deficit, 2023/24) of £0.753 million, reducing the net deficit down to £3.727 million. The Council's 49% share of this net deficit is £1.825 million. The cause of this deficit is due in large part to the worsened financial outturn position in 2021/22 which was caused by a significant increase in the provision for appeals for large business premises such as supermarkets and other retail units who are submitting large and backdated appeals for refunds. Furthermore, the Government has provided the Council with funding to target sectors and industries, which had not previously received business rates reliefs during the Pandemic, which is reflected in this deficit position. The impact of the increased Business Rates deficit due to the increased appeals provision, triggered the entitlement by the Council to Safety Net Grant funding in 2021/22. This funding acts as a stabiliser for councils when their

Business Rates income falls below 92.5% of their government-set collection baseline, in a particular financial year. The Council's receipt of Safety Net Grant funding of £1.867 million largely offsets the impact of the deficit for the Council. This safety net grant was required to be set aside in a reserve at 2021/22 year-end so that it can be drawn down to mitigate the worsened business rates deficit position as part of the 2023/24 budget setting process.

4.23 The Collection Fund monitoring position for Quarter 1 of 2022/23 is attached in Appendix 1, which sets out the main items of income and expenditure for council tax and business rates. The account is produced on a regulatory basis and sets out the full Collection Fund position (not just the Council's retained share).

4.24 Usable Reserves

The level of revenue reserves held at Quarter 1 of 2022/23 is £42.552 million, summarised in the table below. The Quarter 1 transfers shown are those already anticipated as part of the 2022/23 budget approved in February 2022. The forecast overspend for this year will need to be addressed, after services have explored any in-year mitigations possible. It should be noted that the total value of reserves is not available for addressing budget pressures. A number of reserves are held for future contractual commitments, risk-assessed levels for items such as the Insurance Fund, and due to funding being received in advance of associated spend.

4.25

Reserve	Opening Balance 2022/23 (£m)	Q1 Transfers to Reserves (£'m)	Reserves Balance as at 30 June 2022 (£'m)
School Reserves (excluded from Total Reserves Below)	2.404	(2.404)	-
Business Rate Relief Accounting Reserve (excluded from Total Reserves Below)	3.085	(3.085)	-

Adults, Communities and Environment	10.178		10.178
Children and Families	1.223		1.223
Resources and Growth	4.201	0.040	4.241
Total Directorate Reserves	15.602	0.040	15.642
General Reserves	5.747		5.747
Medium Term Financial Plan	7.893		7.893
Leisure Contract Fund	0.417		0.417
Council Tax Reserve Reliefs	0.522		0.522
Collection Fund Risk Reserve	1.301		1.301
Mutual Municipal Insurance	0.500		0.500

Insurance Funding	1.500		1.500
PFI – Schools	1.075		1.075
PFI – Street Lighting	0.611		0.611
Brexit Funding	0.132		0.132
Strategic Change and Resilience	4.500	0.200	4.700
Covid-19 Grant Funding	0.456		0.456
Business Rates Taxation Compensation Reserve	0.544	(0.272)	0.272
Business Rates – Funding Reserve	1.867	(0.133)	1.734
Direct Revenue Funding Reserve	0.050		0.050
Total Corporate Reserves	27.115	(0.205)	26.910
Council Total	42.717	(0.165)	42.552

4.26 Driving Change

A key element of the Council's medium-term financial strategy is to promote financial resilience and sustainability, in order to set a balanced revenue budget across the medium-term financial strategy. In light of the financial pressures set out in the report, the planned Driving Change efficiency programme will need to be significantly updated for 2023/24.

4.27 A summary of the progress to date is set out below, with more detail in Appendix 2. The Driving Change efficiency improvement programme sought to deliver planned savings of £2.850 million in 2022/23. In summary £0.600 million of these savings have been classified as being achieved, £1.750 million remain in-progress and £0.500 million are outstanding. These forecasts are incorporated into the overall projected revenue position set out above.

Driving Change Theme 2022/23	Achieved	In Progress	Outstanding	Total
	£m	£m	£m	£m
Early Intervention and Prevention	0.000	0.750	0.500	1.250
Being Commercial	0.000	0.300	0.000	0.300
Long-term Financial Sustainability and Return on Investment	0.600	0.700	0.000	1.300
Total	0.600	1.750	0.500	2.850
%	21%	61%	18%	100%

4.28 The main outstanding area relates to the ongoing challenges delivering Driving Change savings in relation to Children in our Care. This is driven by a 10% increase in children in our care and a rise in the cost of providing allowances to carers and an increase in the number of children who are been placed in high-cost residential care packages. The key areas which are in progress and are not fully

confirmed as been delivered relate to supporting adults to live independently in their homes (£0.750 million - which remains at risk due to supplier capacity issues to deliver these types of care package resulting in a heightened risk of adults eventually having to revert to more expensive residential type placements), increased income from fee & charge inflation (£0.300 million - due to some of the budgetary income pressures referred to in previous paragraphs) and the receipt of the £0.700 million dividend from Cygnet Family Law (£0.700 million) which remains subject to the ongoing financial performance of the company.

4.29 Capital Investment

The Capital Investment Plan supports the Council's corporate planning process by identifying and maximising available resources, supporting the delivery of our priorities and ensuring that all our resources are effectively invested.

4.30 The Capital Investment Plan is financed in such a way that the cost to the Council Taxpayers is spread over the life of the asset being invested in. A summary of the current 2022/23 capital programme is set out in the summary table below, with a more detailed breakdown include in Appendix 3.

4.31 The Quarter 1 forecast reflects the latest estimated position and is compared against the updated Capital Investment Plan agreed by Cabinet on 24 February 2022, together with agreed rephasing of unused capital allocations carried over from 2021/22 and some reallocation of Capital Growth Funding (both of which were reported to Cabinet on 21 June 2022).

Investment Theme	Approved Budget and Reallocations Following 21 June 2022 Cabinet	Q1 Revised Estimate	Q1 Forecast Full Year Variance
	(£'m)	(£'m)	(£'m)
Town Centre Investment	19.345	13.002	(6.342)
Visitor Attractions & Amenities	5.418	3.392	(2.026)
Business Infrastructure	6.654	3.352	(3.301)
Transport Infrastructure	6.698	6.727	0.029
Housing	1.039	1.039	-
Supported Housing	1.500	1.500	-
Community Capacity	0.376	0.376	-
Recycling and Waste Initiatives	0.755	0.505	(0.250)
Education	4.291	4.653	0.362
Council Investment	6.786	5.271	(1.515)
Total	52.862	39.819	(13.043)

4.32 The key variances to the programme for each thematic block are due to the following reasons:

- Town Centre Investment: A delay to the Redcar Station project whilst the

Council resolve complex construction issues due to the proximity to the railway line. A rephasing of some elements the Loftus programme due to the need to value-engineer some aspects of the scheme, additional structural issues found in one of the purchased buildings and delays on the part of external contractors. Around £0.986 million of the Redcar Town Deal has however been brought forward, relating to the Green Energy Hub at the College commencing ahead of original schedule.

- Visitor Attractions and Amenities: This rephasing is primarily due to works at Eston Swimming Pool as a result of the Council awaiting the outcome of the Levelling-up Fund Bid.
- Business Infrastructure: The main cause of the slippage relates to the Council awaiting the outcome of a marketing exercise of an industrial site at Skippers Lane to identify private-sector demand for the site prior to the commencement of infrastructure works.
- Education: Based on additional programmed spend on Special Education Needs capacity for Early Years provision and planned expenditure on additional supported accommodation settings at the Risings.
- Council Investments: The rephasing relates to ongoing delays and difficulties sourcing replacement vehicles for the Council's fleet due to global supply chain issues.

4.33 Treasury Management

Current debt levels on 30 June 2022 are £196.820 million (which is an increase on the year-end outturn position of £185.807 million). The increase in debt is in part due to a decision to take on additional long-term borrowing in advance of expected public works loan board interest rates rises in the second half of 2022/23, partly due to the need to refinance short-term debt which was about to become repayable and because of the need to borrow to fund the 2022/23 capital programme. The Council has also sought to maintain an under-borrowed position and where possible has opted not borrow up to the level of the Council's Capital Financing Requirement, and rather run-down cash balances to reduce capital financing costs as a temporary measure.

4.34

Borrowing	Principal £'m	Rate %	Average Life (Years)
Public Works Loan Board	67.172	2.47	12
Market Loans – LOBO	25.000	6.44	52
Market Loans – Fixed	48.750	6.47	53
Long term local authority and pension funds	15.558	3.90	11
Short term local authority and pension funds	38.000	0.58	0
Salix Loan (which fund street light bulb replacement)	2.340	0	3
Total	196.820	3.69	25

- 4.35 The Council is holding investments of £32.269 million as at 30 June 2022 which compares to an investment balance figure of £23.567 million as at 31 March 2022. Cash balances are generally higher in the first quarter of a new financial year due to the Council receiving a number of grants for 2022/23 in the first half

of the financial year. It also reflects the additional borrowing of £10.000 million taken out during the quarter to lock in preferential interest rates, which increased cash balances.

Investments	Credit Rating	Principal	Rate	Average Duration
		£m's	%	(Days)
NatWest Current	Baa 1	0.969	0.01	1
Call Accounts	AA-	1.500	0.50	1
Money Market Funds	AA+	9.800	0.96	1
Total Instant Access		12.269	0.78	1
HM Treasury		10.000	1.3	95
Property Funds		10.000	3.46	3,650
Total Investments		32.269	1.77	155

4.36 Credit rating scores are used to denote the credit worthiness of individual investment counterparties and informs the security of the investments which the Council invest.

4.37 There have been no breaches in investment counterparty limits during the financial year to date. Individual counterparties' credit quality is assessed and monitored with reference to credit ratings on an ongoing basis. The Council's minimum long-term counterparty rating is A- representing excellent credit quality and an ability for these organisations to make timely repayments of principal and interest. In addition, this information on credit ratings is supplemented via other sources of intelligence such as credit default swap prices, financial statements, information on potential government support, and reports in the quality financial press.

4.38 The interest on invested surplus cash balances and CCLA investments is expected to be around £0.350 million. The Council monitors the value of the Pooled Property Fund holdings, which have continued to rise during this financial year to levels in excess of their original purchase value. The value of dividends has remained comparable to previous financial years and continue to be paid on schedule.

4.39 As part of the integrated Treasury Management Strategy for 2022/23 a full suite of prudential indicators were approved. The Prudential Code for Capital Finance allows local authorities to make their own capital investment decisions in line with their priorities, providing they are affordable, sustainable, and prudent, and can be demonstrated, as such, through the use of prudential indicators. The position on prudential indicators is set out in Appendix 4. To date there have been no breaches of any of the prudential indicators.

4.40 Bad Debt Write Offs

Under the financial procedure rules, all debt write-off proposals for invoices originally raised in excess of £10,000 need formal approval by Cabinet. In this report there are three debts in total which require approval which amount to £86,073 and relate to adult social care and business rates debts. These debts are set out in more detail in Appendix 7.

5.0 Impact Assessment

5.1 Climate Emergency – Various aspects of the Council's Capital Investment Plan support the aims of alleviating a climate change emergency.

5.2 Health and Safety – The budget has a secured level of funding for our Health and Safety Needs.

5.3 Social Value – A key component of the procurement and investment strategies of the Council are to promote social value across the Borough

5.4 Legal – The Chief Finance Office has responsibility to ensure that proper arrangements are made for the administration of the Council's financial affairs. The Council must set a legal and balanced budget. These responsibilities have been further enhanced by the release of the CIPFA Financial Management Code.

5.5 Financial – The financial implications are set out in detail in the main body of the report and will influence a refreshment to the assumptions for the medium-term financial strategy, which will be reported in the Budget Proposals report in December 2022.

5.6 Human Resources – The report highlights the financial impact of the latest 2022/23 pay award offer set out by local government employers in July 2022. This offer may be rejected by Trade Unions and a higher pay offer offered and eventually accepted. The Council are facing significant recruitment challenges in some crucial front-line services such as children's social care, which is resulting on occasions in the Council having to rely on more expensive agency staff.

6.0 Implementation Plan

6.1 Timetable for Implementing Decision: The impacts of this financial position will influence the decisions and assumptions to be made in the updated medium term financial strategy.

6.2 Lead Officer: Phil Winstanley – Assistant Director – Finance (Section 151 Officer)

6.3 Reporting Progress – An update based on the Quarter 2 financial position and the Budget Proposals report will be tabled to Cabinet on 20 December 2022.

6.4 Communications Plan

7.0 Consultation and Engagement

The Council consults with a wide range of stakeholders as part of ongoing decisions which will need to be made to secure a balanced budget in future years.

8.0 Appendices and Background Papers

Appendix 1 – Collection Fund Financial Forecasts
Appendix 2 – Driving Change Efficiency Programme
Appendix 3 – Capital Investment Plan
Appendix 4 – Prudential Indicators
Appendix 5 – Revenue Budget Virements
Appendix 6 – Capital Budget Virements
Appendix 7 – Debt write-off approvals over £10,000 per debtor.

9.0 Contact Officer

9.1 Name: Phil Winstanley
9.2 Position: Assistant Director – Finance (Section 151 Officer)
9.3 Email address: Philip.winstanley@redcar-cleveland.gov.uk
9.4 Telephone Number

APPENDIX 1

Collection Fund – Quarter 1 2022/23:

INCOME

Council Tax Receivable
Business Rates Receivable

EXPENDITURE

Apportionment of Previous Year Deficits

Central Government
Billing Authority
Cleveland Fire Authority
Cleveland Police & Crime Commissioner

Precepts, Demands and Shares

Central Government
Billing Authority
Cleveland Fire Authority
Cleveland Police & Crime Commissioner

Charges to Collection Fund

Less: refunds written off against the appeals provision

Less: Increase/(Decrease) in Bad Debt Provision

Less: Increase/(Decrease) in Provision for Appeals

Less: Cost of Collection

Less: Disregarded Amounts

Less Transitional Protection

(Surplus) / Deficit arising during the year

(Surplus) / Deficit b/fwd. 1st April 2021

(Surplus) / Deficit c/fwd. 31st March 2022

2022/23		
£000's	£000's	£000's
BR	CT	TOTAL
0	(86,670)	(86,670)
(36,039)	0	(36,039)
(36,039)	(86,670)	(122,709)
(4,829)	0	(4,829)
(4,732)	(75)	(4,807)
(97)	(3)	(100)
(0)	(10)	(10)
(9,658)	(88)	(9,746)
17,450	0	17,450
17,101	70,777	87,878
349	3,302	3,651
0	11,122	11,122
34,900	85,201	120,101
(1,520)	0	(1,520)
311	2,103	2,414
757	0	757
156	0	156
2,381	0	2,381
22	0	22
2,107	2,103	4,210
(8,689)	545	(8,144)
13,169	1,258	14,426
4,480	1,803	6,283

Driving Change 2022-23

As at Quarter 1 2022-23

	2022/23	Achieved	In Progress	Outstanding
Early Intervention and Prevention				
Edge of Care strategy - to mitigate increased rates of Children in Care	-500,000			-500,000
Supporting Independence strategy - to mitigate pressures on Adult Social Care.	-750,000		-750,000	
Sub-total	-1,250,000	0	-750,000	-500,000
Being Commercial				
Increased income from Fees & Charges inflation	-300,000		-300,000	
Sub-total	-300,000	0	-300,000	0
Long Term Financial Sustainability and Return on Investment				
Car Mileage	-100,000	-100,000		
Use of capital grants	-500,000	-500,000		
Cygnnet dividend	-700,000		-700,000	
Sub-total	-1,300,000	-600,000	-700,000	0
Council Total	-2,850,000	-600,000	-1,750,000	-500,000

APPENDIX 3

CAPITAL INVESTMENT PLAN

Scheme	Budget Set 2022/23	Reprofiling Adjustments	Cabinet Report 21/06/22	Approved Budget Q1	Q1 Virements	Revised 2022/23
Town Scope Investment						
Public Realm	257,850	60,800	0	318,650	-68,650	250,000
Redcar Central Station	4,453,150	24,450	450,000	4,927,600	-4,427,600	500,000
East Cleveland Town Centre Revival	1,629,450	1,000	-541,000	1,089,450	44,800	1,134,250
Saltburn Town Centre Revival	1,085,250	104,600	0	1,189,850	-96,150	1,093,700
Guisborough Town Centre Revival	100,300	6,250	-3,000	103,550	1,850	105,400
Loftus Future High Street	6,199,750	213,000	896,000	7,308,750	-2,783,950	4,524,800
Redcar Town Deal	4,058,500	-93,250	0	3,965,250	986,900	4,952,150
Boroughwide High Street Support	100,000	65,400	0	165,400	0	165,400
Parks & Play Equipment	100,000	0	0	100,000	0	100,000
Kingsley Field	118,500	-550	0	117,950	0	117,950
Skinningrove Coastal Protection	0	58,050	0	58,050	0	58,050
SUB-TOTAL EXPENDITURE	18,102,750	439,750	802,000	19,344,500	-6,342,800	13,001,700
Visitor Attractions & Amenities						
Welcome to Redcar & Cleveland Grants	75,000	77,850		152,850	0	152,850
Cleveland Ironstone Mining Museum	573,600	671,050	270,150	1,514,800	-26,000	1,488,800
Regent Cinema Development	30,000	234,400	-212,950	51,450	0	51,450
Guisborough Town Hall Gateway Project	250,000	72,250	-700	321,550	0	321,550
Replacement of Eston Baths	3,165,000	-15,500	0	3,149,500	-2,000,000	1,149,500
Kirkleatham Future Development	228,250	0	0	228,250	0	228,250
SUB-TOTAL EXPENDITURE	4,321,850	1,040,050	56,500	5,418,400	-2,026,000	3,392,400
Business Infrastructure						
Coatham Leisure - Phase 1	2,524,000	-18,900	317,550	2,822,650	0	2,822,650
Industrial Estates Programme	3,863,200	-32,100	0	3,831,100	-3,301,100	530,000
SUB-TOTAL EXPENDITURE	6,387,200	-51,000	317,550	6,653,750	-3,301,100	3,352,650

Previous Financial Years (Projects)	Spend @ 30/06/2022	%	Variance
2,698,499	26,486	11%	- 223,514
275,394	66,545	13%	- 433,455
663,569	5,969	1%	- 1,128,281
590,595	60,875	6%	- 1,032,825
409,674	58	0%	- 105,342
2,356,471	535,563	12%	- 3,989,237
1,475,740	358,119	7%	- 4,594,031
868,563	41,008	25%	- 124,392
0	0	0%	- 100,000
2,043	829	1%	- 117,121
3,774,868	0	0%	- 58,050
13,115,415	1,096,307	8%	- 11,905,393
247,128	34,727	23%	- 118,123
993,288	673,629	45%	- 815,171
9,415,563	-110,324	-214%	- 161,774
2,143,454	-68,086	-21%	- 389,636
65,500	20,197	2%	- 1,129,303
0	0	0%	- 228,250
12,864,932	550,143	16%	- 2,842,257
938,412	19,826	1%	- 2,802,824
790,692	11,865	2%	- 518,135
1,729,104	31,691	1%	- 3,320,959

APPENDIX 3

CAPITAL INVESTMENT PLAN

Scheme	Budget Set 2022/23	Reprofiling Adjustments	Cabinet Report 21/06/22	Approved Budget Q1	Q1 Virements	Revised 2022/23
Transport Infrastructure						
Public Rights of Way Improvements	0	50,000	0	50,000	0	50,000
Walking & Cycling Routes	270,000	10,000	0	280,000	0	280,000
Drainage Asset Capture and Flood Prevention	200,000	74,750	0	274,750	0	274,750
A66 Environmental Improvements	0	250,000	0	250,000	0	250,000
Block Allocation - Local Transport Plan	1,016,000	-132,000	0	884,000	16,500	900,500
Structural Highways Maintenance - Block Allocation	1,693,000	117,150	0	1,810,150	573,550	2,383,700
Highways Improvements	300,000	112,750	0	412,750		412,750
Highways Innovation Fund	430,000	137,000	0	567,000	-60,650	506,350
Highways Assets	1,000,000	0	0	1,000,000	-500,000	500,000
Swans Corner & Flatts Lane Traffic Improvements	1,100,000	69,800	0	1,169,800	0	1,169,800
SUB-TOTAL EXPENDITURE	6,009,000	689,450	0	6,698,450	29,400	6,727,850
Housing						
Community Led Housing	190,000	0	0	190,000	0	190,000
Green Homes	0	849,450	0	849,450	0	849,450
SUB-TOTAL EXPENDITURE	190,000	849,450	0	1,039,450	0	1,039,450
Supported Housing						
CSDP Adaptations	100,000	0	0	100,000	0	100,000
Aids & Adaptations	500,000	0	0	500,000	0	500,000
Disabled Facilities Grant	900,000	0	0	900,000	0	900,000
SUB-TOTAL EXPENDITURE	1,500,000	0	0	1,500,000	0	1,500,000
Community Capacity						
Investment in Leisure Centres	120,500	5,600	0	126,100	0	126,100
4G Pitch - R&C College	0	250,000	0	250,000	0	250,000
SUB-TOTAL EXPENDITURE	120,500	255,600	0	376,100	0	376,100
Recycling & Waste Initiatives						
Recycling Initiatives	500,000	0	0	500,000	-250,000	250,000
Purchase of Refuse Bins	100,000	0	0	100,000	0	100,000
Procurement of Waste Facility	137,300	17,850	0	155,150	0	155,150
SUB-TOTAL EXPENDITURE	737,300	17,850	0	755,150	-250,000	505,150

Previous Financial Years (Projects)	Spend @ 30/06/2022	%	Variance
0	0	0%	- 50,000
19,983	0	0%	- 280,000
N/A	0	0%	- 274,750
0	0	0%	- 250,000
N/A	145,944	16%	- 754,556
N/A	666,973	28%	- 1,716,727
N/A	0	0%	- 412,750
N/A	0	0%	- 506,350
N/A	0	0%	- 500,000
1,830,232	347,968	30%	- 821,832
1,850,215	1,160,884	17%	- 5,566,966
110,000	0	0%	- 190,000
165,049	579,694	68%	- 269,756
275,049	579,694	56%	- 459,756
N/A	46,646	47%	- 53,354
N/A	0	0%	- 500,000
N/A	415,369	46%	- 484,631
0	462,015	31%	- 1,037,985
89,377	0	0%	- 126,100
250,000	250,000	100%	-
339,377	250,000	66%	- 126,100
0	15,600	6%	- 234,400
N/A	14,262	14%	- 85,738
557,870	0	0%	- 155,150
557,870	29,862	6%	- 475,288

APPENDIX 3

CAPITAL INVESTMENT PLAN

Scheme	Budget Set 2022/23	Reprofiling Adjustments	Cabinet Report 21/06/22	Approved Budget Q1	Q1 Virements	Revised 2022/23
Education						
School Estate Investment	1,564,800	279,300	0	1,844,100	187,150	2,031,250
Devolved Formula Capital at LEA Level	100,000	31,350	0	131,350	0	131,350
Mo Mowlan Academy Redcar - New Build	0	46,200	0	46,200	0	46,200
Kirkleatham School Expansion	1,325,000	606,500	0	1,931,500	0	1,931,500
A Special Free School for the Tees Valley in Grangetown	125,000	120,000	0	245,000	0	245,000
Churchview	0	26,400	0	26,400	0	26,400
Moving on Accommodation	69,150	-2,300	0	66,850	40,000	106,850
The Ridings - Renovation			0	0	134,250	134,250
Hillsview Academy Extension	0	-850	0	-850	850	0
SUB-TOTAL EXPENDITURE	3,183,950	1,106,600	0	4,290,550	362,250	4,652,800
Council Investments						
Business Premises Improvements	549,700	35,300	0	585,000	0	585,000
Purchase of Vehicles (Fleet Replacement)	3,200,000	34,750	0	3,234,750	-1,514,750	1,720,000
Climate Strategy	250,000	52,350	0	302,350	0	302,350
Information Technology Improvement Projects	1,250,000	0	0	1,250,000	0	1,250,000
PFI Lifecycle Costs	425,000	0	0	425,000	0	425,000
Asset Management - Capitalised Repairs	739,000	250,000	0	989,000	0	989,000
SUB-TOTAL EXPENDITURE	6,413,700	372,400	0	6,786,100	-1,514,750	5,271,350
TOTAL EXPENDITURE	46,966,250	4,720,150	1,176,050	52,862,450	-13,043,000	39,819,450

Previous Financial Years (Projects)	Spend @ 30/06/2022	%	Variance
N/A	157,164	8%	- 1,874,086
N/A	62,695	48%	- 68,656
2,195,029	0	0%	- 46,200
768,511	509,398	26%	- 1,422,102
0	0	0%	- 245,000
398,876	13,432	51%	- 12,968
100,137	0	0%	- 106,850
0	13,902	10%	- 120,348
912,391	1,250	0%	1,250
4,374,944	757,841	16%	- 3,894,959
N/A	72,734	12%	- 512,266
N/A	22,696	1%	- 1,697,305
N/A	26,301	9%	- 276,049
N/A	375,774	30%	- 874,226
N/A	0	0%	- 425,000
N/A	300,167	30%	- 688,833
0	797,671	15%	- 4,473,679
35,106,906	5,716,108	14%	-34,103,342

Prudential and Treasury Indicators 2022/23

Prudential Indicator	2022/23 Budget £'000	2022/23 Quarter 1 £'000
Capital Expenditure		
Estimates of Capital Expenditure	46,966	39,789
Estimates of Capital Financing Requirement	273,616	270,207
External Debt		
Authorised Limit	298,616	295,207
Operational Boundary	273,616	270,207
Estimated External Debt (including Long Term Liabilities)	244,586	238,119
Gross Debt and the Capital Financing Requirement	-29,030	-32,088
Gross Debt and the Capital Financing Requirement (as %)	89%	88%
Affordability and Prudential indicators		
Estimates of Financing Costs to Net Revenue Stream (incl. PFI's)	17%	17%
Estimates of Financing Costs to Net Revenue Stream (excluding PFI's)	10%	10%

APPENDIX 5

REVENUE VARIATIONS	CHILDREN AND FAMILIES	ADULTS AND COMMUNITIES AND ENVIRONMENT	RESOURCES AND GROWTH	CORPORATE ALLOCATIONS	TOTAL MTFP
	£	£	£	£	£
	33,569,050	59,862,100	14,425,000	7,090,850	114,947,000
	-	-			
Allocation of Management Recharges	3,700	- 147,200	143,500	-	-
Allocation of Central Support Recharges	3,397,300	5,789,850	- 8,650,150	- 537,000	-
Allocation of Service Recharges	1,217,450	- 492,150	- 725,300	-	-
Allocation of Operational Recharges	-	- 37,500	37,500	-	-
Allocation of Capital Charges	1,693,100	10,710,200	4,974,300	- 17,377,600	-
Transfer of post from Resources to Childrens	8,400	-	- 8,400	-	-
Drawdown of Bank account school balances brought forward from 2021/22	715,994	-	-	- 715,994	-
Drawdown of Bank account school balances brought forward from 2021/22	1,357,051	-	-	- 1,357,051	-
Drawdown of Primary school balances brought forward from 2021/22	330,968	-	-	- 330,968	-
Transfer of property budget between directorates	150,500	-	- 150,500	-	-
EMR drawdown - Consultancy Services	13,050	-	-	- 13,050	-
EMR Drawdown - Contribution to adults activity	-	50,000	-	- 50,000	-
EMR Drawdown - Summer Health Campaign	-	28,350	-	- 28,350	-
EMR Drawdown - Union duties from DSG Reserve	8,600	-	-	- 8,600	-
	-	-	-	-	-
	42,465,163	75,763,650	10,045,950	- 13,327,763	114,947,000

Capital Investment Plan - Quarter 2 Variations

Appendix 6

Scheme	2022/2023	2023/24	2024/25	Future Years	Total	Funding	Narrative
	£	£	£	£	£		

Schemes requiring re-profiling across financial years

Public Realm	-68,650	68,650	0	0	0	PB	Reprofiling of funding into next financial due to delays on scheme delivery.
Redcar Central Station	-4,427,600	4,427,600	0	0	0	Ext	Reprofiling of scheme due to delays around working close to a live rail network.
Saltburn Town Centre Revival	-100,000	100,000	0	0	0	Ext	Reprofiling of scheme due to ongoing consultation on the Council's Parking Strategy
Loftus Future High Street	-2,783,950	2,783,950	0	0	0	Ext	Reprofiling of budget due to changes to the timelines for individual schemes.
Redcar Town Deal	986,900	-1,128,000	2,121,000	-1,976,000	0	Ext	Reprofiling of budget due to changes to the timelines for individual schemes.
Replacement of Eston Baths	-2,000,000	2,000,000	0	0	0	PB & Ext	Reprofiling of scheme as a result of the Council awaiting the outcome of the Levelling-Up Fund bid.
Industrial Estates Programme	-3,301,100	3,301,100	0	0	0	PB & Ext	Reprofiling of budget until the marketing of the site has been completed.
Block Allocation - Local Transport Plan	10,000	-10,000	0	0	0	Ext	Reprofiling of budget from 23/24 to complete car park vehicle charging works.
Highways Assets	-500,000	500,000	0	0	0	PB	Reprofiling of scheme due to awaiting results from surveys to identify work programme.
Recycling Initiatives	-250,000	250,000	0	0	0	PB	Options for the scheme currently being reviewed.
Purchase of Vehicles (Fleet Replacement)	-1,514,750	1,514,750	0	0	0	PB	Reprofiling on budget due to current lead in times for the delivery of vehicles.
Total	-13,949,150	13,808,050	2,121,000	-1,976,000	0		

Capital Investment Plan - Quarter 2 Variations

Appendix 6

Scheme	2022/2023	2023/24	2024/25	Future Years	Total	Funding	Narrative
	£	£	£	£	£		

Changes to budgets - Existing Schemes

East Cleveland Town Centre Revival	44,800	0	0	0	44,800	Ext	
Saltburn Town Centre Revival	3,850	0	0	0	3,850	Ext	Increase to budget on enhancing the town's Victorian heritage from resident contributions less minor saving on the Foreshore.
Guisborough Town Centre Revival	1,850	0	0	0	1,850	Ext	Increase in budget to reflect final cost of Fountain Street car park improvements.
Loftus Future High Street	0	189,150	0	0	189,150	Ext	Additional allocation to Duncan Place from Indigenous Growth Fund.
Cleveland Ironstone Mining Museum	-26,000	0	0	0	-26,000	Ext	Budget amended to reflect the grant allocation from Heritage Lottery Fund.
Block Allocation - Local Transport Plan	6,500	6,500	6,500	13,000	32,500	Ext	Increase in budget due to final grant allocation.
Structural Highways Maintenance - Block Allocation	573,550	573,550	573,550	1,147,100	2,867,750	Ext	Increase in budget due to final grant allocation.
Highways Innovation Fund	-60,650	-60,650	-60,650	-121,300	-303,250	Ext	Reduction in budget due to final grant allocation.
School Estate Investment	187,150	.	0	0	187,150	PB & Ext	Increase in budget due to final grant allocation.
Moving on Accommodation	40,000	0	0	0	40,000	PB	Additional budget to expand the current programme.
Hillview Academy Extension	850	0	0	0	850	PB	Increase in budget to reflect final scheme outturn.
Total	771,900	708,550	519,400	1,038,800	3,038,650		

New Schemes

The Ridings - Renovation	134,250	134,250	0	0	268,500	Ext	New grant funding to refurbish the building to provide additional supported accommodation.
Total	134,250	134,250	0	0	268,500		

TOTAL EXPENDITURE	-13,043,000	14,650,850	2,640,400	-937,200	3,307,150		
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APPENDIX 7

Bad Debts Requiring Cabinet Approval to Write-off:

Debtor	Debt Type	Amount £	Reason for Write-off
ASC 1	Adult Social Care	12,897.31	The debt relates to care contributions for social care services received between 2017 and 2020. Due to exceptional circumstances and after all options to recover have been exhausted, it is now considered uneconomical to pursue further.
Henry Newbould Limited	Business Rates	12,940.07	The business rates debt relates to a butchers shop on Guisborough High Street that went into administration in 2021. The company has been dissolved and it has not proved possible to recover these debts from the wound-up company.
Redcar Central Hotel	Business Rates	60,235.15	The business rates debt relates to the now closed Redcar Central Hotel (public house). The company director has absconded and the Council was unable to recover assets to repay the debt as a result of the company dissolution.

Member Report

Nunthorpe Neighbourhood Area



Report to: Cabinet

Report from: Managing Director (Head of Paid Service)

Portfolio: Economic Growth

Report Date: 27 September 2022

Decision Type: Executive

Council Priority: All Priorities

HEADLINE POSITION

1.0 Summary of report

- 1.1. On the 25th March 2022, Nunthorpe Parish Council submitted an application for the designation of the Nunthorpe Neighbourhood Area to the Council. This submitted area includes the Nunthorpe Parish Council area and unparished areas in Middlesbrough alongside an unparished part of Ormesby Ward in Redcar and Cleveland. A duplicate application was also submitted to Middlesbrough Council. This report explains the status of Neighbourhood Areas, the designation process and the reasons for recommending that the submitted area be designated.

2.0 Recommendation

- 2.1 It is recommended that Cabinet designate the Nunthorpe Neighbourhood Area as shown in Appendix 1.

DETAILED PROPOSALS

3.0 What are the objectives of the report and how do they link to the Council's priorities

- 3.1 The Localism Act 2011 allows for Parish Councils and community groups that are designated as Neighbourhood Forums to prepare Neighbourhood Development Plans. These plans will form part of the statutory development plan for the area, which includes the Local Plan, and will include policies to allow local communities to shape development within their areas. The first step of the process in preparing a Neighbourhood Plan is for relevant groups to apply for the designation of a Neighbourhood Area.
- 3.2 Nunthorpe Parish Council submitted an application for the designation of the Nunthorpe Neighbourhood Area to both Redcar & Cleveland Council and Middlesbrough Council on 25 March 2022 (Appendix 2 and 3). Duplicate applications were submitted to both authorities as the proposed area includes Nunthorpe Parish Council Area and unparished areas in Middlesbrough alongside an unparished area which forms part of Ormesby Ward in Redcar and Cleveland.

- 3.3 The designation of the Nunthorpe Neighbourhood Area will allow Nunthorpe Parish Council to progress with the development of a Neighbourhood Plan for the area. Such plans are to be developed in consultation with local residents and may include policies that allocate land for specific developments, provide for economic growth and sustainable development or specify how new development in the area should be designed. As a result, the designation of the area may contribute to meeting Priorities I, II and III of the Corporate Plan; allowing the community to consider preparing policies relating to climate change and the natural environment, the provision of development or infrastructure that meets the needs of local residents, protecting and enhancing the physical appearance of the area and supporting economic growth.

Consideration of the Neighbourhood Area Application

- 3.4 Under the Regulations, local authorities have 20 weeks, from the date of its publication for consultation, to determine an application that is made to more than one local authority. Local authorities are required to exercise the power of designation where a valid application has been submitted to secure that some or all of the specified area is designated. This means that:
- If the neighbourhood area is acceptable it should be designated;
 - If the proposed neighbourhood area requires modifications, they should be made by the local authority and the area should be designated; and
 - If the neighbourhood area is refused because it is not considered an appropriate area, the local authority should identify an area that is appropriate and this should be designated. If the application is refused the authority is required to give reasons for refusing the application.
- 3.5 The decision on the application must be based upon whether the area is considered to be 'appropriate' and Government guidance states that the following factors can be considered:
- village or settlement boundaries, which could reflect areas of planned expansion;
 - a catchment area for walking to local services such as shops, primary schools, doctors' surgery, parks or other facilities;
 - an area where formal or informal networks of community based groups operate;
 - the physical appearance or characteristics of the neighbourhood, for example buildings may be of a consistent scale or style;
 - whether the area forms all or part of a coherent estate either for businesses or residents;
 - whether the area is wholly or predominantly a business area;
 - whether infrastructure or physical features define a natural boundary, for example a major road or railway line or waterway;
 - the natural setting or features in an area; and
 - the size of the population (living and working) in the area.
- 3.6 In accordance with the Regulations, the Parish Council has provided the reasons why they consider the proposed area to be an appropriate neighbourhood area in a statement accompanying the application (Appendix 3). It has been stated that communities on both sides of the local authority boundary line share facilities, such as the railway station (located in MBC area) and the Nunthorpe Neighbourhood Centre (designated in the Redcar & Cleveland Local Plan), and that children from both authorities attend Nunthorpe Academy.
- 3.7 The Neighbourhood Planning (General) Regulations 2012 (as amended) require that applications for neighbourhood area designations are published for public consultation for a 6-week period. The Regulations also set out the minimum requirements for publishing the application. In line with these regulations, both authorities published a copy of the Nunthorpe Neighbourhood Area Application for a period of public consultation from 19th May 2022 to 4th July 2022.

- 3.8 Publicity for the consultation included making copies of the application available on the websites of both Councils, the placement of site notices in various locations around the area and writing to individuals who had placed their details on the consultation databases of both Councils so that they may be informed on planning policy consultations.
- 3.9 Four comments were received by Redcar & Cleveland Council in response to the consultation. All of these comments expressed support for the proposed area and are provided in Appendix 4. In addition, 28 valid responses were received by Middlesbrough Council (Appendix 4). These responses included 1 objection which expressed concern relating to the inclusion of the Brethren Church Site in the Middlesbrough authority area.
- 3.10 Middlesbrough Council have stated that part of the Church site is already within Nunthorpe, along with other residential properties to the north of Gypsy Lane. In addition, the Community Governance Review (see below) has also recommended including this site within the revised Nunthorpe boundary. Therefore, it has not been proposed to remove this site from the neighbourhood area.
- 3.11 Separately to the neighbourhood area process, Middlesbrough Council have conducted a Community Governance Review and, on 22nd July 2022, the Middlesbrough Council's Corporate Affairs and Audit Committee agreed a report recommending that both the Nunthorpe Ward and Parish Boundaries be put forward for revision. The revised boundaries would align with each other and also take in additional areas that are currently within Middlesbrough's Marton East Ward.
- 3.12 As the Regulations allow local authorities to amend proposed boundaries to follow recognised and existing boundary lines, Middlesbrough Council consider that it is appropriate to refuse to designate the boundary as submitted and to instead designate a Neighbourhood Area for Nunthorpe that reflects the boundaries agreed through the Community Governance Review and includes a small addition to the submitted area (Appendix 1).
- 3.13 The area of the proposal that extends into Redcar & Cleveland, and is located within Ormesby Ward, is considered to appropriately reflect the characteristics of the neighbourhood and the proposed boundary is considered to reasonably follow existing infrastructure features. It is, therefore, recommended that the Nunthorpe Neighbourhood Area be designated with the Redcar & Cleveland boundaries being un-changed from the application submission and as shown in Appendix 1.

4.0 What options have been considered

- 4.1 Neighbourhood Planning Regulations require that local authorities determine all valid applications and designate those applications considered to be acceptable when assessed against the Government guidance. Therefore, no other options have been considered.

5.0 Impact Assessment

Type of Risk/ Implication	Details
Climate Emergency Impact	The designation of the Neighbourhood Area will allow Nunthorpe Parish Council to proceed with the preparation of Neighbourhood Plan for the area. This will give the local community a say in the development of their area and it will be up to the community to determine the priorities for their plan. However, the designation of the area to allow a plan to progress will give greater opportunity for climate change to be considered at a local level and a plan may include policies relating to the design of local development, the

	provision of sustainable transport links, renewable energy or environmental improvement.
Social Value	The designation of the Neighbourhood Area will allow Nunthorpe Parish Council to proceed with the preparation of Neighbourhood Plan for the area. This will increase the involvement of the local community in planning and give the community a greater say in the development of their area.
Legal	Powers for Neighbourhood Planning have been introduced through the Localism Act 2011. The procedures to be followed are provided within the Neighbourhood Planning Regulations 2012 and these set out a requirement for the Council to determine the application within 20 weeks from the date on which it was first published.
Financial	Local authorities have a duty to support the neighbourhood planning process. The Planning Strategy Team will provide support and advice to the Parish Council throughout the process and the majority of this will be met through the normal team budget. In 2021/22, DLUHC provided an initial payment of £5000 to local authorities who are supporting a community following the designation of a neighbourhood area and further funding may also be available at later consultation and examination stages if the plan progresses. Where an application is submitted to more than one local authority, the authorities involved are required to agree a lead authority to provide the majority of support and to claim and distribute any funding. In this case, MBC have been nominated as the lead authority.
Human Resources	The support and guidance needed for the local community can be met through the existing staff within Planning Strategy and there are no additional requirements.
Equality and Diversity	The designation of a neighbourhood area will allow the Nunthorpe Parish Council to proceed with the preparation of a Neighbourhood Plan for the area. The local community must be given the opportunity to be involved in the preparation of this document in line with the requirements of the Neighbourhood Planning Regulations 2012. This will, therefore, give greater opportunity for the local community to be involved in planning and will not lead to any identified negative impact upon equality or diversity. An Equality Impact Assessment Screening has been completed for this decision and is available.

6.0 Implementation Plan

6.1 Not Applicable

7.0 Consultation and Engagement

- 7.1 The Neighbourhood Planning (General) Regulations 2012 (as amended) require that applications for neighbourhood area designations are published for public consultation for a 6-week period. The Regulations also set out the minimum requirements for publishing the application. In line with these regulations, both authorities published a copy of the Nunthorpe Neighbourhood Area Application for a period of public consultation from 19th May 2022 to 4th July 2022.
- 7.2 Publicity for the consultation included making copies of the application available on the websites of both Council's, the placement of site notices in various locations around the area and writing to individuals who had placed their details on the consultation databases of both Council's so that they may be informed on planning policy consultations. In addition, Nunthorpe Parish Council has publicised the consultation through its Parish Newsletter and social media channels.
- 7.3 Four comments were received by Redcar & Cleveland Council in response to the consultation. All of these comments expressed support for the proposed area and are provided in Appendix 4. In addition, 28 responses were received by Middlesbrough Council (Appendix 4). These responses included 1 objection to the Brethren Church site within Middlesbrough authority area.

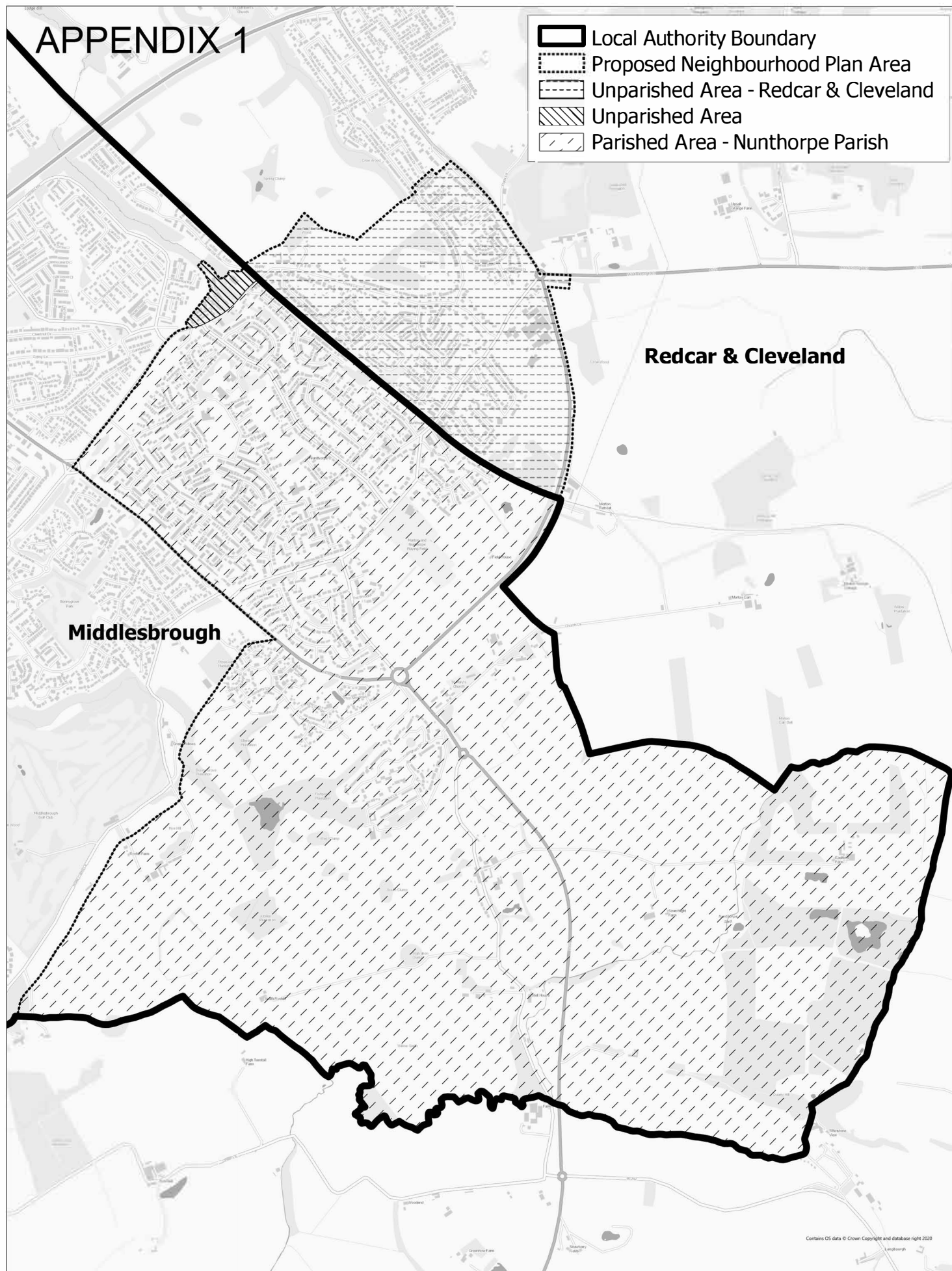
8.0 Appendices and Background Papers

- 8.1 Appendix 1 – Proposed Nunthorpe Neighbourhood Area for Designation
Appendix 2 – Nunthorpe Neighbourhood Area Application Form
Appendix 3 – Nunthorpe Neighbourhood Area Supporting Statement and Maps.
Appendix 4 – Summary of Consultation Responses.

