



CABINET BUSINESS PAPERS

**for the Cabinet meeting
to be held on
Tuesday 2 August 2022**

Cabinet Business Papers

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Member Report

Local Implementation Plan for Transport



Report to: Cabinet

Report from: Corporate Director for Adult & Communities

Portfolio: Highways and Transport

Report Date: 2 August 2022

Decision Type: Key Policy

Council Priority: All Priorities

HEADLINE POSITION

1.0 Summary of report

- 1.1 To present the draft Local Implementation Plan (LIP) for transport for approval. The plan covers capital investment in transport within the Borough up to 2030 and will form part of the Tees Valley Strategic Transport Plan. The LIP sets out the Council's proposals for schemes that are of more local importance, complementing the investment plans prepared by the Tees Valley Combined Authority who are the acting Transport Authority for the Borough. As such, the Plan should be read as being part of a family of documents relating to the Borough, rather than being a complete narrative of transport investment in the Borough.

2.0 Recommendation

- 2.1 It is recommended that Cabinet approve the Local Implementation Plan.

DETAILED PROPOSALS

3.0 What are the objectives of the report and how do they link to the Council's priorities

- 3.1 The plan has a focus on sustainable transport initiatives that supports the Council's key priority of managing climate change and it supports the appearance and environment of the Borough.
- 3.2 The Local Implementation Plan "Transport for the Future" will be part of the Tees Valley Strategic Transport Plan (STP). The STP has a transport vision "To provide a high quality, quick, affordable, reliable, low carbon and safe transport network for people and freight to move within, to and from Tees Valley". The long-term aspiration is to provide a transport system for all the Tees Valley where:
- a) There will be better transport links that will help create more jobs, improve access from existing houses and allow us to build the houses you need.
 - b) The affordability, quality and reliability of your daily commute will be improved, giving you confidence that you will get to where you need to be, when you

need to be there

- c) More reliable and affordable public transport, walking and cycling options will be available for you to:
 - 1. get to work
 - 2. get to study at a nearby school, college, or university
 - 3. get to a hospital or a doctor's appointment
 - 4. go shopping, visit friends and family, or enjoy one of our local attractions.
- d) National and international accessibility will be enhanced through the provision of additional air routes for both business and pleasure at Teesside International Airport, with local access for residents and visitors made easier by public transport
- e) You will be able to rely on the latest technology to make travelling around as easy and as simple as possible
- f) Businesses will be able to rely on quicker, more reliable transport connections and the workforce will be better connected to employment sites
- g) Visitors to the area will find it easy to access, high quality transport options – be it for business, social or cultural reasons”.

- 3.3 An initial list of schemes to be delivered in the Borough by TVCA is set out on page 50 of the LIP (Appendix A). These encompass investment in walk routes, cycle routes, bus infrastructure and at railway stations along with other actions to increase connectivity within and with the Borough.

The Local Implementation Plan

- 3.4 The schemes listed in the LIP Scheme Delivery document will contribute to a place where people can more easily choose to walk, cycle, use the bus or train as well as the car to move around (Appendix B). They will also help people get to where they need to be; be that work, school, the shops, leisure facilities or other destinations.
- 3.5 In particular, the LIP focuses in on maintaining the highway network; both for roads and for structures. It also sets out a strategic network of cycle routes that will give residents more choice in how to travel without needing to use a car, as well as investment to improve connections to Teesworks. In addition, it proposes further development of rail schemes in East Cleveland and at Nunthorpe. TVCA as the acting transport authority for some transport functions in the Borough will need to be partners in these schemes.
- 3.6 The plan differentiates between actions we will do & those that we want to do, setting out where we will seek funding to deliver specific schemes. Work to evidence the proposals is ongoing, so to create a pipeline of capital investment allowing the Council to take advantage of future funding opportunities.
- 3.7 So, in addition to the schemes delivered by TVCA, the Council will seek to deliver schemes such as:
 - a) a Highway maintenance programme (funding includes £17m from TVCA).
 - b) a structures maintenance programme initially allocated £7m prior to receipt of all inspections.
 - c) a set of walk and cycle routes that connect our towns and villages together and to employment areas. The first schemes are the eastern section of the Guisborough to Nunthorpe route giving access to central Teesside and the railway, and from Nunthorpe to Teesworks serving employment, education, retail and leisure destinations in the Normanby Road corridor.

- d) an accessible footbridge at South Bank Railway Station and further development work on the East Cleveland Train proposal to improve connectivity to East Cleveland by bringing back passenger trains to Loftus.

- 3.8 The Council is responsible for 680km of roads, 382 structures (out of a total of 565) and other highway infrastructure such as traffic signals. The highways service has budgeted nearly £27.5m to 2030, but we already know that we are likely to spend more during the plan period, for example on structures where, following a general inspection, we are concentrating on undertaking principal inspections on the 91 structures which are classified as most critical in terms of their use. We will then use the inspection findings to prepare a detailed programme, in which some schemes will be allocated plan funding with the others being taken forward via funding bids.
- 3.9 The Government has just released “Taking Charge: The Electric Vehicle Infrastructure Strategy” which clarifies the role of local authorities in supporting electric vehicle infrastructure including developing an ambitious, tailored, electric vehicle infrastructure strategy. We will now develop such a strategy which will facilitate both this plan and the Environment Strategy, whilst continuing our work to roll out modern charging units from 2022/23. In doing this, the Council recognizes the difficulties in charging an electric vehicle faced by those residents without off road parking and, so it is increasing the numbers of public use chargers close to residential areas within the Borough as the first step in supporting electric vehicle use. Working with TVCA, electric supply companies and private sector providers, all existing chargers in car parks will be upgraded initially with more being added including 20 chargers being funded by TVCA. Making more charging capacity available within the Borough will support the outcomes of the Environment Strategy by helping residents decarbonise their activities, as well as helping increase the sustainability of the visitor destination management plans.
- 3.10 The LIP contains proposals to provide a network of cycle routes that will help residents cycle and walk more easily in support of our agenda to be a zero carbon Borough by 2030. We will also maintain our roads and provide smaller scale infrastructure to help pedestrians and cyclists move around. Whilst we expect most active travel journeys to be short distance (our evidence shows that 58% of journeys to work are under 5 miles in length), the creation of a better network will give residents the confidence that walking and cycling are realistic travel options (59% of residents already walk for non-leisure reasons each day). Our network will build on the schemes being proposed by TVCA (the first being the missing section of the Guisborough to Nunthorpe cycle route).
- 3.11 The schemes listed in the LIP are based on evidence of travel needs from several sources including extensive market research of residents including a bespoke survey of young people aged 11 to 18 and of businesses. Key findings from the residents’ survey are that: -
- a) Most residents live and work in the Borough (62%) with 58% of respondents travelling less than 5 miles to work.
 - b) Whilst transport links meet many needs, nearly a quarter (24%) of respondents were unable to make journeys for socialising because of transport issues. 16% were unable to make journeys to work and 15% to hospital or the doctor.
 - c) The most frequently used method of transport is walking, with 83% of respondents doing this at least twice a week and 59% walking for transport every day.
 - d) Car use is important for commuting and shopping trips (60% & 80% respectively).
 - e) Bus services were most used for shopping (54%) with 46% using buses for social trips.

- f) 37% of respondents had problems using transport due to a disability with many having trouble getting to health appointments and social events.
- g) The existing transport networks in the Borough means that residents experience different levels of connectivity, with those living in the Redcar area reporting the lowest level of difficulty in getting to their destination compared to those living in Greater Eston or East Cleveland.

3.12 The survey of young people aged 11 to 18 found that:

- a) Education at school or college is the most common destination with walking being the most common mode.
- b) Middlesbrough Town Centre is the second most visited destination, followed by Guisborough & Redcar.
- c) Better cycle routes and better bus services were the highest priorities.

3.13 The Business survey found that:

- a) most employers (86%) are small businesses employing fewer than 10 people.
- a) Most people commute to work by car, but almost a tenth walk.
- b) Car parking availability at work is mostly OK, but a quarter of businesses say they do not have enough spaces.
- c) 40% of businesses say that they experience difficulties in getting deliveries due to transport infrastructure.

3.14 Technical evidence was also used in preparing the LIP including:

- a) A Joint Transport Needs Assessment with Middlesbrough Council which identified the key junctions and links that are forecast to experience traffic congestion by 2035.
- b) Studies into the re-opening the freight only Boulby Branch Line to passenger service which show a benefit cost ratio of up 1.78 and the creation of a rail Park & Ride site near Nunthorpe.
- c) Specific analysis of locations on the highway network, such as along the A174 corridor between Greystones roundabout and Skelton.

4.0 What options have been considered

4.1 The LIP contains programmes and schemes that meet travel needs identified by the evidence that are not met by actions elsewhere in the STP and that can be classed as capital expenditure. So, in some cases there is only one option at this early stage in the development of the proposal. However, where outline designs have been prepared, then option appraisal has been undertaken to identify which solution is the most effective to achieve the objectives and forecast funding. Optioneering will also be applied to the delivery of the proposals to ensure best value is achieved.

5.0 Impact Assessment

5.1 **Environment** - The LIP sets out proposals that will encourage the use of walk, cycle, bus, and rail transport choices so reducing emissions of pollutants in the Borough. Similarly, the work to reduce traffic congestion will have a benefit for air quality.

5.2 **Health and Safety** - The current regulations regarding design and delivery will be implemented as schemes are delivered.

5.3 **Social Value** - The provision of improved walk, cycle, bus, and rail routes will encourage all residents to participate in their community by reducing barriers to employment, education, leisure, and other destinations.

- 5.4 **Legal** - The Council will be responsible for making traffic regulation orders, contracts and undertaking other legal actions in support of delivered schemes.
- 5.5 **Financial** - The Plan sets out which proposals are funded, and which are not. Subsequent delivery of all proposals is subject to the Council's governance processes including proof of funding.
- 5.6 **Human Resources** - Delivery of the proposed schemes in the Borough (both RCBC and TVCA promoted) will require additional staff resource. Plans are currently being prepared to deal with this requirement, with the ability to claim fee income from scheme budgets.
- 5.7 **Equality and Diversity** – The proposals seek to reduce barriers to movement so promoting equality and diversity. More detailed analysis will be undertaken as individual scheme designs are being prepared.

6.0 Implementation Plan

- 6.1 **Timetable for Implementing Decision:** 2022/23 until 2029/30.
- 6.2 **Lead Officer** Simon Houldsworth, Transport Strategy Manager
- 6.3 **Reporting Progress** – Reporting will be done through Portfolio briefings and updates on specific schemes through the Council's Project Management processes.
- 6.4 **Communications Plan** - Communications about schemes in the Plan will be made as these come forward for delivery.

7.0 Consultation and Engagement

- 7.1 The development of the LIP has drawn upon feedback from the public, councillors, and other stakeholder organisations. The process has included:
 - a) Discussions with transport operators, business groups and interest groups.
 - b) Economic Growth Scrutiny & Improvement Committee.
 - c) Individual conversations with members.
 - d) Members' Workshop.
 - e) Political group briefings.
 - f) Residents' and Businesses market research.

8.0 Appendices and Background Papers

- 8.1
 - a) Appendix A - Transport for the Future; the Local Implementation Plan for transport in Redcar & Cleveland.
 - b) Appendix B - Transport for the Future; the Local Implementation Plan for transport in Redcar & Cleveland - Scheme Delivery.

9.0 Contact Officer

- 9.1 Name: Simon Houldsworth
- 9.2 Position: Transport Strategy Manager
- 9.3 Email address: simon.houldsworth@redcar-cleveland.gov.uk



Transport for the Future

The Local Implementation Plan for transport in Redcar & Cleveland





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Forward



Welcome to the Council's new transport plan which will guide investment in the Borough's transport network until 2030 and beyond as part of the Tees Valley Strategic Transport Plan.

Through this ambitious programme we will work with partners to make the Borough a fantastic place to live, work, do business, visit and enjoy. We particularly want to be ready for the transformational investment by businesses at Teesworks located along the south bank of the River Tees and at Freeport Teesport.

We have based the plan on evidence including from

travel needs surveys with residents and businesses. In the surveys, you told us about your travel to work, healthcare, shops, leisure and other destinations. You also told us about your views on future transport including the need for better cycle routes, improved public transport and highway maintenance.

I commend this plan to you.

A handwritten signature in black ink, appearing to read 'Cliff Foggo'.

Councillor Cliff Foggo

Portfolio Holder for Highways & Transport



Introduction

This investment plan is part of the Tees Valley Strategic Transport Plan (STP) and sets out the Council's priorities for transport, as the Borough experiences significant investment in industry (Teesworks), housing, the visitor economy and at Freeport Teesport while becoming a zero carbon area. The schemes listed in this plan will contribute to a place where people can more easily choose to walk, cycle, use the bus or train as well as the car to move around. They will also help people get to where they need to be; be that work, school, the shops, leisure facilities or other destinations. The schemes are in addition to those being delivered by the Tees Valley Combined Authority of benefit to the Borough.

This plan is linked to other work to tackle climate change, improving the appearance and environment of the Borough whilst supporting residents' and facilitating their prosperity by investing money wisely.

Our work in these areas is summarised in our Corporate Plan for 2021/24 "Our Flourishing Future".

Our Borough

Redcar and Cleveland is the largest Borough in the Tees Valley at around 96 square miles, combining industrial advantages with a rich fabric of cultural opportunity, well connected to the Tees Valley, the UK and international markets. Alongside these larger scale opportunities, the Borough's diverse network of towns and villages provide opportunities for residents to live and work within vibrant, engaging communities.

Redcar and Cleveland's industrial assets, including the Wilton Petrochemical Complex, the Teesworks site and Teesport are the powerhouse that will drive forward the Tees Valley economy and generate a significant element of the high value employment that is set out in the Strategic Economic Plan.

Whilst the Borough is already well connected to freight and passenger transport networks, there is much more that needs to be done to facilitate the transformative proposals set out in plans such as the Borough's Climate Change Strategy. This document sets out an investment strategy, which coupled to the investment plans in the other parts of the STP, will further our ambition to enable residents to get to work, healthcare, shops and to other destinations sustainably and conveniently. The investment will also make sure that our transport networks mean that businesses choose to locate and grow in the Borough.

The investment strategy covers all types of transport, both within the Borough and outside it, to ensure that connectivity continually improves to benefit every community. Whilst many of the actions are scheduled for delivery by 2030, we are already starting to plan for the longer term by beginning the process to deliver infrastructure such as the Eastern Tees Crossing.

To fund and deliver the Plan, we will work closely with the Tees Valley Combined Authority, Transport for the North, Government and other organisations such as National Highways and Network Rail.



The plan

This document is structured as follows: -

- **Chapter 1** sets out the context for transport in the Borough, including how the Plan fits within the wider Tees Valley STP (this plan needs to be read alongside the other documents to understand the whole picture)
- **Chapter 2** outlines the travel and transport issues for the Borough picking up on the themes raised during the engagement and evidence collection processes
- **Chapter 3** sets out our proposals that will tackle these issues and facilitate our ambitions for the Borough economically, environmentally and socially
- **Chapter 4** introduces the associated delivery strategy which sets out the schemes by type of transport, the planned year of delivery and current funding status.
- **Chapter 5** deals with monitoring and governance arrangements.



Our priorities

Our proposals seek to:

1. Better connect all residents, visitors and businesses to the places they need to get to, when they need to go.
2. Promote sustainable travel, including providing for active travel.
3. Maintain and improve the condition of our transport network so that it meets future needs.



The Tees Valley Strategic Transport Plan

Strategic context

The Strategic Transport Plan (STP) reflects the ambition and requirements of national and sub-national plans such as the UK Industrial Strategy, those prepared by Transport for the North and other plans prepared by the Combined Authority such as those dealing with the economy. Making sure that our proposals fit with the ethos of the Plan will maximise our ability to deliver schemes benefitting local people. A summary of the various plans is shown in Appendix A.



The national strategy

The United Kingdom (UK) Transport Investment Strategy (2017) sets out how investment worth over £63.6bn will support the nation's transport infrastructure and develop future transport technologies in partnership with private sector transport providers. The objectives of the Strategy are to:

1. Create a more reliable, less congested, and better connected transport network that works for the users who rely on it.
2. Build a stronger, more balanced economy by enhancing productivity, supporting local economies and taking advantage of global opportunities.
3. Support the creation of new housing.

In delivering the UK Investment Strategy, the Government will work with Transport for the North, a sub-national transport body for the north of England as well as infrastructure providers such as National Highways and Network Rail. Key principles are that schemes will be affordable, deliverable, adaptable to future needs, future technologies and circumstances, as well as being environmentally and socially beneficial.

Within the Borough, the UK Investment Strategy will support the

case for future investment in the Strategic Road Network serving the Borough (the A19(T), A66(T) & A174(T)) as well as the forthcoming Major Road Network. It will also cover investment in the national rail network serving the Borough for example, by improving the East Coast Main Line and delivering better infrastructure for freight trains.

People and businesses need not only to get around the Borough and across the UK, but also to connect with the rest of the world. Our local international gateways are Teesport – currently the UK's fifth largest port, Teesside International Airport and airports within about one hour's travel at Leeds Bradford and Newcastle. The proposals to improve rail infrastructure to allow longer, wider and heavier freight trains to serve Teesport are part of the answer to this need for better connectivity.

The various parts of the STP seek to improve the Borough's connectivity nationally and internationally by road, rail and air.

The Council is seeking funding through the Government's Levelling Up Fund for several schemes that will support the growth of the Borough's economy.

The Tees Valley Strategic Transport Plan 2020 - 2030

The STP is prepared jointly by the Tees Valley Combined Authority (of which this Council is a managing partner) and the Tees Valley Councils directly. The Authority, which has been set up to better articulate strategic issues for the Tees Valley Councils to a national and international audience, is one of a few mayoral authorities nationwide.

Figure 1 sets out the Borough's transport connectivity within the Tees Valley showing the significance of air, rail, road and sea links.

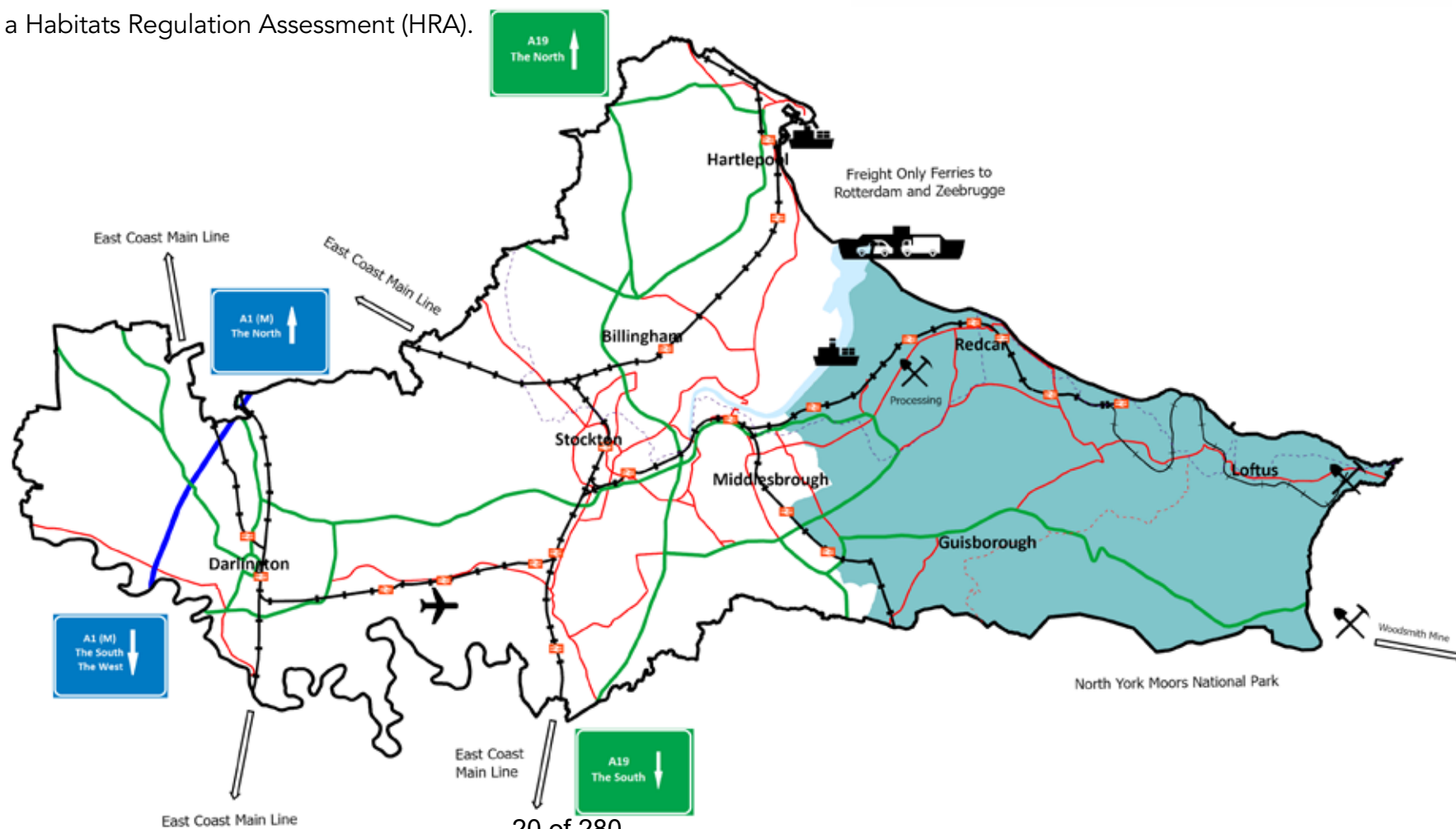
The family of Tees Valley Strategic Transport Plans (see <https://teesvalley-ca.gov.uk/transport>) are:

- The Strategic Transport Plan
- Road implementation plan
- Rail implementation plan
- Bus implementation plan
- Freight implementation plan
- Local cycling & walking implementation plan
- Cycling & walking infrastructure plan and various appraisal reports

In addition, the five Tees Valley Councils are each preparing a local implementation plan as part of the STP. This document "Transport for the Future" is the implementation plan for Redcar & Cleveland and sets out our plan for more local investment in the Borough's transport network. It should be read in conjunction with the other documents in the STP to give the full picture of transport investment that benefits the Borough. As with any live planning document, the STP may be amended during the plan period and re-issued to take advantage of changing circumstances and travel needs.

The schemes in this document are based on evidence about travel needs, technical assessments of the transport network and consultation. As part of the evidence collection process, the Council carried out extensive market research with 1,446 residents and 202 businesses participating. Various technical assessments have also been undertaken by both the Council and other organisations that support our proposals in this plan. These include a Joint Transport Needs Assessment with Middlesbrough Council into the transport requirements of future employment and housing plans in the two Boroughs. Together, these mean that there is a sound basis for the schemes promoted in this plan.

We need to make sure by law that our schemes don't inadvertently cause harm to the environment and to people, so an Integrated Sustainability Appraisal has been undertaken to ensure the early consideration of the environment and people in scheme design and implementation. This appraisal includes a Health Impact Assessment (HIA), a Community Safety Assessment (CSA), an Equality Impact Assessment (EqIA) and a Habitats Regulation Assessment (HRA).





Redcar & Cleveland Borough



Summary

The Borough has a dispersed settlement pattern, with several town centres, which means that the ease of getting to a destination varies. Car use is the dominant choice, especially in areas where no realistic alternative transport choices exist, and residents without access to a car can experience unmet travel needs.

The area is served by a road network centred around three main east to west routes – the A66/A1085, A171, & A174 which ultimately link to the A19(T) and A66(T). Whilst traffic congestion is not currently widespread, the network does have hot spots where demand exceeds supply. The weekday daytime commercially operated bus network does connect many places, but there are gaps that affect how people can travel by bus for example to employment sites along the south bank of the River Tees. The bus network is significantly weaker at other times.

The Borough has two passenger rail routes that provide local journeys, with freight train services associated with Teesport and Boulby Mine. Capacity and capability issues such as at Darlington Station and gauge widening on the Northallerton line need to be resolved to release the potential for greater strategic rail connectivity.

The core walking and cycling links in the Borough, need upgrading and completion to provide good routes for residents and visitors. The Borough is home to parts of National Cycle Network Routes 1 & 168.

Evidence shows that the Borough's transport network needs significant investment during the plan period to enable it to sustainably support the realisation of our long-term ambition for the area, including the creation of skilled jobs on the South Tees Development Corporation lands.



Borough context

Part of the Tees Valley and the North East, the Borough of Redcar & Cleveland is located on the south bank of the River Tees at its entrance to the North Sea. It is the largest borough covering an area of nearly 25,000 hectares from South Bank in the north west to near Staithes in the south east. It is a borough of contrast, both in landscapes and communities, with larger, more industrialised, communities to the north (such as Eston, Marske, Redcar, South Bank), coastal communities such as Saltburn and smaller communities to the south (such as Brotton, Loftus; Skelton) some of which are within the North York Moors National Park. Some 90% of the Borough's landscapes are dominated by agricultural activities.

Currently, the Borough has a population of 137,200 with a slight upward trend. However:

1. The age profile is forecast to change with a significant increase in people over retirement age (38,100 by 2032) and decreases in younger people and those of working age. This trend towards an older population in the Borough is expected to increase the need for accessible transport that is designed to support people who have long term, age related illnesses such as dementia. Local people are increasingly needing to get to healthcare that is only provided

in major hospitals outside of the Borough, thus meaning longer journeys some of which are over 60 minutes by public transport.

2. However, the travel needs of the Borough's younger population are still an important transport issue. Some dedicated college bus services are provided in the Borough for post 16 students, for example by Prior Pursglove College which provides 12 bus services to their site that can be used by students for a small charge.

3. The number of households is expected to continue to increase to 61,918 households in 2032 as a consequence of smaller household sizes, thus creating new demands for transport throughout the Borough from, for example, 4,000 new homes located throughout the Borough. The housing allocations in the Council's Local Plan will be reviewed (currently scheduled 2023) to ensure that it is being implemented effectively and to bring forward any desirable amendments including a possible new settlement in the Borough. This review may mean that changes to the transport investments outlined in this document may be required.

The plan for future land use in the Borough was adopted in May 2018 and sets out the vision, policies and overall detail of how land use development will be conducted until 2032. The Local Plan recognises the need for greater connectivity that accommodates the diverse



nature of our communities, within the context of improving air quality, supporting economic growth, promoting opportunity, contributing to healthier lifestyles and improving residents' quality of life. It also sets out processes to ensure that more sustainable transport is designed into new developments, that connectivity by all modes is improved within, to and from the Borough and that a network of walk & cycle routes is supported.

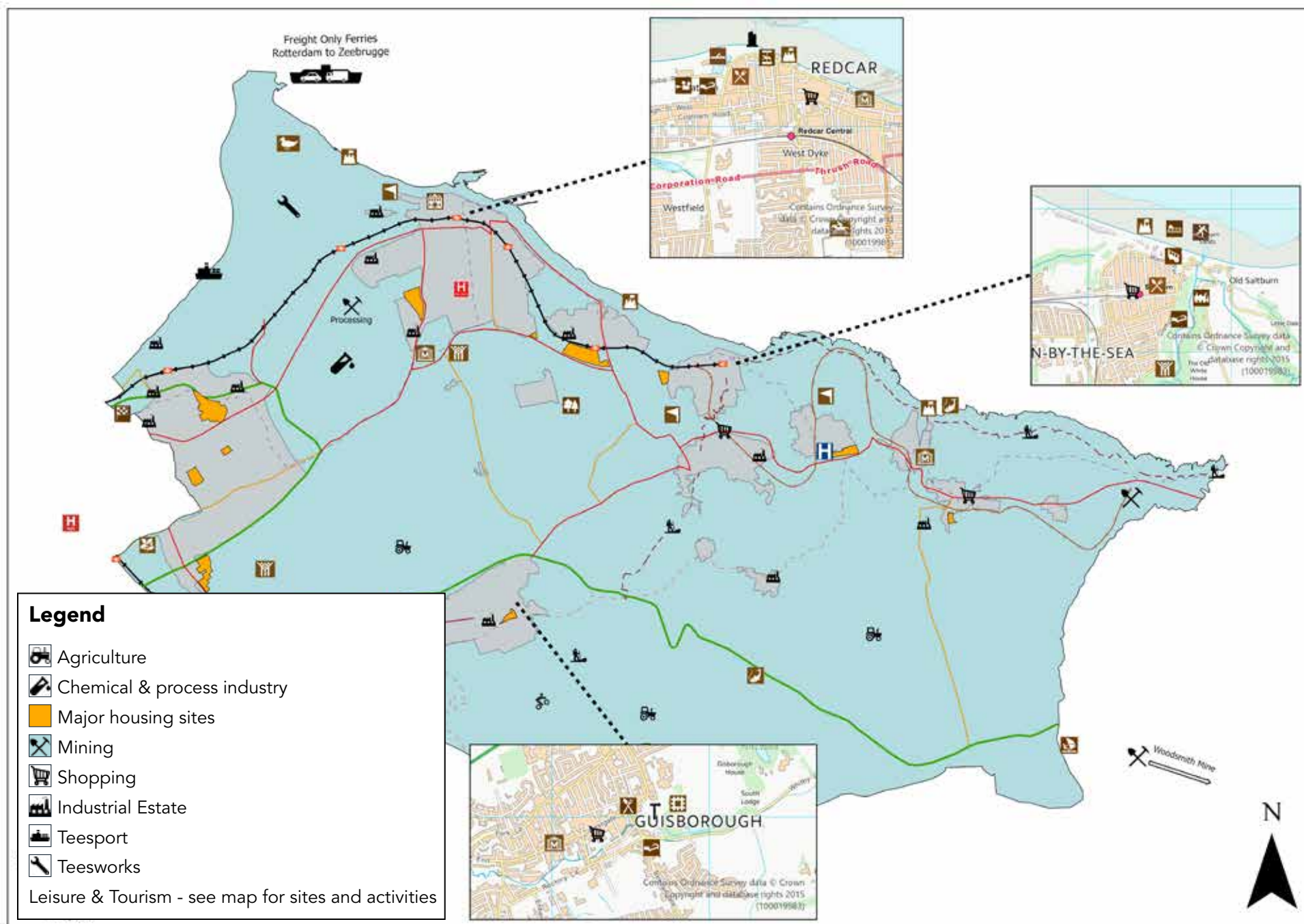
The Borough includes traditional seaside resorts at Redcar & Saltburn, the latter still retaining its original pier and cliff tramway, as well as countryside with a section of Heritage Coast and the northern part of the North York Moors National Park. Our area also contains the Ramsar designated Teesmouth and Cleveland Coast Special Protection Area which is important for bird life. Inland, significant tourist destinations include the Cleveland Ironstone Mining Museum, Guisborough Priory, Kirkleatham Hall Museum and Ormesby Hall, all of which depend on good transport links to thrive.

The road network

The current road network comprises three major roads that run roughly east to west across the Borough (A66, A171 & A174). Two of these (A66 & A174) directly connect with the strategic road

network at Middlesbrough and Greystones Roundabout respectively, with onward connections nationally. Other local roads of varying standards provide north to south links. The reliability and resilience of four road junctions in the Borough– Greystones, Swan's Corner, Tees Dock Road and Westgate - are critical to the operation of the local road network with others in Middlesbrough such as Cargo Fleet also having a similar impact. Access to Teesport for road freight from the strategic road network relies heavily on the Greystones, Tees Dock Road and Westgate junctions working as designed.

Computer traffic modelling is forecasting more traffic congestion within the Borough unless improvements to the walking, cycling, bus and rail networks are made. This congestion is mainly because of the new job opportunities provided by the Teesworks site. The road junctions that will see the most stress are Greystones, Swan's Corner, Westgate and Tees Dock Road, with other roads close to the site also being affected. The forecast also shows that there is potential for more use of rail services. There is also potential for more use of bus services if journey times on bus services can be improved relative to car travel.



Teesworks

The South Tees Development Corporation (STDC) is the first Mayoral Development Corporation outside of London and is tasked with the economic development and regeneration of almost 4,500 acres of land along the south bank of the River Tees between South Bank and Redcar. The site is marketed as Teesworks.

The area includes major business operations including Teesport, the UK's fifth largest port by tonnage and the 299 megawatt MGT Teesside renewable energy plant. It is also located adjacent to Wilton International with its cluster of businesses in the chemical, process and mining industries.

The Corporation has several core objectives including the provision of new, additional, good quality jobs (as part of the Tees Valley Strategic Economic Plan) focused on higher skilled occupations in the manufacturing and advanced technology sectors.

The jobs will be accessible to the people of the Tees Valley and this will require improvements in all modes of transport to serve the site during the plan period and beyond, both for this purpose and global business connectivity.

As listed above, the key junctions in the Borough need investment to prepare them for the traffic levels expected within, and immediately beyond, the plan period. Therefore, as part of the development process, the capacity of key road junctions will be increased including at Greystones Roundabout. Our local investment will also increase the capacity of the A174 east of Greystones to East Cleveland starting with the junction at Fishponds.

Car parking

The Council has recently adopted a car parking strategy to guide how car parking is provided throughout the Borough until 2024 covering the 1,610 Council operated paid for car park spaces available to the public in Guisborough, Redcar and Saltburn. There are just over 450 free spaces in other Council owned car parks throughout the Borough, with a further 700 spaces provided by private operators in Redcar town centre. There are specific locations where car park capacity will be reviewed during the plan period, for example to improve the visitor offer at Saltburn, in the creation of new workspaces or homes and in support of our High Streets (for example a 28 space car park will be provided in Skelton Town Centre). We will also increase the provision of electric vehicle charging points in support of the zero carbon 2030 agenda. There are also about 852

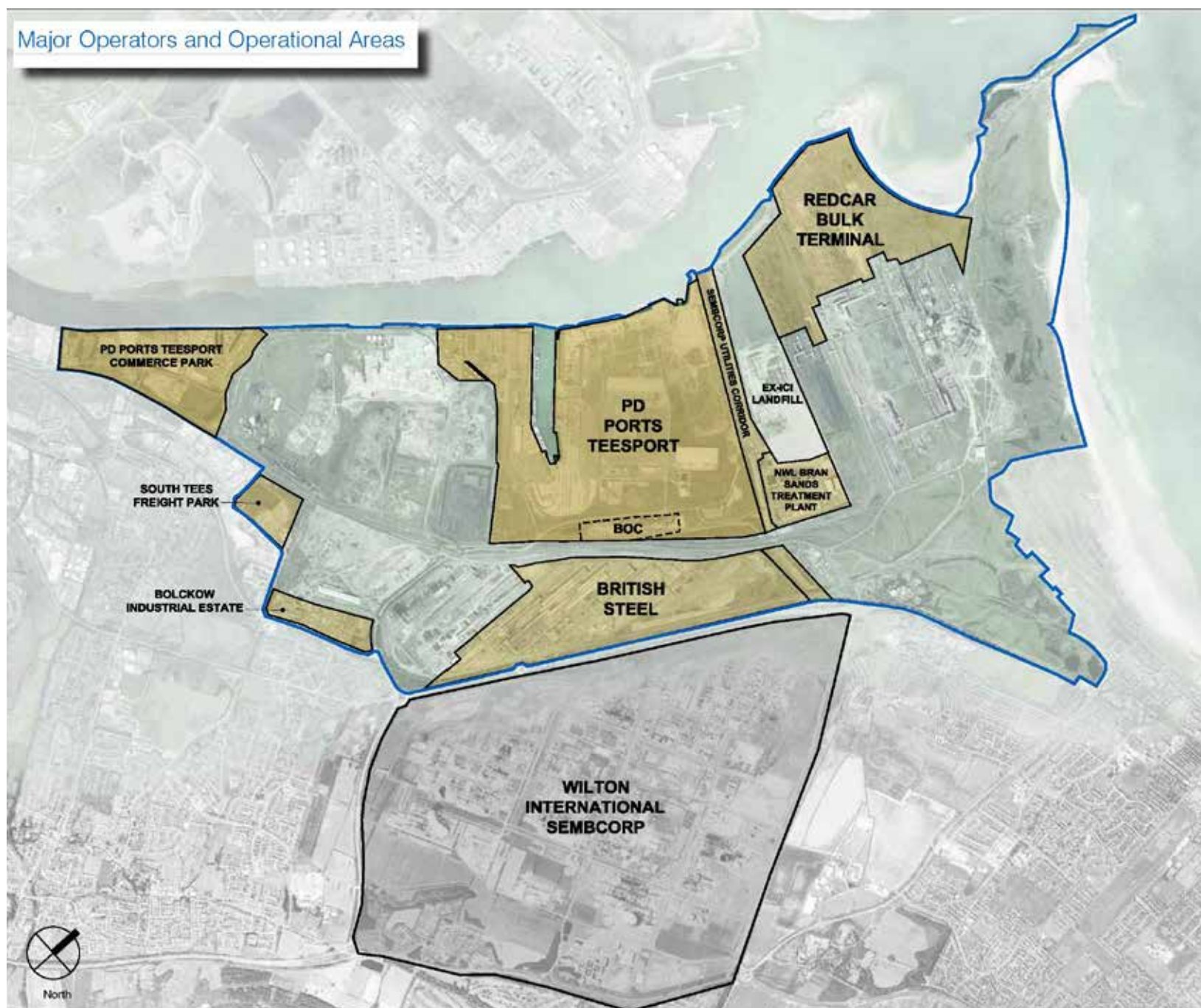


Figure 3 Teesworks
& Wilton International

controlled parking spaces on street within the Borough (on street pay and display, limited waiting and disabled parking spaces).

The bus network

The core commercial bus network tends to follow the same approximately east to west pattern linking communities with each other and to Middlesbrough as the sub-regional centre. Whilst the routes do link most local communities, there are a few that have no direct links (e.g. Guisborough to Eston) and some that have a relatively slow connection by bus compared to the journey time by car. The bus network, whilst providing good coverage in daytime hours, is experiencing a decline in passenger journeys with a loss of over 25% from 2010 to around 3.9 million passengers each year. The Council is working in partnership with TVCA and bus operators to promote bus use. It also supports bus routes financially, including the Tees Flex demand responsive bus service within the Borough.

The bus network in the Borough generally works well in terms of current daytime connectivity, although journey times can be long, but there are significant areas of the Borough that do not have good alternative transport choices to the private car. Current public transport provision is weaker during the evenings and on Sundays when commercially operated

bus and rail services are less frequent. However, transport modelling forecasts show that the highway network requires investment in all modes of transport- walking, cycling, bus, rail, taxi and car – to support our ambition for employment growth and more housing.

The rail network

The rail service in the Borough is focused on two local routes: Darlington to Saltburn and Middlesbrough to Whitby. The former has a roughly 30-minute service, whilst the latter has a much less frequent service. The TVCA Rail Strategy sets out the ambition to improve both the frequency and quality of both services with the use of refurbished class 156 trains from winter 2019 being an initial step towards this. There are also proposals to improve stations such as at South Bank and Redcar Central. In addition, development work will continue to develop the business case for the re-introduction of passenger rail service to East Cleveland.

We are also supportive of work to extend existing passenger services to serve more parts of the Borough with the initial focus being on extending the Trans Pennine Manchester Airport to Redcar Central service onwards to Saltburn (due 2022) thus improving rail connectivity nationally for the benefit of residents, businesses and visitors.



The current passenger rail services are affected by rail capacity and capability outside of the Borough, hence the Council's support for improved stations at Darlington and Middlesbrough, as this work increases the capacity and reliability of rail services serving local people and businesses.

Rail freight links to Boulby mine and Teesport are significant to business and require improvement to accommodate future growth, an example being the ongoing work by TVCA and Network Rail to provide more space along the Northallerton to Eaglescliffe route to allow all southbound Teesport freight services to use this direct link to the East Coast Main Line. The improvement will also allow heavier freight trains to reach Teesport as well as the potential for future electrification of the line.

Taxis & private hire vehicles

There are 329 taxis and private hire vehicles licensed for operation in the Borough at the time of writing. Whilst two thirds of people surveyed said that they can get a taxi when they want one, 13% said that they can't get a taxi when they need it. This issue is particularly acute for wheelchair users who are catered for by 17 vehicles (just over 5% of the fleet) and out of step with the provision made on local bus and train services. The consequence of this very low provision

contributes to a situation where residents' lives are limited by the transport choices that they have; some 77% of disabled people cannot always get to a health appointment due to a lack of transport.

Walking & cycling

The Borough has a network of walking and cycling routes, although some of these are not well surfaced or continuous and do not meet the latest standards. Progressive investment is needed within this plan period to complete and upgrade the network, especially around the South Tees employment area and to support the Borough's tourism offer. Secure cycle parking facilities exist throughout the Borough, for example at railway stations and the main Council offices, but they are little used and in need of promotion within the context of a travel plan. Additional cycling facilities are also needed on key tourism routes, for example those serving East Cleveland and the coast.

The cycling network also includes a section of National Cycle Network routes 1 & 168 linking selected places in the Borough together and at a national level. These routes also provide a basis for sustainable tourism as they serve the coast and the moors. During the lifetime of this plan, we will seek investment to create a strategic cycle network throughout the Borough to build on the existing provision.

Air quality

Whilst air quality in the Borough is consistently good and is continuing to improve, it is clear globally that there is a need to switch away from petrol- and diesel-powered transport to alternative fuelled vehicles such as those powered by electricity and hydrogen. Air quality in the Borough is amongst the best in the United Kingdom and demonstrates a real commitment to improving the air we breathe through legislative and technological changes. Transport related work in the Borough to date has focused on installing electric charging points at selected locations, but there are real opportunities to take further advantage of electric and hydrogen fuel technologies in rail, bus, lorry, car and bike applications.

This plan will bring forward investment in alternative fuels and more sustainable travel that helps mitigate the production of particulate matter from transport activities in the Borough. The Council is supporting the Tees Valley Hydrogen Hub and investment in electric vehicle charging facilities throughout the Tees Valley.

