



# **REDCAR & CLEVELAND FORWARD PLAN**

Cabinet meeting covered: 27 September 2022

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## **INTRODUCTION**

The Local Authorities (Executive Arrangements) Meetings and Access to Information (England) Regulations 2012 require the Council to produce a notice of all key and confidential decisions at least 28 clear days in advance of the meeting at which those decisions will be made.

A key decision is defined as:

“Any decision in relation to an executive function which results in the local authority incurring expenditure which is, or the making of savings, which are, significant having regard to the local authority’s budget for the service or functions to which the decision relates”

and/or

“which is likely to have a significant impact on two or more wards.”

The value of a financial key decision is subject to local determination and for the purposes of this Council it shall be £250,000 gross expenditure or income.

A decision taker may only make a key decision in accordance with the requirements of the Cabinet Procedure Rules set out in Part 4 of the Council Constitution.

Under the regulations, a notice of any decisions that will be made in private must also be published at least 28 clear days in advance of a meeting. This applies whether they are key decisions or not. Members of the public are entitled to make representations to challenge the decision to hold a meeting in private and the Council will publish details of those representations and its responses.

Please note: the decision is subject to change and Scrutiny & Improvement Committees may request to review any entry in the Forward Plan prior to the expected decision date.

## **PROCEDURE BEFORE TAKING KEY OR CONFIDENTIAL DECISIONS**

A key or confidential decision may not be taken unless:

- (a) a notice (called here a Forward Plan) has been published in connection with the matter in question;
- (b) at least 28 clear days have elapsed since the publication of the forward plan; and
- (c) where the decision is to be taken at a meeting of the Cabinet or its committees, notice of the meeting has been given in accordance with Rule 6 (notice of meetings).

## THE FORWARD PLAN

The forward plan contains matters which the Leader has reason to believe will be subject of a key or confidential decision to be taken by the Cabinet, a committee of the Cabinet, individual members of the Cabinet, officers, area committees or under joint arrangements in the course of the discharge of an executive function during the period covered by the plan.

The plan is arranged in sections according to the directorate of the Council which has responsibility for advising the Cabinet and Council on the relevant topic.

- Section 1     **Adult and Communities directorate (AC)**
- Section 2     **Children and Families directorate (CF)**
- Section 3     **Growth, Enterprise & Environment (GEE)**
- Section 4     **Resources directorate (RD)**

Each entry includes as much information as is available at the time of production of the Forward Plan in respect of the following:

- a) the matter in respect of which a decision is to be made;
- b) where the decision taken is an individual, his/her name and title, if any and where the decision taker is a body, its name and details of membership;
- c) the date on which, or the period within which, the decision will be taken;
- d) the identity of the principal groups whom the decision taker proposes to consult before taking the decision; and the means by which any such consultation is proposed to be undertaken;
- e) the steps any person might take who wishes to make representations to the Cabinet or decision taker about the matter in respect of which the decision is to be made, and the date by which those steps must be taken; and
- f) whether or not the decision is considered to be confidential and the reason for that confidentiality as defined under Schedule 12A of the Local Government Act 1972 (as amended).
- g) a list of other supporting documents submitted to the decision taker for consideration in relation to the matter.

The forward plan must be published at least 28 days in advance of the meeting where the decision will be taken. Exempt information need not be included in a forward plan and confidential information cannot be included.

The forward plan will be published on the Council's website. Copies of the plan and any of the documents listed, subject to any prohibition or restriction on their disclosure, can be inspected at the Council offices by contacting:

Democratic Services  
Redcar and Cleveland Borough Council  
Redcar and Cleveland Leisure and Community Heart  
Ridley Street  
Redcar  
TS10 1TD  
01642 444413

### **GENERAL EXCEPTION**

If a matter which is likely to be a key decision has not been included in the forward plan, then subject to Rule 16 (special urgency), the decision may still be taken if;

- a) the decision must be taken by such a date that it is impracticable to defer the decision until it has been included in the next forward plan and until the start of the first month to which the next forward plan relates;
- b) the proper officer has informed the chair of a relevant overview and scrutiny committee, or if there is no such person, each member of that committee in writing, by notice, of the matter to which the decision is to be made;
- c) the proper officer office has made copies of that notice available to the public at the offices of the Council; and
- d) at least 5 clear days have elapsed since the proper officer complied with (a) and (b).