9.0 Contact Officer

- 9.1 Name: Rebecca Wren
- 9.2 Position: Planning Strategy Manager
- 9.3 Email address: rebecca.wren@redcar-cleveland.gov.uk
- 9.4 Telephone Number: 01287 612353

APPENDIX 1



Proposed Nunthorpe Neighbourhood Plan Area

Page 29 of 290



Date: 15/07/2022

Drawn by: JM

Scale = NTS

DWG No: PLNG804

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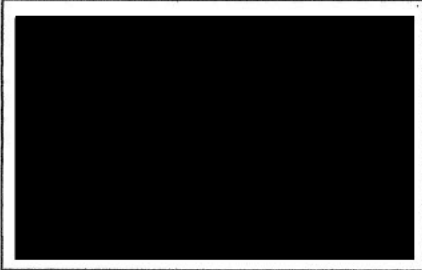
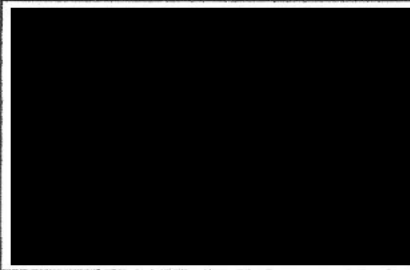

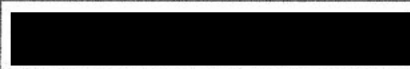



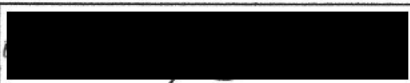


Application to designate a Neighbourhood Area Town and Country Planning Act 1990 Neighbourhood Planning (General) Regulations 2012

This form has been prepared by Redcar & Cleveland Borough Council to help simplify the application process for designation of a Neighbourhood Area. In order to process a Neighbourhood Area application in a timely manner interested groups are advised to speak with the Council before submitting this application form. Contact details and guidance notes can be found at the rear of this application form.

Please note that the information provided on this application form may be published on the Council's website. Following recent changes to the General Data Protection Regulations (GDPR), Planning Policy's Privacy Notice has been updated. Should you wish to read this it can be downloaded via the Council's website: www.redcar-cleveland.gov.uk

Please complete using block capitals and black ink

1. Principal contact details	2. Additional contact details
Title MRS.	Title MR COUNCILLOR
First Name ANGELA	First Name WADE
Surname LIVINGSTONE	Surname TOVEY
Organisation (if applicable) NUNTHORPE PARISH COUNCIL	Organisation NUNTHORPE PARISH COUNCIL
Address 	Address 
Postcode 	Postcode 
Tel. No. 	Tel. No. 
E-mail 	E-mail 

3. Relevant body:

Please confirm that you are or are capable of being the relevant body to undertake neighbourhood planning in your area in accordance with section 61G of the 1990 Act and Section 5C of the 2012 Regulations

Yes ☒

No ☐

Name of relevant body:

NUNTHORPE PARISH COUNCIL

4. Name of Neighbourhood Area:

Please give a name, by which your neighbourhood area will be formally known.

NUNTHORPE NEIGHBOURHOOD

5. Extent of the area:

The extent of the area should be shown on an OS plan with the area outlined in red.

Map of the proposed neighbourhood area attached: Yes ☒ No ☐

Please describe below why you consider the extent of the neighbourhood area is appropriate.

CORE AREA - NUNTHORPE PARISH COUNCIL AREA. ADDITIONAL AREAS INDICATED ON MAP WITH RATIONALE OUTLINED IN ATTACHED STATEMENT.

(Additional pages may be submitted if necessary)

6. Intention of neighbourhood area:

Please indicate which of the following you intend to undertake within your neighbourhood area.

Neighbourhood Plan: ☒

Neighbourhood Development Order: ☐

Community Right to Build Order: Page 31 of 290

7. Additional joint area details:

If you are applying with an adjoining area please give the principal contact details and relevant body details.

MR PAUL CLARKE HEAD of PLANNING MIDDLESBROUGH COUNCIL PO BOX 99A. TOWN HALL TS1 2 QR

8. Declaration:

I/we hereby apply to designate a neighbourhood area as described on this form and the accompanying plan.

In the case of joint area applications, principal contact names from each area will be required.

Name: MRS ANGELA LIVINGSTONE	Date: 20/1/22
---------------------------------	------------------

Name: COUNCILLOR CAROLE MORGAN	Date: 15/3/22
-----------------------------------	------------------

Please send your application to:

Strategic Planning
Redcar & Cleveland Borough Council
Redcar & Cleveland House
Kirkleatham Street
Redcar
TS10 1RT

Telephone: 01287 612356

Email: strategic.planning@redcar-cleveland.gov.uk

Website: www.redcar-cleveland.gov.uk



NUNTHORPE NEIGHBOURHOOD PLAN

Application for Area Designation Application for Area Designation - March 2022

Nunthorpe Parish Council, as a qualifying body, submits to Redcar & Cleveland Council and Middlesbrough Council this Application for Designation of an Area as appropriate for a Neighbourhood Plan.

This Application is submitted in accordance with -
The Town and Country Planning Act 1990 (as amended) Section 61, and
The Neighbourhood Planning (General) Regulations 2021 (as amended)

1. Description of Area.

The proposed area is indicated on the attached map. It consists of the following :

Middlesbrough

All of Nunthorpe Parish.

A small area to the north of the Parish constituted by Milan Grove, Yew Tree Grove and the Plymouth Brethren Church.

Redcar and Cleveland

The southern part of the Ormesby ward of Redcar and Cleveland, along a line connecting Gypsy Lane Station, West Field Wood, the Woodley Grove / Rothesay Grove separation point, Charnwood Drive (including the properties to the north, ie 2-16), Ormesby Bank between 117 and 119, south along Ormesby Bank (including the row of houses at the east of Swan's Corner), and along the A1043 bypass until meeting the railway where the Redcar and Cleveland boundary intersects with the Middlesbrough boundary, adjacent to the pylons.

2. Rationale for Nunthorpe constituting a "Neighbourhood"

There is abundant evidence that the Nunthorpe community is sufficiently coherent to constitute a single "neighbourhood" straddling the boundary between two local authorities.

A shared identification has continued for many decades, despite various local authority changes. It is reflected and reinforced by official "Nunthorpe" signage on both sides of the railway. Residents from both local authorities specify "Nunthorpe" as their place of residence. All residents receive and contribute to "Greater Nunthorpe News". Young people from both local authorities attend Nunthorpe Academy together. The railway station is shared between the two Councils. The premises of the local Anglican Church are divided between the two local authorities. There is a single shared post-office and a single shared pharmacist. The only local medical practice is in the process of relocating from one side of the railway to the other.

Conversely, the loss of any amenity on one “side of the tracks” has impacted on all Nunthorpians - with examples including the closure of the library and the termination of the Adult Education Centre.

There is a unifying and consistent message that residents are proud to live in Nunthorpe.

It follows that any future developments in the Redcar and Cleveland section of Nunthorpe will have an impact on Middlesbrough’s Nunthorpe residents, and vice versa. There are shared infrastructure concerns, and a joint desire to make progress on environmental issues. There is an increasing mood across Nunthorpe that residents should make a greater contribution to controlling our future together. Sharing a destiny, and sharing a neighbourhood, has resulted in the proposition that we should share a Neighbourhood Plan - while respecting our distinct constitutional identities as belonging to two different local authorities.

3. Consultation about the area proposed for “designation”

Although there is consensus about what constitutes “Nunthorpe”, this is not precisely identified on any map. Therefore, there has been a comprehensive consultative process over more than twelve months to obtain the precision required to make this Application.

A map drawing a provisional boundary was delivered to every household within, and adjacent to, the area proposed. It was also advertised and made available through social media. Residents were invited to provide feedback electronically, or through special boxes located at specified locations across Nunthorpe.

In parallel, there has been a series of articles in “Greater Nunthorpe News” encouraging debate on the subject. These articles appeared under the heading - “Where is Nunthorpe ?” (The quarterly publication entitled “Greater Nunthorpe News” is distributed free to every household within the area proposed for designation.)

Nunthorpe Parish Council liaised with Guisborough Town Council through several discussions, and produced detailed documentation and maps to assist the deliberations of Guisborough Town Council and the working party established by the Town Council to undertake investigations.

At the instigation of a number of residents, a survey was undertaken to elicit the views of the households who live in the Nunthorpe ward of Middlesbrough Council, but are not resident in the area of Nunthorpe Parish Council.

Councillor Carole Morgan, who represents the Ormesby Ward of Redcar and Cleveland, and who lives in Nunthorpe, has been consulted during the process.

The Head of Planning of Middlesbrough Council and the Planning Strategy Manager of Redcar and Cleveland Council have been updated on progress from time to time.

The Nunthorpe Neighbourhood Plan has been an item on the agenda at every recent meeting of Nunthorpe Parish Council, facilitating regular reporting and enabling questioning not only by local

residents, but also by visitors from Redcar and Cleveland interested in the issue of area designation. The Plan is also a regular item on the agenda of the Nunthorpe Vision Group. Commitment 18 (of the “Nunthorpe Nineteen” pledges by the Mayor of Middlesbrough) undertakes that Middlesbrough will facilitate establishment of a Nunthorpe Neighbourhood Plan.

The consultants appointed by “Locality” to advise the Parish Council on the consultative process - Dave Chetwyn and Debbie Lamb - have expressed their satisfaction with the nature and extent of the consultation. They strongly endorse this application.

4. Outcome of Consultation.

As a result of the consultation, the area now proposed differs from the area provisionally indicated at the start of the process.

In response to initial feedback from several vociferous residents, and a comprehensive survey to test whether their views are representative of all 43 households in the relevant streets, an additional unparished area within Middlesbrough has now been included within the proposed area, incorporating Milan Grove, Yew Tree Grove, and the Brethren Church. There has been a very minor consequential adjustment to align the connection within Redcar and Cleveland adjacent to Gypsy Lane Station.

The most significant outcome of consultation is the decision of Guisborough Town Council to decline the invitation to become a joint sponsor of the Nunthorpe Neighbourhood Plan. Therefore, a rural section of Nunthorpe, primarily to the south of Swan’s Corner, has been omitted from the current submission.

Otherwise, the area now proposed is identical to that on the provisional map circulated during consultation. Despite the fact that there does not appear to have been any previous attempt to identify Nunthorpe by drawing a precise boundary line within Redcar and Cleveland, our recent attempt to do this (as outlined above) did not result in a single objection or alternative suggestion from residents within Redcar and Cleveland. On the contrary, a considerable effort to maximise the number of responses secured feedback from 292 residents, of whom 26% live in Redcar & Cleveland and 74% live in Middlesbrough. We understand that this level of response is regarded as a good outcome, particularly during the pandemic.

5. Qualifying Body

For the reasons set out above, the Parish Council, after consideration of various options and comprehensive consultation with residents, has concluded that it would be in the interests of the Nunthorpe community if the entire Parish area is now formally designated, together with two adjacent areas of unparished land - one within Redcar & Cleveland, and one within Middlesbrough.

This application for area designation is submitted formally by Nunthorpe Parish Council, (being a “qualifying body” under Section 61F of the Town and Country Planning Act, 1990) with the support of Councillor Carole Morgan from Redcar & Cleveland Council.

The relevant Section of the 1990 Act provides that, for the purposes of a neighbourhood development order, a Parish Council is authorised to act in relation to a neighbourhood area if that area consists of or includes the whole or any part of the area of the Parish Council. While accepting its responsibility as a qualifying body, Nunthorpe Parish Council is committed to development of the Nunthorpe Neighbourhood Plan as a partnership between the Nunthorpe residents within Redcar & Cleveland, and those living within Middlesbrough. At all stages, meetings will involve Ward Councillors from both Councils, and will take place on both sides of the railway - liaising with the relevant Officers from both Councils. In short, Nunthorpe Parish Council will continue with the inclusive approach already evident during the consultation leading to this application.

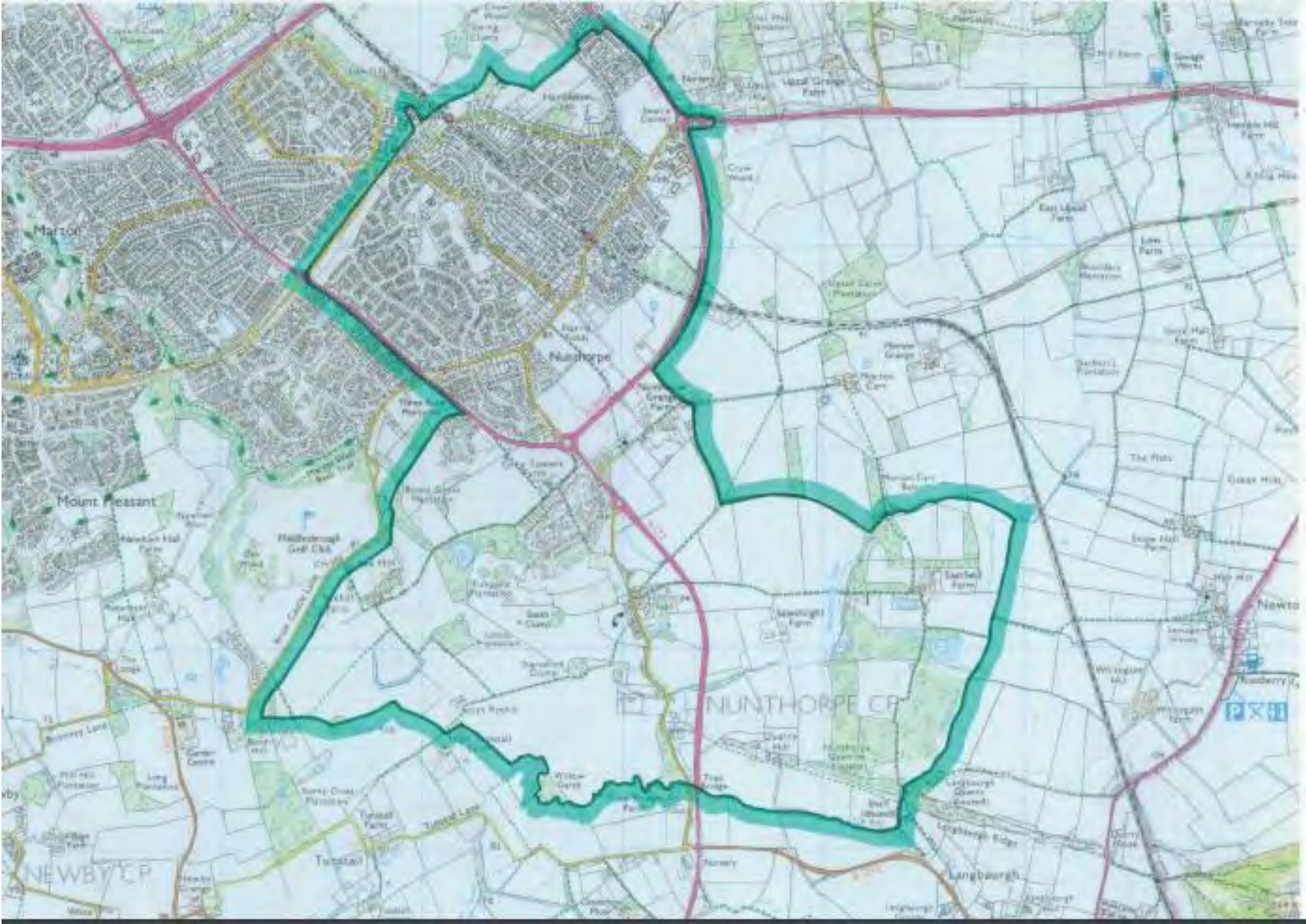
We therefore apply to Middlesbrough Council and Redcar & Cleveland Council for endorsement of our designation of the proposed **Nunthorpe Neighbourhood Area** (as described in this statement and the accompanying map) as appropriate for a Neighbourhood Plan.

Councillor Morgan McClintock, Chair of Nunthorpe Parish Council
Councillor Carole Morgan, Ward Councillor for Ormesby and Nunthorpe, Redcar & Cleveland.
March 2022

APPENDICES

Appendix A. Map identifying the area proposed for designation (Map 027)

Appendix B. Map clarifying the unparished areas proposed for inclusion (Map 039)
on which “1” designates the unparished land within Middlesbrough, and
“2” designates the unparished land within Redcar & Cleveland.



The map shows the Nunthorpe Urban Extension area, bounded by a green line. The extension is situated to the north and east of the existing Nunthorpe town, which is bounded by a red line. The map includes the River Great Ouse, the A103 road, and various farms and estates. The area is labeled with 'NUNTHORPE CP' and 'NEWBY CP'.

Appendix 4 – Summary of Consultation Responses

Redcar and Cleveland Received Representations

Respondent	Do you support the application?	Summary of additional comments	Summary of Council's response
Cllr C Morgan	Yes	I support reluctantly because I don't see the benefit of this. Residents don't see the point of it and there is no information to help them.	Support Noted. The designation of a neighbourhood area will allow Nunthorpe Parish Council to proceed with the preparation of a Neighbourhood Plan. This will include further engagement with local residents to help shape the proposals. The Councils will provide information and support to the community through this process.
D Mendoza	Yes		Support noted.
R Wilkinson	Yes	Would be nice to know what powers will apply to the area & who will govern/be responsible	Support noted. The designation of the neighbourhood area will allow Nunthorpe Parish Council to proceed with the development of a Neighbourhood Plan. The measures that are to be included within the plan are yet to be determined but will be subject to further consultation with residents in the area, in line with the Neighbourhood Planning Regulations 2012. Once adopted, the neighbourhood plan will form part

			of the Development Plan for the area and will be used in determining relevant planning applications.
G Cox Parochial Church Council of St Marys Church Nunthorpe	Yes	<p>While we have no comment regarding the principals of the proposal, only that we fully endorse it, we would ask if any consideration was given to the boundaries of our Parish, which is also a public designation of Nunthorpe. We were not able to overlay the two maps easily as there was insufficient clarity on the detail of the proposed area. However, looking at the maps enclosed with the papers this does not appear to be the case, as it is very clear that farmland to the east of the Nunthorpe bypass has not been included in the proposed designated area, but it is clearly within the Church Boundary. There could be other areas where the two do not correlate.</p> <p>I attach below a copy of our boundary map and would ask that, if it is not too late in the process, that the boundary for the Church Parish be included within the proposal for the Designated Area.</p> <p>Having made the above comments, we do however appreciate that this request should not stop what is in principle a very good intention. Only if time and the process permits would we ask that this suggestion is considered.</p>	<p>Support noted.</p> <p>The request to consider expanding the boundary of the area to reflect the boundary of the church parish has been investigated and found not to be possible as this would incorporate land within the area of Guisborough Town Council in Redcar and Cleveland and land already forming part of Marton West Neighbourhood Area in Middlesbrough.</p> <p>Neighbourhood planning regulations prevent the overlapping of neighbourhood areas or the inclusion of areas covered by a different parish council without their cooperation.</p>

Received Representations: 4

Supports: 4

Objections: 0

No comments: 0

Middlesbrough Received Representations

Respondent	Do you support the application?	Summary of additional comments	Summary of Council's response
K. Thornton	Yes	-	Support noted.
R Findlay	Yes	-	Support noted.
C McArdle (re-submitted their support on 13.06.22 & 30.06.22)	Yes	-	Support noted.
G Finn	Yes	-	Support noted.
A Graham	Yes	-	Support noted.
J Graham	Yes	-	Support noted.
J Roebuck	Yes	-	Support noted.
CPRE North & East Yorkshire	Yes	-	Support noted.
W Tovey	Yes	If Nunthorpe residents wish to have any meaningful say so in the future of Nunthorpe then I sincerely hope that they will take this opportunity to support the development of a plan that will do that and at least have a community spirit for Nunthorpe regardless of which side of the railway.	Support noted.
P Spaldin	Yes	-	Support noted.
K Porteous (re-submitted their support on 02.07.22)	Yes	-	Support noted.
M McClintock	Yes	-	Support noted.
Cllr. M Smiles	Yes	-	Support noted.
C Smiles	Yes	-	Support noted.
M. Marsden	Yes	-	Support noted.
W Bolland	Yes	-	Support noted.
D Kossick-Plumpton	Yes	-	Support noted.
C Mulcaster	Yes	-	Support noted.
D Leyland	Yes	-	Support noted.
A Walker	Yes	-	Support noted.
M Walker	Yes	-	Support noted.

N Markham	-	The Council has no comments to make on the consultation as there are no major anticipated impacts on North Yorkshire residents or services.	Comment noted.
A Sterling	No	I would like to question/object to the Brethren Church being included in the area. It appears incredibly odd on the map that the other properties on that side of the road are considered Marton but the soon to be sold (and therefore financially attractive) Brethren Church is considered Nunthorpe.	Objection noted
J Hanrahan Historic England	-	No comments to make at this stage of the process.	Comment noted.
C Hastings Natural England	-	Natural England does not wish to make comment on the suitability of the proposed plan area or the proposed neighbourhood planning body.	Comment noted.
Sport England	-	No comment at this stage of the process.	Comment noted.
A Sunny Highways England	-	No comment at this stage of the process.	Comment noted.
G Cox Parochial Church Council of St Marys Church Nunthorpe	Yes	<p>While we have no comment regarding the principals of the proposal, only that we fully endorse it, we would ask if any consideration was given to the boundaries of our Parish, which is also a public designation of Nunthorpe. We were not able to overlay the two maps easily as there was insufficient clarity on the detail of the proposed area. However, looking at the maps enclosed with the papers this does not appear to be the case, as it is very clear that farmland to the east of the Nunthorpe bypass has not been included in the proposed designated area, but it is clearly within the Church Boundary. There could be other areas where the two do not correlate.</p> <p>I attach below a copy of our boundary map and would ask that, if it is not too late in the process, that the boundary for the Church Parish be included within the proposal for the Designated Area.</p> <p>Having made the above comments, we do however appreciate that this request should not stop what is in principle a very</p>	<p>Support noted.</p> <p>The request to consider expanding the boundary of the area to reflect the boundary of the church parish has been investigated by both Councils,(Middlesbrough & Redcar and Cleveland) and found not to be possible as this would incorporate land within the area of Guisborough Town Council in Redcar and Cleveland and land already forming part of Marton West Neighbourhood Area in Middlesbrough.</p> <p>Neighbourhood planning regulations prevent the overlapping of neighbourhood</p>

		good intention. Only if time and the process permits would we ask that this suggestion is considered.	areas or the inclusion of areas covered by a different parish council without their cooperation.
--	--	-------------------------------------------------------------------------------------------------------	--------------------------------------------------------------------------------------------------

Received Representations: 28

Supports: 22

Objections: 1

No comments: 5

Member Report

Former United Reformed Church, Loftus



Report to:	Cabinet
Report from:	Growth, Enterprise & Environment Scrutiny
Portfolio:	Economic Growth
Report Date:	23 August 2022
Decision Type:	Key – Budget
Council Priority	Improving the Physical Appearance of the Borough and Enhancing Prosperity

HEADLINE POSITION

1.0 Summary of report

A budget of £1.15million has been secured from TVCA to fund a significant improvement programme of work to the former United Reform Church, Loftus. The church, known locally as the Cons Church, the Congregational Church or the former United Reform Church (URC), is a red brick building consisting of two-storeys with additional mezzanine level and basement room, situated at a key gateway point into Loftus. Built in 1906, it was used as a church until the 1990's whereupon it remained empty with no plans for its future. It was bought by a Southern developer in the late 1990s who applied for planning permission to have the site converted into apartments. The planning was refused and the building fell into further disrepair. Although still in private ownership, the church had to be made safe by the council on numerous occasions as pieces of stonework fell from the building, including the iconic external pulpit, a feature unique to the church. The church came into council ownership in 2020 and was included as a key project in the ambitious Loftus Regeneration Masterplan. The church is not listed but does fall within the conservation area.

The project includes full enabling works to make the building watertight and structurally safe, followed by a construction period whereby the building is renovated, both internally and externally.

The URC was identified as a cultural hub within the Loftus Regeneration Masterplan, with the church marketed in the hope of appealing to a community group to take over full or partial tenancy. Art Centres are renowned for their regeneration qualities and the council saw the building as a way of forging community links and making art and culture accessible. An established artist approached the council as she thought that the building would be perfect for studio space, which is lacking in East Cleveland. This artist has considerable experience of restoring and converting buildings, having successfully bid for over £850k in funding for a similar scheme in Scarborough. A not-for-profit company has been formed with a consortium of artists to tenant the building. The final proposed community art program and exhibition and events program will develop as needs and partners are identified. It is proposed that the church will become a central hub for community inspired projects and offer space for individuals

and groups to meet up and produce performances and visual art work. Final details are being agreed and the Heads of Terms are due to be signed imminently.

The aim of the URC is to adapt the building to accommodate the artist group who will use the building as their studios, gallery and workshop space. The project will be split across two phases.

Phase one (which is funded by this project) will deliver

- a min of 116m² of studio space – (ground and first floor)
- Kitchen
- Staff office
- Sink in every studio
- Toilets to accommodate full capacity (60 people)
- Accessibility into and to the first floor
- Storage
- Workshop
- Gallery
- Accommodation of 2/3 printing press
- Accommodation of 2 small kilns
- Ventilation in all studios

As well as the above, the externals of the church will be renovated and improved, including the reinstatement of the iconic external pulpit.

The project is due to finish by January 2024

Phase 2 of the project, which will provide further studio space to the second floor (mezzanine/balcony level), will be undertaken by the artist group upon their successful application of funding, should they decide that they need further studio space.

2.0 Recommendation

It is recommended that Cabinet:

1. Approves the Former United Reformed Church project proposals to a total of £1.15million, utilising agreed budget allocation from the Indigenous Growth Fund (IGF)
2. Delegate the procurement process and appointment of an appropriate principal contractor(s) to the Assistant Director for Growth and Enterprise, in consultation with the Cabinet Member for Economic Development; and,
3. Delegate authority to the Assistant Director for Growth and Enterprise, in consultation with the Cabinet Member for Economic Development, to make appropriate design development amendments, including detailed design details, any necessary changes to the business case, and other adjustments to deliver the project to timescales and budget.

DETAILED PROPOSALS

3.0 What are the objectives of the report and how do they link to the Council's priorities

The objective of this report is to highlight to Members the key decisions that have been made to date about the Former United Reformed Church and to explain the next steps and the reasons behind them. Following the council's acquisition of the church, a comprehensive programme of enabling works have been carried out and continue to take place. This includes a vast array of surveys to ascertain the stability of the structure and to give us a greater insight into the building and the steps that will need to be taken in order for it to be ready to be safe, watertight and ready for the construction period to take place.

It is the aim of this report to provide Members with the comfort and confidence to give consent to proceed as per programme plan, including the next key milestone of procuring a main contractor for the project.

Strategic Priorities	Measures of success
Develop and nurture an innovation culture and positive environment for business growth.	Successfully lease building to newly formed artist group. Galleries and workshops are held within the building. Studio space is fully occupied.
Secure improved skills levels to address future demand in growth sectors and in existing industries	Artist group aim to offer workshops to the local community and work alongside the new Employment and Skills Hub in Loftus to offer new skills to those attending the hub.
Change the external perceptions of Tees Valley through the arts, cultural and leisure offer, create places that attract and retain businesses and business leaders and make the area an attractive place to live, work and visit.	The URC is a community building with emphasis on cultural offering. The building itself will be much improved aesthetically and will offer up to 13 new studio spaces for local artists once complete.
Proud Places - Strong and sustainable town and village centres - Promote our borough as a great place to live, work and enjoy - Thriving arts, culture and heritage sector - Quality community spaces	Improved gateway heritage building into Loftus, housing artist studios, workshop and gallery space.
To regenerate and positively shape places through an intelligent approach to the acquisition, consolidation, disposal and development of land and buildings.	Acquisition of building part of strategic vision for the town.
To act commercially developing further income streams which help to offset the cost of operating the council's estate	Lease signed with tenants - rent will aid future maintenance of the building.

4.0 What options have been considered

One early consideration was to demolish the church due to its dilapidated state (Living In Loftus 2017 strategic masterplan), however this option was not progressed under the 2020 Masterplan. The building is in a key gateway location and within the local conservation area. In terms of making an impression upon entering Loftus it was agreed that the building should remain. In addition, carbon emissions can be cut by upgrading older buildings instead of knocking them down by carbon captured.

From there, the only option was to bring the church into the council's ownership, renovate it, both internally and externally, and lease it to a community group. The project will contribute to improving the physical appearance of the Borough and improving the prosperity of residents. The Council is being proactive in restoring and enhancing the historic United Reformed Church building via the Loftus regeneration schemes. An aesthetically improved church which is occupied by a successful artist consortium will add to the visitor and cultural offer within Loftus and give further reasons to visit central Loftus with its new improved facilities.

5.0 Impact Assessment

5.1 Climate Emergency

Energy reduction opportunities in the renovation of the church will be addressed throughout the detailed design stages.

The standard approach to heating a building such as the URC would be to install a gas fired boiler and perhaps utilise radiators or underfloor heating. The system we are proposing uses a heat pump as a primary heat source. Not only does the use of a heat pump in this application, offer increased efficiency over a gas boiler, but it uses electrical power as a primary driver and so can be coupled up to numerous potential green energy sources such as local PV. It is also perfectly placed to capitalise on the planned Carbon reduction (or 'greening') of the UK power supply network.

The UK has committed to moving away from a gas based energy infrastructure and so the use of heat pump also future proofs the redevelopment of the building. The air source heat pump is to be installed in the tower. To make sure that the air reaches the pump, the windows at the top of the tower will be replaced with louvre style windows. This will supply a constant air flow.

The Design Team will further aim to limit increase in Carbon emission by a combination of adopting a "fabric first" approach (improved U values and reduced air leakage rates), together with good design of the associated building services incorporating the following:

- LED lighting
- Natural ventilation
- New Windows replacing existing (poor insulating values)

5.2 Health and Safety

Appropriate health and safety measures will be undertaken by the construction contractor

Principle Designer and CDM role carried out by Identity Consult throughout the course of the project

5.3 Social Value

- The project will create additional opportunities for individuals and construction suppliers and sub-contractors within the local area.
- Undertake a competitive procurement process to ensure that local companies can bid for the contract.
- The tender evaluation process will reward bidders that can demonstrate the creation of additional social value for Redcar and Cleveland.
- Energy efficient materials, equipment, and tools will be used during contract works as advised by the design team and main contractor.
- The main contractor will be obligated to sign up to the social value charter.

5.4 Legal

The council's legal team will need to provide construction contracts to the preferred contractors at the appropriate times. The contractors and design teams are/will be appointed via legal contracts or appropriate frameworks.

5.5 Financial

All funding for the project is confirmed and can be claimed throughout the course of the project lifespan. The project will be delivered by January 2024, using £1.15 million IGF funding via the Tees Valley Combined Authority (TVCA)

The lease for the building will be issued on a repairing and insuring lease, thereby moving building liability onto the tenant. There will also be an incremental rental income.

5.6 Human Resources

The Council's Place Development & Investment Team will coordinate the project and act as the client project managers until their completion and handover to end users.

The council's Assets team will oversee the lease and its conditions.

5.7 Equality and Diversity

Physical access: the building will have an Access Needs Assessment carried out to ensure that it is compliant. Designs have incorporated platform lifts, ramps and accessible WC's, wide corridors and doorways.

Access to services: Artist group are keen to carry out community workshops showcasing their work as well as demonstrating their skills. They are very keen to work closely with local people and want to actively encourage those who would not ordinarily access such arts.

6.0 Implementation Plan

6.1 Timetable for Implementing Decision:

	Description	Due date
1	Approval of Full Business Case and Cabinet report	August 2022 – October 2022
2	Enabling works	July 2021 – September 2022
3	Design RIBA 0-3	July 2021 – August 2022
4	Design RIBA 4	July 2022 – October 2022
5	Procurement process	October 2022 – December 2022
5	RIBA stage 5	December 2022 – February 2023
6	Award contract	March 2023
7	Construction period	April 2023 – January 2024
8	Defects period	January 2024 – January 2025

6.2 Lead Officer - The Place Development and Investment Team will project manage all elements of this project. However, design team specialists including architects and engineers have been appointed to allow detailed design to be prepared for both the planning applications and then the subsequent tender for main construction contractors. These services are all to be provided within the project budget as set out. The lead officer from the Place Development and Investment Team is Lindsey Stawart.

6.3 Reporting Progress – Members will be kept informed of progress in line with the key milestones in the delivery programme. This will be via the likes of member briefings and updates to Scrutiny

6.4 Communications Plan

Key Stakeholder	How are they involved
Loftus Regeneration Group	Information, advice and guidance
Artist Group	Tenants
Conservation officer	Information, advice and guidance
Planning	Information, advice and guidance
Local residents	Scheme details including timescales, process, possible disruptions etc.
Visitors	Information
Councillors	Decisions required Project progress Exception reporting Cabinet/DMT/EMT reporting
Audit and Finance	For information For advice/decision
Legal	For information For advice/decision
Property Manager, Climate Change Assistant Director, Community Development Officers, Culture & Tourism Officers, Highways Officers, Neighbourhood officers	Scheme details including, timescales, process, financial, for information and advice. Also to liaise with on potential disruption during the works.
TVCA	For information Advice Monitoring Updates
Local media	For information

7.0 Consultation and Engagement

The project is proven to be supported in the publicly backed Loftus Regeneration Masterplan that has been allocated grant funding via the Government's Future High Street Fund (FHSF) and Indigenous Growth Funding from TVCA. 87% of the public surveyed in the 2020 consultation backed the Loftus Regeneration Masterplan proposals with the renovated former United Reform Church as a key project.

The project is fully externally grant funded by Indigenous Growth Fund (IGF) via TVCA, but is regarded as a FHSF co-funding scheme, for which we report progress and outcomes to DLUH.

The Loftus Regeneration Group, a cross-sectional community stakeholder group, comprised of residents, Town Council, Ward Members, businesses, Loftus Accord Walking Group, Love Loftus, and the Temperance Square Business Forum, have been consulted in detail about the proposals.

The project is in response to the following key opportunities:

1. To utilise the availability of IGF funding to bring back into use a building that has been empty for the last 20 or so years;

2. Externally, to create an arrival into Loftus with an updated building, which still retains historic features; and
3. Internally, make safe the building, which is fitted out into a useable, rentable space.

The project will create the following positive benefits:

1. Uplift a formerly dilapidated building, which sits in a key strategic position in Loftus
2. The building will link with its project counterparts in the west within the Loftus Masterplan demonstrating a strategic and joined up approach
3. A previously empty building is bought back into use by Artist group and will have community links.
4. The building will create a revenue stream which can be ringfenced for any future maintenance.

The aim of the building now and in the future, is that it will be leased to community-based organisations which will benefit local people.

8.0 Appendices and Background Papers

Appendix A – Loftus regeneration Masterplan visuals
Appendix B – Current external photos
Appendix C – Current internal photos
Appendix D – Proposed externals
Appendix E – Proposed internals

9.0 Contact Officer

9.1 Name: Lindsey Stawart

9.2 Position: Senior Project Officer, Place Development and Investment Team

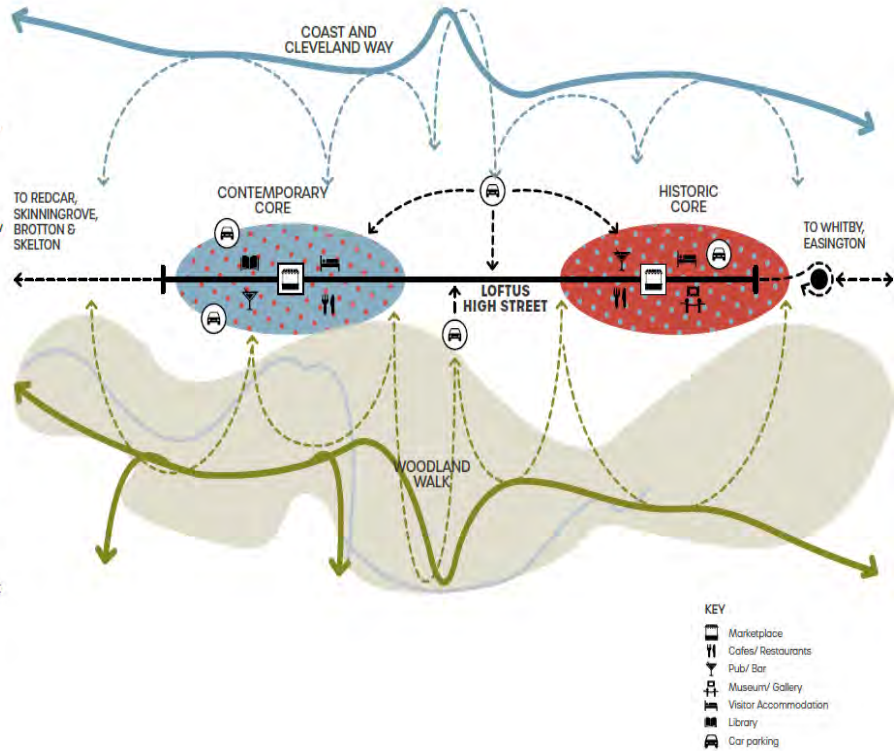
9.3 Email address: lindsey.stawart@redcar-cleveland.gov.uk

9.4 Telephone Number : 07966 625404

Loftus Regeneration Masterplan visuals

Context | Master plan

- The proposed master plan for Loftus aims to achieve the following:
- Help make Loftus a year-round destination with events
 - Rejuvenate Duncan Place Youth and Community Centre and Coronation Park with enhanced facilities including a new library and new community hall
 - Add better-quality housing
 - Provide business spaces so people can grow a business on the High Street
 - Make Loftus a cyclist and walker-friendly place with the introduction of a cycle hub and better routes
 - Restore shop fronts and improve lighting, landscaping and paving
 - Introduce a mini roundabout at Arlington Chapel so it is easier to return to the High Street if you have driven through
 - Invest in a new Skill & Training Hub
 - Additional car parking spaces close to the High Street
 - Connect Loftus with its surrounding coast and countryside
 - Future proof Loftus and make it more resilient to public health emergencies
 - Provide greater access to a range of wellbeing and community resources



MASTERPLAN
3.3 MASTERPLAN OVERVIEW

Each site within the proposed masterplan meets the vision and themes as outlined below.
(Use the QR code to link to a video flythrough of the proposed schemes)



Appendix B – Former United Reformed Church – Current externals





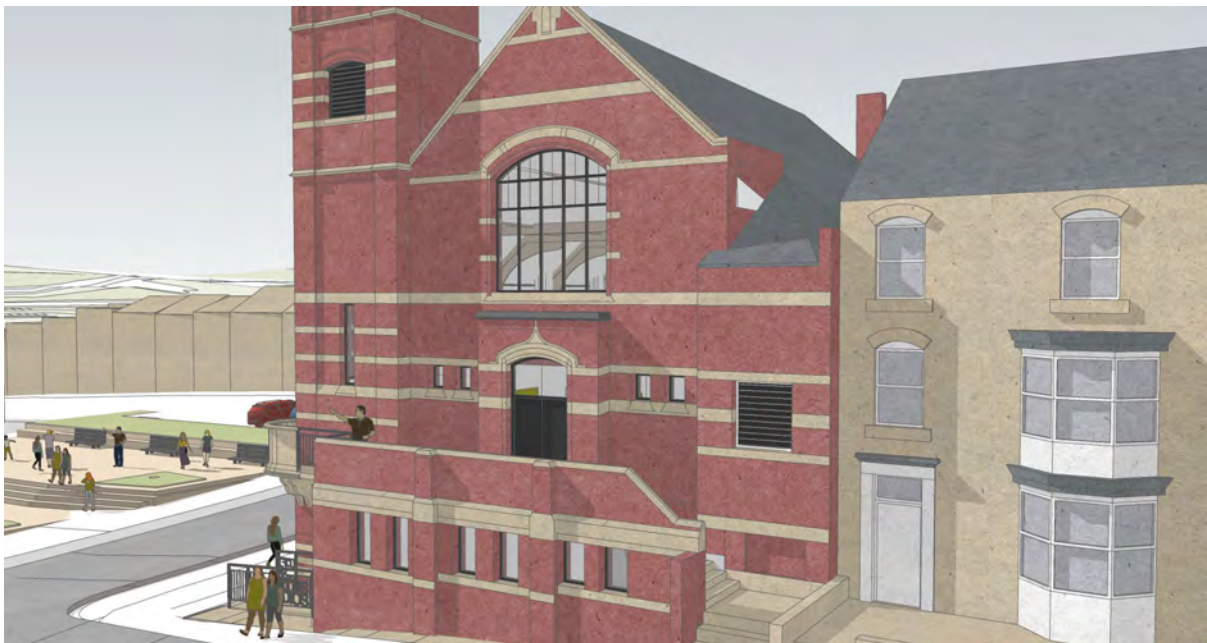
Appendix c – Former United Reformed Church – Current internals



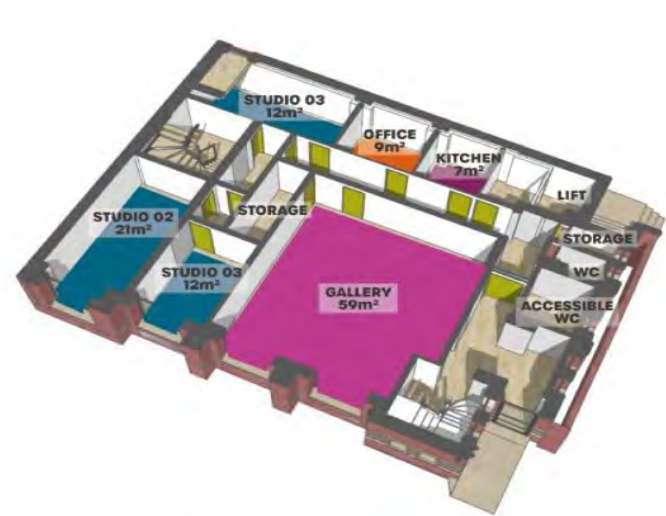




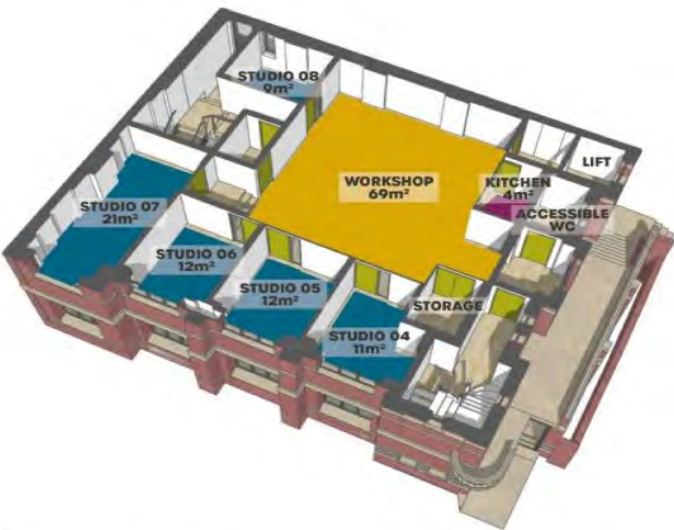
Appendix D– Former United Reformed Church – Proposed externals



Phase 01 | Plans

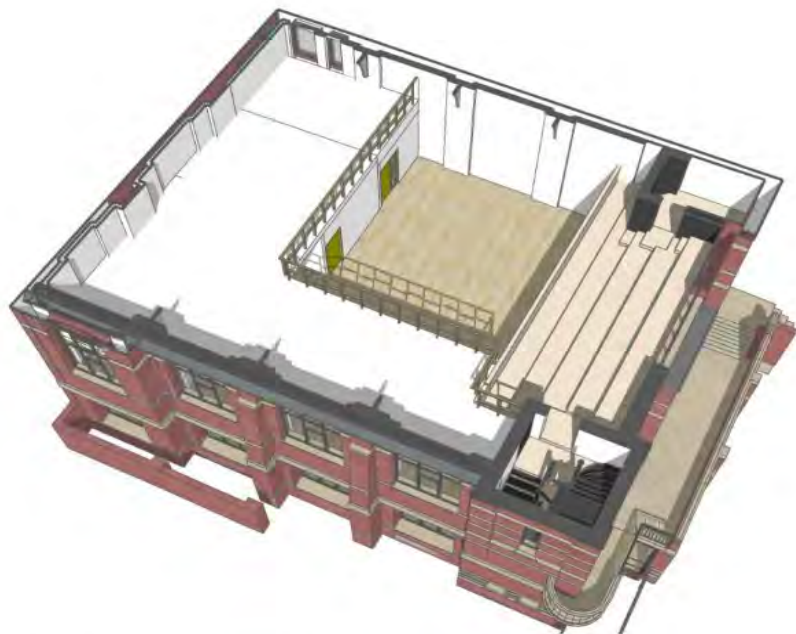


Phase 01 - Proposed Ground Floor Plan



Phase 01 - Proposed First Floor Plan

Phase 01 | Plans



Phase 01 - Proposed Second Floor Plan

STUDIO NUMBER	FLOOR LOCATION	AREA M ²
01	Ground	18
02	Ground	21
03	Ground	12
04	First	11
05	First	12
06	First	12
07	First	21
08	First	9
		116

Member Report

Elections Act 2022



Report to: Cabinet
Report from: Managing Director (Head of Paid Service)
Portfolio: Resources
Report Date: 27 September 2022
Decision Type: For information
Council Priority: Meeting Resident's Needs

HEADLINE POSITION

1.0 Summary of report

- 1.1 On 28th April 2022, The Elections Act received Royal Assent. This Act makes provisions about the administration and conduct of elections, in order to strengthen the integrity of electoral processes. This report is to provide Cabinet with a brief oversight of the changes which will be implemented and the impact of these changes on the wider Elections Team.