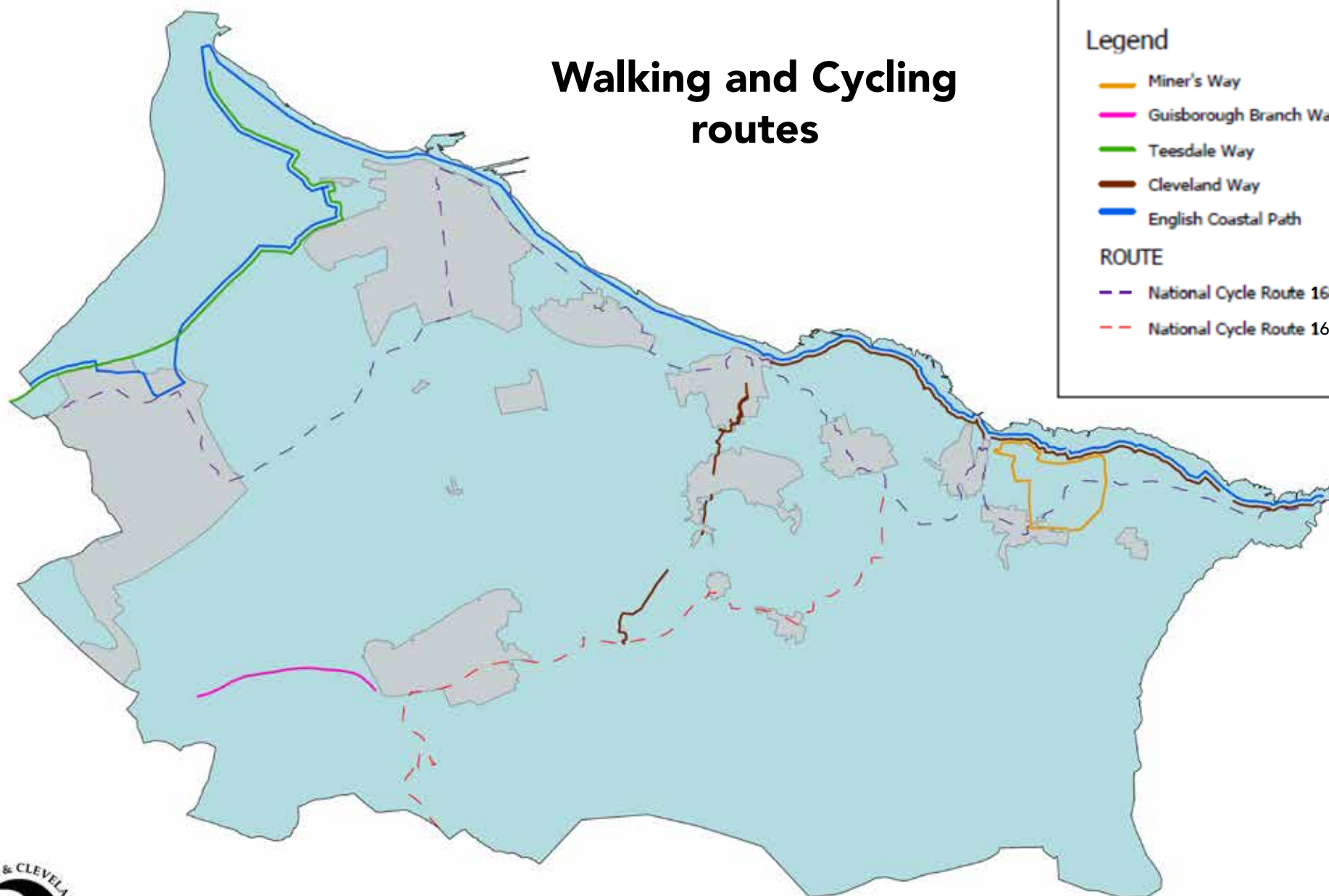
Walking and Cycling routes

Legend

- Miner's Way
- Guisborough Branch Walkway
- Teesdale Way
- Cleveland Way
- English Coastal Path

ROUTE

- - - National Cycle Route 168
- - - National Cycle Route 168



Climate Change

The Council has undertaken much work in recent years to address the causes and impact of climate change in the borough and beyond. Having declared a Climate Change Emergency, the Council's stated ambition is for the Borough to be zero carbon by 2030, safer and more prosperous and attractive. In transport terms this includes provision of vastly improved infrastructure for walking, cycling and electric vehicles.

The Council has published a Climate Change Strategy to tackle climate change issues and transport is a key part of this. As set out in this plan, our proposed actions include:

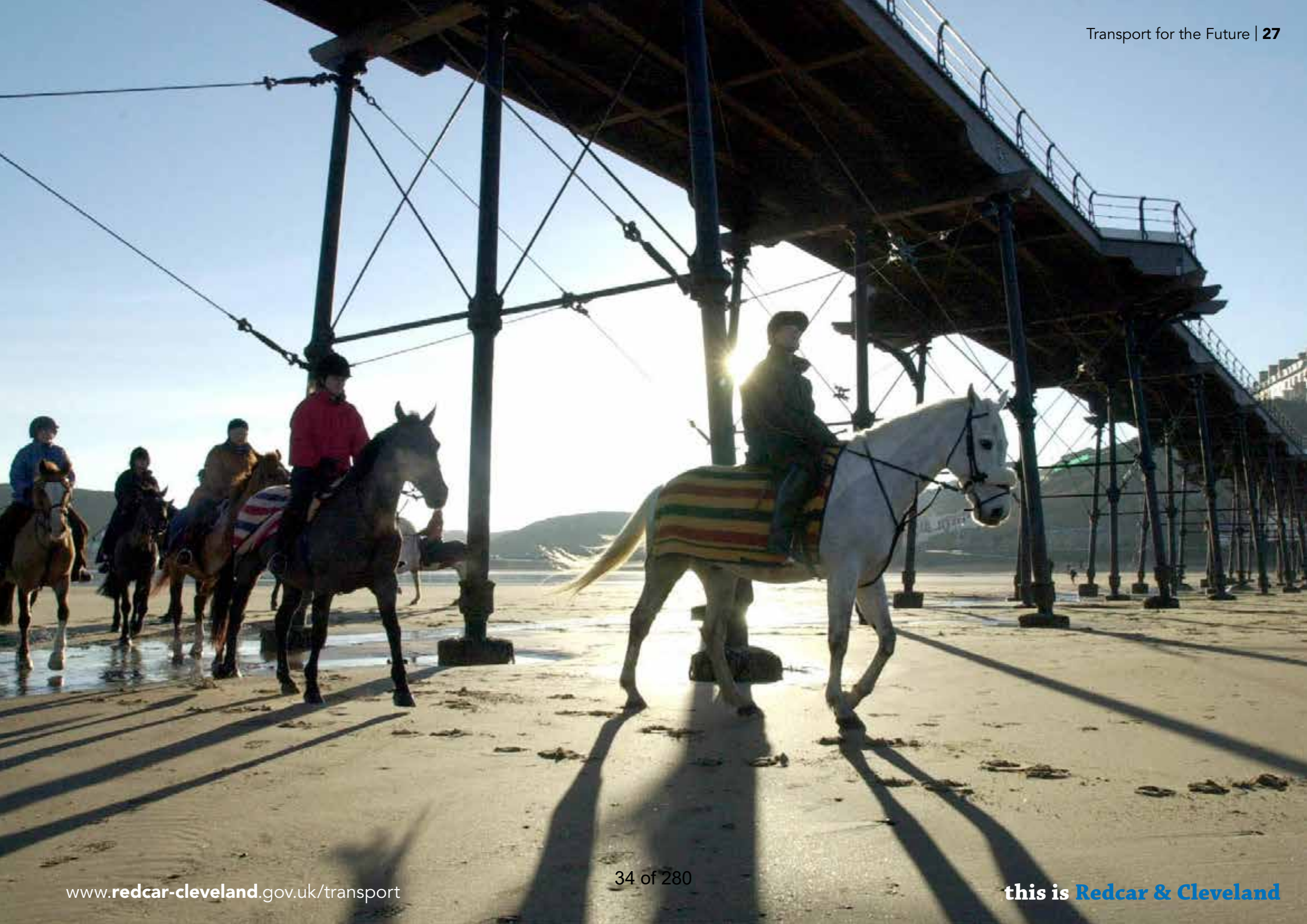
- Investment in safer walking and cycling routes
- Improved bus and rail services
- Supporting and encouraging changes in travel behaviour to reduce carbon emissions through travel plans and personalised travel planning techniques
- Providing refuelling facilities for electric and hydrogen vehicles, a
- Reducing the impact of congestion upon the environment

We will monitor the effectiveness of our investment in reducing carbon emissions, as well as in achieving other objectives such as road safety and increased employment.

Visitor economy

The Council recognises the economic importance of the visitor economy to the Borough; both from its own attractions along the coast and inland, but also from its role as a gateway to the remaining North York Moors and coast, both located to the south. Several places in the Borough already have a strong visitor economy and there is the potential for a year-round visitor offer throughout the area. Our ambition will be measured by targets including adding £50m to the value of the local visitor economy by 2026 and increasing year-round tourism with an ambition to generate 35% of visitor activity over the winter months. Our research on the visitor economy has shown that there is a real opportunity to encourage more walking and cycling by visitors, so we have secured TVCA funding, including via the Welcome to Redcar programme, that will start the process of creating an improved network connecting our towns and villages together.

We will also make use of the proposals to improve the connectivity in our bus and rail networks to encourage visitors to not use a car for their journey, for example when moving along the coast. Promoting use of buses and trains will help the operators re-invest in upgrading the vehicles used and in service improvements.



Our work will be guided by destination management plans to improve how our main visitor centres are accessed and the impacts of visitors best managed. We intend to start with proposals for Saltburn that will include improvements to walking, cycling, bus and rail networks, along with public realm and car parking works.

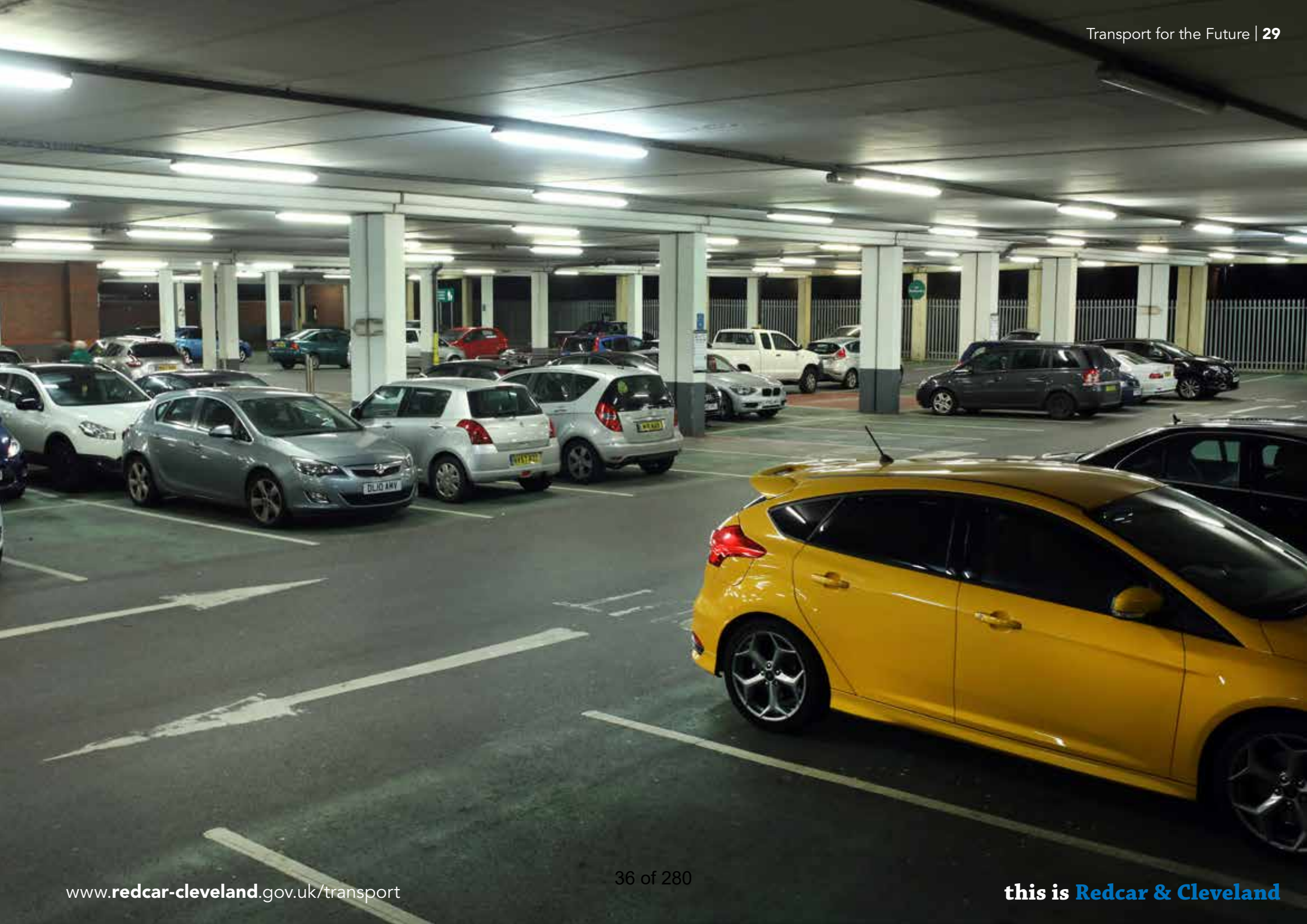
Residents' Travel Needs

Our list of proposed schemes respond to the statistically significant survey of residents' travel needs that was carried out in the preparation of the plan and by a business survey carried out at the same time across the range of business sizes in the Borough. We have also taken into account other evidence such as Government policy, and will monitor changes in travel demand for example from any impacts resulting from the COVID-19 pandemic.

Whilst there are a lot of positives about transport links in the Borough, the surveys of business and residents have shown the issues that people thought this transport plan should focus on.

Key findings from the residents' survey are:

- The majority of residents live and work in the Borough (62%) with 58% of respondents travelling less than 5 miles to work.
- Whilst transport links meet many needs, nearly a quarter (24%) of respondents were unable to make journeys for socialising because of transport issues. 16% were unable to make journeys to work and 15% to hospital or the doctor.
- The most frequently used method of transport is walking, with 83% of respondents doing this at least twice a week and 59% walking for transport every day. Car use is important for commuting and shopping trips (60% & 80% respectively). Bus services were most used for shopping (54%) with 46% using buses for social trips.
- 37% of respondents had problems using transport due to a disability with many having trouble getting to health appointments and social events.
- The existing transport networks in the Borough means that residents experience different levels of connectivity, with those living in the Redcar area reporting the lowest level of difficulty in getting to their destination compared to those living in Greater Eston or East Cleveland.



Business Travel Needs

Key findings from the business survey are: -

- 86% of businesses in the Borough are small scale employing fewer than 10 people.
- Most employees commute by car (80%) with another 9% walking.
- Whilst most businesses have enough car parking, some 25% are experiencing car parking problems. Just over a third of businesses encourage car sharing and nearly a half say that the nearest bus service meets their needs - the same number also report that they have a railway station nearby.
- Businesses are promoting cycle use with 47% having safe bicycle storage, 45% having changing rooms and 24% having showers. Nearly a half of all businesses say that there are cycle paths that employees use and most businesses are in locations that people can walk to.
- Nearly all businesses send and receive freight deliveries with most activity being within the working day. However, just over 40% say that they experience difficulties in getting deliveries due to transport infrastructure.

Young peoples' travel

A survey of young people aged between 11 to 16 was carried out in parallel to the other surveys to explore their travel needs. A thousand and one young people contributed to the survey increasing our knowledge about their travel needs and patterns. Key patterns are: -

- That the most common destination is school or college as can be expected given the age of the respondents. Walking is the most common transport choice for this journey purpose.
- The second highest journey flow after education was to Middlesbrough (556 people) with most people going by car for shopping. The second most used mode of transport to Middlesbrough is the bus and the second highest trip purpose is seeing friends.
- Guisborough and Redcar are the second and third most visited destinations after Middlesbrough. Redcar is particularly visited during the school holidays reflecting its coastal location and facilities.
- The role of parents and carers is significant in terms of providing much of the transport to young people across their range of activities. The car is the most used mode except for journeys for socialising and going to school or college where walking is dominant. The Council also pays for nearly 1,300 bus seats each day to get young people to education.

Young people were also asked to give their views on what improvements are needed to improve their connectivity. The main themes are that there should be:

- More cycle paths
- More bus services serving communities that are otherwise cut off
- more bus services operating during the evening with more capacity at peak times and greater punctuality
- Cheaper bus fares with easily available information about costs
- Bus timetables that are easier to understand
- Better waiting facilities for bus users

The survey also reveals concerns that young people have about issues when using transport, such as anti-social behaviour and fear of crime. These concerns can stop use of some transport infrastructure such as walk and cycle routes after dark on winter nights. This restriction reinforces a dependency on cars driven by parents and carers, lessening learning experience in independent travel. Evidence also shows that some young adults are having to pay for taxis to reach essential services such as food shops in the absence of good public transport; a situation that exacerbates their poor financial well-being.

In response to these travel needs, this plan sets out proposals that seek to increase walking and cycling within the Borough by creating new links, by improving the conditions that are currently hindering use and by providing support to enable more informed travel choices. The plan also focuses on improving bus services creating new opportunities for travel such as by demand responsive transport and by actions to improve existing bus services such as making buses more affordable.

Teesside International Airport

The nearest Airport to the Borough is located some 13 miles west of the Borough near Middleton St. George. Primarily served by road, the Airport currently serves 130,000 passengers a year and has plenty of potential capacity for additional flights. The Airport is now in the ownership of the Tees Valley Combined Authority which intends to increase its economic significance to the area through operation by a commercial provider, along with investment in adjacent business parks that will attract specialist aviation related companies.

This investment is expected to increase the economic benefits of the Airport to the Tees Valley from the current estimate of £23.8m in part through an ambition of 1.3m travellers and up to 500 tonnes of freight moving through the Airport each year by 2023. Previous studies have

shown the importance of air connectivity for investors, for example the existing Aberdeen route is valuable to the local offshore engineering industry and the connection to Amsterdam Schiphol is key to global connectivity.

In terms of land access, the Borough is primarily connected to the Airport by the A66(T) with onward connections to all parts of the area. These links will benefit from the various improvement schemes set out in this plan.

The Airport also has a station on the Darlington to Saltburn line, although current station calls are infrequent. How rail access to the Airport will be improved is set out in the Tees Valley Rail Strategy, but it is likely that trains will also directly link to stations in Borough giving access to Teesworks.

Transport implications

In transport terms, the Borough's characteristics play out in terms of differences in connectivity to jobs, healthcare, shops and other destinations as the travel needs of residents are affected by where they live and their personal circumstances. These differences matter as it means some residents cannot get to work, healthcare, shops and social destinations without having to use a car.

The settlement pattern creates challenges in providing new transport links, as our population is spread out throughout the Borough with a diffuse pattern of journeys. This trip pattern can make justifying some new links harder, for example new railway lines which work best for large numbers of people travelling between two specific points. The pattern of demand is reflected in the last Census where the dominant mode of transport to work was the car (71%), with the next category being just under 10% (journeys on foot).

In 2011, 16,935 households in the Borough did not own a car (28.4%), a figure that varied across the Borough's communities with a higher rate in urban areas (30.2%) and a lower one in rural areas (24.8%). These figures are lower than the Tees Valley average of 30.5%, but demonstrate the need to provide travel choices in our communities to ensure connectivity.



Whilst cars are an integral part of transport in the Borough, our ambition is that owning one should not be a pre-condition for residents' ability to fully participate in life – from employment to entertainment.

Continued investment will also be required to help residents and businesses make informed choices about how they use the transport network. The Council is a partner in the Tees Valley Let's Go service which provides personalised travel advice, general transport information and promotional activity across the Tees Valley. This service, which is currently funded by the Department for Transport, provides advice to residents about their travel options and encouragement to try more sustainable travel modes. One motivation for many people to change their travel behaviour is personal health which is the underlying outcome of the Sport England pilot project ("You've Got This") which seeks to work with people living in the Borough.





3 Our proposals

Summary

The challenges that we need to deal with are:

- Improving connectivity for a population living in geographically dispersed communities with differing needs.
- Providing transport that meets the needs of an ageing population with increasing mobility constraints, yet meeting the needs of younger residents.
- Ensuring that strategic housing and business developments can go ahead without creating environmental, financial or social impacts from transport that damage our quality of life.
- Growing the visitor economy without creating traffic congestion & other issues such as excess parking demand.
- Encouraging the greater use of low or zero carbon transport technologies.

We will deal with them by: -

- Providing better access to bus and rail services through demand responsive transport.
- Improving walking and cycling routes to encourage healthier and environmentally friendly travel.
- Increasing the capacity and resilience of the road and rail networks to benefit both people and freight transport, with investment to encourage the use of electric and hydrogen vehicles.
- Improving the visitor experience through information and promotion of transport choices and providing new transport facilities.
- Improving car parking provision, for example by installing electric charging points for cars and improving signage.



The transport challenges and opportunities that we face are set out in this chapter by type of transport. Chapter 4 shows our proposals in table format, listing them by type, year and funding status.

The Council's Corporate Plan "Our Flourishing Future" 2021 - 24

Our Flourishing Future contains actions to tackle Climate Change, enhance the natural environment, meet residents' needs, improve the physical appearance of the Borough, enhance prosperity and invest for long term benefit. Proposals include boosting tourism and facilitating business investment and regeneration of our town centres; all of which need good sustainable connectivity if we are to deliver a zero carbon future.

Our regeneration work is grouped into three Area Action Plans - East Cleveland, Greater Eston and Redcar – and contain investments such as the new masterplan for Redcar Town Centre as part of the successful Town Deal, the re-invigoration of Loftus Town Centre (again a successful bid for funding) and investment in Guisborough Town Centre.

In support of the Corporate Plan actions, we will seek to provide more walking & cycling routes, with the aim of creating a network of interconnecting routes to support residents, businesses and visitors.

We will continue to seek development to our public transport network



through the introduction of a new train service to East Cleveland.

We will work with industry partners and others to make investment happen including with the South Tees Development Corporation at Teesworks and PD Ports at Teesport, which is one of the UK's most important ports, achieving Free Port status in March 2021.

Visitor Strategy

The first Destination Management Plan (2021- 2026) sets out actions to support the visitor economy for the benefit of the Borough with a year round offer that is both great value and of a high quality. Two of our targets are to add £50m to the visitor economy when compared to 2019 and that 35% of visitors come over the winter. This challenging plan requires good sustainable transport links to underpin its success with a network of walk and cycle routes and good connectivity to the Borough. Our proposals to provide a network of walk and cycle routes along with local improvements have a strong fit with this requirement, as will the work to improve long distance train services, strategic road connectivity and parking.

Our transport priorities

In transport terms, our priority is to improve connectivity for all residents and businesses in a financially and environmentally sustainable way that facilitates economic growth in the Borough whilst dealing with the issues surrounding:

- An ageing population
- A population living in geographically dispersed communities
- The needs of younger people, and
- Access to employment, healthcare and other destinations

- Connectivity to regional, national and international businesses destinations for both people and goods
- A growing demand from visitors to the Borough for greater connectivity by different modes to destinations such as Saltburn, for specific larger scale events and for race meetings at the Redcar Racecourse
- The need to tackle climate change. The Council has set a target of all activity in the Borough being collectively carbon neutral by 2030.

We will do this by increasing the capacity of our transport network for all types of transport, whilst supporting people to travel more sustainably. This change in behaviour will bring benefits in terms of reducing traffic congestion, more consistent journey times, better personal health, better air quality and improved places that are less affected by road transport. It will also allow the delivery of the Borough's economic, residential and social ambitions in a more sustainable, low carbon manner that is adaptable for the future.

Proposals that will add value to the schemes listed in this plan

In addition to the capital investment set out in this plan and elsewhere in the STP, the Council, TVCA and their partners are working together to implement a range of “soft” actions that will encourage and support more sustainable travel patterns.

These actions include investment through the forthcoming bus partnership to reduce the cost of bus travel for young people to help their connectivity to work, education and leisure and to provide better travel conditions for all bus passengers, including by use of real time timetable information. TVCA and the Council also fund supported bus services, including the Tees flex demand responsive transport service serving the east of the Borough.

Where motorised transport is the only effective means of getting to employment for a journey that is hard to make by public transport, TVCA fund the Wheels 2 Work service. Currently based in Redcar, this service operates across the Tees Valley providing residents with electric bicycles or small motorbikes in cases of need. TVCA also fund a works bus to Teesport through the western part of the Borough to help residents get to work without needing to own a car.

TVCA are also renewing the provision of Active Travel Hubs throughout the Tees Valley during 2022. When operational, the hubs will continue to provide residents with high quality offer of advice and support to encourage walking or cycling as the natural choice for short local journeys. This mode shift will contribute to reducing carbon emissions in the Tees Valley especially where the shift is away from a single vehicle.

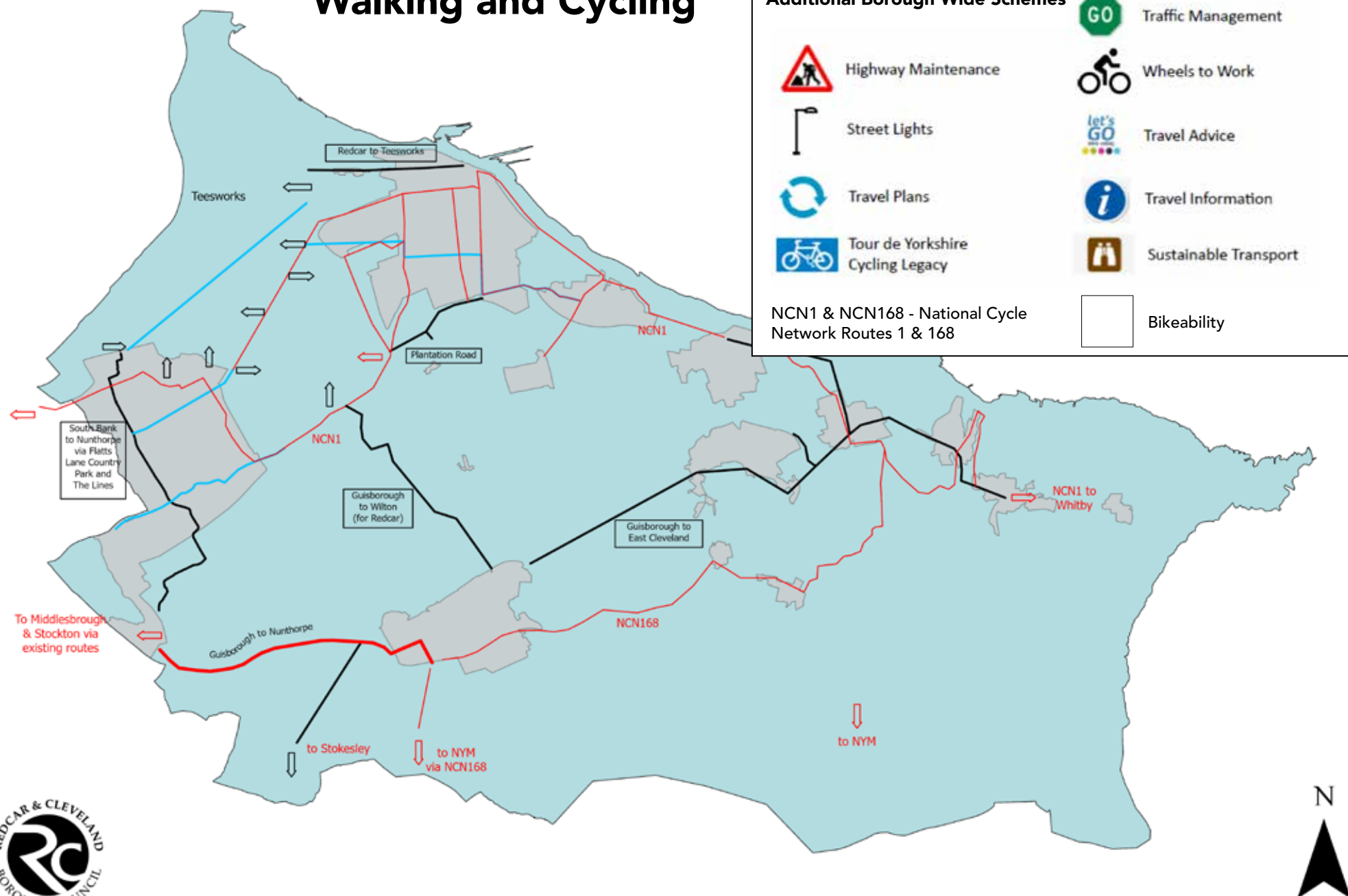
The Council participates in the national Bikeability training scheme where local school students are trained how to ride a cycle safely. The scheme also provides pedestrian training and cycle training for families with the objective of making residents more confident in choosing to walk or cycle for shorter trips.

Information on the actions, along with links to bus and train timetables, are provided by Let's Go Tees Valley; a service funded by TVCA that signposts residents to the most suitable travel choice for them. Let's Go Tees Valley also provide personalised travel planning to residents and businesses, so that they have up to date information on the travel choices available for their journeys.

In 2022, Let's Go Tees Valley are delivering a focused package offering personalised travel planning advice to residents along the Normanby Road corridor. This work will involve colleagues at You've Got This; a Sport England funded organisation working with local people to improve their health through more active lifestyles, including how they choose to move around for work and other reasons.

You've Got This also have a remit to improve personal health throughout the Borough focusing in on specific health conditions which links in with

Walking and Cycling



a Public Health England initiative involving the Council to help medical practitioners guide patients to health and well-being support including more active travel.

Proposals for walking & cycling

Walking is the most frequently used method of transport in the Borough according to the Travel Needs Survey, with 83% walking for transport reasons at least twice a week, with 59% of respondents stating that they walk every day. In part, this reflects the geography of the Borough where



22% of local people live within 1 mile of their place of work, school or college. The median distance from home to the doctor is also less than a mile with 58% living this close to primary healthcare.

There is great potential to increase the amount of people cycling in the Borough from the current level of 12% cycling at least twice a week and 62% never doing so. Many communities in the Borough are suitable for cycling for local journeys, with 36% of residents living within 5 miles of their place of work, school or college. The evidence about the positive environmental and health benefits of cycling suggests that encouraging more trip making by bike in the Borough will achieve outcomes beyond transport in health, social inclusion and air quality. Promoting active travel for shorter trips within each settlement is proposed as part of a package of improvements that include longer links between communities with benefits for both local people and visitors. The prime objective is to encourage cycling for shorter local trips for both utility and leisure purposes. However, providing a network of routes will also support longer trips by residents and visitors. Our proposals include:

1. Funding for small walk & cycle improvements for example providing pedestrian refuges, dropped kerbs, new footways and cycle links. We will also introduce further 20mph zones where they

are needed and consider introducing quiet lanes in rural areas to benefit vulnerable road users. In delivering this investment, we will work with local communities and delivery partners such as You've Got This (the Sport England Local Delivery Pilot) to maximise the benefits.

2. A strategic walk & cycle network that improves connectivity between our main places, for example between Guisborough and Nunthorpe. We will work with TVCA, Sustrans and other organisations to implement our plans which will enable sustainable tourism including, in the longer term, a circular cycle route around the Borough.

3. New links to Teesworks where these are not provided as part of the development. An example is the proposed route from Redcar to Teesworks via Coatham providing a new link for commuters and (via an onward route) visitors.

4. Encouraging the use of travel plans by business to reduce their dependence on the private car, promote more healthy lifestyles and reduce traffic levels when compared to a future without travel plans in place. This proven technique will be funded by the Council and businesses to provide a range of alternative sustainable travel choices to employees.

Reducing vehicle speeds to encourage walking, cycling and community.

Many new housing developments in the Borough already have 20mph speed limits on their residential roads, and there are other 20mph speed limits throughout the Borough.

Current guidance from The National Institute of Health and Care Excellence about un-intentional injuries on the road: interventions for under 15s, supports the use of both 20mph zones and speed limits. The guidance supports the introduction of speed reduction features such as speed cushions or give & take islands, and lower speed limits using only signs (subject to Department for Transport guidelines on designs).

As part of this Plan, we will seek to reduce vehicle speeds in places where this is needed; for example near schools, colleges or key visitor destinations. We may do this on a full or part time basis depending on the situation, but our focus will be on the needs of pedestrians and cyclists. Not all speed reductions will be to 20mph, as it may be best to introduce another speed limit in some locations.

Quiet Lanes

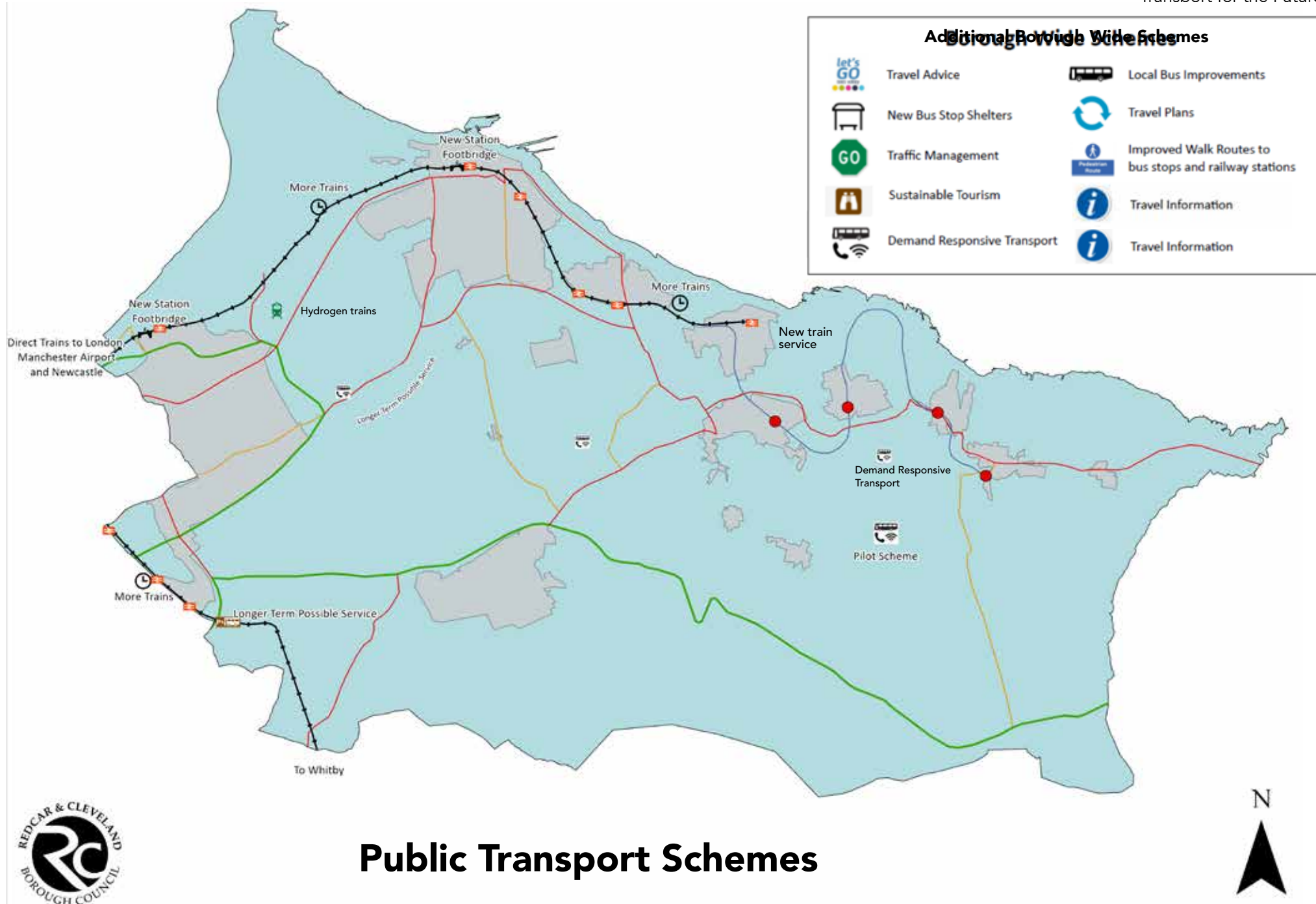
We will investigate reduced speed limits on minor roads in rural areas to encourage walking, cycling and horse riding through our

countryside. Quiet lanes will be places where all road users feel safe and can enjoy their journey. Schemes will be tailored to each location and may contain physical speed reduction measures, as well as lower speed limits.

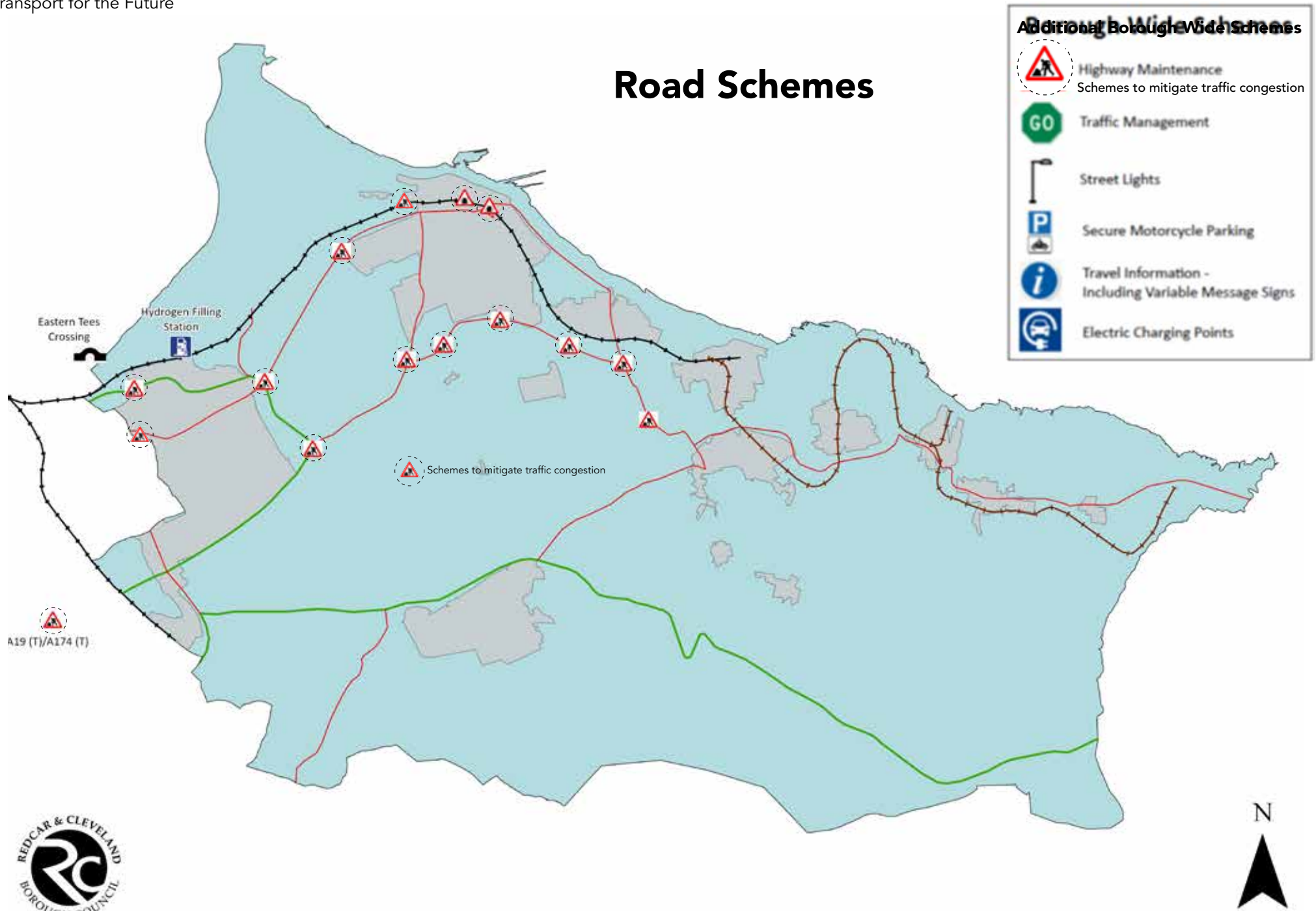
Proposals for bus, passenger rail and taxi

For public transport modes, our focus will be on meeting the needs of an ageing population, a population living in geographically dispersed communities, the needs of younger people, and greater access to employment, healthcare and other destinations. We will do this in partnership with transport providers and TVCA, for example by participating in the forthcoming bus partnership with local bus operators which will improve local bus services.

We are already financially supporting a new demand responsive transport (DRT) service in East Cleveland and in other areas that have poor existing bus services. This gives residents better connectivity to employment, healthcare, retail and leisure destinations by public transport. The DRT service, called Tees Flex, started in February 2020, and uses wheelchair accessible small buses which users can book via an app or by telephone in much the same way as a taxi. The buses will then take users from near their starting point to either near their



Road Schemes



destination or to a conventional bus & rail service for onward travel.

This plan includes delivering actions such as:

1. Working with TVCA and bus operators to make bus services easier to use, more punctual and more reliable whilst investing in a zero emission bus fleet.
2. Preparing for the re-introduction of passenger rail service along the Boulby Branch Line to Loftus.
3. Supporting increased accessibility on transport in the Borough. Our plans include a new accessible footbridge at South Bank Railway Station and more wheelchair accessible taxis and private hire vehicles.
4. Working with TVCA and the rail industry to secure more local train services per hour to Saltburn (to 3 per hour) and Nunthorpe (to 2 per hour), with a new Park & Ride Station near Nunthorpe when this service is needed.
5. Continued provision of travel advice and accurate travel information, including via real time notifications to mobile devices.

Proposals for road users

Improving the performance of the highway network will give residents, businesses and visitors to the Borough journey times that are more consistent and shorter, whilst reducing the impacts of road traffic on the environment (such as air quality) whilst increasing road safety. In achieving this, the schemes set out in this plan will seek to benefit all types of road user, from the pedestrian to the freight company.

We are delivering a £2.6m junction improvement scheme at Swan's Corner and Flatts Lane on the A171 near Nunthorpe. This scheme will deliver road journeys that are less affected by traffic congestion, with the ability to provide further capacity if traffic warrants it. It will also improve conditions for pedestrians and cyclists at Swan's Corner which is located near one of the Borough's secondary schools.