Where such a decision is taken collectively, it must be taken in public.

### **SPECIAL URGENCY**

If by virtue of the date by which a decision must be taken Rule 3 15 (general exception) cannot be followed, then the decision can only be taken if the decision taker (if an individual) or the chair of the body making the decision, obtains the agreement of the chair of a relevant overview and scrutiny committee that the taking of the decision cannot be reasonably deferred.

If there is no chair of a relevant overview and scrutiny committee, or if the chair of each relevant overview and scrutiny committee is unable to act, then the agreement of the Mayor or in his/her absence the Deputy Mayor will suffice.

## **PART ONE – ADULTS AND COMMUNITIES DIRECTORATE**

### **A. SCHEDULE OF KEY DECISIONS**

#### **DECISION: AC0013 Tees Valley Authorities Cost Sharing Agreement**

##### **Nature of the decision:**

To enter into an Agreement with Darlington Borough Council, Hartlepool Borough Council, Middlesbrough Council and Stockton Council to equalize costs in respect of the transfer and haulage of Contract Waste to the Tees Valley ERF.

##### **Who will make the decision?**

Cabinet decision (In-year)

##### **When is the decision to be taken?**

The decision will be made on 8 November 2022.

##### **Who will be consulted and how?**

Cabinet Member  
Assistant Director  
Director  
The 4 other TVA's.

##### **Supporting documentation:**

There are no supporting documents for this decision

##### **How and by when to make representations:**

Representations should be made to Will Gander before 17 October 2022.  
Tel: 07966 514303

First published in Forward Plan of 21 June 2021

## **DECISION: AC0017 Tees Valley Enhanced Partnership Scheme for Bus Services**

### **Nature of the decision:**

To join the Tees Valley Bus Enhanced Partnership Agreement.

### **Who will make the decision?**

Cabinet decision (In-year)

### **When is the decision to be taken?**

The decision will be made on 8 November 2022.

### **Who will be consulted and how?**

This is a TVCA scheme in partnership with bus operators and highway authorities. They have consulted key stakeholders in writing and the public by survey.

### **Supporting documentation:**

There are no supporting documents for this decision

### **How and by when to make representations:**

Representations should be made to Simon Houldsworth before 17 October 2022.  
Tel: 01287 612581

First published in Forward Plan of 28 February 2022

## **PART TWO – CHILDREN AND FAMILIES DIRECTORATE**

### **A. SCHEDULE OF KEY DECISIONS**



**PART THREE – GROWTH, ENTERPRISE & ENVIRONMENT  
DIRECTORATE**

**A. SCHEDULE OF KEY DECISIONS**

## **PART FOUR – RESOURCES DIRECTORATE**

### **A. SCHEDULE OF KEY DECISIONS**

#### **DECISION: RD0099 Former United Reformed Church, Loftus**

##### **Nature of the decision:**

External funding has been secured to deliver key aspirations contained within the Loftus Regeneration Masterplan.

Decision is to approve enabling and construction works on the former United Reformed Church, Loftus, both internals and externals to make the building safe, watertight and ready for tenants to utilise.

##### **Who will make the decision?**

Cabinet decision (In-year)

##### **When is the decision to be taken?**

The decision will be made on 27 September 2022.

##### **Who will be consulted and how?**

Full community consultation thorough:

- \* Public Consultation June 2020
- \* Ward councillors
- \* Loftus Town Council
- \* Loftus Regeneration Stakeholder Group
- \* Portfolio holder
- \* Tees Valley Combined Authority

##### **Supporting documentation:**

There are no supporting documents for this decision

##### **How and by when to make representations:**

Representations should be made to Lindsey Stewart before 5 September 2022.  
Tel: 07966 625404

First published in Forward Plan of 25 August 2022

## **DECISION: RD0100 Temperance Square Employment and Skills Hub**

### **Nature of the decision:**

External funding has been secured to deliver key aspirations contained within the Loftus Regeneration Masterplan.