2.0 Recommendation

- 2.1 Members are requested to note the information.

DETAILED PROPOSALS

3.0 What are the objectives of the report and how do they link to the Council's priorities

- 3.1 The Elections Bill was introduced in July 2021 to fulfil the Conservative Party manifesto to "protect the integrity of the UK's democracy". It has now received Royal Assent, and the Department for Levelling Up, Housing and Communities (DLUHC) are developing secondary legislation and policy to implement the changes.
- 3.2 The Elections Act 2022 ("The Act"), has introduced the following provisions, which will apply at UK Parliamentary Elections in Great Britain, Local Elections (including Combined Authority Mayoral) and Referendums in England and Wales, and Police and Crime Commissioner Elections in England and Wales:
- A requirement to show photo ID at polling stations prior to a ballot paper being issued,
 - A requirement on Electoral Registration Officers to issue free voter identification documents to those with no valid form of photo ID
 - A requirement for postal voters to re-apply for a postal vote every 3 years

- Restrictions on the handling of postal votes,
- Further limitations on the number of people someone may act as a proxy for,
- Extended accessibility to elections for those with a disability,
- Simplifying and clarifying the offence of undue influence,
- Changes to voting and candidacy arrangements for EU voters, and;
- Allowing all British Citizens who live overseas to vote in UK Parliamentary Elections.

3.3 The majority of these changes will result in a financial burden being placed on the Council, however the Government has acknowledged that where changes result in a burden on the Council, costs will initially be covered in line with new burdens principles. There has not yet been any comment on what this funding will look like, or for how long such costs will be covered.

Voter Identification

- 3.4 Electors will be required to show an approved form of photographic identification at the polling station prior to them being issued a ballot paper. Approved ID includes; a passport issued in the UK or by an EEA State or Commonwealth Country, photo driver's licence, biometric immigration card, PASS Card, Concessionary Travel Pass, Blue Badge and national identity cards issued by an EEA state. Where a voter does not own one of these, they are able to apply to the Electoral Registration Officer (ERO) for a free Voter ID Card.
- 3.5 Current research suggests that around 2% of the population may require a Voter ID Card issued by their ERO, this equates to around 200 people in our Borough, however this figure could be higher as there is nothing planned to prevent a registered elector, who already has an approved form of ID, from applying for a Voter ID Card. DLUHC have however advised that it is their intention to keep the design of such card simple, so that they are unable to be used for other purposes. Comments have also suggested that Voter ID Cards are likely to have a substantial validity period (possibly 10 years) and will be valid across Councils if a voter moves.
- 3.6 The deadline for applying for a Voter ID Card is currently expected to be 5pm on the sixth working day prior to the poll. This corresponds with the deadline for applications to vote by proxy. There is a chance that this could place pressure on Electoral Staff, who will have to process any applications received, arrange production of the cards, and ensure those electors are able to obtain possession of their card prior to polling day.
- 3.7 It is expected that this requirement will be in place for all relevant elections from May 2023, with the national voter ID application system going live in January 2023.

Absent Voting – Postal and Proxy Voting

- 3.8 Postal voters will be required to make a fresh application at least every three years, rather than the current arrangements which require a fresh signature only, to be provided every five years. The ERO will be required to write to postal voters ahead of the expiration of their postal vote, which will have a statutory date of 31st

January in the 3rd year following their application.

- 3.9 A start date for this new provision has not yet been implemented, however we have been advised that there will be a transition period for those who already have postal votes, with proposals that it is likely to start from January 2024.
- 3.10 There are currently a total of 17,387 postal voters. Should there be a requirement to contact all electors whose postal votes are older than/reaching the three-year maximum term in the first year of implementation, this could be up to 10,230 individuals. Each year after that is likely to be between 3,000 and 4,000.
- 3.11 Electors will be able to apply for postal votes online, however the identity of electors making both online and paper applications will have to be verified in a similar way to the current process for individual electoral registration. It is currently expected that these provisions will apply from July 2023.
- 3.12 With regards to postal votes, political parties, candidates and other political campaigners will be banned from handling these. This doesn't however prevent political parties from handling postal vote applications. We are advised that this change is to deter fraud and to deter candidates and campaigners from undertaking activity which is perceived to be linked to fraud, which may result in people disengaging with democracy.
- 3.13 Further to this, a limit will also be placed on the number of postal votes a person can hand in at polling stations. This limit has not yet been determined, however we have been advised that when handing in postal votes, the person doing so will be required to complete a form providing their details and the details of the elector(s) on whose behalf they are handing in the postal vote, even if they are only handing in their own postal pack. Where a person tries to hand in more packs than the permitted number, all packs will be rejected. There will be no responsibility placed upon the Returning Officer to crossmatch forms to ensure an individual hasn't handed in multiple packs to different stations, the responsibility will be on the person to declare that they have not handed in more than the prescribed limit.

Accessibility to the polls

- 3.14 The Act places a general responsibility on the Returning Officer to take all reasonable steps to support voters with disabilities. The intention being that a wider range of disabilities should be considered when looking at support, equipment, and adaptations at polling stations.
- 3.15 Alongside this, the Act also extends the provision for disabled voters to be assisted at the polling station, by allowing any companion who is over the age of 18 to provide assistance.
- 3.16 It is expected that these provisions will be in place in time for polls in May 2023. The Electoral Commission will be producing guidance which will suggest types of equipment we may want to consider providing all polling stations with, and adaptations to stations to ensure they are accessible for all.

Undue Influence

- 3.17 The Act clarifies the offence of undue influence, by simplifying the offence and providing examples of undue influence in practice. This makes it easier for the police to take action when allegations of this offence are made.
- 3.18 Previous legislation provided that undue influence occurs where an individual uses or threatens to use force or violence to make someone vote a certain way, or not vote at all. The Elections Act 2022 broadens this definition and includes examples which include the use or threat of physical violent, damaging or destroying, or the threat of damaging or destroying someone's property, damaging or threatening to damage a person's reputation, causing or threatening to cause financial loss, and other acts which are intended to intimidate or deceive a person in relation to the administration of an election.

European Citizens

- 3.19 Under these new laws, EU citizens will no longer have an automatic right to be able to register to vote and stand for election.
- 3.20 Only two groups of EU citizens will retain their voting rights. The first group is qualifying EU citizens, from countries with reciprocal agreements, who either have leave to remain in the UK, or who do not require it. At present, this would include qualifying citizens from Luxembourg, Poland, Portugal, and Spain.
- 3.21 The second group are EU citizens with retained rights, who were resident in the UK before 1st January 2021.
- 3.22 These provisions are expected to be in place prior to elections in spring 2024, with reviews on existing registered EU citizens commencing in June 2023. It is worth noting that these provisions do not affect Irish, Maltese and Cypriot citizens.

Overseas Electors

- 3.23 The Act removes the 15-year limit on voting rights for British Citizens living overseas. Instead, overseas electors will be able to register at an address where they were previously registered or where they were last resident indefinitely. The registration period has also been extended from one year, to three years for overseas elections, with all renewals fixed to the 1st November.
- 3.24 It is expected that this change will be in place prior to scheduled elections in spring 2024.
- 3.25 The impact of this change on EROs is unknown. Whilst overseas electors are only permitted to vote at UK Parliamentary elections, there is potential that the number of people who apply to register to vote as an overseas elector could triple, however it is unlikely that all those entitled to do so will. Statistics from the 2019 Parliamentary General Election show that of the approx.1 million people who could have registered at that point, only 230,000 did.
- 3.26 In Redcar & Cleveland there are currently 51 overseas electors.

Removal of the Supplementary Vote System

- 3.27 The Act removes the Supplementary Vote System (first and second choice votes on the ballot paper) for PCC elections, Combined Authority Mayoral Elections and Local Authority Mayoral Elections in England, and replaces it with the Simple Majority Voting System, commonly referred to as First Past the Post voting.
- 3.28 The government believe that this voting method is more straightforward and is well understood by electors.
- 3.29 It is expected that this change will be implemented prior to and Mayoral, PCC and Combined Authority Mayoral Elections taking place in May 2023.

4.0 What options have been considered

- 4.1 The report is for information therefore there are no options to consider.

5.0 Impact Assessment

- 5.1 Legal** – The Act makes provisions about the administration and conduct of elections and is intended to strengthen the integrity of electoral processes. The Council will need to implement changes and comply with the provisions in the Act.
- 5.2 Financial** – The majority of these changes will result in a future financial burden being placed on the Council, however the Government has acknowledged that where changes result in a burden on the Council, costs will initially be covered in line with new burdens principles. There has not yet been any comment on what this funding will look like, or for how long such costs will be covered.
- 5.3 Human Resources** - As there is currently no clear guidance on the production and/or format of voter ID cards issued by the ERO, the impact on the electoral team, of having to produce such ID cannot be predicted at this stage. However, if the deadline for applying for a voter ID card is 5pm on the day prior to voting day, as currently expected, this could present the elections team with challenges in getting the cards produced and supplied to the elector prior to them voting the following day.

Voter ID requirements also place a further responsibility on polling station staff who will be required to check each elector's identity prior to issuing a ballot paper. We are advised that it will be the discretion of the Presiding Officer as to whether the identification provided is acceptable, particularly in cases where a different name or alternative spelling appears on their ID. All polling staff will be provided with additional training on this requirement, however it is expected that a small number of polling staff will be deterred from undertaking the role with these new requirements in place.

The introduction of online postal vote applications could see a significant increase in the number of postal voters, and could result in a surge of applications prior to the application deadline for a poll. As a result, this may also impact on the postal vote opening team, who have responsibility for

verifying the signature and date of birth of all electors who chose to use their postal vote, in a short period of time, prior to and on election day.

- 5.4 Equality and Diversity** – There will be a requirement for there to be a private area in each polling venue in order to allow voters who wish to have their identification viewed in private to do so. This may be the case for electors who cover their faces for religious or other sensitive reasons. At this stage it is suggested that the provision of privacy screens may be suitable where separate rooms to facilitate this are not available.

In order to take all reasonable steps to support voters with disability through the supply of appropriate equipment, the elections team will need to consult with colleagues across the council and other stake holders, to identify what measures need to be put in place, and equipment purchased. If it is deemed that additional equipment is needed to support voters, this will need to be purchased and subsequently stored.

6.0 Implementation Plan

- 6.1 Timetable for Implementing Decision:** The various provisions contained within the Act have different timescales and will be implemented in line with government guidance as it is developed.
- 6.2 Lead Officer** Ali Haver – Electoral Services Manager.
- 6.3 Reporting Progress** – Members will be updated on the introduction/ implementation of the various provisions as appropriate.
- 6.4 Communications Plan** - Communications will be tailored to the various provisions covered by the Act. National campaigns will be led by the Electoral Commission and complemented with localised activity.

7.0 Consultation and Engagement

- 7.1** The requirement for electors to have photo ID in order to vote will need to be widely communicated by a variety of stakeholders, so that all audiences are captured. National Campaigns will be led by the Electoral Commission, however localised activity will also need to be undertaken to link into this national campaign.
- 7.2** It is our intention to use the autumn/winter household magazine, and any subsequent issues up to the May 2023 to primarily make residents aware of these new requirements. In addition to this, we will publish awareness posts on our website and social media pages, and display notices in public places to raise awareness with electors.
- 7.3** Members will be updated on the implementation of voter ID, with suggested wording which they may want to consider including in newsletters or social media posts. It is expected that Political Parties will make contact with electors to inform them of these changes.
- 7.4** Information relating to the requirement to reapply for a postal vote within 3 years

will also be communicated to electors using our household magazine, website and social media pages. However, as we are required to communicate with electors who have been successful in applying to be a postal voter, and those whose postal vote will expire if they do not take action, this change is expected to be less detrimental to the electorate.

8.0 Appendices and Background Papers

- Electoral Integrity Programme – Business Change Network Information Pack, Version 1.4
- Electoral Integrity Programme – Business Change: Frequently Asked Questions, Version 5

9.0 Contact Officer

9.1 Name: Ali Haver

9.2 Position: Electoral Services Manager

9.3 Email address: alison.haver@redcar-cleveland.gov.uk

9.4 Telephone Number: 01642 444528

ADULTS & COMMUNITIES DIRECTORATE

DELEGATED DECISIONS

(Please note signatures/audit trails are held for all decisions. Signatures in these papers have been redacted before publication for security purposes)

Delegated Power Record

Are the details of the decision to be public or confidential?

Public

If the details of the decision are confidential, please select the category for exemption under the Local Government Act 1972

Choose an item.

Reference	ADCOM-22-123
Corporate Plan Priority	Meeting Residents' Needs
Delegation Title	Welfare Rights Support to Cancer Patients (CAB)
Delegated Power Number	452 - To implement an optional extension under existing contract terms
Date of Exercise	18/05/2022
Cabinet Member	Cllr Steve Kay
Assistant Director	Fran Anderson

Type of Decision (Key/Executive/Non-Executive) See Scheme of Delegation to Officers – Council Constitution	Executive (Non-Key)
FOR KEY DECISIONS ONLY	
Delegated Power Forward Plan Ref	N/A
Date Decision Published in Forward Plan	
Urgency (For Key Decisions not included in Forward Plan only)	Not Applicable

Background to Decision:

We recognise that the needs of people with cancer are wide ranging and the impact on their finances can be significant. People with cancer face the potential loss of income through absence from work and additional costs associated with ill health. Benefits advice and support given to people suffering from cancer can ensure they are not under-claiming benefits and is associated with improved mental well-being in a very difficult time. Impact of this advice service includes:

- Preventing crisis through early financial advice interventions
- Supporting service users to manage their personal/individual budgets
- Offering a brokerage service
- Improved mental health due to a reduction in personal poverty.

This advice service runs from James Cook University Hospital as well as telephone advice, thereby maximising the opportunity for people accessing the hospital for cancer treatment to access the service.

Delegated Power Record

The Council awarded this contract to Citizens Advice Bureau in 2021-22 (with optional 2 x 12-month extensions). This DP is to award that first 1x12 month extension.

Decision Considerations:

Poverty levels are rising due to many factors at present. In addition, Covid-19 impacted on many people accessing GP and hospital services, with inevitable delays to cancer diagnosis and treatments. This service is more important now than ever to remove any additional financial worries for people suffering from cancer and being recently diagnosed.

Full details of decision:

Approval is requested to extend the contract with CAB for an additional 12 months as per contract (1st of 2 x 12-month extension periods), from 1 April 2022 to 31 March 2023.

Financial detail:

The total costs for this extension period is £12,000.
Total contract value including all optional extension periods is £36,000.
Funding from Public Health budget: 10841/A0273.

Delivering Social Value:

Enabling Communities and Citizens to Thrive

This service is addressing health inequalities and ensuring that residents are accessing support available to them to address their financial needs.

Reasons for Decision:

This is an important service offering financial support to a very vulnerable group of people, to remove additional stress that could impact further on their mental and physical health whilst dealing with a cancer diagnosis. This CAB/Macmillan advice service is a reputable and well-established provider with significant experience of understanding the needs of this client group and are able to help them access they support and are entitled to in order to ensure they do not face financial crisis in addition to their cancer diagnosis.

Monitoring data gathered for 2021-22 confirms that 83 referrals were made to the service for R&C residents, with £106,818 being awarded to those 83 individuals from claims made for support.

Details of alternative options considered (if any) and reasons for rejection:

None currently considered as we believe extending this current contract offers value for money and consistent service.

Delegated Power Record

Details of any conflict of interest declared by any Elected Member consulted in relation to the decision:		
Details of any dispensation granted in respect of any conflict of interest: This must be left blank. Business Support will seek this information from the Cabinet Member.		
Background Papers: State where any additional papers may be held, any background information (if applicable) None.		
Officer Name (Print)	Katrina Jackson	
Officer Signature		
Submission date	18 th March 2022	
Procurement Approval		Request complies with the Council's contract procedure rules

Delegated Power Record

Reference	ADCOM-22-123
Delegated Power Forward Plan Reference	N/A
Corporate Plan Priority	Meeting Residents' Needs
Delegation Title	Welfare Rights support to Cancer Patients (CAB)
Delegated Power Number	452
Date of Exercise	18/05/2022
Cabinet Member	Cllr Steve Kay
Assistant Director	Fran Anderson

Signatures

CABINET MEMBER FOR HEALTH AND WELFARE & DEPUTY LEADER OF THE COUNCIL	Date Click here to enter a date. 06.07.2022
CHIEF FINANCE OFFICER	Date 31/05/2022
CHIEF LEGAL OFFICER	Date 01/06/2022
CORPORATE DIRECTOR FOR ADULTS AND COMMUNITIES	Date 13/06/2022

Call-In (Key Decisions Only)

Date Decision will become effective	
-------------------------------------	--

Delegated Power Record

Are the details of the decision to be public or confidential?

Public

If the details of the decision are confidential, please select the category for exemption under the Local Government Act 1972

Choose an item.

Reference	ADCOM-22-124
Corporate Plan Priority	Meeting Residents' Needs
Delegation Title	NHS Health Checks Data Management Support
Delegated Power Number	455 - Exercise power of exemption to standing orders in accordance with Section 10 of the Contract Procedure Rules V. there are other circumstances which are genuinely exceptional.
Date of Exercise	07/04/2022
Cabinet Member	CLlr Steve Kay
Assistant Director	Fran Anderson

Type of Decision (Key/Executive/Non-Executive) See Scheme of Delegation to Officers – Council Constitution	Executive (Non-Key)
FOR KEY DECISIONS ONLY	
Delegated Power Forward Plan Ref	N/A
Date Decision Published in Forward Plan	
Urgency (For Key Decisions not included in Forward Plan only)	Not Applicable

Background to Decision:

NHS Health Checks are a mandated service commissioned by every local authority Public Health. In order to deliver this mandated service North of England Commissioning Support (NECS) provide data management support which identified eligible individuals and informs the GP practice who to invite. NECS also collect the data from GP practices about who has received the NHS Health Checks which allows Public Health to pay the GP practice accordingly and also report figures quarterly to Secretary of State.

Delegated Power Record

As you can see from the table the NHS Health Checks have been severely impacted by the additional covid-19 related pressures faced by GP practices.

NHS Health Check Data	Eligible patients	ANNUAL TARGETS		QUARTER TARGETS		ANNUAL TOTAL			
		Target invitations = 1/5 of eligible population	Target assessments = 60% of target invitations	Target invitations = 1/4 of annual target	Target assessments = 1/4 annual target	Invited	Assessed	Quintile 1 area	Risk score >20%
Redcar & Cleveland 22-23									
Redcar & Cleveland 21-22	37095	7419	4451	1855	1113	1437	743	87	36
Redcar & Cleveland 20-21	35980	7196	4318	1799	1079	414	496	179	14
Redcar & Cleveland 19-20	35632	7126	4276	1782	1069	5580	2561	762	82
Redcar & Cleveland 18-19	34870	6974	4184	1744	1046	6286	3250	694	116

NECS are currently the only organisation who can generate the reports for and from all GP practices. NECS have provided the reports to the GP practices for Hartlepool, Stockton, Middlesbrough and Redcar & Cleveland for them to act upon and they have provided regular reports to us to enable us to process payments to GPs and to report to the Secretary of State. NECS have also maintained all the systems that enable GPs to deliver this mandated service.

NHS Health Checks provide the opportunity to identify individuals at risk of illness and premature death at the earliest opportunity allowing interventions (medical and behavioural - through social prescribing) to be put in place to mitigate these risks. We are actively looking for ways to increase the number of NHS Health Checks that are being delivered and will be recommissioning the service from next April in line with any changes in government policy following the anticipated public health white paper.

Decision Considerations:

NECS have provided the contract for the previous 2 years to Redcar & Cleveland on behalf of the 4 Tees local authorities. The current GP 3-year contracts are due to be reviewed in March 23.

Full details of decision:

Approval is requested to award a contract for NHS Health Check data management support to NECS for another year until the whole programme is reviewed. Term of the contract is 1st April 2022 – 31st March 2023

Financial detail:

The total cost is: £71,448.00, however the following amounts are reimbursed from the 3 other local authorities:

Middlesbrough: £17,862.00

Stockton on Tees: £22,148.88

Delegated Power Record

<p>Hartlepool: £13,575.12</p> <p>Redcar & Cleveland's contribution is: £17,862.00</p>		
<p>Delivering Social Value:</p> <p>NECS currently provide this contract and currently employ people from Redcar & Cleveland.</p>		
<p>Reasons for Decision:</p> <p>If the decision is not supported NHS Health Checks will have to cease immediately across all 4 Tees Local Authorities.</p>		
<p>Details of alternative options considered (if any) and reasons for rejection:</p> <p>There are currently no other options that can be considered at this time.</p>		
<p>Details of any conflict of interest declared by any Elected Member consulted in relation to the decision:</p> <p>This must be left blank. Business Support will seek this information from the Cabinet Member.</p>		
<p>Details of any dispensation granted in respect of any conflict of interest:</p> <p>This must be left blank. Business Support will seek this information from the Cabinet Member.</p>		
<p>Background Papers:</p> <p>State where any additional papers may be held, any background information (if applicable)</p>		
Officer Name (Print)	Sarah Slater	
Officer Signature		
Submission date	19/05/2022	
Procurement Approval		Request complies with the Council's Contract Procedure Rules

Delegated Power Record

Reference	ADCOM-22-124
Delegated Power Forward Plan Reference	
Corporate Plan Priority	Meeting Residents' Needs
Delegation Title	NHS Health Checks Data Management Support
Delegated Power Number	455 - Exercise power of exemption to standing orders in accordance with Section 10 of the Contract Procedure Rules
Date of Exercise	07/04/2022
Cabinet Member	Cllr Steve Kay
Assistant Director	Fran Anderson

Signatures

CABINET MEMBER FOR HEALTH AND WELFARE & DEPUTY LEADER OF THE COUNCIL	Date Click here to enter a date. 06.07.2022
CHIEF FINANCE OFFICER	Date 08/06/2022
CHIEF LEGAL OFFICER	Date 01/06/2022
CORPORATE DIRECTOR FOR ADULTS AND COMMUNITIES	Date 30/06/2022

Call-In (Key Decisions Only)

Date Decision will become effective

Are the details of the decision to be public or confidential?

Public

If the details of the decision are confidential, please select the category for exemption under the Local Government Act 1972

Choose an item.

Reference	ADCOM-22-130
Corporate Plan Priority	Tackling Climate Change and Enhancing the Natural Environment
Delegation Title	Building Management System Annual Maintenance
Delegated Power Number	455 – Exercise power of exemption to Standing Orders in accordance with Section 10 of the Contract Procedure Rules (I. the nature of the market for the works to be carried out or the goods or services to be provided has been investigated and is demonstrated to be such that a departure from the requirements of these Rules is justifiable)
Date of Exercise	12/05/2022
Cabinet Member	Cllr Louise Westbury
Assistant Director	Chris Moon

Type of Decision (Key/Executive/Non-Executive) See Scheme of Delegation to Officers – Council Constitution	Executive (Non-Key)
FOR KEY DECISIONS ONLY	
Delegated Power Forward Plan Ref	If a key decision has not been published in the forward plan at least 28 days in advance of the decision being taken, then the urgency or special urgency rules must be applied, and relevant forms completed in conjunction with Democratic Services
Delegated Power Forward Plan Ref	
Date Decision Published in Forward Plan	Click or tap to enter a date. To be completed by Democratic Services
Urgency (For Key Decisions not included in Forward Plan only)	Choose an item.

Background to Decision:

Schneider-Electric is the provider of the licensed software platform of the main Building Management System (BMS) known as EcoStruxure and Sigma. The software and hardware controllers are used to operate and control the heating, cooling, ventilation, and hot water provision in 20 x Council buildings and 34 x schools with 126 BMS controllers to maintain. Schneider-Electric is best placed to carry out the annual servicing requirements of these buildings.

It is best practice to carry out regular services of all the BMS controllers located at each site, to ensure each system is operating effectively, efficiently, and fully optimised. A fully qualified Schneider Electric Service Engineer can plug into each controller and carry out the required diagnostic analysis, to identify any failure in plant, excessive energy consumption and any required replacement of field equipment.

Remote access of all sites connected to the BMS is provided to the Energy Team, who ensure the day-to-day monitoring and operation of the system will provide an effective and comfortable working environment.

Decision Considerations:

The type of equipment is maintained and operated by Schneider-Electric and as such cannot be maintained by a secondary party of supplier.

Full details of decision:

Approval is requested to award a contract to Schneider Electric to provide BMS maintenance support to the Councils' main Building Management System EcoStruxure & Sigma software and hardware, which is used to operate and maintain the heating, cooling, ventilation, and hot water provision to 20 x Council buildings and 34 x schools, for a period of 12 months from 1 April 2022 to 31 March 2023.

Financial detail:

The total cost of the contract from 1 April 2022 to 31 March 2023 is £12,913. The schools being recharged back via the Energy Management SLA.

Delivering Social Value:

Schneider-Electric will assign an Engineer to carry out the services that is local to the area, ensuring continuous local employment can be sustained and reducing potential additional emissions from vehicles used by alternative Engineers travelling from other areas.

Schneider Electric are now considered to be one of the world's most sustainable companies who currently offset all their Co2 and are well on the way to electrifying their fleet.

Reasons for Decision:

Best value is achieved as we are ensuring the systems are being maintained by their own provider, who can uniquely plug into each site to run an effective diagnostic and ensure the continuing operation and maintenance of Schneider-Electric BMS Systems within Council

properties. Schneider is always developing new technologies and adding new features to the software to assist with the ease of use from the BMS system making it user friendly

Details of alternative options considered (if any) and reasons for rejection:

Do nothing – Rejected, the buildings will continue to operate but the buildings will not run efficiently and will result in high energy cost and carbon emissions.

Details of any conflict of interest declared by any Elected Member consulted in relation to the decision:

This must be left blank. Business Support will seek this information from the Cabinet Member.

Details of any dispensation granted in respect of any conflict of interest:

This must be left blank. Business Support will seek this information from the Cabinet Member.

Background Papers:

State where any additional papers may be held, any background information (if applicable)

Officer Name (Print)	Paul Johnson
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Officer Signature	
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Submission date	12/05/2022
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Procurement Approval		Complies with the Contract Procedure Rules
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Reference	ADCOM-22-130
Delegated Power Forward Plan Reference	
Corporate Plan Priority	Tackling Climate Change and Enhancing the Natural Environment
Delegation Title	Building Management System Annual Maintenance
Delegated Power Number	455 – Exercise power of exemption to Standing Orders in accordance with Section 10 of the Contract Procedure Rules (I. the nature of the market for the works to be carried out or the goods or services to be provided has been investigated and is demonstrated to be such that a departure from the requirements of these Rules is justifiable)
Date of Exercise	12/05/2022
Cabinet Member	Cllr Louise Westbury
Assistant Director	Chris Moon

Signatures

CABINET MEMBER FOR CLIMATE CHANGE AND ENVIRONMENT 	Date 11/07/2022
CHIEF FINANCE OFFICER 	Date 17/06/2022
CHIEF LEGAL OFFICER 	Date 16/06/2022
CORPORATE DIRECTOR FOR ADULTS AND COMMUNITIES 	Date 11/07/2022

Call-In (Key Decisions Only)

Date Decision will become effective	
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Are the details of the decision to be public or confidential?

Public

If the details of the decision are confidential, please select the category for exemption under the Local Government Act 1972

Choose an item.

Reference	ADCOM-22-132
Corporate Plan Priority	Improving the Physical Appearance of the Borough and Enhancing Prosperity
Delegation Title	Design, repair & installation of road restraint systems
Delegated Power Number	452 In accordance with the Council's Contract Procedure Rules 9.11: To implement an optional extension under existing contract terms
Date of Exercise	13/07/2022
Cabinet Member	Cllr Cliff Foggo
Assistant Director	Robert Hoof

Type of Decision (Key/Executive/Non-Executive) See Scheme of Delegation to Officers – Council Constitution	Executive (Non-Key)
FOR KEY DECISIONS ONLY	
Delegated Power Forward Plan Ref	N/A
Date Decision Published in Forward Plan	Click or tap to enter a date. To be completed by Democratic Services
Urgency (For Key Decisions not included in Forward Plan only)	Not Applicable

Background to Decision:

The Council does not have the in-house expertise to design, repair and install compliant road restraint systems (RRS). A procurement process was undertaken in 2019, and the successful bidder Saferoad VRS Ltd was awarded the contract which came into effect on the 01/11/19 for a period of three years with the option to extend for a further two years. The initial three-year term is due expire on the 31/10/2022. During this period Saferoad have provided a quality service demonstrating value for money. It is therefore recommended that RCBC extend the contract for a further two years.

Decision Considerations:

Contract Procedure Rules.

Approval is requested to extend the existing contract for the design, repair, and installation of compliant road restraint systems with Saferoad VRS Ltd. The contract extension will start from the 01/11/22 for a period of 2 years.

Financial detail:

The funding may be from capital or revenue depending on the scheme; repairs and maintenance are revenue costs, but the contract will have the flexibility to allow the install of new safety fencing should capital funds be available, and the need is identified.

There is no guarantee of any work, all award is subject to funding being available.

Based on previous spend an estimated annual value is £20K - £50K, however if a specific scheme is identified and funding is available costs can be £100K plus.

Delivering Social Value:

The organisation signed up to the Council's Social Value charter as part of the original procurement process.

Reasons for Decision:

From the 31/10/2022 the Council would have no contract in place to carry out the design, repair and installation of RRS. In the event of accidents involving damaged RRS the Council could be at risk from third party claims it is therefore recommended that the contract extension is approved.

Details of alternative options considered (if any) and reasons for rejection:

N/A - the Council has a duty to install and repair RRS but does not have the in-house expertise to undertake this service.

Details of any conflict of interest declared by any Elected Member consulted in relation to the decision:



This must be left blank. Business Support will seek this information from the Cabinet Member.

Details of any dispensation granted in respect of any conflict of interest:

This must be left blank. Business Support will seek this information from the Cabinet Member.





Background Papers:

State where any additional papers may be held, any background information (if applicable)

Officer Name (Print)	Clive Allen
Officer Signature	
Submission date	13/06/2022
Procurement Approval	Request complies with Contract Procedure Rules 

Reference	ADCOM-22-132
Delegated Power Forward Plan Reference	N/A
Corporate Plan Priority	Improving the Physical Appearance of the Borough and Enhancing Prosperity
Delegation Title	Design, repair & installation of road restraint systems
Delegated Power Number	452 In accordance with the Council's Contract Procedure Rules 9.11: To implement an optional extension under existing contract terms
Date of Exercise	13/07/2022
Cabinet Member	Cllr Cliff Foggo
Assistant Director	Robert Hoof

Signatures

CABINET MEMBER FOR HIGHWAYS & TRANSPORT 	Date 12/07/2022
CHIEF FINANCE OFFICER 	Date 22/06/2022
CHIEF LEGAL OFFICER 	Date 12/07/2022
CORPORATE DIRECTOR FOR ADULTS AND COMMUNITIES 	Date 12/07/2022

Call-In (Key Decisions Only)

Date Decision will become effective	
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Delegated Power Record

Are the details of the decision to be public or confidential?

Public

If the details of the decision are confidential, please select the category for exemption under the Local Government Act 1972

Choose an item.

Reference	ADCOM-22-140
Corporate Plan Priority	Meeting Residents' Needs
Delegation Title	Tier two adult community weight management services
Delegated Power Number	455 - Exercise power of exemption to Standing Orders in accordance with Section 10 of the Contract Procedure Rules I. the nature of the market for the works to be carried out or the goods or services to be provided has been investigated and is demonstrated to be such that a departure from the requirements of these Rules is justifiable
Date of Exercise	07/06/2022
Cabinet Member	Cllr Steve Kay
Assistant Director	Fran Anderson

Type of Decision (Key/Executive/Non-Executive)	Executive (Non-Key)
FOR KEY DECISIONS ONLY	
Delegated Power Forward Plan Ref	
Date Decision Published in Forward Plan	
Urgency (For Key Decisions not included in Forward Plan only)	Not Applicable

Background to Decision:

Weight management services support people make positive behaviour changes associated with food and physical activity. Clinical guidelines recommend a stepped approach to weight management depending on the severity of a patient's obesity and whether they have weight-related co-morbidities. Tier two weight management services are delivered in the community,

Delegated Power Record

whilst tier three (specialist weight management) and tier four (bariatric surgery) are clinical interventions. Tier one services cover universal prevention such as cookery classes and active travel.

On the 23rd March 2021, the Government committed £100 million to support children, adults and families achieve and maintain a healthier weight. The Adult Weight Management Services Grant will distribute £30.5 million among all local authorities in England, based on population size, obesity prevalence, and deprivation to commission adult behavioural weight management services (tier two).

Redcar and Cleveland Borough Council was awarded £140,032 in grant funding that was used to commission the provision of tier 2 adult weight management services, by WW, Slimming World and Middlesbrough Football Club Foundation that commenced in November 2021 and will end on 30th June 2022.

The Department of Health and Social Care announced on 1st April 2022 that local authorities could retain the underspend from the grant on additional services until December 2022.

Decision Considerations:

The underspend available for Redcar and Cleveland Borough Council is £77,301, along with a Public Health Grant of £24,188.

Due to performance indicators including % weight change and number of engaged users it is proposed to utilise this funding and funding from the Public Health Grant to direct award a new contract with Slimming World until March 2023.

Full details of decision:

To direct award a new contract for the provision of tier two adult community weight management services by Slimming World until March 2023.

The provider will continue to be paid on a tariff for each “engaged” service user, with expenditure managed on a monthly basis to prevent any overspending.

Financial detail:

The provider will deliver the contract on a tariff basis with a total contract value of £101,489. Service activity spend will be monitored on a monthly basis to avoid overspending.

Service delivery to be funded by the Tier 2 Weight Management grant funding underspend until December 2022 – £77,301 this equates to approximately 1198 x 12 week pathways.

Service delivery to be funded by the Public Health Grant between January – March 2023 - £24,188, this equates to approximately 375 x 12 week pathways.

Delegated Power Record

A contract will be awarded to Slimming World to deliver their standard programme for 12 weeks – the cost per participant is £64.50 which includes the service, data return and all other organisational charges. The programme has been shown to be amongst the most effective and cost effective tier two weight management services available on the market¹.

Delivering Social Value:

Explain how the spend /proposal will contribute to ensuring that Social Value is being achieved in accordance with the Council's Social Value Charter.

The provider employs local people and utilises local venues to deliver their services.

Reasons for Decision:

The capacity to be delivered by the service is required to deliver the outcomes set out by Public Health England when awarding the funding to Redcar & Cleveland Borough Council.

Details of alternative options considered (if any) and reasons for rejection:

Two alternatives were considered and rejected:

- Return underspend to Department of Health and Social Care– this was rejected as the resource provides a significant opportunity for the residents of Redcar and Cleveland to improve their health and wellbeing.
- To offer new contract to all current providers – this was rejected based on performance indicators including engaged numbers and % weight change as well as cost effectiveness.

Details of any conflict of interest declared by any Elected Member consulted in relation to the decision:

Details of any dispensation granted in respect of any conflict of interest:

This must be left blank. Business Support will seek this information from the Cabinet Member.

Background Papers:

State where any additional papers may be held, any background information (if applicable)
None.

Officer Name (Print)	Joanna Bielby
Officer Signature	
Submission date	16/06/2022
Procurement Approval	

¹ Jolly et al. (2011). Comparison of range of commercial or primary care led weight reduction programmes with minimal intervention control for weight loss in obesity: Lighten Up randomised controlled trial. *BMJ*, **343**, d6500

Delegated Power Record

Reference	ADCOM-22-140
Delegated Power Forward Plan Reference	N/A
Corporate Plan Priority	Meeting Residents' Needs
Delegation Title	Tier two adult community weight management services
Delegated Power Number	455 - Exercise power of exemption to Standing Orders in accordance with Section 10 of the Contract Procedure Rules I. the nature of the market for the works to be carried out or the goods or services to be provided has been investigated and is demonstrated to be such that a departure from the requirements of these Rules is justifiable
Date of Exercise	07/06/2022
Cabinet Member	Cllr Steve Kay
Assistant Director	Fran Anderson

Signatures

CABINET MEMBER FOR HEALTH AND WELFARE & DEPUTY LEADER OF THE COUNCIL	Date Click here to enter a date. 26.07.2022
CHIEF FINANCE OFFICER	Date 05/07/2022
CHIEF LEGAL OFFICER	Date 24/06/2022
CORPORATE DIRECTOR FOR ADULTS AND COMMUNITIES	Date 18/07/2022

Call-In (Key Decisions Only)

Are the details of the decision to be public or confidential?

Public

If the details of the decision are confidential, please select the category for exemption under the Local Government Act 1972

Choose an item.

Reference	ADCOM-22-141
Corporate Plan Priority	Meeting Residents' Needs
Delegation Title	Cross Boundary Services
Delegated Power Number	455: Exercise power of exemption to Standing Orders in accordance with Section 10 of the Contract Procedure Rules I. the nature of the market for the works to be carried out or the goods or services to be provided has been investigated and is demonstrated to be such that a departure from the requirements of these Rules is justifiable;
Date of Exercise	09/08/2022
Cabinet Member	Cllr Mary Ovens
Assistant Director	Victoria Wilson

Type of Decision (Key/Executive/Non-Executive)	Executive (Non-Key)
FOR KEY DECISIONS ONLY	
Delegated Power Forward Plan Ref	N/A
Date Decision Published in Forward Plan	
Urgency (For Key Decisions not included in Forward Plan only)	Not Applicable

Background to Decision:

Redcar and Cleveland is a small semi-rural Borough and services in neighbouring authority areas can sometimes be more appropriate to meet health and social care needs. This may be due to the availability of services, the capacity of services or the travel distances involved.

For many years services operated in or by neighbouring Councils and Health Trusts have been used on a case-by-case basis without formal contract arrangements in place. An example would

be people with complex learning disabilities who live adjacent to the boundary with Middlesbrough who access The Orchard on Lansdowne Road rather than travel to Redcar or East Cleveland for a similar service which may not have capacity.

There are other independently operated services that are accessed in a similar way based on the needs and preferences of the individual.

Decision Considerations:

Considerable joint working is ongoing across South Tees and the wider Tees Valley to develop and maintain services to meet the needs and preferences of local people. Limitations on demand and supply prevent all services from being delivered within the boundaries of Redcar and Cleveland. At times it is more efficient and effective to utilise provision on a wider scale than within the boundaries of the Borough.

Full details of decision:

Authorisation is sought for provision and payment of services operated out of area statutory bodies and/or providers where this is required or preferred to meet assessed needs from 1st April 2022 to 31st March 2025.

Financial detail:

The current projected costs of planned services provided by Middlesbrough Borough Council is £29,000 and there is a possibility that further referrals may increase this at any time based on individual needs.

Authorisation is sought for total spend up to £60,000 in any one financial year for three years from 1st April 2022 to 31st March 2025. The maximum total value of this authorisation is £180,000.

Delivering Social Value:

Ensuring that people with complex learning disabilities can access locally based which meets their needs. Social Value is inherent in the service provision'

Reasons for Decision:

To maintain sufficient efficient and effective services to meet the needs and preferences of local people.

Details of alternative options considered (if any) and reasons for rejection:

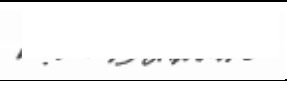
Other local services may not be available, accessible, or preferable.

Details of any conflict of interest declared by any Elected Member consulted in relation to the decision:

This must be left blank. Business Support will seek this information from the Cabinet Member.


Details of any dispensation granted in respect of any conflict of interest:

This must be left blank. Business Support will seek this information from the Cabinet Member.

Background Papers: State where any additional papers may be held, any background information (if applicable)		
Officer Name (Print)	Derek Birtwhistle	
Officer Signature		
Submission date	16.06.2022	
Procurement Approval		This request complies with the Council's Contract Procedure Rules.

Reference	ADCOM-22-141
Delegated Power Forward Plan Reference	
Corporate Plan Priority	Meeting Residents' Needs
Delegation Title	Cross Boundary Services
Delegated Power Number	455: Exercise power of exemption to Standing Orders in accordance with Section 10 of the Contract Procedure Rules I. the nature of the market for the works to be carried out or the goods or services to be provided has been investigated and is demonstrated to be such that a departure from the requirements of these Rules is justifiable;
Date of Exercise	16/06/2022
Cabinet Member	Cllr Mary Ovens
Assistant Director	Victoria Wilson

Signatures

CABINET MEMBER FOR ADULT SOCIAL CARE CLlr Ovens approved via email	Date 09/08/2022
CHIEF FINANCE OFFICER	Date 28/06/2022
CHIEF LEGAL OFFICER	Date 24/06/2022
CORPORATE DIRECTOR FOR ADULTS AND COMMUNITIES 	Date 29/06/2022

Call-In (Key Decisions Only)

Choose an item.

Reasons for dis-applying Call-In due to urgency to be added here if relevant. This will need to be reported to the next meeting of the Borough Council and the reasons must demonstrate that any delay likely to be caused by the call-in process would seriously prejudice the Council's or the public's interests.

Date Decision will become effective	Click or tap to enter a date. To be completed by Democratic Services – date will be not less than expiry of 5 working days from publication unless urgency applies.
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Are the details of the decision to be public or confidential?

Public

If the details of the decision are confidential, please select the category for exemption under the Local Government Act 1972

Choose an item.

Reference	ADCOM-22-149
Corporate Plan Priority	Investing for the long-term
Delegation Title	Award of contract for Highways Surfacing programme
Delegated Power Number	450 – Award of contract
Date of Exercise	29/06/2022
Cabinet Member	Cllr Cliff Foggo
Assistant Director	Robert Hoof

Type of Decision (Key/Executive/Non-Executive)	Executive (Non-Key)
FOR KEY DECISIONS ONLY	
Delegated Power Forward Plan Ref	
Date Decision Published in Forward Plan	
Urgency (For Key Decisions not included in Forward Plan only)	

Background to Decision:

The Council require an external provider to carry out works in relation to Highways surfacing requirements, over recent years a further competition has been carried out on a regional framework for the provision of these services. This approach has been used again as it brings economies of scale to the submissions and permits the procurement process to be carried out effectively.

Decision Considerations: Contract Procedure Rules

Full details of decision:

Upon conclusion of a procurement process under NEPO210 Highway Surfacing framework – Lot 1 – Asphaltic Concrete, approval is requested to appoint Tarmac Trading Ltd to carry out highways surfacing improvement schemes from 1 August 2022 to 14 December 2023.

Forty-six schemes have been identified in this year's programme and the contract will include any additional schemes that may be identified until 14 December 2023.

Financial detail: The spend for the identified schemes for 2022/2023 is £2,033,550, this will be spent from cost code C20103 (£939,550) and C20307 (£1,094,000). Approval is requested for £4,067,100 as this covers the resurfacing programme up to December 2023. This spend is from identified approved Council budget, if external funding becomes available this will be used in addition to the above.

Delivering Social Value: The winning bidder has signed the Council's Social Value Charter and has committed to help the Council meet its objectives. A Social Value Champion has been identified and a Social Value Plan will be developed for this contract, placement swaps will be offered to Council apprentices along with site visits and potential innovation which will benefit the borough.

Reasons for Decision: Four bids were received via a further competition on the NEPO framework. Tarmac Trading Limited received the highest score in terms of price & quality. The works are required in order to deliver the highway maintenance programme.

Details of alternative options considered (if any) and reasons for rejection:

Do nothing – rejected as highways surfacing is an ongoing requirement

Carry out highways surfacing in house – rejected as a specialist contractor is required.

Carry out high value tender process – rejected as NEPO Highways Surfacing Framework provides a route to market with pre-approved suppliers.

Details of any conflict of interest declared by any Elected Member consulted in relation to the decision:

Details of any dispensation granted in respect of any conflict of interest:

Background Papers:

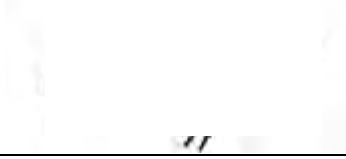



Forward Plan Reference: ADD0043

Key Decision: Commence a procurement process – ADCOM 22 087

Officer Name (Print)	R. Thompson
Officer Signature	
Submission date	29th June 2022
Procurement Approval	

Reference	ADCOM-22-149
Delegated Power Forward Plan Reference	
Corporate Plan Priority	Investing for the long-term
Delegation Title	Award of contract for Highways Surfacing programme
Delegated Power Number	450 – Award of contract
Date of Exercise	29/06/2022
Cabinet Member	Cllr Cliff Foggo
Assistant Director	Robert Hoof

Signatures

CABINET MEMBER FOR HIGHWAYS & TRANSPORT 	Date 06/07/2022
CHIEF FINANCE OFFICER 	Date 06/07/2022
CHIEF LEGAL OFFICER 	Date 30/06/2022
CORPORATE DIRECTOR FOR ADULTS AND COMMUNITIES 	Date 30/06/2022

Call-In (Key Decisions Only)

Choose an item.

Reasons for dis-applying Call-In due to urgency to be added here if relevant. This will need to be reported to the next meeting of the Borough Council and the reasons must demonstrate that any delay likely to be caused by the call-in process would seriously prejudice the Council's or the public's interests.

Date Decision will become effective	Click or tap to enter a date.
--------------------------------------------	-------------------------------

	To be completed by Democratic Services – date will be not less than expiry of 5 working days from publication unless urgency applies.
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Are the details of the decision to be public or confidential?

Public

If the details of the decision are confidential, please select the category for exemption under the Local Government Act 1972

Choose an item.