We will also invest in schemes that tackle current and predicted traffic flows to make sure that the Borough's road transport network is ready for future demands including those from Teesport and Teesworks. Some of these schemes are needed early in the Plan period, subject to a review of traffic demand post lockdown, whilst the remainder are required after 2026. We will validate our proposals through business cases as each scheme is bought forward for funding, with finance being sought from

both public and private sources.

We will also support work by National Highways, Middlesbrough Council and TVCA to improve the performance of the A66 and A174(T). These are the key road links to Teesport, Teesworks and the South Tees industrial area as well as the wider Borough. Our designs will also reflect the operational needs of bus services to make sure that bus journeys are reliable, consistent and protected from traffic congestion, for example at the Greystones junction.

We will also increase the number of public electric charging points in the Borough in partnership with TVCA and other organisations as well as supporting the implementation of hydrogen filling stations for both road and rail transport. The Tees Valley chemical industry is already a major producer of hydrogen, so the opportunity is to create a low carbon circular economy to act as an exemplar nationally.

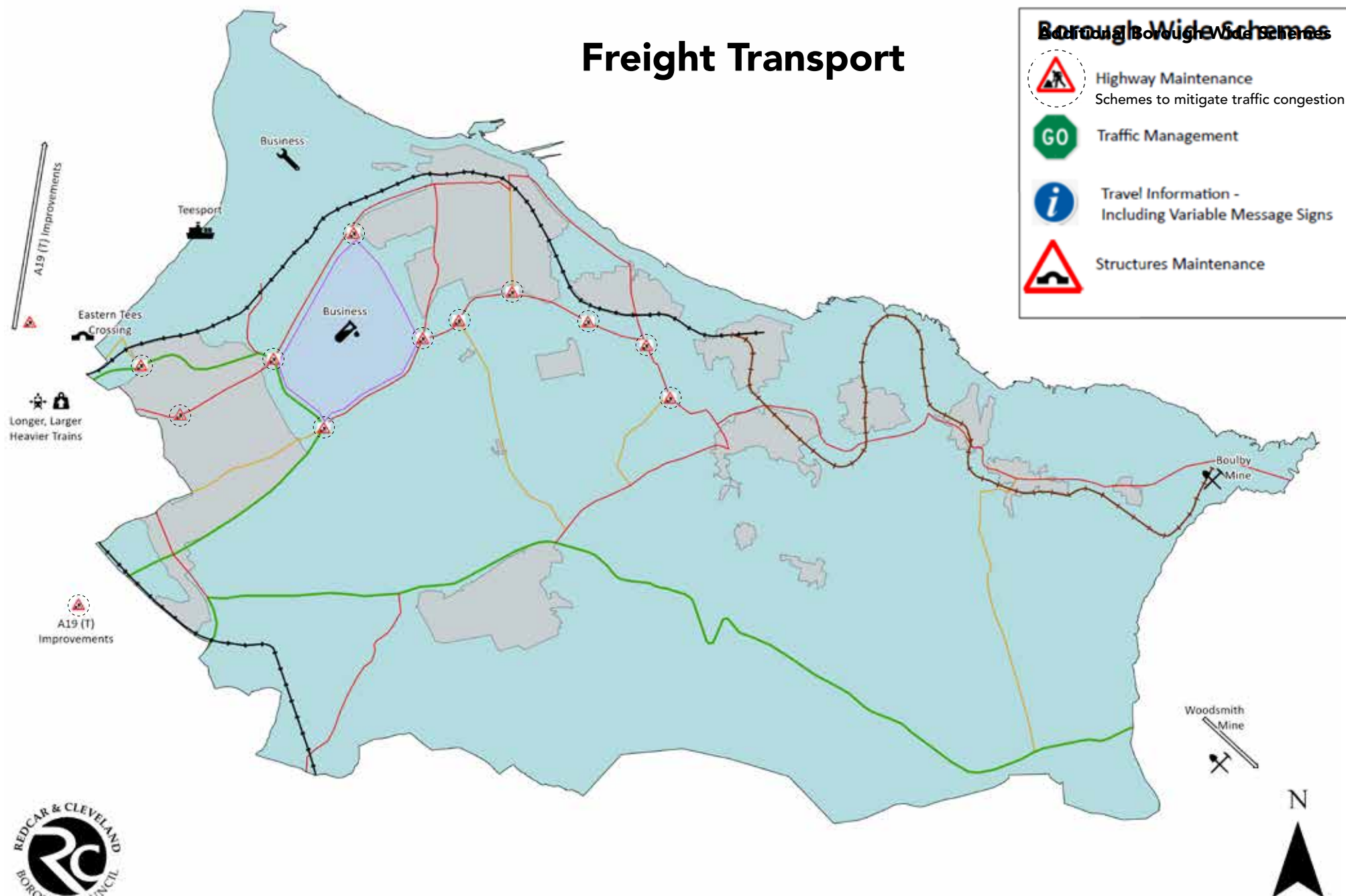
Work is already in progress in Saltburn (2021/22) to provide more car parking for visitors, reduce search traffic and provide additional charging points for electric vehicles. In providing additional car parking for visitor destinations such as Saltburn, we will seek to improve connectivity by other modes; at Saltburn this will be by an improved train service and improved cycle route.

Proposals for freight transport

Redcar & Cleveland is the location for several key sites that generate freight traffic in the Tees Valley. There are over 2,000 lorry movements serving Teesport each day servicing an international trade of steel products, petrochemical, manufacturing, engineering and retail goods for example. More lorry movements serve the facilities of adjacent companies such as Asda, Northumbrian Water and Tesco. Teesport is also the location of MGT Teesside bio-mass power plant which is one of the largest in the world and integrates with the chemical & process industrial complex on the north bank of the river.

Freight traffic is also generated by businesses located along the south bank of the River Tees including the Wilton International Complex with its specialist requirement for the movement of biofuel, biomass, chemicals and solid fuel. The British Steel locations at Lackenby and Skinningrove and the Cleveland Potash mine at Boulby are also generators of significant freight traffic, with Boulby for example being served by 3 freight trains each day carrying polyhalite for use as fertiliser. Another mining company, Sirius Minerals will also mine polyhalite after 2021 from a location near Whitby that will be connected to processing facilities at Wilton by a 23 mile long underground conveyor, before export via Teesport.

Freight Transport



The Borough is also the location of the South Tees Development Corporation – the only mayoral development authority outside of London who are bringing forward plans to generate 20,000 skilled jobs in the South Tees area by 2043 heavily focused on manufacturing innovation and advanced technologies within a high value, low carbon, diverse and circular economy. Again, there will be an implication for freight transport from this development which is located adjacent to Wilton International.

We are also improving the business offer at many of our industrial estates around the Borough so that they remain competitive and are a source of employment for local people.

Much of the freight transport investment needed in the Borough will be led by other organisations such as National Highways, Network Rail and TVCA. This is because the transport needs of industry are often on a regional and national scale. The work includes:-

1. Increasing the capacity and resilience of key junctions serving Teesport and Teesworks at Greystones, Tees Dock and Westgate.
2. Increasing the capacity and resilience of the local rail network for both passenger and freight trains, allowing wider, longer and heavier freight trains to run to Teesport.

3. Strengthening the elevated sections of the A66 in Middlesbrough to maintain this key route to Teesport and the north of the Borough.

4. National Highways schemes for the A19(T), A66(T) and A174(T) such as the new A19 Central Tees Crossing, all of which will be of benefit to economic activity in the Borough.

Further detail about the Tees Valley approach to freight is set out in the Tees Valley Freight Implementation Plan, which is a part of the Strategic Transport Plan.

Freeport Teesport

Granted Freeport status in March 2021, Teesport is a key transport gateway to continental Europe and beyond. Including 9 locations as well as the port itself, the Freeport is expected to attract £1.4bn in additional inward investment as well as thousands of jobs.

As the main transport link from the Borough to continental Europe, Teesport has regular freight ferry services to Rotterdam and Zeebrugge as well as links with other ports throughout Europe. We will work with the Port to make sure that freight connectivity is reliable, resilient and fit for purpose. Additionally, the investment to support the sustainable development of Teesworks will also serve Teesport allowing for the easier movement of freight and people.

Proposals to keep the transport network in good condition

One of the most important actions we will make in the plan period is to keep the part of the transport network that is the Council's responsibility in a safe and good condition to benefit all users. This action includes:

- Highway maintenance including the resurfacing of the A171 Guisborough Bypass
- Bridge & structures maintenance, for example repairing the historic bridge over the Skelton Beck on the B1268. We are also carrying out a programme of principal inspections to help prioritise our investment
- Drainage schemes such as maintaining culverts and grids that take water away from the road surface. We will invest in upgrades at Chapel Beck and Flatts Lane whilst undertaking sea defence stabilisation at Skinningrove amongst others
- Street lighting for example replacing life expired columns and installing LED bulbs in an invest to save scheme
- Local safety schemes
- Traffic management schemes that expedite traffic movement safely such as improving the Normanby Top Signalised Junction

We will support National Highways, Network Rail and other providers in their future investment to keep their parts of the transport network in good condition to make sure it is attractive, safe to use and ready for the future.



Proposed activity in the Borough by 2030

Tees Valley Combined Authority proposals subject to funding and business case.

- Active Travel Hubs for walking & cycling
- Capacity increases along the railways serving the Borough including at Darlington and Middlesbrough
- Digital programme including traffic signals and information
- Electric vehicle charging infrastructure
- Enhanced Bus Partnership investment, including upgrading the Middlesbrough to Redcar and Middlesbrough to Brotton bus corridors.
Also new bus shelters and other investment for all bus services
- Gauge widening of the railways serving Teesport to allow for more efficient carriage of containers by rail
- Grant for highways, potholes and structures for Council use
- Improved or new railway stations in the Teesworks area with an associated interchange to other transport networks
- Improvements to railway stations as part of a upgrade programme
- Line speed increases to provide faster journeys
- New accessible footbridge at Redcar Central Station
- New hydrogen buses & associated hydrogen hub
- Normanby Road Cycle Route or alternative scheme
- Eastern section of the Guisborough to Nunthorpe Cycle Route
- Tees flex demand responsive bus service with new buses
- Wheels to Work service

Redcar & Cleveland Borough Council proposals subject to funding and business case.

- Access to Teesworks infrastructure
- Development of longer-term plans for new train services to Loftus and Nunthorpe
- Fishponds Roundabout improvement
- Highway maintenance schemes
- Safety schemes
- Saltburn Transport Strategy including a possible Park & Ride Site
- Strategic network of walk/cycle routes linking communities together
- Street lighting
- Structures maintenance schemes
- Traffic management duty schemes
- Travel plan infrastructure



4 Scheme Delivery

We are proposing a transformative investment transport package to facilitate the continued improvement in the economic, environmental and social well-being of the Borough

Our proposals are set out by year in Table 1 by year in the separate scheme delivery document. We will develop our proposals using appropriate business case methodologies to ensure that they are investment ready and are the best scheme to meet the needs of the user and the Borough. Our work is in addition to schemes delivered by the National Highways, Network Rail and TVCA.

We will work with, and seek funding from, the following organisations.

- Bus operators
- Businesses
- Developers
- National Highways
- Network Rail
- STDC
- Sustrans
- The Department for Transport
- Train operators
- Transport for the North
- TVCA and other organisations as identified at the time.

We will manage delivery of our schemes via the In Control project management system, or through an equivalent project management process, as required by the funding organisation. We will adapt our plans to take advantage of changes in funding, for example by being ready to deliver a scheme at short notice.





Monitoring and Governance

Oversight of the delivery of this document will be the responsibility of the Council's Cabinet through delegation to the Portfolio Holder for Highways & Transport, with an annual progress report.

Day to day governance of capital schemes will be provided by the Council's Project Management Group using the Council's project management system "In Control" which is compliant with Government guidance for evaluating business cases (the "Green Book"). In Control uses a process from the beginning of a scheme (outline business case) to after it has been delivered with an evaluation of the project. Business cases are prepared to demonstrate how a scheme performs in 5 categories - the Strategic Case, the Economic Case, the Commercial Case, the Financial Case and the Management Case.

Independent scrutiny advice will be provided by the Council's Growth, Enterprise & Environment Scrutiny and Improvement Committee. This process will be informed by the Tees Valley Transport Monitoring Report produced annually by the Tees Valley Combined Authority, as well as other evidence. This plan is thus a live document as we will seek to maximise the benefits to the Borough by taking advantage of changes in circumstances. In our reviews, we will also assess the impact of any changes in travel needs throughout the plan period, including those resulting from the COVID pandemic.

The Strategic Transport Plan will be reviewed periodically by the Tees Valley Combined Authority's Cabinet to make sure it is still delivering the vision and objectives within a dynamic and complex transport environment. As a managing partner of the Combined Authority, the Council will work with the other Tees Valley Councils to expedite the delivery of the whole plan for the benefit of both residents and businesses.

Actions lying within the responsibility of delivery partners will be implemented under their own governance processes, for example Network Rail's use of their Governance for Railway Investment Projects (GRIP) system. Oversight of other actions listed elsewhere in the Strategic Transport Plan will be made by the relevant organisation responsible, for example National Highways.

Table 2 Proposed Targets & indicator set

Reference	Definition	Output	Trend
TC11	% of applications submitted with travel plans which required them under Policy DP3	100%	Same
TC12	Number of people killed or seriously injured in traffic accidents (5 year rolling average, 2018).	25	Down
TC13	Bus patronage (year)	3,867,230	Down
	PM ₁₀ particulate matter (24 hour running mean measured at Dormanstown)	7 µg/m ³ (Ref. eq)	Low



Appendix A.

Summary of associated plans

National	Industrial Strategy	A long term plan to boost productivity and earning power throughout the UK. One of the foundations of the plan is the major upgrade of the UK's infrastructure, including the transport system
	Transport Investment Strategy	Setting out the priorities and approach for future transport investment decisions including the commitment to consult on a new Major Road Network. The strategy is a vital part of delivering the Government's Industrial Strategy and plan for Britain
Northern England	Transport for the North's Strategic Transport Plan	Sets out the case for connectivity priorities for strategic transport infrastructure and investment through to 2050, incorporating evidence from Rail North and other strategies. Will have statutory status when adopted
Tees Valley	Strategic Economic Plan	An industrial strategy to accelerate economic growth in the Tees Valley
	Investment Plan	A 5 year plan for investment supported by sector action plans
	Strategic Transport Plan (STP)	Focused on providing a high quality, quick, affordable, reliable and safe transport network for people and freight to move within, to and from the area
	Road Implementation Plan	Associated document to STP with Action Plan
	Rail Implementation Plan	Associated document to STP with Action Plan
Redcar & Cleveland	Bus Implementation Plan	Associated document to STP with Action Plan
	Cycling & Walking Implementation Plan	Associated documents to STP with Action Plan
	Local Cycling & Walking Infrastructure Plan	Associated document to STP with Action Plan
	Freight Implementation Plan	Associated document to STP with Action Plan
	Local Plan (including supplementary planning documents)	Economy & Planning
	Climate Change Strategy	Sustainable living
	The Local Implementation Plan – "Transport for the Future".	Local transport actions
	Network Management Duty	Statutory plan
	Transport Asset Management Duty	Plan for upkeep of assets
	Rights of Way Improvement Plan	Statutory plan





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Transport for the Future

The Local Implementation Plan for transport in Redcar & Cleveland

SCHEME DELIVERY



Scheme Delivery

We are proposing a transformative investment transport package to facilitate the continued improvement in the economic, environmental and social well-being of the Borough

Our proposals are set out by year in Table 1. We will develop our proposals using appropriate business case methodologies to ensure that they are investment ready and are the best scheme to meet the needs of the user and the Borough. Our work is in addition to schemes delivered by the National Highways, Network Rail and TVCA.

We will work with, and seek funding from, the following organisations.

- Bus operators
- Businesses
- Developers
- National Highways
- Network Rail
- STDC
- Sustrans
- The Department for Transport
- Train operators
- Transport for the North
- TVCA and other organisations as identified at the time.

We will manage delivery of our schemes via the In Control project management system, or through an equivalent project management process, as required by the funding organisation. We will adapt our plans to take advantage of changes in funding, for example by being ready to deliver a scheme at short notice.



Proposed schemes for delivery by 2030

Passenger rail Schemes that need funding

Project title	Description	What it will deliver	When	Status	Cost	Funding source
East Cleveland Train	Development of the business case for a hourly passenger rail service to Loftus	Mode shift Improved air quality Improved connectivity for Employment Education Health care Visitor Leisure	By 2030	Case Paper	£tbc	External funding
Park & Ride Station near Nunthorpe	Development of the business case (following on from enhanced local service to Nunthorpe).	Mode shift Improved air quality Improved connectivity for Employment Education Health care Visitor Leisure	From 2022	Case Paper	£tbc	External funding
South Bank Railway Station accessible footbridge	Provision of an accessible footbridge (detail dependent on TVCA proposal for station)	Mode shift Improved air quality Improved connectivity for Employment Education Visitor	2020/26	Full Inspection	£tbc	External funding

Highway improvements Schemes that need investigating

Project title	Description	What it will deliver	When	Status	Cost	Funding source
Access to Teesworks*	Improved highway connectivity to Teesworks	Network capacity and resilience	After 2025	Concept	ftbc	Developer contribution External funding
A174 Fishponds roundabout**	Part signalisation & pedestrian/cycle crossing	Network capacity and resilience	After 2025	Outline design	ftbc	Developer contribution External funding
Park & Ride, Saltburn	Development of the business case for a Park & Ride site for Saltburn and coastal area	Future highway capacity Additional car parking EV charging points Reduced search traffic Improved air quality Improved visitor experience	After 2025	Concept	Over £12m	Developer contribution External funding PV generation TVCA User charges
Saltburn Strategy	Phased schemes	Future highway capacity Additional car parking EV charging points Reduced search traffic Improved air quality Improved visitor experience	2021/30	Marine Parade & Cat Nab schemes are at detailed design stage. Other schemes are at concept stage	ftbc	Developer contribution External funding Council funding TVCA User charge

* capacity upgrades to Kirkleatham Roundabout are proposed for funding by developer contribution. Other junction and link improvements on the A174 east of Greystones Roundabout to be programmed when required by forecast traffic conditions.

** the scope of this scheme may be extended to include mitigation works for traffic generated by Teesworks.

Highway improvements Schemes that will be delivered^a

Project title	Description	What it will deliver	When	Status	Cost	Funding source
Drainage Asset Capture And Flood Prevention	Needs based schemes	Asset condition, Network capability Safety	2022/23	Programme	CRSTS funding	Dft grant via TVCA
Highways Improvement Schemes	Needs based schemes	Asset condition, Network capability Safety	2022/23	Programme	CRSTS funding	Dft grant via TVCA
Skinningrove Coastal Protection	Sea defence works	Asset condition, Safety	tbc	Programme	£0.06m	External funding
Swans Corner & Flatts Lane improvement	Junction improvement	Network capacity & resilience, Safety	by 2024	Delivery	£3.1m	Council funding, DfT grant via TVCA

A network in good condition Schemes that will be delivered^a

Project title	Description	What it will deliver	When	Status	Cost	Funding source
Highway maintenance programme	Needs based maintenance	Asset condition Network capability Safety	Annual	Programme	CRSTS funding	DfT grant via TVCA
Local Safety Schemes	Needs based safety schemes	Safety	Annual	Programme	CRSTS funding	DfT grant via TVCA
Monitoring	Surveys and traffic, pedestrian & cycle counters	Connectivity Network capability	Programme	Proposal	£0.10m	Council funding
Public Rights of Way Improvements	Needs based schemes	Asset condition, Network capability, Safety	Annual	Programme	CRSTS funding	DfT grant via TVCA
Structures maintenance	Needs based maintenance	Connectivity Network capability Safety	Programme	General Inspection	£7m	Council funding
Traffic Management Duty	Needs based scheme delivery	Connectivity Environment Network capability	Annual	Programme	CRSTS funding	DfT grant via TVCA

Travel behaviour change Schemes that will be delivered^a

Project title	Description	What it will deliver	When	Status	Cost	Funding source
Travel plans & behaviour change	Travel plan and behaviour change related infrastructure that encourages more sustainable use of the transport network in the Borough	Mode shift Improved air quality Improved connectivity for Employment Education Health care Visitor Leisure	Annual	Proposal	CRSTS funding	DfT grant via TVCA

Walking and cycling Schemes that need funding

Project title	Description	What it will deliver	When	Status	Budget cost	Funding source
Brotton to Skelton Cycle Route	A shared walk & cycle route along the C174 between the villages with a spur to the Skelton Industrial Estate	Mode shift Improved air quality Improved connectivity for Employment Education Health care	After 2025	Outline design	£9m	External funding
Dormanstown to Redcar Lane Cycle Route	A cycle route east to west across Redcar for access to schools, shopping areas, the Hospital and Teesworks.	Mode shift Improved air quality Improved connectivity for Employment Education Health care Leisure	After 2028	Proposal	£12.2m	External funding
Guisborough to Nunthorpe Strategic Cycle Route (east section)	Provision of a walk, cycle & bridleway along the Branch Walkway	Sustainable mode shift. Improved air quality. Sustainable connectivity	After 2023	Proposal	£2.6m	External funding
Guisborough to Stokesley Strategic Cycle Route	A walk & cycle route from Guisborough to Newton under Roseberry, Great Ayton & Stokesley.	Mode shift Improved air quality Improved connectivity for Employment Education Health care Visitor Leisure	2021/22 study Phased delivery tbc	Feasibility study	Great Ayton to Guisborough over £6m	External funding
Guisborough to Skelton Strategic Cycle Route	A walk & cycle route from Guisborough to Skelton.	Mode Shift Improved air quality Improved connectivity for Employment Education Visitor Leisure	After 2025	Proposal	£tbc	External funding
Guisborough to Wilton Strategic Cycle Route	A walk & cycle route from Guisborough to Wilton. Onward connections to North York Moors, Redcar & coast.	Mode shift Improved air quality Sustainable connectivity	After 2025	Proposal	£1.2	External funding

Walking and cycling continued... Schemes that need funding

Project title	Description	What it will deliver	When	Status	Cost	Funding source
Loftus to Saltburn Strategic Cycle Route (Saltburn area)	Improvements in the Saltburn area. Section of National Cycle Network Route 1.	Mode shift Improved air quality Improved connectivity for Employment Education Health care, Visitor, Leisure	2022/24	Proposal	£1.4m	External funding Sustrans TVCA
Loftus to Saltburn Strategic Cycle Route (East Cleveland area)	New or improved route along the route from Saltburn to Loftus. Section of National Cycle Network Route 1.	Mode shift Improved air quality Improved connectivity for Employment Education Health care, Visitor, Leisure	After 2025	Proposal	£7m	External funding
Marske to New Marske Cycle Route	Improved cycle route from Marske to New Marske along Gurney Street.	Mode shift Improved air quality Improved connectivity for Employment Education Health care, Leisure	After 2028	Proposal	£3.7m	External funding
Plantation Road to Wilton East Gate walk & cycle route	A shared use walk & cycle route along Plantation Road with a Toucan crossing on Kirkleatham Lane. Route is partially National Cycle Network Route 1	Mode shift Improved air quality Improved connectivity for Employment Education Health care, Visitor, Leisure	2022/24	Outline design	£0.250m	Sustrans
Redcar to Teesworks cycle route	An improved cycle route along the A1085 to Steel House roundabout with potential upgrades westwards to Westgate Roundabout.	Mode shift Improved air quality Improved connectivity for Employment Visitor, Leisure	2023/24	Proposal	£tbc	External funding TVCA
South Bank Teesworks to Nunthorpe Active Travel Route	A walk & cycle route from South Bank Teesworks to Nunthorpe Railway Station. Onward connections to residential, education and businesses.	Mode shift Improved air quality Improved connectivity for Employment Education Health care, Visitor, Leisure	2022/24	Proposal	£3.5m	External funding Sustrans

^a Delivery of schemes as planned will be subject to matters such as agreeing grant conditions with funders, cost inflation in the construction industry and availability of materials.



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Member Report

Senior Structure and Revised Scrutiny Arrangements



Report to: CABINET
Report from: Managing Director
Portfolio: Leader of the Council
Report Date: 2 August 2022
Decision Type: Key Significant Impact
Council Priority: All Priorities

HEADLINE POSITION

1.0 Summary of report

- 1.1 This report sets out details of the Managing Director's proposals for a revised senior management structure, which aims to provide capacity and robustness in terms of service delivery and to meet the challenges the Council now faces as we emerge from the Covid 19 pandemic.
- 1.2 In implementing this structure, it is also intended to bring forward a proposal to a move to a revised job evaluation system for senior posts, provided by the Local Government Association. This is to bring the Council into line with an increasing number of local authorities, given ongoing staff recruitment and retention issues and the competing forces we are experiencing from Councils and other employers in terms of their employment offer. However, this will be the subject of a separate report in the autumn.
- 1.3 In addition to addressing the management structure, the report also sets out proposals for a re-alignment of the Council's Scrutiny and Improvement Committee arrangements, in order to achieve a more balanced split of work across Committees and enable a stronger focus on climate change, the environment and the major developments from TVCA, Teesworks and the Freeport sites.

2.0 Recommendation

- 2.1 The recommendation is that Cabinet:
 - a) Approves the Managing Director's senior structure proposals, which have been modelled to achieve a balance between affordability and prioritisation of service delivery for our Borough.
 - b) Notes that a senior recruitment process has been launched for the immediate recruitment for the existing but vacant post of Executive Director for Growth, Enterprise and Environment, which will give a focal point to our key future drivers of climate and major investment into the Borough.
 - c) Subject to the views of Scrutiny and Improvement Committees and Governance

Committee, recommends to the Borough Council that it:

- a) Notes the revised structure and approves implementation of the re-evaluated Finance Director grade;
- b) Approves that the current Scrutiny and Improvement Committee arrangements are revised and that the following committees are constituted and take their place, with effect from the September of the civic year 2022/23 with the remits as set out within section 5.0 and Appendix 1 of this report:
 - Adults, Wellbeing & Health;
 - Children & Families;
 - Corporate Resources & Governance;
 - Climate & the Environment (including Neighbourhoods & Culture);
 - Growth & Teesworks (including the Freeport);
- c) That the Monitoring Officer be authorised to amend the constitution accordingly.

DETAILED PROPOSALS

3.0 What are the objectives of the report and how do they link to the Council's priorities

- 3.1 As we fully emerge from the impacts of the Covid pandemic and we switch the focus of the senior team away from that of a reactive response to a more strategic contemplation of service in the future, it is now appropriate to consider how the senior management structure should be amended in order to drive the Council forward to meet these challenges. The report sets out revisions to the current arrangements in order to achieve that aim. The existing and proposed management structure are shown at Appendix 2.
- 3.3 Alongside these changes, Members have highlighted, not least by setting out a need to protect the environment, the imperative that the climate must be at the forefront of our decision-making considerations and the need to have an appropriate forum/arena to discuss, debate and conclude on our required interventions in this area. The report, therefore, sets out options for revised Scrutiny & Improvement arrangements to facilitate this, and other, less formal, arrangements.
- 3.2 In addition to providing an appropriately focussed venue for climate issues, there is also a clear need for any new arrangements to afford appropriate levels of scrutiny of issues and opportunities arising from the Tees Valley Combined Authority, Teesworks and the Freeport. The proposals set out within this report include changes intended to address this issue.

4.0 What options have been considered

4.1 Current and Future Arrangements

In developing proposals for the senior management structure consideration has been given to each of the directorates and the strategic issues now facing them

individually. This report includes an assessment of both the current position and future needs for the medium term (next 3 years).

4.2 As well as dealing with the immediate structure changes, as mentioned above, it is also the intention to move away from the current job evaluation system for senior roles to align more with other councils, with whom we compete in the recruitment market, but this will be the subject of a future report. As part of this arrangement, the proposal will include a move to an incremental salary progression scale for all senior structure posts, to go some way to create a stable senior team over the medium term.

4.3 The position in relation to each directorate is set out below.

4.2 **Adults & Communities**

The directorate is led by a Corporate Director (Grade: Director 1) who currently manages a very diverse offer, ranging from Adult Social Care through to Health & Housing. Since there was a decision to leave the existing Corporate Director for Growth, Enterprise and Environment post vacant to allow a period of assessment of current and future needs, the directorate also includes the largest operational service within the authority, our environmental teams (Clean & Green, Highways & Engineering, Waste Collection and Climate reduction).

4.3 The Assistant Director support for the Director currently comprises of the following:

- Assistant Director - Adult Care, (Chief Officer B)
- Assistant Director – Health & Communities, (Chief Officer B)
- Assistant Director – Environment, (Chief Officer B)
- Assistant Director – Climate Change, (Chief Officer C)
- Director of Public Health (shared 50% with, and employed by, Middlesbrough Borough Council)

4.4 Given the extremely varied nature of the Directorate's current remit and for practical/capacity reasons (including the temporary nature of the current arrangements), the Director currently organises the senior management team through two separate management structures. Whilst this position is borne from necessity because of the span of the directorate, in practice it means that the potential for cross-fertilisation of thoughts and ideas is not maximised and there is a substantial draw on the Corporate Director's time. Although the Director has been able to manage these arrangements, it is notable that the Adults & Community elements of the service alone consume 29.86% (£94.133 million) of the Council's gross expenditure budget and, hence, presents as a greater risk to the Council in terms of resilience and management capacity when combined with responsibilities associated with climate and environment functions.

4.5 To address this position the proposal is to separate-off the environmental and climate responsibilities from the directorate and for them to revert back into a re-established directorate for Growth, Enterprise and Environment. This directorate will be led by its own director - a post which remains vacant in the structure pending this management review and which will need to be filled through a recruitment process and appointed by a panel of elected members - as detailed later in this report.

- 4.6 The intention is that this will allow the Adults and Communities Directorate (and its director) to focus on the critical functions of adult social care, health & housing and community support & interventions. This is particularly important given fundamental changes which are taking place in respect of care arrangements and governance of health services.
- 4.7 In that regard, the Health & Care Act will see some key changes to the role of local authorities in terms of the governance of adult social care and bring new cohorts of individuals into the Council for caring support roles which have previously been managed directly by the private sector. Additionally, as we recover from the Covid 19 pandemic, the CQC will now re-institute the inspection regime for Adult Social Care, very much along the lines our Children's Social Care experience. Accordingly, it is vital that we are geared up for these challenges and changes, to ensure the Council operates these services to a high standard.
- 4.8 In anticipation of these changes, the Government has provided a degree of extra financial resource for the Local Authority to facilitate this additional burden, which will hence fund the proposed changes to the management team in this directorate to produce a revised structure as follows:
- Executive Director, (Director 1)
 - Assistant Director – Adult Care (Service Development), (Chief Officer B)
 - Assistant Director - Adult Care (Operations), (Chief Officer B)
 - Assistant Director – Health & Communities, (Chief Officer B)
 - Director of Public Health (50%), (MBC graded post)
- 4.9 The proposal include a title changes for the Director from a prefix of 'Corporate' to 'Executive', save for this, the proposals involve no change for the majority of roles but do include a change at Assistant Director level to provide a separate focus on both service development and service delivery, building on the model which has operated successfully in the Children and Families Directorate. The proposal is that the role of the current Assistant Director - Adult Care, who has successfully managed the service throughout the pandemic, will be amended to provide a more focussed lead on service development and performance, with a revised job title and remit of Assistant Director – Adult Care (Service Development). There will be an additional Assistant Director- Adult Care (Operations) who will specifically lead on service delivery mirroring the position in Children and Families. The latter post is a new post and will need to be filled via a recruitment process.
- 4.8 The re-aligned directorate will be led through a range of current Cabinet portfolios, either in full or **in part**, as follows:
- Cllr Mary Ovens – Adults
 - Cllr Steve Kay – Health & Welfare (*plus Deputy Leader*)
 - Cllr Barry Hunt – Neighbourhoods & **Housing**
 - Cllr Louise Westbury – Climate, Environment & **Culture**
- 4.9 In light of the position outlined above, it would seem appropriate that the current scrutiny arrangements, which have provided a focus on Adult Care and Health

through the Adults & Communities Scrutiny & Improvement Committee continue and the proposals on Scrutiny & Improvement Committee arrangements are set out in full in section 5 below

4.10 Children & Families

Again, the directorate is led by a Corporate Director (Director 1) who manages the service offers of Children's Social Care, Early Help and Educational & Skills delivery.

4.11 The Assistant Director support for the Director comprises of the following:

- Assistant Director – Social Care & Early Help, (Chief Officer B)
- Assistant Director – Performance Quality & Partnerships, (Chief Officer B)
- Assistant Director – Education & Skills, (Chief Officer B)

4.12 This Directorate also accounts for a high proportion of the Council's gross expenditure budget (27.35% or £86.220 million) and represents a highly volatile risk to the Council in terms of cost and demand for services.

4.13 The management structure of this Directorate was revised fairly recently and remains fit for purpose. Therefore, the proposal is to maintain all the current arrangements 'as is' save for a title change for the Director from a prefix of 'Corporate' to 'Executive'. There will otherwise be no change and the directorate will continue to focus and concentrate on these key service areas, including the range of green and white papers that have emerged from the DfE on changes and challenges in the delivery of children and families' services. Accordingly, the structure will be:

- Executive Director, (Director 1)
- Assistant Director - Social Care & Early Help, (Chief Officer B)
- Assistant Director - Performance Quality & Partnerships, (Chief Officer B)
- Assistant Director – Education & Skills, (Chief Officer B)

4.14 The directorate will continue to be led through a single Cabinet portfolio:

- Cllr Alison Barnes – Children

4.15 As with Adults and Communities, the current scrutiny arrangements include a designated committee with a clear focus on Children & Families and it is appropriate that this continues.

4.16 Resources & Growth

The directorate is led by the Managing Director (Head of Paid Service) and includes a full range of corporate and regeneration services including Financial Services (which includes our property portfolio and Local Taxation & Support, Governance), HR & Legal, Strategic and operational IT, through to our Growth & Enterprise support for the Borough.

4.17 Management support for the Managing Director comprises of the following:

- Governance Director (Monitoring Officer) (Director 3)

- Assistant Director - Finance (Section 151 Officer), (Chief Officer B)
- Assistant Director - Growth & Enterprise, (Chief Officer B)
- Assistant Director - Strategic IT, (Chief Officer C)

4.18 In its current form the Directorate consumes a slightly higher proportion of the Council's gross expenditure budget of the Council's 30.43% (£95.949 million).

4.19 It is proposed that Growth and Enterprise elements of the current arrangements are encompassed, along with the Climate and Environment functions from Adults and Communities, by a re-established Directorate for Growth, Enterprise and Environment, led by its own executive director as detailed below.

4.20 These changes will result in a Resources Directorate, where the focus will be on providing the corporate 'backbone' to the Council and, given current financial pressures and the need to operate more efficiently, this element of the proposals includes the creation of an Assistant Director – Corporate Business Support (Chief Officer Grade C) role, to explore the scope for rationalisation of internal support services which may be operating in a disaggregated way and duplicated throughout the organisation, with a view to implementing a more resilient and effective single-team approach. This is effectively an invest to save initiative and this will be on a pilot basis, initially for 12 months or until we reach a point where the benefits (or not) of the role become clear. This Assistant Director role will be line managed by the Governance Director and filled via an internal recruitment process as a secondment opportunity with a view to securing a candidate who already has a high level of knowledge of services which exist across the organisation.

4.21 The number of officers currently reporting to the Managing Director also needs to be reduced in order to allow more focus on strategic issues and, therefore, the proposals include a change in reporting lines for the Assistant Director – IT from the Managing Director to the S151 officer. This change would require re-evaluation of the role of Assistant Director – Finance, and results in a change in Grade from Chief Officer – Grade B to a Director 3. The resulting structure would be:

- Managing Director (Head of Paid Service)
- Governance Director (Monitoring Officer), (Director 3)
 - Vacant – Assistant Director – Corporate Business Support, (Chief Officer C)
- Finance Director (Chief Finance Officer), (Director 3)
 - Assistant Director – IT & Digital, (Chief Officer C)

4.22 The revised directorate will be led through Cabinet portfolio as follows:

- Cllr Mary Lanigan – Leader
- Cllr Glyn Nightingale – Corporate Resources

4.23 Again, the current the current scrutiny arrangements provide a committee focussed on Resources and it seems appropriate that this arrangement continues.

4.24 **Growth, Enterprise & Environment**

The proposal is that this directorate, which has essentially been held in abeyance pending this review, is re-established and led by an Executive Director (Director 1) who will be responsible for Growth, Enterprise, Climate and the Environment functions, including the Clean & Green, Highways & Engineering, Waste Collection and Climate reduction services. There is a vacant director post held within the existing structure and this has now been released for immediate recruitment.

4.25 The Directorate, once re-established, will consume 12.36% (£38.957 million) of the Council's gross expenditure budget as well as managing the majority of the Council's capital investment programme of circa £122.430 million. The directorate team will be:

- Executive Director, (Director 1)
- Assistant Director – Growth & Enterprise, (Chief Officer B)
- Assistant Director – Environment, (Chief Officer B)
- Assistant Director – Climate Change, (Chief Officer C)

4.26 Save for changes to reporting lines for the Assistant Directors, there will be no other changes and the directorate will be led through a range of Cabinet portfolios as follows:

- Cllr Chris Gallacher – Economic Growth
- Cllr Cliff Foggo – Highways & Transport
- Cllr Barry Hunt – Neighbourhoods & Housing
- Cllr Louise Westbury – Climate, Environment & Culture

4.27 Given the need for increased capacity and focus on climate and growth issues, including TVCA, the freeport and Teesworks, it is proposed that we create additional scrutiny capacity by adding an additional committee as detailed later in this report.

4.28 **Senior Team Support**

The Council's senior team is supported by seven Executive Assistant roles. It is proposed that following this senior management review, the support team is also re-assessed to increase the stability in this support provision and recognise the importance of this dedicated support. This will be progressed outside of the report to Cabinet and as part of the normal Council process for service changes. It will form part of the work for the new Assistant Director – Corporate Business Support.

5.0 **Scrutiny and Improvement Proposals**

5.1 The Council's existing arrangements for Scrutiny and Improvement Committees have been in place for a number of years now, having been revised in 2017 to take account of an amended structure. In basic terms, the arrangements now consist of four separate committees which reflect the directorates as they stood in 2017, with the Resources Scrutiny and Improvement Committee also having responsibility for call-in arrangements.

5.2 Over recent years, the organisational structure has evolved and, in particular,

services within the previous Growth, Enterprise and Environment Directorate have been assigned into the other directorates on a semi-permanent basis, in order to assess whether this represents as a sustainable model in the longer term.

5.3 Following the current review of the senior structure, the re-allocation of cabinet portfolios over time and a general interest in climate and issues arising from Teesworks, TVCA and the freeport, the approach of aligning committees only to specific directorates may not be the best approach in the longer term. Members have indicated a clear desire to have an increased focus on climate change having made a commitment to become carbon neutral by 2030.

5.4 In light of the above points, it would seem that a more function-based approach to defining the remit of the different committees might be preferable with the aim of achieving a better balance of work and enabling more space for Members to concentrate on corporate priorities and commitments. Such an approach might also future-proof the arrangements, to some degree, against further organisational changes that might occur.

5.5 Taking these points into account, it is proposed that, with effect from the September Council cycle, the following Scrutiny and Improvement Structure be proposed for immediate implementation - The detailed alignment of each committee with Cabinet members and Council functions is set out in more detail within the attached appendix (Appendix 1):

- **Adults, Wellbeing & Health**

This committee would focus on functions that fall within the Adults and Health and Welfare portfolios.

- **Children & Families**

This committee would focus on functions that fall within the Children's portfolio.

- **Corporate Resources & Governance**

This committee would focus the functions that fall within the Corporate Resources, which includes the Governance issues of the Council. The Committee would also take responsibility for managing 'call-in' arrangements.

- **Climate & the Environment (Including Neighbourhoods & Culture)**

This committee would focus functions that fall within the Climate Change, Environment and Culture, Highways and Transport and Neighbourhoods and Housing portfolios. The Committee would also be responsible for discharging the Council's scrutiny roles in relation to Health and Crime and Disorder Reduction.

- **Growth & Teesworks (including Freeport)**

This committee would focus the functions that fall within the Economic Growth portfolios, picking up specifically on the opportunities we are now seeing through Teesworks and the Freeport.

5.6 Aside from addressing issues in terms of organisational change, the proposals are also intended to address points raised within the recent Corporate Peer Challenge, by:

- providing clear lines of accountability between each committee and the relevant portfolio holders; and
- ensuring that the remit of each committee is more focussed in scope, hopefully thereby providing the opportunity to further develop our approach to scrutiny with some more structured work programming and with less emphasis on dealing with routine reports.

5.7 Members have also expressed a desire to maintain a strong focus on climate issues - the new Scrutiny Improvement Committee for – Climate & the Environment would further benefit from a linked and permanent arrangement of a Climate Forum in the same way that the Council previously initiated a Housing Forum which was open to all members to attend, a similar arrangement should be established for climate-related issues. Meetings would be arranged on a quarterly in advance of the Scrutiny & Improvement Committee to allow discussion of particular topics and include speakers from external agencies/organisation as appropriate. Thus, the outputs of the Forum then being collated and formally considered with the outcome reported back via Scrutiny and/or Cabinet at agreed intervals and in an agreed format.

5.8 The Scrutiny & Improvement Committee proposals will need to be consulted on with the Independent Remuneration Panel prior to consideration by Council on the 8th September 2022 – the Council will also be presented with the relevant dates of these Committees and the Climate Form, along with appropriate Member appointments.

5.9 It is the intention, prior to this report being presented to Council, that all applicable Members will have the opportunity to decide on which Scrutiny and Improvement committees they would wish to join, subject of course to political proportionality – a front-covering report will prepared for the Council meeting to set out the dates and membership logistics for these proposed committees, alongside this proposal report.

6.0 Impact Assessment

6.1 Climate Emergency

There is no direct impact, but the proposals are specifically aimed at providing resource for an increased focus on climate and environmental issues.