Decision is to approve the demolition of properties on the current Temperance Square site that are all now in the council's possession. From there, a new build facility will house the Employment and Skills hub for East Cleveland, providing training space, office space and partner working space.

### **Who will make the decision?**

Cabinet decision (In-year)

### **When is the decision to be taken?**

The decision will be made on 8 November 2022.

### **Who will be consulted and how?**

Full community consultation thorough:

- \* Public Consultation June 2020
- \* Ward councillors
- \* Loftus Town Council
- \* Loftus Regeneration Stakeholder Group
- \* Portfolio holder
- \* Tees Valley Combined Authority

### **Supporting documentation:**

There are no supporting documents for this decision

### **How and by when to make representations:**

Representations should be made to Lindsey Stewart before 17 October 2022.  
Tel: 07966 625404

First published in Forward Plan of 25 August 2022

## **DECISION: RD0101 Financial Performance Position – Quarter 1 Report 2022/23**

### **Nature of the decision:**

Note the forecasted year-end outturn position on the revenue budget and the capital investment plan as at Quarter 1 of 2022/23.

Approve the revised position for Quarter 1 on Treasury Management and Prudential Indicators.

Approve the itemised revenue and capital budget virements

Approve bad debt write offs over £10,000, which require Cabinet approval as per the financial procedure rules.

### **Who will make the decision?**

Cabinet decision (In-year)

### **When is the decision to be taken?**

The decision will be made on 27 September 2022.

### **Who will be consulted and how?**

Consultation with all Directorates

### **Supporting documentation:**

There are no supporting documents for this decision

### **How and by when to make representations:**

Representations should be made to Rob Davisworth before 5 September 2022.

Tel: 01642 444306

First published in Forward Plan of 25 August 2022

# **APPENDIX 1**

## **DETAILS OF DECISION MAKERS**

### **1. THE CABINET**

Many of the Key Decisions will be taken collectively by the Cabinet whose membership is set out below:

**Councillor Mary Lanigan** - (Cabinet Chair)

**Councillor Alison Barnes** - Children

**Councillor Cliff Foggo** – Highways & Transport

**Councillor Louise Westbury** – Climate Change, Environment & Culture

**Councillor Chris Gallacher** – Economic Development

**Councillor Steve Kay** – (Cabinet Vice Chair) Health & Welfare

**Councillor Glyn Nightingale** – Corporate Resources

**Councillor Mary Ovens** – Adults

**Councillor Barry Hunt** – Neighbourhoods & Housing

### **2. OFFICER DECISIONS UNDER DELEGATED POWERS**

From time to time, officers may take Key Decisions under Delegated Powers, a list of these officers is set out below:

**Managing Director (Head of Paid Service)**

**Corporate Director for Children and Families**

**Corporate Director for Adults and Communities**

**Corporate Director for Resources**

**Corporate Director for Growth, Enterprise & Environment**

**Governance Director & Monitoring Officer**

**Assistant Director - Finance**

**Strategic Property Manager**

## APPENDIX 2

### TIMETABLE OF KEY DECISIONS

Decisions are shown on the timetable at the earliest date at which they may be expected to be made.

#### Directorate Key

AC = Adults and Communities

CF = Children and Families

GEE = Growth, Enterprise & Environment

RD = Resources

<b>Date</b>	<b>Ref.</b>	<b>Decision</b>
27 Sep 2022	RD0099	Former United Reformed Church, Loftus
27 Sep 2022	RD0101	Financial Performance Position - Quarter 1 Report 2022/23
8 Nov 2022	AC0017	Tees Valley Enhanced Partnership Scheme for bus services
8 Nov 2022	AC0013	Tees Valley Authorities Cost Sharing Agreement
8 Nov 2022	RD0100	Temperance Square Employment and Skills Hub