Reference	ADCOM-22-151
Corporate Plan Priority	Tackling Climate Change and Enhancing the Natural Environment
Delegation Title	Waste Haulage Contract
Delegated Power Number	DP 452 - In accordance with the Council's Contract Procedure Rules 9.11: To implement an optional extension under existing contract terms DP 453 - In accordance with the Council's Contract Procedure Rules 9.17: Power to vary the terms of an existing contract, where there is provision within the contract to do so
Date of Exercise	21/07/2022
Cabinet Member	Cllr Barry Hunt
Assistant Director	Robert Hoof

Type of Decision (Key/Executive/Non-Executive) See Scheme of Delegation to Officers – Council Constitution	Executive (Non-Key)
FOR KEY DECISIONS ONLY	
Delegated Power Forward Plan Ref	N/A
Date Decision Published in Forward Plan	
Urgency (For Key Decisions not included in Forward Plan only)	Not Applicable

Background to Decision:

Redcar and Cleveland Council entered into a haulage contract with Hargreaves effective from 1 August 2019 for the provision of bulk haulage services on behalf of the Council.

This 3-year contract expires 31 July 2022, and we wish to exercise the first of three 12-month optional extension periods available.

We also need to ensure stability and provision of service at this crucial time to maintain business continuity. However, due to the volatility in the market, rates have increased due to a shortage of drivers as well as sharp increases in fuel costs. Approval has previously been given to increase the rates paid to Hargreaves within the initial contract period, and we are also seeking approval to vary the pricing rates within the extension period.

Decision Considerations:

To ensure the service continues to be provided by the contractor.

Contract Procedure Rules

Full details of decision:

Approval is requested to extend the contract for 12 months from 1 August 2022 to 31 July 2023.

Approval is also requested to vary the rates under the contract from those submitted at tender.

The rate increase is made up of 2 parts

1. An increase in basic haulage rates against those agreed in previously in September 21 based on RPIX. Increases are applicable to 65% of current rates charged. The increase in basic haulage rates will be reviewed six monthly.
2. Continuation of the fuel escalator (previously agreed) which takes into account rises and falls in the bunker price of fuel.

Financial detail:

Estimated value of contract extension 2022-2023, including rate variation, is as follows.

Fuel escalator (assuming fuel price remains roughly level)	£18k
Effect of RPIX differential on previous years rates	£20k
Anticipated spend with Hargreaves 22-23 is therefore	£239k

Delivering Social Value:

The supplier has signed the Council's Social Value Charter and committed social value benefits to be delivered during the contract.

This Decision will ensure that the various waste streams collected by the Council continue to be collected.

Reasons for Decision:

Inflationary pressures for the contractor. This increase with review will help to ensure the Contractor continues to provide the services to the Council.

Details of alternative options considered (if any) and reasons for rejection:

We could have re-tendered but following conversations with Procurement over options and completion of a benchmarking exercise it was found that we would have not reduced our costs and would have risked losing a reliable contractor.

Details of any conflict of interest declared by any Elected Member consulted in relation to the decision:

This must be left blank. Business Support will seek this information from the Cabinet Member.

Details of any dispensation granted in respect of any conflict of interest:

This must be left blank. Business Support will seek this information from the Cabinet Member.

Background Papers:

State where any additional papers may be held, any background information (if applicable)

Officer Name (Print)	Matt Briggs
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Officer Signature	
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Submission date	28 June 2022
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Procurement Approval	<div>Request complies with Contract Procedure Rules</div> <div></div>
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Reference	ADCOM-22-151
Delegated Power Forward Plan Reference	
Corporate Plan Priority	Tackling Climate Change and Enhancing the Natural Environment
Delegation Title	Waste Haulage Contract
Delegated Power Number	<p>DP 452 - In accordance with the Council's Contract Procedure Rules 9.11: To implement an optional extension under existing contract terms</p> <p>DP 453 - In accordance with the Council's Contract Procedure Rules 9.17: Power to vary the terms of an existing contract, where there is provision within the contract to do so</p>
Date of Exercise	21/07/2022
Cabinet Member	Cllr Barry Hunt
Assistant Director	Robert Hoof

Signatures

CABINET MEMBER FOR NEIGHBOURHOODS & HOUSING	Date 21/07/2022
CHIEF FINANCE OFFICER	Date 05/07/2022
CHIEF LEGAL OFFICER	Date 20/07/2022
CORPORATE DIRECTOR FOR ADULTS AND COMMUNITIES	Date 11/07/2022

Call-In (Key Decisions Only)

Date Decision will become effective	n/a
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Are the details of the decision to be public or confidential?

Public

If the details of the decision are confidential, please select the category for exemption under the Local Government Act 1972

Reference	ADCOM-22-156
Corporate Plan Priority	Investing for the long-term
Delegation Title	Award of contract for grouted macadam surfacing
Delegated Power Number	451 – Award of contract to a single bidder
Date of Exercise	15/07/2022
Cabinet Member	Cllr Cliff Foggo
Assistant Director	Robert Hoof

Type of Decision (Key/Executive/Non-Executive)	Executive (Non-Key)
FOR KEY DECISIONS ONLY	
Delegated Power Forward Plan Ref	N/A
Date Decision Published in Forward Plan	
Urgency (For Key Decisions not included in Forward Plan only)	Not Applicable

Background to Decision: The Council require an external provider to carry out grouted macadam resurfacing, over recent years a further competition has been carried out on a regional framework for the provision of these services. This approach has been used again as it brings economies of scale to the submissions and permits the procurement process to be carried out effectively.
Decision Considerations: Contract Procedure Rules
Full details of decision: Upon conclusion of a procurement process under NEPO210 Highway Surfacing framework – Lot 2 – Grouted Macadam, approval is requested to appoint Miles Macadam Construction and Surfacing to carry out highways surfacing improvement schemes from 22 nd August 2022 to 14 th December 2023. Four schemes have been identified in this year's programme and the contract will include any additional schemes that may be identified until 14 December 2023.
Financial detail:

The spend for the identified schemes for 2022/2023 is £110,000, this will be spent from cost code C20103. Approval is requested for £330,000 as this covers the resurfacing programme up to December 2023. This spend is from identified approved Council budget, if external funding becomes available this will be used in addition to the above.

Delivering Social Value:

The winning bidder has signed the Council's Social Value Charter and has committed to help the Council meet its objectives, undertaking the first carbon neutral surfacing scheme in the Tees Valley.

Reasons for Decision:

One bid was received via a further competition on the NEPO framework from Miles Macadam Construction and Surfacing and evaluated in accordance with the criteria set out in the procurement documentation. The bid demonstrates value for money. The works are required in order to deliver the highway maintenance programme.

Details of alternative options considered (if any) and reasons for rejection:

Do nothing – rejected as highways surfacing is an ongoing requirement

Carry out highways surfacing in house – rejected as a specialist contractor is required.

Carry out high value tender process – rejected as NEPO Highways Surfacing Framework provides a route to market with pre-approved suppliers.

Details of any conflict of interest declared by any Elected Member consulted in relation to the decision:

This must be left blank. Business Support will seek this information from the Cabinet Member.


Details of any dispensation granted in respect of any conflict of interest:

This must be left blank. Business Support will seek this information from the Cabinet Member.

Background Papers:

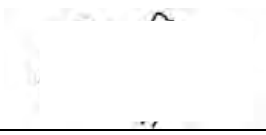
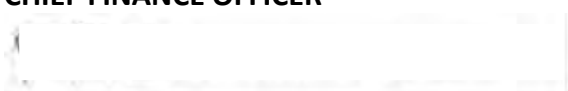


Forward Plan Reference: ADD0043

Key Decision: Commence a procurement process – ADCOM 22 087

Officer Name (Print)	R. Thompson	
Officer Signature		
Submission date	6 th July 2022	
Procurement Approval		This request complies with the Council's Contract Procedure Rules.

Reference	ADCOM-22-156
Delegated Power Forward Plan Reference	N/A
Corporate Plan Priority	Investing for the long-term
Delegation Title	Award of contract for Highways Surfacing programme
Delegated Power Number	451 – Award of contract to a single bidder
Date of Exercise	15/07/2022
Cabinet Member	Cllr Cliff Foggo
Assistant Director	Robert Hoof

Signatures

CABINET MEMBER FOR HIGHWAYS & TRANSPORT 	Date 15/07/2022
CHIEF FINANCE OFFICER 	Date 15/07/2022
CHIEF LEGAL OFFICER 	Date 12/07/2022
CORPORATE DIRECTOR FOR ADULTS AND COMMUNITIES 	Date 11/07/2022

Call-In (Key Decisions Only)

Date Decision will become effective	
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Are the details of the decision to be public or confidential?

Public

If the details of the decision are confidential, please select the category for exemption under the Local Government Act 1972

Choose an item.

Reference	ADCOM-22-158
Corporate Plan Priority	Tackling Climate Change and Enhancing the Natural Environment
Delegation Title	Dormanstown Replacement EV Chargers CROSS REFERENCE ADCOM-22-127
Delegated Power Number	450 – Award a Contract
Date of Exercise	18/07/2022
Cabinet Member	Cllr Louise Westbury
Assistant Director	Chris Moon

Type of Decision (Key/Executive/Non-Executive)	Executive (Non-Key)
FOR KEY DECISIONS ONLY	
Delegated Power Forward Plan Ref	N/A
Date Decision Published in Forward Plan	
Urgency (For Key Decisions not included in Forward Plan only)	Not Applicable

Background to Decision:

Replacement of the existing BP Chargemaster EV Chargers at Dormanstown Depot (fleet use only) due to contract end and poor/non-existent maintenance support.

The decision requested is to award a contract to Compleo Charging Solutions UK Limited* to replace two dual 22 kW EV Chargers and one 50 kW EV Charger, with three dual 22 kW EV Chargers, and Software & Maintenance for First Year.

*Compleo were formerly Innogy eMobility UK Limited.

Northern Powergrid to carried out load upgrade 19th June 2022 prior to Compleo supplying the new Charging Posts.

Decision Considerations:

Contract Procedure Rules.

The EV Charger replacement will provide continuity for charging the existing EV fleet based out of Dormanstown. The existing chargers are now out of contract, and we do not wish to renew with BP Chargemaster due to the very poor support received.

24/7 support and maintenance of the EV Chargers will be provided by Zapcharged Infrastructure Limited as set out in the attached standard maintenance document. They will also be providing this service to the new EV Chargers being installed under a Lease Agreement.

Full details of decision:

Approval is requested to award a contract to Compleo Charging Solutions UK Limited via a Direct Award call off under the NEPO/TPPL Vehicle Purchase Framework – Lot 6 – Electric Vehicle Charging Infrastructure, to replace the five existing EV Chargers at Dormanstown Depot at the same time as new ones are installed under **ADCOM-22-127**.

Financial detail:

Total contract value is	£62,284.30
ADCOM-22-127 is	£43,851.60
Outstanding amount for this work	£18,432.70

From 2023, there will be ongoing software and maintenance costs of £381.60 per charger (x 12) for a maximum period of 19 Years.

Budget Code is C20300 C1100

Delivering Social Value:

Utilising an EV Fleet significantly reduces carbon emissions within the Borough providing cleaner air for residents.

Reasons for Decision:

The reason for the EV Charger replacements is due to end of Contract with BPChargemaster and the decision not to renew due to very poor maintenance support.

Details of alternative options considered (if any) and reasons for rejection:

Do nothing – not an option as the existing EV Chargers are out of contract, unmaintained and unreliable.

current configuration is not sufficient to support the growing number of EV vans in the fleet.





Carry out a competitive procurement process – not an option as existing NEPO/TPPL Framework covers the requirements.

Details of any conflict of interest declared by any Elected Member consulted in relation to the decision:

Details of any dispensation granted in respect of any conflict of interest: This must be left blank. Business Support will seek this information from the Cabinet Member.		
Background Papers: Copy of proposal for whole project (including ADCOM-22-127) and copy Zapcharged Infrastructure Limited maintenance agreement attached.		
Officer Name (Print)	CHRIS MOON	
Officer Signature		
Submission date	11/7/2022	
Procurement Approval		This request complies with the Council's Contract Procedure Rules.

Reference	ADCOM-22-158
Delegated Power Forward Plan Reference	N/A
Corporate Plan Priority	Tackling Climate Change and Enhancing the Natural Environment
Delegation Title	Dormanstown Replacement EV Chargers CROSS REFERENCE ADCOM-22-127
Delegated Power Number	450 – Award a Contract
Date of Exercise	18/07/2022
Cabinet Member	Cllr Louise Westbury
Assistant Director	Chris Moon

Signatures

CABINET MEMBER FOR CLIMATE CHANGE AND ENVIRONMENT 	Date 18/07/2022
CHIEF FINANCE OFFICER 	Date 15/07/2022
CHIEF LEGAL OFFICER 	Date 12/07/2022
CORPORATE DIRECTOR FOR ADULTS AND COMMUNITIES 	Date 12/07/2022

Call-In (Key Decisions Only)

Date Decision will become effective	
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Are the details of the decision to be public or confidential?

Public

If the details of the decision are confidential, please select the category for exemption under the Local Government Act 1972

Choose an item.

Reference	ADCOM-22-169
Corporate Plan Priority	Meeting Residents' Needs
Delegation Title	Inclusion North Membership
Delegated Power Number	455 – Exercise power of exemption to Standing Orders in accordance with Section 10 of the Contract Procedure Rules (V. there are other circumstances which are genuinely exceptional)
Date of Exercise	09/08/2022
Cabinet Member	Cllr Mary Ovens
Assistant Director	Victoria Wilson

Type of Decision (Key/Executive/Non-Executive) See Scheme of Delegation to Officers – Council Constitution	Executive (Non-Key)
FOR KEY DECISIONS ONLY	
Delegated Power Forward Plan Ref	If a key decision has not been published in the forward plan at least 28 days in advance of the decision being taken, then the urgency or special urgency rules must be applied, and relevant forms completed in conjunction with Democratic Services
Delegated Power Forward Plan Ref	
Date Decision Published in Forward Plan	Click or tap to enter a date. To be completed by Democratic Services
Urgency (For Key Decisions not included in Forward Plan only)	Choose an item.

Background to Decision:

Inclusion North provides regional support to eleven of the twelve local authorities in the North East through annual subscriptions and Redcar and Cleveland have maintained membership since 2010.

Continued membership of Inclusion North has been identified as a specific Commissioning Intention to maintain an approach based on prevention and early intervention for access to services and also has direct links to other identified commissioning intentions.

Decision Considerations:

Inclusion North provide independent support to local stakeholders in partnership with the Local Authority and also provide access to regional and national best practice. Membership includes a voucher system for specific local work to be completed and for the next three years there will be two main areas of focus for our membership:

1. To support continued development for providers of services for people with learning disabilities to adopt new models of provision as a response to the wider learning from Transforming Care.
2. To develop a network of stakeholders to support the implementation of the National Strategy for autistic children, young people and adults: 2021-2026

This expertise can no longer be maintained by Council Officer attendance at regional and national events and therefore this represents an efficient and cost-effective service

Full details of decision:

Approval is requested for to renew the membership of Inclusion North for a period of three years from 1 April 2022 until 31 March 2025.

Financial detail:

A reduced annual fee of £3,392 is offered for a three-year commitment, to be paid annually.

The total value for three year's membership is £10,176.

To be funded from 10149

Delivering Social Value:

Membership of Inclusion North provides opportunities to promote the independence, rights and citizenship of those who have traditionally been marginalised, including people living with learning disabilities and autism. This enables people to take up and maintain valued roles in the community.

Membership also enables examples of good practice to be shared locally which increases participation and reduces the need for stakeholders to travel.

Reasons for Decision:

Continued membership will continue to provide support and access to regional and national best practice while implementing a programme of change.

Details of alternative options considered (if any) and reasons for rejection:

Do nothing – Rejected as maintaining the current best practice by attendance of regional and national events is not an effective use of resources.

Call off from a Framework – Rejected as none available which meet our needs.

Carry out an open procurement process – Rejected as the current Service Provider is delivering a value for money service.

Details of any conflict of interest declared by any Elected Member consulted in relation to the decision:

This must be left blank. Business Support will seek this information from the Cabinet Member.

Details of any dispensation granted in respect of any conflict of interest:

This must be left blank. Business Support will seek this information from the Cabinet Member.

Background Papers:

State where any additional papers may be held, any background information (if applicable)

Officer Name (Print)	Carol James
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Officer Signature	
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Submission date	19 July 2022
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Procurement Approval		Request complies with the Council's Contract Procedure Rules
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Reference	ADCOM-22-169
Delegated Power Forward Plan Reference	
Corporate Plan Priority	Meeting Residents' Needs
Delegation Title	Inclusion North Membership
Delegated Power Number	455 – Exercise power of exemption to Standing Orders in accordance with Section 10 of the Contract Procedure Rules (V. there are other circumstances which are genuinely exceptional)
Date of Exercise	19/05/2022
Cabinet Member	Cllr Mary Ovens
Assistant Director	Victoria Wilson

Signatures

CABINET MEMBER FOR ADULT SOCIAL CARE 	Date 09/08/2022
CHIEF FINANCE OFFICER 	Date 21/07/2022
CHIEF LEGAL OFFICER 	Date 21/07/2022
CORPORATE DIRECTOR FOR ADULTS AND COMMUNITIES 	Date 25/07/2022

Call-In (Key Decisions Only)

Date Decision will become effective	
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Are the details of the decision to be public or confidential?

Public

If the details of the decision are confidential, please select the category for exemption under the Local Government Act 1972

Choose an item.

Reference	ADCOM-22-169
Corporate Plan Priority	Meeting Residents' Needs
Delegation Title	Inclusion North Membership
Delegated Power Number	455 – Exercise power of exemption to Standing Orders in accordance with Section 10 of the Contract Procedure Rules (V. there are other circumstances which are genuinely exceptional)
Date of Exercise	09/08/2022
Cabinet Member	Cllr Mary Ovens
Assistant Director	Victoria Wilson

Type of Decision (Key/Executive/Non-Executive) See Scheme of Delegation to Officers – Council Constitution	Executive (Non-Key)
FOR KEY DECISIONS ONLY	
Delegated Power Forward Plan Ref	If a key decision has not been published in the forward plan at least 28 days in advance of the decision being taken, then the urgency or special urgency rules must be applied, and relevant forms completed in conjunction with Democratic Services
Delegated Power Forward Plan Ref	
Date Decision Published in Forward Plan	Click or tap to enter a date. To be completed by Democratic Services
Urgency (For Key Decisions not included in Forward Plan only)	Choose an item.

Background to Decision:

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Decision Considerations:

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1. To support continued development for providers of services for people with learning disabilities to adopt new models of provision as a response to the wider learning from Transforming Care.
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Full details of decision:

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A reduced annual fee of £3,392 is offered for a three-year commitment, to be paid annually.

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Delivering Social Value:

Membership of Inclusion North provides opportunities to promote the independence, rights and citizenship of those who have traditionally been marginalised, including people living with learning disabilities and autism. This enables people to take up and maintain valued roles in the community.

Membership also enables examples of good practice to be shared locally which increases participation and reduces the need for stakeholders to travel.

Reasons for Decision:

Continued membership will continue to provide support and access to regional and national best practice while implementing a programme of change.

Details of alternative options considered (if any) and reasons for rejection:

Do nothing – Rejected as maintaining the current best practice by attendance of regional and national events is not an effective use of resources.

Call off from a Framework – Rejected as none available which meet our needs.

Carry out an open procurement process – Rejected as the current Service Provider is delivering a value for money service.

Details of any conflict of interest declared by any Elected Member consulted in relation to the decision:

This must be left blank. Business Support will seek this information from the Cabinet Member.

Details of any dispensation granted in respect of any conflict of interest:

This must be left blank. Business Support will seek this information from the Cabinet Member.

Background Papers:

State where any additional papers may be held, any background information (if applicable)

Officer Name (Print)	Carol James
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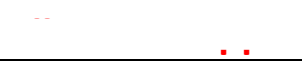



Officer Signature	
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Submission date	19 July 2022
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Procurement Approval		Request complies with the Council's Contract Procedure Rules
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Reference	ADCOM-22-169
Delegated Power Forward Plan Reference	
Corporate Plan Priority	Meeting Residents' Needs
Delegation Title	Inclusion North Membership
Delegated Power Number	455 – Exercise power of exemption to Standing Orders in accordance with Section 10 of the Contract Procedure Rules (V. there are other circumstances which are genuinely exceptional)
Date of Exercise	19/05/2022
Cabinet Member	Cllr Mary Ovens
Assistant Director	Victoria Wilson

Signatures

CABINET MEMBER FOR ADULT SOCIAL CARE 	Date 09/08/2022
CHIEF FINANCE OFFICER 	Date 21/07/2022
CHIEF LEGAL OFFICER 	Date 21/07/2022
CORPORATE DIRECTOR FOR ADULTS AND COMMUNITIES 	Date 25/07/2022

Call-In (Key Decisions Only)

Date Decision will become effective	
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Are the details of the decision to be public or confidential?

Public

If the details of the decision are confidential, please select the category for exemption under the Local Government Act 1972

Choose an item.

Reference	ADCOM-22-170
Corporate Plan Priority	Meeting Residents' Needs
Delegation Title	Award of Extension of Managed Stores contract to Fleet Factors
Delegated Power Number	452 – To extend a contract
Date of Exercise	26/07/2022
Cabinet Member	Cllr Cliff Foggo
Assistant Director	Robert Hoof

Type of Decision (Key/Executive/Non-Executive)	Executive (Non-Key)
FOR KEY DECISIONS ONLY	
Delegated Power Forward Plan Ref	N/A
Date Decision Published in Forward Plan	Click or tap to enter a date. To be completed by Democratic Services
Urgency (For Key Decisions not included in Forward Plan only)	Not Applicable

Background to Decision:

The Council operates a large vehicle fleet and consequently it is important for the operation of a successful fleet maintenance operation that there is immediate access to appropriate vehicle spares through a managed stores contract at an appropriate price point.

Decision Considerations:

Contract procedure rules

Full details of decision:

Delegated approval is being sought to award an extension of contract for Managed Stores service under the YPO framework (000921) after a further competition led by Middlesbrough Council. The continuation of the Managed Stores contract will provide resources and access to parts to maintain the Council vehicle fleet. Fleet Factors were the successful tenderer.

The contract extension is due to begin on 1st December 2022 and is for a period of 1 year with 2 further optional extension periods of 1 year per extension. This is year 3 of a total 5 year (60 months) contract.

Financial detail:

In Redcar & Cleveland the current expenditure on vehicle parts and spares each financial year exceeds £400,000 although this fluctuates dependent on factors such as the age profile of the fleet, vehicle usage and inclement weather.

The total value of the contract period (60 months) is £2m.

This is revenue spend and is taken from budget code 10796

Delivering Social Value:

Fleet Factors will provide support to people seeking employment by offering support and advice with CV writing, Job applications, preparation for interviews, hold some sessions with those seeking work to hold some mock interviews and provide feedback.

Fleet Factors will offer each of the 3 councils:

Contract year 1 £500.00 to each council to support new social value initiatives (max year 1 £1500).

Contract year 5 (if Fleet Factors are still the provider) £500 to each council to support new social value initiatives (Max for year 5 £1500).

Reasons for Decision:

A procurement process was carried out by Middlesbrough Council on behalf of themselves, Stockton-on-Tees Borough Council and Redcar & Cleveland Borough Council using the YPO Managed Stores framework (000921). This is a single provider lot on the framework the submission was evaluated by officers from the three Councils and Fleet Factors were successful tenderers.

Details of alternative options considered (if any) and reasons for rejection:

Operate a managed stores service internally. This would require extensive additional resource in respect of software, staffing, storage, and contract management. This would not represent best value for money as appropriate economies of scale could not be realised.

Details of any conflict of interest declared by any Elected Member consulted in relation to the decision:

This must be left blank. Business Support will seek this information from the Cabinet Member.

Details of any dispensation granted in respect of any conflict of interest:

This must be left blank. Business Support will seek this information from the Cabinet Member.





Background Papers:

Forward Plan Entry - GDD0016

Delegated Power to award a contract – GEE 20 342		
Delegated Power to extend - ADCOM 21 214		
Officer Name (Print)	Gareth Healy	
Officer Signature		
Submission date	26/07/2022	
Procurement Approval		This request complies with the Council's Contract Procedure Rules.

Reference	ADCOM-22-170
Delegated Power Forward Plan Reference	
Corporate Plan Priority	Meeting Residents' Needs
Delegation Title	Award of Extension of Managed Stores contract to Fleet Factors
Delegated Power Number	452 – To extend a contract
Date of Exercise	26/07/2022
Cabinet Member	Cllr Cliff Foggo
Assistant Director	Robert Hoof

Signatures

CABINET MEMBER FOR CLIMATE CHANGE AND ENVIRONMENT 	Date 29/07/2022
CHIEF FINANCE OFFICER 	Date 28/07/2022
CHIEF LEGAL OFFICER 	Date 26/07/2022
CORPORATE DIRECTOR FOR ADULTS AND COMMUNITIES 	Date 27/07/2022

Call-In (Key Decisions Only)

Date Decision will become effective	
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Delegated Power Record

Are the details of the decision to be public or confidential?

Public

If the details of the decision are confidential, please select the category for exemption under the Local Government Act 1982.

Choose an item.

Reference	ADCOM-22-171
Corporate Plan Priority	Meeting Residents' Needs
Delegation Title	Tri.x Web-Enabled Procedures Manual for Adult Services
Delegated Power Number	450 – Award a Contract
Date of Exercise	26/07/2022
Cabinet Member	Cllr Mary Ovens
Assistant Director	Victoria Wilson

Type of Decision (Key/Executive/Non-Executive) See Scheme of Delegation to Officers - Council Constitution	Executive (Non-Key)
FOR KEY DECISIONS ONLY	
Delegated Power Forward Plan Ref	If a key decision has not been published in the forward plan at least 28 days in advance of the decision being taken, then the urgency or special urgency rules must be applied and relevant forms completed in conjunction with Democratic Services
Date Decision Published in Forward Plan	Click or tap to enter a date. To be completed by Democratic Services

Urgency (For Key Decisions not included in Forward Plan only)

Not Applicable

Background to Decision:

The Adult Social Care Department require a web-based system to store policies and procedures for access by social care practitioners and support staff.

This will ensure that:

- Staff can access the required documents quickly to inform practice and decision making while they are out of the office.
- All staff are accessing the most recent version of any policy and procedure – as there is no need to print or save individual copies.
- Policies and procedures are accessible to all workers they are not saved in individual teams' folders.

In addition to providing an easy to navigate directory, which holds all policies and procedures for social work, Tri.x also write the key policies and procedures within its manual and employ experienced social care professionals to develop the content. If the council procures the manual, Tri.x will work closely with our service managers to localise their standard content ensuring it is bespoke to Redcar & Cleveland.

As Tri.x are the market leader in providing this service, utilising their policy and procedure templates will ensure our documentation is consistent with most other local authorities - this will therefore reduce the risk of any legal challenge.

Following initial set up of the manual, Tri.x will provide updates twice a year including any content update as a result of changes in legislation, statutory guidance and best practice. This will reduce the burden on social work service managers to review and update policies and check for statutory changes.

The provision of a Tri.x Web-Enabled Procedures Manual for Adult Services solution is available from on the Government Digital Marketplace G-Cloud 12 Framework and as per the framework guidance a search was carried out and the resulting shortlist provided the one supplier, Signis Ltd.

Decision Considerations

Contract Procedure Rules.

Full details of decision:

Approval is requested to award a contract to Signis Ltd for provision of a Tri.x Web-Enabled Procedures Manual for Adult Services solution for a 3 year period starting in August 2022 until July 2025.

Financial detail:
Year 1 Development and Maintenance - £14,800 Year 2 & 3 Maintenance – Up to £19,800 Total Cost for contracted period – Up to £34,600 To be funded from Budget Code 10435
Delivering Social Value
<p>The development of robust policies and procedures and accessibility of such documentation is fundamental to the delivery of the Council’s statutory functions in respect of Adult Care Services.</p> <p>The availability of easily accessible web based policies and procedures will reduce the need to print these documents, this will support the Council’s efficiency savings and will have a positive environmental impact.</p>
Reasons for Decision:
As per G-Cloud 12 framework guidance a search was carried out via the Government Digital Marketplace G-Cloud 12 Framework. The resulting shortlist provided one supplier (Signis Ltd) who were suitable in meeting our requirements.
Details of alternative options considered (if any) and reasons for rejection:
<p>Option 1 – Do nothing continue with existing solution – Social workers and other professionals require access to policies and procedures when out of the office. It is not always possible to find a Wi-Fi connection to access saved files via a council device or laptop and therefore current procedures cannot be accessed. This approach provides no support with policy development and updates.</p> <p>Option 2 – Go out to tender – Tri.x is the market leader for online procedure manuals and currently provides a service to a large number of local authorities. They employ experienced social care professionals to review content and have the expertise and staffing capacity to promptly amend and develop content in response to changing legislation. Initial desktop research has not identified any companies which provide a similar service, it will therefore not be beneficial to go out to tender as the solution is available from a national framework.</p>
Details of any conflict of interest declared by any Elected Member consulted in relation to the decision:
This must be left blank. Business Support will seek this information from the Cabinet Member.
Details of any dispensation granted in respect of any conflict of interest:

This must be left blank. Business Support will seek this information from the Cabinet Member.

Background Papers:

State where any additional papers may be held, any background information (if applicable)

Officer Name (Print)	Alison Hill
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Officer Signature	
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Submission date	26/7/2022
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Procurement Approval		This request complies with the Council's Contract Procedure Rules
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Delegated Power Record

Reference	ADCOM-22-171
Delegated Power Forward Plan Reference	
Corporate Plan Priority	Meeting Residents' Needs
Delegation Title	Tri.x Web-Enabled Procedures Manual for Adult Services
Delegated Power Number	450 – Award a Contract
Date of Exercise	26/07/2022
Cabinet Member	Cllr Mary Ovens
Assistant Director	Victoria Wilson

Signatures

(

..... Date: 01/08/2022
CABINET MEMBER FOR ADULT SOCIAL CARE



..... Date: 28/07/2022
CHIEF FINANCE OFFICER



..... Date: 27/07/2022
CHIEF LEGAL OFFICER



..... Date: 27/07/2022 [Click here to enter a date.](#)
CORPORATE DIRECTOR FOR ADULTS AND COMMUNITIES

Call-In (Key Decisions Only)	
Choose an item. Reasons for dis-applying Call-In due to urgency to be added here if relevant. This will need to be reported to the next meeting of the Borough Council and the reasons must demonstrate that any delay likely to be caused by the call-in process would seriously prejudice the Council's or the public's interests.	
Date Decision will become effective	Click or tap to enter a date. To be completed by Democratic Services – date will be not less than expiry of 5 working days from publication unless urgency applies.

Are the details of the decision to be public or confidential?

Public

If the details of the decision are confidential, please select the category for exemption under the Local Government Act 1972

Choose an item.

Reference	ADCOM-22-172
Corporate Plan Priority	Meeting Residents' Needs
Delegation Title	Variation of contract for: <ul style="list-style-type: none">• Supply, installation, maintenance & operation of advertising bus shelters with Clear Channel• Purchase & Supply of non-advertising bus shelters with Commutaports
Delegated Power Number	453 – Variation of Contract
Date of Exercise	22/07/2022
Cabinet Member	Cllr Cliff Foggo
Assistant Director	Robert Hoof

Type of Decision (Key/Executive/Non-Executive) See Scheme of Delegation to Officers – Council Constitution	Executive (Non-Key)
FOR KEY DECISIONS ONLY	
Delegated Power Forward Plan Ref	N/A
Delegated Power Forward Plan Ref	
Date Decision Published in Forward Plan	Click or tap to enter a date. To be completed by Democratic Services
Urgency (For Key Decisions not included in Forward Plan only)	Choose an item.

Background to Decision:

The Council has two existing contracts in place for Bus Shelters, expiring 8 August 2022.

One contract is with Clear Channel for the supply, installation, maintenance & operation of advertising bus shelters, and this is a cost neutral contract. They provide the shelters and arrange the advertising within these shelters.

The second contract is for the supply of non-advertising bus shelters with Commutaports. This is used when the Council purchase shelters directly which do not include any form of advertising.

Decision Considerations:

Contract Procedure Rules

The need to provide adequate time for the development of a Tees Valley Combined Authority policy and subsequent procurement processes.

Tees Valley authorities contract terms for the same requirements

Full details of decision:

Approval is requested to vary the contract with Clear Channel for the supply, installation, maintenance & operation of advertising bus shelters, to end 8 August 2023.

Approval is requested to vary the contract with Commutaports for the purchase and supply of non-advertising bus shelters, to end 8 August 2024.

Both contracts will be amended to include a clause allowing for termination of the contracts upon giving 3 months' notice.

Financial detail:

The Clear Channel contract is cost neutral, there is no expenditure or income attributed to this contract.

The Commutaports contract is a framework with no guarantee of spend, but historically the annual spend is approximately £40,000 (from code C20106). Prices will be held for 12 months from August 2022 and reviewed thereafter for the additional year.

Delivering Social Value:

Due to the nature of the contracts, the supply and installation of bus shelters, the amount of social value to be delivered is limited.

Reasons for Decision:

The Council needs a contract in place for the supply and installation of non-advertising and advertising bus shelters. The Council is working with TVCA and the other highway authorities to agree the new arrangements in the long term, therefore needs to align with the other Tees Valley local authorities to allow TVCA to develop a longer-term strategy for the provision of bus shelters.

Details of alternative options considered (if any) and reasons for rejection:

Providing an in-house provision is not feasible within existing resources so external specialist contractors are required. It is preferable to remain in a wider arrangement covering other areas in the Tees Valley to attract economies of scale.

Details of any conflict of interest declared by any Elected Member consulted in relation to the decision:

This must be left blank. Business Support will seek this information from the Cabinet Member.

Details of any dispensation granted in respect of any conflict of interest:

This must be left blank. Business Support will seek this information from the Cabinet Member.

Background Papers:



TVCA correspondence 30 June 2022

Officer Name (Print)	Simon Houldsworth
Officer Signature	
Submission date	22 July 2022
Procurement Approval	Request complies with Contract Procedure Rules

Reference	ADCOM-22-172
Delegated Power Forward Plan Reference	
Corporate Plan Priority	Meeting Residents' Needs
Delegation Title	Variation of contract for: <ul style="list-style-type: none"> • Supply, installation, maintenance & operation of advertising bus shelters with Clear Channel • Purchase & Supply of non-advertising bus shelters with Commutaports
Delegated Power Number	453 – Variation of Contract
Date of Exercise	22/07/2022
Cabinet Member	Cllr Cliff Foggo
Assistant Director	Robert Hoof

Signatures

CABINET MEMBER FOR HIGHWAYS & TRANSPORT	Date 28/07/2022
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CHIEF FINANCE OFFICER	Date 27/07/2022
CHIEF LEGAL OFFICER	Date 28/07/2022
CORPORATE DIRECTOR FOR ADULTS AND COMMUNITIES 	Date 28/07/2022

Call-In (Key Decisions Only)

Choose an item.

Reasons for dis-applying Call-In due to urgency to be added here if relevant. This will need to be reported to the next meeting of the Borough Council and the reasons must demonstrate that any delay likely to be caused by the call-in process would seriously prejudice the Council's or the public's interests.

Date Decision will become effective	Click or tap to enter a date. To be completed by Democratic Services – date will be not less than expiry of 5 working days from publication unless urgency applies.
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Are the details of the decision to be public or confidential?

Public

If the details of the decision are confidential, please select the category for exemption under the Local Government Act 1972

Choose an item.

Reference	ADCOM-22-174
Corporate Plan Priority	Meeting Residents' Needs
Delegation Title	Purchase of 2 x Waste Telehandlers
Delegated Power Number	450 – Award of Contract
Date of Exercise	02/08/2022
Cabinet Member	Cllr Cliff Foggo
Assistant Director	Robert Hoof

Type of Decision (Key/Executive/Non-Executive)	Executive (Non-Key)
FOR KEY DECISIONS ONLY	
Delegated Power Forward Plan Ref	N/A
Date Decision Published in Forward Plan	N/A
Urgency (For Key Decisions not included in Forward Plan only)	Not Applicable

Background to Decision:

As part of the fleet replacement programme, we currently have 2 Telehandlers that are at end of life and have 1 hired Telehandler in place to support the requirements of the council ran Warrenby Recycling Centre. Telehandlers operate 7 days a week and are used to crucially lift, move, and place recycling material at this centre.

Decision Considerations:



Contract procedure rules.

Supplier checks completed as part of the original framework appointment.

Terms and conditions agreed as per original framework appointment.

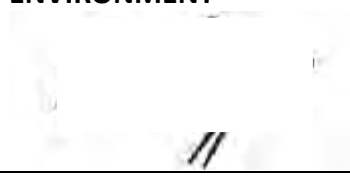



Full details of decision:

Following a further competition under the NEPO214/TPPL Grounds Maintenance & Plant Equipment Framework – Lot 2, approval is requested to award a one-off contract to supply the following:

2 x JCB Wastemaster 560-80 Telehandlers awarded to JG Paxton. Delivery of vehicles 17-26 weeks from award of contract.		
Financial detail: The total cost of purchase for both vehicles will be £214,990 This comprises of 2 x JCB Wastemaster 560-80 Telehandlers without loading buckets (Bucket order provided separately as direct award) @ £107,495 per vehicle This will be capital funded from C2000 C20100 from Fleet Replacement Programme		
Delivering Social Value: JG Paxton will be asked to sign the Council's Social Value Charter.Social value deliverables offered as part of the original framework appointment.		
Reasons for Decision: Following a further competition under the framework, JG Paxton ranked highest based on the evaluation criteria.		
Details of alternative options considered (if any) and reasons for rejection: Do nothing – not an option as existing telehandlers are end of life. Competitive tender process openly advertised – not an option as existing telehandlers are end of life and are required asap.		
Details of any conflict of interest declared by any Elected Member consulted in relation to the decision: This must be left blank. Business Support will seek this information from the Cabinet Member.		
Details of any dispensation granted in respect of any conflict of interest: This must be left blank. Business Support will seek this information from the Cabinet Member.		
Background Papers: Forward Plan reference for Fleet Replacement Programme - GDD0023		
Officer Name (Print)	Gareth Healy	
Officer Signature		
Submission date	29/07/2022	
Procurement Approval		This request complies with the Council's Contract Procedure Rules.

Reference	ADCOM-22-174
Delegated Power Forward Plan Reference	N/A
Corporate Plan Priority	Meeting Residents' Needs
Delegation Title	Purchase of 2 x Waste Telehandlers
Delegated Power Number	450 – Award of Contract
Date of Exercise	02/08/2022
Cabinet Member	Cllr Cliff Foggo
Assistant Director	Robert Hoof

Signatures

CABINET MEMBER FOR CLIMATE CHANGE AND ENVIRONMENT 	Date 02/08/2022
CHIEF FINANCE OFFICER 	Date 01/08/2022
CHIEF LEGAL OFFICER 	Date 02/08/2022
CORPORATE DIRECTOR FOR ADULTS AND COMMUNITIES 	Date 01/08/2022

Call-In (Key Decisions Only)

Date Decision will become effective	
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Are the details of the decision to be public or confidential?

Public

If the details of the decision are confidential, please select the category for exemption under the Local Government Act 1972

Choose an item.

Reference	ADCOM-22-175
Corporate Plan Priority	Meeting Residents' Needs
Delegation Title	Purchase of 2 x Telehandler Loading Buckets
Delegated Power Number	455 – Exercise Power of Exemption to Award a contract – due to nature of the market.
Date of Exercise	2/8/22
Cabinet Member	Cllr Cliff Foggo
Assistant Director	Robert Hoof

Type of Decision (Key/Executive/Non-Executive) See Scheme of Delegation to Officers – Council Constitution	Executive (Non-Key)
FOR KEY DECISIONS ONLY	
Delegated Power Forward Plan Ref	If a key decision has not been published in the forward plan at least 28 days in advance of the decision being taken, then the urgency or special urgency rules must be applied, and relevant forms completed in conjunction with Democratic Services
Delegated Power Forward Plan Ref	
Date Decision Published in Forward Plan	Click or tap to enter a date. To be completed by Democratic Services
Urgency (For Key Decisions not included in Forward Plan only)	Not Applicable

Background to Decision:

As part of the fleet replacement programme, we currently have 2 Telehandlers that are at end of life and have 1 hired Telehandler in place to support the requirements of the council ran Warrenby Recycling Centre. Telehandlers operate 7 days a week and are used to crucially lift, move, and place recycling material at this centre.

By nature of purchasing these telehandlers we also require 2 x suitable loading buckets that fit to the front of the vehicle which we have sourced direct from the manufacturer.

Decision Considerations:

Contract procedure rules

Supplier checks to be carried out.

Standard Redcar and Cleveland Terms and Conditions of Purchase of Goods apply.

Full details of decision:

Approval is requested to award a contract to Ulrich to provide 2 x Ulrich Telehandler Loading Buckets suitable for JCB Wastemaster 560-80.

The 2 x buckets are available for delivery – both buckets are in stock.

Financial detail:

The total cost of purchase for both loading buckets will be £15000 + vat

This comprises of 2 x Ulrich Telehandler Loading Buckets suitable for JCB Wastemaster 560-80 @ £7500 + vat per bucket from Ulrich direct.

This will be capital funded from C2000 C20100 from Fleet Replacement Programme

Delivering Social Value:

This is a one-off award of contract and therefore the opportunities to deliver social value are limited. Ulrich will be asked to sign the Council's Social Value Charter.

Reasons for Decision:

Awarding direct to the manufacturer - Ulrich - produced a cost saving, rather than procuring from a third party.

Details of alternative options considered (if any) and reasons for rejection:


Do nothing – not an option as existing telehandlers are end of life.

Purchase via a third party – not an option as cost would be £1800 more than direct from manufacturer.

Details of any conflict of interest declared by any Elected Member consulted in relation to the decision:





This must be left blank. Business Support will seek this information from the Cabinet Member.

Details of any dispensation granted in respect of any conflict of interest:

This must be left blank. Business Support will seek this information from the Cabinet Member.		
Background Papers: Forward Plan reference for Fleet Replacement Programme - GDD0023		
Officer Name (Print)	Gareth Healy	
Officer Signature		
Submission date	29/07/2022	
Procurement Approval		This request complies with the Council's Contract Procedure Rules.

Reference	ADCOM-22-175
Delegated Power Forward Plan Reference	
Corporate Plan Priority	Meeting Residents' Needs
Delegation Title	Purchase of 2 x Telehandler Loading Buckets
Delegated Power Number	455 – Exercise Power of Exemption to Award a contract – due to nature of the market.
Date of Exercise	02/08/2022
Cabinet Member	Cllr Cliff Foggo
Assistant Director	Robert Hoof

Signatures

CABINET MEMBER FOR CLIMATE CHANGE AND ENVIRONMENT 	Date 02/08/2022
CHIEF FINANCE OFFICER 	Date 02/08/2022
CHIEF LEGAL OFFICER 	Date 02/08/2022
CORPORATE DIRECTOR FOR ADULTS AND COMMUNITIES 	Date 02/08/2022

Call-In (Key Decisions Only)

Choose an item.

Reasons for dis-applying Call-In due to urgency to be added here if relevant. This will need to be reported to the next meeting of the Borough Council and the reasons must demonstrate that any delay likely to be caused by the call-in process would seriously prejudice the Council's or the public's interests.

Date Decision will become effective	Click or tap to enter a date.
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	To be completed by Democratic Services – date will be not less than expiry of 5 working days from publication unless urgency applies.
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Are the details of the decision to be public or confidential?

Public

If the details of the decision are confidential, please select the category for exemption under the Local Government Act 1972

Choose an item.

Reference	ADCOM-22-176
Corporate Plan Priority	Improving the Physical Appearance of the Borough and Enhancing Prosperity
Delegation Title	Authority to adopt highways
Delegated Power Number	256
Date of Exercise	04/08/2022
Cabinet Member	Cllr Cliff Foggo
Assistant Director	Robert Hoof

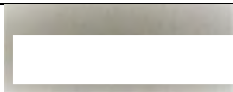
Type of Decision (Key/Executive/Non-Executive) See Scheme of Delegation to Officers – Council Constitution	Non-Executive
FOR KEY DECISIONS ONLY	
Delegated Power Forward Plan Ref	If a key decision has not been published in the forward plan at least 28 days in advance of the decision being taken, then the urgency or special urgency rules must be applied, and relevant forms completed in conjunction with Democratic Services
Date Decision Published in Forward Plan	Click or tap to enter a date. To be completed by Democratic Services
Urgency (For Key Decisions not included in Forward Plan only)	Not Applicable

Background to Decision:

The Council entered into a Section 278 Agreement for highway improvements to serve a new residential development off Redcar Lane, Redcar.

Decision Considerations:

The highway improvement works have been completed to adoptable standards.

Full details of decision:	
All infrastructure to be adopted in accordance with the Section 278 Agreement.	
Financial detail:	
Future maintenance of the highway by RCBC.	
Delivering Social Value:	
Not applicable.	
Reasons for Decision:	
For the highway improvements to become maintainable at public expense.	
Details of alternative options considered (if any) and reasons for rejection:	
Details of any conflict of interest declared by any Elected Member consulted in relation to the decision:	
Details of any dispensation granted in respect of any conflict of interest:	
This must be left blank. Business Support will seek this information from the Cabinet Member.	
Background Papers:	
State where any additional papers may be held, any background information (if applicable)	
Officer Name (Print)	Helen Oakes
Officer Signature	
Submission date	03/08/2022
Procurement Approval	This must be the electronic signature of the officer requesting the decision

Reference	ADCOM-22-176
Delegated Power Forward Plan Reference	
Corporate Plan Priority	Improving the Physical Appearance of the Borough and Enhancing Prosperity
Delegation Title	Authority to adopt highways
Delegated Power Number	256
Date of Exercise	03/08/2022
Cabinet Member	Cllr Cliff Foggo
Assistant Director	Robert Hoof

Signatures

CHIEF FINANCE OFFICER	Date 04/08/2022
CORPORATE DIRECTOR FOR ADULTS AND COMMUNITIES	Date 03/08/2022

Call-In (Key Decisions Only)

Date Decision will become effective	
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Are the details of the decision to be public or confidential?