6.2 Health and Safety

N/A

6.3 Social Value

N/A

6.4 Legal

The constitution will require amendment in order to take account of the proposed changes to scrutiny arrangements. Any changes of this nature require approval by the Borough Council after consultation with Governance Committee, Cabinet and Resources Scrutiny and Improvement Committee.

6.5 Financial

The additional cost of an additional Scrutiny & Improvement chair and vice chair of just over £4,000 will be funded from the existing Democratic services budget.

The current Senior structure costs £1.829 million with the proposed permanent structure estimated to cost £1.966 million – this difference of £0.137 million will be funded from within existing staffing resources (£0.106 million from the additional Government grant to implement the Adult Social Care changes and the balance of £0.031 million from existing underspends on staffing budgets) – the pilot Assistant Director role will be part funded from not back filling the relevant substantive role being vacated.

6.6 Human Resources

Post of Executive Director – Growth Enterprise and Environment will need to be the subject of an external recruitment exercise and appointment by the Appointments Panel.

The additional Assistant Director post in Adults & Communities will also need to be filled via a recruitment process.

The Assistant Director post within Resources will be filled internally as a secondment opportunity given its temporary nature.

The changes involve the revaluation of the Assistant Director – Finance role and increased grade as a result. The Council's pay policy statement requires that new roles with a salary of over £100,000 should be subject to full council approval. It is not clear whether this requirement includes cases where existing roles are subject to amendment and re-evaluation which results in a change in grade. However, for the sake of transparency and for the avoidance of doubt, this element of the proposals is being reported to full Council as part of the overall proposals set out herein.

6.7 Equality and Diversity

There is no detrimental impact to existing staff. Any recruitment exercise will be conducted in line with Council policy an equality of opportunity.

7.0 Implementation Plan

7.1 Timetable for Implementing Decision - The proposal would seek to be agreed at the 2022/23 Meeting of Council – due to be held on the 8th September 2022 and hence be operational with immediate effect.

7.2 Lead Officer - Managing Director

7.3 Reporting Progress - The September 2022 Meeting of Council, if agreed, will see the implementation with immediate effect

7.4 Communications Plan

The decision of Council will be available to communicate this decision in full to all members. There will be internal communication to staff and partners via usual channels

8.0 Consultation and Engagement

Changes to the Scrutiny & Improvement Committees is a change to the Council constitution and is subject to discussion in a range of existing committees, prior to potential agreement by full Council itself – the details have also been discussed with Political Group leaders and Scrutiny Chairs, as well as by the Task and Finish Group considering member engagement in climate issues.

9.0 Appendices and Background Papers

Appendix 1 – Proposed Scrutiny and Improvement Committee Arrangements

Appendix 2 – Current and proposed structure charts

[Background Papers – Senior Management Structure Cabinet Report dated 17 September 2019](#)

10.0 Contact Officer

10.1 Name:	John Sampson
10.2 Position:	Managing Director
10.3 Email address:	john.sampson@redcar-cleveland.gov.uk
10.4 Telephone Number:	01642 771144

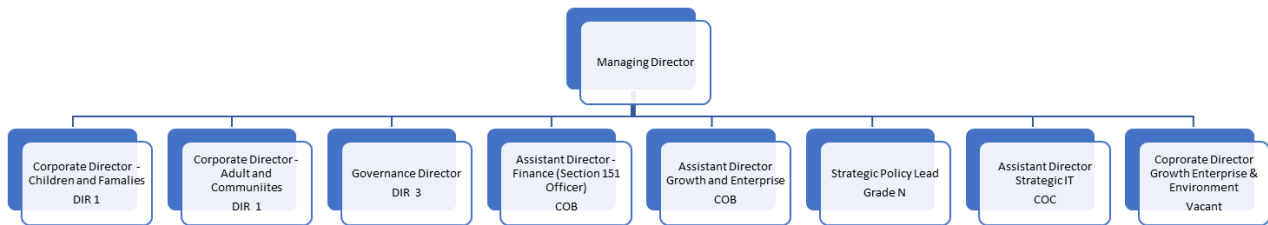
The alignment of each committee with Cabinet Members and Council functions is set out in more detail within the following table:

Scrutiny and Improvement Committee	Service functions	Cabinet Member and Portfolio area	Scrutiny powers and responsibilities
Corporate Resources & Governance	<ul style="list-style-type: none"> • Financial Services and Accountancy • Local taxation, recovery and support • Procurement • Asset Management • Information Technology • Audit and Assurance • Governance • Legal and Procurement Services • Democratic Services • Information Governance • Human Resources • Policy & Performance • Communications 	Cllr Nightingale (Corporate Resources)	Call in arrangements
Children and Families	<ul style="list-style-type: none"> • Children's Safeguarding and Social Work • Fostering and Adoption • Children in our Care • Early Help • Special Educational Needs • Children with Disabilities • Youth & Community Services • Children's Centres • Troubled Families • Health Visiting and School Nurses • Foundation for Jobs • Careers and Employability • Education • School Crossing Patrols • Education Psychology • Attendance and Welfare • Pupil Services • School Improvement 	Cllr Barnes (Children)	

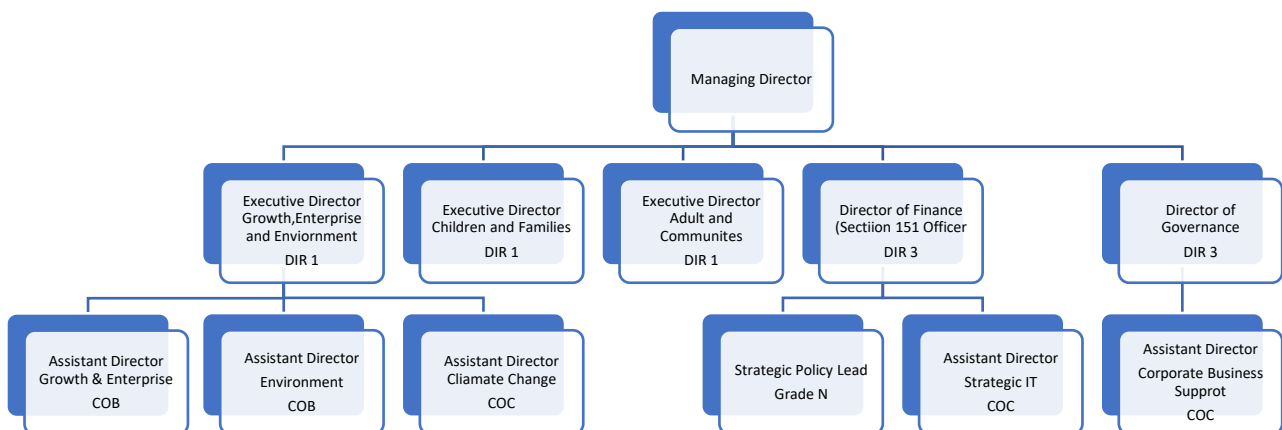
	<ul style="list-style-type: none"> • Countryside • Advocacy • Tourism and Culture • Engineers • Fleet Management • Highways • Sustainable Transport • Public Transport • Strategic Transport • Flood prevention and coastal erosion • Waste and Recycling • Streetscene • Parks and Gardens • Countryside • Bereavement Services • Community Safety • Parking Enforcement 	<p>Cllr Foggo (Highways and Transport)</p> <p>Cllr Hunt (Neighbourhoods and Housing)</p>	<p>Crime and Disorder Scrutiny powers</p>
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<p>Growth & Teesworks (including the Freeport)</p>	<ul style="list-style-type: none"> • Area Growth Plans • Industrial Estates • Schools Capital • Planning and Development • Taxi and Premises Licensing • Building Control • Housing Strategy and Development • Business and Employment Growth • Training and Employment Hubs • External Apprentices Support • Routes to Work / Routes to Employment • Business Start-ups and Business Support • Adult Learning • Youth Employment Initiative 	<p>Cllr Gallacher (Economic Growth)</p>	
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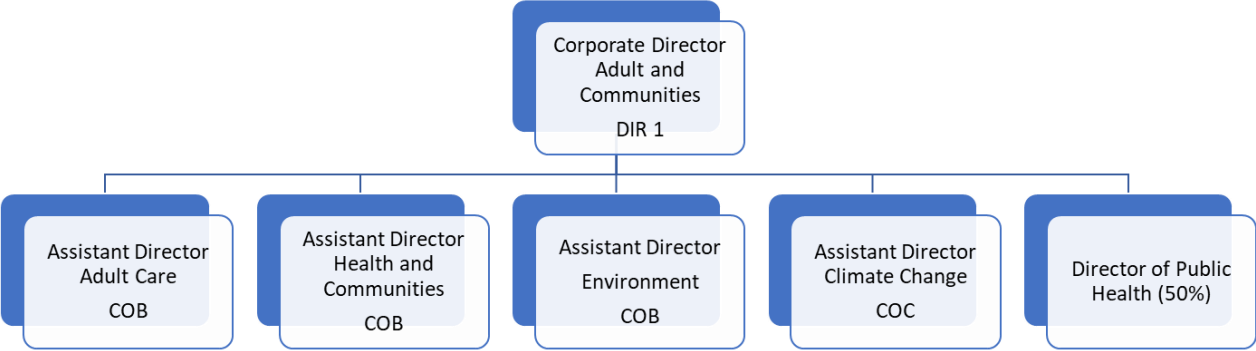
Current Senior Management Structure



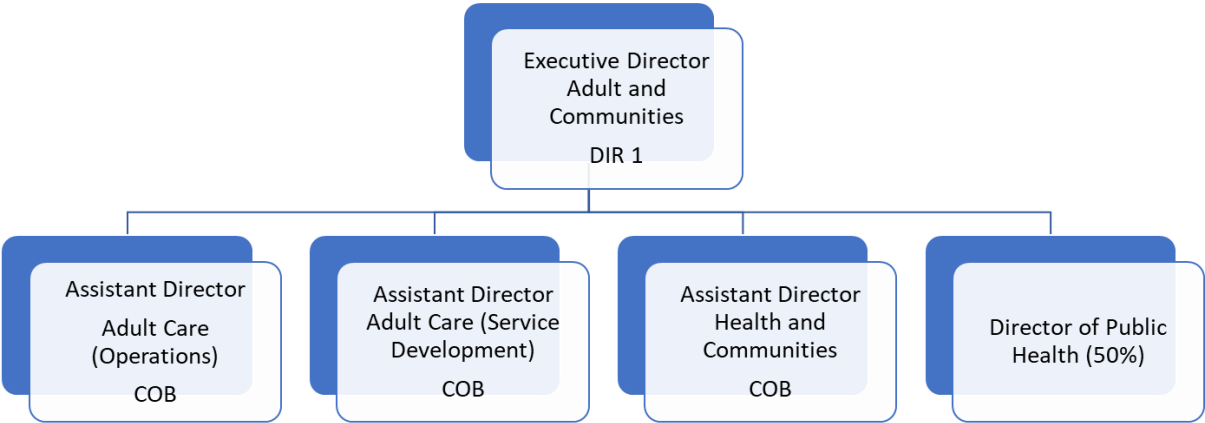
Proposed Senior Management Structure



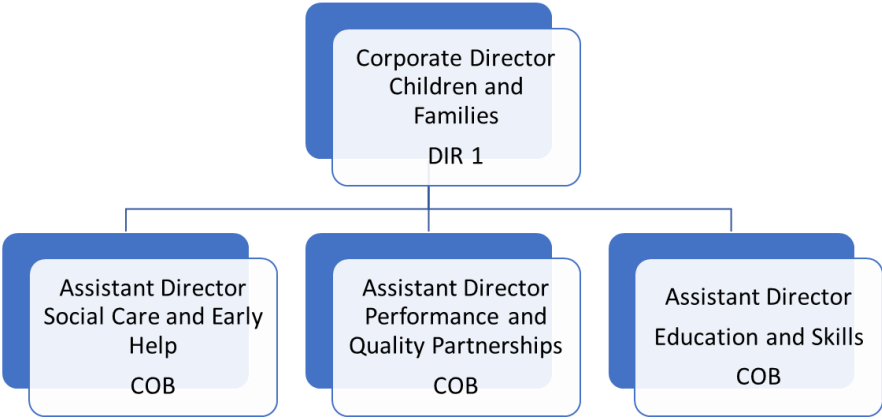
Current Adults and Communities Structure



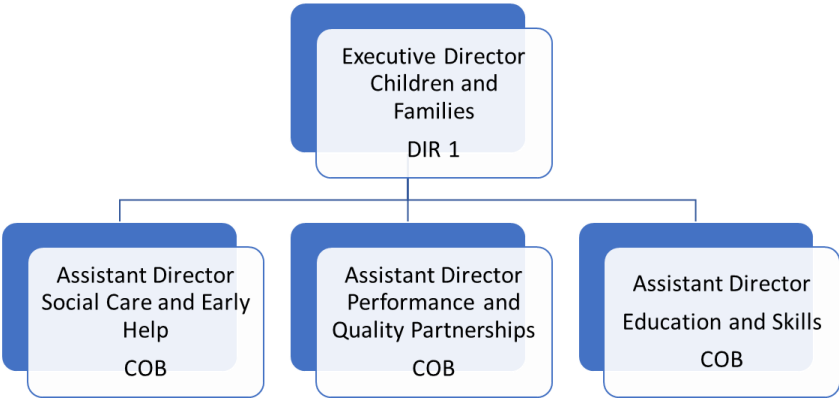
Proposed Adults and Communities Structure



Current Children and Families Structure



Proposed Children and Families Structure



Member Report

Corporate Plan Implementation Plan

Quarter 1 2022/23 Progress Report



Public

To:	Cabinet	Date:	2 nd August 2022
From:	Managing Director (Head of Paid Services)	Decision type:	Executive
Portfolio:	Leader of the Council	Forward Plan Reference:	
Priority:	All Priorities		

HEADLINE POSITION

1 Summary of report

- 1.1 The Corporate Plan Implementation Plan is made up of an ambitious set of actions that would help the Council make progress on improving quality of life across the Borough. It is supported by actions agreed by Cabinet in respect of implementing the findings of the Corporate Peer Challenge and our Equality Objectives.
- 1.2 This report highlights the progress that has been made in delivering the actions agreed:
 - in the Corporate Plan Implementation Plan to 30th June 2022.
 - In the Implementation Plan that were due but not completed by the end of the previous quarter
 - as Equality Objectives for the quarter to the end of June, and
 - in the Corporate Peer Challenge Action Plan to the end of June.

2 Recommendation

- 2.1 Cabinet is asked to note the progress being made as set out below.

DETAILED PROPOSALS

3 What are the objectives of the report and how do they link to the Council's priorities?

3.1 The Corporate Plan Implementation Plan was agreed by Cabinet in December 2021. It should be noted that this report deals with the actions due for completion between 1st April and 30th June 2022, but also captures those actions that were due to be completed by the 31st March but had not been completed by then. The objective of this report is to show the progress we are making against our agreed actions.

3.2 **Listed below by Corporate Plan priority are the actions we said we would do by 31st March that were not completed by 31st March, together with the lead Cabinet portfolio and a brief summary of progress.**

Priority - Tackling Climate Change and Enhancing the Natural Environment

3.3 **Agree with North York Moors National Park joint work to protect and restore peatlands in the Moors, seeking external funding for projects to be delivered in partnership with the local community (Portfolio: Climate, Environment and Culture)**

3.4 Progress: An onsite meeting was held in Guisborough with North York Moors National Park Authority and Forestry England at which it was agreed that better alignment between the three organisations would facilitate improved access to the surrounding countryside but also would enable essential biodiverse habitats (including peatlands) to be better protected. This could be done through the creation of multiple access points emphasising different customer groups coupled with effective route management and communication with landowners. There is now a commitment to work on a three-way shared vision for the area.

Priority - Meeting People's Needs

3.5 **Open a Community Hive in Redcar to support all the communities of Redcar & Cleveland (Portfolio: Health & Welfare)**

3.6 We have faced a number of challenges in securing a suitable premises for Communities in Partnership.

3.7 The latest option being pursued is a double fronted property located on Queen Street, Redcar. The premises is deemed to be fit for our purposes at first sight, with all other participants in the project in agreement that it would be suitable. Our Commercial Liaison Officer is progressing discussions and Property Management will undertake an inspection to identify if there are any key issues to consider. If we are able to progress with this option, we could potentially be looking to open the premises by September.

3.8 **Develop a range of follow-on accommodation options for young people 16 + leaving care or unable to live at home safely (Portfolio: Children)**

- 3.9
- Work has progressed with Beyond Housing to identify a Taster flat for young people to experience a "taste" of independent living
 - Care Leavers are now a priority with Beyond Housing and can be nominated

for properties available directly to the Council under the Redcare scheme. We are working with other providers to agree the same.

- A Pilot with North Star Properties has now secured a dedicated support worker who started 1st June 2022 for 6 Flats for Leaving Care and a further 21 for Homeless. The scheme will deliver flexible support to sustain placements.
- 6 flats for Care leavers with direct nomination rights by the Council to be available in May at Laburnum Road in Ormesby, this scheme has progressed but currently awaiting a funding decision to complete the scheme which is now anticipated to be September.
- The Council has been successful in obtaining grant funding to develop the Ridings, a council owned property, into a reception area and team office with 6 flats to support Unaccompanied young Children. The design work has started, a contractor and architect are in place however the scheme is currently awaiting planning approval.
- In June a report from Redcar and Cleveland Borough Council, as lead, on Unaccompanied Children (UASC) went to regional Directors of Children's Services to help understand the regional picture with options and recommendations to improve accommodation and services across the Northeast, this will be taken forward following regional approval of the schemes in July.
- A Respite provision for Children with a disability due to open in May supporting up to 9 individuals which will develop independent living skills and offer a move on flat to trial independent living is complete and awaiting Ofsted registration so it can open which is anticipated mid-July.
- Housing options are considered at Transition Panel for young people 14+ with a disability transitioning into adulthood so a choice of appropriate accommodation can be offered on leaving care. This is now embedded into the process.
- Our Accommodation officer in post has recruited 3 new supported lodgings placements
- The new regional Independent Fostering Framework across 12 Local Authorities to improve sufficiency and quality of Foster Carers and new Staying Put specification has started as of the 1st July 2022. Redcar and Cleveland Borough Council along with Newcastle led on this new Framework.
- The Supported living scheme at Ormesby road has a new provider taking over on the 1st July from Redcar & Cleveland Voluntary Development Agency Community Interest Company (RCVDA CiC) to develop the scheme further which will include within 6 months for every resident be given the opportunity to have at least one work experience with options also for apprentices and training.

3.10 Build a new supported living care community at Hummersea in Loftus for people with disabilities and older people. (Portfolio: Adults)

3.11 Progress: Continuing. Delays to the completion and release of units due to the

impact of the pandemic have continued, no properties have been handed over yet. Release dates had been set for early July but then put back due to difficulties with systems, certification and faults. The original phases of release have now started to merge as early phases are delayed while work has progressed on later phases. We expect an updated release date for the apartments, houses and some of the bungalows in the next two weeks. The delays have caused difficulties with nominations and maintaining allocations.

- 3.12 **Build a new supported living care community at Kirkleatham for older people and people with disabilities. (Portfolio: Adults)**
- 3.13 Progress: Continuing. Kirkleatham Green supported living project is progressing through the planning stage, completion timescales are yet to be determined. Adult Social Care continue to be involved and will establish a care/support provider procurement process and a shared communication, nomination and allocation process when timescales are clarified.
- 3.14 **Launch a new All Age Carer Strategy and commissioned carer services to provide support to all informal carers, including young carers, in their caring roles. (Portfolio: Adults)**
- 3.15 Progress: complete. The Strategy and Commissioning of support services under the Lots identified previously is now complete. All services are up and running and we will shortly be getting reporting from the services for Q1 activity. The Strategy is being overseen by our South Tees Carers Forum, which has been in place since early 2021.
- 3.16 **Listed below by Corporate Plan priority are the actions we said we would do by 30th June together with the lead Cabinet portfolio and a brief summary of progress.**

Priority – Tackling Climate Change and Enhancing the Natural Environment

- 3.17 **Commence development of new Energy Recovery Facility in order to treat waste that cannot be recycled. (Portfolio: Neighbourhoods and Housing)**
- 3.18 Progressing well: The Authority remains within the Competitive Dialogue stage of the procurement. Final tender submissions and a decision to appoint a preferred bidder are currently anticipated to occur later in 2022. This is expected to now be a quarter 3 action to be reported in the New Year.
- 3.19 In relation to Carbon Capture and Underground Storage (CCUS), the project partners have made an application to the Department for Business, Energy and Industrial Strategy (BEIS) for financial support as part of the Phase Two Cluster Sequencing Process and a decision is expected in July 2022.
- 3.20 **Double the volume of Electric Vehicle (EV) charging available for solely Council operational use. (Portfolio: Climate, Environment and Culture)**
- 3.21 Progressing well: The Delegated Authority has been signed for the purchase and installation of 3 x double headed EV chargers at Dormanstown Depot (so 6 points of connection). Grid improvements at the depot have just taken place during June to boost the available capacity and enable installations to take place. Once these new installations have taken place, we will upgrade the existing 3 x chargers already in place. We anticipate that the new chargers should be in by the end of July currently although the global supply chain issues are affecting things. Existing

chargers are expected to be refreshed by the end of the summer.

- 3.22 **To reach feasibility stage on a project using Council-owned land, which will remove carbon. (Portfolio: Climate, Environment and Culture)**
- 3.23 Progressing well: An option to lease agreement has been signed between the Council and Oasthouse Ventures for the Manor Farm site next to Kirkleatham Business Park. Oasthouse want to lease the land to build the second largest commercial greenhouse in the UK. This would sequester thousands of tonnes of Co2 as part of the growing process and by reducing UK reliance on importation, would also save potentially millions of tons of Co2 by reducing road haulage into the country.
- 3.24 **Maximise the take up of Green Homes Grants to the residents of the borough (Portfolio: Climate, Environment and Culture)**
- 3.25 Complete: A total of £2,179,926 in funding was secured and all has been fully committed.
Delivery of all works will be undertaken and completed by the scheme end date (Q2 2022/23 – end of September 2022).

Priority – Meeting Residents’ Needs

- 3.26 **Mobilise the Integrated Domestic Abuse and Substance Misuse Service (IDAS) model, which will change how we deliver support across substance misuse, domestic abuse and homelessness. (Portfolio: Health & Welfare)**
- 3.27 Complete: The Integrated Domestic Abuse and Substance Misuse model was launched, as planned, in April 2022. The service providers for the model are Harbour, We Are With You and Intuitive Thinking Skills. The model was named the ‘THRIVE’ partnership and a partnership board has been mobilised with a draft terms of reference – membership is to be further developed. A number of subgroups have been established, with focus on lived experience, training, accommodation, drug and alcohol related death and serious incident reviews. A shared case management system has been introduced, along with a single contact number for Harbour and We Are With You. The services are working in conjunction to upskill colleagues and share knowledge. There has already been positive benefits identified where victims of domestic abuse have also accessed services within We Are With You and Intuitive Thinking Skills to support other needs.

Priority – Improving the Physical Appearance of the Borough and Enhancing Prosperity

- 3.28 **Adoption of the Local Implementation Plan for Transport (Portfolio: Highways and Transport)**
- 3.29 Progressing well: This is now due to be presented to Cabinet in August 2022.
- 3.30 **Begin a review our Local Plan and the evidence which supports it (Portfolio: Economic Growth)**
- 3.31 Progress: The national planning system, via the Planning White Paper, is currently subject to change with a number of changes being consulted upon, which will change things for the Council including the process for the Local Plan. Due to these factors, which are outside the control of the Council, it is not feasible to commence the Local Plan process until there is clarity from government over the national

planning framework.

- 3.32 **Produce a Regeneration Statement which will set out the Council's priorities for growth and help us to ensure our work has the greatest possible impact on these. (Portfolio: Economic Growth)**
- 3.33 Progress: Work is underway on the development of the Regeneration Statement; it is envisaged that the statement will be presented for approval in quarter 2.
- 3.34 **Develop and resource a five year plan for the Council's existing Place Marketing Initiative (Portfolio: Economic Growth)**
- 3.35 Progress: The initiative which was launched as a joint scheme between the Council, businesses, and residents was initially funded through SSI money as a means of collectively promoting the area as a place to live, visit and invest as well as secure funding and investment. Whilst the initiative has had success with the Ambassador Programme in particular, with over 500 now in place, further work is required on the funding element, including that to continue the initiative. It is hoped that over the coming months funding will be secured to fund it on an ongoing basis, however at this point it has yet to be secured.
- 3.36 **To deliver Town Centre regeneration and growth alongside specific regeneration projects in key locations in the Borough: The Regent. (Portfolio: Economic Growth)**
- 3.37 Progress: Construction of The Regent was completed on time in the spring. Work is underway to secure a national operator. Discussions are ongoing with a potential operator and could not be finalised in quarter 1; this is largely owing to the uncertainty in the cinema industry created by Covid-19. The Council is however optimistic of securing the right operator in the near future, with recent cinema successes such as Top Gun Maverick demonstrating the ongoing and enduring appeal of cinema.
- 3.38 **Progress key connectivity projects across the Borough to support economic growth: East Cleveland Rail services - Work with TransPennine Express (TPE) to extend services through to Saltburn. (Portfolio: highways and Transport)**
- 3.39 Complete. The first service commenced in May 2022 and the full service will be introduced with the new, December 2022 timetable.
- 3.40 **Walking and Cycling route programmes: Complete a "Strategic Case Paper" which provides evidence and prioritisation to back up our proposed network of schemes on which we can approach funders. (Portfolio: Highways and Transport)**
- 3.41 Progressing well: The first draft of the Strategic Case Paper has been received and the final version is now expected by the end of September 2022.

Priority – Investing for the Long-Term

- 3.42 **Agree and begin implementing a new training & development and culture change programme across the Council, with an emphasis on promoting equality, diversity and inclusion. (Portfolio: Corporate Resources)**
- 3.43 This action is also in the equality objectives – see below.

- 3.44 **Launch a new Council website and an improved customer relationship management system. (Portfolio: Corporate Resources)**
- 3.45 Complete: The council's new corporate website is live and further development of our digital offer to our residents will continue. Phase two will include further improvements to content and design, bringing together council microsites which are currently separate to the main website and technical developments to make it easier for residents to engage with our services via the website.
- 3.46 **Agree an annual plan of resident engagement through the Viewfinder Panel (Portfolio: Corporate Resources)**
- 3.47 Progressing well: Officers have agreed an initial plan for engaging the Viewfinder Panel regularly throughout the year, but the work has broadened since it was commenced to consider wider consultation and engagement as a single "framework". As a result, the final outcome will be delayed a little so we can include the use of new techniques such as "Bang the Table", enhanced use of social media and specific groups of people / organisations that have agreed to be consulted on equality and diversity issues. This is now expected to be complete by September 2022 and should be a richer piece of work.

EQUALITY OBJECTIVES

- 3.48 **Objective 5 – Agree a plan for, and begin delivery of, a programme of culture change, education, training and development covering equality, diversity and inclusion for Members and Officers. (Portfolio: Corporate Resources)**
- 3.49 Commenced: This action is being implemented and developed on a phased basis, starting with some initial work with members of EMT which commenced in May in the form of a facilitated half day session, moving on to individual sessions with the Managing Director and corporate directors during June. Further sessions are diarised across the summer which will support work to design an overall programme involving wider input. Alongside this strand of the action, work is also being undertaken to identify training for elected members which should potentially be considered as mandatory, with a view to bringing a report forward setting out the proposals for consideration and agreement in due course.
- 3.50 **Objective 6 – Review the content of our published (staff) equalities data and identify areas for improvement and development. (Portfolio: Corporate Resources)**
- 3.51 The review has significantly updated the content of the report, providing more analysis associated with the "protected characteristics". As well as figures and trends for people in employment, by characteristic and by Directorate, the report now also shows the extent to which people from protected characteristics are progressing through our own recruitment processes and the average length of time that people remain in the council's employ. It is early days, but we are currently considering some "deep dive" work to understand why people from certain characteristics are more successful at gaining employment with us than others and to help us ensure our procedures and practices are as good as they can be.

CORPORATE PEER CHALLENGE ACTIONS

- 3.52 **Trial a Member Case Management system. (Portfolio: Corporate Resources)**
- 3.53 The system went live on 25th May and in its first full month there had been 36

enquiries from 11 councillors. 27 enquiries had been closed following successful resolution with 9 still in progress.

5 What options have been considered

- 5.1 Once the actions had been agreed by Cabinet, the focus has been on only one option – delivering the actions.

6 Impact assessment

- 6.1 The following impacts are noted:

- 6.2 The discussions with the National Park Authority and Forestry England will see, over time, **carbon** benefits in terms of peatland restoration even if this involves projects beyond our boundaries, as well as potential new woodland. The increase in availability of electric vehicle charging points is another step in the Council's low carbon future. The report highlights more than £2m in green homes grants which will have a further positive impact in the Borough and help keep people's homes warm and cheaper to run. The progress being made toward the commercial greenhouse in Kirkleatham will sequester thousands of tonnes of CO2 as part of the growing process (of fruits and vegetables) as well as reduce the need to transport such produce, often from abroad.

- 6.3 **Health and safety** considerations are key to successful delivery of many Corporate Plan actions.

- 6.4 On **social value** the Council is keen to ensure the value of every £1 spent is maximised within the Borough, to increase local incomes, services, jobs and well-being. We use various policies to help deliver this, for capital and revenue expenditure, including our procurement and commissioning policies.

- 6.5 **Legal** implications, where they exist, for each action will be considered as part of each action's introduction. The Council has the general power of well-being as well as much other legislation to support its actions.

- 6.6 Each of the actions contained in the appendix is affordable within available **financial resources** for 2022/23 as set out in the approved Council budget.

- 6.7 Many of our **staff** will have a role to play in delivering these improvements. Individual employees' roles will be highlighted in their 1-1s, team meetings and appraisals in order to get visibility of the golden thread, linking each member of staff's work to delivering outcomes for local people.

- 6.8 The majority of actions are aimed at improving quality of life for people who face **disadvantage** in one or more guises, including those who are economically and socially disadvantaged. This report updates on progress with new facilities for young people 16+ who are leaving care or unable to live at home safely, as well as new facilities at Hummersea and Kirkleatham for older people and disabled people.

7 Implementation Plan

- 7.1 All actions in the Corporate Plan Implementation Plan have a key timescale for completion, lead Cabinet Member and senior officer responsible, with progress reported to Members through Scrutiny & Improvement Committees. Communications on each action are managed within directorates.

8 Consultation and Engagement

- 8.1 As this report is focused on delivering agreed actions which themselves have been consulted upon, there is nothing further to add at this point.

9 Appendices and background papers

None.

10 Contact officer

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Member Report

Early Termination of Admin Buildings PFI contract



Report to: Cabinet

Report from: Managing Director (Head of Paid Services)

Portfolio: Resources

Report Date: 2 August 2022

Decision Type: Key Significant Impact

Council Priority: Investing in the Long Term

HEADLINE POSITION

1.0 Summary of report

- 1.1 The Council entered a contract under the government's Private Finance Initiative (PFI) in 2001 for the design, build, finance, and operation of new premises comprising:
 - Belmont House
 - Seafield House, and,
 - South Tees Business Centre
- 1.2 The on-going costs of this arrangement have been part-funded by government grant received by the Council each year since the start of the contract, and which would continue to be received until the contract end date in May 2027.
- 1.3 Given the proximity to contract expiry, the Project was subject to an Expiry Health Check (EHC) by the Infrastructure and Projects Authority (IPA) (the government's centre of expertise for infrastructure and major projects – who report direct to HM Treasury and the Cabinet Office) in January 2021. Due to the significant under-utilisation of the office space noted through that review, the IPA recommended that the Council actively consider partial or full termination of the PFI Contract.
- 1.4 Following the Council's decision to continue with a hybrid working model for its office-based staff as part of its New Ways of Working Policy, an early termination of the PFI contract would support this policy and allow more scope to rationalise the surplus office accommodation currently held by the council. This would also directly support other key strategies of the Council including our Asset Strategy, Medium Term Financial Strategy and Climate Strategy.
- 1.5 As the early termination of the contract would involve the payment of an upfront buy-out premium payable to the PFI provider, and the contract is part-funded by government grant, support was sought from government to proceed to terminate this arrangement in January 2022.
- 1.6 To provide this support, Government required a full business case from the Council, which demonstrated a proposal that could deliver better value for money for the Council and in the use of public funds overall. A business case was provided (Appendix 2) in January 2022 which was based on the rationalisation of the Council's office accommodation, which proposed the closure of Belmont House as the option that would deliver the greater savings, be most attractive to the market for sale or lease and retain a civic centre for officers and councillors in Redcar. As part of this proposal, the Council would retain the

operational use of Seafield House and South Tees Business Centre.

- 1.7 The business case compared a do-nothing option of continuing to pay contract costs to expiry versus buying out of the contract early and taking back control of the buildings with the intention of marketing Belmont House for sale or lease. With the buildings back in the Council's control, running costs would be reduced, most significantly by rationalising the number of offices retained.
- 1.8 The business case demonstrated that early termination could deliver better value for money and financial savings for the public purse, the level of which would be subject to some extent on the negotiation of termination costs, the method of funding these and the timing and outcome of marketing Belmont House.
- 1.9 In order to deliver savings and be financially viable for the Council, government financial support towards termination costs is required. The Council's proposal has now received formal support from DLUHC with consent obtained from HMT (Appendix 1), with financial support being made available as a lump sum in 2022/23.
- 1.10 This report therefore recommends serving notice to terminate the PFI contract early, based on now having secured financial support from Government and thereafter market Belmont House, and subject to the subsequent negotiations continue to evidence value for money up to termination of the contract.

2.0 Recommendation

2.1 It is recommended that Cabinet

- approve serving notice on the Administration Building PFI contract in August 2022, as described in and supported by the business case at Appendix 2.
- Accept financial support allocated by the Government and as set out in Appendix 1, towards the voluntary termination costs estimated at paragraph 5.2 of Appendix 2, with the remainder to be funded from Council reserves (the final amount subject to negotiation of the final termination costs and other factors described in Appendix 2).
- Note the assessment of risks and proposed mitigations set out in paragraph 4.9 of Appendix 2.
- Delegate to the Section 151 Officer in consultation with the Cabinet Member for Resources (and working with external advisors) to serve notice and negotiate a value-for-money termination of the contract.
- Delegate to the Managing Director in consultation with the Cabinet Member for Resources the immediate marketing of Belmont House for sale or lease.

DETAILED PROPOSALS

3.0 What are the objectives of the report and how do they link to the Council's priorities

3.1 Redcar and Cleveland Borough Council (the Council) entered a contract (the Contract) under the government's Private Finance Initiative (PFI) in 2001 for the design, build, finance, and operation of new premises (the Project):

- Offices at Redcar and Guisborough, Seafield House and Belmont House respectively, are the largest municipal facilities in the borough delivering a range of council services.
- South Tees Business Centre, South Bank provides serviced office and workshop accommodation.

- 3.2** The Project was an early PFI scheme in England. DLUHC financially supports the Project through a grant, paid annually over the contract term. The Special Purpose Vehicle (SPV) that owns the Project is NU Offices for Redcar Limited (the Contractor). The equity investors are NU 3PS Limited and Aviva Investors. Semperian Asset Management Ltd are the Contract managers appointed by the SPV and the Facilities Management (FM) services are provided by BAM Facilities Management.
- 3.3** The relationship with the Contractor is managed by the Council's in house, specialist PFI team. The operation of the contract works well, but contract changes pursued by the Council in the last few years to improve efficiency and provide savings have proved very slow to negotiate and difficult to deliver within the contract mechanisms.
- 3.4** Following the global Covid-19 pandemic where, initially, virtually all office-based staff were required to work from home, new procedures were implemented, and as a result hybrid working was put in place which led to the New Ways of Working policy. The result of these new ways of working is that the Council has three large office buildings which compared to pre-pandemic levels, are occupied to less than a third of their overall occupancy capacity.
- 3.5** Given the proximity to contract expiry of May 2027, the Project was subject to an Expiry Health Check (EHC) by the IPA in January 2021. Due to the significant underutilisation of the office space noted through that review, the IPA recommended that the Council actively consider partial or full termination of the Contract.
- 3.6** The option to consider partial or full termination of the 2001 PFI agreement allows the Council to exercise and negotiate Voluntary Termination. By terminating the contract early, the Council would be able to secure improved value for money, deliver financial savings, address carbon emission reductions from these buildings, and streamline the costs associated with wider estate infrastructure. Through early termination the Council is effectively bringing this process forward from the contract expiry date of May 2027, accumulating the associated benefits early and making greater financial savings from 2023.
- 3.7** To ensure the contract termination is financially viable, approval and support was necessary from DLUHC and HMT.
- 3.8** With the support of Local Partnerships and in discussion with Infrastructure and Projects Authority (IPA), a business case was submitted to DLUHC and HMT that set out several key points of where the Council would benefit from Voluntary Termination including:
- Enhanced value for money
 - The rationalisation of surplus office accommodation to secure savings and facilitate regeneration.
 - The opportunity to re-configure retained accommodation to facilitate modern, flexible ways of working.
 - Reduce the associated carbon emissions from the Council's property estate ahead of the zero carbon 2030 target.
- 3.9** Financial sustainability was a key part of the business case, aligning directly with one of the top twelve commitments underpinning the delivery of the Council's priorities within the Corporate Plan. Key to achieving this is the maximisation of resources and getting full value from the assets that we hold. By continuing to pay for offices that are significantly underutilised the Council fails to achieve best value.
- 3.10** Approval and support for the Council's proposal for early termination of the contract has been received from DLUHC with consent obtained from HMT. This is set out at Appendix

1, along with the associated terms and conditions.

- 3.11** Subject to Cabinet approval, notice will be served, and negotiations will commence with the contractor on the early termination of the contract, with the on-going support of Local Partnerships (a joint venture organisation who were established by HM Treasury, the Local Government Association and the Welsh Government) and the Council's technical advisor DGW Consulting, and further support and expertise utilised as required.
- 3.12** Belmont House will be marketed, the results from which will inform best value considerations for its potential sale or lease, in consultation with regeneration colleagues and ward members. The Council will retain a permanent presence in the town, including the provision of face-to-face support to customers at the Council's library in Guisborough.
- 3.13** With the Council's hybrid working model and occupancy rates of less than one third across our three large office buildings, there is enough capacity to accommodate our office-based staff within the Council's remaining estate. The planning and design of this will be undertaken during the six-month notice period to contract termination, and in consultation with affected services and staff, to ensure new arrangements are in place to allow a smooth transition and maintain service delivery. If that smooth transition requires more time beyond the contract termination date, that could be accommodated with the buildings in Council ownership from February 2023.
- 3.14** The proposal to terminate the Administration Buildings PFI contract early is centred on improving value for money and delivering a financial saving for the council. With current high inflation levels, this will also help to avoid any increasing utility and running costs in the future. This will directly support the financial sustainability of the Council, a key principle underpinning the delivery of the priorities within the Corporate Plan, and a key facet of our Medium-Term Financial Strategy.
- 3.15** This will also help towards achieving the aims of the Council's approved Asset Strategy, allowing rationalisation of the Council's estate, facilitate modern flexible ways of working, to reduce costs and develop income streams, and reduce carbon emissions from our asset portfolio.
- 3.16** In support of the Council's Climate Strategy, the removal of Belmont House from the Council's estate would reduce the Council's annual carbon footprint by an approximate 188,000 Kg per annum, the equivalent of planting around 1,175 trees. With the Council also taking ownership of the remaining two buildings there will be no contractual constraints and financial premiums relating to the implementation of energy efficient technologies including the installation of Solar Photo-Voltaic panels, management of Building Management Systems (BMS) operations and the further development of BMS technologies to drive efficiency.

4.0 What options have been considered

- 4.1** The options considered were do nothing versus early termination of the Administration Buildings PFI contract on the basis described in this report. As set out in this report, early termination enhances value for money, and directly supports the delivery of Council strategies including the Asset Strategy, Climate Strategy, MTFS, and New Ways of Working.

5.0 Impact Assessment

- 5.1 Climate Emergency** - Reduction in the Council's operational property portfolio will support the Council's climate emergency pledge, as set out in the report.
- 5.2 Health and Safety** - Health and Safety will be an on-going consideration as part of the Council's New Ways of Working policy.
- 5.3 Social Value** - With the adoption of the remaining PFI properties in Council management, the increased use of local suppliers and contractors, in line with existing and well-established contracts, will result in a greater use of Council funds remaining in Redcar and Cleveland as well as the wider Tees Valley. This enhances the Council's social value responsibilities with 'buy local, spend local'.
- 5.4 Legal** - External legal support may be utilised in implementing the recommendation and meeting the terms and conditions of the government support.
- 5.5 Financial** - Reduction in the Council's operational property portfolio will result in reduced revenue costs, reduced need for future capital maintenance costs, and potential capital receipt income to support the council's investment programme.
- 5.6 Human Resources** - Any HR implications arising from this proposal will be dealt with through the Council's established HR procedures and TUPE regulations.
- 5.7 Equality and Diversity** – Equality and Diversity will be considered in the design and utilisation of the Council's retained office accommodation.

6 Implementation Plan

6.1 Timetable for Implementing Decision:

- Formal notification to the PFI Provider during week commencing 8 August 2022 of the 6-month notice period required.
- Anticipated termination of contract by mid-February 2023.
- Marketing of Belmont House to commence following Cabinet approval of this report, to include consultation with regeneration colleagues and ward members.
- Working arrangements to be planned and designed within retained office accommodation during the six months' notice period and beyond if required, in consultation with relevant services and staff.

6.2 Lead Officer Christopher Dale – Strategic Contracts Manager

6.3 Reporting Progress – Updates will be provided to DLUHC against key milestones, as per the T&Cs of their support. Progress reports will be provided through the appropriate channels as and when decisions and significant milestones are achieved.

6.4 Communications Plan - A Communications plan will be developed to keep all key stakeholders informed, incorporating the above reporting against key milestones as appropriate.