Public

If the details of the decision are confidential, please select the category for exemption under the Local Government Act 1972

Choose an item.

Reference	ADCOM-22-180
Corporate Plan Priority	Meeting Residents' Needs
Delegation Title	Creative Health Programme – M’bro Council and RCBC
Delegated Power Number	450 – Award of Contract
Date of Exercise	11/08/2022
Cabinet Member	Cllr Steve Kay
Assistant Director	Fran Anderson

Type of Decision (Key/Executive/Non-Executive) See Scheme of Delegation to Officers – Council Constitution	Executive (Non-Key)
FOR KEY DECISIONS ONLY	
Delegated Power Forward Plan Ref	If a key decision has not been published in the forward plan at least 28 days in advance of the decision being taken, then the urgency or special urgency rules must be applied, and relevant forms completed in conjunction with Democratic Services
Delegated Power Forward Plan Ref	
Date Decision Published in Forward Plan	Click or tap to enter a date. To be completed by Democratic Services
Urgency (For Key Decisions not included in Forward Plan only)	Choose an item.

Background to Decision:

Both Cultural Services teams in Redcar and Cleveland and Middlesbrough secured money from Public Health to develop the approach and create programmes around Creative Health. The project will employ a consultant, develop a pilot programme of a number of arts and health of commissions for the sector to apply to delivering against identified Health inequalities, research and understand the health systems including the commissioners, assess and research the sector for readiness for this work, identify gaps and needs, create support for the sector including

bespoke training and develop and write a Creative Health Strategy. This work is linked directly with Public Health and will report into the Live Well Board on progress. The work that will be created will deliver to identified social or health outcomes working with a number of partners.

Decision Considerations:

Middlesbrough Council is a joint partner in the project as this is delivered across the South Tees Public Health Agenda and after going through the process it was decided that they would do the contracting for all work contracted or commissioned, pay for the work and then invoice us throughout the process. We are involved in the whole process and the decisions made.

Full details of decision:

Approval is requested to enter into a contract with Middlesbrough Council to develop the approach and create programmes around Creative Health.

Middlesbrough Council are the lead procuring organisation.

Contract period mid August 2022 to 31 March 2023.

Financial detail:

Redcar and Cleveland Borough Council will pay Middlesbrough Council up to £93,436 spread out over a number of payments as the work is delivered. This is funded through Public Health.

Budget code 11345

Delivering Social Value:

The project overall looks to enhance the skills within the cultural sector to deliver work within health and social care to achieve outcomes and creating more work within this area.

It will create work opportunities for the local creative sector

It looks to support the welfare of the creative sector and those working in challenging settings

The work delivered and created will support Think local: Enabling Communities and citizens to Thrive.


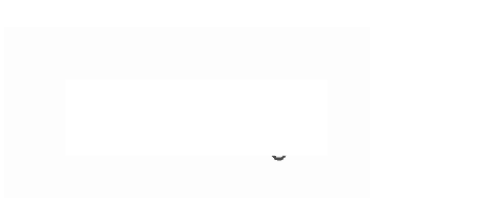
Reasons for Decision:

This is a partnership project across the South Tees and Middlesbrough Council are the contracting party for the consultant and the work that will be commissioned and delivered.

Details of alternative options considered (if any) and reasons for rejection:





Do nothing – rejected as funding secured to deliver the programme.

Redcar and Cleveland Borough Council carry out a competitive procurement – rejected as Middlesbrough Council are leading on this procurement process.

Procure from an existing Framework – none available.		
Details of any conflict of interest declared by any Elected Member consulted in relation to the decision: This must be left blank. Business Support will seek this information from the Cabinet Member.		
Details of any dispensation granted in respect of any conflict of interest: This must be left blank. Business Support will seek this information from the Cabinet Member.		
Background Papers: State where any additional papers may be held, any background information (if applicable)		
Officer Name (Print)	Laura Case	
Officer Signature		
Submission date	8/8/22	
Procurement Approval		This must be the electronic signature of the Procurement Officer to confirm the decision complies with the Council's Contract Procedure Rules

Reference	ADCOM-22-180
Delegated Power Forward Plan Reference	
Corporate Plan Priority	Meeting Residents' Needs
Delegation Title	Creative Health Programme – M'bro Council and RCBC
Delegated Power Number	450 – Award of contract
Date of Exercise	11/08/2022
Cabinet Member	Cllr Steve Kay
Assistant Director	Fran Anderson

Signatures

CABINET MEMBER FOR HEALTH AND WELFARE & DEPUTY LEADER OF THE COUNCIL 	Date 11/08/2022
CHIEF FINANCE OFFICER 	Date 10/08/2022
CHIEF LEGAL OFFICER 	Date 09/08/2022
CORPORATE DIRECTOR FOR ADULTS AND COMMUNITIES 	Date 09/08/2022

Call-In (Key Decisions Only)

Date Decision will become effective	
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Delegated Power Record

Are the details of the decision to be public or confidential?

Public

If the details of the decision are confidential, please select the category for exemption under the Local Government Act 1972

Reference	ADCOM-22-185
Corporate Plan Priority	Meeting Residents' Needs
Delegation Title	Coatham House Floating Support
Delegated Power Number	452: In accordance with the Council's Contract Procedure Rules 9.11: To implement an optional extension under existing contract terms. 453: In accordance with the Council's Contract Procedure Rules 9.17: Power to vary the terms of an existing contract, where there is provision within the contract to do so
Date of Exercise	Click here to enter a date. 30.08.2022
Cabinet Member	Cllr Barry Hunt
Assistant Director	Fran Anderson

Type of Decision (Key/Executive/Non-Executive)	Executive (Non-Key)
FOR KEY DECISIONS ONLY	
Delegated Power Forward Plan Ref	N/A
Date Decision Published in Forward Plan	
Urgency (For Key Decisions not included in Forward Plan only)	Not Applicable

Background to Decision:

The Housing Advice & Information Team have been working with Coatham House for many years. In 2019/20 and 2020/21 limited funding was made available to work with clients during periods of severe weather, targeted work with rough sleeping population and with clients at risk of homelessness during the initial period of the pandemic and national lockdown. Coatham House provided floating support hours, which the team have accessed, when clients have been placed in temporary accommodation, requiring low level support to sustain their accommodation whilst preparing to move on to settled accommodation.

MHCLG encouraged local authorities to submit Rough Sleeper Initiative (Round 4) (RSI4) funding bids for 2021/22. In agreement with Coatham House a bid was submitted to fund 30 hours of support per week for 12 months which was successful.

Delegated Power Record

Building upon the work with Coatham House for the past year a new funding a bid was submitted to DHLUC via Rough Sleeper Initiative (Round 5) (RSI5) to secure floating support hours for a further year, working with clients in temporary accommodation /reported as rough sleeping whop are referred by the local authority. This work contributes towards our strategic aim to achieve homeless relief outcomes.

The current contract for Coatham Hosing Floating Support is for a one-year period from 1 October 2021 to 30 September 2022 with an option to extend for a further year. As funding has been secured for a further 3-year period it is intended that the optional extension under the contract is taken and at the same time vary the term of the extension for a further two year period.

Decision Considerations:

Clients will approach the local authority when they have already lost their home or close to the point of eviction. The local authority has a duty to provide interim accommodation for households whilst they complete their investigation and work with the household. Some individuals who are provided with temporary accommodation are not connected to health, welfare or employment services and benefit from low level support to reconnect them to such services whilst move on accommodation is secured. The number of single clients in temporary accommodation has increased over the past year. Whilst this number fluctuates, the number of clients in temporary accommodation is approximately double that experienced pre pandemic.

The provision of floating support is a valuable tool assisting those in temporary accommodation to be tenancy ready, especially if their housing history has been limited or subject to poor choices in the past. The Housing Advice & Information Team will assist clients to secure affordable and sustainable accommodation to relieve homelessness, the floating support service will contribute towards achieving this outcome.

Full details of decision:

Approval is requested to award the optional extension under the contract and at the same time vary the term of the extension for a further two-year period from 1 October 2022 to 30 September 2025.

The support assists the delivery of homeless relief outcomes, boroughwide, contributing towards the delivery of the Council's Homeless Prevention and Rough Sleeping Strategy.

Financial detail:

Funding for the implementation of the service will come from the RSI4 funding which has recently been awarded to the local authority by MHCLG.

The annual funding will provide 30hrs per week of support hours by a worker who will work alongside the Housing Advice & Information Team.

Contract value of extension/variation from 1 October 2022 to 30 September 2025 £93,600.

Total contract value from 1 October 2021 – 30 September 2025 = £124,800.

Delivering Social Value:

Delegated Power Record

The floating support service will be made available to service users who are placed in temporary accommodation by the Service, assisting them to sustain this accommodation whilst preparing to secure move on accommodation. The support work will also assist clients to reconnect to health, welfare benefit and employment services, when clients have disengaged in the past. The service will operate from Coatham House base in Redcar.

Reasons for Decision:

There is no capacity in the service to deliver a floating support offer. The provision of floating support is a valuable tool to assist those in temporary accommodation to be tenancy ready, especially if their housing history has been limited or subject to poor choices in the past. The local authority assists clients to secure affordable and sustainable accommodation to relieve homelessness. The floating support service will contribute towards achieving this outcome.

Details of alternative options considered (if any) and reasons for rejection:

We have an established partnership with Coatham House offering floating support upon demand when referrals are made by the Team, to clients in temporary accommodation and to those reported as rough sleeping. The outcomes achieved via the floating support offer will contribute towards the delivery of the Council's Homelessness Prevention and Rough Sleeping Strategy and its statutory homelessness duties. There is no capacity, to deliver a floating support service in-house.

Details of any conflict of interest declared by any Elected Member consulted in relation to the decision:


This must be left blank. Business Support will seek this information from the Cabinet Member.

Details of any dispensation granted in respect of any conflict of interest:

This must be left blank. Business Support will seek this information from the Cabinet Member.

Background Papers:

State where any additional papers may be held, any background information (if applicable)

Officer Name (Print)	Erika Grunert	
Officer Signature		
Submission date	09/08/2022	
Procurement Approval		This request complies with the Council's current Contract Procedure Rules.

Delegated Power Record

Reference	ADCOM-22-185
Delegated Power Forward Plan Reference	
Corporate Plan Priority	Meeting Residents' Needs
Delegation Title	Coatham House Floating Support
Delegated Power Number	452: In accordance with the Council's Contract Procedure Rules 9.11: To implement an optional extension under existing contract terms. 453: In accordance with the Council's Contract Procedure Rules 9.17: Power to vary the terms of an existing contract, where there is provision within the contract to do so
Date of Exercise	05/08/2022 30.08.2022
Cabinet Member	Cllr Barry Hunt
Assistant Director	Fran Anderson

Signatures

CABINET MEMBER FOR NEIGHBOURHOODS & HOUSING	Date Click here to enter a date. 30.08.2022
CHIEF FINANCE OFFICER	Date 23/08/2022
CHIEF LEGAL OFFICER	Date 17/08/2022
CORPORATE DIRECTOR FOR ADULTS AND COMMUNITIES	Date 18/08/2022

Call-In (Key Decisions Only)

Date Decision will become effective	
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Are the details of the decision to be public or confidential?

Public

If the details of the decision are confidential, please select the category for exemption under the Local Government Act 1972

Reference	ADCOM-22-187
Corporate Plan Priority	Investing for the long-term
Delegation Title	Primary School Road Safety Awareness Training
Delegated Power Number	455 – Exemption to Contract Procedure Rules on the grounds of nature of the market
Date of Exercise	24/08/2022
Cabinet Member	Cllr Cliff Foggo
Assistant Director	Robert Hoof

Type of Decision (Key/Executive/Non-Executive)	Executive (Non-Key)
FOR KEY DECISIONS ONLY	
Delegated Power Forward Plan Ref	N/A
Date Decision Published in Forward Plan	
Urgency (For Key Decisions not included in Forward Plan only)	Not Applicable

Background to Decision:

Since the Road Safety team ceased to be part of the Council structure, the Cleveland Road Safety Strategic Partnership asked a number of years ago for each local authority to deliver road safety in primary schools, at each authority's discretion in order to lower the number of accident statistics in the borough. The Council has previously commissioned Cleveland Fire Brigade to deliver the Road Safety Training.

Decision Considerations:

Contract Procedure Rules.

Supplier Questionnaire has been issued, completed, and checked.





Full details of decision:

Approval is requested to award a contract to Cleveland Fire Brigade to deliver the Primary School Road Safety Awareness to 40 primary schools across the borough. This includes the delivery of interaction training in schools. This contract will commence September 2022 and will cover 3 academic years ending July 2025.

<p>Financial detail:</p> <p>The contracted amount of £25,000 per year to deliver the above training, this will be funded from LTP – Traffic Management - C1100/C20245</p> <p>The total contract value is £75,000</p>	
<p>Delivering Social Value:</p> <p>The services delivered by the local Fire Authority under this contract is in place in order to protect the primary school children within the borough.</p> <p>Social Charter has been issued and signed.</p>	
<p>Reasons for Decision:</p> <p>The training assists the Council in maintaining and ultimately improving its road safety accident figures. This vital training aims to teach road safety to the children, and aims to assist in keeping children safe, on and near the highway. Cleveland Fire Brigade, part of the Cleveland Road Safety Partnership, have delivered training presentations to over 8,000 students and have established good working relationships with the primary school in our borough. Currently there is approximately 11,000 primary aged children that this will be delivered to in the next academic year.</p>	
<p>Details of alternative options considered (if any) and reasons for rejection:</p> <p>The Council could deliver the training in house but have no resources to be able to do that given the current structure, therefore it would not be financially viable.</p>	
<p>Details of any conflict of interest declared by any Elected Member consulted in relation to the decision:</p> <p>This must be left blank. Business Support will seek this information from the Cabinet Member.</p>	
<p>Details of any dispensation granted in respect of any conflict of interest:</p> <p>This must be left blank. Business Support will seek this information from the Cabinet Member.</p>	
<p>Background Papers:</p> <p>State where any additional papers may be held, any background information (if applicable)</p>	
Officer Name (Print)	Lyndsey Hall
Officer Signature	
Submission date	05/07/2022
Procurement Approval	Request complies with Contract Procedure Rules

Reference	ADCOM-22-187
Corporate Plan Priority	Investing for the long-term
Delegation Title	Primary School Road Safety Awareness Training
Delegated Power Number	455 – Exemption to Contract Procedure Rules on the grounds of nature of the market
Date of Exercise	24/08/2022
Cabinet Member	Cllr Cliff Foggo
Assistant Director	Robert Hoof

Signatures

CABINET MEMBER FOR HIGHWAYS & TRANSPORT 	Date 24/08/2022
CHIEF FINANCE OFFICER 	Date 24/08/2022
CHIEF LEGAL OFFICER 	Date 22/08/2022
CORPORATE DIRECTOR FOR ADULTS AND COMMUNITIES 	Date 22/08/2022

Call-In (Key Decisions Only)

Date Decision will become effective	
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Are the details of the decision to be public or confidential?

Public

If the details of the decision are confidential, please select the category for exemption under the Local Government Act 1972

Reference	ADCOM-22-188
Corporate Plan Priority	Investing for the long-term
Delegation Title	Purchase of Autolube System and Warranty for 2 x Waste Telehandlers
Delegated Power Number	450 – Award of Contract
Date of Exercise	24/08/2022
Cabinet Member	Cllr Cliff Foggo
Assistant Director	Robert Hoof

Type of Decision (Key/Executive/Non-Executive)	Executive (Non-Key)
FOR KEY DECISIONS ONLY	
Delegated Power Forward Plan Ref	N/A
Date Decision Published in Forward Plan	
Urgency (For Key Decisions not included in Forward Plan only)	Not Applicable

Background to Decision:

As part of the fleet replacement programme, we currently have 2 Telehandlers that are at end of life and have 1 hired Telehandler in place to support the requirements of the council ran Warrenby Recycling Centre. The award for the purchase of 2 new telehandlers has already been approved in order to ensure delivery times were maximised. Delegated Power reference ADCOM 22 174.

This decision seeks approval for additional elements for these telehandlers which includes an autolube system and extended 2-year warranty.

Decision Considerations:

Contract procedure rules.

Full details of decision:

Following a further competition under the NEPO214/TPPL Grounds Maintenance & Plant Equipment Framework – Lot 2, approval is requested to award a one-off contract to supply the following:

- 2 x Auto lube system
- 2 x Extended 2-year warranty

Additional items related to the 2 x Telehandlers recently awarded under ADCOM 22 174

Financial detail:

- 2 x Auto lube system @ £4,000
- 2 x Extended 2-year warranty @ £1,651.71
- Total: £11,303.42

This is to be funded via Fleet Capital Programme – C20100 C2000

Delivering Social Value:

JG Paxton will be asked to sign the Council's Social Value Charter.

Reasons for Decision:

The award for the purchase of 2 new telehandlers has already been approved in order to ensure delivery times were maximised. Delegated Power reference ADCOM 22 174.

This decision seeks approval for additional elements for these telehandlers which includes an autolube system and extended 2-year warranty.

Details of alternative options considered (if any) and reasons for rejection:

Do nothing – rejected as additional items required

Competitive tender process openly advertised – rejected as JG Paxton quoted for additional items as part of the further competition procurement process for the telehandlers.

Details of any conflict of interest declared by any Elected Member consulted in relation to the decision:



This must be left blank. Business Support will seek this information from the Cabinet Member.

Details of any dispensation granted in respect of any conflict of interest:

This must be left blank. Business Support will seek this information from the Cabinet Member.

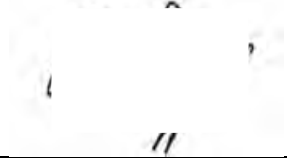



Background Papers:

ADCOM 22 174

Officer Name (Print)	Gareth Healy	
Officer Signature		
Submission date	22 August 2022	
Procurement Approval		This must be the electronic signature of the Procurement Officer to confirm the decision complies with the Council's Contract Procedure Rules

Reference	ADCOM-22-188
Delegated Power Forward Plan Reference	N/A
Corporate Plan Priority	Investing for the long-term
Delegation Title	Purchase of Autolube System and Warranty for 2 x Waste Telehandlers
Delegated Power Number	450 – Award of Contract
Date of Exercise	24/08/2022
Cabinet Member	Cllr Cliff Foggo
Assistant Director	Robert Hoof

Signatures

CABINET MEMBER FOR HIGHWAYS & TRANSPORT 	Date 24/08/2022
CHIEF FINANCE OFFICER 	Date 23/08/2022
CHIEF LEGAL OFFICER 	Date 22/08/2022
CORPORATE DIRECTOR FOR ADULTS AND COMMUNITIES 	Date 22/08/2022

Call-In (Key Decisions Only)

Date Decision will become effective	Click or tap to enter a date.
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Are the details of the decision to be public or confidential?

Public

If the details of the decision are confidential, please select the category for exemption under the Local Government Act 1972

Choose an item.

Reference	ADCOM-22-189
Corporate Plan Priority	Meeting Residents' Needs
Delegation Title	Award of contract for tyres & associated services via NEPO201 framework
Delegated Power Number	450 – Award a contract
Date of Exercise	24/08/2022
Cabinet Member	Cllr Cliff Foggo
Assistant Director	Robert Hoof

Type of Decision (Key/Executive/Non-Executive)	Executive (Non-Key)
FOR KEY DECISIONS ONLY	
Delegated Power Forward Plan Ref	n/a
Date Decision Published in Forward Plan	
Urgency (For Key Decisions not included in Forward Plan only)	Not Applicable

Background to decision:

The Council operate more than 200 fleet and hire vehicles at any one time. As a result, an effective tyre management service is essential for the ongoing effective running of fleet operations to ensure tyres are replaced quickly and efficiently and that appropriate retorquing procedures are followed to maintain vehicle safety.

Decision Considerations:

Contract Procedure Rules

Ongoing requirement to ensure tyres are replaced quickly and efficiently to maintain vehicle safety.

Full details of decision:

Approval is requested to directly award a call off contract to Direct Tyre Management Ltd via Lot 4 of NEPO201 Framework for Tyres and Associated Services for a period of 1 year (1 August 2022 to 31 July 2023).

Financial detail:

Expenditure against the contract will be based upon operational need but utilising data from previous years, annual expenditure is estimated to not exceed £120,000. There is an allocated revenue budget to fund the purchase of tyres and services under this contract.

Budget Code 10796 R3008

Delivering Social Value:

The winning bidder demonstrated commitment to the principles of social value at Framework appointment and by

- employing local staff where its services are based. For RCBC this will include utilising local suppliers and a tyre fitter from the borough.
- seeking to source any parts for the contract locally wherever possible.

Reasons for Decision:

Ongoing requirement to ensure tyres are replaced quickly and efficiently to maintain vehicle safety.

DTM Ltd are an approved supplier on NEPO201 Framework for Tyres and Associated Services. The Council contracted with DTM Ltd last year and the pricing and performance of the contract delivers value for money.

Details of alternative options considered (if any) and reasons for rejection:

Do nothing – rejected as this service is required to maintain the safety of vehicles.

Carry out a competitive procurement process – rejected as the NEPO201 Framework for Tyres and Associated Services delivers value for money.

Details of any conflict of interest declared by any Elected Member consulted in relation to the decision:

This must be left blank. Business Support will seek this information from the Cabinet Member.

Details of any dispensation granted in respect of any conflict of interest:

This must be left blank. Business Support will seek this information from the Cabinet Member.





Background Papers:

State where any additional papers may be held, any background information (if applicable)

Officer Name (Print)	Gareth Healy	
Officer Signature		
Submission date	22/08/2022	
Procurement Approval		This must be the electronic signature of the Procurement Officer to confirm the decision complies with the Council's Contract Procedure Rules

Reference	ADCOM-22-189
Delegated Power Forward Plan Reference	
Corporate Plan Priority	Meeting Residents' Needs
Delegation Title	Award of contract for tyres & associated services via NEPO 21 framework
Delegated Power Number	450 – Award a contract
Date of Exercise	24/08/2022
Cabinet Member	Cllr Cliff Foggo
Assistant Director	Robert Hoof

Signatures

CABINET MEMBER FOR CLIMATE CHANGE AND ENVIRONMENT 	Date 24/08/2022
CHIEF FINANCE OFFICER 	Date 23/08/2022
CHIEF LEGAL OFFICER 	Date 23/08/2022
CORPORATE DIRECTOR FOR ADULTS AND COMMUNITIES 	Date 23/08/2022

Call-In (Key Decisions Only)

Date Decision will become effective	
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Are the details of the decision to be public or confidential?

Public

If the details of the decision are confidential, please select the category for exemption under the Local Government Act 1972

Choose an item.

Reference	ADCOM-22-193
Corporate Plan Priority	Improving the Physical Appearance of the Borough and Enhancing Prosperity
Delegation Title	To exercise all the powers allocated to the council through the Anti-social Behaviour, Crime and Policing Act
Delegated Power Number	350A
Date of Exercise	01/09/2022
Cabinet Member	Cllr Cliff Foggo
Assistant Director	Robert Hoof

Type of Decision (Key/Executive/Non-Executive)	Executive (Non-Key)
FOR KEY DECISIONS ONLY	
Delegated Power Forward Plan Ref	N/A
Date Decision Published in Forward Plan	
Urgency (For Key Decisions not included in Forward Plan only)	Not Applicable

Background to Decision:

“Improving the physical appearance of the borough and enhancing prosperity” is a priority for the council within the new corporate plan, including by taking robust enforcement action against those who damage the environment and put others at risk.

Redcar town centre is the principal district centre located within the largest (population: 38,000) settlement within the borough. A major part of the town centre is included in the restricted area where controls have been placed – since 2006 – on the consumption of alcohol (currently by means of the “Redcar and Cleveland Borough Council (Alcohol) Public Spaces Protection Order 2017”).

Aggressive begging has been an issue of concern for some time, particularly on Regent Walk and at the Morrisons supermarkets PLC site off Wilton Street and Alma Parade, Redcar.

Cleveland police received 52 reports of begging related issues within the borough in 2019/20; 15 reports in 2020/21 and 39 reports in 2021/22. This appears to show that the

activities of persistent beggars are returning to historic norms within Redcar and Cleveland since England and Wales left lockdown.

71 of these reports concerned “anti-social behaviour – nuisance”.

Coatham ward, within which Redcar town centre is located, accounts for 46 of all begging related reports made to the force during this three-year period. The other wards, in descending order) for which begging reports had been received during this three-year period, were as follows:

Kirkleatham (12); Guisborough (11)*; Zetland (six); West Dyke (four); Dormanstown, Normanby*, Ormesby, and Skelton West* (three reports each); Eston*, Grangetown, Saltburn*, South Bank, and Teesville (two each); Loftus*(one)

*denotes ward containing one of the nine remaining alcohol control areas

During the 12-month period 1 April 2021-31 March 2022, Cleveland police received the following numbers of reports of begging related offences for the borough’s 10 alcohol control areas:

Redcar (22); Guisborough, Normanby, and Skelton (two reports each); Marske (one report); Brotton, Carlin How, Eston, Loftus, and Saltburn (no reports).

A review of the number of occasions the council’s CCTV team observed the activities of seven known persistent and aggressive beggars within Redcar town centre during the period 29 April 2021-29 June 2022, found the CCTV team had made 245 observations on 152 days (average 1.61 observations each day) during this 427-day period. In sum, begging observations were recorded for Redcar town centre on 35.6% of all days during this period. 30 observations concerned more than one beggar interacting with each other or members of the public on the same occasion.

Beggar #1 accounted for 41.45% of observations made by the council’s CCTV team; four beggars account for 98.91% of all observations within Redcar town centre (see table below):

	No.	%	Cum. No.	Cum %
Beggar#1	114	41.45%	114	41.45%
Beggar#2	77	28.00%	191	69.45%
Beggar#3	48	17.45%	239	86.91%
Beggar#4	33	12.00%	272	98.91%
Beggar#5	1	0.36%	273	99.27%
Beggar#6	1	0.36%	274	99.64%
Beggar#7	1	0.36%	275	100.00%
Totals	275	100.00%	275	100.00%

The CCTV team’s experience of observing beggar related activities with Redcar town centre is that the subjects typically approach members of the public on Regent Walk or the Morrisons supermarkets PLC site before making their way to the Moore Street public toilets or to the seafront shelters on The Esplanade where, it’s believed, they consume alcohol and illegal substances purchased with their begging earnings and loiter causing a public nuisance including by urinating and defecating in the shelters. Some of the subjects

are believed to be travelling from Middlesbrough to beg in Redcar town centre; others live within the borough including within Redcar town centre itself.

The council's antisocial behaviour and housing options teams, when engaging with individuals involved with persistent begging activities, have typically found they had accommodation and that they freely admitted they were involved in begging to finance illegal drug habits, but declined offers of support including signposting to services.

Concerning the remaining nine alcohol control areas the number of occasions on which the council's CCTV team observed begging related activities during the same 427-day period is summarised as follows:

Eston (three occasions); Guisborough (two occasions); [Brotton], Carlin How, Loftus, Marske, Normanby, Saltburn, and Skelton (none).

The Coastal community safety group, consisting of local agencies meeting monthly to discuss and proactively tackle local community safety issues, have been taking a multiagency task and finish approach to tackling this issue, particularly during the last six months.

The Coastal community safety group noted intelligence reports begging issues had contributed to the Coatham ward being the antisocial behaviour hotspot area for the relevant month on seven occasions since April 2021: at its meetings held in May 2021 (April 2021 intelligence report); June 2021 (May 2021 intelligence report); July 2021 (June 2021 intelligence report); April 2022 (March 2022 intelligence report); May 2022 (April 2022 intelligence report); June 2022 (May 2022 intelligence report); July 2022 (June 2022 intelligence report); and August 2022 (July 2022 intelligence report).

There has been an uptick in the number of incidents highlighted in monthly intelligence reports since March 2022: March 2022: six incidents; April 2022: four incidents; May 2022: five incidents; June 2022: four incidents; July 2022: four incidents.

The council and its partners have recourse to a number of tools to tackle antisocial behaviour, including the use of acceptable behaviour contracts or agreements. Using this approach, practitioners seek written agreement (known locally as AS-13 forms) between a perpetrator of anti-social behaviour and the agency or agencies acting locally to prevent that behaviour. It can be an effective way of dealing with anti-social individuals, and to stop the problem behaviour before it escalates.

During the most recent 16-month period (May 2021-August 2022) the Coastal community safety group has noted the issuing of 30 AS-13 forms to seven individuals concerning their involvement in persistent begging within Redcar town centre, and the details are summarised as follows:

Beggar#2 (10 AS-13s); beggar#4 (seven); beggar#3 (four); beggar#1 (two). The remaining three individuals involved in begging activities were issued with AS-13 forms on one; two; and on four occasions, respectively.

Action taken to date has included:

1. Seven individuals involved with persistent and aggressive begging activities have been issued with (in aggregate) 30 AS-13 forms during the 16 month period April 2021-July 2022 – including 23 issued to beggars #1, #2, #3, and #4 (details as above)

2. Application [August 2022] for an injunction preventing beggar#1 from engaging in begging related antisocial behaviour; and seeking powers of arrest if injunction breached
3. The local police inspector authorised a dispersal order 11am, Wednesday 29 June-11am, Friday 1 July 2022 – for the area bounded [to the west] by Station Road, Milbank Terrace, [to the south by] the Middlesbrough-to- Saltburn railway line through to the East side of Morrisons store, and north to Wilton Street, Lord Street, Oxley Street, Esplanade, and Newcomen Terrace – due to the number of incidents of antisocial behaviour involving begging incidents. Of the individuals instructed to leave the area several were not from Redcar and Cleveland, and one individual beggar who was arrested for breaching the dispersal order by returning was from Middlesbrough.

The Coastal community safety group resolved at its March 2022 meeting to ask the council to exercise its powers under the public spaces protection provisions of the Anti-social Behaviour, Crime and Policing Act 2014 to vary the existing Redcar and Cleveland Borough Council (Alcohol) Public Spaces Protection Order 2017 (previously extended – until 19 October 2023 – in July 2021 as Public Spaces Protection Order (Alcohol) Extension No 2 2021 with variations to introduce prohibitions on public defecation and urination) to prohibit begging, as many local authorities have done elsewhere.

Begging reports have not contributed to the designation of any other antisocial behaviour hotspot areas elsewhere within the borough during the last 16 months.

The Antisocial Behaviour, Crime and Policing (2014) Act's public spaces protection order provisions provides the council with a powerful remedy it can use in placing controls on the use of public spaces, defined widely as any place to which the public or any section of the public has access, on payment or otherwise, as of right or by virtue of express or implied permission. The council can use public space protection orders to prohibit a wide range of behaviours or place requirement on users of public spaces. Examples of how the council has already used these powers in recent years include the following:

- to consolidate existing dog control powers and introduce enhanced dog control powers ("Redcar and Cleveland Borough Council Public Spaces Protection Order 2016" renewed for a second time July 2022 as "Public Spaces Protection Order Extension & Variation No. 2 of 2022"and introducing new "dogs on leads" and "dogs on leads by direction" provisions
- to carry over existing gating orders and to achieve new alley gating schemes ("Redcar and Cleveland Borough Council (Gates) Public Spaces Protection Order 2017"renewed July 2021 as "Public Spaces Protection Order (Gates) Extension No 1 2021").
- to carry over existing alcohol control powers controls on the consumption of alcohol within various town, village, and local centres within the borough and to introduce additional provisions prohibiting defecating or urinating in public without reasonable excuse within these alcohol control areas ("Redcar and Cleveland Borough Council (Alcohol) Public Spaces Protection Order 2017" extended and varied as "Public Spaces Protection Order (Alcohol) Extension No 2 2021")
- to prohibit vehicle nuisance at Majuba car park and within the surrounding Coatham development area ("Public Spaces Protection Order (PSPO) Majuba Vehicle Nuisance 2021")

- to prohibit antisocial behaviour and nuisance on open space at Cowbar (“Public Spaces Protection Order (PSPO) Cowbar Open Space 2022” subject to final decision on 12 August 2022 whether to make the Order with effect from 1 September 2022).

A number of local authorities across England and Wales have brought in public spaces protection orders prohibiting begging related activities, typically as part of generic town and city centre antisocial behaviour and nuisance PSPOs, which often also include controls on alcohol consumption.

Examples include:

Darlington borough council (for Darlington town centre); **West Suffolk council** (for Bury St Edmunds); and **Blackpool council** (for Blackpool town centre and promenade) all prohibit persons from *“sit[ting] or loiter[ing] in any place for the purpose of begging or asking members of the public for money whether by placing an item before them for receipt of money or otherwise”*¹

Bury St Edmunds adds: *“Persons within the restricted area will not approach another person either in person or verbally in order to beg from the other person”*²

Blackpool adds: *“For the purposes of this prohibition, loitering means 'standing, sitting, approaching people they do not know or waiting around without apparent purpose'. Begging is not limited to approaching people and/or asking for money, food or other things, or placing a receptacle for donations”*³

Folkestone & Hythe district council (for Folkestone; Cheriton; Sandgate and Seabrook; Hythe High Street and Oaklands; and New Romney⁴); **Gateshead metropolitan borough council** (for Gateshead town centre⁵); and **Sandwell metropolitan borough council** (for West Bromwich town centre⁶) also have wording variations around “sitting or loitering” or “approaching other persons” in order to beg or solicit money from passers-by.

Durham county council (for Durham city centre⁷); **Luton borough council** (for Luton town centre⁸); **Maidstone borough council** (for Maidstone town centre⁹); and **South Somerset district council** (for Yeovil town centre¹⁰); have adopted or intend to adopt variations on the following content [which also includes references to “sitting or loitering”]:

¹ **Darlington** [Public spaces protection order no.1 \(darlington.gov.uk\)](https://www.darlington.gov.uk/public-spaces-protection-order-no-1).

² **Bury St Edmunds** [Bury St Edmunds - Anti-Social Behaviour, Crime and Policing Act 2014 - Section 59 - \(westsuffolk.gov.uk\)](https://www.westsuffolk.gov.uk/anti-social-behaviour-crime-and-policing-act-2014-section-59)

³ **Blackpool** [Blackpool PSPO | Town centre and promenade](https://www.blackpool.gov.uk/blackpool-pspo-town-centre-and-promenade)

⁴ **Folkestone & Hythe** [Scanned Document \(folkestone-hythe.gov.uk\)](https://www.folkestone-hythe.gov.uk/scanned-document)

⁵ **Gateshead** [1281907 - PSPO Town Centre 2020 \(gateshead.gov.uk\)](https://www.gateshead.gov.uk/1281907-pspo-town-centre-2020)

⁶ **Sandwell** <https://www.sandwell.gov.uk/info/200208/crime-prevention-and-emergencies/4073/public-spaces-protection-orders>

⁷ **Durham** [PSPO Durham City.pdf](https://www.durham.gov.uk/pspo-durham-city)

⁸ **Luton** [Sealed PSPO \(luton.gov.uk\)](https://www.luton.gov.uk/sealed-pspo)

⁹ **Maidstone** [Draft Town Centre PSPO - Maidstone Borough Council](https://www.maidstone.gov.uk/draft-town-centre-pspo)

¹⁰ **South Somerset** [Public Space Protection Orders | South Somerset District Council](https://www.south-somerset.gov.uk/public-space-protection-orders)

“All persons are prohibited from approaching another person, either in person, verbally, or through action in a misleading manner in a public place in order to solicit monies from the other person

“All persons are prohibited from sitting or loitering in a public place between the hours of 08:00 to 20:00 hrs, being in possession of a receptacle used to obtain in a misleading manner. This includes the use of signage, children, animals to solicit monies from members of the public”

Durham county council has added a condition that behaviour associated with begging ***“is clearly inappropriate, excessive, or harmful to the public in degree or kind and lacking justification in fact or circumstance”*** for the issuing of a fixed penalty notice to be justified.

Maidstone adds: “laying or loitering in doorways or similar, or next to an ATM”

The Borough of Wellingborough (for Wellingborough town centre¹¹) ***“prohibits begging by making any verbal, non-verbal (excluding busking) or written request for money, donations or goods, including the placing of hats or containers for money”***

Cherwell district council (for Bicester town centre¹²) and the borough of Newcastle-under-Lyme (for Newcastle town centre¹³) having begging prohibitions which state: ***“No person shall beg (using either active or passive methods of obtaining alms) or ask members of the public for money in the restricted area”***.

Newcastle under Lyme adds: ***“(Alms are money or goods given to those as an act of charity)”***

The Borough of Nuneaton and Bedworth¹⁴ (for “the borough area”) prohibits persons ***“approaching people for money, or being stationery and directly asking for money, or positioned on the floor to invite the offer of money or goods”***

Bolton council (for Bolton town centre¹⁵) and North Northamptonshire council (for Kettering town centre¹⁶) prohibit persons ***“from placing themselves in a position to beg or solicit money in a manner which causes, or is likely to cause, alarm or distress within the prohibited area”***.

¹¹ The Borough of Wellingborough [Wellingborough Town Centre Public Space Protection Order | Community Safety | North Northamptonshire Council - Wellingborough Area](#)

¹² Cherwell (Bicester) [Bicester Town Public Spaces Protection Order | Anti-social behaviour | Cherwell District Council](#)

¹³ Newcastle under Lyme [Newcastle Town Centre PSPO Review Report 2018.pdf \(newcastle-staffs.gov.uk\)](#)

¹⁴ The Borough of Nuneaton and Bedworth <https://www.nuneatonandbedworth.gov.uk/begging>

¹⁵ Bolton [bolton-town-centre-public-space-protection-order-2022](#)

¹⁶ North Northamptonshire [Appx A - DRAFT PSPO Order Kettering town centre.pdf \(moderngov.co.uk\)](#)

Thanet district council (for Thanet beaches and coast¹⁷) prohibits *“begging or soliciting for money by either approaching people for money, or being stationary and asking for money , or positioned on the floor to invite the offer of money or goods; or touting, hawking, and selling anywhere on Thanet’s beaches, promenades and coast”*

Nottingham city council (for the Management of Nottingham city centre¹⁸) prohibits persons *“Mak[ing] an unauthorised request for money personal items charitable and or other donation”*

Rother district council (for the parishes of Bexhill, Battle and Rye¹⁹) prohibits *“aggressive or assertive behaviour, or any other behaviour in the restricted areas ... which may be regarded as anti-social or nuisance in nature, in the course of begging or soliciting for money”*.

Barnsley metropolitan borough council (for Barnsley town centre²⁰); **Dorset council** (for Weymouth²¹); **East Devon district council**²²; **Reading borough council** (for Reading town centre²³); **Sunderland city council** (city-wide²⁴); **Newport city council** (for Newport city centre²⁵); and the **city and county of Swansea council** (for Swansea city centre²⁶) prohibit “anti-social” or “aggressive begging” or “persistent and repeated or aggressive begging” or “aggressive or intimidating” begging.

Swansea adds: *“in a manner which is aggressive or intimidating or which is likely to cause a member of the public to feel harassed, alarmed or distressed”*

Dorset’s “Weymouth Anti-social Behaviour Related Public Spaces Protection Order 2022”²⁷ prohibits persons *“from placing themselves in a position to beg or solicit money in an aggressive manner...[whether] being alone or part of a group... in the aggressive begging restricted area ...[and] from making any aggressive verbal, non-verbal or written requests for goods, money or donations”*, but includes an exemption that persons may collect money *“in a non-aggressive manner, if they are authorised to do so by a Street Collection Permit issued by the Council”*.

¹⁷ **Thanet district council** [Thanet Beaches and Coast - Public Space Protection Order \(PSPO\) 2021 - Thanet](#)

¹⁸ **Nottingham city council** [SKM1819269022030317281 \(nottinghamcity.gov.uk\)](#)

¹⁹ **Rother district council** [THE PUBLIC SPACES PROTECTION ORDER \(NO. 2\) \(rother.gov.uk\)](#)

²⁰ **Barnsley** [Public Space Protection Order \(PSPO\) - Barnsley town centre](#)

²¹ **Dorset** [bd7bc117-573c-87e6-b352-528e9f8ea239 \(dorsetcouncil.gov.uk\)](#)

²² **East Devon** [Public Spaces Protection Orders - Intoxicating substances \(including alcohol\), urination and defecation, aggressive begging, and intimidating behaviours public space protection order \(PSPO\) - East Devon](#)

²³ **Reading** [housingneighbourhoodsandleisurecommittee140318.pdf \(reading.gov.uk\)](#)

²⁴ **Sunderland city council** [Public Space Protection Orders - Sunderland City Council](#)

²⁵ **Newport city council** [Newport city centre PSPO | Newport City Council](#)

²⁶ **City and county of Swansea council** [Public Spaces Protection Order - Swansea City Centre.pdf](#)

²⁷ **Dorset** [Public Space Protection Orders for anti-social behaviour - Dorset Council](#)

Reading defines “aggressive begging” as ***“begging near a cash machine or begging in a manner reasonably perceived to be intimidating or aggressive”***. Newport also prohibits ***“beg[ging] within 10 metres of a cash or payment machine or beg in a manner which is aggressive or intimidating, or which has caused or is likely to cause someone to feel harassed, alarmed, or distressed”***. Reading also prohibits the ***“sell[ing of] any magazine which is already a free publication in Reading Town Centre”*** but ‘badged’ Big Issue sellers are exempt.

Stockton council²⁸, having started looking at the issue of begging, appears to have postponed the exercise of their PSPO powers to prohibit begging, but has adopted the following definition of “aggressive begging”:

“Repeated requests for money or items whilst approaching or following the person from whom the request is made;

Continuing to make requests for money or items from a person, after the person has refused or implied reluctance to give money or items;

Using false or misleading information in order to request money or other items;

Providing or delivering, or attempting to provide, unsolicited services or products with a demand or exertion of pressure for payment in return”.

Middlesbrough council (for the “TS1 Area of the Borough”²⁹), currently has the following prohibition: ***“No person shall continue to beg or persistently beg in the Restricted Area following a request by an Authorised Person to stop”***.

The council’s exercise of its PSPO powers to tackle begging related issues is a potentially contentious matter, given such measures could impact rough sleepers and the homeless; and the links critics could attempt make to the current “cost of living” crisis, and this could mean taking this action poses risks to the council’s reputation.

Indeed, the Home Offices guidance is clear in stating *“Public Spaces Protection Orders should not be used to target people based solely on the fact that they are homeless or rough sleeping, as this in itself is unlikely to mean that their behaviour is having an unreasonably detrimental effect on the community’s quality of life which justifies imposing restrictions using a PSPO. ... Orders should be used only to address any specific behaviour that is causing a detrimental effect on the community’s quality of life which is within the control of the person concerned.”*³⁰

The Home guidance also recommends that *“any Order defines precisely the specific activity or behaviour that is having the detrimental impact on the community [and that] councils should also consider measures that tackle the root causes of the behaviour, such as the provision of public toilets”*.

²⁸ Stockton council [Stockton-on-Tees Borough Council - View Cabinet Decision Record](#)

²⁹ Middlesbrough council [PSPO Signed and Sealed \(middlesbrough.gov.uk\)](#)

³⁰ Source: [Anti-social behaviour powers \(publishing.service.gov.uk\)](#) “Anti-social Behaviour, Crime and Policing Act 2014: Anti-social behaviour powers: Statutory guidance for frontline professionals Revised June 2022 [originally published December 2017]

Accordingly, many councils, when exercising their PSPO powers to tackle antisocial begging, have been at pains to make clear their exercise of these powers explicitly seeks to target people begging for financial gain and those whose actions may be viewed as aggressive or threatening such that they cause alarm, distress and harassment to passers-by and undermine community safety for residents, visitors, shoppers and people working in the (primarily) town and city centres where begging prohibitions have been implemented. Councils have also sought to make it clear they will implement begging prohibitions in a proportionate manner, dealing with anyone identified as vulnerable in a sensitive and empathetic manner, and signposting them where appropriate to sources of support including mental health services; supported housing; and benefit advice etc.

Redcar and Cleveland council's housing options team has developed an empathetic approach to addressing homelessness and rough sleeping issues locally, regularly engaging with rough sleepers and drifters, signposting them to appropriate services locally or re-connecting them with services within their home local authority area. The team has strong partnerships with housing providers (Beyond housing) including supported housing providers (Home group and Portland House); with Tees Esk and Wear Valley NHS early intervention team based at Foxrush House and with Redcar and Cleveland MIND (mental health issues); with Footprint in the community foodbank and Redcar and Cleveland CAB (poverty issues); with SSAFA, First light trust, and Riverside housing (veteran issues); with domestic violence organisations (Harbour Support Services; EVA Women's Aid; Foundation; and the Halo Project); with "We are with you" (drug and substance abuse); and with local general practitioners' surgeries. The team also involve Cleveland police and the council's safer communities and streetscene service where they have concerns about public safety.

This empathetic work will continue; and any enforcement protocols developed in support of the introduction of the begging prohibition will need to have clear links to early interventions and support service available that police and authorised [council community enforcement] officers can signpost vulnerable people they encounter.

Decision Considerations:

When exercising its powers under the public spaces protection provisions of the Antisocial Behaviour, Crime and Policing (2014) Act, the council is required to assess the impact of the antisocial activities it seeks to tackle by applying the following prescribed tests:

- the activities (begging related issues within the Redcar town centre (Alcohol) restricted area) are, or are likely to be, unreasonable.
- justifies the restrictions and requirements proposed.
- the activities (begging related issues within the Redcar town centre (Alcohol) restricted area) have had, or are likely to have, a detrimental effect on the quality of life of those in the locality.
- the activities being tackled (begging related issues within the Redcar town centre (Alcohol) restricted area) are, or are likely to be, persistent or continuing in nature.

The council's legal officers are satisfied the council can meet the prescribed tests justifying it in proceeding to test public support for the proposed order by undertaking the required consultation and notification activities, for the following reasons:

- the activities (begging related issues within the Redcar town centre (Alcohol) restricted area) are, or are likely to be, unreasonable.
- restrictions proposed are justified to tackle these (aggressive and persistent begging) activities.
- the activities (begging related issues within the Redcar town centre (Alcohol) restricted area) have had, or are likely to have, a detrimental effect on the quality of life of those in the locality.
- the activities (begging related issues within the Redcar town centre (Alcohol) restricted area) are, or are likely to be, persistent or continuing in nature, as is evidenced by the upward trend in reports, particularly since mid-summer 2020; and it's likely, were these activities to be prohibited within the Redcar town centre (Alcohol) restricted area alone, displacement would occur to some or all of the remaining nine district and local centre where alcohol controls are currently in place
 - the risk of displacement is significant due to the existence of good public transport links between Middlesbrough and a number of town, village, and local centres currently designated alcohol control areas, namely **[Redcar]; Marske; Saltburn; Skelton; Brotton; Carlin How; and Loftus;** and **Guisborough and Eston and Normanby**

The council's legal officers have reviewed the content of relevant PSPOs brought in by other authorities. They have concluded the council should draw on the contents of the "Weymouth Anti-social Behaviour Related Public Spaces Protection Order 2022" and the "Public Spaces Protection Order Covering the Swansea City Centre" when determining the content of the proposed order.

Accordingly, the existing "Redcar and Cleveland Borough Council (Alcohol) Public Spaces Protection Order 2017", subject to the outcome of the proposed consultation and notification activities and a further decision by the council whether to proceed, is proposed to be varied as follows:

"5. The Order makes it an offence for any person, at any time, to place themselves in a position to beg or solicit money in a manner which is aggressive or intimidating, or which is likely to cause a member of the public to feel harassed, alarmed or distressed, within the Restricted Areas to which this order applies."

"6. The order makes it an offence for any person being alone or part of a or part of a group within the Restricted Areas to which this order applies from making any aggressive verbal, non-verbal or written requests for goods, money or donations."

...

"Exemptions

"9. A person may collect money, in a non-aggressive manner, if they are authorised to do so by a Street Collection Permit issued by the Council"

Following a review of the boundaries of the Redcar [town centre] (Alcohol) restricted area, it is proposed they be amended to include the following highways, car parks, and shopping precincts:

Highways

...

[add] Birdsall Row
Clifford Street
Elton Street
Hanson Street
Holder Street
Kirkleatham Street [to junction with Ridley Street]
North Terrace
Ridley Street
Soppett Street
Station Road [in its entirety, including no. 61-91]
Thrush Road [between junctions with West Dyke Road and Scott Street]
Westbourne Road
West Dyke Road [to junction with access road onto Tesco Redcar superstore site]
Wilmore Road

Car parks

...

[add] Regent Walk car park

Shopping precincts

...

[add] Farmfoods site
Morrisons supermarkets PLC site
Redcar retail park
Tesco Redcar superstore site

...

There are no significant risks associated with the carrying-out the proposed consultation and notification activities.

However, in not carrying-out the proposed consultation and notification activities, the council will not be complying with consultation and notification requirements for public space protection orders, and this will expose the council to the risk of a successful challenge, preventing the council from making the proposed order.

The cabinet member and executive management team members can be confident the council will be able to successfully defend any challenge because it intends to comply with the following:

- Requirements to assess the impact of the antisocial behaviour activities it seeks to tackle and has reasonably applied the prescribed tests.
- Consultation, publication, and notification requirements.
- Requirements concerning the content of the public space protection order.

The council will comply with notification and publication requirements by:

- Giving notice, for a period of four weeks (31 October - 28 November 2022), of its intention to vary the Redcar and Cleveland Borough Council (Alcohol) Public Spaces Protection Order (PSPO) 2017 to change the extent of the Redcar town centre restricted area and to introduce new offence prohibiting begging within the Redcar town centre restricted area, by exercising the council's powers under the

public spaces protection provisions of the Anti-social Behaviour, Crime and Policing Act 2014.

- publishing the order on its website.
- maintaining notices and signs on or adjacent to the land affected, such that they are sufficient to draw the attention of any member of the public to the order's effect.

The council intends to work to the following timescales:

Milestone	Estimated completion date
Six-week consultation period concerning proposal to vary the "Redcar and Cleveland Borough Council (Alcohol) Public Spaces Protection Order (PSPO) 2017" to amend the extent of the Redcar town centre restricted area and to introduce new offence prohibiting begging within the 10 restricted areas across the borough where controls on the consumption of alcohol are currently in place, by exercising the council's powers under the public spaces protection provisions of the Anti-social Behaviour, Crime and Policing Act 2014.	12-Sep/28-Oct-22
Publish decision in forward plan	No later than 30-Sep-22 (tbc)
Forward plan deadline for representations to be made expires.	28-Oct-22
Subject to consultation exercise outcome, the council gives notice of its intention to vary the "Redcar and Cleveland Borough Council (Alcohol) Public Spaces Protection Order (PSPO) 2017" to amend the extent of the Redcar town centre restricted area and to introduce new offence prohibiting begging within the 10 restricted areas within the borough where controls on the consumption of alcohol are currently in place, by exercising the council's powers under the public spaces protection provisions of the Anti-social Behaviour, Crime and Policing Act 2014.	31-Oct-22
28-day notification period concludes	28-Nov-22
Submit delegated powers record feeding back representations received and seeking approval for the council to exercise its powers under the public spaces protection provisions of the Anti-social Behaviour, Crime and Policing Act 2014 to vary the "Redcar and Cleveland Borough Council (Alcohol) Public Spaces Protection Order (PSPO) 2017" to amend the extent of the Redcar town centre restricted area and to introduce new offence prohibiting begging within the 10 restricted	29-Nov-22

areas across the borough where controls on the consumption of alcohol are currently in place.	
Redcar and Cleveland Borough Council (Alcohol) Public Spaces Protection Order (PSPO) 2017 varied to bring into force begging prohibition within the 10 restricted areas across the borough where controls on the consumption of alcohol are currently in place; and to amend the extent of the Redcar town centre restricted area.	1-Dec-22

The council will consult with or notify the following concerning its proposals to exercise its powers under the public spaces protection provisions of the Anti-social Behaviour, Crime and Policing Act 2014 to prohibit car cruising related vehicle nuisance activities within the Coatham development area, inviting them to give their views or make representations whether or not they support the council's proposal:

- Cleveland police* (*required*)
- The office of the police & crime commissioner for Cleveland* (*required*)
- Residents living and businesses trading in surrounding locality at each of the 10 restricted areas (*required*)
- Charities and support organisations addressing homelessness issues
 - Shelter; Streetlink (*homelessness issues*)
 - Beyond housing; Home group; and Portland House (*housing and supported housing*)
 - Harbour Support Services; EVA Women's Aid; Foundation; Halo Project (*domestic abuse issues*)
 - Tees Esk and Wear Valley NHS trust and Redcar and Cleveland MIND (*mental health issues*)
 - Redcar and Cleveland CAB and Footprints in the community (*poverty issues*)
 - SSAFA; First light; Riverside housing (*veteran issues*)
- The Town Deal Board.
- Loftus town council (*concerning the Loftus and Carlin How restricted areas*)
- Skelton & Brotton parish council (*concerning the Skelton and Brotton restricted areas*)
- Saltburn, Marske & New Marske parish council (*concerning the Saltburn and Marske restricted areas*)
- The general public (*questionnaire to be posted on current consultation webpage; cascade consultation information to community development team's community contacts; and attend neighbourhood action partnership meetings as required*) as means of reaching residents, visitors, shoppers and people working in the 10 restricted areas.

** by way of sharing information about the area and the problems being caused, as well as to discuss the practicalities of enforcement.*

As the further decision (currently scheduled for around 29 November 2022) by the council whether to proceed to exercise its PSPO powers to actually vary the Redcar and Cleveland Borough Council (Alcohol) Public Spaces Protection Order (PSPO) 2017 as proposed is a key decision affecting at least two wards (12, in fact), the council is required to publish

details in the Forward Plan at least 28 clear days in advance of the decision being made. Democratic services have advised that this [29 November] decision will be referenced as “ADD0052” in the Forward Plan.

The affected wards are as follows:

- Eston
- Normanby
- Teesville (Eston and Normanby)
- Coatham and West Dyke (Redcar)
- St Germain’s (Marske)
- Saltburn
- Brotton (Brotton and Carlin How)
- Guisborough
- Loftus
- Skelton East and Skelton West (Skelton)

The council’s legal officers have confirmed the proposed implementation plan complies with legal consultation, notification, and publicity requirements.

Full details of decision:

Having regard to the conditions within section 59 of the Antisocial Behaviour, Crime and Policing (2014) Act, to approve consultation and notification activities concerning the council’s proposals to vary the “Redcar and Cleveland Borough Council (Alcohol) Public Spaces Protection Order (PSPO) 2017” to introduce a new offence prohibiting begging within the 10 restricted areas where alcohol controls are currently in place, and to amend the extent of the Redcar town centre restricted area, in order to tackle crime and/or antisocial behaviour.

Financial detail:

The costs of onsite signs alerting members of the public to the provisions of the proposed order will be met within existing resources.

Delivering Social Value:

The proposed order will achieve social value as follows:

- “Think local”
- “A great place to live”

Reasons for Decision:

The reason for the recommended option is that it means, subject to the outcome of the proposed consultation and notification activities and a further decision by the council whether to proceed, the council will gain an additional enforcement tool enabling it to tackle antisocial begging related issues within the Redcar town centre (Alcohol) restricted area.

Details of alternative options considered (if any) and reasons for rejection:

Do nothing: this means not taking new powers to tackle antisocial begging related issues within the Redcar town centre (Alcohol) restricted area, the current issues will likely

continue or worsen, and shoppers and visitors to the town centre, along with people working in retail businesses within the town centre, will continue to feel harassed, alarmed and unsafe as a result.

The council and its partners will continue to have recourse to a number of legal options for tackling to tackle antisocial begging related issues, but they tend to be slow, complex and expensive, or (in the case of the Vagrancy Act 1824, have fallen in disuse. These powers include the following:

- The police can arrest people for begging and rough sleeping offences related to the Vagrancy Act 1824, but these powers are rarely used; and the recently enacted Police, Crime, Sentencing and Courts Act 2022 contains a provision that would repeal the Vagrancy Act 1824, but this provision must be brought into force by the Secretary of State. The government will commence this repealing provision until appropriate replacement legislation is passed
- The council and the police can apply to the county court or High Court requesting the granting of a civil injunction to stop or prevent individuals engaging in anti-social behaviour quickly, nipping problems in the bud before they escalate.
 - The following tests have to be met, namely on the balance of probabilities, the respondent has engaged in or threatens to engage in conduct that has or is likely to cause harassment, alarm or distress (non-housing related anti-social behaviour); or [in] conduct capable of causing nuisance or annoyance (housing-related anti-social behaviour); and [its] just and convenient to grant the injunction to prevent anti-social behaviour
 - Breach of the injunction is not a criminal offence, but breach must be proved to the criminal standard, that is, beyond a reasonable doubt. Over 18s breaching the injunction will be held in civil contempt of court with unlimited fine or up to two years in prison.
- The Crown Prosecution Service (CPS), on its own initiative, or at the request of the council or the police can apply to any criminal court for a Criminal Behaviour Order
 - the court has to be satisfied beyond reasonable doubt that the offender has engaged in behaviour that has caused or is likely to cause harassment, alarm or distress to any person; and the court considers that making the order will help prevent the offender from engaging in such behaviour
 - Breach of the order is a criminal offence and must be proved to a criminal standard of proof, that is, beyond reasonable doubt. For over 18s on summary conviction: up to six months imprisonment or a fine or both. For over 18s on conviction on indictment: up to five years imprisonment or a fine or both.
- The council or the police can issue Community Protection Notices (CPNs) To stop a person aged 16 or over, business or organisation committing anti-social behaviour which spoils the community's quality of life.
 - Behaviour has to: have a detrimental effect on the quality of life of those in the locality; be of a persistent or continuing nature; and be unreasonable
 - A written warning must first be issued informing the perpetrator of problem behaviour, requesting them to stop, and the consequences of continuing
 - Breach is a criminal offence. A fixed penalty notice can be issued of up to £100 if appropriate. A fine of up to level 4 (for individuals), or a fine for businesses.

The police will still be able to use their dispersal power to direct any person(s) who has committed, or is likely to commit, anti-social behaviour to leave a specified area (where begging related antisocial behaviour is occurring) and not return for a specified period of up to 48 hours, and the council will be able to issue community protection notices or obtain section 222 injunctions, but none of these approaches are likely to be sustainable or affordable (in the case of section 222 injunctions) in the long run.

Prohibit begging within Redcar [town centre] alcohol control restricted area alone: This means bringing the begging prohibition into force within the area where the evidence base is strongest due to the large volume of recorded incidents occurring within Redcar town centre during the last 16 months, but not within the remaining nine restricted areas, where small numbers of incidents have been recorded to date. This will likely result in displacement of antisocial begging activities from Redcar to the other district and local district centres where controls on alcohol consumption are currently in place including (but not restricted to) Guisborough, Eston, Saltburn, Normanby and Skelton where there's evidence of some begging incidents having occurred.

Details of any conflict of interest declared by any Elected Member consulted in relation to the decision:

This must be left blank. Business Support will seek this information from the Cabinet Member.

Details of any dispensation granted in respect of any conflict of interest:

This must be left blank. Business Support will seek this information from the Cabinet Member.



Background Papers:

Files held by safer communities and streetscene services.

Officer Name (Print)	Julian Feakes
Officer Signature	-
Submission date	24-Aug-22
Procurement Approval	N/A

Reference	ADCOM-22-193
Delegated Power Forward Plan Reference	N/A
Corporate Plan Priority	Improving the Physical Appearance of the Borough and Enhancing Prosperity
Delegation Title	To exercise all the powers allocated to the council through the Anti-social Behaviour, Crime and Policing Act
Delegated Power Number	350A
Date of Exercise	01/09/2022
Cabinet Member	Cllr Cliff Foggo
Assistant Director	Robert Hoof

Signatures

CHIEF LEGAL OFFICER 	Date 1/9/22.
CORPORATE DIRECTOR FOR ADULTS AND COMMUNITIES 	Date 30/08/2022

Call-In (Key Decisions Only)

Date Decision will become effective	
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Are the details of the decision to be public or confidential?

Public

If the details of the decision are confidential, please select the category for exemption under the Local Government Act 1972

Reference	ADCOM-22-194
Corporate Plan Priority	Meeting Residents' Needs
Delegation Title	Refurbishment of 4 wheeled bins
Delegated Power Number	450 Award a Contract Under ESPO Framework
Date of Exercise	02/09/2022
Cabinet Member	Cllr Barry Hunt
Assistant Director	Robert Hoof

Type of Decision (Key/Executive/Non-Executive)	Executive (Non-Key)
FOR KEY DECISIONS ONLY	
Delegated Power Forward Plan Ref	N/A
Date Decision Published in Forward Plan	
Urgency (For Key Decisions not included in Forward Plan only)	Not Applicable

Background to Decision:

Refurbishment and availability of 4 wheeled bins is critical to waste collection. Without a continuous supply of 4 wheeled bins, the collections from our Trade Waste customers and community bins would be compromised as well as growth.



Due to the increase in trade waste collections, refurbishment costs have increased on the 4 wheeled bins, and therefore approval is requested to direct award a contract to UK Container Maintenance under the ESPO 860 Framework – Refuse & Recycling Products (Including Wheeled Bins), to provide maintenance and repair of 4 wheeled bins.

Decision Considerations:

Contract Procedure Rules





Full details of decision:

Approval is requested to award of a contract to UK Container Maintenance to provide refurbishment of 4 wheeled bins between 01/10/22 and 30/09/24. Direct Award under the ESPO 860 – Refuse & Recycling Products Framework – Lot 3.

Financial detail: Total Contract Award value for this requirement is up to £30,000 for the year period. Prices based on the ESPO framework 860 Price Schedule Version 6. Funding to come from existing budget for supply of containers C20257/C2000		
Delivering Social Value: This proposal will contribute to ensuring that Social Value is being achieved in accordance with the Council's Social Value Charter.		
Reasons for Decision: Direct Award is permitted through the ESPO Framework 860 – Refuse & Recycling Products – Lot 3. By supporting this decision, we ensure a consistent supply of maintained 4 wheeled containers allowing us to meet the needs of the Borough.		
Details of alternative options considered (if any) and reasons for rejection: Do Nothing – Rejected as this service and use of 4 wheeled bins is an integral part of waste collections across the Borough. Carry out a Tender Process – Rejected due to ability to direct award through a Framework to a pre-assessed Supplier.		
Details of any conflict of interest declared by any Elected Member consulted in relation to the decision: This must be left blank. Business Support will seek this information from the Cabinet Member.		
Details of any dispensation granted in respect of any conflict of interest: This must be left blank. Business Support will seek this information from the Cabinet Member.		
Background Papers: State where any additional papers may be held, any background information (if applicable)		
Officer Name (Print)	Matt Briggs	
Officer Signature		
Submission date	30.08.22	
Procurement Approval		Request complies with Contract Procedure Rules

Reference	ADCOM-22-194
Delegated Power Forward Plan Reference	N/A
Corporate Plan Priority	Meeting Residents' Needs
Delegation Title	Refurbishment of 4 wheeled bins
Delegated Power Number	450 Award a Contract Under ESPO Framework
Date of Exercise	02/09/2022
Cabinet Member	Cllr Barry Hunt
Assistant Director	Robert Hoof

Signatures

CABINET MEMBER FOR NEIGHBOURHOODS & HOUSING 	Date 02/09/2022
CHIEF FINANCE OFFICER 	Date 31/08/2022
CHIEF LEGAL OFFICER 	Date 01/09/2022
CORPORATE DIRECTOR FOR ADULTS AND COMMUNITIES 	Date 31/08/2022

Call-In (Key Decisions Only)

Date Decision will become effective	
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Are the details of the decision to be public or confidential?

Public

If the details of the decision are confidential, please select the category for exemption under the Local Government Act 1972

Choose an item.

Reference	ADCOM-22-196
Corporate Plan Priority	Meeting Residents' Needs
Delegation Title	Award of contract for the Councils Road Marking/Lining for 2022/2023 and 2023/2024 requirement
Delegated Power Number	450 – Award of Contract
Date of Exercise	06/09/2022
Cabinet Member	Cllr Cliff Foggo
Assistant Director	Robert Hoof

Type of Decision (Key/Executive/Non-Executive)	Executive (Non-Key)
FOR KEY DECISIONS ONLY	
Delegated Power Forward Plan Ref	N/A
Date Decision Published in Forward Plan	
Urgency (For Key Decisions not included in Forward Plan only)	Not Applicable

Background to Decision:

The Council require an external provider to carry out all the road marking requirements as we do not have the inhouse capability to provide this service. Over recent years a further competition has been carried out on regional framework for the provision of these services. This approach has been used again as it brings economies of scale to the submissions.

These works consist of new lining works, refresh of lining, replacement of cats' eyes, application /refresh of anti-skid frictions surfacing and crack/joint repair.

Decision Considerations:

Contract procedure rules apply

Full details of decision:

Upon conclusion of a procurement process under NEPO210 Highways Surfacing framework – Lot 17 Road Markings, approval is requested to appoint Jointline Limited to carry out road markings requirements from October 2022 to October 2023 with an option to extend to October 2024.

In order to effectively schedule these works the council has guaranteed 3 days per month to the winning bidder to ensure that works can be scheduled in an organised manner

Financial detail:

The predicted annual spend will be between £70k - £100k per year based on previous figures and workload. This will be spent from cost code C1100-C20301.

The figures quoted in the itemised Bill of Quantities have shown reduction of 5.6% to previous comparable rates for 2020 – 2022.

The figures exclude traffic management which will be provided by the Council's appointed contractor who will work with the winning bidder unless otherwise agreed.

Delivering Social Value:

The winning bidder has signed the Council's Social value Charter and has committed to help the Council meet its objectives. They have committed to use local businesses where possible, offer work experience to Redcar and Cleveland children, release 2 employees for a day a year of the contract to deliver careers talks and advise to school based in Redcar and Cleveland and provide £1500 worth of lining to community projects/organisations based within Redcar and Cleveland over the life of the contract.

Reasons for Decision:

Jointline have submitted the highest scoring submission in terms of price and quality of the submissions received. The works are required to deliver the highways programme.

Details of alternative options considered (if any) and reasons for rejection:

There are no alternate options for consideration, the Council require an organisation to carry out its road markings as it is not something that the Council can deliver.

Details of any conflict of interest declared by any Elected Member consulted in relation to the decision:

This must be left blank. Business Support will seek this information from the Cabinet Member.

Details of any dispensation granted in respect of any conflict of interest:

This must be left blank. Business Support will seek this information from the Cabinet Member.

Background Papers:

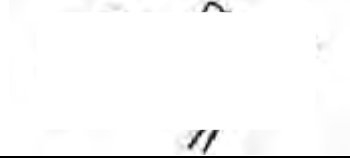



Forward Plan Reference: ADD0049

Key Decision: Commence a Procurement Process – ADCOM-22-150

Officer Name (Print)	Steven Plumpton	
Officer Signature		
Submission date	30/8/22	
Procurement Approval		Request complies with Contract Procedure Rules

Reference	ADCOM-22-196
Delegated Power Forward Plan Reference	
Corporate Plan Priority	Meeting Residents' Needs
Delegation Title	Award of contract for the Councils Road Marking/Lining for 2022/2023 and 2023/2024 requirement
Delegated Power Number	450 – Award of Contract
Date of Exercise	06/09/2022
Cabinet Member	Cllr Cliff Foggo
Assistant Director	Robert Hoof

Signatures

CABINET MEMBER FOR HIGHWAYS & TRANSPORT 	Date 06/09/2022
CHIEF FINANCE OFFICER 	Date 06/09/2022
CHIEF LEGAL OFFICER 	Date 02/09/2022
CORPORATE DIRECTOR FOR ADULTS AND COMMUNITIES 	Date 31/08/2022

Call-In (Key Decisions Only)

Date Decision will become effective	
--------------------------------------------	--

Are the details of the decision to be public or confidential?

Public

If the details of the decision are confidential, please select the category for exemption under the Local Government Act 1972

Choose an item.

Reference	ADCOM-22-197
Corporate Plan Priority	Meeting Residents' Needs
Delegation Title	Ormesby Library Furniture Solution
Delegated Power Number	455 - Exercise Power of Exemption to Award a contract – due to nature of the market.
Date of Exercise	Click here to enter a date.
Cabinet Member	Cllr Louise Westbury
Assistant Director	Fran Anderson

Type of Decision (Key/Executive/Non-Executive) See Scheme of Delegation to Officers – Council Constitution	Executive (Non-Key)
FOR KEY DECISIONS ONLY	
Delegated Power Forward Plan Ref	If a key decision has not been published in the forward plan at least 28 days in advance of the decision being taken, then the urgency or special urgency rules must be applied, and relevant forms completed in conjunction with Democratic Services
Delegated Power Forward Plan Ref	
Date Decision Published in Forward Plan	Click or tap to enter a date. To be completed by Democratic Services
Urgency (For Key Decisions not included in Forward Plan only)	Choose an item.

Background to Decision:

Ormesby Library is currently closed for a redevelopment that will transform it into a vibrant hub set right in the heart of the community ultimately driving up usage from the communities it is there to serve, improve satisfaction and improve the perception of the value and role of libraries. It will become a place to meet, learn, play, explore and connect. It is the only community building within the ward. Due to time constraints we needed to award a contract direct to a company with expertise in best practice of layout design and that could deliver a library furniture solution.

Decision Considerations:

Contract Procedure Rules.

The work on the redevelopment of Ormesby Library is already underway. The project work needed to be delivered by early December. Work on the furniture solution couldn't start until the design and internal work decisions were agreed. Due to time constraints to enable the project to complete on time we needed to award a contract direct to a company with expertise in best practice of layout design and that could deliver a library furniture solution. The Design Concept are a leading designer and supplier in libraries.

Supplier Questionnaire checks completed.

Redcar and Cleveland Standard Terms and Conditions issued to Supplier.

Full details of decision:

To award the contract to the Design Concept for library layout design, library furniture solution and furniture installation.

Contract period 5 September to end of December 22.

Financial detail:

Redcar and Cleveland Borough Council will pay the Design Concept £84,621.00 for the proposed furniture solution for the library and for the installation. This is a one off payment and budget is secured for this.

Budget code 10405 BO766

Delivering Social Value:

The work delivered will support Think local: Enabling Communities and citizens to Thrive. The Design Concept have signed the Council's Social Value Charter.

Reasons for Decision:

The Design Concept are a leader in the design of and provision of library furniture solutions and have created a solution that will give the best practice user experience.

Details of alternative options considered (if any) and reasons for rejection:

1 Do nothing – rejected as the project has started

2 Appoint via a framework – the NEPO framework does not have suppliers suitable for this project. We explored other frameworks but the ones applicable had expired.

3 Going to tender – timescales meant that this was not possible

Details of any conflict of interest declared by any Elected Member consulted in relation to the decision:

This must be left blank. Business Support will seek this information from the Cabinet Member.

Details of any dispensation granted in respect of any conflict of interest:

This must be left blank. Business Support will seek this information from the Cabinet Member.

Background Papers:

State where any additional papers may be held, any background information (if applicable)

Officer Name (Print) Laura Case

Officer Signature

Submission date 2 September 2022

Procurement Approval


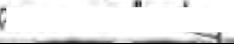


The decision complies with the Council's Contract Procedure Rules

Reference	ADCOM-22-197
Delegated Power Forward Plan Reference	
Corporate Plan Priority	Meeting Residents' Needs
Delegation Title	Ormesby Library Furniture Solution
Delegated Power Number	455 - Exercise Power of Exemption to Award a contract – due to nature of the market.
Date of Exercise	01/09/2022
Cabinet Member	Cllr Louise Westbury
Assistant Director	Fran Anderson

Signatures

CABINET MEMBER FOR CLIMATE CHANGE AND ENVIRONMENT

Date 07/09/2022

	
CHIEF FINANCE OFFICER 	Date 06/09/2022
CHIEF LEGAL OFFICER 	Date 06/09/2022
CORPORATE DIRECTOR FOR ADULTS AND COMMUNITIES 	Date 06/09/2022

Call-In (Key Decisions Only)

Choose an item.

Reasons for dis-applying Call-In due to urgency to be added here if relevant. This will need to be reported to the next meeting of the Borough Council and the reasons must demonstrate that any delay likely to be caused by the call-in process would seriously prejudice the Council's or the public's interests.

Date Decision will become effective	Click or tap to enter a date. To be completed by Democratic Services – date will be not less than expiry of 5 working days from publication unless urgency applies.
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CHILDREN AND FAMILIES DIRECTORATE

DELEGATED DECISIONS

(Please note signatures/audit trails are held for all decisions. Signatures in these papers have been redacted before publication for security purposes)

Are the details of the decision to be public or confidential?

Public

If the details of the decision are confidential, please select the category for exemption under the Local Government Act 1972

Choose an item.

Reference	CF-22-033
Corporate Plan Priority	Meeting Residents' Needs
Delegation Title	SystmOne Electronic Health Record – IT Support
Delegated Power Number	DP 455: Exercise power of exemption to Standing Orders in accordance with Section 10 of the Contract Procedure Rules I. the nature of the market for the works to be carried out or the goods or services to be provided has been investigated and is demonstrated to be such that a departure from the requirements of these Rules is justifiable
Date of Exercise	12/05/2022
Cabinet Member	Cllr Alison Barnes
Assistant Director	Victoria McLeod

Type of Decision (Key/Executive/Non-Executive) See Scheme of Delegation to Officers – Council Constitution	Executive (Non-Key)
FOR KEY DECISIONS ONLY	
Delegated Power Forward Plan Ref	n/a
Date Decision Published in Forward Plan	
Urgency (For Key Decisions not included in Forward Plan only)	Not Applicable

Background to Decision:

The School Nursing Service transferred into Redcar & Cleveland Council in September 2015; this was followed by the transfer of Health Visiting on 1st April 2016.

Both Services utilise SystmOne as their case management system. SystmOne is a clinical computer system produced by a company called TTP. It allows NHS staff to record patient information securely and is also used by GP practices, South Tees Hospitals Foundation Trust

and other health providers which enables the sharing of patient information as needed for the requirement of services.

We do not have the SystmOne IT Support Systems internally and therefore require an external provider to provide the IT support required to ensure the electronic health system is maintained, changes to software, upgrades, and updates, in addition to support in the generating and management of NHS Smart Cards which are required for access to the system. Individual support is provided to staff for trouble-shooting issues related to both the Smart cards and the electronic record system.

Decision Considerations:

This case management system is well embedded with the work force. The shift to an electronic health system has identified the following advantages:

- No storage or cost requirements for active paper records & future storage of archived paper records.
- Electronic case management system supports work force agile working patterns.
- Reduction in information governance breaches as no paper records held by the workforce.
- This case management system is utilised by all Health Visiting & School Nursing Services within the Northeast Region.
- This case management system is utilised by the majority of GPs within Redcar & Cleveland and therefore is an effective communication mechanism between our service and other primary care health colleagues.
- SystmOne is an established national health record platform.

Full details of decision:

Approval is requested to award a contract to Harrogate and District NHS Foundation Trust to provide SystmOne Support to ensure continuity of IT support for the Health Visiting and school Nursing Service for the period of 24 months from 1 April 2022 to 31 March 2024.

Financial detail:

Annual SystmOne Support costings: Year 1 £53,896.58 Gross

Year 2 £54,002.30 Gross


Total Contract 2-year costings: £107,898.88 Gross

This will be funded via the existing budget – 11219 (HV)

Year 1 £35,931.06 Gross

Year 2 £36,001.54 Gross

& 11220 (SN) Year 1 £17,965.52 Gross Year 2 £18,000.76 Gross	
Delivering Social Value: SystmOne enables the early identification of families at risk and ensures the school nurses/health visitors can support families at the earliest opportunity, keeping our communities safe.	
Reasons for Decision: No other alternative electronic health case management platform identified or used by local health services and no other local or regional provider of SystmOne Support.	
Details of alternative options considered (if any) and reasons for rejection: No alternative options available. Should the support not be renewed the following risks are: <ul style="list-style-type: none"> Both services would be significantly compromised if there was no identified SystmOne Support Team as they are required daily due to issues arising with individual staff for a variety of reasons. If our staff were unable to have their SystmOne IT issues resolved in a timely manner than this would compromise both the staff and the organisation as we would not be documenting patient health information and their clinical case work within specified timescales as per our regulatory body (Nursing & Midwifery Council Recordkeeping Standards). 	
Details of any conflict of interest declared by any Elected Member consulted in relation to the decision: This must be left blank. Business Support will seek this information from the Cabinet Member.	
Details of any dispensation granted in respect of any conflict of interest: This must be left blank. Business Support will seek this information from the Cabinet Member.	
Background Papers: State where any additional papers may be held, any background information (if applicable)	
Officer Name (Print)	Fiona Oliver
Officer Signature	
Submission date	30.06.22

Procurement Approval	Request complies with Contract Procedure Rules 
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Reference	CF-22-033
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Delegated Power Forward Plan Reference	
Corporate Plan Priority	Meeting Residents' Needs
Delegation Title	SystemOne Electronic Health Record – IT Support
Delegated Power Number	DP 455: Exercise power of exemption to Standing Orders in accordance with Section 10 of the Contract Procedure Rules: I. the nature of the market for the works to be carried out or the goods or services to be provided has been investigated and is demonstrated to be such that a departure from the requirements of these Rules is justifiable
Date of Exercise	30/06/2022
Cabinet Member	Cllr Alison Barnes
Assistant Director	Victoria McLeod

Signatures

CABINET MEMBER FOR CHILDREN	Date 08/07/2022
CHIEF FINANCE OFFICER	Date 07/07/2022
CHIEF LEGAL OFFICER	Date 07/07/2022
CORPORATE DIRECTOR FOR CHILDREN AND FAMILIES	Date 08/07/2022

Call-In (Key Decisions Only)

Date Decision will become effective	
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Are the details of the decision to be public or confidential?

Public

If the details of the decision are confidential, please select the category for exemption under the Local Government Act 1972

Choose an item.

Reference	CF-22-036
Corporate Plan Priority	Investing for the long-term
Delegation Title	Replacement Kitchen Ventilation - Chaloner Primary School
Delegated Power Number	451 - Where only one tender or quotation submission has been received, award the Contract to the single bidder
Date of Exercise	Click here to enter a date.
Cabinet Member	Cllr Alison Barnes
Assistant Director	Clare Mahoney

Type of Decision (Key/Executive/Non-Executive)	Executive (Non-Key)
FOR KEY DECISIONS ONLY	
Delegated Power Forward Plan Ref	N/A
Date Decision Published in Forward Plan	
Urgency (For Key Decisions not included in Forward Plan only)	Not Applicable

Background to Decision:

Existing kitchen ventilation at Chaloner Primary School does not meet current HSE Guidance or compliance with Gas Regulations. There is currently no extraction canopy to contain cooking fumes, no replacement air or combustion ventilation meaning unfiltered air is drawn in from openable windows possibly contaminating the kitchen and existing extract fans are in a very poor condition and undersized for the required duty. It has been decided to fully upgrade the kitchen ventilation system and install a new canopy over the central cooking island incorporating filtered fresh air ventilation, safety interlock with the existing gas shut off valve, replacement of the main extract fan and provision of grease filters within the new canopy. The scope of work also includes replacement of the dishwasher canopy and extract fan to ensure humid air is withdrawn from this facility at source.

Decision Considerations:

There is a possibility this school may benefit from DfE funding for major upgrade works in the future but as this is subject to a funding bid and programming of any such works will be over a ten-year period, It has been decided that due to Health & Safety implications this ventilation upgrade should proceed as a matter of urgency. Should any future funding for improvement works be successful the major items of equipment could be recovered for use in other properties.

Full details of decision:

Approval is requested to award a contract to Sigma Catering Equipment Ltd to provide replacement woks to the existing kitchen ventilation systems at Chaloner Primary School, Guisborough.

The contract is scheduled to commence on 22 October 2022 for a period of 9 days.

Financial detail:

The Total contract value is a one-off cost for the works of £29,579.00

The project will be funded from the DfE grant aided School Capital Maintenance budget.

Delivering Social Value:

Sigma have signed up to the Council's Social Value Charter as part of this procurement process. The employ locally and use local sub-contractors.

Reasons for Decision:

A competitive procurement process was carried out via the NEPO Portal and only one submission was received. The submission was fully appraised by Officers taking into account the evaluation criteria of quality and price. Sigma Catering Equipment Ltd provided an advantageous bid that is within budget.

Details of alternative options considered (if any) and reasons for rejection:

N/A

Details of any conflict of interest declared by any Elected Member consulted in relation to the decision:

This must be left blank. Business Support will seek this information from the Cabinet Member.

Details of any dispensation granted in respect of any conflict of interest:

This must be left blank. Business Support will seek this information from the Cabinet Member.

Background Papers:

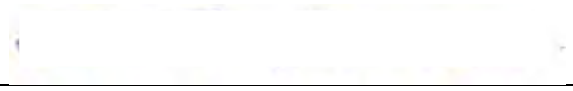



State where any additional papers may be held, any background information (if applicable)

Officer Name (Print)	Ian Dunn
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Officer Signature		
Submission date	14.7.22	
Procurement Approval		The request complies with the Council's Contract Procedure Rules

Reference	CF-22-036
Delegated Power Forward Plan Reference	N/A
Corporate Plan Priority	Investing for the long-term
Delegation Title	Replacement Kitchen Ventilation - Chaloner Primary School
Delegated Power Number	451 - Where only one tender or quotation submission has been received, award the Contract to the single bidder
Date of Exercise	Click here to enter a date.
Cabinet Member	Cllr Alison Barnes
Assistant Director	Clare Mahoney

Signatures

CABINET MEMBER FOR CHILDREN 	Date 21/07/2022
CHIEF FINANCE OFFICER 	Date 21/07/2022
CHIEF LEGAL OFFICER 	Date 18/07/2022
CORPORATE DIRECTOR FOR CHILDREN AND FAMILIES 	Date 21/07/2022

Call-In (Key Decisions Only)

Date Decision will become effective	
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Are the details of the decision to be public or confidential?

Public

If the details of the decision are confidential, please select the category for exemption under the Local Government Act 1972

Choose an item.

Reference	CF-22-037
Corporate Plan Priority	Meeting Residents' Needs
Delegation Title	Appointment of Specialist Safeguarding Children Nurse for the 0-19 Service via a Recruitment Agency (Real Staffing)
Delegated Power Number	455 – Exercise power of exemption to Standing Orders in accordance with Section 10 of the Contract Procedure Rules (I. the nature of the market for the works to be carried out or the goods or services to be provided has been investigated and is demonstrated to be such that a departure from the requirements of these Rules is justifiable)
Date of Exercise	
Cabinet Member	Cllr Alison Barnes
Assistant Director	Victoria McLeod

Type of Decision (Key/Executive/Non-Executive)	Executive (Non-Key)
FOR KEY DECISIONS ONLY	
Delegated Power Forward Plan Ref	N/A
Date Decision Published in Forward Plan	
Urgency (For Key Decisions not included in Forward Plan only)	Not Applicable

Background to Decision:

Safeguarding is a fundamental activity of Health Visitor and School Nurse work, as providers of universal and targeted services in pregnancy and the first five years of life, they make an important contribution to the prevention of child maltreatment, and to the early identification, recognition and referral of children who are at risk of or suffering from harm. Their knowledge and understanding of the health needs of families and communities, together with expertise in childcare and development, are crucial to the effectiveness of the multi-agency processes that form the basis of Safeguarding and Child Protection work within our borough.

The 0-19 Service (Health Visiting & School Nursing) are seeking approval to commission an agency nurse with specialist health safeguarding experience and knowledge from outside the standard agency contract, to support the continuation of the health safeguarding provision for the nurses within the 0-19 HV & SN Service.

This is the first time the service has employed agency nurses, previously being able to cover internally, however, due to staff acquiring new posts external to the organisation, HV recruitment difficulties and staff absence, this has impacted upon the service's resilience in being able to provide support to our in-house health safeguarding team.

The addition of the use of an agency health safeguarding nurse within the 0-19 HV & SN Service will ensure that the in-house 0-19 safeguarding team will be able to continue to provide the safeguarding health specialist advice, supervision and mandatory training for front-line practitioners within the service, supporting the identification of children and young people at potential risk of harm.

This decision will enable:

The provision of good professional practice within the 0-19 Service of safeguarding supervision, training, advice, and support, as well as providing advice and knowledge to our partner agencies will be maintained and will the level and quality of the provision will not be compromised.

The 0-19 Safeguarding Team to remain compliant with the mandatory guidance as set in The Working Together to Safeguard Children (2018) and The Safeguarding children and young people: Roles and Competencies for Health Care Staff – Intercollegiate Document (2019).

Decision Considerations:

The Service has been unsuccessful in identifying suitable candidates via the Council's contract for Vendor Neutral Managed Service for Temporary Agency Workers framework with GRI

Approval is therefore sought to engage the services of an alternative agency provider (Real Staffing Agency) as they are a recognised, approved provider of specialist, designated safeguarding nurses, used and validated by our colleagues from the local Clinical Commissioning Group.

The Supplier Questionnaire has been issued to the Agency and the HMRC Employment Status Check for Tax (IR35) completed. The Employment status check has determined that the appointment falls inside of the IR35 legislation, therefore appropriate action will be taken accordingly.

Full details of decision:

Approval is requested to appoint a Specialist Safeguarding Children Nurse for the 0-19 Service from Real Staffing Agency. The appointment will commence w/c 11 July 2022 to 11 November 2022.

Financial detail:

The estimated contract value is £35,517.78 based on an hourly rate of £53.33 inclusive of agency fee. Appropriate expenses will also be paid subject to approval.

This will be funded via the existing budget – 11219 (HV)

Delivering Social Value:

This safeguarding provision for the school nurses/health visitors supports children and young people through the early identification of those at risk from harm and thus keeps them safe.

Reasons for Decision:

The Service has been unsuccessful in identifying suitable candidates via the Council's contract for Vendor Neutral Managed Service for Temporary Agency Workers framework with GRI.

This agency was recommended to the organisation by our Designated Safeguarding Children Lead Nurse at South Tees CCG as this agency is used by them.

Details of alternative options considered (if any) and reasons for rejection:

No alternative options available. Should the agency health safeguarding nurse not be temporarily appointed the following risks are:

The 0-19 Service will have a significantly reduced provision of safeguarding supervision, training, advice, and support, in addition to providing advice and knowledge with our partner agencies as part of effective multi agency working as per the statutory guidance set out in The Working Together to Safeguard Children (2018) and The Safeguarding children and young people: Roles and Competencies for Health Care Staff – Intercollegiate Document (2019).

This reduced provision would significantly compromise the quality and responsiveness of the service and therefore impact on the effectiveness of the safeguarding provision available to the front-line nurses. This could potentially leave vulnerable children at risk of further harm caused by lack of identification from the service. This risk could identify a vulnerability within the 0-19 Service and the organisation, if there are any serious child injuries requiring a Multi-Agency Serious Case Review. Scrutiny regarding our safeguarding provision of the front-line staff would be examined.

Details of any conflict of interest declared by any Elected Member consulted in relation to the decision:

This must be left blank. Business Support will seek this information from the Cabinet Member.

Details of any dispensation granted in respect of any conflict of interest:

This must be left blank. Business Support will seek this information from the Cabinet Member.

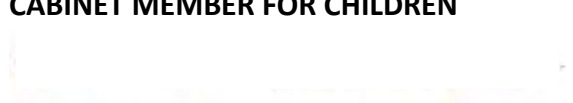
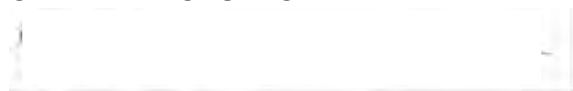
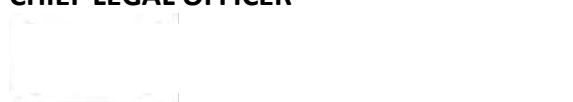
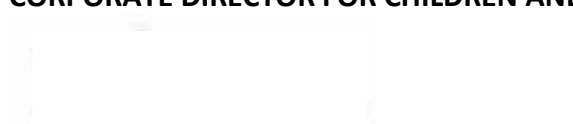
Background Papers:

State where any additional papers may be held, any background information (if applicable)

Officer Name (Print)	Fiona Oliver
Officer Signature	
Submission date	18/07/2022
Procurement Approval	Request complies with Contract Procedure Rules

Reference	CF-22-037
Delegated Power Forward Plan Reference	N/A
Corporate Plan Priority	Meeting Residents' Needs
Delegation Title	Appointment of Specialist Safeguarding Children Nurse for the 0-19 Service via a Recruitment Agency (Real Staffing)
Delegated Power Number	455 – Exercise power of exemption to Standing Orders in accordance with Section 10 of the Contract Procedure Rules (I. the nature of the market for the works to be carried out or the goods or services to be provided has been investigated and is demonstrated to be such that a departure from the requirements of these Rules is justifiable)
Date of Exercise	Click here to enter a date.
Cabinet Member	Cllr Alison Barnes
Assistant Director	Victoria McLeod

Signatures

CABINET MEMBER FOR CHILDREN 	Date 21/07/2022
CHIEF FINANCE OFFICER 	Date 21/07/2022
CHIEF LEGAL OFFICER 	Date 19/07/2022
CORPORATE DIRECTOR FOR CHILDREN AND FAMILIES 	Date 21/07/2022

Call-In (Key Decisions Only)

Date Decision will become effective	
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Are the details of the decision to be public or confidential?

Public

If the details of the decision are confidential, please select the category for exemption under the Local Government Act 1972

Choose an item.

Reference	CF-22-039
Corporate Plan Priority	Meeting Residents' Needs
Delegation Title	Duty and Assessment Project Team
Delegated Power Number	DP 450 – award a contract
Date of Exercise	26/07/2022
Cabinet Member	Cllr Alison Barnes
Assistant Director	Victoria McLeod

Type of Decision (Key/Executive/Non-Executive)	Executive (Non-Key)
FOR KEY DECISIONS ONLY	
Delegated Power Forward Plan Ref	N/A
Date Decision Published in Forward Plan	
Urgency (For Key Decisions not included in Forward Plan only)	Not Applicable

Background to Decision:

Redcar and Cleveland Borough Council Children's Social Care are facing a significant challenge in recruiting experienced social workers to meet our Children's Safeguarding needs. We find ourselves in exceptional circumstances where the Council has tried to fill vacancies through recruitment and with Agency workers but currently, we have social work vacancies. Social workers are also having to manage caseloads over recommended levels.

The most practical short-term solution is to commission an external team. A team that could quickly deliver reliable expertise across Children's Safeguarding within the locality. This team would need to have multidisciplinary expertise to cover all areas of children's social work, but primarily Child Protection (CP) case management.

We have undertaken a procurement process through Bloom Procurement Services to identify a provider to deliver a 13-week Managed Service Project consisting of one team focusing on Safeguarding (Child in Need, Child Protection, Pre-Proceedings/Court cases). The team will consist of 1 Team Manager, 5 Social Workers, and 1 Project Support. Practitioner caseloads will be capped at 20 children/100 in total under the contract.

We have explored the market and the provider is the one which will meet our needs in terms of a complete offer and within the available time scales required, we are seeking approval to proceed with the award. Work will be monitored, and quality assured by children services. The Contract will have a 1-month termination clause.

Decision Considerations:

Children Services following an Ofsted inspection are looking at how we are managing high caseloads due to vacant posts and our effectiveness in Child Protection.

Compliance with Contract Procedure Rules

Off-payroll working rules (IR35) do not apply and supplier questionnaire completed.