7.0 Consultation and Engagement

At this early stage, the main consultation has been conducted through Council teams, including:

- Financial Services
- Strategic Contracts Team
- Asset Strategy Board
- Legal Services
- DGW Consulting (external technical advisor)

Consultation has also been progressed through several government departments including:

- Department for Levelling Up, Housing and Communities
- HM Treasury
- Infrastructure and Projects Authority.
- Local Partnerships

Further consultation to take place as per the above implementation plan.

8.0 Appendices and Background Papers

Please note, the appendices to this report are confidential as they contain information relating to the financial or business affairs of any particular person (including the authority holding the information) as defined in paragraph 3 of Part 1 of Schedule 12A to the Local Government Act 1972 (as amended).

Appendix 1 – DLUHC confirmation of approval and support for early termination of contract.
Confidential Item – circulated separately.

Appendix 2 – Full Business Case provided to the Department for Levelling Up, Housing and Communities. **Confidential Item – circulated separately.**

9.0 Contact Officer

9.1 Name: Phil Winstanley

9.2 Position: Assistant Director – Finance (Section 151 Officer)

9.3 Email address: philip.winstanley@redcar-cleveland.gov.uk

Member Report

Annual Safeguarding Adults Report 2021/22



Report to: Cabinet

Report from: Corporate Director for Adults and Communities

Portfolio: Adult Social Care

Report Date: 02 August 2022

Decision Type: Executive

Council Priority: Meeting Residents Needs

HEADLINE POSITION

1.0 Summary of report

- 1.1 This report provides an overview of safeguarding activity undertaken by Redcar & Cleveland Adult Care service, with reference to key partners, during the period April 2021 to March 2022

2.0 Recommendation

- 2.1 It is recommended that Cabinet Members note the contents of this report, and endorse the continued work of the Adult Care service in meeting our statutory safeguarding duty and delivering preventative services to safeguard adults in our borough.

DETAILED PROPOSALS

3.0 What are the objectives of the report and how do they link to the Council's priorities

- 3.1 The Council has a legal obligation to safeguard adults with care and support needs from abuse and neglect, this is specifically supported by the corporate priority of Meeting Residents' Needs. Safeguarding means protecting people's right to live in safety, free from abuse and neglect. It applies to adults with care and support needs who may not be able to protect themselves. In practice, it balances the right to be safe with the right to make informed choices, while at the same time making sure that the adult's wellbeing is promoted. This includes taking the adult's views, wishes, feelings and beliefs into consideration in deciding on any action.
- 3.2 This area of work is known as Safeguarding Adults. Our legal safeguarding duty requires us to respond to any concern about the abuse or neglect of an adult, but the broader context of adult safeguarding means putting in place preventative support services to

safeguard and promote the wellbeing of all adults with care and support needs and their carers.

- 3.3 In Redcar & Cleveland we have an ageing population with increasing vulnerabilities, exacerbated by the poverty and health inequalities we see in many of our communities. We know that we have an increase in incidence of dementia set to triple by 2035, and we have over 2000 adults with a learning disability living in the Borough.
- 3.4 Under normal circumstances, social care intervention is most effective when conducted face to face, for example, an assessment of need being conducted in the presence of the adult, so a rapport can be built, and detailed observations of the adult's abilities can be undertaken. At the time of writing this report most government restrictions have now eased for the general public, however in the 12 months between April 2021 and March 2022 there were ongoing restrictions which impacted on both the work of Adult Social Care and wellbeing of Adults with care and support needs. Throughout the reporting year there has been a continual balance of risk between infection control and ensuring the right support is given to people in need of support. There have been times when social care assessment and support has needed to be undertaken remotely via telephone or video link. Despite these challenges, keeping adults safe has remained our top priority and so where safeguarding issues have been identified that require immediate action and face to face visit, these have taken place without delay using appropriate infection control procedures.
- 3.5 What do we mean by abuse and neglect?**
- 3.6 Abuse is when someone does or says something which causes harm. It can happen to anyone, at any age, in any culture, no matter what their gender, income or religion. It can be a single one-off act or something that happens over weeks, months or even years. It can be accidental or deliberate. No-one has the right to abuse others; it is always unacceptable.
- 3.7 Signs of abuse can often be difficult to detect. When an adult has care needs, and relies on others to provide care for them, this makes them more vulnerable to abuse and neglect as they are often unable to maintain their own physical health and wellbeing or maintain their own safety without support. Some adults have mental health needs, a learning disability, a physical disability or are elderly and frail, so are unable to manage their daily living without a high level of care. This reliance on others makes these adults more vulnerable to abuse, neglect, and all forms of exploitation than adults without care and support needs. Many forms of abuse are also criminal offences and should be treated that way.
- 3.8 All types of adult abuse can lead to devastating consequences, including physical and/or emotional harm and even death. It is important for adults

with care and support needs and their loved ones to know about all abuse types. They can use this knowledge to prevent abuse from happening or stop it before severe harm occurs.

- 3.9 When most people hear the term 'abuse' in adults, they tend to think of either physical or sexual abuse. But abuse can take many forms and although some are less well known they are nevertheless just as serious.
- 3.10 The definitions of 'abuse' and 'neglect' have changed since the implementation of the Care Act in April 2015. Abuse may take many forms and may include criminal activity. It may take the form of:
1. Physical abuse: includes assault, hitting, slapping pushing, restraint and misuse of medications.
 2. Sexual abuse: includes rape, indecent exposure, sexual harassment, sexual assault.
 3. Psychological abuse: includes emotional abuse, threats of harm or abandonment, harassment, verbal abuse.
 4. Financial and material abuse: includes theft, fraud, internet scamming, coercion in will writing.
 5. Discriminatory abuse: includes harassment, and slurs or similar treatment because of race, gender, age, disability, sexual orientation or religion.
 6. Organisational abuse: includes neglect and poor care practice within an institution or care setting.
 7. Neglect or acts of omission: includes ignoring medical or physical care needs, withholding of medication, withholding adequate nutrition and heating.
 8. Modern slavery: includes slavery, human trafficking, forced labour, domestic servitude.
 9. Domestic Violence: includes psychological, physical, sexual, financial, emotional abuse and "honour" based violence
 10. Self-neglect: includes neglecting own personal hygiene, own personal health and includes behaviours such as hoarding which may pose a risk.

3.11 Examples of adult abuse or neglect

- 3.12 We all see things everyday whether at work or home, and a safeguarding concern is when you see, or have been told about, something that makes you think a person may be at risk of, or is experiencing, abuse or neglect. Below are two examples where an adult's behaviour may indicate they are being abused or neglected. Even if this is not the case there may be something wrong and they may need help to ensure they are safe and well

- 3.13 Example 1: you see your neighbour put his bin out every week and he cheerfully shouts good morning. In this particular week, he doesn't speak and looks very upset. He tells you his wife has died but his son is looking after him. A few weeks later you see your neighbour again, and

he looks very thin, dishevelled, and confused. You ask him if he is alright, and he ignores you and goes back into the house. You are worried about your neighbour as his behaviour and appearance is different to normal.

- 3.14 Example 2: you often see an adult with a learning disability who comes into the local library you go to most days. She always says hello and sits and has a cup of tea, happily chatting to people passing. Today she seems different, her shoulders are slumped, and she is very quiet. When you approach her you notice she has a bruise on her cheek and is visibly upset.

3.15 **What stops people reporting concerns?**

- 3.16 There are a number of things that can prevent someone reporting a concern about an adult, and sometimes people do not know what to do and are concerned that they would be seen as interfering. Below is a summary of the common reasons why people do not report suspected abuse or neglect.

3.17 The Adult

- The adult thinks the abusive behaviour is the norm
- The adult does not know how to report or who to trust
- The adult is worried about the abuse getting worse if they say anything
- The adult is worried they will not be believed

Relatives or friends

- Relatives and friends often fear they will be implicated

Employees

- Staff fear not being taken seriously
- Staff fear making allegations against other staff
- Staff fear losing their job

3.18 **Safeguarding in the workplace**

- 3.19 There may be times when any one of us may find ourselves having concerns about something which is happening in the workplace. Council has a whistleblowing policy in place to help employees raise these concerns in the right way and to protect them when they do. This policy was updated by our Internal Auditor Partners Veritau Tees Valley and approved by the Council's Governance Committee in November 2020. The Policy sets out:

- The expectations of Council employees and elected members to report concerns of wrongdoing within the Council.
- The aims and scope of the Whistle-blowing policy and who has responsibility within the Council for people wishing to raise concerns.
- Advice on how to raise concerns including a dedicated email address and phone-lined supported by our Internal Auditors Veritau Tees Valley.

- How the Council and Veritau Tees Valley will respond to whistleblowing concerns.
- How the Council will provide safeguards for people who report concerns and act against malicious accusations.
- How to take matters further when you believe the concerns have not been adequately addressed, including raising concerns to external bodies.

3.20 All our care providers who are regulated by the Care Quality Commission to deliver personal care have both a whistle blowing policy and safeguarding policy in place, so that staff can feel safe to raise concerns in the commissioned care sector as per the requirements of the Care Quality Commission and to comply with the Council's contractual terms.

3.21 Six key principles underpin all adult safeguarding work

3.22 The following six principles apply to all sectors and settings including care and support services, further education colleges, commissioning, regulation and provision of health and care services, social work, healthcare, welfare benefits, housing, wider local authority functions and the criminal justice system. The principles should inform the ways in which professionals and other staff work with adults.

- **Empowerment:** People being supported and encouraged to make their own decisions and informed consent.
"I am asked what I want as the outcomes from the safeguarding process and these directly inform what happens."
- **Prevention:** It is better to take action before harm occurs.
"I receive clear and simple information about what abuse is, how to recognise the signs and what I can do to seek help."
- **Proportionality:** The least intrusive response appropriate to the risk presented.
"I am sure that the professionals will work in my interest, as I see them and they will only get involved as much as needed."
- **Protection:** Support and representation for those in greatest need.
"I get help and support to report abuse and neglect. I get help so that I am able to take part in the safeguarding process to the extent to which I want."
- **Partnership:** Local solutions through services working with their communities. Communities have a part to play in preventing, detecting and reporting neglect and abuse.
"I know that staff treat any personal and sensitive information in confidence, only sharing what is helpful and necessary. I am confident that professionals will work together and with me to get the best result for me."
- **Accountability:** Accountability and transparency in delivering safeguarding.
"I understand the role of everyone involved in my life and so do they".

3.23 Making Safeguarding Personal

3.24 'Making Safeguarding Personal' (MSP) is a sector-led improvement approach to Safeguarding that aims to ensure that the Person (adult at risk) and/or their advocate in relation to the safeguarding enquiry, are fully engaged and consulted throughout and that their wishes and views are central to the final outcomes as far as is possible.

3.25 Making Safeguarding Personal means it should be person-led and outcome-focused. This means that the adult is involved in every stage of the safeguarding process to gain their wishes and feelings, ascertain what outcomes they would like to be achieved and ensure they retain the right to make decisions about their own lives, if they have the capacity to do so. When a safeguarding enquiry results in no further action, this can be due to no risk being identified upon enquiry, the risk no longer being present, or the adult deciding they do not want the safeguarding process to proceed.

3.26 The Voice of the Adult

3.27 As part of the Making Safeguarding Personal approach, we ask each adult or their representative six questions to help us understand how it has felt to be part of a safeguarding process. We also record all comments made in addition to these set questions. Not everyone wishes to give their views, but it is important we take on board all feedback we received in order to continuously improve our practice with adults who need our help. Below is a table which shows how people who were supported through the safeguarding process in 2021/22 felt about their experience.

Percentage of people who...	All or mostly	Not much /at all
Felt listened to during the safeguarding process	100%	-
Were given information that they understood	100%	-
Were asked what they wanted to happen	100%	-
Were happy with the results	97%	3%
Were happy with how staff dealt with concerns	97%	3%
Felt safer at the end of the safeguarding process	93%	3%

*where percentages do not add to 100% answers were not provided by respondents.

3.29 Additional feedback from adults and their representatives who were supported through the safeguarding process in 2021/22 included the following comments:

- "I think everything was dealt with really well. I cannot think of anything that could have been done differently or better.

- "Actions were taken as requested".
- "It was handled sensitively & the safeguarding social worker visited"
- "The concerns were taken seriously"
- "I think my sister is safer because of the actions taken".
- "I am very glad it has been investigated. I am happy with the way things were handled".
- "Mum has returned home with a package of care, as per her wishes".
- "Definitely listened to".
- "I feel it was investigated thoroughly".
- "I didn't want to go to any meetings, but they asked me what I wanted".
- "I am happy, everyone was helpful".
- "Nice to know where to go, especially when there were previous outstanding issues – on top of these issues".
- "The safeguarding social worker explained the process and shared the information, from the first contact and made the necessary adjustments for (adult's) communication needs. Adjustments were made around (adult's) autism and the information was communicated at (adult's) level of understanding".
- "There is nothing that could have been done better".
- "Everything that can be done was done"
- "The response was swift from the safeguarding team, and they dealt with all the concerns which were raised".
- "Definitely listened to at all stages, everything was clearly explained. I was kept up to date with everything and offered to participate in the meeting. Information was very clear, to the point and straight forward"
- "I was asked and felt my views were important and taken seriously"
- "I feel it has been excellent and am very happy with the outcome. I do not feel it could have been handled better".
- "Everything was put in place immediately; I feel safe and can sleep at night".
- "They listened and took action to address the issues".
- "It was unfortunate that it happened, but I believe lessons have been learnt".
- "I was consulted appropriately as the allocated advocate. Satisfied with the process and all actions taken".
- "Everyone was very nice and did what I wanted. I was asked what I wanted and was happy with what was done".
- "I think you've been marvellous and its all very new to me being involved in the safeguarding process and I'm sad that it has happened, but you've been excellent and with the outcome happening quickly and I do appreciate it and the time you've taken to feedback to me. You've done a grand job – 5 stars given from me".
- "I am very grateful for the investigation/enquiries that have been

- made and the communication”.
- “I feel things have changed for the better for mum”.

3.30 Safeguarding concerns and enquiries

- 3.31 The Council’s safeguarding duty applies to any adult or unpaid carer who meets all three key tests in the Care Act (2014). These are:
- An adult who has needs for care and support (whether or not any of those needs are being met).
 - The adult may be experiencing, or is at risk of, abuse or neglect.
 - As a result of their care and support needs, the adult is unable to protect themselves from either the risk of, or the experience of, abuse or neglect.
- 3.32 Once the Council has reasonable cause to believe an adult meets this test, its duty to make enquiries under Section 42 of the Care Act 2014 is triggered. Only when the Council has ensured that all necessary action has been taken to protect the adult can the safeguarding episode be concluded. Here is an explanation of some of the terminology used in adult safeguarding:
- 3.33 Safeguarding concerns: any worry about an adult who has or appears to have care and support needs, that they may be subject to, or may be at risk of, abuse and neglect and may be unable to protect themselves against this.
- 3.34 Safeguarding enquiries: the purpose of a safeguarding enquiry is to decide what action is needed to help and protect the adult, and aims to:
- establish the facts about an incident or allegation;
 - ascertain the adult’s views and wishes on what they want as an outcome from the enquiry;
 - assess the needs of the adult for protection, support and redress and how they might be met;
 - protect the adult from the abuse and neglect, as the adult wishes;
 - establish if any other person is at risk of harm;
 - make decisions as to what follow-up actions should be taken with regard to the person or organisation responsible for the abuse or neglect; and
 - enable the adult to achieve resolution and recovery.
- 3.35 Safeguarding enquiries may involve a wide range of activities depending on the circumstances, such as interviewing people who have witnessed or been involved in the incident. It might also involve reviewing records or policies and procedures. Sometimes other enquiries will also be needed under other procedures. For example, if a criminal offence is suspected the police may undertake an investigation, and if so, this will take priority. If the person is an employee, then a disciplinary investigation may be required by the employing organisation.
- 3.36 There are times when an adult does not meet all the section 42 criteria,

as set out in 3.31, but due to their vulnerability or other risk factors, the Council may still consider it necessary and proportionate to make safeguarding enquiries.

- 3.37 The table below shows the number of safeguarding concerns reported to, or identified by, the Council in 2021/22, compared to previous two reporting years.

3.38	Concerns and enquiries	2019/20	2020/21	2021/22
	Concerns	1627	1528	1939
	Enquiries	740	501	788
	Conversion Rate	45%	33%	41%

- 3.39 There was a significant increase in safeguarding activity in 2021/22 compared to the previous year, with a 27% increase in the number of concerns recorded and 57% increase in concerns which progressed to full enquiry. The conversion rate from concern to enquiry was 41% which is also higher than last year, but lower than previous years.

- 3.40 Over the last year we have streamlined communication between the safeguarding adults team and the commissioning team, using live reporting mechanisms so more effective daily communication and sharing of information takes place. Every Section 42 safeguarding enquiry which relates to a care provider or setting is shared with the commissioning team to promote a coordinated monitoring of care provision across the Borough, actively monitoring quality of care, and feeding into our formal monthly Provider Review meeting ensuring there is strategic oversight of all safeguarding activity relevant to provider quality.

3.41 Type and location of abuse

- 3.42 The highest categories identified of abuse in 2021/22 were neglect and acts of omissions followed by physical abuse, financial or material abuse, and psychological abuse. Notably there were no instances of new domestic abuse concerns for adults with care and support needs in the reporting year.

- 3.43 Consistent with previous reporting years, the majority of safeguarding enquiries were undertaken in relation to concerns about abuse in the persons own home, followed by concerns in a residential care setting.

3.44 Risks reduced or removed

- 3.45 In the safeguarding cases where a risk was identified, the risk was reduced or removed in 95% of cases. In the 5% of cases the risk was not reduced or removed, this was in 31 cases at the request of the adult concerned.

- 3.46 Sometimes adults with care and support needs will make decisions that

professionals entrusted with a safeguarding duty believe to be unwise. However, the adult has the right to make choices about their own life, even if we feel they are not wise choices. This must be carefully considered when the adult has fluctuating mental capacity, or when these choices place the adult at significant risk, as the law says no one can consent to their own abuse. The adult is always offered the option to come back for help at any time if they wish to address the risks; and we will still take safeguarding action against the adult's wishes if other adults are at risk or we believe the adult is under duress.

3.47 Quality assurance of safeguarding decision making

- 3.48 We have several quality assurance mechanisms to ensure our safeguarding adults practice and decision making is robust, including:
- sample audits to ensure decision making is proportionate to risk
 - observation of safeguarding meetings by senior managers
 - and participation in multi-agency safeguarding audits to share learning and promote best practice

- 3.49 During the pandemic, our capacity to undertake as much of this work has been limited due to resource pressures and government restrictions. Over the coming year we will be developing a more detailed assurance framework to including all areas of practice, which will support greater oversight and scrutiny of decision making in safeguarding adults work.

3.50 Mental capacity and advocacy arrangements

- 3.51 In 265 of the 788 enquiries there were some concerns that the adult lacked the mental capacity to understand the concerns about their wellbeing and the risks identified. Where this is the case, we must ensure that the adult is supported by a family member or friend. If the adult does not have a family member or friend who would be appropriate to support the adult through the safeguarding process, the Council must arrange for an independent advocate to support the adult and make sure everyone is acting in their best interests. The Council commissions the Tees Advocacy Hub to provide independent and impartial advocacy for adults who needs this support.

3.52 Responding to resource pressures

- 3.53 In April 2021, we brought together the Adults Access and Safeguarding Teams to streamline the process for receiving and recording all safeguarding concerns and undertaking safeguarding enquiries
- 3.54 The increase in safeguarding activity in 2021/22 has put this joint Access and Safeguarding team under substantial pressure throughout the year. In response to this, we have separated the function of Adult Access and Safeguarding again and reinstated the two team manager positions for Adults Access and Safeguarding. We are currently in the process of

recruiting for an additional manager, which will allow the team manager for Safeguarding Adults to focus solely on the safeguarding adults work, ensuring a sustainable position for both teams.

3.55 Deprivation of Liberty Safeguards

3.56 Sometimes, caring for a person involves reducing their independence or restricting their free will in some way. If the person has not freely chosen where they will live in order to receive care, or the type of care that they receive, it is possible that this care will take away some of their freedom. In some cases, this may amount to what is called a 'deprivation of liberty'. This is often necessary when caring for someone, but it should only happen if it is in the adult's best interests.

3.57 The care a person receives can only deprive them of their liberty if they have not consented to it. If the person has freely chosen and consented to their situation, then they have not given up any of their freedom. A deprivation of liberty can only occur in cases where someone lacks the 'mental capacity' to decide where they will live and what care they will receive. Examples of making decisions or placing restriction on someone who lacks capacity could include deciding on the person's routine, stopping them from walking about at night, or preventing them from leaving. Professionals must make sure that all care a person receives involves as little restriction as possible. However, sometimes it will be necessary to take away some of the person's freedom to provide them with the care they need and keep them safe.

3.58 To decide if the amount and type of care an adult receives is in their best interests, the Deprivation of Liberty Safeguards include a set of checks that make sure any care that restricts a person's liberty is both necessary and proportionate. Each year we support suitably experienced social workers to undertake accredited Best Interest Assessor training, to equip our staff to expertly assess whether any deprivation of liberty is in the person's best interests and ensure their choices and freedom are restricted only where necessary and proportionate

3.59 The table below shows the number of Deprivation of Liberty Safeguards applications received in 2020/21, compared to previous years.

3.60

Year	Applications	% Change
2018/19	1711	16
2019/20	1501	-12
2020/21	1591	6
2021/22	1690	6

3.61 Throughout 2021/22 there has been a backlog of Best Interest Assessments due to increased volume of applications coupled with reduced resource as a result of the pandemic impact. This reflects the national pressures and backlogs in Deprivation of Liberty Safeguards.

During the reporting year, a plan was put in place to bring the work up to date and at the end of March 2022 the longest waiting time was one month to be allocated a Best Interest Assessor.

3.62 Deprivation of liberty in the community

3.63 Deprivation of Liberty Safeguards only apply to people in care homes and hospitals. For people whose care amounts to a deprivation of their liberty in the community the Council must make an application to the Court of Protection for the deprivation to be authorised and lawful. In 2021/22 the Council issued 43 applications to the Court of Protection for adults whose care in the community amounted to a deprivation of liberty.

3.64 Liberty Protection Safeguards

3.65 Last year we anticipated the formal publication of the long-awaited Liberty Protection Safeguards guidance, which will replace the Deprivation of Liberty Safeguards. It is proposed that Liberty Protection Safeguards will make provision for deprivations in both care home and community setting, which will equalise the process across all settings. This is still awaited and the implementation date for Liberty Protection Safeguards has been pushed back further to April 2023. The delays in guidance release will shorten the preparation time available to us for workforce planning, and readiness for implementation. It is understood when implemented we will be required to run two parallel systems for two years, whilst we work with our adults to move them over to the new safeguards framework.

3.66 Care sector quality support and management

3.67 The number of people who have left the care industry over the last year has meant there is now a national shortage, resulting in people waiting longer at times for a domiciliary care package. We continue to work in partnership with adults, their families and unpaid carers, domiciliary care providers and our care homes to ensure all vulnerable adults have been safeguarded and their care needs met. The continued pressures on the care sector during the pandemic have been unprecedented, and this has brought additional risk to adults with care and support needs regarding the quality and availability of care. We have worked proactively with our care providers to ensure all adults remain safe and cared for.

3.68 As restrictions lifted during the year, we implemented a more proactive approach to quality management and introduced a new risk-based way of targeting provider support and oversight, using a flexible approach when providers need it the most. We have held virtual monthly multi-agency provider review meetings, regular virtual provider forums, and undertaken face to face visits when there have been concerns raised about a provision.

3.69 Our usual approach to care quality supports greater scrutiny, supporting

more timely action planning to ensure that the provider either achieves the required standard, or is supported in a managed way that enables people to move to appropriate local alternatives. We have recently strengthened the resource in our commissioning and quality assurance functions to ensure we can have the capacity to deliver on our proactive approach to quality standards management.

3.70 Despite all the work that we have done to support providers over the last year, in some instances the level of concern and risk about quality of care requires a provider to enter the Teeswide Safeguarding Adults Board protocol for Responding to and Addressing Serious Concerns about a care provider. Throughout 2020/21, four care providers in Redcar & Cleveland were supported under this protocol. These were:

- Primrose Court Care Home
- Laurieston Care Home for the Elderly
- Briarwood Care Centre
- Upsall House Care Home

3.71 All four care providers were care homes for older people including adults with dementia, one was a nursing home, and three were residential care homes. The serious concerns about these care providers included poor care, poor management and leadership, staffing concerns, and poor quality of care records. Sadly, Laurieston Care Home for the Elderly closed in February 2022, as the owners decided to close the business, and Primrose Court Care home sustained positive improvements which meant the provider no longer met the criteria for the protocol. The other two providers remain subject to the protocol at the time of writing.

3.72 The resource commitment required of the Council and our health colleagues is significant in responding to serious concerns about any care provision. We have worked proactively with our partner agencies, supporting the providers to make improvements to the standards of care. Ensuring all our residents receive quality, safe care will continue to be a challenge, as we continue to navigate our way out of the pandemic.

3.73 Investing in our care sector for the future

3.74 Alongside our support work with providers around quality of care, we are continuing to invest in the Well-Led leadership development programme for managers of adult social care services in Redcar & Cleveland. Developed by Skills for Care, the Well-Led programme is highly regarded by the CQC and supports their regulatory approach focusing on the 'Well Led' and 'Safe' key lines of enquiry. Our first cohort of the Well-Led programme commenced in October 2021, with positive feedback from the participants. The Council has committed to funding four cohorts of the programme for Registered Managers, to support development of their leadership skills and understanding of their responsibilities, so they may successfully deliver high-quality care services. The £40k programme is free for Registered Managers to attend, and feedback has been positive to date. Once all four cohorts

have been delivered, we will review the future development needs of Registered Managers in the borough, in consultation with our care providers and the CQC.

3.75 National Safeguarding Adults week

3.76 National Safeguarding Adults Week took place from 15-21 November 2021. The Council supported with different safeguarding messages on social media throughout the week along with posts about what safeguarding means to the community. Other activities included radio interviews targeting local and regional listeners, a Trauma Informed Practice Learning Event involving an expert by experience speaker and other presentations from speakers on specialist topics, launch of animated videos including 'Tricky Friends' with subtitles, launch of an easy read adult safeguarding guide, developed with Independent Voices Advocacy Group, a targeted digital advert campaign, press releases, bus stop campaign, displays in shopping centres, libraries, colleges, care homes, leisure centres and a focused campaign with Black and Minority Ethnic groups.

3.77 This year the National Safeguarding Adults Week campaign reached over 79 million people, through a range of activities and social media campaigns. Locally the Teeswide Safeguarding Adults Board website and social media channels saw a 500% increase in activity over the week.

3.78 The role of the Teeswide Safeguarding Adults Board (TSAB)

3.79 The Teeswide Safeguarding Adults Board coordinates and ensures the effectiveness of local organisations' work to safeguard and promote the welfare of adults across Tees. This long-established board fulfils our statutory duty by:

- gaining assurance that local safeguarding arrangements are in place as defined by statutory guidance;
- gaining assurance that safeguarding practice is person-centred and outcome-focused;
- working collaboratively to prevent abuse and neglect where possible;
- ensuring agencies and individuals give timely and proportionate responses when abuse or neglect have occurred; and
- assuring itself that safeguarding practice is continuously improving and enhancing the quality of life of adults in its area.

3.80 The Teeswide Safeguarding Adults Board provides the scrutiny for Teeswide partnership arrangements but is not responsible for the operational work undertaken by the Council to fulfil its statutory duty to safeguard adults. That responsibility remains with each of the constituent partner agencies.

3.81 Safeguarding Adults Review

- 3.82 The Care Act (2014) stipulates that Safeguarding Adult Boards must arrange a Safeguarding Adults Review when an adult in its area with care and support needs dies as a result of abuse or neglect, whether known or suspected, and there is concern that partner agencies could have worked more effectively to protect the adult. A Safeguarding Adults Review does not blame an individual practitioner or organisation for their actions, its purpose is to learn from what happened and to identify what can be changed so that harm is less likely to happen in the same way to other people in the future.
- 3.83 There has been one notification for a Safeguarding Adults Review in 2021/22, where a Redcar & Cleveland resident suffered injuries because of a house fire. As the vice chair of the Safeguarding Adults Review subgroup, the Assistant Director- Adult Care is currently involved in the selection of an independent reviewer for this important multi-agency review. The review will be completed by October 2022. All opportunities for learning and improving practice will be fully embraced by the Council, and any recommendations from the Safeguarding Adults Review will be implemented.
- 3.84 The Teeswide Safeguarding Adults Board produces an annual report which collates and compares the safeguarding activity of the four Tees local authorities and the other statutory partner agencies Cleveland Police and the Tees Valley Clinical Commissioning Group. The report will also map progress against the key priorities set by the Board. This will be presented at a future Cabinet cycle.
- 3.85 New powers for Care Quality Commission oversight of Adult Social Care**
- 3.86 On 20 October 2021, the government made an amendment to the Health and Care Bill, which sets out new powers for the CQC to have oversight of Integrated Care Systems (ICSs). This new oversight is intended to support health and care systems to be held accountable and encourage the shift towards more integrated services and improved outcomes for people. Critically for Adult Social Care, the amendment also introduced new powers for the CQC to assess how local authorities deliver their social care duties under the Care Act.
- 3.87 Previous CQC annual assessments of local authorities, which then focused on adult safeguarding, were discontinued by the government 12 years ago. In Redcar & Cleveland our last CQC inspection was in 2010. Since then, local authorities have worked together to support their own performance through 'sector-led improvement'. This valuable collaboration promotes learning and good practice between local authorities on a regional basis, and involves sharing information and data, in advance of teams of local authority practitioners and managers conducting peer reviews of other authorities and making recommendations. We had our last peer review in 2014, and much has

changed for Adult Social Care since then.

- 3.88 In recent months the CQC has sought views on its approach to system oversight and set out its thinking in a Local Authority Assurance framework, and the focus of assessment will be across 4 key themes:
- Theme 1: Working with people
 - Theme 2: Providing support
 - Theme 3: Ensuring safety
 - Theme 4: Leadership and Workforce
- 3.89 The framework includes 5 key questions aligned with “I” statements, based on what people expect and need, to bring these questions to life and as a basis for gathering structured feedback. It also identifies Quality statements, expressed as “We” statements, which are the standards against which CQC will hold local authorities to account. Additionally, evidence will be gathered from people’s experience, including feedback from staff and leaders, feedback from partners, observation, processes, outcomes. Further specific evidence and quality indicators will be determined from our data and information specific to the scope of assessment, delivery model or population group.
- 3.90 Our initial preparations are underway to better understand the new framework, and we anticipate further publications and communication from CQC as the year progresses. We anticipate that the local authority assurance programme will commence in April 2023, which will include an Annual Self-Assessment, similar to Ofsted’s approach to Children’s Social Care inspection.
- 3.91 We will be undertaking an initial self-assessment over the coming months using a tool developed by the North East Association for Directors of Adult Social Services. The outcomes of this self-assessment will inform our assurance programme and support our continued practice development.

4.0 What options have been considered

- 4.1 Not applicable

5.0 Impact Assessment

- 5.1 Climate Emergency - Adult Care conducts meetings via MS Teams where possible to reduce unnecessary car use.
- 5.2 Health and Safety - Adult Care supports people to live a healthy and fulfilling life, promoting their safety as demonstrated in this report. All appropriate Health and Safety procedures are in place and adhered to.
- 5.3 Social Value - Adult Care supports people to live independently for as long as possible in the local community, supporting the Think Local principle of the Social Value Charter.

- 5.4 Legal - Provision of support to adults with care and support needs in the Borough is a statutory responsibility of the Council. Failure to comply with policies and procedures guided by legislative frameworks will leave adults at risk of abuse and ill treatment, the Council at risk of adverse publicity, reputational damage, and potential litigation.
- 5.5 Financial - To ensure we maintain our ability to discharge our statutory duties as an Adult Social Services, it is essential that we continue to manage our money well and continue to invest in efficient, value for money services promoting a recovery and reablement approach.
- 5.6 Human Resources - Safer recruitment processes are in place to ensure that staff employed in the service are suitable and that the staffing levels are appropriate to meet people needs.
- 5.7 Equality and Diversity – There are no other risks or issues that should be brought to Members’ attention to help inform decision making.

6.0 Implementation Plan

- 6.1 Not Applicable

7.0 Consultation and Engagement

- 7.1 The Adult Care service consults with adults and their representatives at each stage of the safeguarding process to ensure that the person is supported to identify what they want to achieve to improve their outcomes and lived experience.
- 7.2 The Teeswide Safeguarding Adults Board leads the development of safeguarding practice across Tees, along with key partner agencies. This includes the Council as statutory partner with lead responsibility for safeguarding adults from abuse and neglect. The Board undertakes several public and professional surveys to gain views on the awareness of adult safeguarding and reinforces the principle that safeguarding is everyone’s business.
- 7.3 Our Elected Members continued active interest and contributions, support the work that we do to safeguard our residents and is of great value. Unfortunately, due to continued restrictions in 2021/22 Rota visits to care homes were not possible. It is now planned that in the coming months Members will be able to participate more actively in our safeguarding assurance activity again.
- 7.4 This report has been considered by the Adults & Communities Scrutiny & Improvement Committee on 26 July 2022.

8.0 Appendices and Background Papers

8.1 No background papers other than published works were used in writing this report.

9.0 Contact officer

9.1 Name: Victoria Wilson
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Email address: victoria.wilson@redcar-cleveland.gov.uk
Telephone Number: 01642 444322

Member Report

Fostering Service Statement of Purpose & Annual Fostering Report 2021/22



Report to: Cabinet
Report from: Corporate Director for Children & Families
Portfolio: Children
Report Date:
Decision Type: Executive
Council Priority: Meeting Residents' Needs

HEADLINE POSITION

1.0 Summary of report

- 1.1 The Fostering Service is obliged to produce a Statement of Purpose and an annual report. These are required as the Fostering Service is a regulated service.
- 1.2 The Statement of Purpose for the Fostering Service sets out the aims, objectives, structure and service arrangements and how these will be met, in partnership with Foster Carers, children and young people and their families, and other services and agencies.
- 1.3 The Statement of Purpose also outlines how the Fostering Service operates in accordance with legislation, guidance and regulatory frameworks including:
 - Children Act 1989
 - Care Standards Act 2000
 - Care Planning, Placement and Case Review (England) Regulations 2010
 - Fostering Services (England) Regulations 2011
 - The Care Planning, Placement and Case Review and Fostering Services (Miscellaneous Amendments) Regulations 2013 and 2015
 - Fostering Services – National Minimum Standards, 2011
 - Assessment and approval of foster carers: Amendments to the Children Act 1989 Guidance and Regulations, Volume 4: Fostering Services, 2013
 - The Human Rights Act 1998
 - The Disability and Equality Act 2010
 - The Children (Leaving Care) Act 2000
- 1.4 The Annual Report 2021/22 for the Fostering Service highlights the activities of the Fostering Team and the Fostering Panel.
- 1.5 The Annual report includes:

- The Values and pledges made by the service to children and young people
- The current delivery model
- The role and membership of fostering panel and activities during the year
- The approach to the recruitment and retention of foster carers along with statistics
- Details of children places in house or with independent foster carers
- How we support existing carers
- Service developments such as No Wrong Door and Mockingbird
- The approach taken to achieve permanence

2.0 Recommendation

- 2.1 It is recommended that the Statement of Purpose and the service activities for the year 21/22 within the Annual Report are noted by Cabinet.

DETAILED PROPOSALS

3.0 What are the objectives of the report and how do they link to the Council's priorities

- 3.1 The objectives of the statement of purpose is to set out, for those receiving and delivering the service, the aims, objectives, structure and service arrangements and how these will be met, in partnership with Foster Carers, children and young people and their families, and other services and agencies. The statement of purpose includes details of our staffing structure and the qualifications of those delivering the service, so as to evidence that we are compliant.
- 3.2 The objectives of the annual report are to provide an informative and transparent overview of the fostering service and how through such things as recruitment and retention of carers and a strong support network, to include a comprehensive training programme it continues to meet the needs of local children and young people.
- 3.3 The fostering service is a statutory service which links to the Council priority of meeting residents' needs.

4.0 What options have been considered

- 4.1 It is a statutory requirement as part of the legislation to have an annually review statement of purpose and annual report for the fostering service.

5.0 Impact Assessment

- 5.1 Social Value – Where possible the service directly employs local foster carers so that children can be kept close to their communities as appropriate.

- 5.2 Legal – It is a statutory requirement to produce an annual report. The service is governed by statute and is operated within a tight framework.
- 5.3 Financial – Employing foster carers directly is significantly more cost effective than independent fostering agency carers and it remains a drive by the service to recruit and retain in-house carers. The recruitment and retention of foster carers is included within the report.
- 5.4 Human Resources – The report details the staff within the team as part of the statement of purpose but has no impact on HR matters.

6.0 Consultation and Engagement

- 6.1 The two attached reports provide the current statement of purpose and a retrospective review of the previous financial year's activities. Consultation and engagement with foster carers, children who are in our care and families is an integral part of the fostering service.

7.0 Appendices and Background Papers

- 7.1 Appendix 1 – Statement of Purpose
- 7.2 Appendix 2 – Annual report 2021-22 for the Fostering Service

8.0 Contact Officer

- 8.1 Name: Victoria McLeod
- 8.2 Position: Assistant Director for Children's Social Care & Early Help
- 8.3 Email Address: Victoria.McLeod@redcar-cleveland.gov.uk
- 8.4 Telephone Number: 01642 771674

Directorate of Children & Families
Appendix 1



FOSTERING TEAM
STATEMENT OF PURPOSE

June 2022

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1. INTRODUCTION

This Statement of Purpose sets out the aims, objectives, structure and service arrangements of Redcar & Cleveland Fostering Service and how these will be met, in partnership with Foster Carers, children and young people and their families, and other services and agencies. It outlines how the Fostering Service operates in accordance with legislation, guidance and regulatory frameworks including:

- Children Act 1989
- Care Standards Act 2000
- Care Planning, Placement and Case Review (England) Regulations 2010
- Fostering Services (England) Regulations 2011
- The Care Planning, Placement and Case Review and Fostering Services (Miscellaneous Amendments) Regulations 2013 and 2015
- Fostering Services – National Minimum Standards, 2011
- Assessment and approval of foster carers: Amendments to the Children Act 1989 Guidance and Regulations, *Volume 4: Fostering Services, 2013*
- The Human Rights Act 1998
- The Disability and Equality Act 2010
- The Children (Leaving Care) Act 2000

This Statement of Purpose is made available to all fostering staff, prospective and approved foster carers. Parents will be made aware that they will be provided with a copy, should they require it, and a Children's Guide will be provided to children being cared for by foster carers. A copy of the Statement of Purpose will be available on Redcar and Cleveland's website and OFSTED will be provided with updated versions once approved.

This Statement of Purpose will be reviewed and updated by the Fostering Team Manager and approved by Fostering Panel Members and Elected Members on an annual basis.

2. PRINCIPLES AND VALUES STATEMENT

Values:

- The welfare and safety of children will be paramount in all considerations in the work of the Fostering Service.
- The Fostering Service recognises that children's needs are best met by their family when it is safe to do so and is committed to placing children who are not able to remain in their own family within an appropriate, well-matched

alternative family placement. Keeping children within their local area with consistency of education will be prioritised where this is safe and in a child's best interests.

- The Fostering Service will work in partnership with the child, birth family members and other persons', professionals and agencies involved with the child to ensure the safety and welfare needs of the child and the successful implementation of the child or young person's care plan.
- Every cared for child will be cared for in an environment free from oppression, discrimination and prejudice, where they will be encouraged to develop a positive sense of their own identity
- The needs, rights and views of the child or young person are at the centre of all practice and provision.
- Individuality, difference and diversity are valued and celebrated.
- Equality of opportunity and anti-discriminatory practice are actively promoted.
- Self-esteem and resilience are recognised as essential to every child or young person's development.
- Confidentiality and agreements about confidential information are respected as appropriate, unless a child or young person's protection and welfare would be compromised.
- Social inclusion and advancement of children and young people are actively promoted as specified in the UN Convention on the Rights of the Child.
- The Fostering Service will promote delegated authority to ensure that cared for children have as normal lives as possible with the same opportunities as other children

Principles:

- The Fostering Service will ensure that children's wishes and views are considered in relation to all aspects of their care and decisions about where they are to live. Children and young people will also continue to be consulted about their experience of living within with foster carers.

- Wherever possible, children should be brought up in their birth families, but where this is not possible, it is essential that children are securely attached to alternative carers capable of providing safe and effective care for the duration of their childhood.
- Children and young people should be provided with an opportunity to have introductions to foster carers prior to moving to live with them. They should receive a Children's Guide to Fostering when they move in.
- Services that are provided will value difference and be anti-discriminatory. Children's gender, sexuality, ethnic origin, cultural background, religion, language and any disability will be recognised, positively valued, promoted and fully taken into account when placement and care planning decisions are made.
- Delays in achieving permanency for children can have a severe impact on the health and development of children and are to be avoided as far as possible.
- The Service will have as a high priority the need to recruit foster carers who have skills and experience to meet the needs of children and young people who have a disability and or other complex needs including those related to trauma; as well as foster carers able to care for sibling groups.
- Children and young people's health and well-being will be actively promoted.
- Children and young people's educational needs are to be given high priority to support them to reach their full potential.
- Children and young people's personal and physical safety will be safeguarded, whilst allowing for risk and challenge, as appropriate to the capabilities of the child or young person. Appropriate safer care strategies and appropriate risk assessment frameworks will be used.

3. AIMS

- 1) Increase the number of local authority foster carers.
- 2) Increase the number of children in local authority placements as a percentage of all Children in Our Care.