Full details of decision:

To enter into a contract with Bloom Procurement Services Point 5, New Eden House, Fletcher Road, Gateshead, NE8 2ET for a service provided by INNOVATE (H & S C) SERVICES LIMITED. Anticipated Agreement start date 18th July 2022 to 16th October 2022 (Due to the nature of the service and recruitment the start date may change but the term will remain as 13 weeks)

Financial detail:

The proposed contract value for the 13 weeks will up to the amount of £202,806.05 (£197,806.05 core provision to be paid with Estimated £5000 travel costs) Ex. VAT.

Delivering Social Value:

The service will deliver social value as part of its delivery in Child Protection, reduction in caseloads for Redcar and Cleveland Borough Council social workers will lead to increased well-being and the project will provide employment opportunities for local people.

Reasons for Decision:

To meet our statutory safeguarding duties to children and to reduce the caseload for our employed social workers.

Details of alternative options considered (if any) and reasons for rejection:

Direct Award – would not meet with procurement rules.

Details of any conflict of interest declared by any Elected Member consulted in relation to the decision:

This must be left blank. Business Support will seek this information from the Cabinet Member.

Details of any dispensation granted in respect of any conflict of interest:

This must be left blank. Business Support will seek this information from the Cabinet Member.

Background Papers:

State where any additional papers may be held, any background information (if applicable)

Officer Name (Print)	Andrew Hames
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Officer Signature	
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Submission date	21/07/22
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Procurement Approval	Request complies with Contract Procedure Rules
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Reference	CF-22-039
Delegated Power Forward Plan Reference	N/A
Corporate Plan Priority	Meeting Residents' Needs
Delegation Title	Duty and Assessment Project Team
Delegated Power Number	DP 450 – Award a contract
Date of Exercise	26/07/2022
Cabinet Member	Cllr Alison Barnes
Assistant Director	Victoria McLeod

Signatures

CABINET MEMBER FOR CHILDREN 	Date 26/07/2022
CHIEF FINANCE OFFICER 	Date 26/07/2022
CHIEF LEGAL OFFICER 	Date 26/07/2022
CORPORATE DIRECTOR FOR CHILDREN AND FAMILIES 	Date 26/07/2022

Call-In (Key Decisions Only)

Date Decision will become effective	
--------------------------------------------	--

Are the details of the decision to be public or confidential?

Public

If the details of the decision are confidential, please select the category for exemption under the Local Government Act 1972

Choose an item.

Reference	CF-22-040
Corporate Plan Priority	Meeting Residents' Needs
Delegation Title	STEM Careers Programme
Delegated Power Number	Delegated Power 455: Exemption V) there are other circumstances which are genuinely exceptional.
Date of Exercise	05/08/2022
Cabinet Member	Cllr Alison Barnes
Assistant Director	Clare Mahoney

Type of Decision (Key/Executive/Non-Executive)	Executive (Non-Key)
FOR KEY DECISIONS ONLY	
Delegated Power Forward Plan Ref	N/A
Date Decision Published in Forward Plan	N/A
Urgency (For Key Decisions not included in Forward Plan only)	Not Applicable

Background to Decision:

Building Our Future is a Science, Technology, Engineering and Maths (STEM) Careers Programme that broadens the careers awareness of primary school children and teachers and helps them to understand the world of work by introducing them to a wide range of exciting local occupations on their doorstep; highlighting what they could become in the future, while challenging stereotypes. The Programme focuses on career-related learning associated with Redcar and Cleveland's future local labour market requirements and growth sectors and supports the development of communication, empathy, teamwork, self-awareness, confidence, self-belief, leadership, collaboration, and resilience.

The Careers programme includes employability workshops, STEM awareness and enterprise challenges. It will be supported by local businesses to give pupils the opportunity to meet 'real life' employers, learn about the jobs available within specific sectors, and understand what they need to do to succeed in their future careers.

A consultant has been identified who has managed projects on behalf of Redcar and Cleveland College, Outwood Academies Trust, the Association of Colleges, the Careers and Enterprise Company and Redcar and Cleveland Council. All of these have involved working with schools and employers to deliver career

focused events and activities to equip young people with the skills they need to succeed in the real world of work.

The Consultant will expand primary career-related learning activities that raise awareness of future growth STEM sectors for Redcar and Cleveland Borough Council. The Consultant will work to engage a range of potential employers from STEM related sectors including Engineering, Advance Manufacturing, Chemical & Processing, Built Environment & Construction, Digital or Health. There will be some flexibility around this, dependent on the ability to engage employers in the sector and in avoidance of duplication with other initiatives.

The circumstances are exceptional in making this direct award to maintain the momentum, relationships and work into schools already undertaken over the year with this Consultant.

The Consultant has managed the pilot stage of Building Our Future in Redcar and Cleveland, which was funded by Sirius Minerals Section 106 monies, on behalf of the Council. We therefore seek to deliver a further continuation of this service funded by Section 106 monies to July 2023, to improve the life chances of our children and Young People.

Decision Considerations:

By introducing careers to children and their families early, we raise awareness and aspiration of what they could become in the future. Building Our Future provides an excellent foundation to our 11-19 STEM Careers programme 'Successful STEM Futures'. Aimed at encouraging more young people to enter the growing number of STEM jobs in Redcar and Cleveland, retaining young talent in the region, increasing youth employment, and reducing those young people who are not in education, employment, and training (NEET) to contribute to our economic growth and prosperity.

Supplier checks have been completed through the Supplier Questionnaire and HMRC Check Employment Status for Tax ("CEST") Tool.

Full details of decision:

To enter into an agreement with Digital Shark Ltd (Company Number: 06629462) for the delivery of a Primary STEM Careers Programme

Contract Start date 1st May 2022 to 31st July 2023

Financial detail:

Full contract value up to a maximum cost of £29,400 for 147 days at £200 per day – The Council will only pay for the number of days a service is delivered up to the maximum.

Off-payroll working rules (IR35) do not apply

Annual Value up to a maximum of £23,520

To be funded from: Sirius Section 106 monies.

Delivering Social Value:

The service will deliver social value through the improvement and job offer for employment with STEM sector opportunities reducing the number of NEET within the borough and increasing the offer of employment from suppliers engaged with the programme.

Reasons for Decision:

The Consultant has created and delivered programmes of careers related workshops to children and young people in schools and colleges throughout the Northeast and Teesside for the past 11 years and has seen first-hand the difference they can make to a young person's life chances. The decision to award and deliver this service will increase the opportunities for our young people seeking employment.

Details of alternative options considered (if any) and reasons for rejection:

To undertake a procurement exercise – The service is time sensitive to meet the needs of current primary school children who have taken part in the pilot of Building Our Future and to expand it to more primary schools and children. Any delay in the process would halt the vast progress to date and the excellent reputation built up around the Building Our Future programme and may lead to a new supplier having to start over. The school academic year provides the only time this type of programme can be delivered, and a procurement process will reduce available time to support children.


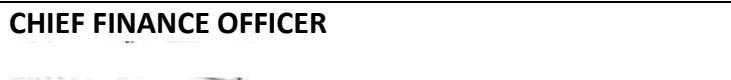

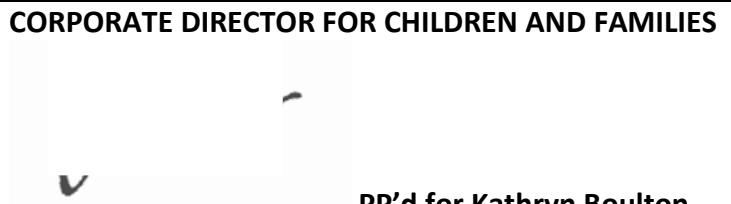
To deliver the service in-house – Due to vacant posts we have Insufficient staff to deliver the service.

Details of any conflict of interest declared by any Elected Member consulted in relation to the decision:**Details of any dispensation granted in respect of any conflict of interest:****Background Papers:**

Officer Name (Print)	Andrew Hames
Officer Signature	
Submission date	15.05.2022
Procurement Approval	Request complies with Contract Procedure Rules

Reference	CF-22-040
Delegated Power Forward Plan Reference	N/A
Corporate Plan Priority	Meeting Residents' Needs
Delegation Title	STEM Careers Programme
Delegated Power Number	Delegated Power 455: Exemption V) there are other circumstances which are genuinely exceptional.
Date of Exercise	05/08/2022
Cabinet Member	Cllr Alison Barnes
Assistant Director	Clare Mahoney

Signatures

CABINET MEMBER FOR CHILDREN 	Date 05/08/2022
CHIEF FINANCE OFFICER 	Date 01/08/2022
CHIEF LEGAL OFFICER 	Date 03/08/2022
CORPORATE DIRECTOR FOR CHILDREN AND FAMILIES  PP'd for Kathryn Boulton	Date 05/08/2022

Call-In (Key Decisions Only)

Date Decision will become effective	
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Are the details of the decision to be public or confidential?

Public

If the details of the decision are confidential, please select the category for exemption under the Local Government Act 1972

Choose an item.

Reference	CF-22-042
Corporate Plan Priority	Investing for the long-term
Delegation Title	Independent Fostering Agencies Placements – Off framework contracts
Delegated Power Number	Delegated Power 455: Exemption the nature of the market for the works to be carried out or the goods or services to be provided has been investigated and is demonstrated to be such that a departure from the requirements of these Rules is justifiable;
Date of Exercise	24/08/2022
Cabinet Member	Cllr Alison Barnes
Assistant Director	Victoria McLeod

Type of Decision (Key/Executive/Non-Executive)	Executive (Non-Key)
FOR KEY DECISIONS ONLY	
Delegated Power Forward Plan Ref	N/A
Date Decision Published in Forward Plan	
Urgency (For Key Decisions not included in Forward Plan only)	Not Applicable

Background to Decision:

Following the advertisement of the Tyne Tees Independent Fostering Agency framework opportunity there are a number of providers who are not part of the new framework, and the local authority has already a young person placed with them. It is in the best interest of the young person they remain with their foster carer as is the nature of the market.

There may also be an occasion where we need to award a contract with a new provider. This will take place if the local authority seeks a match from wider agencies not attached to a framework.

The providers will be encouraged to join the Tyne Tees Independent Fostering Agency framework on each opening of the opportunity

We will continue to strengthen in-house arrangements and the implementation of the No Wrong Door initiative. We are anticipating a decrease on the need to place Children in Our Care within IFA placements that are not attached to a framework.

Decision Considerations:

Fostering Services are a statutory obligation.

Full details of decision:

We are seeking approval to enter into contracts for one year from the 1st July 2022 until 30th March 2023 with 5 optional 12 months extensions (should the provider not join the framework) with the following Independent Fostering Agencies where we have young people placed;

- A1 Foster Care
- Acorn North East
- Action for Children
- Orchard Care
- Changing Futures Fostering
- Silver Lining Fostering

We are also seeking approval to enter into off framework contracts with other providers in exceptional circumstances if they are not on the framework or decide not to join the Tyne Tees Framework.

Financial detail:

The budget for Redcar and Cleveland is approved through core funding for Fostering Services: 10689

Estimated annual contract value for placements off framework £194,172.43

The cost only applies when the council makes a placement there are no cost to the council if no placements are made.

Delivering Social Value:

Explain how the spend /proposal will contribute to ensuring that Social Value is being achieved in accordance with the Council's Social Value Charter.

Each provider listed above has signed up to the Redcar and Cleveland Borough Council Social Value Charter and has committed to address its aims and objectives within the framework contract within their submission. This also will relate to new providers joining the framework.

Reasons for Decision:

For the Council to meet its outcomes for Children and Young People and to meet Redcar and Cleveland Council accommodation sufficiency for children in our care the contract variation is advisable to ensure we meet need and to ensure there is provision.

Details of alternative options considered (if any) and reasons for rejection:

We have undertaken a procurement exercise to appoint providers to a new framework Independent Fostering Agencies. These providers have chosen not to be part of the framework at this current time; however, they will be encouraged to join when the framework re-opens.

Details of any conflict of interest declared by any Elected Member consulted in relation to the decision:

Details of any dispensation granted in respect of any conflict of interest:

This must be left blank. Business Support will seek this information from the Cabinet Member.

Background Papers:

State where any additional papers may be held, any background information (if applicable)

Officer Name (Print)	Emma Russell
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Officer Signature	
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Submission date	28/07/2022
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Procurement Approval	This complies with the Contract Procedure Rules
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Reference	CF-22-042
Delegated Power Forward Plan Reference	N/A
Corporate Plan Priority	Investing for the long-term
Delegation Title	Independent Fostering Agencies Placements – Off framework contracts
Delegated Power Number	Delegated Power 455: Exemption the nature of the market for the works to be carried out or the goods or services to be provided has been investigated and is demonstrated to be such that a departure from the requirements of these Rules is justifiable;
Date of Exercise	24/08/2022
Cabinet Member	Cllr Alison Barnes
Assistant Director	Victoria McLeod

Signatures

CABINET MEMBER FOR CHILDREN	Date 24/08/2022
CHIEF FINANCE OFFICER	Date 23/08/2022
CHIEF LEGAL OFFICER	Date 22/08/2022
CORPORATE DIRECTOR FOR CHILDREN AND FAMILIES	Date 24/08/2022

Call-In (Key Decisions Only)

Date Decision will become effective	
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Are the details of the decision to be public or confidential?

Public

If the details of the decision are confidential, please select the category for exemption under the Local Government Act 1972

Choose an item.

Reference	CF-22-043
Corporate Plan Priority	Meeting Residents' Needs
Delegation Title	Traveller Education Service
Delegated Power Number	Delegated Power 5: To take action to deliver works and services and to implement partnering initiatives, having regard to the Council's overall policy framework and associated policies and strategies, the Medium-Term Financial Plan, the annual budget and all enabling legislation.
Date of Exercise	02/09/2022
Cabinet Member	Cllr Alison Barnes
Assistant Director	Clare Mahoney

Type of Decision (Key/Executive/Non-Executive) See Scheme of Delegation to Officers – Council Constitution	Executive (Non-Key)
FOR KEY DECISIONS ONLY	
Delegated Power Forward Plan Ref	N/A
Date Decision Published in Forward Plan	Click or tap to enter a date. To be completed by Democratic Services
Urgency (For Key Decisions not included in Forward Plan only)	Not Applicable

Background to Decision:

All children must have access to education and any barriers to learning are identified and removed. To support with travellers, we are seeking to partnership with Middlesbrough Borough Council's Traveller Education Service to support Redcar and Cleveland Borough Council vulnerable traveller children to attend education and to identify and support with any barriers to education.

The service will support Redcar and Cleveland vulnerable traveller children from Gypsy, Irish Traveller, Romany, New Traveller and Fairground families, whether they live in houses, authorised Traveller sites, unauthorised sites or temporary fairground and circus locations.

The Traveller Education Service assists schools to raise standards and promote inclusion, helping meet the needs of pupils from the Gypsy/Roma/Traveller community. The service makes regular visits to the Haven Traveller site and to homes of settled Gypsy/Roma/Travellers.

Middlesbrough Council's service has close relationships with key matriarchs in the community, developed upon years of trust, allow us unequalled access to local knowledge.

The role of the service is to:

- allocate four hours per week support for pupils ascribed as Traveller
- respond to queries and referrals from schools within two working days,
- Liaise with the Inclusion Team to respond to inclusion, attendance and CME concerns with joint site visits,
- Enable access to mainstream and special school provision through regular home and site visits
- Collaborate with schools and multi-agency teams on meeting the needs of Gypsy/Roma/Traveller and their families
- Provide an outreach service to unofficial encampments, Fairs and Circus

We are seeking to enter into a contract with Middlesbrough Borough Council to deliver in partnership a Traveller's Education Service across Redcar and Cleveland.

Decision Considerations:

All children must have access to education and any barriers to learning are identified and removed.

Full details of decision:

To enter into a contract with The Council of the Borough of Middlesbrough, PO Box 503, Town Hall, Middlesbrough, TS1 9FX for the delivery of a Traveller Education Support Service.

Contract Term; 1st September 2022 to 31st August 2023

Financial detail:

Full Annual Contract Value is £14,360.22

Additional charges if taken;

Translation of Documents at £0.09 per word and Provision of Interpreters at £25 per hour -
Estimated Annual contract value up to £1000

Delivering Social Value:

The service will deliver Social Value through its delivery to support travellers maintain and improve access to education services delivering better potential outcomes in later life.

Reasons for Decision:

The service will allow traveller children in Redcar and Cleveland to have access to education and that any barriers to learning are identified and will be removed.

Details of alternative options considered (if any) and reasons for rejection:	
Advertised to the Market – rejected as Middlesbrough Borough Council have close relationships with key matriarchs in the community, developed upon years of trust, allow them unequalled access to local knowledge and will deliver best value.	
Details of any conflict of interest declared by any Elected Member consulted in relation to the decision:	
Details of any dispensation granted in respect of any conflict of interest:	
Background Papers:	
Officer Name (Print)	Andrew Hames
Officer Signature	
Submission date	24.08.2022
Procurement Approval	N/A – not a procurement

Reference	CF-22-043
Delegated Power Forward Plan Reference	N/A
Corporate Plan Priority	Meeting Residents' Needs
Delegation Title	Traveller Education Service
Delegated Power Number	Delegated Power 5: To take action to deliver works and services and to implement partnering initiatives, having regard to the Council's overall policy framework and associated policies and strategies, the Medium-Term Financial Plan, the annual budget and all enabling legislation.
Date of Exercise	02/09/2022
Cabinet Member	Cllr Alison Barnes
Assistant Director	Clare Mahoney

Signatures

CABINET MEMBER FOR CHILDREN	Date 02/09/2022
CORPORATE DIRECTOR FOR CHILDREN AND FAMILIES	Date 30/08/2022
MANAGING DIRECTOR	Date 30/08/2022

Call-In (Key Decisions Only)

Date Decision will become effective	
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RESOURCES & GROWTH DIRECTORATE DELEGATED DECISIONS

(Please note signatures/audit trails are held for all decisions. Signatures in these papers have been redacted before publication for security purposes)

Are the details of the decision to be public or confidential?

Public

If the details of the decision are confidential, please select the category for exemption under the Local Government Act 1972

Choose an item.

Reference	RES-22-099
Corporate Plan Priority	Improving the Physical Appearance of the Borough and Enhancing Prosperity
Delegation Title	Design & Principle Designer Services for New Car Park at Loftus Library Site
Delegated Power Number	450 – Award a Contract
Date of Exercise	15/07/2022
Cabinet Member	Cllr Chris Gallacher TD, VR
Assistant Director	Andrew Carter

Type of Decision (Key/Executive/Non-Executive)	Executive (Non-Key)
FOR KEY DECISIONS ONLY	
Delegated Power Forward Plan Ref	N/A
Date Decision Published in Forward Plan	
Urgency (For Key Decisions not included in Forward Plan only)	Not Applicable

Background to Decision:


Redcar and Cleveland Borough Council has developed a series of exciting new proposals to regenerate and improve Loftus. The vision for the next 5-10 years is to transform Loftus into a sustainable, contemporary market town that provides amenities, attractions and a focus for its passionate community and a well-connected base for visitors.

A key component of the Loftus regeneration master plan is to increase car parking in Loftus this is to be funded by the Future High Street Fund money awarded to Loftus.

Loftus Library is set to be demolished in September 2023 with the library moving to Duncan Place in Loftus. It is planned that the site will to be used for much-needed parking in the town, as approved in the Loftus regeneration master plan.

In order for a new car park to be constructed, the services of a designer as well as principle designer services is required to provide a detailed design for the car park on the current Loftus Library site which is sympathetic to local surrounding as it is in a conservation area. The car park will include for up to 30 car park spaces. The services will also include acting as principle designer from project start to completion of the car park.

Decision Considerations:	
Contract procedure rules.	
Full details of decision:	
Approval is requested to award a contract to Hartlepool Borough Council to provide Design & Principle Designer Services for a New Car Park at Loftus Library Site.	
The contract is scheduled to commence on 1 August 2022 and will be for a period of approximately 20 months ending on 31 March 2024.	
Financial detail:	
The total contract value is £18,390.00	
The Scheme will be funded from the Future High Street Fund for Loftus.	
Delivering Social Value:	
Hartlepool Borough Council have signed the Redcar and Cleveland's Social Value Charter as part of this procurement process and are fully committed to adhering to the aims of Redcar and Cleveland Borough Council's Social Value Charter and aim to assist in the deliverables of the charter principles.	
Reasons for Decision:	
A competitive procurement process was carried out via the NEPO Portal, and Hartlepool Borough Council achieved the highest score when assessed against the evaluation criteria of quality and price.	
Details of alternative options considered (if any) and reasons for rejection:	
Not applicable.	
Details of any conflict of interest declared by any Elected Member consulted in relation to the decision:	
This must be left blank. Business Support will seek this information from the Cabinet Member.	
Details of any dispensation granted in respect of any conflict of interest:	
This must be left blank. Business Support will seek this information from the Cabinet Member.	
Background Papers:	
State where any additional papers may be held, any background information (if applicable)	
Officer Name (Print)	Gary Pounder
Officer Signature	
Submission date	12/02/2022

Procurement Approval		Request complies with the Council's current contract procedure rules
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Reference	RES-22-099
Delegated Power Forward Plan Reference	N/A
Corporate Plan Priority	Improving the Physical Appearance of the Borough and Enhancing Prosperity
Delegation Title	Design & Principle Designer Services for New Car Park at Loftus Library Site
Delegated Power Number	450 – Award a Contract
Date of Exercise	15/07/2022
Cabinet Member	Cllr Chris Gallacher TD, VR
Assistant Director	Andrew Carter

Signatures

CABINET MEMBER FOR ECONOMIC DEVELOPMENT	Date 15/07/2022
CHIEF FINANCE OFFICER	Date 15/07/2022
CHIEF LEGAL OFFICER	Date 12/07/2022
MANAGING DIRECTOR	Date 12/07/2022

Call-In (Key Decisions Only)

Date Decision will become effective	
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Are the details of the decision to be public or confidential?

Public

If the details of the decision are confidential, please select the category for exemption under the Local Government Act 1972

Reference	RES-22-101
Corporate Plan Priority	Improving the Physical Appearance of the Borough and Enhancing Prosperity
Delegation Title	Principal contractor for the Duncan Place Community Hub extension & remodelling works.
Delegated Power Number	450 – Award of Contract
Date of Exercise	15/07/2022
Cabinet Member	Cllr Chris Gallacher TD, VR
Assistant Director	Andrew Carter

Type of Decision (Key/Executive/Non-Executive)	Key - Executive
FOR KEY DECISIONS ONLY	
Delegated Power Forward Plan Ref	Not Applicable – The Council’s Cabinet approved on the 9 th of November 2021 a report which included for the remodelling and extension of the current Loftus Youth & Community Centre. (Cabinet Report Ref: RD0078)
Urgency (For Key Decisions not included in Forward Plan only)	Not Applicable

Background to Decision:

The Council’s Cabinet approved on the 9th of November 2021 a report which included for the remodelling and extension of the current Loftus Youth & Community Centre so it could become the “Duncan Place” community hub including for a new library for the town. The new community hub is a major component of the Loftus Regeneration Masterplan programme of regeneration interventions which has been supported by a multi-million-pound Future High Street Fund grant off central Government.

The project will utilise the availability of Government & Tees Valley Combined Authority grant support to create the Community Hub which will facilitate a variety of Council services all within one improved building. This includes the relocated library services from the existing Hall Grounds building in Loftus, along with improving engagement via the Council’s youth and family learning

activities within a revitalised environment. The opportunity to use public grant funding will allow a bespoke extension to the front of the historic building to be built, and which will be very welcoming to future visitors. The project will additionally include the building of a much-required community hall extension to the rear. Altogether, this will create an enhanced environment for the library users, youth, and family services, along with the increased opportunities to hold functions or rent out the space.

The core library space will increase to 300 square meters of gross internal area which is a significant upgrade from the existing building on Hall Grounds library building, allowing increasing flexibility of types of functions.

There is now a requirement of appointing the Principal Contractor, WB Construction, to carry out the construction works between the end of August 2022 and July 2023. The contractor has been awarded the contract following a successful tendering exercise via the Procurement Hub framework and will be contracted using a standard JCT traditional contract. The construction team will be contract administered by Identity Consult. The Place Development & Investment Team will continue to act as the internal Council project managers.

Decision Considerations:

Contract Procedure Rules.

Full details of decision:

Approval is requested to award a contract to WB Construction Ltd for their construction services in relation to the Duncan Place extension & remodelling project.

The contract is for a period of approximately 10 months commencing end of August 2022 (plus 12 months for the defects period) to cover the project from the beginning to end. Completion due end of June 2023 (excluding the additional 1-year defects period).

As per the Cabinet Report dated 21st June 2022, "Area Growth Plans Funding", there was approval to *"delegate authority to the Managing Director, in consultation with the Cabinet Member for Economic Growth, to make appropriate and necessary changes to the funding business cases to TVCA and other funding bodies"*. This is required in this scenario.

Financial detail:

The contract value with WB Construction for the construction team is £1,731,550.48. On top of this there is the separately held project contingency (£165,000) so the overall request for delegated authority is **£1,896,550.48**.





The confirmed costs will be paid via the project budget and can be afforded within the £2,171,665.61 overall funds now allocated to the project. The project will utilise the Future High Street Fund grant funding provided from central government, as well as an element of Tees Valley Combined Authority Indigenous Growth Funding (IGF) grant; and for the purpose of creating a new community hub facility within Loftus.

<p>Delivering Social Value:</p> <p>The organisation has signed the Council's Social Value Charter and the overall services being provided will help the Council meet its overall objectives. As part of the submission social value will be delivered via employment of local people within the construction and security teams; plus offering two work placements within the project; talks with local education providers including construction career sessions; a site sign board competition with schools; will offer 70 hours of volunteering time within the community; donations of surplus materials to local community groups; and, a modest donation of income from projects into community initiatives.</p>	
<p>Reasons for Decision:</p> <p>The appointment of the contractor will allow the Council to deliver on a key component of the approved Loftus Regeneration Masterplan utilising a substantial Future High Street Fund grant from central Government along with Tees Valley Combined Authority IGF grant.</p> <p>The appointment decision is recommended as it demonstrates value for money via a competitive tender process through the Procurement Hub framework and provides the additional external construction resources that the project needs for it to be delivered on time.</p>	
<p>Details of alternative options considered (if any) and reasons for rejection:</p> <p>The services are not available in-house and therefore if the project is to go ahead these external construction resources are required.</p>	
<p>Details of any conflict of interest declared by any Elected Member consulted in relation to the decision:</p> <p>This must be left blank. Business Support will seek this information from the Cabinet Member.</p>	
<p>Details of any dispensation granted in respect of any conflict of interest:</p> <p>This must be left blank. Business Support will seek this information from the Cabinet Member.</p>	
<p>Background Papers:</p> <p><u>Cabinet Member Reports</u></p> <ol style="list-style-type: none"> 1. Loftus Masterplan Delivery: Community Hub, Coronation Park, and Car Parking November 2021. 2. Area Growth Plans Funding 21st June 2022. 	
Officer Name (Print)	Richard Harrison – Senior Project Officer
Officer Signature	

Submission date	13/07/22
Procurement Approval	Request complies with Contract Procedure Rules

Reference	RES-22-101
Delegated Power Forward Plan Reference	N/A
Corporate Plan Priority	Improving the Physical Appearance of the Borough and Enhancing Prosperity
Delegation Title	Principal contractor for the Duncan Place Community Hub extension & remodelling works.
Delegated Power Number	450 – Award of Contract
Date of Exercise	15/07/2022
Cabinet Member	Cllr Chris Gallacher TD, VR
Assistant Director	Andrew Carter

Signatures

CABINET MEMBER FOR ECONOMIC DEVELOPMENT 	Date 15/07/2022
CHIEF FINANCE OFFICER 	Date 15/07/2022
CHIEF LEGAL OFFICER 	Date 14/07/2022
MANAGING DIRECTOR 	Date 13/07/2022

Call-In (Key Decisions Only)

Date Decision will become effective	
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Are the details of the decision to be public or confidential?

Public

If the details of the decision are confidential, please select the category for exemption under the Local Government Act 1972

Reference	RES-22-103
Corporate Plan Priority	Investing for the long-term
Delegation Title	Overfields Primary – Building works to courtyards
Delegated Power Number	455 – Award a Contract using Exemption under the Contract Procedure Rules - due to urgency
Date of Exercise	21/07/2022
Cabinet Member	Cllr Glyn Nightingale
Assistant Director	Phil Winstanley

Type of Decision (Key/Executive/Non-Executive)	Executive (Non-Key)
FOR KEY DECISIONS ONLY	
Delegated Power Forward Plan Ref	
Date Decision Published in Forward Plan	
Urgency (For Key Decisions not included in Forward Plan only)	Not Applicable

Background to Decision:

The business manager for Overfields Primary School (academy) has requested RCBC Property Services to undertake some construction work to x 2 courtyards within the school over the summer holidays.

The existing courtyards will be transformed into a working library and resources space for the school.

The scope of works for this phase is to excavate existing floor slab lay a new base and install new fire rated walls and doors around the perimeter to comply with building regulations submitted.

The academy business manager has approved the funding for the works to go ahead.

Decision Considerations:

Due to the timescales involved to complete the works, an informal benchmarking process has been undertaken on behalf of the Academy. They have approved the works and supplied a purchase order number for the works to go ahead.

A supplier questionnaire will be completed before work commences. Redcar and Cleveland Terms and Conditions will be provided to the Contractor and Legal contract to be drawn up.

Full details of decision:

Approval is requested to award a contract to Warsetts Ltd - To prepare walls and build internal studs as per architect's drawings to all elevations and to excavate existing courtyard surfaces to depth specified by architect and lay new base at a cost of £60,458.38

Pending approval, the contract is expected to start on site on 25th July 2022 and to be completed 2nd September 2022 inclusive of weekend working.

Financial detail:

The cost submitted was itemised against a detailed specification provided by Logic architects and property services, with a total contract value of £60,458.38

This project will be funded from Cost Centre 10073 and will be recharged back to the Academy on completion of the works.

Delivering Social Value:

Warsetts Ltd have signed the Social Value Charter. The company is situated within Redcar & Cleveland, employ local labour and sources materials from local suppliers.

Reasons for Decision:

An informal benchmarking process has been undertaken on behalf of the Academy and they have confirmed an order number for the works to be completed.

Details of alternative options considered (if any) and reasons for rejection:

N/A – the decision to do these works is with the Academy not the local authority

Details of any conflict of interest declared by any Elected Member consulted in relation to the decision:

This must be left blank. Business Support will seek this information from the Cabinet Member.

Details of any dispensation granted in respect of any conflict of interest:

This must be left blank. Business Support will seek this information from the Cabinet Member.





Background Papers:

State where any additional papers may be held, any background information (if applicable)

Officer Name (Print)	Denise Boyle
Officer Signature	
Submission date	15/07/2022
Procurement Approval	This request complies with the Council's Contract Procedure Rules.

Reference	RES-22-103
Delegated Power Forward Plan Reference	N/A
Corporate Plan Priority	Investing for the long-term
Delegation Title	Overfields Primary – Building works to courtyards
Delegated Power Number	455 – Award a Contract using Exemption under the Contract Procedure Rules - due to urgency
Date of Exercise	21/07/2022
Cabinet Member	Cllr Glyn Nightingale
Assistant Director	Phil Winstanley

Signatures

CABINET MEMBER FOR RESOURCES 	Date 21/07/2022
CHIEF FINANCE OFFICER 	Date 21/07/2022
CHIEF LEGAL OFFICER 	Date 15/07/2022
MANAGING DIRECTOR 	Date 15/07/2022

Call-In (Key Decisions Only)

Date Decision will become effective	
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Are the details of the decision to be public or confidential?

Public

If the details of the decision are confidential, please select the category for exemption under the Local Government Act 1972

Choose an item.

Reference	RES-22-106
Corporate Plan Priority	Investing for the long-term
Delegation Title	Ormesby Library – Internal refurbishment demolition & enabling works
Delegated Power Number	455 – Award a Contract using Exemption under the Contract Procedure Rules - due to urgency
Date of Exercise	25/07/2022
Cabinet Member	Cllr Glyn Nightingale
Assistant Director	Phil Winstanley

Type of Decision (Key/Executive/Non-Executive) See Scheme of Delegation to Officers – Council Constitution	Executive (Non-Key)
FOR KEY DECISIONS ONLY	
Delegated Power Forward Plan Ref	If a key decision has not been published in the forward plan at least 28 days in advance of the decision being taken, then the urgency or special urgency rules must be applied, and relevant forms completed in conjunction with Democratic Services
Delegated Power Forward Plan Ref	
Date Decision Published in Forward Plan	Click or tap to enter a date. To be completed by Democratic Services
Urgency (For Key Decisions not included in Forward Plan only)	Not Applicable

Background to Decision:

Approval has been granted to undertake an internal refurbishment of Ormesby Library. Internal layout and changes have been approved through consultation with various internal departments.

The works to be undertaken will comprise of RCBC in house direct labour force and sub-contractors where applicable.

Local building control application and planning have been submitted.

This Delegate Power record applies to the internal demolition, fabric construction works and flooring only. All other works currently fall outside the DP process.

Decision Considerations:

Due to the timescales involved to complete the works, an informal benchmarking process has been undertaken for the initial demolition/construction works and the flooring

A supplier questionnaire will be completed before work commences. Redcar and Cleveland Terms and Conditions will be provided to the Contractor and Legal contract to be drawn up.

Full details of decision:

Approval is requested to award a contract to Warsetts Ltd - To demolish and rebuild walls and construct internal walls as per architect's drawings at a cost of £22,163.09

Approval is also requested to award a contract to Rimick flooring at a cost of 15,568.00

Pending approval, the contract is expected to start on site on 1st August 2022 and to be completed 1st December 2022.

Financial detail:

The contract value is as follows Warsetts Ltd - £22,163.09 & Rimick flooring £15,568.00

This project will be funded from C2034 C6100

Delivering Social Value:

Warsetts Ltd and Rimick flooring have signed the Social Value Charter. The companies are situated within Redcar & Cleveland, employ local labour and sources materials from local suppliers.

Reasons for Decision:

An informal benchmarking process has been undertaken by property services.

The work is planned to commence 1st August 2022

Details of alternative options considered (if any) and reasons for rejection:

- - Do Nothing – Not an option the building is dated and needs investment
- - Providing in House - Due to nature of the works & the scale, using in-house operatives would not have been practical as other services in the department needed services those operatives provide. In house labour is being utilised for other parts of the whole project
- - Going to Tender – These elements of the project have been through an informal competitive quotation process.

Details of any conflict of interest declared by any Elected Member consulted in relation to the decision:

This must be left blank. Business Support will seek this information from the Cabinet Member.

Details of any dispensation granted in respect of any conflict of interest:

This must be left blank. Business Support will seek this information from the Cabinet Member.

Background Papers:

State where any additional papers may be held, any background information (if applicable)

Officer Name (Print)	Denise Boyle
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Officer Signature	
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Submission date	25/07/22
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Procurement Approval		This request complies with the Council's Contract Procedure Rules.
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Reference	RES-22-106
Delegated Power Forward Plan Reference	
Corporate Plan Priority	Investing for the long-term
Delegation Title	Ormesby Library – Internal refurbishment demolition & enabling works
Delegated Power Number	455 – Award a Contract using Exemption under the Contract Procedure Rules - due to urgency
Date of Exercise	25/07/2022
Cabinet Member	Cllr Glyn Nightingale
Assistant Director	Phil Winstanley

Signatures

CABINET MEMBER FOR RESOURCES 	Date 26/07/2022
CHIEF FINANCE OFFICER 	Date 26/07/2022
CHIEF LEGAL OFFICER 	Date 26/07/2022
MANAGING DIRECTOR 	Date 26/07/2022

Call-In (Key Decisions Only)

Choose an item.

Reasons for dis-applying Call-In due to urgency to be added here if relevant. This will need to be reported to the next meeting of the Borough Council and the reasons must demonstrate that any delay likely to be caused by the call-in process would seriously prejudice the Council's or the public's interests.

Date Decision will become effective	Click or tap to enter a date. To be completed by Democratic Services – date will be not less than expiry of 5 working days from publication unless urgency applies.
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Are the details of the decision to be public or confidential?

Public

If the details of the decision are confidential, please select the category for exemption under the Local Government Act 1972

Choose an item.

Reference	RES-22-108
Corporate Plan Priority	Tackling Climate Change and Enhancing the Natural Environment
Delegation Title	Skelton Civic Centre - Upgrade of Ventilation System in Main Hall
Delegated Power Number	451 - Where only one tender or quotation submission has been received, award the Contract to the single bidder
Date of Exercise	29/07/2022
Cabinet Member	Cllr Glyn Nightingale
Assistant Director	Phil Winstanley

Type of Decision (Key/Executive/Non-Executive)	Executive (Non-Key)
FOR KEY DECISIONS ONLY	
Delegated Power Forward Plan Ref	N/A
Date Decision Published in Forward Plan	
Urgency (For Key Decisions not included in Forward Plan only)	Not Applicable

Background to Decision:

The existing ventilation in the Skelton Civic Centre (Main Hall) is currently inadequate.

There are no openable windows in the hall only built-in trickle vents on the windows, however these vents are not sufficient to allow the existing extract fans to effectively circulate the air.

The air inside the hall can become stagnant and uncomfortable if it is not circulated effectively. In addition to this, when the existing fans are operating, the existing extract fans will try to pull air from other parts of the building which may cause cross-contamination of fresh air.

It is proposed to install Supply & Extract Heat Recovery Units to provide tempered and filtered fresh air ventilation with any top up heating necessary being supplied from the existing heating plant. This will provide a balanced ventilation system to serve the main hall without any contamination from adjoining areas.

Decision Considerations:

Our proposals are to install 2no. heat recovery units to provide fresh air ventilation to the main hall to comply with current ventilation guidance and recommendations.

This design is more energy efficient it utilises both ASHP (Air Source Heat Pumps) and existing heating system to temper the delivery of the fresh air coming into the Hall.

Full details of decision:

Approval is requested to award a contract to Pacifica Home Services Ltd - to upgrade the existing ventilation systems at Skelton Civic Centre Hall in Skelton.

This scheme has been discussed and approved through PMG

The contract is scheduled to commence on 22 August 2022 for a period of 4 weeks.

Financial detail:

The Total contract value is a one-off cost for the works of £50,200.00

The project will be funded from Capital Budget C6100 C20125.

Delivering Social Value:

Pacifica Home Services Ltd incorporate social value into all business activities and have a social value champion within the company and incorporate social value TOMS commitments into other contracts. They are opening their own dedicated Renewables Training Centre in Washington T&W in summer 2022 to cross-training existing gas engineers to install renewable technologies. They also intend to teach these skills to untrained operatives and are keen to engage with agencies within the Redcar & Cleveland areas to identify suitable candidates and have also offered to provide careers talks to schools within the Redcar and Cleveland area.

Details of alternative options considered (if any) and reasons for rejection:

Do Nothing – Not an option due to the current system not meeting current legislation.

Providing in House - Not viable as this would require training and certification of operatives already fully committed on present workload.

Details of alternative options considered (if any) and reasons for rejection:



Do nothing – Not an option as the contract is required to maintain legislative compliance.

Details of any conflict of interest declared by any Elected Member consulted in relation to the decision:

This must be left blank. Business Support will seek this information from the Cabinet Member.





Details of any dispensation granted in respect of any conflict of interest:

This must be left blank. Business Support will seek this information from the Cabinet Member.

Background Papers: State where any additional papers may be held, any background information (if applicable)		
Officer Name (Print)	Denise Boyle	
Officer Signature		
Submission date	26/07/22	
Procurement Approval		Request complies with the Council's current contract procedure rules

Reference	RES-22-108
Delegated Power Forward Plan Reference	N/A
Corporate Plan Priority	Tackling Climate Change and Enhancing the Natural Environment
Delegation Title	Skelton Civic Centre - Upgrade of Ventilation System in Main Hall
Delegated Power Number	451 - Where only one tender or quotation submission has been received, award the Contract to the single bidder
Date of Exercise	29/07/2022
Cabinet Member	Cllr Glyn Nightingale
Assistant Director	Phil Winstanley

Signatures

CABINET MEMBER FOR RESOURCES 	Date 29/07/2022
CHIEF FINANCE OFFICER 	Date 28/07/2022
CHIEF LEGAL OFFICER 	Date 27/07/2022
MANAGING DIRECTOR 	Date 27/07/2022

Call-In (Key Decisions Only)

Date Decision will become effective	
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Are the details of the decision to be public or confidential?

Public

If the details of the decision are confidential, please select the category for exemption under the Local Government Act 1972

Reference	RES-22-109
Corporate Plan Priority	Meeting Residents' Needs
Delegation Title	Improvements to Holyhead Field
Delegated Power Number	455 – Exercise Power of Exemption to Award a contract – due to nature of the market
Date of Exercise	10/08/2022
Cabinet Member	Cllr Chris Gallacher TD, VR
Assistant Director	Andrew Carter

Type of Decision (Key/Executive/Non-Executive)	Executive (Non-Key)
FOR KEY DECISIONS ONLY	
Delegated Power Forward Plan Ref	N/a
Date Decision Published in Forward Plan	N/a
Urgency (For Key Decisions not included in Forward Plan only)	Not Applicable

Background to Decision:

Holyhead Field has become a centre for gatherings of young people and anti-social behaviour. The site currently has a rocky area which has become the focus for the anti-social behaviour, with the rocks being used as a makeshift fire pit.

The site also has what used to be a BMX bike track which is unfit for purpose and is taking up space which could be far better utilised. The mounds intended as jumps have been flattened and are bare, dry, hard, and unfit for purpose. The whole area could be made into a much more usable, aesthetically pleasing space.

Moving the rocks and creating a new, improved bike track will discourage anti-social behaviour and turn the area into an attraction rather than an eyesore.

Decision Considerations:

Contract procedure rules.

Supplier checks to be carried out prior to appointment.

<p>Full details of decision:</p> <p>Approval is requested to award a contract to Cleveland Land Services to reshape the track and make it longer to form a berm at the open end, resurface with tarmac and remove an obsolete steel pole. The rocks currently being used as a fire pit will be removed and buried under the new track to create the jumps.</p> <p>CLS are carrying out specialist work.</p> <p>The works are expected to commence in August 2022 for a period of 1 week.</p>
<p>Financial detail:</p> <p>The cost of the work is priced at £11,706.00 + VAT.</p> <p>Budget Code – C20196</p>
<p>Delivering Social Value:</p> <p>Cleveland Land Services have signed the Redcar and Cleveland Council's Social Value Charter and employ local staff and their main suppliers are in the North East region. This project will enhance and make safe a space, enabling increased (proper) use and appreciation of the area. This is particularly important following the coronavirus pandemic and allows a safe, quality offer to users.</p>
<p>Reasons for Decision:</p> <p>The affirmation of this request will support effort by officers to improve the usability and safety of Holyhead field as well as reducing anti-social behaviour. Work is planned for the beginning of August which would mean the area would be complete and ready to enjoy for the majority of the school holidays.</p> <p>Benchmarking has been carried out and the costs proposed demonstrate value for money.</p>
<p>Details of alternative options considered (if any) and reasons for rejection:</p> <p>Do Nothing – This would exacerbate the current issues with regards to anti-social behaviour and the space would continue to be used under its potential and become more of an eyesore.</p> <p>Carry out a competitive procurement process - rejected as work needs to be carried out in August 2022</p>
<p>Details of any conflict of interest declared by any Elected Member consulted in relation to the decision:</p> <p>N/a</p>
<p>Details of any dispensation granted in respect of any conflict of interest:</p>

This must be left blank. Business Support will seek this information from the Cabinet Member.

Background Papers:

State where any additional papers may be held, any background information (if applicable)

Officer Name (Print)	S.Simpson
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Officer Signature	
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Submission date	29/07/22
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Procurement Approval		This request complies with the Council's Contract Procedure Rules.
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Reference	RES-22-109
Delegated Power Forward Plan Reference	N/A
Corporate Plan Priority	Meeting Residents' Needs
Delegation Title	Improvements to Holyhead Field
Delegated Power Number	455 – Exercise Power of Exemption to Award a contract – due to nature of the market.
Date of Exercise	10/08/2022
Cabinet Member	Cllr Chris Gallacher, TD, VR
Assistant Director	Andrew Carter

Signatures

CABINET MEMBER FOR ECONOMIC DEVELOPMENT	Date 10/08/2022
CHIEF FINANCE OFFICER	Date 29/07/2022
CHIEF LEGAL OFFICER	Date 29/07/2022
MANAGING DIRECTOR	Date 10/08/2022

Call-In (Key Decisions Only)

Date Decision will become effective	
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Are the details of the decision to be public or confidential?

Public

If the details of the decision are confidential, please select the category for exemption under the Local Government Act 1972

Reference	RES-22-110
Corporate Plan Priority	Meeting Residents' Needs
Delegation Title	Normanby Remembrance Garden
Delegated Power Number	455 – Exercise Power of Exemption to Award a contract – due to nature of the market.
Date of Exercise	10/08/2022
Cabinet Member	Cllr Chris Gallacher TD, VR
Assistant Director	Andrew Carter

Type of Decision (Key/Executive/Non-Executive)	Executive (Non-Key)
FOR KEY DECISIONS ONLY	
Delegated Power Forward Plan Ref	N/A
Date Decision Published in Forward Plan	N/A
Urgency (For Key Decisions not included in Forward Plan only)	Not Applicable

Background to Decision:

Normanby Remembrance Garden is a public realm project designed to create a community space to remember and pay respects to the fallen of Normanby in all conflicts.

The current first world war memorial is quite unusual as it is situated on the wall of a private house, rather than the more usual stand-alone monument you might expect. The plaque is made of marble and has black lettering denoting the 34 names of the fallen in the great war. The house is situated on the corner of West Street and the High Street (B1380) in Normanby, which is a fairly busy junction. There is little room for the community to gather safely on Remembrance Sunday and as the plaque is situated on a private property, it is difficult for individuals to spend time in the area to pay their respects.

The historic first world war plaque will remain on the private property and an additional garden of remembrance will be created on Cleveland Street as a community resource where local people can access the memorial and pay their respects to the fallen of Normanby.

The proposed site on Cleveland Street will make the most of a public area by installing decorative fencing incorporating a poppy design, 2 large new planters and a memorial obelisk as a central piece. The area will then be resurfaced with tarmac and flagging sympathetic to the adjacent flooring.

The community objectives for the site are to link the past to the present and respect the sacrifice of those who died, fought, participated or were affected by conflict and to provide an important source of information for the younger community in understanding the sacrifices made by past generations.

The project will create an attractive, safe and usable public space.

Decision Considerations:

Contract procedure rules.

Supplier checks to be carried out prior to appointment.

Full details of decision:

Approval is requested to award a contract to Meltt Mett Infinity to supply and install decorative fencing, 2 large new planters and a memorial obelisk to Normanby Remembrance Garden. The contract will also include resurfacing works.

The works are expected to commence in August 2022 for a period of 2 weeks to achieve the desired result in good time for November 2022. Following several site visits over the past few months, a detailed quote was provided by Meltt Mett in line with the project brief, which came in at just under £10K. The fabricated poppies were added to the brief at a later date as Meltt Mett are able to provide these at a lower cost than the planned supplier.

Financial detail:

The cost of the project via Meltt Mett is £14,970 (exclusive of VAT).

This application wholly relates to a Public Realm Project approved by Ward Councillors. The project will be funded completely from the Public Realm Programme.

Budget Code – C20196

Delivering Social Value:

This project will enhance a public space, enabling increased use and a safe area for remembrance. This is particularly important following the coronavirus pandemic and allows a safe, quality offer to users. It will allow the use of the area as an educational resource for younger generations and provide an attractive centre piece in keeping with the surrounding area.

Reasons for Decision:

The affirmation of this request will support effort by officers to provide a safe, attractive location for residents to pay their respects to the fallen of Normanby. Timely appointing of the contractor will allow the work to be completed in advance of November 2022, for Remembrance Sunday.

Benchmarking has been carried out and the costs proposed demonstrate value for money.

Details of alternative options considered (if any) and reasons for rejection:

Do Nothing – rejected as the area requires enhancement to meet the residents’ needs.

Carry out a competitive procurement process - rejected as work needs to be completed before November 2022.

Details of any conflict of interest declared by any Elected Member consulted in relation to the decision:

N/a

Details of any dispensation granted in respect of any conflict of interest:

This must be left blank. Business Support will seek this information from the Cabinet Member.

Background Papers:

State where any additional papers may be held, any background information (if applicable)

Officer Name (Print)	S.Simpson
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Officer Signature	
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Submission date	29/07/22
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Procurement Approval		This request complies with the Council’s Contract Procedure Rules.
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Reference	RES-22-110
Delegated Power Forward Plan Reference	N/A
Corporate Plan Priority	Meeting Residents' Needs
Delegation Title	Normanby Remembrance Garden
Delegated Power Number	455 – Exercise Power of Exemption to Award a contract – due to nature of the market.
Date of Exercise	10/08/2022
Cabinet Member	Cllr Chris Gallacher, TD, VR
Assistant Director	Andrew Carter

Signatures

CABINET MEMBER FOR ECONOMIC DEVELOPMENT	Date 10/08/2022
CHIEF FINANCE OFFICER	Date 29/07/2022
CHIEF LEGAL OFFICER	Date 29/07/2022
MANAGING DIRECTOR	Date 10/08/2022

Call-In (Key Decisions Only)

Date Decision will become effective	
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Are the details of the decision to be public or confidential?

Public

If the details of the decision are confidential, please select the category for exemption under the Local Government Act 1972

Choose an item.

Reference	RES-22-111
Corporate Plan Priority	Improving the Physical Appearance of the Borough and Enhancing Prosperity
Delegation Title	Variation to contract for planning consultancy services for Coatham projects including Coatham Bowl Car Park, Coatham phase 1 and Coastal Activity Hub.
Delegated Power Number	DP 453 - In accordance with the Council's Contract Procedure Rules 9.17: Power to vary the terms of an existing contract, where there is provision within the contract to do so
Date of Exercise	02/08/2022
Cabinet Member	Cllr Chris Gallacher TD, VR
Assistant Director	Andrew Carter

Type of Decision (Key/Executive/Non-Executive) See Scheme of Delegation to Officers – Council Constitution	Executive (Non-Key)
FOR KEY DECISIONS ONLY	
Delegated Power Forward Plan Ref	Not Applicable
Date Decision Published in Forward Plan	Not Applicable
Urgency (For Key Decisions not included in Forward Plan only)	Not Applicable

Background to Decision:

A contract was awarded to Fairhurst Consulting for Planning consultancy services for Coatham and the Regent via Bloom Procurement Services in August 2019. This award initially proposed a single planning application for the works at Coatham. A delegated decision was signed off on this basis. Since August 2019 the Coatham masterplan was developed alongside a revised delivery strategy and the introduction of the Redcar Town Deal Coatham Activity Hub. This

required 3 separate planning applications to be undertaken and therefore a variation to the scope of planning consultancy services.

Decision Considerations:

Contract Procedure rules.

Full details of decision:

Approval is requested to vary the contract with Bloom Procurement Services to amend the scope of the Planning Consultancy Services delivered by Fairhurst Consulting from a single planning application on Coatham works, to 3 planning applications of Coatham Bowl Car park works, Coatham Phase 1 and the Town Deal Coatham Activity Hub.

The contract end date will be extended to 31st December 2022.

Financial detail:

Original contract value approved - £77,715

Value of contract variation - £25, 265

Total contract value - £102,980

Budget will be allocated from the Redcar Welcome to TVCA funding allocation

Delivering Social Value:

The consultant will deliver the services in accordance with the Council's Social Value Charter and the social value deliverables detailed in their tender submission.

Reasons for Decision:

To deliver planning consultancy services on 3 planning applications on Coatham projects.

Details of alternative options considered (if any) and reasons for rejection:

Value for money and savings across 3 applications has been achieved through continuity and familiarity of projects all of which are closely interlinked. By assessing costs and comparing across 3 separate planning applications a discounted variation has been achieved.

Details of any conflict of interest declared by any Elected Member consulted in relation to the decision:

None.

Details of any dispensation granted in respect of any conflict of interest:

This must be left blank. Business Support will seek this information from the Cabinet Member.

Background Papers:

State where any additional papers may be held, any background information (if applicable)

Officer Name (Print)	Mark Hopgood
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Officer Signature	
Submission date	29/07/22
Procurement Approval	Request complies with the Contract Procedure Rules

Reference	RES-22-111
Delegated Power Forward Plan Reference	N/A
Corporate Plan Priority	Improving the Physical Appearance of the Borough and Enhancing Prosperity
Delegation Title	Variation to contract for planning consultancy services for Coatham projects including Coatham Bowl Car Park, Coatham phase 1 and Coastal Activity Hub.
Delegated Power Number	DP 453 - In accordance with the Council's Contract Procedure Rules 9.17: Power to vary the terms of an existing contract, where there is provision within the contract to do so
Date of Exercise	02/08/2022
Cabinet Member	Cllr Chris Gallacher, TD, VR
Assistant Director	Andrew Carter

Signatures

CABINET MEMBER FOR ECONOMIC DEVELOPMENT	Date 02/08/2022
CHIEF FINANCE OFFICER	Date 01/08/2022
CHIEF LEGAL OFFICER	Date 02/08/2022
MANAGING DIRECTOR	Date 01/08/2022

Call-In (Key Decisions Only)

Date Decision will become effective	
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Are the details of the decision to be public or confidential?

Public

If the details of the decision are confidential, please select the category for exemption under the Local Government Act 1972

Choose an item.

Reference	RES-22-113
Corporate Plan Priority	Investing for the long-term
Delegation Title	MKI (Risk Management and Health & Safety Software System)
Delegated Power Number	453: Vary a contract
Date of Exercise	05/08/2022
Cabinet Member	Cllr Glyn Nightingale
Assistant Director	Phil Winstanley

Type of Decision (Key/Executive/Non-Executive)	Executive (Non-Key)
FOR KEY DECISIONS ONLY	
Delegated Power Forward Plan Ref	N/A
Date Decision Published in Forward Plan	
Urgency (For Key Decisions not included in Forward Plan only)	Not Applicable

Background to Decision:

The Council has operated the Morgan Kai Insight (MKI) system since 2013, the audit system provides risk management and Health and Safety recording modules, the system continues to meet the service needs, it is underpinned by an effective support and maintenance contract.

Decision Considerations:

To continue using the MKI system for a term of 36 months whilst monitoring the market and alternate provision.

Full details of decision:

Approval is requested to vary the current contract for the provision of MKI up to October 2025.

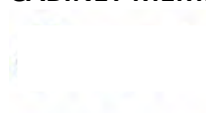


Financial detail:

The cost of the three-year variation will be £18,172.20.
Total cost of the contract is £86,287

Agresso code 10984 Business Support.		
Delivering Social Value: Morgan Kai (Ideagen) will be asked to sign and support the Redcar and Cleveland Social value charter.		
Reasons for Decision: To ensure that Council services of Risk Management and Health & Safety continue to be delivered with the reassurance that access to support and maintenance services is available, should operational issues arise.		
Details of alternative options considered (if any) and reasons for rejection: Do nothing – not renewing the support and maintenance contract would put the operational service of this system at risk. It would especially impact on provision of management information to target areas of risk. Competitive Procurement – to undertake a procurement exercise for a replacement system would require significant internal resources and associated system and service re-development costs would be likely, there is no requirement for this at the moment.		
Details of any conflict of interest declared by any Elected Member consulted in relation to the decision: This must be left blank. Business Support will seek this information from the Cabinet Member.		
Details of any dispensation granted in respect of any conflict of interest: This must be left blank. Business Support will seek this information from the Cabinet Member.		
Background Papers: State where any additional papers may be held, any background information (if applicable)		
Officer Name (Print)	Vikki Smith	
Officer Signature		
Submission date	3 August 2022	
Procurement Approval		This request complies with the Council's Contract Procedure Rules.

Reference	RES-22-113
Delegated Power Forward Plan Reference	
Corporate Plan Priority	Investing for the long-term
Delegation Title	MKI (Risk Management and Health & Safety Software System)
Delegated Power Number	453: Vary a contract
Date of Exercise	05/08/2022
Cabinet Member	Cllr Glyn Nightingale
Assistant Director	Phil Winstanley

Signatures

CABINET MEMBER FOR RESOURCES 	Date 05/08/2022
CHIEF FINANCE OFFICER 	Date 04/08/2022
CHIEF LEGAL OFFICER	Date 03/08/2022
MANAGING DIRECTOR 	Date 03/08/2022

Call-In (Key Decisions Only)

Date Decision will become effective	
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Are the details of the decision to be public or confidential?

Public

If the details of the decision are confidential, please select the category for exemption under the Local Government Act 1972

Choose an item.

Reference	RES-22-114
Corporate Plan Priority	Improving the Physical Appearance of the Borough and Enhancing Prosperity
Delegation Title	Supply of civil and building materials, aggregates and landscaping materials required to undertake improvements to Loftus Market Place.
Delegated Power Number	450 – Award a contract
Date of Exercise	10/08/2022
Cabinet Member	Cllr Chris Gallacher TD, VR
Assistant Director	Andrew Carter

Type of Decision (Key/Executive/Non-Executive) See Scheme of Delegation to Officers – Council Constitution	Executive (Non-Key)
FOR KEY DECISIONS ONLY	
Delegated Power Forward Plan Ref	If a key decision has not been published in the forward plan at least 28 days in advance of the decision being taken, then the urgency or special urgency rules must be applied, and relevant forms completed in conjunction with Democratic Services
Delegated Power Forward Plan Ref	
Date Decision Published in Forward Plan	Click or tap to enter a date. To be completed by Democratic Services
Urgency (For Key Decisions not included in Forward Plan only)	Choose an item.

Background to Decision:

Redcar and Cleveland Borough Council is currently working in partnership with several external companies to deliver a varied programme of physical improvements to Loftus utilising money from the successful award of Future High Street Support Fund monies.

As part of the wider economic, environmental and regeneration proposals for Loftus, this project seeks to introduce attractive and innovative public realm and landscaping improvements to the Market Place. This project will introduce new paving, an increased number of car parking bays, new shrub beds that will have feature lighting incorporated within these shrub beds, a seating area and new bus stop. While new public realm materials will be used primarily to create this new space, it is hoped that some existing paving slabs and scurrier blocks can be reused to maintain the historic and conservation aesthetics of this part of Loftus.

Decision Considerations:

The design has been carefully considered, and value engineered in line with the budget, responding to the volatile construction market supplies costs influenced by Brexit, the pandemic, and the war in Ukraine.

The programme of work has been designed and ready for installation within a specific timescale, with material lead-in times being factored into the request for JT Dove be allowed to provide the materials and so avoid delays.

JT Dove is an approved supplier on the NEPO231 Highways and Civil Materials Framework.

Full details of decision:

Approval is requested to a contract to J T Dove via a Direct Award call off under the NEPO231 Highway and Civil Materials Framework to supply all of the required materials (e.g. kerb stones, paving slabs, cement, granite setts etc.) to successfully deliver the public realm works in Market Place and neighbouring High Street. It is the intention to try and re-use some of the original paving slabs and scurrier block to maintain the historic and conservation aesthetics of this part of Loftus.

The planned development work to be undertaken on Market Place and local environ will run from October 2022 to January 2023. The design, specification and pricing of the required materials and equipment to successfully undertake this programme of work has been sourced via the NEPO231 Highway and Civil Materials Framework. JT Dove is able to meet the required timescale for supply.

Financial detail:

The total value of the supply of civil and building materials for the Market Place redevelopment is £220,000 plus VAT. This cost will be paid from capital budgets funded by the Council and will use money from the Future High Street Support Fund.

Budget code(s) C20357 is to be used.

Delivering Social Value:

Social Value was included as part of the NEPO231 Highways and Civil Materials Framework procurement process. Bidders were asked to demonstrate their commitment to Social Value, for example local direct employees; contributions to local community projects; carbon savings from energy efficiency measures; percentage of fleet or construction vehicles on the contract that is at Least Euro 6 or LEV and single-use plastic packaging eliminated through reusable packaging solutions or schemes on the contract.

JT Dove is local to the borough and Tees Valley locale, so the financial benefit of this contract award will be directed locally. The successful delivery of the contract will also assist the Council in meeting its objectives in respect of the Great Place to Live objective of the Charter.

Reasons for Decision:

The quote provided by JT Dove in accordance with the pricing under the NEPO231 Highways and Civil Materials Framework is competitive and offers value for money and allows the necessary materials required for this work in the Market Place, to be suitably ordered and lead-in times adhered to.

Details of alternative options considered (if any) and reasons for rejection:

Do nothing – rejected as Council committed to Loftus Hight Street Improvement Programme.

A competitive procurement process could be carried out to source alternative prices; however this is rejected as there is insufficient time to complete a process due to increased lead in supply times and the need to place an order with a supplier immediately to avoid delay to the proposed work programme.

Direct award using alternative frameworks – rejected as no local suppliers.

Details of any conflict of interest declared by any Elected Member consulted in relation to the decision:

This must be left blank. Business Support will seek this information from the Cabinet Member.

Details of any dispensation granted in respect of any conflict of interest:

This must be left blank. Business Support will seek this information from the Cabinet Member.

Background Papers:

Cabinet Report – Key Decision - RD0075

Officer Name (Print)	LAWRENCE KERRIGAN
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Officer Signature	
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Submission date	04 August 2022
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Procurement Approval		This must be the electronic signature of the Procurement Officer to confirm the decision complies with the Council's Contract Procedure Rules
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Reference	RES-22-114
Delegated Power Forward Plan Reference	
Corporate Plan Priority	Improving the Physical Appearance of the Borough and Enhancing Prosperity
Delegation Title	Supply of civil and building materials, aggregates and landscaping materials required to undertake improvements to Loftus Market Place.
Delegated Power Number	450 – Award a contract
Date of Exercise	10/08/2022
Cabinet Member	Cllr Chris Gallacher, TD, VR
Assistant Director	Andrew Carter

Signatures

CABINET MEMBER FOR ECONOMIC DEVELOPMENT	Date 10/08/2022
CHIEF FINANCE OFFICER	Date 10/08/2022
CHIEF LEGAL OFFICER	Date 10/08/2022
MANAGING DIRECTOR	Date 10/08/2022

Call-In (Key Decisions Only)

Choose an item.

Reasons for dis-applying Call-In due to urgency to be added here if relevant. This will need to be reported to the next meeting of the Borough Council and the reasons must demonstrate that any delay likely to be caused by the call-in process would seriously prejudice the Council's or the public's interests.

Date Decision will become effective	Click or tap to enter a date.
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	To be completed by Democratic Services – date will be not less than expiry of 5 working days from publication unless urgency applies.
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Are the details of the decision to be public or confidential?

Public

If the details of the decision are confidential, please select the category for exemption under the Local Government Act 1972

Choose an item.

Reference	RES-22-115
Corporate Plan Priority	Improving the Physical Appearance of the Borough and Enhancing Prosperity
Delegation Title	Award a Contract to Redcar & Cleveland Lighting to install architectural uplighting, install new lighting columns, and luminaires to relevant properties on Zetland Road as part of an improved lighting programme for Zetland Road/West Road, Loftus.
Delegated Power Number	DP 455 Exercise power of exemption to Standing Orders in accordance with Section 10 of the Contract Procedure Rules i. the nature of the market for the works to be carried out or the goods or services to be provided has been investigated and is demonstrated to be such that a departure from the requirements of these Rules is justifiable.
Date of Exercise	10/08/2022
Cabinet Member	Cllr Chris Gallacher TD, VR
Assistant Director	Andrew Carter

Type of Decision (Key/Executive/Non-Executive) See Scheme of Delegation to Officers – Council Constitution	Executive (Non-Key)
FOR KEY DECISIONS ONLY	
Delegated Power Forward Plan Ref	If a key decision has not been published in the forward plan at least 28 days in advance of the decision being taken, then the urgency or special urgency rules must be applied, and relevant forms completed in conjunction with Democratic Services

Delegated Power Forward Plan Ref	
Date Decision Published in Forward Plan	Click or tap to enter a date. To be completed by Democratic Services
Urgency (For Key Decisions not included in Forward Plan only)	Not Applicable

Background to Decision:

In the Council's recent *High Street Support Fund Masterplan*, the vision described transforming Loftus into a modern market town, providing physical and social infrastructure for new and existing businesses to thrive and offer new opportunities for local people. This intervention is part of the £10m + programme of interventions associated with the Future High Streets Fund for Loftus.

This scheme is a follow on to the prior approved decision to divert the existing Northern Powergrid overhead telegraph poles to a below ground solution, which will facilitate an overhaul of the high street functionally and improve aesthetics by widening pavements, improvements to landscape, streetscape and shopfront access, more car-parking and remove of street clutter to Zetland Road and West Road.

Removal of the NPG telegraph poles triggers the requirement to install new functional carriageway lighting infrastructure to the High Street, responding better to the wider improvements made through the Loftus programme

Decision Considerations:

Contract procedure rules.

Full details of decision:

Approval is requested to award a contract to Redcar & Cleveland Lighting to undertake the supply, install and ongoing maintenance of the building uplighting, new lighting columns on Zetland Road/West Road and luminaires on selected Zetland Road properties under the existing PFI streetlighting contract.

Financial detail:

The total value of this order is £80,587 (this includes a 10% contingency budget for any cost overruns that may occur), to undertake the necessary works on Zetland Road/West Road. This is to be paid from capital budgets funded through the Cabinet Approved Tees Valley Combined Authority Welcome to Redcar and Cleveland Fund (EC14).

Delivering Social Value:

The successful delivery of the contract will assist the Council in meeting its objectives in respect of the Great Place to Live objective of the Social Value Charter. Redcar & Cleveland Lighting is the locally based arm of Bouygues (the Council's appointed PFI provider for public lighting), with local labour being used to undertake the works.

Reasons for Decision:

This scheme was captured within the Loftus Masterplan developed to secure Future High Street Funding from The Department for Levelling Up, Housing and Communities. The objective of this project is to help celebrate the heritage assets within the Conservation Area via architectural lighting, to enhance the

night-time visual amenity, to help attract visitors to the area. The proposals to install some lighting units on Zetland Road/West Road have already been approved as part of a staged programme of public lighting works on selected buildings within Loftus.

The planned lighting installation work along Zetland Road/West Road will not require any scaffolding or cause unnecessary damage to the fabric of the buildings identified as needing to have luminaires affixed to them. However, there will be the need for Wayleave Agreements to be put in place for the properties that require luminaires to be affixed to them, while the other lighting units for this stretch of roadway will be provided from new lighting columns on the public realm areas.

Lighting designs for Zetland Road/West Road have been agreed and signed off, while the final costs have been announced. Any cabling for spotlights and/or the new lighting columns and electrical connections will be buried beneath the ground where possible.

Details of alternative options considered (if any) and reasons for rejection:

The appointment of a separate contractor to install the lighting project has been discounted on the grounds that use of Redcar & Cleveland Lighting - the existing streetlighting PFI contractor – provides ongoing maintenance and liability benefits under the existing PFI contract. Numerous options were explored and costed with Redcar & Cleveland Lighting to ensure value for money. The products have been specified following a successful site trial and are specialist in nature.

Details of any conflict of interest declared by any Elected Member consulted in relation to the decision:

This must be left blank. Business Support will seek this information from the Cabinet Member.

Details of any dispensation granted in respect of any conflict of interest:

This must be left blank. Business Support will seek this information from the Cabinet Member.

Background Papers:

State where any additional papers may be held, any background information (if applicable)

Officer Name (Print)	LAWRENCE KERRIGAN
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Officer Signature	
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Submission date	05 August 2022
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Procurement Approval		This must be the electronic signature of the Procurement Officer to confirm the decision complies with the Council's Contract Procedure Rules
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Reference	RES-22-115
Delegated Power Forward Plan Reference	
Corporate Plan Priority	Improving the Physical Appearance of the Borough and Enhancing Prosperity
Delegation Title	Award a Contract to Redcar & Cleveland Lighting to install architectural uplighting, install new lighting columns, and luminaires to relevant properties on Zetland Road as part of an improved lighting programme for Zetland Road/West Road, Loftus.
Delegated Power Number	DP 455 Exercise power of exemption to Standing Orders in accordance with Section 10 of the Contract Procedure Rules i. the nature of the market for the works to be carried out or the goods or services to be provided has been investigated and is demonstrated to be such that a departure from the requirements of these Rules is justifiable.
Date of Exercise	10/08/2022
Cabinet Member	Cllr Chris Gallacher, TD, VR
Assistant Director	Andrew Carter

Signatures

CABINET MEMBER FOR ECONOMIC DEVELOPMENT	Date 10/08/2022
CHIEF FINANCE OFFICER	Date 10/08/2022
CHIEF LEGAL OFFICER	Date 10/08/2022
MANAGING DIRECTOR	Date 10/08/2022

Call-In (Key Decisions Only)

Choose an item.

Reasons for dis-applying Call-In due to urgency to be added here if relevant. This will need to be reported to the next meeting of the Borough Council and the reasons must demonstrate that any delay likely to be caused by the call-in process would seriously prejudice the Council's or the public's interests.

**Date Decision will
become effective**

Click or tap to enter a date.

To be completed by Democratic Services – date will be not less than expiry of 5 working days from publication unless urgency applies.

Are the details of the decision to be public or confidential?

Public

If the details of the decision are confidential, please select the category for exemption under the Local Government Act 1972

Choose an item.

Reference	RES-22-116
Corporate Plan Priority	Improving the Physical Appearance of the Borough and Enhancing Prosperity
Delegation Title	Variation to contract for Project Management and Quantity Surveying services for Coatham projects including Coatham Bowl Car Park, Coatham phase 1 and Coastal Activity Hub.
Delegated Power Number	DP 453 - In accordance with the Council's Contract Procedure Rules 9.17: Power to vary the terms of an existing contract, where there is provision within the contract to do so
Date of Exercise	15/08/2022
Cabinet Member	Cllr Chris Gallacher TD, VR
Assistant Director	Andrew Carter

Type of Decision (Key/Executive/Non-Executive)	Executive (Non-Key)
FOR KEY DECISIONS ONLY	
Delegated Power Forward Plan Ref	Not Applicable
Date Decision Published in Forward Plan	Not Applicable
Urgency (For Key Decisions not included in Forward Plan only)	Not Applicable

Background to Decision:

As part of the consultant team required for the ongoing Coatham Development and the Re-development of the Regent, project management and quantity surveying services are required to support the on-going delivery of the Coatham projects. This delegated power record constitutes a variation to the existing contract to extend services to complete the revised strategy for delivery on Coatham. The schemes were approved to be taken forward at Cabinet (March 2018) as part of the council's Redcar Area Growth Plan. Cabinet also approved the utilisation of the Tees Valley Investment Fund for "Revitalising Redcar" and the Coatham and Regent development works. (March 2019), now known as the Welcome to... Fund.

The original strategy envisaged delivery of the Regent (now complete) and the delivery of Coatham in a single phase. However, Coatham is now being delivered in 2 phases being the Coatham Bowl Car park works, Coatham Phase 1, with the additional Town Deal Coatham Activity Hub added to the Coatham phase 1 works.

Decision Considerations:

Contract Procedure rules.

Full details of decision:

Approval is requested to vary the contract with Bloom Procurement Services to amend the scope of the project management and quantity surveying consultancy services delivered by Identity Consult Ltd.

The contract end date will be extended to 30th September 2023. (The current contract ends August 2022)

An extension of PM & QS services along with additional services is required to assess and re-work design proposals caused by inflationary pressures (which is currently being felt across all projects) is also required. Services include additional design and project team meetings, value engineering exercises, revised estimates, extended tender evaluation period and negotiations with contractors.

Financial detail:

A variation of £48,000 (including a small contingency for minor amendments) is requested to cover the required services to the new programme date of September 2023. The services are fully funded from the Redcar Welcome to TVCA funding allocation

Delivering Social Value:

The consultant will deliver the services in accordance with the Council's Social Value Charter and the social value deliverables detailed in their tender submission.

Reasons for Decision:

To deliver project management and quantity surveying consultancy services on the revised delivery strategy, additional services and revised programme dates on the Coatham projects.

Details of alternative options considered (if any) and reasons for rejection:

Value for money and savings across 3 projects has been achieved through continuity and familiarity of projects all of which are closely interlinked. By assessing costs and comparing across 3 separate projects and combining project management and quantity surveying services a discounted variation has been achieved.

Details of any conflict of interest declared by any Elected Member consulted in relation to the decision: None.	
Details of any dispensation granted in respect of any conflict of interest: This must be left blank. Business Support will seek this information from the Cabinet Member.	
Background Papers: State where any additional papers may be held, any background information (if applicable)	
Officer Name (Print)	Mark Hopgood
Officer Signature	
Submission date	08/08/22
Procurement Approval	Request complies with the Contract Procedure Rules

Reference	RES-22-116
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Delegated Power Forward Plan Reference	N/A
Corporate Plan Priority	Improving the Physical Appearance of the Borough and Enhancing Prosperity
Delegation Title	Variation to contract for project management and quantity surveying consultancy services for Coatham projects including Coatham Bowl Car Park, Coatham phase 1 and Coastal Activity Hub.
Delegated Power Number	DP 453 - In accordance with the Council's Contract Procedure Rules 9.17: Power to vary the terms of an existing contract, where there is provision within the contract to do so
Date of Exercise	15/08/2022
Cabinet Member	Cllr Chris Gallacher, TD, VR
Assistant Director	Andrew Carter

Signatures

CABINET MEMBER FOR ECONOMIC DEVELOPMENT	Date 15/08/2022
CHIEF FINANCE OFFICER	Date 12/08/2022
CHIEF LEGAL OFFICER	Date 12/08/2022
MANAGING DIRECTOR	Date 12/08/2022

Call-In (Key Decisions Only)

Date Decision will become effective	
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Are the details of the decision to be public or confidential?

Public

If the details of the decision are confidential, please select the category for exemption under the Local Government Act 1972

Choose an item.

Reference	RES-22-121
Corporate Plan Priority	Improving the Physical Appearance of the Borough and Enhancing Prosperity
Delegation Title	Unison Redcar & Cleveland
Delegated Power Number	144
Date of Exercise	24/08/2022
Cabinet Member	Cllr Glyn Nightingale
Assistant Director	Phil Winstanley

Type of Decision (Key/Executive/Non-Executive)	Non-Executive
FOR KEY DECISIONS ONLY	
Delegated Power Forward Plan Ref	n/a
Date Decision Published in Forward Plan	
Urgency (For Key Decisions not included in Forward Plan only)	Not Applicable

Background to Decision:


Unison Redcar & Cleveland would like to operate Unison from office 2G at the Civic Centre.
Tenant agreed to pay £391.00 plus VAT per calendar month, £4692 plus VAT per annum
Tenant requires a 3-month agreement
RCBC to hold a deposit of one month's rent excluding VAT

Decision Considerations:

Fees and costs as above to be paid to RCBC

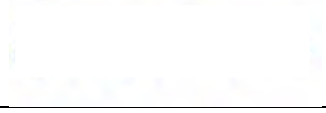
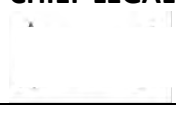
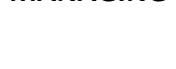
Full details of decision:

To grant agreement for 3 months

Financial detail: £4692 plus VAT rent per annum. £391 plus VAT per calendar month RCBC to hold a deposit of one month's rent excluding VAT	
Delivering Social Value: In occupying space in one of our business centres a new tenant not only supports the council's economy by generating income, but it also adds social value by local employment, investing locally as well as supporting the wider local economy. Networking opportunities created through the tenant's meetings also add social value.	
Reasons for Decision: To generate, help grow and expand the Civic Centre	
Details of alternative options considered (if any) and reasons for rejection:	
Details of any conflict of interest declared by any Elected Member consulted in relation to the decision:	
Details of any dispensation granted in respect of any conflict of interest: This must be left blank. Business Support will seek this information from the Cabinet Member.	
Background Papers: Business Centres Licences and Leases, electronic copy.	
Officer Name (Print)	Jane Shearer
Officer Signature	
Submission date	23.8.2022
Procurement Approval	n/a

Reference	RES-22-121
Delegated Power Forward Plan Reference	
Corporate Plan Priority	Improving the Physical Appearance of the Borough and Enhancing Prosperity
Delegation Title	Unison Redcar & Cleveland
Delegated Power Number	144
Date of Exercise	24/08/2022
Cabinet Member	Cllr Glyn Nightingale
Assistant Director	Phil Winstanley

Signatures

CABINET MEMBER FOR RESOURCES 	Date 24/08/2022
CHIEF LEGAL OFFICER 	Date 24/08/2022
MANAGING DIRECTOR 	Date 24/08/2022

Call-In (Key Decisions Only)

Date Decision will become effective	
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Are the details of the decision to be public or confidential?

Public

If the details of the decision are confidential, please select the category for exemption under the Local Government Act 1972

Choose an item.

Reference	RES-22-123
Corporate Plan Priority	Tackling Climate Change and Enhancing the Natural Environment
Delegation Title	Ecology Support to Development Management (Planning)
Delegated Power Number	455 Exercise power of exemption to Standing Orders in accordance with Section 10 of the Contract Procedure Rules I. the nature of the market for the works to be carried out or the goods or services to be provided has been investigated and is demonstrated to be such that a departure from the requirements of these Rules is justifiable
Date of Exercise	25/08/2022
Cabinet Member	Cllr Chris Gallacher TD, VR
Assistant Director	Andrew Carter

Type of Decision (Key/Executive/Non-Executive) See Scheme of Delegation to Officers – Council Constitution	Non-Executive
FOR KEY DECISIONS ONLY	
Delegated Power Forward Plan Ref	If a key decision has not been published in the forward plan at least 28 days in advance of the decision being taken, then the urgency or special urgency rules must be applied, and relevant forms completed in conjunction with Democratic Services
Delegated Power Forward Plan Ref	
Date Decision Published in Forward Plan	Click or tap to enter a date. To be completed by Democratic Services
Urgency (For Key Decisions not included in Forward Plan only)	Not Applicable

Background to Decision:

The Habitats Regulations place a responsibility on the Council as *competent authority*, to discharge certain obligations under the Regulations in respect of any development or project that may impact the integrity of a European Site, these include Special Areas of Conservation and Special Protection Areas (SPAs). RCBC has a number of these sites most notably along the coast. One of the main responsibilities is the preparation of Habitats Regulations Assessments (HRAs). These assessments inform the process that must be followed where a development or project may impact a European Site. RCBC does not have a qualified ecologist on its establishment and only limited support can be provided by colleagues in the countryside team. The Council also has limited support provided by INCA (Industry Nature Conservation Association) to who it subscribes, but their resources are limited, and they are conflicted on the Teesworks area as they provide support directly to the Teesworks Development Corporation.

Up until now the regulatory requirements of HRAs have been dealt with by inviting applicants to prepare *shadow* HRAs which the council 'adopts' as part of the consultation process with Natural England (NE) This approach has generally been accepted by NE, but the expectation of NE is that councils will eventually make arrangements to secure access to relevant expertise to deal with ecological matters affecting planning decisions.

Other Tees Valley councils face similar a similar issue and RCBC officers are also working with colleagues from the other TV authorities to address the matter. Additional resource from the private sector will be required and it is envisaged that this service will operate in a similar manner to the Archaeology service currently provided to the Council by a private company and that the service will centre around the preparation of HRAs on appropriate applications or general consultation and advice on ecological matters on other relevant planning applications.

Decision Considerations:

In addition to the HRA requirements, the appointed service provider will also be able to support the Development Management service of the Council by, where necessary, assessing ecology reports and other information submitted in support of planning applications for development and this, along with the required consultation with Natural England will better inform decisions on planning applications.

Outcome of the HMRC Employment Status (IR35) check is off payroll working rules do not apply
Supplier Questionnaire completed and assessed.

Full details of decision:

To enter into a contract with Temple Group to provide professional ecology services, as and when required, for an initial period of 12 months, plus two optional extension periods of 12 months (the service being reviewed annually).

Financial detail:

Funding for the service will be provided from planning fees and an initial allocation of £5,000 has been made in this year's budget but this could be increased from fee reserves if necessary, depending on the nature and complexity of the service provided.

Estimated annual contract value - £5,000

Estimated total contract value, including optional extension periods, - £15,000

Delivering Social Value:

The company have signed the Council's Social Value Charter however no specific deliverables have been identified.

Reasons for Decision:

The requirement for expertise in the field of ecology is becoming more pressing. Past and future changes to planning legislation are placing greater emphasis on this area e.g., biodiversity net gain, the nutrient neutrality guidance and ever more demanding environmental assessment requirements. In addition, Natural England have an expressed expectation that local councils will make appropriate arrangements to secure expert advice on ecology matters to inform consultation and planning decisions. The market for ecologists is very specialised and in increasing demand, the approach from the Temple Group is both timely and an opportunity to secure the expert advice needed to discharge our regulatory obligations.

Details of alternative options considered (if any) and reasons for rejection:

The Development Services Manager together with the Head of Service have made a number of enquiries over the past year seeking to secure the services of a consultant ecologist. Enquiries of the regional market show that many companies are conflicted in that they are already working for private developer interests or that the nature of the service required by the Council is not commercially attractive. The small number of companies SMEs that expressed an initial interest in the commission did not follow up their interest. In early 2022 officers were approached by the Temple Group with an enquiry as to whether the company could be of assistance, the author of that enquiry, a Principal Ecologist, had recently joined the company from a NE Local Authority. Informal discussions have confirmed that the Temple Group are able to provide the services required. The only alternative to securing this service would be the addition of an ecology post to the establishment but experience suggests recruitment to such a post could be problematic and that will come at a significant cost.

Details of any conflict of interest declared by any Elected Member consulted in relation to the decision:



This must be left blank. Business Support will seek this information from the Cabinet Member.

Details of any dispensation granted in respect of any conflict of interest:

This must be left blank. Business Support will seek this information from the Cabinet Member.

Background Papers:

State where any additional papers may be held, any background information (if applicable)

Officer Name (Print)	Adrian Miller
Officer Signature	
Submission date	25 August 2022
Procurement Approval	<p>Request complies with the Council's Contract Procedure Rules</p> 

Reference	RES-22-123
Corporate Plan Priority	Tackling Climate Change and Enhancing the Natural Environment
Delegation Title	Ecology Support to Development Management (Planning)
Delegated Power Number	455 Exercise power of exemption to Standing Orders in accordance with Section 10 of the Contract Procedure Rules I. the nature of the market for the works to be carried out or the goods or services to be provided has been investigated and is demonstrated to be such that a departure from the requirements of these Rules is justifiable
Date of Exercise	25/08/2022
Cabinet Member	Cllr Chris Gallacher TD, VR
Assistant Director	Andrew Carter

Signatures

CABINET MEMBER FOR ECONOMIC DEVELOPMENT	Date 25/08/2022
CHIEF FINANCE OFFICER	Date 25/08/2022
CHIEF LEGAL OFFICER	Date 25/08/2022
MANAGING DIRECTOR	Date 25/08/2022

Call-In (Key Decisions Only)

Date Decision will become effective	
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Are the details of the decision to be public or confidential?

Public

If the details of the decision are confidential, please select the category for exemption under the Local Government Act 1972

Reference	RES-22-126
Corporate Plan Priority	Investing for the long-term
Delegation Title	Ormesby Library – New external front doors and partitions
Delegated Power Number	455 – Award a Contract using Exemption under the Contract Procedure Rules - due to urgency
Date of Exercise	06/09/2022
Cabinet Member	Cllr Glyn Nightingale
Assistant Director	Phil Winstanley

Type of Decision (Key/Executive/Non-Executive)	Executive (Non-Key)
FOR KEY DECISIONS ONLY	
Delegated Power Forward Plan Ref	N/A
Date Decision Published in Forward Plan	
Urgency (For Key Decisions not included in Forward Plan only)	Not Applicable

Background to Decision:

Approval has been granted to undertake an internal refurbishment of Ormesby Library. Internal layout and changes have been approved through consultation with various internal departments.

The works to be undertaken will comprise of RCBC in house direct labour force and sub-contractors where applicable.

Local building control application and planning have been submitted.

This Delegate Power record applies the new external doors and panelling. which will form the new entrance lobby and side exit which will fully comply with current fire regulations and DDA access.

Decision Considerations:

Due to the timescales involved to complete the works, an informal benchmarking process has been undertaken for the initial demolition/construction works and the flooring.

A supplier questionnaire will be completed before work commences. Redcar and Cleveland Terms and Conditions will be provided to the Contractor and Legal contract to be drawn up.

Full details of decision:

Approval is requested to award a contract to Polar NE Ltd - Remove & Replace Existing Door / Supply & Install a New Door & Screen into Existing Openings at a cost of £18,135.07

Pending approval, the contract is expected to start on site on 29th September 2022 and to be completed 5th October 2022.

Financial detail:

The contract value is as follows Polar NE Ltd - £18,135.07

This project will be funded from C2034 C6100

Delivering Social Value:

Polar NE Ltd have signed the Social Value Charter. The companies are situated within Redcar & Cleveland, employ local labour and sources materials from local suppliers.

Reasons for Decision:

An informal benchmarking process has been undertaken by property services. The work is planned to commence 29th September 2022

Details of alternative options considered (if any) and reasons for rejection:

- - Do Nothing – Not an option the building is dated and needs investment
- - Providing in House - Due to nature of the works & the scale, using in-house operatives would not have been practical as other services in the department needed services those operatives provide. In house labour is being utilised for other parts of the whole project
- - Going to Tender – These elements of the project have been through an informal competitive quotation process.

Details of any conflict of interest declared by any Elected Member consulted in relation to the decision:

This must be left blank. Business Support will seek this information from the Cabinet Member.

Details of any dispensation granted in respect of any conflict of interest:

This must be left blank. Business Support will seek this information from the Cabinet Member.

Background Papers:





State where any additional papers may be held, any background information (if applicable)

Officer Name (Print)	Denise Boyle
Officer Signature	
Submission date	01/09/22

Procurement Approval		The decision complies with the Council's Contract Procedure Rules
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Reference	RES-22-126
Delegated Power Forward Plan Reference	
Corporate Plan Priority	Investing for the long-term
Delegation Title	Ormesby Library – New external front doors and partitions
Delegated Power Number	455 – Award a Contract using Exemption under the Contract Procedure Rules - due to urgency
Date of Exercise	06/09/2022
Cabinet Member	Cllr Glyn Nightingale
Assistant Director	Phil Winstanley

Signatures

CABINET MEMBER FOR RESOURCES 	Date 06/09/2022
CHIEF FINANCE OFFICER 	Date 06/09/2022
CHIEF LEGAL OFFICER 	Date 01/09/2022
MANAGING DIRECTOR 	Date 02/09/2022

Call-In (Key Decisions Only)

Date Decision will become effective	
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Are the details of the decision to be public or confidential?

Public

If the details of the decision are confidential, please select the category for exemption under the Local Government Act 1972

Choose an item.

Reference	RES-22-128
Corporate Plan Priority	Investing for the long-term
Delegation Title	Treasury Management Advice & Consultancy Service
Delegated Power Number	451 – Where only one tender or quotation submission has been received, award the Contract to the single bidder
Date of Exercise	07/09/2022
Cabinet Member	Cllr Glyn Nightingale
Assistant Director	Phil Winstanley

Type of Decision (Key/Executive/Non-Executive) See Scheme of Delegation to Officers – Council Constitution	Executive (Non-Key)
FOR KEY DECISIONS ONLY	
Delegated Power Forward Plan Ref	If a key decision has not been published in the forward plan at least 28 days in advance of the decision being taken, then the urgency or special urgency rules must be applied, and relevant forms completed in conjunction with Democratic Services
Delegated Power Forward Plan Ref	
Date Decision Published in Forward Plan	Click or tap to enter a date. To be completed by Democratic Services
Urgency (For Key Decisions not included in Forward Plan only)	Not Applicable

Background to Decision:

The council's current contract for Treasury Management, Advice & Consultancy Services ends on 30 September 2022. As such a competitive procurement exercise has been undertaken via the NEPO Portal to put a new contract in place. The organisation has been procured to work with the Council's internal treasury management team to continue to assist in complying with the CIPFA Prudential Code and Treasury Management Code of Practice on Treasury Management and the

CIPFA Code of Practice on Local Authority Accounting. The Council requires advice and where appropriate training, in the following areas:

- Investments and Credit Ratings
- Debt Management
- Strategic Advice by providing support to the Council to meet its statutory reporting requirements
- Annual Review of the Treasury Management Strategies and Prudential Indicators,
- Training in treasury management and capital strategy issues for both officers and members
- Technical advice on local government accounting requirements,
- Miscellaneous advice on new issues derived from changes in relevant treasury management areas
- Contract Monitoring Meetings

Decision Considerations:

Contract Procedure Rules

Full details of decision:

Approval is requested to award a contract to Arlingclose Limited to provide a Treasury Management Advice and Consultancy Service.

Contract Period: 1 October 2022 to 30 September 2027 plus the option of a 24-month extension period.

Financial detail:

The pricing schedule of the contract is as follows:

Year 1 £ 19,000

Year 2 £ 19,750

Year 3 £ 20,250

Year 4 £ 20,750

Year 5 £ 21,250

Total contract value: £101,000

This cost is budgeted for within 10005/R4400

As a comparison, the pricing for soon to end extended contract for Oct 21 to Sept 22 is £17,800

Delivering Social Value:

The organisation embraces social value through:

- offering placements and opportunities to young
- providing useful resources to school children, students and young adults in relation to career guidance
- Upskilling council staff
- Supporting local charities
- Being a good employer

Reasons for Decision:

Following a competitive procurement process via the NEPO Portal, one submission was received. The submission was fully appraised by Officers taking into account the evaluation criteria of quality and price. The bid demonstrated a good range of competency and was within budget.

Details of alternative options considered (if any) and reasons for rejection:

No alternative option. The area is high risk due to the sums involved and no access to specialist advice may have a high financial impact.

Details of any conflict of interest declared by any Elected Member consulted in relation to the decision:

This must be left blank. Business Support will seek this information from the Cabinet Member.

Details of any dispensation granted in respect of any conflict of interest:

This must be left blank. Business Support will seek this information from the Cabinet Member.

Background Papers:

State where any additional papers may be held, any background information (if applicable)

Officer Name (Print)	ROB DAVISWORTH
Officer Signature	
Submission date	5 September 2022
Procurement Approval	

Reference	RES-22-128
Delegated Power Forward Plan Reference	
Corporate Plan Priority	Investing for the long-term
Delegation Title	Treasury Management Advice & Consultancy Service
Delegated Power Number	451 – Where only one tender or quotation submission has been received, award the Contract to the single bidder
Date of Exercise	07/09/2022
Cabinet Member	Cllr Glyn Nightingale
Assistant Director	Phil Winstanley

Signatures

CABINET MEMBER FOR RESOURCES	Date 07/09/2022
CHIEF FINANCE OFFICER	Date 06/09/2022
CHIEF LEGAL OFFICER	Date 06/09/2022
MANAGING DIRECTOR	Date 05/09/2022

Call-In (Key Decisions Only)

Choose an item.

Reasons for dis-applying Call-In due to urgency to be added here if relevant. This will need to be reported to the next meeting of the Borough Council and the reasons must demonstrate that any delay likely to be caused by the call-in process would seriously prejudice the Council's or the public's interests.

Date Decision will become effective	Click or tap to enter a date.
--------------------------------------------	-------------------------------

	To be completed by Democratic Services – date will be not less than expiry of 5 working days from publication unless urgency applies.
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