We will achieve this by:

- Recruiting and assessing prospective foster carers who have a range of skills to meet the needs of our children and young people.
- Specific and targeted recruitment activity across the local community and beyond to identify appropriate prospective foster carers.
- Matching children's individual needs to a fostering family's skills and experience is critically important to us and allows for the very best outcomes for our children.
- Supporting, training and developing foster carers to equip them to provide high standards of therapeutic trauma informed care.
- The matching process will be child centred taking into account the skills and experience of the foster carers and identifying the needs of the children.
- Recognising and valuing foster carers as an integral part of the team around the child.
- Listening to the child's views and those of their family and those people within their network that are important to them.
- Working in partnership with family, foster carers and other professionals involved in the child's care.
- Having a diverse range of suitable placements including from Independent Fostering Agencies, in order to meet the individual needs of children in our care, including hard to place children and sibling groups.
- Having a dedicated workforce striving to deliver continuous improvement in all aspects of our work including gathering feedback from a range of sources, including foster carers, children in our care, panel members and social work and other agency staff to develop and improve the fostering service.
- Working within the principles of the Children Act 1989.
- Working to exceed the requirements of the Fostering National Minimum Standards 2011.
- Ensuring there is a choice of high-quality fostering placements available to meet the complex and diverse needs of children in our care

- Accommodating siblings together wherever possible and appropriate

Priorities for 2022/23

1. Increase the number of foster carer enquiries by delivering an effective recruitment campaign.

We will achieve this by:

- Improve our online information and advertising
- Consider regional collaboration and wider Hub marketing resources to drive recruitment
- Deliver an ongoing marketing campaign within communities, including targeted marketing in relation to specific groups of children where there is high demand for placements
- Involve foster carers in our recruitment campaign
- Ensure that there is clarity regarding who can become a foster carer and that there is appropriate myth busting content.

2. Increase the number of successful assessments by supporting prospective foster carers through the application process.

We will achieve this by:

- % of enquiries responded to within a set timescale
- % of enquiries that result in a completed application
- Number of applications started
- Number of applications assessed within agree timescale
- % of assessments completed
- % of assessments completed within timescale

3. Maximise retention by providing excellent support services to foster carers and their families.

We will achieve this by:

- % of positive responses to foster carer satisfaction surveys
- Number of foster carer resignations – avoidable reasons
- Number of foster carer resignations- unavoidable reasons
- % attendance at support groups

4. ORGANISATIONAL STRUCTURE OF FOSTERING SERVICE

The Fostering Team Manager is Victoria Hamer.

The Fostering Team Manager and Fostering Team are based at:

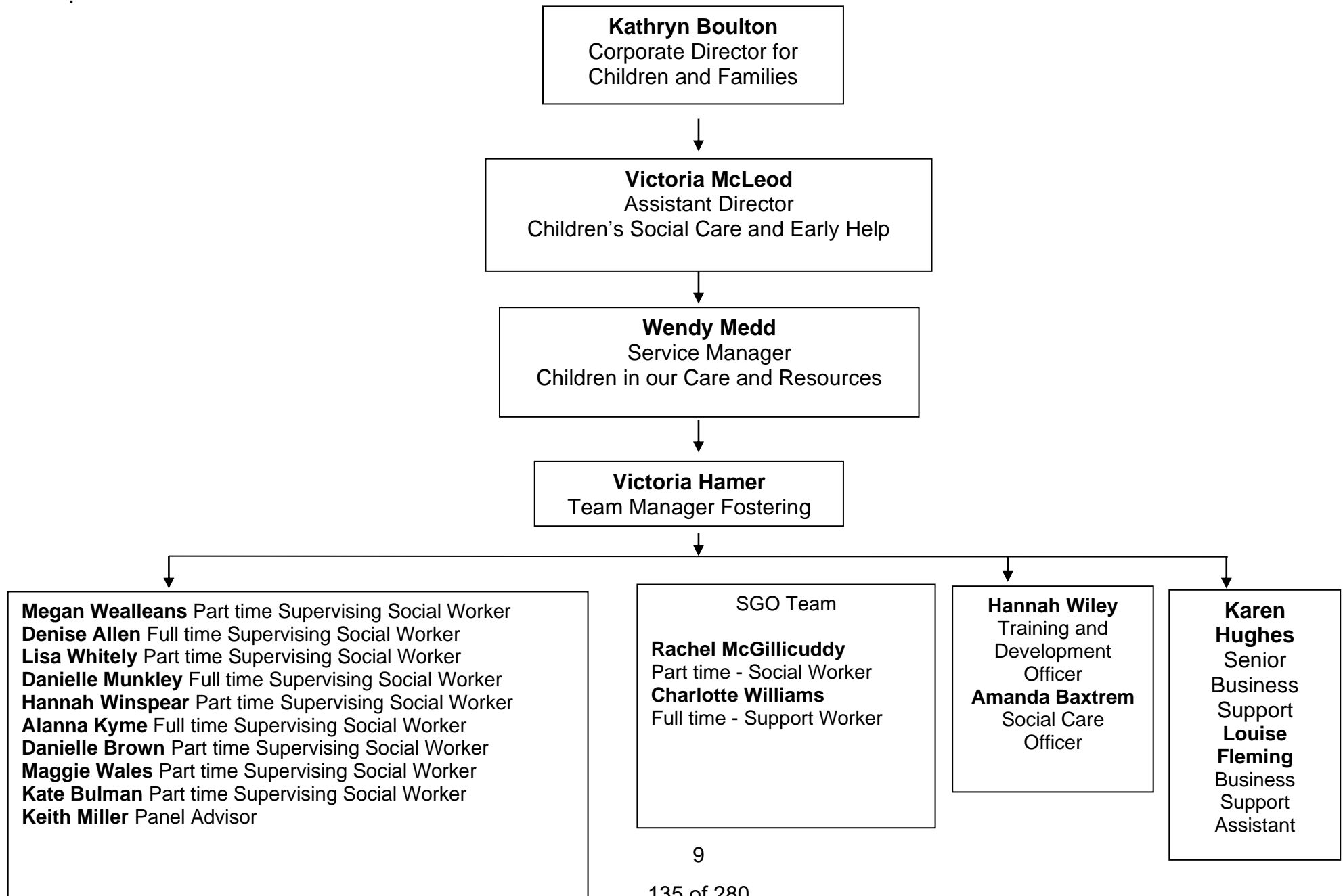
2nd Floor, Seafield House
Kirkleatham Street
Redcar
Yorkshire
TS10 1SP

Telephone Number: 01642 771500

Email: Victoria.hamer@redcar-cleveland.gov.uk

The Fostering Team comprises of a Team Manager, a Panel Advisor, 3 full time and 6 part time qualified and experienced social workers; an SGO Social Worker, 1 Social Care Officer, a Training and Development Officer, a Senior Business Support Assistant and a part time Business Support Assistant.

ORGANISATIONAL STRUCTURE OF REDCAR AND CLEVELAND'S FOSTERING SERVICE (APRIL 2022):



5. QUALIFICATIONS AND EXPERIENCE OF THE MANAGER AND TEAM

Name	Victoria Hamer
Job Title	Fostering Team Manager
Qualifications	<ul style="list-style-type: none"> • BA Social Work Hons (2:1) • Practice Educator Level 1 • Practice Educator Level 2
Experience	Social Worker in the First Contact Team Safeguarding Social Worker DTM Children's Safeguarding EDT Social Worker Fostering Team Manager

Name	Keith Miller
Job Title	Panel Advisor
Qualifications	<ul style="list-style-type: none"> • BA (Hons) Social Policy & Administration • CQSW/Diploma in Applied Social Studies • Diploma in Management • Diploma in Practice Teaching • Post Graduate Certificate in Education (Post Secondary) • MA Child Care Law and Practice
Experience	<ul style="list-style-type: none"> • Children and Families Social Worker • Social Worker (Family Placement) • Team Manager (Adoption & Fostering Services) • Learning & Development Manager • Trainer/Consultant – British Association for Adoption and Fostering (BAAF) Independent Reviewing Officer • Practice Support Consultant, The Fostering Network • Panel Advisor – Fostering Team

6. QUALIFICATIONS AND EXPERIENCE OF THE STAFF EMPLOYED BY THE AUTHORITY FOR THE PURPOSES OF THE FOSTERING SERVICE

Name	Kate Bulman
Job Title	Supervising Social Worker
Qualifications	<ul style="list-style-type: none"> • BA (Hons) Social Work
Experience	<ul style="list-style-type: none"> • Safeguarding Social Worker • MACH Assessment Team • Supervising Social Worker Fostering

Name	Denise Allen
Job Title	Supervising Social Worker
Qualifications	<ul style="list-style-type: none"> • Joint (BA Hons) Degree in Social Work and Nursing • Practice Teaching Award • Leading Effective Teams • Level 5 Institution Leadership Management
Experience	<ul style="list-style-type: none"> • Social Worker in Safeguarding Team • Supervising Social Worker in Fostering Team • Children in Our Care Team Manager • Permanency Social Worker • Fostering Team Manager.

Name	Maggie Wales
Job Title	Supervising Social Worker
Qualifications	<ul style="list-style-type: none"> • BA (Hons) Social Work • (BA Hons Fine Art) • Learning Mentor Certificate
Experience	<ul style="list-style-type: none"> • Social Worker Adults Learning Disability • Adults and Children Sensory Support • Safeguarding Children level 3 • Safeguarding Adults level 3 • Appropriate Adult (PACE) training • Social Worker Adoption • Supervising Social Worker Fostering

Name	Megan Wealleans
Job Title	Supervising Social Worker
Qualifications	<ul style="list-style-type: none"> • Social Work (Masters)
Experience	<ul style="list-style-type: none"> • Assessment and Care Planning Team – Middlesbrough • Duty Team – Rotherham • Fostering Team - Rotherham • Supervising Social Worker Fostering Team

Name	Danielle Brown
Job Title	Supervising Social Worker
Qualifications	<ul style="list-style-type: none"> • BSc (Hons) Forensic Psychology • MSc (Hons) Forensic Psychology • MA (Hons) Social Work
Experience	<ul style="list-style-type: none"> • Nursing Assistant Forensic Mental Health • Social Worker- Children's Hub • Children's Safeguarding Social Worker • Adults Social Worker- Hospital Discharge Team

Name	Alanna Kyme
Job Title	Supervising Social Worker
Qualifications	<ul style="list-style-type: none"> • (BA Hons) Degree in Social Work
Experience	<ul style="list-style-type: none"> • Social Worker in Adults Locality Team • Supervising Social Worker Fostering

Name	Lisa Whiteley
Job Title	Supervising Social Worker
Qualifications	<ul style="list-style-type: none"> • MA Social Work - Durham
Experience	<ul style="list-style-type: none"> • Social Worker in Safeguarding Team • Therapeutic Social Worker • Supervising Social Worker Fostering • Clinical Supervisor

Name	Hannah Winspear
Job Title	Supervising Social Worker
Qualifications	<ul style="list-style-type: none"> • BA Social Work Degree • BSC Youth Studies Degree
Experience	<ul style="list-style-type: none"> • Social Worker Safeguarding • Supervising Social Worker Fostering

Name	Danielle Munkley
Job Title	Supervising Social Worker
Qualifications	<ul style="list-style-type: none"> • BSC in Criminology • MA Social Work
Experience	<ul style="list-style-type: none"> • Adult Social Worker • Supervising Social Worker Fostering

Name	Rachel McGillicuddy
Job Title	SGO Social Worker
Qualifications	<ul style="list-style-type: none"> • BA (Hons) English Studies • MA in Social Work • Level 1 Qualified in DDP • Level 1 Qualified in Theraplay
Experience	<ul style="list-style-type: none"> • Adoption Support Social Worker • Therapeutic Social Worker • SGO Social Worker

Name	Charlotte Williams
Job Title	SGO Support Worker
Qualifications	<ul style="list-style-type: none"> • Early Years Teacher Status • Level 4 in counselling skills, • Level 4 in therapeutic approaches • Friends Resilience
Experience	<ul style="list-style-type: none"> • Work within a therapeutic service

Name	Hannah Wiley
Job Title	Training and Development Officer
Qualifications	<ul style="list-style-type: none"> • Joint (BA Hons) Degree English Language and Human Communication & English Literature • Qualified Teacher Status
Experience	<ul style="list-style-type: none"> • 11 years teaching KS3 & KS4 English Language and Literature. • Adoptive Parent • Training and Development Officer Fostering

Name	Amanda Baxtrem
Job Title	Social Care Officer
Qualifications	<ul style="list-style-type: none"> • Business Management Degree
Experience	<ul style="list-style-type: none"> • Early Help Leader • Early Years • Duty Worker Fostering

Name	Louise Fleming
Job Title	Business Support Assistant
Qualifications	<ul style="list-style-type: none"> • Business Support Assistant • Level 2 Diploma in Business Administration (Apprenticeship) • Level 2 Functional Skills in Information and Communication Technology
Experience	<ul style="list-style-type: none"> • Business Support Assistant in Fostering Team • Business Administrator in Family Time Service Team • Business Support Assistant in Permanency Team • Apprentice Business Administrator in Family Time Service Team

Name	Karen Hughes
Job Title	Senior Business Support Officer
Qualifications	<ul style="list-style-type: none"> • Excel, Word, Power Point • Minute Taking Training • Protocol Training • Budget Manager and Support Training
Experience	<ul style="list-style-type: none"> • CIOC Team Business Support • TARGET Leaving Care Business Support

7. FOSTERING PANEL

The Redcar and Cleveland Fostering Panel is constituted in accordance with the Fostering Services Regulations 2011.

The role of the Fostering Panel is to make recommendations on:

- The suitability of prospective Foster Carers.
- The review of approved Foster Carers.
- The review and consideration of any allegations and complaints made against approved Foster Carers.

Fostering Panel Advisor is responsible for ensuring that Panel meetings are planned throughout the year and that Panel business is booked in and administered effectively. The Panel Advisor is available during Panel meetings to provide advice in relation to legislation and guidance as well as agency policies.

A Business Administrator ensures that appropriate Minutes of meetings including recommendations and reasons for recommendations are recorded.

The Agency Decision Maker uses these recommendations to make the final decision on foster carer approvals.

The Panel meets on a monthly cycle and Panel members are given regular updates by the Fostering Panel Advisor regarding the progress of the cases it has considered. A report is completed with this information and is presented to Panel on an annual basis.

Each Panel member has an annual appraisal. This focuses on their role within the Panel and asks for feedback into the functioning of the Panel and its members. Panel members' views are taken into account to improve the functioning of the Panel as well as to inform improvements more widely within the Fostering Service.

There is an induction programme for all new Panel members to ensure they are clear about the role. Each new member is given the opportunity to observe Fostering Panel, prior to sitting on the Panel, and joint training with the agency's fostering staff is provided. This is to ensure new members are aware of the legal requirements of their role in the decision-making process and their commitment to this.

8. SUPERVISION, TRAINING AND DEVELOPMENT OF STAFF

All members of staff are employed under the terms and conditions of Redcar and Cleveland Council and are appointed following the Council's procedures for recruitment and selection, including two written references and a clear, enhanced DBS check.

All social workers are registered with Social Work England and comply with the standards, terms and conditions of this agency.

All newly appointed staff follow the Council's prescribed induction process.

All members of staff receive formal supervision as per the guidelines set out in the Policy on Supervision of Staff.

All staff participate in an annual appraisal which is reviewed mid-year. This identifies their achievements over the previous year, their targets for the forthcoming year and development issues.

Staff training and development needs are identified through supervision and is generally provided through the Department's Workforce Development Team. However, specialist training can be commissioned as appropriate.

All staff are encouraged to contribute to the development of the service and to pursue specific areas of work, to enable them to develop their professional and personal skills.

The team undertakes an annual development event to look at key tasks and priorities for the coming year.

9. SERVICES

All services delivered by Redcar and Cleveland Fostering Service are child-centred and promote positive outcomes for children.

The number of foster carers approved by Redcar and Cleveland Borough Council Fostering Service as of 31 March 2022 was 131 inclusive of connected carers.

The Fostering Service currently provides the following types of placement:

Short-term placements – to provide substitute care where children are unable, for a variety of reasons, to live with their birth parents or extended family. Short-term placements continue whilst ongoing work and assessments are undertaken to ensure the child's long-term needs can be met, whether this through reunification with family or through other permanent arrangements.

Long-term/Permanent placements - when the plan for the child precludes them from returning to live with their birth family, this provision provides permanent care up until independence.

Support Care placements - to prevent family breakdown and a child or young person becoming brought into care. This service offers time-limited, planned short stays with foster carers. Foster Carers support the children and young people and also work closely with parents/carers, enabling them to work through problems with a view to having a settled home life.

Parent and baby placements – when the plan is for a parent to be placed with their baby in order to fully assess their parenting ability.

Short Break Care placements - regular short-term breaks for children up to the age of 18, with a diagnosed medical or health problem and/or a significant physical and/or learning disability.

Family and Friend Foster Care/Connected Persons placements - when family members, friends or other persons with a connection to a child, have

been identified by the child's social worker as potential foster carers for the child, a thorough assessment will be undertaken to ensure the carers are able to provide the child with a safe placement which is capable of promoting his/her needs. Fostering regulations require that Family & Friend Foster Carers must be supported by the Fostering Service as any other foster carer would be and are given the same opportunities to attend training and support groups, social events and activities.

Family and Friend Foster Carers must demonstrate that they meet the Training, Support and Development Standards within 18 months of approval and are given tailored support to enable them to do this. The Fostering Service encourages, supports and enables Family and Friend Carers to participate in training and development opportunities and to build links with other Foster Carers.

10. INFORMATION AND SUPPORT FOR PROSPECTIVE AND APPROVED FOSTER CARERS

- The Fostering Team handles the initial enquiries made by people interested in becoming a foster carer. Following an initial enquiry being made, a Social Worker from the Fostering Team undertakes a visit to the family home to provide information and further discuss their interest.
- Staff will prepare suitable applicants through the 'Skills to Foster' preparation course.
- Following receipt of an application to be assessed, Supervising Social Workers work alongside prospective foster carers and undertake an evidence-based assessment utilising the Secure Base Model. Fostering Regulations state that this must be presented to Fostering Panel within an 8-month timescale.
- Following Panel recommendation and Agency Decision Maker approval, foster carers will have a named Supervising Social Worker; they will receive visits and a minimum of 3-monthly supervision.
- Foster Carers will have access to advice from suitably qualified staff from the team, including the out of hours Emergency Duty Team.
- Foster Carers will have access to an electronic A-Z Guide to Fostering in Redcar and Cleveland and a diary in which to record significant information in relation to the child or young person in placement with them.

- Foster Carers will be paid an allowance and fee as per the payment policy and will be eligible for travel expenses associated with training and some journeys in relation to the care of children.
- Carers will be offered a programme of post-approval training that will be linked to the Training, Support and Development Standards for Foster Care. Foster Carers will each have an annual Personal Development Plan which will identify any gaps or areas for development where training opportunities will support them in meeting the individual needs of the children or young people they have in placement.
- Where possible, Foster Carers will be provided with day-care for non-school age children to enable them to attend training and development events.
- Foster Carers will have an Annual Review, undertaken by an independent reviewing officer, which will be presented at Fostering Panel following the first year of fostering and then periodically including where there is a significant change in circumstances or an allegation. Foster Carer Reviews give an opportunity to highlight areas of good practice and areas of development and to inform the Local Authority of any issues of concern during the previous year.
- Foster Carers can, where required and available take advantage of respite cover for holidays.
- Carers will have access to services from other agencies, as appropriate to meet the child's needs.

11. MONITORING AND QUALITY ASSURANCE FRAMEWORK

Redcar and Cleveland Fostering Service is committed to providing services in accordance with legislation and regulatory frameworks as detailed in the introduction.

A range of monitoring and quality assurance activity is undertaken, including: monthly supervision and annual appraisals, where the quality of work and practice is monitored and training and professional development needs are identified; weekly placement meetings convened to discuss new referrals and placement stability; regular performance meetings, with both Service Managers and the Assistant Director are also held; and Foster Carer supervision files are also audited as part of the quality assurance process.

The Fostering Team Manager monitors all matters under Schedule 6 of the Fostering Regulations 2011 on a monthly basis. This includes children who go missing, complaints, accidents and any incidents of restraint.

The Fostering Panel Advisor undertakes a quality assurance of documentation submitted for Fostering Panel and liaises with social workers and the Fostering Team Manager where there are gaps or additional information required for Panel to consider business. The Panel Advisor will also receive feedback from the Fostering Panel Chair and other Panel members which can further inform Fostering Service improvements.

Foster Carers are aware of how to make a complaint and information is provided in the Foster Carer Agreement and also in an A-Z guide for carers. Wherever possible, issues are resolved in the first instance by the Supervising Social Worker or the Fostering Team Manager.

Unplanned Endings Meetings, in relation to the breakdown of a permanent placement, are held, and advice and recommendations are made to the Service to inform both learning and future practice.

Services provided by partner agencies through Service Level Agreements are formally reviewed by the Children's Commissioning Team and take account of contractual requirements, objectives and quality issues.

Monitoring arrangements are in place for the Regional Independent Fostering Providers Contract, in addition to the arrangements that are in place for the individual Service Level Contracts.

Fostering annual reports are presented to the Corporate Parenting Board, whose members take a role in the overall monitoring and review of Fostering Services.

12. RECRUITMENT, ASSESSMENT AND APPROVAL OF FOSTER CARERS

Recruitment

- The Fostering Team has a Recruitment and Retention Strategy with implemented procedures for marketing, recruitment, and retention of Foster Carers.
- Each year the team carries out a variety of recruitment and advertising activities, in line with our Annual Marketing Plan. Adverts are placed in a range of local publications; banners are positioned across the Borough; adverts are displayed on a range of council vehicles, information drop-in

sessions take place in a variety of venues; and the service is promoted through our corporate website and via social media.

- The Fostering Service Facebook page has proved to be popular with both the public and current foster carers. The team is able to promote the service and advertise recruitment needs and events through this platform.
- Foster Carers or council employees who recommend someone who subsequently progresses on to become an approved Foster Carer for Redcar & Cleveland, receive a £250.00 voucher from the Fostering Service.

Assessment

- Following a prospective Foster Carer making an initial enquiry, an information pack containing an application form is either sent out or completed via the telephone. If the applicant wishes to continue the process, then a Supervising Social Worker conducts an initial visit to the prospective carers.
- If the initial visit is positive, prospective Foster Carers are invited to attend the next available preparation course. The courses are delivered by the teams Supervising Social Workers and form part of the assessment process. Prospective Foster Carers' knowledge, skills and attitudes are assessed during the training, which involves attending a 2-day Skills to Foster course. Prospective Foster Carers are expected to attend all sessions of the induction.
- Following attendance at the Skills to Foster preparation course, Supervising Social Workers jointly decide with applicants whether they should proceed with the next part of the process. If they wish to proceed, they complete and submit a formal application.
- If the assessment is to go ahead, all applicants have to complete the 2-stages of the assessment process.
- During Stage One, all statutory checks are completed, including DBS.
- A medical examination is completed by the applicant's GP, and then sent to the Department's Medical Advisor for comments and a recommendation as to the candidate's suitability to foster.

- Current employment references are taken up (if applicable) and there will also be reference requests from previous employers where an applicant has been working with children or vulnerable adults. At least 2 personal/independent referees are visited by Supervising Social Workers to ascertain their views on the candidate becoming a foster carer. Where an applicant has been in a previous relationship an ex-partner reference will be sought wherever possible.
- Other checks are taken up with relevant statutory agencies.
- Once all Stage One checks have been completed, the Stage Two assessment Form F report is undertaken by a Supervising Social Worker. This generally consists of a minimum of eight visits both individually and together (if a couple) and with any other adults and children in the household. It is possible that Stages 1 and 2 processes may proceed concurrently, and where this the case there will be clarity with applicants when all Stage 1 checks have been achieved.
- Prospective Foster Carers work in partnership with the Supervising Social Worker to complete the Form F Report, and have an opportunity to comment upon the draft report. The completed Form F will be quality assured by Panel Advisor and once any amendments are made carers will have an opportunity to read and sign the finalised assessment.
- The Team Manager may then choose to complete a second opinion visit in order to verify/clarify anything contained in the report. This second opinion visit will then be presented to Panel alongside the Form F.
- The Fostering Service endeavours to present the completed assessment to Fostering Panel within the statutory eight months of receiving the formal application to be assessed as foster carers for Redcar and Cleveland.

Approval

- The completed Form F assessment is presented to the Redcar and Cleveland Fostering Panel, which makes a recommendation as to the suitability of the applicant(s).
- The Panel Meeting Minutes and Panel's recommendation regarding terms of approval is forwarded to the Agency Decision Maker, who would then make a decision whether to approve the prospective foster carers.
- Applicants are notified of the outcome in writing.

- A Foster Care Agreement is signed by all new Foster Carers and they are issued with all appropriate documentation.

13. SUPPORT, TRAINING AND REVIEW OF CARERS

Support

- Each Foster Carer is allocated a named Supervising Social Worker who will visit carers once a child is placed and will provide formal supervision on at least a 3-monthly basis. These supervisions are recorded and can be retained by the Foster Carer and a copy is also placed on the Local Authority's database system.
- Foster Carers will also receive support from other Supervising Social Workers in the team. Foster carers are provided with the Emergency Duty Team's telephone number and are 'buddied up' with other Foster Carers, if they so wish.
- Three support groups are available for Foster Carers to attend on a monthly basis and these are held at venues throughout the authority area.
- We provide all carers access to advice and support from a national organisation called Fostering Network, which provides a wealth of resources, research and training opportunities. Carers also have access to independent support should they become subject to an allegation.
- Regular social events are organised for carers and children, including a Christmas party, Easter and summer events and an annual award ceremony to recognise the achievements and long service of our Foster Carers, the Fostering Oscars (FOSCARS).

Training

A wide range of opportunities for Foster Carers to learn and develop are available, including e-learning, taught sessions, and provision of resources for self-directed learning.

- The team is committed to providing high quality, ongoing training jointly for both carers and staff on a regular basis.
- As required under National Minimum Standards, within 12 months of approval (or 18 months for Family & Friend Foster Carers), carers will be

expected to have completed the Training, Support and Development Standards for Foster Care.

- Carers will be supported to identify their individual learning and development needs and work with the Training and Development Officer and Supervising Social Worker to implement a Personal Development Plan (PDP). This will be monitored through supervision and at the Foster Carers Annual Review.

Foster Carers' Annual Reviews

- A meeting, chaired by an Independent Reviewing Officer, will be held annually to discuss carers' progress. Views will be sought from their own children and the children and young people they care for. The child's Social Worker and the carer's Supervising Social Worker will also share their views and if the carers have moved a child on to their adoptive placement, a social worker from the Adoption Tees Valley Service will also be asked to write a report.
- This Review provides an opportunity to consider the Foster Carers current terms of approval and make recommendations as to whether this should change.
- Carers receive a written copy of any decision made about them by the Fostering Agency.

14. COMPLAINTS PROCEDURE

If an individual wishes to make a complaint regarding the Service they have received from the Fostering Agency they can either:

- Speak to the Fostering Team Manager in the first instance;
- Telephone and speak to the Complaints Officer on 01642 771500;
- Write to the Complaints Officer at Seafield House, Kirkleatham Street, Redcar, TS10 1SP; or
- Speak to any member of staff who will explain the complaints procedure.

- a) The individual will then be contacted by letter within 3 working days, acknowledging the complaint.
- b) The Complaints Officer will then either address the complaint at Stage One or Stage Two.

If the complaint is addressed at Stage One then a Manager who is responsible for the service will discuss the complaint with the individual. If the complaint is being addressed at Stage Two, then the complaint will be investigated by a different Manager, together with an independent person.

- c) After 14 days the individual will receive a progress report regarding the complaint.
- d) After 28 days the individual will receive a letter regarding the complaint which explains the outcome of the investigation.
- e) If the individual is not satisfied with the outcome, then the Designated Complaints Officer should be contacted within 28 days.
- f) The complaint will then be reviewed by a Panel of 3 people. The Panel will make a recommendation regarding the complaint to the Corporate Director for Children and Families who will, in turn, contact the individual by letter.

15. ADDRESS AND TELEPHONE NUMBER OF THE COMMISSION

OFSTED can be contacted at the following address and telephone number:

OFSTED
 (Fostering)
 Royal Exchange Buildings
 St Ann's Square
 Manchester
 M12 7LA
 Telephone Number: 08456 404040

The Children's Rights Director
 Ofsted
 Aviation House
 125 Kingsway
 London
 WC2B 6SE
 Tel: 0800 528 0731

Directorate of Children & Families
Appendix 2



FOSTERING TEAM

ANNUAL REPORT

April 2021 – March 2022

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1. INTRODUCTION

This report is to be read in conjunction with the Redcar and Cleveland Fostering Team Statement of Purpose.

This report highlights the activities of the Fostering Team and the Fostering Panel throughout the period April 2021 to March 2022.

Redcar and Cleveland Council Children and Families Service has a vision: **“Thriving Children, fulfilling their dreams”** and has a mission **“to work in partnership to deliver excellence for children and families”**

Our Values

Child-Centred

- Offering the compassion and patience we would expect for our own child; supporting them to flourish and fulfil their dreams and aspirations.
- Encouraging and empowering children to share their voice, listening and respecting their thoughts, feelings and opinions.
- Sticking with children, especially when things are most worrying.

Respectful

- Valuing, trusting and supporting each other to achieve the best for our children and families.
- Embracing our diversity and differences, not only in our children and families but across our relationships with colleagues and partners.
- Communicating openly and honestly so that everything we do is fair, transparent and understood.

Creative

- Being bold and ambitious, embracing change and looking for better ways to deliver our services.
- Building and sharing new skills to create services that suit the needs of each child and family.

- Striving for excellence and not just doing what we've always done if it isn't getting the results our children deserve.

Our Pledges to All Children

1. Keep you at the heart of everything we do.
2. Encourage you to speak out and always listen to you.
3. Support you to live safely within caring, family environments.
4. Encourage you to do the best you can and celebrate your successes.
5. Offer you a safe and trusted space whenever you need support or advice.
6. Support you to grow up in a community, knowing who you are and how you fit in the world, with the same opportunities as everyone else.
7. Provide the best opportunities we can to help you grow into a successful adult, acquiring the skills you need for the future.
8. NEVER give up on you.

2. CURRENT SERVICE

The Fostering Team currently provides the following services:

- The recruitment of mainstream foster carers.
- The assessment and approval of connected carers.
- The preparation and assessment of potential foster carers.
- Foster carers who provide emergency, respite, short term, long term, support care. parent and baby placements, foster to adopt placements.
- Post approval support for foster carers, including high-quality supervision; bespoke training & development; and facilitated/peer support groups.
- Support for Special Guardians.

3. FOSTERING PANEL

The Fostering Panel has a Central List of 14 members available to sit on Panel. Panel will normally sit with 5 or 6 members. During the year there have been some changes in Panel membership. Sam Underwood resigned as Chair late in 2021 and his successor Chris Priestman took up the role in February 2022. There has been recruitment of additional Independent and Agency Panel members during the year, and new members bring experience of fostering, adoption and legal practice relating to children and families. There is currently activity to recruit some additional Panel members to the Central List, including additional social worker members and persons with lived experience of care.

Central List

Chris Priestman	Independent Panel Chair
Malcolm Bullock	Independent Vice Chair
Jenny Goldstein	Independent Panel Member
Susan Rowney	Independent Panel Member
Di Reed	Independent Panel Member
Nicola Hall*	Agency Panel Member
Fiona Oliver*	Agency Panel Member
Amanda Olvanhill*	Agency Panel Member
Alison Barnes	Elected Member
Karen King	Elected Member
Olivia Allen	Agency Social Work Member
Denise Allen; Hannah Winspear; Danielle Munkley	Additional Agency Social Work Members who Attend on a Rota Basis

The Fostering Panel has access to advice from the following people:

- Legal Advice: John McEnaney (Legal Advisor - Cygnet Law)
- Medical Advice: Dr Ruth Barron (Medical Advisor - Child Health Department)
- Quality Assurance: Keith Miller (Panel Advisor)
Keith was appointed as part time Panel Advisor in April 2021 and his role is to support the Service by providing quality assurance in relation to Panel documentation and to manage Panel business so that Fostering Panel is supported to operate effectively

Panel Administration and Minute-taking is coordinated by Karen Hughes, Senior Business Support Officer.

The Agency Decision Maker is Wendy Medd – Service Manager: Children in our Care and Resources.

The Fostering Panel has met on 14 occasions during 2021-22

26 th April 2021	25 th October 2021
24 th May 2021	29 th November 2021
28 th June 2021	20 th December 2021
26 th July 2021 – postponed due to illness of social work member on day	31 st January 2022
16 th August 2021	14 th February 2022
23 rd August 2021	28 th February 2022
27 th September 2021	28 th March 2022

The Fostering Panel has been held virtually via Microsoft Teams for two years due to the pandemic and has successfully progressed business during this period. Panel meetings are normally held monthly, with occasional additional meetings when there is a high level of business. The Fostering Panel has adopted a hybrid model from March 2022, with a return of some Panel members, applicants, carers and social workers attending Panel face to face while others attend virtually.

Panel members receive their Panel documents electronically 10 days in advance of Panel meetings and have a template to assist them in identifying strengths, vulnerabilities, and potential questions. Panel members have demonstrated a strong commitment to thoroughly reading documentation and being well prepared for Panel meetings. Panel members have contributed well to quality assurance processes and provide constructive feedback in relation to the quality of assessments and reviews presented to Panel.

During the year Panel has considered 16 Form F assessments, 7 Form C assessments and 34 Foster Carer Reviews.

The role of the Fostering Panel

The Fostering Panel has responsibility for making recommendations in relation to:

- The approval of foster carers for short-term, task centred and long-term/permanent placements.
- The approval of family members or friends as “connected person” carers for children who are cared for by Redcar and Cleveland Council.

- The first annual foster carer review of all foster carers and connected persons carers.
- Reviews of foster carers where there have been safeguarding concerns or significant concerns raised regarding foster carer's standards and suitability.

Training for Panel Members

Panel Members have had opportunities to attend the following Panel Training events during the past year:

- 26 April 2021 – VEMT Training
- 8th September 2021 – Best Practice in Foster Carer Reviews
- Fostering Panel Induction Sessions have been delivered on 8th and 10th February 2022.

The next Panel Training event is planned to take place on 11th July 2022 and will focus on learning from Case Reviews.

Annual Reviews of Panel Members

In line with the Children Act 1989 Guidance and Regulations Volume 4, it is a requirement that each Fostering Panel member complete an annual appraisal undertaken by the Panel Chair and Panel Advisor.

The appraisal provides an opportunity for Panel Members to consider their contribution to the overall functioning of the panel and provides a forum for discussion and reflection. Annual Appraisals took place in December 2021 prior to Sam Underwood leaving the Panel Chair role. The Fostering Panel Chair/Vice Chair will continue to have an opportunity to meet with the Assistant Director/Service Manager responsible for the Fostering Service so that learning in relation to the quality of assessments and reviews, panel processes and wider practice issues can be shared.

4. STATISTICS AND PERFORMANCE INDICATORS

Information detailed below is taken from between 1st April 2021 and 31st March 2022.

TABLE 1: Annual Performance of Foster Carer Recruitment (Data from March 2022).

	TOTAL
Enquiries received around becoming a foster carer.	63
Invited to the training sessions: <i>Skills to Foster</i> .	30
Attended the training.	18
Prospective foster carers still progressing through the assessment process.	16
New fostering families approved (providing the potential to care for 23 children in our children).	16
Total in-house fostering households, including family and friend's carers.	135
Carer resignations (details below). 3 due to change of family/work circumstances 1 due to challenges regarding practice 2 due to illness in family 2 following challenging placements 1 following SGO being in place 2 for retirement	11

TABLE 2: New Carers and Placements Created.

	2017/18	2018/19	2019/20	2020/21	2021/22
New Carers Approved	14	15	18	18	16
Placements Created	17	22	30	35	35

In March 2022, Redcar and Cleveland Fostering Service had 108 foster carers providing foster care to unrelated children. In addition, there were 27 connected care foster carers caring for 48 children. During the year there has been a small dip in the number of approvals however the number of

placements created has remained the same as the previous year. This is thought to be influenced by the Covid-19 pandemic, and it is understood that this has been the experience of other local authorities in the region. The Service continues to review the sufficiency of provision in line with its Sufficiency Policy and its Foster Carer Recruitment and Retention Strategy.

It is recognised that there is a national shortage of Foster Carers and recruitment of carers remains a challenge for many local authorities. Due to the Covid 19 pandemic, recruitment and marketing activities were delivered remotely for much of the year. However, as shown in the tables above, we have seen that despite the global pandemic, we have continued to successfully recruit and approve 16 foster carer households.

The voices and experiences of our foster carers are central to our foster carer recruitment campaign, with many of them willing to share their stories and experiences with other prospective foster carers and with the press. These shared experiences allow us to promote fostering in a positive light and show that there is no typical or standard foster carer.

Advertising with the use of banners and flyers continues, as does mobile advertising on council waste collection vehicles. An increased social media coverage on Facebook continues to play an important role in our recruitment campaign. The fostering website is continuously developed and there is continued scope to build on it in the future.

The Fostering Team continues to benefit from the support of local radio and press thanks to the hard work of our Communications Team. Over the past 12 months, we have had several press releases featuring foster carers which has resulted in an increase in initial enquiries. An innovative event in which an empty child's bed was displayed in Redcar Town Centre received good publicity locally. Members of the Fostering Team as well as local councillors have attended a range of community events, including the Festival of Thrift where the need for more foster carers has been promoted. Three Information Events took place virtually this year, attendance was not as high as those conducted face to face prior to the Covid pandemic. For 2022-23 the team are planning a return to regular face-to-face recruitment activities such as through local festivals and markets.

During the year the Fostering Service has launched a revised brochure aimed at prospective foster carers which has myth-busting information regarding who can apply to become a foster carer and about the application process.

Carer retention continues to be good. The Service has continued to offer competitive fees and allowances and provides an attractive Council Tax

discount. The Service has recently implemented an Exit Interview process for foster carers who resign from the Service, to help understand reasons for resignations and identify if there are additional ways of maintaining foster carers.

Temporary Approvals and Connected Carer Assessments

During the year there has been significant activity in relation to the temporary approval of foster carers. There have been 39 temporary approvals approved during the year with 6 being approved as connected carers following panel. A significant number of carers have obtained legal orders, including Child Arrangement Orders/Special Guardianship Orders prior to being fully approved as foster carers.

Use of Independent Fostering Agencies (IFA's)

During the past year there has been a small rise in the use of Independent Fostering Agency placements. This reflects the need to identify foster placements for children with increasingly complex needs and for sibling groups, where appropriate matches have not been possible with in-house carers. During the year there has also been use of IFA's to provide foster placements which best meet the cultural needs of a number of unaccompanied asylum-seeking children/young people. We remain committed to increasing our numbers of local in-house foster carers and relying less on independent fostering agencies where foster carers may be geographically distant. For the majority of children there can be significant disadvantages of living outside of their local area.

For a small group of children with very complex needs it has been difficult to identify foster carers either in house or via Independent Fostering Agencies following referral through the Tees Valley Procurement Framework. The local authority has demonstrated an ability to work creatively to develop safe, bespoke care arrangements, working with existing foster carers and staff to provide short term care to children while longer term care arrangements are identified.

TABLE 3: Children placed with in house carers versus in IFA.

Date	No. in-house	% in-house	No. IFA	% IFA	TOTAL numbers
March 2018	85	52%	79	48%	164
March 2019	91	54%	78	46%	169
March 2020	130	65%	70	35%	200
March 2021	120	69%	55	31%	175
March 2022	109	63%	64	36%	173

5. RECRUITMENT AND RETENTION OF FOSTER CARERS

The Service benefits from having a broad range of carers with a vast amount of life experience. Foster carers are provided with effective supervision and support from a Supervising Social Worker. Foster carers are encouraged to meet with other foster carers for mutual support and development and we have a group of foster carers who are identified as mentors to assist new carers as they settle into their role. The majority of our foster carers live within the Borough itself, however, we do have carers (including connected carers) who live in adjacent/ nearby borough's but have been attracted to foster for Redcar and Cleveland.

The Fostering Service seeks to match children with foster carers who have appropriate knowledge, skills and understanding of children's needs. It is recognised that foster carers require appropriate levels of information about children to ensure they can provide appropriate care.

Foster carers receive good support and supervision by Supervising Social Workers who have an understanding of the impact of trauma and poor attachment upon children. Supervising Social Workers seek to guide foster carers to promote a therapeutic style of parenting.

Annual Foster Carer Reviews are undertaken by an Independent Reviewing Officer and there is an opportunity to explore the experiences of cared for children, foster carers (and any birth children) as well as professionals experiences of how things are progressing. Decisions regarding re-approval and approval categories of foster carers are explored during the foster care review process.

Where allegations are made in relation to foster carers the Fostering Service arranges independent support for carers where requested. Independent Support had until recently been provided by FosterTalk but the Service is

now working with The Fostering Network to provide this service. The Fostering Team Manager oversees and monitors the progress of any safeguarding allegations, The Team Manager ensures that there is appropriate consultation with professionals and that foster carers are kept informed of the progress of any investigation and its outcome.

The Fostering Service keeps its fees and allowances under review and has continued to pay allowances above National Minimum Allowance levels and offers fees which are competitive with other fostering agencies in the region.

6. TRAINING AND SUPPORT FOR FOSTER CARERS

Redcar and Cleveland Fostering Service recognises the importance of high-quality initial carer preparation followed by ongoing training and development opportunities. During the pandemic it had been more difficult to offer face to face training and more training took place online. Gladly, as restrictions on gathering in groups have been removed, face to face training has subsequently increased again. There is once again a blended approach to carer training and development with a mix of face to face and online training opportunities.

Online Training

The fostering service has invested in The Foster Care Training Hub, which is an online platform that enables foster carers to complete training online. Alongside the Foster Care Training Hub, foster carers can also access free training under 'The Big Initiative' which includes parenting courses and wellbeing courses. From April 2021- March 2022, a total of 439 courses were completed on The Foster Care Training Hub.

Carers also have free access to distance learning opportunities using the Anspear App which has been sourced by the Virtual School. There is a range of courses available of relevance to foster carers who are caring for vulnerable children and young people.

Examples of courses delivered during the year include:

- Reflections on Fostering for Newly Approved Carers
- Sessions with representatives from the Virtual School
- Sessions with representatives from Early Help
- County Lines Training
- Caring Around Christmas
- Managing Virtual Family Time
- Viewpoint Training
- Unaccompanied Asylum-Seeking training
- Henry: Fussy Eaters

- Trauma Informed Training
- E-safety
- Life Story Work
- Understanding the ECHP process
- Sessions for No Wrong Door
- LGBTQ+ with Hart Gables
- Reporting and Recording
- Moving Children on to Adoption with ATV
- Managing Allegations
- Improving the referral process
- Paediatric First Aid (face to face)

Foster carers have also had access to training that has been organised CAHMS (such as anxiety and mental health) and around training by Barnardo's and Cleveland Police around County Lines and Child Criminal Exploitation.

All foster carers are supported in having a Personal Development Plan which reflects their training needs and the expectations of the Fostering Service regarding mandatory and higher-level training. The Service recognises that many children who are in foster care have complex needs associated with adverse childhood experiences and trauma, and so has invested in Trauma Informed Therapeutic parenting training for carers which had been delivered by external trainers. This training has been highly valued and two members of the Fostering Service are now trained to deliver this course more widely. There have been several cohorts of training around the PACE Model and staff and carers; additionally, there have been 2 cohorts of a 6 session "Foundations to Attachment" training delivered, this is being rolled out more widely to foster carers.

Another innovation that has been launched this year is the use of Virtual Reality (VR) Headsets in several training courses. These provide prospective carers and approved carers with an immersive view of children's adverse experiences, such as living in a household where parental domestic violence is taking place, substance misuse and chronic neglect. Two members of staff are now accredited users and the VR Headsets are now being used in a range of training courses with very positive feedback about how this technology helps carers to have a clearer insight into children's lived experiences and in considering appropriate parenting approaches.

Support Groups

The Fostering Service has continued to facilitate monthly support groups and in 2021 these returned to being 'face-to-face' and are available to mainstream and connected carers. Support Groups are available in several locations around the Borough, so that carers have an opportunity to network with other carers living close by. The Fostering Service continues to promote attendance at Support Groups and encourages carers to use the groups as a positive forum for mutual support and development.

7. SERVICE DEVELOPMENTS

Mockingbird

In January 2022, Redcar & Cleveland began implementing The Mockingbird Model to foster carers. This is an evidence-based model delivered by The Fostering Network. The programme nurtures the relationships between children, young people and foster families supporting them to build a resilient and caring community of six to ten satellite families called a constellation. The fostering team is in the early stages and is currently identifying the Home Hub Carer; an experienced foster carer who sits at the centre of the constellation, supporting satellite families. The fostering service aim to launch their first constellation in the summer of 2022.

No Wrong Door

Redcar and Cleveland are implementing the No Wrong Door Model in association with North Yorkshire County Council. The model aims to provide young people with the stability, skills and support to successfully manage the transition from adolescence to adulthood. Foster carers from the Service are an important part of the model, alongside workers within the residential hub.

Foster Carer's Handbook

During the year there has been an updating of the Foster Carer's Handbook to reflect updated policies, procedures and practice and this has been re-issued to all foster carers.

The Fostering Network

In March 2022, Redcar and Cleveland Fostering Service joined The Fostering Network, moving from membership with Foster Talk. Membership provides the Service with access to practice advice and foster carers have access to advice and support relating to the fostering role. The Service is currently working closely with The Fostering Network in implementing the Mockingbird Programme.

Consultation with Foster Carers

Regular "surgeries" with the Fostering Team manager have been arranged to provide foster carers with opportunities to provide feedback in relation to aspects of service delivery. There has also been some consultation with foster carers during the year in relation to the possible formation of a formal Foster Carers Association. There is an exploration of forming a Consultative Group to further develop how we involve carers in service development.

Planning and Matching Meeting

In addition to the Fostering Panel, the Fostering Service holds a bi-monthly Planning and Matching Meeting which considers the long-term plans for children in our care, and long-term fostering matches with their foster carers. During the period April 2021 – March 2022 there were 11 children matched for permanence.

Staying Put Arrangements

Staying Put arrangements provide young people with stability at a key point of their life beyond the age of 18 years? At the end of the year there were 8 young people remaining with their previous foster carers under a Staying Put arrangement. The Service seeks to promote the benefits of Staying Put and there are good links with Target, Leaving Care Service in ensuring that staying put arrangements are appropriately supported. Accommodation and Support Officer support will also be available to carers and young people in Staying Put arrangements.

Action Planning

The Fostering Service has an action plan as part of its Foster Carer Recruitment and Retention Strategy to ensure that recruitment and retention remains an important focus. In planning for the year ahead key objectives for Recruitment and Retention have been identified and include:

1. Increase the number of foster carer enquiries by delivering an effective recruitment campaign.

Generating more recruitment enquiries about fostering is the first step to increasing the number of foster carers. To do this we need an ongoing marketing campaign at both a community and borough wide level. Whilst we need to increase foster carers overall, we specifically need more foster carers to look after older children, sibling groups and children with a disability or higher-level needs. We know that there will be demand for placements for unaccompanied asylum-seeking children over the next year and our recruitment campaign will include targeted work to generate interest in accommodating these children.

We also need to recruit more foster carers to provide respite placements; this will support our full-time foster carers to maintain placement stability. Being a respite foster carer is a great option for people who want to foster but cannot commit on a long-term basis.

We are also recruiting carers for two innovative programmes, No Wrong Door and the Mockingbird Programme which are both focussed on building effective networks of support around children and their carers.

2. Increase the number of successful assessments by supporting prospective foster carers through the application process.

Deciding to foster is an important decision for any family which involves a lengthy application and assessment process. We will support prospective foster carers to make an application and maintain regular contact. We will also facilitate contact with our existing foster carers so that applicants can find out more about what it is like to foster.

We will review the information that we provide throughout the assessment process to ensure that prospective foster carers understand the process and timescale. We aspire to provide feedback to prospective carers during the assessment process and will provide explanations of any emerging issues which may preclude approval.

We will signpost prospective carers to independent financial advice to help households understand if fostering is financially viable for their household.

3. Maximise retention by providing excellent support services to foster carers and their families.

It is vital that we provide excellent services to support our foster carers and their families so that they can continue fostering. This includes ongoing training, access to advice and social activities for Children in Our Care and children who foster. We want our foster carers to feel valued, listened to and involved in decisions about the children they look after. We will put in place clear mechanisms for foster carers to share their views and use their feedback to strengthen our support services.

Being a foster carer is a unique job, we will support foster carers to develop a peer support network including a buddy scheme and a fostering association, so that foster carers can meet to support each other and share their experiences.

It is important that our foster carers are appropriately rewarded. We will continue to review our allowances, fees, and rewards to ensure they are competitive.

Objectives for the Fostering Panel

1. To recruit some additional Panel members, particularly non-agency social workers and care experienced adults.
2. To involve Panel members in the consideration of changes to assessment and review forms and what is presented to Panel.
3. To further refine Panel's quality assurance and feedback processes

Wider objectives of the Fostering Service

1. To take forward a reorganisation of the team structure to allow specialisation and focus on discrete areas of work, including assessment and support.

The fostering team is to be divided into a mainstream assessment and support team and a connected carer assessment and support team. This is to ensure that the team who are assessing mainstream carers can support prospective foster carers from initial assessment through to approval, whilst ensuring that new foster carers feel well supported and workers are able to identify any vulnerabilities and offer training and support at the earliest opportunity.

The connected carers team will work closely with the SGO support team and the social workers in the safeguarding teams to ensure that children who are able to leave the care system and be cared for under other Legal Orders can be identified as soon as possible to ensure that children are not CIOC for any longer than is appropriate.

2. To implement revised assessment and review documents.

The fostering team are committed to completing robust and in-depth assessments of prospective carers and to reviewing the approval of carers both annually and following any significant event which would warrant an early review. The team works hard to review the documents to ensure that the information gathered is relevant and accurate and is able to help in the recruitment of carers who can meet the needs of the service.

3. To implement a revised fees and allowances structure.

The fostering team will continually review fostering fees and allowances to ensure that the fees are in line with Government guidance and that the fees remain competitive with neighbouring authorities.

4. To further develop carer consultative processes.

A request was sent to all foster carers asking if they would like to be part of a consultation group. This group is in its infancy however it is hoped that the group will provide feedback to the team in regard to any changes that are proposed as well as feedback any ideas regarding how they believe the service can be run more effectively.

ADULTS & COMMUNITIES DIRECTORATE

DELEGATED DECISIONS

(Please note signatures/audit trails are held for all decisions. Signatures in these papers have been redacted before publication for security purposes)

Delegated Power Record

Are the details of the decision to be public or confidential?

Public

If the details of the decision are confidential, please select the category for exemption under the Local Government Act 1972.

Choose an item.

Reference	ADCOM-21-242
Corporate Plan Priority	Meeting Residents' Needs
Delegation Title	Tour Series Guisborough - Sweetspot
Delegated Power Number	455 – Exemption to Contract Procedure Rules on the grounds of nature of the market
Date of Exercise	15/12/2021
Cabinet Member	Cllr Louise Westbury
Assistant Director	Fran Anderson

Type of Decision (Key/Executive/Non-Executive) See Scheme of Delegation to Officers - Council Constitution	Executive (Non-Key)
FOR KEY DECISIONS ONLY	
Delegated Power Forward Plan Ref	If a key decision has not been published in the forward plan at least 28 days in advance of the decision being taken, then the urgency or special urgency rules must be applied, and relevant forms completed in conjunction with Democratic Services
Date Decision Published in Forward Plan	Click or tap to enter a date. To be completed by Democratic Services

Urgency (For Key Decisions not included in Forward Plan only)	Not Applicable
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Background to Decision:

Tour Series overview

The Tour Series is a **fun, fast and free** cycling event. Taking place in towns and city centres, the rounds gather large crowds. Launched in 2009, the series sees Britain's best male and female riders, including Olympic and World Champions, competing against each other in a unique, team-based format as part of a full day of sporting and community-based cycling-focused activities. The main race takes place late afternoon early evening.

British sporting heroes Laura Kenny, Dani King, Joanna Rowsell-Shand, Ed Clancy, Elinor Barker and Dame Sarah Storey have all competed in the series during its 11 years. Currently the series is used as a development platform for the talented young cyclists.

The event is free of charge for spectators who want to see the Britain's best cyclists in action. The circuit-based nature of the Tour Series also means fans get to see the riders pass by numerous times during each race!

Each men's race will be approximately 65 minutes in duration. The women's races are 45 minutes.

It has huge benefits and impact on tourism in the area at a time where businesses need it, but also enables the community to engage. National cycling races are a key part of the objectives of the Destination Management plan for the Borough and cements our place as a key cycling destination. We will programme community sport activity and races for children and young people on the finishing part of the route through the day alongside other cultural activity.

After a successful race in 2021 in Guisborough we are bringing the race back in May 2022 with hopefully fewer covid restrictions and a larger offer. It will be a great way of showing Redcar and Cleveland as a great place for cycling and will start a big health campaign of getting people more active and promoting active travel.

Decision Considerations

- Provides a platform to engage local community/residents: schools, community groups, sports clubs
- ITV4 highlights show plus 65 other broadcast markets worldwide
- Free-to-attend day of sport, including elite men's and women's races
- UK's top domestic riders inc., World and Olympic Champions
- Male and female event
- City/Town Centre circuit - unique format of up to 1.5km
- Around 10,000 roadside spectators per round

<ul style="list-style-type: none"> • 2.m+ cumulative tv audience 2019 – these figures do not include on demand or catchup. Also, this year they have secured coverage on Eurosport on top of the highlights on ITV4. • Up to £400k boost to the local economy • media value of 250k for the area (this should increase as they have signed a deal for with Eurosport as above)
Full details of decision:
This request seeks to award a contract to Sweet Spot Group Limited.
Financial detail:
The Host Sponsor (Redcar and Cleveland Borough Council) shall pay the Organiser a fee of £71,250 (excluding VAT) which shall be the Sponsorship.
Delivering Social Value
<p>SSG will integrate social value into decision-making to create benefits for our communities and tangible business benefits.</p> <p>This will be achieved by –</p> <ul style="list-style-type: none"> • Supporting the local economy by choosing suppliers close to the point of service • long-term partnerships with local community organisations to help meet mutual goals, for example working with local sports clubs that may want to engage with the event. • Enable and encourage well supported volunteering opportunities that make the most of available skills and resources. Volunteers will be required to support with the delivery of the event. • Engage with communities to increase economic, social, and environmental wellbeing. • Work with schools, colleges, and youth centres to offer work experience and business awareness to students, especially to individuals facing disadvantage of any kind.
Reasons for Decision:
<p>The Tour Series is organised and promoted in association with SSG. The Organiser (SSG) owns and controls the Commercial Rights to the event, there is therefore not another supplier that can deliver the Tour Series.</p> <p>SSG also provide the capacity and expertise to deliver the event.</p>

Details of alternative options considered (if any) and reasons for rejection:	
<p>The Tour Series is organised and promoted in association with Sweet Spot Events Limited. The event will be run in accordance with the Rules and Regulations of British Cycling “BC” and the Union Cycliste Internationale “UCI” (respectively the National and International governing bodies for the sport of cycle racing) and those of the Tour Series.</p> <p>There is no alternative options or provider of this event.</p>	
Details of any conflict of interest declared by any Elected Member consulted in relation to the decision:	
<p>This must be left blank. Business Support will seek this information from the Cabinet Member.</p>	
Details of any dispensation granted in respect of any conflict of interest:	
<p>This must be left blank. Business Support will seek this information from the Cabinet Member.</p>	
Background Papers:	
<p>State where any additional papers may be held, any background information (if applicable)</p>	
Officer Name (Print)	Laura Case
Officer Signature	<p>This must be the electronic signature of the officer requesting</p> <p>the decision</p>
Submission date	2 June 2021
Procurement Approval	Request complies with the Council’s Contract Procedure Rules

Delegated Power Record

Reference	ADCOM-21-242
Delegated Power Forward Plan Reference	N/A
Corporate Plan Priority	Meeting Residents' Needs
Delegation Title	Tour Series Guisborough - Sweetspot
Delegated Power Number	455 – Exemption to Contract Procedure Rules on the grounds of nature of the market
Date of Exercise	15/12/2021
Cabinet Member	Cllr Louise Westbury
Assistant Director	Fran Anderson

Signatures

..... Date 19/01/2022

CABINET MEMBER FOR CLIMATE CHANGE AND ENVIRONMENT

..... Date 17/01/2022

CHIEF FINANCE OFFICER

..... Date 14/01/2022

CHIEF LEGAL OFFICER

.....

Date 18/01/2022

CORPORATE DIRECTOR FOR ADULTS AND COMMUNITIES

Call-In (Key Decisions Only)	
Choose an item. Reasons for dis-applying Call-In due to urgency to be added here if relevant. This will need to be reported to the next meeting of the Borough Council and the reasons must demonstrate that any delay likely to be caused by the call-in process would seriously prejudice the Council's or the public's interests.	
Date Decision will become effective	Click or tap to enter a date. To be completed by Democratic Services – date will be not less than expiry of 5 working days from publication unless urgency applies.

Delegated Power Record

Are the details of the decision to be public or confidential?

Public

If the details of the decision are confidential, please select the category for exemption under the Local Government Act 1972

Choose an item.

Reference	ADCOM-22-119
Corporate Plan Priority	Improving the Physical Appearance of the Borough and Enhancing Prosperity
Delegation Title	Grass & Hedge Maintenance Contract
Delegated Power Number	453 - Power to vary the terms of an existing contract, where there is provision within the contract to do so
Date of Exercise	17/05/2022
Cabinet Member	Cllr Barry Hunt
Assistant Director	Robert Hoof

Type of Decision (Key/Executive/Non-Executive) See Scheme of Delegation to Officers – Council Constitution	Executive (Non-Key)
FOR KEY DECISIONS ONLY	
Delegated Power Forward Plan Ref	If a key decision has not been published in the forward plan at least 28 days in advance of the decision being taken, then the urgency or special urgency rules must be applied, and relevant forms completed in conjunction with Democratic Services
Delegated Power Forward Plan Ref	
Date Decision Published in Forward Plan	Click or tap to enter a date. To be completed by Democratic Services
Urgency (For Key Decisions not included in Forward Plan only)	Not Applicable

Delegated Power Record

Background to Decision:

The Council procured a contract for Grass and Hedge Maintenance with Cleveland Land Services from August 2018 until October 2023 (a period of 63 months with the option of a further 1 x 12 month extension period). The contract has a fixed price cost of £30,790 per annum for the period of 63 months.

Cleveland Land Services approached the Council in March 2022 to advise that they were no longer able to provide the required services at the fixed price contractual costs due to a significant rise in running costs including the legislative requirement to prohibit use of RED Diesel which increases the average cost of fuel by 390%. Extensive discussions with Cleveland Land Services and the Council's Legal Team were had to seek a solution.

Decision Considerations:

Contract Procedure Rules.

Full details of decision:

Approval is sought to vary the current Grass and Hedge Maintenance contract to allow an increase in the annual cost of the contract for 1 year only and to mutually agree a termination of the contract early to allow for a new procurement process to take place.

Financial detail:

Original value of contract was £30,790 per annum (actual £31,159 – a total of £161,664 over the 63-month contract period).

The 2022/23 rate will increase the annual cost to £58,879.14 (an increase of £28,089).

Additional costs will be covered with relevant area cost codes

Coastal 10102

East Cleveland 10103

Greater Eston 10104

Delivering Social Value:

The contractor continues to operate within the borough and continue to utilise local suppliers and employ locally based employees.

Reasons for Decision:

Following extensive discussions with Cleveland Land Services and the Council's Legal Team all alternatives were unsustainable given the timescale for completion of the required grass and hedge maintenance programme and it was agreed that re-negotiation of costs for one year and early termination of the contract were the best options for both the short and long term.

Details of alternative options considered (if any) and reasons for rejection:

Consideration was given to all options including:

Pursual of Breach of Contract which would require either - availability of an alternative provider and an assessment of the Council's ability to provide the required services in-house. No





Delegated Power Record

<p>reasonable alternative provision is available and the required competence to ensure the operation is carried out in compliance of all health, safety and road closure requirements is not currently held within the Council – any delay will seriously impact on the maintenance schedule impacting on both the Council and residents.</p>		
<p>Details of any conflict of interest declared by any Elected Member consulted in relation to the decision:</p> <p>This must be left blank. Business Support will seek this information from the Cabinet Member.</p>		
<p>Details of any dispensation granted in respect of any conflict of interest:</p> <p>This must be left blank. Business Support will seek this information from the Cabinet Member.</p>		
<p>Background Papers:</p> <p>State where any additional papers may be held, any background information (if applicable)</p>		
Officer Name (Print)	Jay Hosie	
Officer Signature		
Submission Date	17 May 2022	
Procurement Approval		Complies with the Current Contract Procedure Rules

Delegated Power Record

Reference	ADCOM-22-119
Delegated Power Forward Plan Reference	
Corporate Plan Priority	Improving the Physical Appearance of the Borough and Enhancing Prosperity
Delegation Title	Grass & Hedge Maintenance Contract
Delegated Power Number	453 - Power to vary the terms of an existing contract, where there is provision within the contract to do so
Date of Exercise	17/05/2022
Cabinet Member	Cllr Barry Hunt
Assistant Director	Robert Hoof

Signatures

CABINET MEMBER FOR CLIMATE CHANGE AND ENVIRONMENT 	Date Click here to enter a date. 7/06/2022
CHIEF FINANCE OFFICER 	Date 19/05/2022
CHIEF LEGAL OFFICER 	Date 17/05/2022
CORPORATE DIRECTOR FOR ADULTS AND COMMUNITIES 	Date 17/05/2022

Call-In (Key Decisions Only)

Date Decision will become effective	
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Delegated Power Record

Are the details of the decision to be public or confidential?

Public

If the details of the decision are confidential, please select the category for exemption under the Local Government Act 1972.

Choose an item.

Reference	ADCOM-22-125
Corporate Plan Priority	Tackling Climate Change and Enhancing the Natural Environment
Delegation Title	Zapcharged EV Charger Project
Delegated Power Number	144 - To agree terms for the grant of new leases/licences/agreements
Date of Exercise	01/06/2022
Cabinet Member	Cllr Louise Westbury
Assistant Director	Chris Moon

Type of Decision (Key/Executive/Non-Executive)	Non-Executive
FOR KEY DECISIONS ONLY	
Delegated Power Forward Plan Ref	
Date Decision Published in Forward Plan	
Urgency (For Key Decisions not included in Forward Plan only)	Not Applicable

Background to Decision:
<p>Redcar & Cleveland Borough Council are delivering an EV Charging Project to increase EV charging availability and quality, with an emphasis on areas where there is a high percentage of on street parking.</p> <p>The decision requested is to enter into an agreement with an organisation to enable initiation of the project.</p>
Decision Considerations
<p>The supplier (Zapcharged Infrastructure Limited) will lease each EV charger space via a 20-year lease agreement. The lease agreement has been discussed and amended in conjunction with the Council's legal and property teams.</p>
Full details of decision:
<p>To enter into an agreement with Zapcharged Infrastructure Limited to provide public EV charging at Council-owned sites across the borough. This would initially see the replacement of existing chargepoints with modern equivalents, before moving onto installation of additional points at current and new locations.</p> <p>Structurally, the agreement would be a 20-year lease of the specific location for the chargepoint (i.e: the bay or kerb area where the chargepoint would be sited, not the entire car park or area of land). Zapcharged would fully fund installation and connection costs and would provide and fund maintenance and upgrades over the lifetime of the agreement., using revenue income over the 20-year period as the incentive for the upfront risk.</p> <p>RCBC would receive a 17.5% net revenue share from the proceeds of the chargepoint over the lifetime of the agreement.</p> <p>Chargepoints would charge a fee to members of the public for use, in addition to pay and display fees (where applicable), as per the Tees Valley agreed protocol. It will be possible to supply RCBC fleet vehicles with cards / apps / codes to enable fleet vehicles to use the chargepoints around the borough in the course of the working day, lessening pressure on those in the depot.</p> <p>Support for chargepoints will be provided by Zapcharged via a 24hour helpline and any maintenance / servicing required will also be supplied. The nature of the agreement incentivises Zapcharged to ensure a consistent, quality offer.</p>
Financial detail:
<p>Installation, connection, maintenance, upgrade, and servicing costs will be financed by Zapcharged (the supplier) and a 17.5% of net revenue will be paid to the Council.</p>
Delivering Social Value

Wherever possible, the location of these EV Charger points have been selected near to on street car parking, in order to provide residents who, have no off street parking the opportunity to charge EV vehicles, thus ensuring they are an option for all.	
Reasons for Decision:	
Ensuring EV charging facilities are available to all residents, including those with on street parking.	
Details of alternative options considered (if any) and reasons for rejection:	
N/A – supplementary rollout of EV Chargers being carried out in tandem by TVCA.	
Details of any conflict of interest declared by any Elected Member consulted in relation to the decision:	
Details of any dispensation granted in respect of any conflict of interest:	
Background Papers:	
Copy of proposed Lease Agreement between TVCA and Zapcharged Infrastructure Limited attached.	
Officer Name (Print)	CHRIS MOON
Officer Signature	
Submission date	1/6/2022
Procurement Approval	N/A

Delegated Power Record

Reference	ADCOM-22-125
Delegated Power Forward Plan Reference	
Corporate Plan Priority	Tackling Climate Change and Enhancing the Natural Environment
Delegation Title	Zapcharged EV Charger Project
Delegated Power Number	144 - To agree terms for the grant of new leases/licences/agreements
Date of Exercise	01/06/2022
Cabinet Member	Cllr Louise Westbury
Assistant Director	Chris Moon

Signatures

..... Date 06/06/2022

CABINET MEMBER FOR CLIMATE CHANGE AND ENVIRONMENT

..... Date 07/06/2022

CHIEF LEGAL OFFICER

..... Date 07/06/2022

DIRECTOR OF ADULT AND COMMUNITIES

MANAGING DIRECTOR Date 07/06/2022

Call-In (Key Decisions Only)

Choose an item.

Reasons for dis-applying Call-In due to urgency to be added here if relevant. This will need to be reported to the next meeting of the Borough Council and the reasons must demonstrate that any delay likely to be caused by the call-in process would seriously prejudice the Council's or the public's interests.

Date Decision will become effective

Click or tap to enter a date.

To be completed by Democratic Services – date will be not less than expiry of 5 working days from publication unless urgency applies.

Delegated Power Record

Are the details of the decision to be public or confidential?

Public

If the details of the decision are confidential, please select the category for exemption under the Local Government Act 1972

Choose an item.

Reference	ADCOM-22-127
Corporate Plan Priority	Tackling Climate Change and Enhancing the Natural Environment
Delegation Title	Dormanstown Load Upgrade and Additional EV Chargers
Delegated Power Number	450 – Award a Contract
Date of Exercise	09/06/2022
Cabinet Member	Cllr Louise Westbury
Assistant Director	Chris Moon

Type of Decision (Key/Executive/Non-Executive) See Scheme of Delegation to Officers – Council Constitution	Executive (Non-Key)
FOR KEY DECISIONS ONLY	
Delegated Power Forward Plan Ref	N/A
Date Decision Published in Forward Plan	
Urgency (For Key Decisions not included in Forward Plan only)	Not Applicable

Background to Decision:

Expansion and electrical load upgrade of the Dormanstown Depot is required to support the proposed 28 EV van increase to the Fleet.

The decision requested is to award a contract to Compleo Charging Solutions UK Limited* £43,851.60 (less 6 x £350 EV Charger OZEV Government Grant = £2,100) to carry out the upgrade, supply 3 new Dual 22 kW EV Charging Posts, RFID Cards, and Software & Maintenance for First Year.

*Compleo were formerly Innogy eMobility UK Limited.

Northern Powergrid to carry out load upgrade 19th June 2022 prior to Compleo supplying the new Charging Posts.

Delegated Power Record

<p>Decision Considerations: Contract Procedure Rules.</p> <p>The upgrade will increase the charging capacity by 6 x 22 kW EV Chargers, providing a ratio of one EV Charger to four EV vans. Usage calculations and other charging points at alternative depots have been considered when sizing this increase.</p> <p>Ongoing support and maintenance of the EV Chargers will be provided by Zapcharged Infrastructure Limited in line with Lease Agreements, as approved by ADCOM-22-125</p>
<p>Full details of decision:</p> <p>Approval is requested to award a contract to Compleo Charging Solutions UK Limited via a Direct Award call off under the NEPO/TPPL Vehicle Purchase Framework – Lot 6 – Electric Vehicle Charging Infrastructure, to carry out an electricity load upgrade and expansion of existing EV Charging stations at Dormanstown Depot. The current configuration of 2 x Dual 22 kW EV Chargers and 1 x 50 kW will be enhanced with the addition of 3 x Dual 22 kW EV Chargers and supported by an electrical load upgrade from Northern Powergrid.</p>
<p>Financial detail:</p> <p>Contract value is £41,751.60.</p> <p>From 2023, there will be ongoing software and maintenance costs of £829.60 for a maximum period of 19 Years.</p> <p>Budget Code is C20300 C1100</p>
<p>Delivering Social Value: Expanding the EV Fleet significantly reduces carbon emissions within the Borough providing cleaner air for residents.</p>
<p>Reasons for Decision: The reason for this upgrade and expansion is to enable the increase in use of EV vans in the fleet from 10 existing EV vans to a complement of 38 EV vans in total. 28 EV vans being procured under a separate project.</p>
<p>Details of alternative options considered (if any) and reasons for rejection:</p> <p>Do nothing – not an option as the current configuration is not sufficient to support the growing number of EV vans in the fleet.</p> <p>Carry out a competitive procurement process – not an option as existing NEPO/TPPL Framework covers the requirements.</p>

Delegated Power Record

Details of any conflict of interest declared by any Elected Member consulted in relation to the decision:		
Details of any dispensation granted in respect of any conflict of interest: This must be left blank. Business Support will seek this information from the Cabinet Member.		
Background Papers: Copy of Proposal from Northern Powergrid and Compleo attached.		
Officer Name (Print)	CHRIS MOON	
Officer Signature		
Submission date	9/6/2022	
Procurement Approval		This request complies with the Council's Contract Procedure Rules.

Delegated Power Record

Reference	ADCOM-22-127
Delegated Power Forward Plan Reference	N/A
Corporate Plan Priority	Tackling Climate Change and Enhancing the Natural Environment
Delegation Title	Dormanstown Load Upgrade and Additional EV Chargers
Delegated Power Number	450 – Award a Contract
Date of Exercise	09/06/2022
Cabinet Member	Cllr Louise Westbury
Assistant Director	Chris Moon

Signatures

CABINET MEMBER FOR CLIMATE CHANGE AND ENVIRONMENT	Date 10/06/2022
CHIEF FINANCE OFFICER	Date 10/06/2022
CHIEF LEGAL OFFICER	Date 10/06/2022
CORPORATE DIRECTOR FOR ADULTS AND COMMUNITIES	Date 10/06/2022

Call-In (Key Decisions Only)

Date Decision will become effective	
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Delegated Power Record

Are the details of the decision to be public or confidential?

Public

If the details of the decision are confidential, please select the category for exemption under the Local Government Act 1972

Choose an item.

Reference	ADCOM-22-129
Corporate Plan Priority	Meeting Residents' Needs
Delegation Title	Appointment of 2 x Homelessness Prevention Officers via a Recruitment Agency (Vivid)
Delegated Power Number	455 – Exercise power of exemption to Standing Orders in accordance with Section 10 of the Contract Procedure Rules (I. the nature of the market for the works to be carried out or the goods or services to be provided has been investigated and is demonstrated to be such that a departure from the requirements of these Rules is justifiable)
Date of Exercise	09/06/2022
Cabinet Member	Cllr Barry Hunt
Assistant Director	Fran Anderson

Type of Decision (Key/Executive/Non-Executive) See Scheme of Delegation to Officers – Council Constitution	Executive (Non-Key)
FOR KEY DECISIONS ONLY	
Delegated Power Forward Plan Ref	If a key decision has not been published in the forward plan at least 28 days in advance of the decision being taken, then the urgency or special urgency rules must be applied, and relevant forms completed in conjunction with Democratic Services
Date Decision Published in Forward Plan	Click or tap to enter a date. To be completed by Democratic Services
Urgency (For Key Decisions not included in Forward Plan only)	Not Applicable

Delegated Power Record

Background to Decision:

The Housing Advice & Information Team deliver the statutory homelessness service, delivery of prevention and homelessness relief services, responding to requests from residents who are in housing need within the next 56 days, homelessness tonight as well as verification of reports of rough sleepers. The work of the Team contributes towards the Council's Homelessness Prevention and Rough Sleeping Strategy. Around 1,500 households approach the Council for advice each year, this number is increasing each year.

Additional staffing resource is currently needed to respond to increasing demands and whilst the team is also subject to the absence of team members due to long-term sickness and is also carrying vacant posts, which are a challenge to recruit too.

Decision Considerations:

The Service has been unsuccessful in identifying suitable candidates via the Council's contract for Vendor Neutral Managed Service for Temporary Agency Workers framework with GRI.

Full details of decision:

Approval is requested to appoint two Homelessness Prevention Officers on a fixed term contract from VIVID Resourcing to work with the Housing Advice & Information Team between July 2022 and March 2023.

Terms and conditions of the contract will be subject to review by Legal Services and IR35 will also be addressed at this time.

Financial detail:

The Officers will be charged at an hourly rate (£37.00 per hour) as well as payment of mileage expenses to reflect travel to undertake their duties.

The expected contract value is £98,568 for the nine-month contract.

Delivering Social Value:



The Officers will work alongside the Housing Advice Team delivering the statutory homelessness services, delivery of prevention and homelessness relief services, responding to requests from residents who are in housing need within the next 56 days, homelessness tonight as well as verification of reports of rough sleepers.

Reasons for Decision:

The Service has been unsuccessful in identifying suitable candidates via the Council's contract for Vendor Neutral Managed Service for Temporary Agency Workers framework with GRI .

There is no spare HP capacity elsewhere in the Service who could meet the resource need. The Officers will assist the Team in its delivery of a statutory service. Suitable candidates have been identified and are available to work. The Officers have experience in the delivery of a front-line statutory homelessness service.





Delegated Power Record

Details of alternative options considered (if any) and reasons for rejection: There is no spare HP capacity elsewhere in the Service who could meet the resource need.		
Details of any conflict of interest declared by any Elected Member consulted in relation to the decision: This must be left blank. Business Support will seek this information from the Cabinet Member.		
Details of any dispensation granted in respect of any conflict of interest: This must be left blank. Business Support will seek this information from the Cabinet Member.		
Background Papers: State where any additional papers may be held, any background information (if applicable)		
Officer Name (Print)	Erika Grunert	
Officer Signature		
Submission date		
Procurement Approval		Request complies with the Council's Contract Procedure Rules

Delegated Power Record

Reference	ADCOM-22-129
Delegated Power Forward Plan Reference	
Corporate Plan Priority	Meeting Residents' Needs
Delegation Title	Appointment of 2 x Homelessness Prevention Officers from a Recruitment Agency (Vivid)
Delegated Power Number	455 – Exercise power of exemption to Standing Orders in accordance with Section 10 of the Contract Procedure Rules (I. the nature of the market for the works to be carried out or the goods or services to be provided has been investigated and is demonstrated to be such that a departure from the requirements of these Rules is justifiable)
Date of Exercise	09/06/2022
Cabinet Member	Cllr Barry Hunt
Assistant Director	Fran Anderson

Signatures

CABINET MEMBER FOR NEIGHBOURHOODS & HOUSING 	Date Click here to enter a date. 21.6.22
CHIEF FINANCE OFFICER 	Date 17/06/2022
CHIEF LEGAL OFFICER 	Date 16/06/2022
CORPORATE DIRECTOR FOR ADULTS AND COMMUNITIES 	Date 16/06/2022

Delegated Power Record

Call-In (Key Decisions Only)

Choose an item.

Reasons for dis-applying Call-In due to urgency to be added here if relevant. This will need to be reported to the next meeting of the Borough Council and the reasons must demonstrate that any delay likely to be caused by the call-in process would seriously prejudice the Council's or the public's interests.

Date Decision will become effective

Click or tap to enter a date.

To be completed by Democratic Services – date will be not less than expiry of 5 working days from publication unless urgency applies.

Delegated Power Record

Are the details of the decision to be public or confidential?

Public

If the details of the decision are confidential, please select the category for exemption under the Local Government Act 1972

Choose an item.

Reference	ADCOM-22-131
Corporate Plan Priority	Meeting Residents' Needs
Delegation Title	Bolinda Spoken Word 2022 - 2023
Delegated Power Number	455 – Exercise Power of Exemption to Award a contract – due to nature of the market.
Date of Exercise	15/06/2022
Cabinet Member	Cllr Louise Westbury
Assistant Director	Fran Anderson

Type of Decision (Key/Executive/Non-Executive)	Executive (Non-Key)
FOR KEY DECISIONS ONLY	
Delegated Power Forward Plan Ref	N/A
Date Decision Published in Forward Plan	
Urgency (For Key Decisions not included in Forward Plan only)	Not Applicable

Background to Decision:

The Council has a requirement for an increased range of Spoken Word Audio CDs for library users. One of the Council's existing suppliers under the Provision of Library Books and eBooks Framework NEPO418 – (Library Books & Digital Content) Bolinda UL Ltd, can provide this increased range but outside of the Framework scope. Therefore, a request for an exemption under the Contract Procedure Rules is sought. The Council can procure this increased range directly from Bolinda UK Ltd which includes replacement discs and covers as part of the service. Bolinda UL Ltd have agreed to the Council's Standard Terms and Conditions of Contract.

Decision Considerations:

This supplier has a wide range of authors and can supply replacement discs and covers at no further cost.

Full details of decision:

Approval is requested to award a contract to Bolinda UK Ltd to supply an increased range of Spoken Word Audio CD's. Bolinda's term of agreement runs within financial years. This agreement will be for the 12-month period April 2022 – March 2023. Titles released between 1st April 2022 and the date of approval will still be provided.

Delegated Power Record

Financial detail: The funding will come from the Libraries and Customer Service Book Fund (revenue). The value of the contract will be £10,547.33 (plus vat). Budget Code: 10405 R4309		
Delivering Social Value: The purchase of Audio CDs ensures that library users who are not able to hold or read a physical book, or who do not have access to other forms of technology, are still able to access fiction and non-fiction through the library service.		
Reasons for Decision: The decision should be supported for the library service to provide a holistic offer for library users.		
Details of alternative options considered (if any) and reasons for rejection: Do nothing – not an option as library users require Spoken Word Audio CD's. Competitive procurement process – not an option as there is only a limited number of suppliers who provide Spoken Word Audio CD's. Utilise the Council's existing Framework – Provision of Library Books and eBooks NEPO418 – the current Framework does not include our requirement for an increased range of Spoken Word Audio CD's. Utilise an alternative Framework for Library Books and eBooks – none available which meet our requirement.		
Details of any conflict of interest declared by any Elected Member consulted in relation to the decision:		
Details of any dispensation granted in respect of any conflict of interest: This must be left blank. Business Support will seek this information from the Cabinet Member.		
Background Papers:		
Officer Name (Print)	Tanya Clark	
Officer Signature		
Submission date	15.06.22	
Procurement Approval		This request complies with the Council's Contract Procedure Rules.

Delegated Power Record

Reference	ADCOM-22-131
Delegated Power Forward Plan Reference	
Corporate Plan Priority	Meeting Residents' Needs
Delegation Title	Bolinda Spoken Word 2022 - 2023
Delegated Power Number	455 – Exercise Power of Exemption to Award a contract due to nature of the market.
Date of Exercise	15/06/2022
Cabinet Member	Cllr Louise Westbury
Assistant Director	Fran Anderson

Signatures

CABINET MEMBER FOR CLIMATE CHANGE AND ENVIRONMENT Approved by Cllr Westbury via email 09/07/2022	Date 09/07/2022
CHIEF FINANCE OFFICER	Date 29/06/2022
CHIEF LEGAL OFFICER	Date 30/06/2022
CORPORATE DIRECTOR FOR ADULTS AND COMMUNITIES	Date 29/06/2022

Call-In (Key Decisions Only)

Date Decision will become effective	
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Delegated Power Record

Are the details of the decision to be public or confidential?

Public

If the details of the decision are confidential, please select the category for exemption under the Local Government Act 1972

Choose an item.

Reference	ADCOM-22-142
Corporate Plan Priority	Meeting Residents' Needs
Delegation Title	Older Persons Care Home Fair Cost of Care Exercise
Delegated Power Number	455 - Exercise power of exemption to Standing Orders in accordance with Section 10 of the Contract Procedure Rules: V. there are other circumstances which are genuinely exceptional
Date of Exercise	13/06/2022
Cabinet Member	Cllr Mary Ovens
Assistant Director	Victoria Wilson

Type of Decision (Key/Executive/Non-Executive)	Executive (Non-Key)
FOR KEY DECISIONS ONLY	
Delegated Power Forward Plan Ref	N/A
Date Decision Published in Forward Plan	N/A
Urgency (For Key Decisions not included in Forward Plan only)	Not Applicable

Background to Decision:

The Department of Health & Social Care (DHSC) requires all local authorities in England to complete and submit Fair Cost of Care and Market Sustainability Plan exercises by 14 October 2022. The exercise is intended to inform the UK Government's over-arching vision for social care reform in Britain over the next 10 years.

Each Local Authority must engage in a fair cost of care survey with providers of domiciliary care services for those aged 18+ and providers of care homes for those aged 65+ in order to ascertain a true cost of care in their local area and to prepare markets for wider charging reforms and increase market sustainability.

Local authorities have received funding from the DHSC to assist in their Fair Cost and Market Sustainability Exercises. A condition of receiving the funding is that local authorities must submit the following for the 14th October deadline;

- cost of care exercises for 65+ care homes and 18+ domiciliary care
- a provisional market sustainability plan, using the cost of care exercise as a key input to identify risks in the local market, with particular consideration given to the further

Delegated Power Record

<p>commencement of Section 18(3) of the Care Act 2014 (which is currently in force only for domiciliary care) – a final plan will be submitted in February 2023</p> <ul style="list-style-type: none">• a spend report detailing how funding allocated for 2022 to 2023 is being spent in line with the fund's purpose.
<p>Decision Considerations:</p> <p>The Market Sustainability and Fair Cost of Care Grant conditions indicate that up to 25% of a Local Authority's total allocation for financial year 2022/23 can be used to fund implementation activities associated with meeting the fund purpose, including.</p> <ul style="list-style-type: none">• strengthening internal commissioning and contract management capacity or procuring external resource to undertake the work associated with these grant conditions, and to respond to the opportunity for greater market oversight as a result of increased section 18(3) of the Care Act 2014 commissioning (this does not include the cost of undertaking additional assessments) and/or to increase provider oversight to ensure poor market practices are being addressed• conducting cost of care exercises for 65+ care homes, and 18+ domiciliary care• engaging with providers for the purpose of both the cost of care exercise and market sustainability plan to better understand the potential impact of reform on the local market. This may include working with local provider associations or third sector organisations to financially support local capacity, where appropriate• developing and executing a market sustainability plan. <p>Supplier Questionnaire complete. IR35 assessment complete. Legal Services to review Terms and Conditions and draw up contract.</p>
<p>Full details of decision:</p> <p>Approval is requested to award a contract to CommercialGov to support the Local Authority in carrying out the Fair Cost of Care and Market Sustainability exercise and engagement with the 65+ residential care market within the borough, in line with Government guidance.</p> <p>The role of the provider will include, but will not be limited to, the following.</p> <p>Encouraging involvement from all age 65+ care home providers in the FCOC exercise and supporting providers to access and utilise the LGAs commissioned data collection tool Care Cubed.</p> <p>Gathering and validating detailed financial information for the year 2021/22 submitted by each care provider.</p> <p>Assisting the Local Authority in any engagement or validation tasks as prescribed by the Local Authority.</p> <p>providing advice about how each cost element identified in 2021/22 might reasonably be adjusted to reflect prices and wage rates as of April 2022 (as required by DHSC guidance);</p> <p>Assisting the Local Authority in completing the statistical return and fee strategy required by DHSC, making use of the information gathered from providers.</p> <p>Contribute towards the formulation of the Local Authority's Market Sustainability Plan.</p> <p>The exercise will consider costs, and any variations, based on the following service categories:</p>

Delegated Power Record

- Residential Care for Older People
- Residential Care for Older People with Dementia
- General Nursing Care for Older People
- Dementia Nursing Care for Older People

Financial detail:

Full contract value: £22,250

Contract Period: 1st July 2022 – 31st December 2022

Funded from ASC budget code: 11405

Delivering Social Value:

Awarding this contract to the designated provider will help the Local Authority to carry out its statutory duty to complete a comprehensive fair cost of care and market sustainability exercise. It will also ensure that local providers are fully engaged and supported to take part in the exercise, ultimately enabling a more accurate and sustainable cost for care to be delivered within 65+ care homes in our borough.

Reasons for Decision:

Given the time constraints to complete a Fair Cost of Care Exercise (14th October deadline) and the level of data that is to be collected and interpreted from providers it is not deemed feasible to engage in a full procurement exercise.

Local authorities in the north east are attempting to adopt collaborative and consistent approaches to carrying out FCOC, therefore we have approached a third-party provider who not only has experience in delivering fair cost exercises in other regions of the UK but also one which is supporting other local authorities within the north east region.

Given the potential sensitivity of some of the data being gathered from external care home providers, and the importance of gaining input from the majority of care home proprietors in our borough, it is deemed necessary to engage a third party to assist with this process.

Details of alternative options considered (if any) and reasons for rejection:

Option 1: The Local Authority conducts the FCOC exercise in-house and does not engage a third-party contractor –

Due to the level of information being requested from providers and the verification exercise which must be conducted on this data the Local Authority lacks the internal resource to conduct this exercise alone.

Due to collaborative and consistent approaches being adopted across the north east region, Redcar & Cleveland Borough Council does not wish to be an outlier Local Authority which is conducting the FCOC exercise in isolation as this may lead to challenges from providers on the grounds of Local Authority bias. Engaging a third-party contractor ensures not only consistency but that fair data gathering and analysis is carried out.

Delegated Power Record

Details of any conflict of interest declared by any Elected Member consulted in relation to the decision: None		
Details of any dispensation granted in respect of any conflict of interest: This must be left blank. Business Support will seek this information from the Cabinet Member.		
Background Papers: Below is a link to the full Government Market Sustainability and FCOC Guidance: Market Sustainability and Fair Cost of Care Fund 2022 to 2023: guidance - GOV.UK (www.gov.uk)		
Officer Name (Print)	Gareth Harding	
Officer Signature		
Submission date	13.06.22	
Procurement Approval		This request complies with the Council's Contract Procedure Rules.

Delegated Power Record

Reference	ADCOM-22-142
Delegated Power Forward Plan Reference	N/A
Corporate Plan Priority	Meeting Residents' Needs
Delegation Title	Older Persons Care Home Fair Cost of Care Exercise
Delegated Power Number	455 - Exercise power of exemption to Standing Orders in accordance with Section 10 of the Contract Procedure Rules: V. there are other circumstances which are genuinely exceptional
Date of Exercise	13/06/2022
Cabinet Member	Cllr Mary Ovens
Assistant Director	Victoria Wilson

Signatures

CABINET MEMBER FOR ADULT SOCIAL CARE <u>COUNCILLOR OVENS APPROVED VIA EMAIL</u>	Date 28/06/2022
CHIEF FINANCE OFFICER	Date 27/06/2022
CHIEF LEGAL OFFICER	Date 28/06/2022
CORPORATE DIRECTOR FOR ADULTS AND COMMUNITIES	Date 28/06/2022

Call-In (Key Decisions Only)

Date Decision will become effective	
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Delegated Power Record

Are the details of the decision to be public or confidential?

Public

If the details of the decision are confidential, please select the category for exemption under the Local Government Act 1972

Choose an item.

Reference	ADCOM-22-146
Corporate Plan Priority	Meeting Residents' Needs
Delegation Title	Appointment of Solagen for the provision of Vehicle Activated Signs
Delegated Power Number	455 – exemption due to nature of market
Date of Exercise	14/06/2022
Cabinet Member	Cllr Cliff Foggo
Assistant Director	Robert Hoof

Type of Decision (Key/Executive/Non-Executive)	Executive (Non-Key)
FOR KEY DECISIONS ONLY	
Delegated Power Forward Plan Ref	n/a
Date Decision Published in Forward Plan	
Urgency (For Key Decisions not included in Forward Plan only)	Not Applicable

Background to Decision:

Solagen Ltd is a British manufacturer of LED road signs with solar, battery, and mains power options available.

Solagen are the current provider for Redcar & Cleveland Borough Council, Solagen provide the council with various Vehicle Activated Signs (VAS) currently totalling 156 signs. The signs whilst purchased by the council remain contracted to Solagen for the use of their infrastructure and software technology.

A number of the signs are Safer Routes to School (SRTS) which provide specific timing of signs within the vicinity of schools to ensure drivers are alerted to reduced speed limit at school times. The remaining signs are activated when drivers exceed the speed limit for that particular road.

Decision Considerations:

Delegated Power Record

Solagen Ltd have provided the Council with VAS equipment for the function of traffic calming and driver notification throughout the borough at various locations. To enable additional signs to be installed, ensure existing stock is in compliance and provide consistency across the highway network, permission is sought to use Solagen until 2027.

Full details of decision:

Approval is requested to appoint Solagen to provide new Vehicle Activated Signs and to ensure remaining equipment is compliant until 2027.

Financial detail:

Estimated total spend from 2022 to 2027 is £120,000. This will be funded through the Local Transport Plan capital budget.

Budget code C20109

Delivering Social Value:

The additional funding received assists in the safety of the highway network that is important for all members of society

Reasons for Decision:

To enable the provision of new and ensure compliance of existing Vehicle Activated Signs throughout the borough.

Details of alternative options considered (if any) and reasons for rejection:

A procurement process could be undertaken to appoint an alternative supplier to provide a similar apparatus, however, they would not integrate into the existing infrastructure and software technology which is utilised for the existing signs.

Details of any conflict of interest declared by any Elected Member consulted in relation to the decision:

This must be left blank. Business Support will seek this information from the Cabinet Member.

Details of any dispensation granted in respect of any conflict of interest:

This must be left blank. Business Support will seek this information from the Cabinet Member.

Background Papers:

State where any additional papers may be held, any background information (if applicable)

Delegated Power Record

Officer Name (Print)	Lyndsey Hall	
Officer Signature	This must be the electronic signature of the officer requesting the decision	
Submission date	14/6/22	
Procurement Approval		This request complies with the Council's Contract Procedure Rules.

Delegated Power Record

Reference	ADCOM-22-146
Delegated Power Forward Plan Reference	N/A
Corporate Plan Priority	Investing for the long-term
Delegation Title	Appointment of Solagen for the provision of Vehicle Activated Signs
Delegated Power Number	455 – exemption due to nature of market
Date of Exercise	14/06/2022
Cabinet Member	Cllr Cliff Foggo
Assistant Director	Robert Hoof

Signatures

CABINET MEMBER FOR HIGHWAYS & TRANSPORT	Date 28/06/2022
CHIEF FINANCE OFFICER	Date 28/06/2022
CHIEF LEGAL OFFICER	Date 28/06/2022
CORPORATE DIRECTOR FOR ADULTS AND COMMUNITIES	Date 28/06/2022

Call-In (Key Decisions Only)

Date Decision will become effective	
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Delegated Power Record

Are the details of the decision to be public or confidential?

Public

If the details of the decision are confidential, please select the category for exemption under the Local Government Act 1972

Choose an item.

Reference	ADCOM-22-148
Corporate Plan Priority	Improving the Physical Appearance of the Borough and Enhancing Prosperity
Delegation Title	Saltburn Cliff Lift – Refurbishment & Maintenance
Delegated Power Number	452 - To implement an optional extension under existing contract terms
Date of Exercise	29/06/2022
Cabinet Member	Cllr Cliff Foggo
Assistant Director	Robert Hoof

Type of Decision (Key/Executive/Non-Executive)	Executive (Non-Key)
FOR KEY DECISIONS ONLY	
Delegated Power Forward Plan Ref	N/A
Date Decision Published in Forward Plan	
Urgency (For Key Decisions not included in Forward Plan only)	Not Applicable

Background to Decision:

An open tender process was carried out in 2017 and a contract was awarded to Rapid Rail Consulting Engineers Ltd for Refurbishment and Maintenance of Saltburn Cliff Lift.

The contract awarded was for a one-off cost to carry out a programme of major refurbishment works, including replacement of main re-rail and sleeper installation, installation of new stairways, civil and emergency access/egress and refurbishment of winding gear and these works were completed at the end of the 2017 season.

The maintenance element of the contract included for out of hours/emergency response and replacement of parts, this was for a period of 5 years from 1 July 2017 until 30 June 2022 plus 5 x 12-month optional extension periods.

To ensure that the lift is appropriately maintained and will continue to operate, the Council still require the maintenance element of the contract.

Decision Considerations:

Delegated Power Record

Saltburn Cliff Lift is one of the Borough's biggest tourist attractions with over 180,000 people annually visiting the attraction. The water-balancing lift has been in operation since 1884 and is believed to be one of the oldest working funicular tramways in the UK. This is a major visitor attraction for the Borough and the area and the if the maintenance of it is not carried out it could result in the Cliff Lift being closed which would have an adverse effect on tourism and trade in the area and bring negative publicity.

Full details of decision:

Approval is requested to extend the current contract with Rapid Rail Consulting Engineers Ltd for one year to provide maintenance/emergency response and replacement parts as required.

Contract Extension Term: 1 July 2022 to 30 June 2023

Total Contract Term (inc. extension period): 1 July 2017 to 30 June 2023

Financial detail:

The Contract Extension Term Value for one year for the maintenance/emergency response/replacement parts element is £50,000, this is dependent on whether parts last longer or deteriorate faster than envisaged

Total Contract Term Value (inc. extension period) for both the one-off refurbishment works and maintenance element is £1,081,042.22 (please note the refurbishment works were a one-off cost in 2017).

The maintenance costs will be funded from Revenue 10107

Delivering Social Value:

Continued investment in the maintenance of the Cliff lift adds to economy of Saltburn and borough. Both national and international visitors visit Saltburn to visit the attraction, and by virtue increase visitor spending in local businesses, hospitality and retail.

Additionally, whilst the Contractor is not based in Tees Valley, the primary engineer is local to Redcar & Cleveland, and uses local businesses for materials and sub-contracting.

Reasons for Decision:

The on-going maintenance element of the contract will ensure that the lift is appropriately maintained and will continue to operate for many years to come. This is a major visitor attraction for the Borough and the area and the if the maintenance of it is not carried out it could result in the Cliff Lift being closed which would have an adverse effect on tourism and trade in the area and bring negative publicity.

Details of alternative options considered (if any) and reasons for rejection:

Doing nothing – On-going maintenance and repairs is required to ensure the cliff lift will continue to operate.

Details of any conflict of interest declared by any Elected Member consulted in relation to the decision:

Delegated Power Record

This must be left blank. Business Support will seek this information from the Cabinet Member.		
Details of any dispensation granted in respect of any conflict of interest: This must be left blank. Business Support will seek this information from the Cabinet Member.		
Background Papers: State where any additional papers may be held, any background information (if applicable)		
Officer Name (Print)	Jay Hosie	
Officer Signature		
Submission date	29 June 20222	
Procurement Approval		The request complies with the Council's Contract Procedure Rules

Delegated Power Record

Reference	ADCOM-22-148
Delegated Power Forward Plan Reference	N/A
Corporate Plan Priority	Improving the Physical Appearance of the Borough and Enhancing Prosperity
Delegation Title	Saltburn Cliff Lift – Refurbishment & Maintenance
Delegated Power Number	452 - To implement an optional extension under existing contract terms
Date of Exercise	29/06/2022
Cabinet Member	Cllr Cliff Foggo
Assistant Director	Robert Hoof

Signatures

CABINET MEMBER FOR HIGHWAYS & TRANSPORT	Date 30/06/2022
CHIEF FINANCE OFFICER	Date 30/06/2022
CHIEF LEGAL OFFICER	Date 30/06/2022
CORPORATE DIRECTOR FOR ADULTS AND COMMUNITIES	Date 30/06/2022

Call-In (Key Decisions Only)

Date Decision will become effective	
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Delegated Power Record

Are the details of the decision to be public or confidential?

Public

If the details of the decision are confidential, please select the category for exemption under the Local Government Act 1972

Choose an item.

Reference	ADCOM-22-153
Corporate Plan Priority	Investing for the long-term
Delegation Title	Replacement of Fleet Workshops Breakdown Van
Delegated Power Number	450 – Award a contract
Date of Exercise	06/07/2022
Cabinet Member	Cllr Cliff Foggo
Assistant Director	Robert Hoof

Type of Decision (Key/Executive/Non-Executive) See Scheme of Delegation to Officers – Council Constitution	Executive (Non-Key)
FOR KEY DECISIONS ONLY	
Delegated Power Forward Plan Ref	If a key decision has not been published in the forward plan at least 28 days in advance of the decision being taken, then the urgency or special urgency rules must be applied, and relevant forms completed in conjunction with Democratic Services
Delegated Power Forward Plan Ref	
Date Decision Published in Forward Plan	Click or tap to enter a date. To be completed by Democratic Services
Urgency (For Key Decisions not included in Forward Plan only)	Not Applicable

Background to Decision:

Fleet workshops operate 2 4x4 vehicles to support fleet breakdowns. One of these vehicles now requires replacement as part of the Fleet Replacement Programme. The specialist nature of this type of vehicle and due to market conditions means that for a new vehicle there would be a 12 month lead in following a tender process and then from point of order placement to delivery.

This vehicle is available in August and the council will benefit from a “used” price although will be less than a year old and extremely low miles. Full vehicle inspection has been undertaken by

Delegated Power Record

suitably trained workshop staff. This will be purchased via direct award call off using the NEPO / TPPL Framework HCC 1811097 – Lot 2.
Decision Considerations: Contract Procedure Rules
Full details of decision: Approval is requested to award a one-off contract to Lookers Teesside to supply the following vehicle: 1 x Ford Transit 350 L3 AWD 2.0 Trail Van plus rear shopfitting for mobile repairs via a direct award call off from NEPO/TPPL Framework for Vehicle Purchase - Cars, Light/Medium Commercial Vehicles, Compact Sweepers, and Associated Products HCC 1811097 - Lot 2
Financial detail: The total cost of the purchase and modification is - £53422 1 x pre-owned demonstrator Ford Transit 350 L3 AWD 2.0 Trail Van (Lookers Teesside) - £47,699 1 x Rear modification (Nesmo Vehicle Conversions) - £5723 This will be capital funded from C2000 C20100
Delivering Social Value: This is a one-off vehicle purchase and therefore the delivery of social value is limited.
Reasons for Decision: The team are currently using a bridging hire vehicle that is not fit for purpose for the coming winter months. Workshops support the statutory winter maintenance programme and as such are on call 24 hours during these months. Attendance at vehicle breakdowns in all conditions requires the use of a specialist all-wheel drive vehicle. Any delay in purchase of this vehicle would result in a reduced breakdown service to vehicles in our communities.
Details of alternative options considered (if any) and reasons for rejection:

Delegated Power Record

<p>A procurement process could be undertaken but as this is a used vehicle then the supply is very limited and cannot be guaranteed. Therefore, purchasing directly from a local dealer with availability is deemed to be the best option.</p>		
<p>Details of any conflict of interest declared by any Elected Member consulted in relation to the decision:</p>		
<p>Details of any dispensation granted in respect of any conflict of interest: This must be left blank. Business Support will seek this information from the Cabinet Member.</p>		
<p>Background Papers: State where any additional papers may be held, any background information (if applicable)</p>		
Officer Name (Print)	Gareth Healy	
Officer Signature		
Submission date	6/7/2022	
Procurement Approval		This request complies with the Council's Contract Procedure Rules

Delegated Power Record

Reference	ADCOM-22-153
Delegated Power Forward Plan Reference	
Corporate Plan Priority	Investing for the long-term
Delegation Title	Replacement of Fleet Workshops Breakdown Van
Delegated Power Number	450 – Award a contract
Date of Exercise	06/07/2022
Cabinet Member	CLlr Cliff Foggo
Assistant Director	Robert Hoof

Signatures

CABINET MEMBER FOR HIGHWAYS & TRANSPORT	Date 12/07/2022
CHIEF FINANCE OFFICER	Date 08/07/2022
CHIEF LEGAL OFFICER	Date 06/07/2022
CORPORATE DIRECTOR FOR ADULTS AND COMMUNITIES	Date 11/07/2022

Call-In (Key Decisions Only)

Date Decision will become effective	
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CHILDREN AND FAMILIES DIRECTORATE

DELEGATED DECISIONS

(Please note signatures/audit trails are held for all decisions. Signatures in these papers have been redacted before publication for security purposes)

Delegated Power Record

Are the details of the decision to be public or confidential?

Public

If the details of the decision are confidential, please select the category for exemption under the Local Government Act 1972.

Choose an item.

Reference	CF-22-026
Corporate Plan Priority	Investing for the long-term
Delegation Title	Independent Fostering Agencies Placements – Off framework – Award 3-month contract
Delegated Power Number	455 Exercise power of exemption to Standing Orders in accordance with Section 10 of the Contract Procedure Rules I. the nature of the market for the works to be carried out or the goods or services to be provided has been investigated and is demonstrated to be such that a departure from the requirements of these Rules is justifiable;
Date of Exercise	11/04/2022
Cabinet Member	Cllr Alison Barnes
Assistant Director	Victoria McLeod

Type of Decision (Key/Executive/Non-Executive)	Executive (Non-Key)
FOR KEY DECISIONS ONLY	
Delegated Power Forward Plan Ref	
Date Decision Published in Forward Plan	

Urgency (For Key Decisions not included in Forward Plan only)	Not Applicable
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Background to Decision:
There are occasions due to the nature of the market and Redcar and Cleveland accommodation sufficiency needs that we place children with providers who are not attached to a framework. The current off framework contracts ended on 30 th March 2022. To bridge the gap between the new Tyne Tees Independent Foster Care services framework commencing on 1 st July 2022 approval is requested to award 3 month contracts to the off framework providers.
Decision Considerations
<p>Fostering Services are a statutory obligation.</p> <p>We will continue to strengthen in-house arrangements and the implementation of the No Wrong Door initiative; we are anticipating a decrease on the need to place Children in Our Care within off framework Independent Fostering Agency placements. It is also envisaged once the Tyne Tees Foster Care Services framework commences there will be a further reduction in Local authorities placing children with independent fostering services that are not part of a framework on a 'spot purchase' basis.</p>
Full details of decision:
<p>Approval is requested to enter into a 3 month contracts to cover the period between current contract expiry date and new framework agreement. 1st April 2022 until 30th June 2022. The existing off framework providers are:</p> <ul style="list-style-type: none"> - Five Rivers - A1 - Acorn North East - Orchard Care
Financial detail:
<p>The budget for Redcar and Cleveland is approved through core funding for Fostering Services: 10689</p> <p>Contract value for placements off framework for the 3 months contract from 1st April 2022 until 30th June 2022 is estimated as £62,354.81.</p>
Delivering Social Value

Each provider will sign up to the Redcar and Cleveland Borough Council Social Value Charter and work with the local authority in meeting social value commitments.	
Reasons for Decision:	
Redcar and Cleveland Borough Council have a statutory duty to provide accommodation to comply with section 20 and section 31 of the Children Act 1989.	
Details of alternative options considered (if any) and reasons for rejection:	
We continually work to strengthen our in-house fostering services however once all in house has been explored to meet our sufficiency requirements we may require additional capacity from the provider market and seek to explore independent fostering agency services.	
Details of any conflict of interest declared by any Elected Member consulted in relation to the decision:	
This must be left blank. Business Support will seek this information from the Cabinet Member.	
Details of any dispensation granted in respect of any conflict of interest:	
This must be left blank. Business Support will seek this information from the Cabinet Member.	
Background Papers:	
Officer Name (Print)	Emma Russell
Officer Signature	
Submission date	11/04/2022
Procurement Approval	Request complies with the Council's Contract Procedure Rules

Delegated Power Record

Reference	CF-22-026
Delegated Power Forward Plan Reference	n/a
Corporate Plan Priority	Investing for the long-term
Delegation Title	Independent Fostering Agencies Placements – Off framework – Award 3-month contract
Delegated Power Number	455 Exercise power of exemption to Standing Orders in accordance with Section 10 of the Contract Procedure Rules I. the nature of the market for the works to be carried out or the goods or services to be provided has been investigated and is demonstrated to be such that a departure from the requirements of these Rules is justifiable;
Date of Exercise	11/04/2022
Cabinet Member	Cllr Alison Barnes
Assistant Director	Victoria McLeod

Signatures

..... **Date 09/06/2022**

CABINET MEMBER FOR CHILDREN

..... **Date 08/06/2022**

CHIEF FINANCE OFFICER

..... **Date 07/06/2022**

CHIEF LEGAL OFFICER

.....

Date 20/06/2022

CORPORATE DIRECTOR FOR CHILDREN AND FAMILIES

Call-In (Key Decisions Only)	
Choose an item. Reasons for dis-applying Call-In due to urgency to be added here if relevant. This will need to be reported to the next meeting of the Borough Council and the reasons must demonstrate that any delay likely to be caused by the call-in process would seriously prejudice the Council's or the public's interests.	
Date Decision will become effective	Click or tap to enter a date. To be completed by Democratic Services – date will be not less than expiry of 5 working days from publication unless urgency applies.

Delegated Power Record

Are the details of the decision to be public or confidential?

Public

If the details of the decision are confidential, please select the category for exemption under the Local Government Act 1972

Choose an item.

Reference	CF-22-027
Corporate Plan Priority	Meeting Residents' Needs
Delegation Title	Brunswick Avenue
Delegated Power Number	Delegated Power 5: To take action to deliver works and services and to implement partnering initiatives, having regard to the Council's overall policy framework and associated policies and strategies, the Medium-Term Financial Plan, the annual budget and all enabling legislation.
Date of Exercise	31/05/2022
Cabinet Member	Cllr Alison Barnes
Assistant Director	Victoria McLeod

Type of Decision (Key/Executive/Non-Executive) See Scheme of Delegation to Officers – Council Constitution	Executive (Non-Key)
FOR KEY DECISIONS ONLY	
Delegated Power Forward Plan Ref	If a key decision has not been published in the forward plan at least 28 days in advance of the decision being taken, then the urgency or special urgency rules must be applied, and relevant forms completed in conjunction with Democratic Services
Delegated Power Forward Plan Ref	N/A
Date Decision Published in Forward Plan	Click or tap to enter a date. To be completed by Democratic Services
Urgency (For Key Decisions not included in Forward Plan only)	Not Applicable

Background to Decision:

The Council has a duty to accommodate vulnerable Young People in our care. A property has been identified in an appropriate location for our Young People to move into. We are seeking to enter into a 12-month lease arrangement with the landlord.

Delegated Power Record

Decision Considerations: This will allow siblings to remain together and prevent the need for residential care.	
Full details of decision: For Redcar and Cleveland Borough Council to enter into a 12-month lease for use of the property on Brunswick Avenue with LC Property Limited (company Number 11118764) The anticipated start date will be the 6 th June 2022 for a period of 12 months (The start date may vary but it will remain a period of 12 months)	
Financial detail: The monthly cost of the lease will be £2000 per month (£24,000 for 12 months) with all bills included for a fully furnished property, with the exclusion of council tax. This will be funded through the Fostering core budget.	
Delivering Social Value: The Contract will deliver Social Value through its focus on the support to young people to access suitable accommodation and allowing them to remain together.	
Reasons for Decision: To meet the needs of vulnerable young people and to allow them to remain together.	
Details of alternative options considered (if any) and reasons for rejection: Use of existing frameworks, or off framework, for Fostering and Residential care – no suitable provision available.	
Details of any conflict of interest declared by any Elected Member consulted in relation to the decision:	
Details of any dispensation granted in respect of any conflict of interest:	
Background Papers:	
Officer Name (Print)	Andrew Hames
Officer Signature	
Submission date	31.05.2022
Procurement Approval	This is not a procurement

Delegated Power Record

Reference	CF-22-027
Delegated Power Forward Plan Reference	N/A
Corporate Plan Priority	Meeting Residents' Needs
Delegation Title	Brunswick Avenue
Delegated Power Number	Delegated Power 5: To take action to deliver works and services and to implement partnering initiatives, having regard to the Council's overall policy framework and associated policies and strategies, the Medium-Term Financial Plan, the annual budget and all enabling legislation.
Date of Exercise	31/05/2022
Cabinet Member	Cllr Alison Barnes
Assistant Director	Victoria McLeod

Signatures

CABINET MEMBER FOR CHILDREN	Date 07/06/2022
CORPORATE DIRECTOR FOR CHILDREN AND FAMILIES	Date 07/06/2022
MANAGING DIRECTOR	Date 07/06/2022

Call-In (Key Decisions Only)

Choose an item.

Reasons for dis-applying Call-In due to urgency to be added here if relevant. This will need to be reported to the next meeting of the Borough Council and the reasons must demonstrate that any delay likely to be caused by the call-in process would seriously prejudice the Council's or the public's interests.

Date Decision will become effective	Click or tap to enter a date. To be completed by Democratic Services – date will be not less than expiry of 5 working days from publication unless urgency applies.
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Delegated Power Record

Are the details of the decision to be public or confidential?

Public

If the details of the decision are confidential, please select the category for exemption under the Local Government Act 1972

Choose an item.

Reference	CF-22-029
Corporate Plan Priority	Meeting Residents' Needs
Delegation Title	Ukraine Education Support
Delegated Power Number	Delegated Power 5: To take action to deliver works and services and to implement partnering initiatives, having regard to the Council's overall policy framework and associated policies and strategies, the Medium-Term Financial Plan, the annual budget and all enabling legislation.
Date of Exercise	19/06/2022
Cabinet Member	Cllr Alison Barnes
Assistant Director	Clare Mahoney

Type of Decision (Key/Executive/Non-Executive) See Scheme of Delegation to Officers – Council Constitution	Executive (Non-Key)
FOR KEY DECISIONS ONLY	
Delegated Power Forward Plan Ref	If a key decision has not been published in the forward plan at least 28 days in advance of the decision being taken, then the urgency or special urgency rules must be applied, and relevant forms completed in conjunction with Democratic Services
Delegated Power Forward Plan Ref	N/A
Date Decision Published in Forward Plan	Click or tap to enter a date. To be completed by Democratic Services
Urgency (For Key Decisions not included in Forward Plan only)	Not Applicable

Background to Decision:

The increase of Ukrainian National students in schools where English is not their first language is a barrier to their learning and can be a disadvantage to young people. The proposal to is to implement partnering initiatives with Middlesbrough Borough Council to provide, until July

Delegated Power Record

2023, during term time additional learning support, specialist English as an additional language (EAL) teaching and social activity.

Middlesbrough Borough Councils Ethnic Minority Achievement Team (EMAT) who will deliver the service is a multi-disciplinary team of professionals including teachers, teaching assistants, an educational welfare officer, and family support workers.

Staff will lead supplementary activities, according to their expertise and community languages. The team will support teachers in school to plan and improve the tracking, monitoring and progress of learners Proficiency in English, through Bell Foundation.

The team will also increase interpreting support for school meetings, parents evening, home school liaison – Ukrainian, Russian (and other languages where possible).

Decision Considerations:

This service will make recommendations to the Local Authority and key stakeholders to improve the support that this cohort of vulnerable Ukrainian National students receive.

Full details of decision:

For Redcar and Cleveland Borough Council to enter into a contract with Middlesbrough Borough Council for the provision of Education Services for additional learning support, specialist English as an additional language (EAL) teaching and social activity.

The anticipated start date will be June 2022 (date to be agreed) until 31st July 2023 – The service will be delivered in term time only.

Financial detail:

The cost of the service for 33 weeks of delivery (term time only) will be £15,348 broken down as;

EAL Specialist Teaching Assistant (0.2FTE)	£6,148
Interpreting/ Translation Support (60 hours) (Ukrainian/Russian)	£5,000
Community Activities/ Additional English lessons	£4,200

This will be funded through the Education Budget

Delivering Social Value:

The partnership will deliver Social Value through its focus on the support to vulnerable Ukrainian National Students to access suitable education provision through networking opportunities and social prescribing.

Reasons for Decision:

There are difficulties getting Ukrainian National students where English is not their first language into appropriate education, with the increase in Ukraine family's coming into the area where their children may have missed periods of education in their home country and may not speak or read any English well. This service will help reduce barriers to education.

Details of alternative options considered (if any) and reasons for rejection:

None – Provision for education with MBC

Delegated Power Record

Details of any conflict of interest declared by any Elected Member consulted in relation to the decision:	
Details of any dispensation granted in respect of any conflict of interest:	
Background Papers:	
Officer Name (Print)	Andrew Hames
Officer Signature	
Submission date	19.06.2022
Procurement Approval	This is not a procurement

Delegated Power Record

Reference	CF-22-029
Delegated Power Forward Plan Reference	N/A
Corporate Plan Priority	Meeting Residents' Needs
Delegation Title	Ukraine Education Support
Delegated Power Number	Delegated Power 5: To take action to deliver works and services and to implement partnering initiatives, having regard to the Council's overall policy framework and associated policies and strategies, the Medium-Term Financial Plan, the annual budget and all enabling legislation.
Date of Exercise	19/06/2022
Cabinet Member	Cllr Alison Barnes
Assistant Director	Clare Mahoney

Signatures

CABINET MEMBER FOR CHILDREN	Date 22/06/2022
CORPORATE DIRECTOR FOR CHILDREN AND FAMILIES	Date 22/06/2022
MANAGING DIRECTOR	Date 21/06/2022

Call-In (Key Decisions Only)

Date Decision will become effective	
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RESOURCES & GROWTH DIRECTORATE DELEGATED DECISIONS

(Please note signatures/audit trails are held for all decisions. Signatures in these papers have been redacted before publication for security purposes)

Delegated Power Record

Are the details of the decision to be public or confidential?

Public

If the details of the decision are confidential, please select the category for exemption under the Local Government Act 1972

Choose an item.

Reference	RES-22-079
Corporate Plan Priority	Tackling Climate Change and Enhancing the Natural Environment
Delegation Title	ADT Intruder and Fire Alarm Maintenance and Monitoring Contract
Delegated Power Number	455 - Exercise power of exemption to Standing orders in accordance with Section 10 of the Contract procedure Rules: i. the nature of the market for the works to be carried out or the goods or services to be provided has been investigated and is demonstrated to be such that a departure from the requirements of these rules is justified.
Date of Exercise	23/05/2022
Cabinet Member	Cllr Glyn Nightingale
Assistant Director	Phil Winstanley

Type of Decision (Key/Executive/Non-Executive) See Scheme of Delegation to Officers – Council Constitution	Executive (Non-Key)
FOR KEY DECISIONS ONLY	
Delegated Power Forward Plan Ref	
Date Decision Published in Forward Plan	
Urgency (For Key Decisions not included in Forward Plan only)	Not Applicable

Background to Decision:

Approval is requested to award a contract to ADT Security to deliver the following services for a 3 year period commencing 1st April 2022 until 31st March 2025

All maintenance costs will be held for the full term of the contract from the 2021/2022 figures

These services include Access Control Systems, Intruder Alarm and Fire Alarm Maintenance and Monitoring across various Council Properties

Delegated Power Record

<ul style="list-style-type: none"> • Access Controls - £ 1,300.00 • Intruder Alarm Maintenance and Monitoring - £ 22,200.00 • Fire Alarm Maintenance and Monitoring - £ 7,863.00 • Total Annual Cost - £ 31,363 <p>If any of the properties which ADT Security services are sold, refurbished, or have a change of the contract, cost will be adjusted accordingly</p>	
<p>Decision Considerations:</p> <p>Delegated Power 455:</p> <p>Exercise power of exemption to standing orders in accordance with Section 10 of the contract procedure rules as the proposed contract relates to the following: -</p> <p>i. the nature of the market for the works to be carried out or the goods or services to be provided has been investigated and is demonstrated to be such that a departure from the requirements of these rules is justified.</p> <p>The type of alarms and equipment installed by ADT are their own manufactured equipment and as such cannot be maintained by a secondary party or supplier. This restricts the opportunity for a tender exercise to demonstrate value for money.</p>	
<p>Full details of decision:</p> <p>Approval is requested to award a 3 year contract to ADT Fire and Security .</p> <p>The contract is to start in April 2022 and to continue as stated above</p>	
<p>Financial detail:</p> <p>Total Contract spend for 2022/23 - £ 31,363.00</p> <p>The total contract Value will be £94,089.00</p> <p>This contract will be funded from Cyclical Maintenance revenue code 10156 R2004</p>	
<p>Delivering Social Value:</p> <p>As part of this procurement process ADT have signed Redcar and Cleveland Social Value Charter</p> <p>ADT are a National Company and as part of the procurement process, they identified that the employ local and use local suppliers and they are committed to reducing the carbon footprint.</p>	
<p>Reasons for Decision:</p> <p>To ensure the continuing monitoring and maintenance of ADT Fire and Intruder Alarm Systems within Council properties</p>	
<p>Details of alternative options considered (if any) and reasons for rejection:</p> <p>No alternative options available.</p>	
<p>Details of any conflict of interest declared by any Elected Member consulted in relation to the decision:</p>	
<p>Details of any dispensation granted in respect of any conflict of interest:</p>	
<p>Background Papers:</p> <p>Background papers are held within the Asset Management team in electronic format.</p>	
Officer Name (Print)	Denise Boyle

Delegated Power Record

Officer Signature		
Submission date	23/05/2022	
Procurement Approval		This request complies with the Council's Contract Procedure Rules.

Delegated Power Record

Reference	RES-22-079
Delegated Power Forward Plan Reference	
Corporate Plan Priority	Tackling Climate Change and Enhancing the Natural Environment
Delegation Title	ADT Intruder and Fire Alarm Maintenance and Monitoring Contract
Delegated Power Number	455 - Exercise power of exemption to Standing orders in accordance with Section 10 of the Contract procedure Rules: i. the nature of the market for the works to be carried out or the goods or services to be provided has been investigated and is demonstrated to be such that a departure from the requirements of these rules is justified.
Date of Exercise	23/05/2022
Cabinet Member	Cllr Glyn Nightingale
Assistant Director	Phil Winstanley

Signatures

CABINET MEMBER FOR RESOURCES	Date 27/05/2022
CHIEF FINANCE OFFICER	Date 26/05/2022
CHIEF LEGAL OFFICER	Date 24/05/2022
MANAGING DIRECTOR	Date 24/05/2022

Call-In (Key Decisions Only)

Date Decision will become effective	
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Delegated Power Record

Are the details of the decision to be public or confidential?

Public

If the details of the decision are confidential, please select the category for exemption under the Local Government Act 1972

Choose an item.

Reference	RES-22-083
Corporate Plan Priority	Improving the Physical Appearance of the Borough and Enhancing Prosperity
Delegation Title	Principal Designer Services for Eston Swimming Pool
Delegated Power Number	451 – Where only one tender or quotation submission has been received, award the Contract to the single bidder
Date of Exercise	23/05/2022
Cabinet Member	Cllr Chris Gallacher TD, VR
Assistant Director	Andrew Carter

Type of Decision (Key/Executive/Non-Executive) See Scheme of Delegation to Officers – Council Constitution	Executive (Non-Key)
FOR KEY DECISIONS ONLY	
Delegated Power Forward Plan Ref	If a key decision has not been published in the forward plan at least 28 days in advance of the decision being taken, then the urgency or special urgency rules must be applied, and relevant forms completed in conjunction with Democratic Services
Date Decision Published in Forward Plan	Click or tap to enter a date. To be completed by Democratic Services
Urgency (For Key Decisions not included in Forward Plan only)	Not Applicable

Delegated Power Record

Background to Decision:

Following Cabinet approval to the Eston Swimming Pool project and budget in September 2021 and appointment of a contractor led design team and EA / QS support, a competitive procurement process was undertaken to appoint the Principal Designer (PD) role for the Eston Swimming Pool project as we progress into RIBA stage 2 and beyond.

Decision Considerations:

Contract Procedure Rules

Full details of decision:

Approval is requested to award a contract to A&N Safety Consultants for Principal Designer services for the Eston Swimming Pool project.

The contract period will be from June 2022 until early 2024 with the ability to terminate the contract at each RIBA stage should this be required.

Financial detail:

Total Contract Value is £22,000 including contingency.

Contract Funding is secured through the R&CBC medium term financial plan.

Delivering Social Value:

The successful bidder has signed up to the Council's Social Value Charter and set out robust measures for contributing to the local outputs of the Charter. A sustainability charter and measurable KPIs around local targets are a key element of the project as a whole.

Reasons for Decision:

A competitive procurement process was carried out via the NEPO Portal and only one submission was received. The submission was fully appraised by Officers taking into account the evaluation criteria of quality and price. A&N Safety Consultants provided an advantageous bid that is within budget and provides a comprehensive Principle Designer role for the project.

Details of alternative options considered (if any) and reasons for rejection:

N/A

Details of any conflict of interest declared by any Elected Member consulted in relation to the decision:

This must be left blank. Business Support will seek this information from the Cabinet Member.

Details of any dispensation granted in respect of any conflict of interest:

This must be left blank. Business Support will seek this information from the Cabinet Member.

Background Papers:

S:\CExec\Regeneration Services\Place Investment Team\Eston Leisure Centre

Delegated Power Record

Officer Name (Print)	Andrew Richardson	
Officer Signature		
Submission Date	24/05/2022	
Procurement Approval		Request complies with the current Contract Procedure Rules

Delegated Power Record

Reference	RES-22-083
Delegated Power Forward Plan Reference	N/A
Corporate Plan Priority	Improving the Physical Appearance of the Borough and Enhancing Prosperity
Delegation Title	Award of contract for Principal Designer services for Eston Swimming Pool
Delegated Power Number	451 – Where only one tender or quotation submission has been received, award the Contract to the single bidder
Date of Exercise	23/05/2022
Cabinet Member	Cllr Chris Gallacher, TD, VR
Assistant Director	Andrew Carter

Signatures

CABINET MEMBER FOR ECONOMIC DEVELOPMENT	Date 27/05/2022
CHIEF FINANCE OFFICER	Date 26/05/2022
CHIEF LEGAL OFFICER	Date 24/05/2022
MANAGING DIRECTOR	Date 24/05/2022

Call-In (Key Decisions Only)

Date Decision will become effective	
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Delegated Power Record

Are the details of the decision to be public or confidential?

Public

If the details of the decision are confidential, please select the category for exemption under the Local Government Act 1972

Choose an item.

Reference	RES-22-086
Corporate Plan Priority	Improving the Physical Appearance of the Borough and Enhancing Prosperity
Delegation Title	Comfort Call Limited
Delegated Power Number	144
Date of Exercise	31/05/2022
Cabinet Member	Cllr Glyn Nightingale
Assistant Director	Phil Winstanley

Type of Decision (Key/Executive/Non-Executive) See Scheme of Delegation to Officers – Council Constitution	Non-Executive
FOR KEY DECISIONS ONLY	
Delegated Power Forward Plan Ref	If a key decision has not been published in the forward plan at least 28 days in advance of the decision being taken, then the urgency or special urgency rules must be applied, and relevant forms completed in conjunction with Democratic Services
Delegated Power Forward Plan Ref	
Date Decision Published in Forward Plan	Click or tap to enter a date. To be completed by Democratic Services
Urgency (For Key Decisions not included in Forward Plan only)	Not Applicable

Background to Decision:

Comfort Call Limited would like to occupy offices 35 and 41 at South Tees Business Centre
Comfort Call Limited provide healthcare in the community.

Tenant agreed to pay £469 plus VAT per calendar month for room 35. Annual rent of £6097 plus VAT

Tenant agreed to pay £298 plus VAT per calendar month for room 41. Annual rent of £3576 plus VAT

Delegated Power Record

<p>Total deposit to be held for both rooms £767 ex VAT</p> <p>Business rates will be paid by the tenant where applicable</p>
<p>Decision Considerations:</p> <p>Fees and costs as above to be paid to RCBC</p>
<p>Full details of decision:</p> <p>To grant agreements for 12 months plus</p>
<p>Financial detail:</p> <p>Room 35 annual rent £6097 ex VAT</p> <p>Room 41 annual rent £3576 ex VAT</p>
<p>Delivering Social Value:</p> <p>In occupying space in one of our business centres a new tenant not only supports the council's economy by generating income, but it also adds social value by local employment, investing locally as well as supporting the wider local economy. Networking opportunities created through the tenant's meetings also add social value.</p>
<p>Reasons for Decision:</p> <p>To generate, help grow and expand South Tees Business Centre</p>
<p>Details of alternative options considered (if any) and reasons for rejection:</p>
<p>Details of any conflict of interest declared by any Elected Member consulted in relation to the decision:</p>
<p>Details of any dispensation granted in respect of any conflict of interest:</p> <p>This must be left blank. Business Support will seek this information from the Cabinet Member.</p>

Delegated Power Record

Background Papers: State where any additional papers may be held, any background information (if applicable)	
Officer Name (Print)	Jane Shearer
Officer Signature	
Submission date	31.5.22
Procurement Approval	This must be the electronic signature of the officer requesting the decision

Reference	RES-22-086
Delegated Power Forward Plan Reference	144
Corporate Plan Priority	Improving the Physical Appearance of the Borough and Enhancing Prosperity
Delegation Title	Comfort Call Limited
Delegated Power Number	144
Date of Exercise	31/05/2022
Cabinet Member	Cllr Glyn Nightingale
Assistant Director	Phil Winstanley

Signatures

CABINET MEMBER FOR RESOURCES	Date 08/06/2022
CHIEF LEGAL OFFICER	Date 07/06/2022
MANAGING DIRECTOR	Date 31/05/2022

Call-In (Key Decisions Only)

Delegated Power Record

Choose an item.

Reasons for dis-applying Call-In due to urgency to be added here if relevant. This will need to be reported to the next meeting of the Borough Council and the reasons must demonstrate that any delay likely to be caused by the call-in process would seriously prejudice the Council's or the public's interests.

**Date Decision will
become effective**

Click or tap to enter a date.

To be completed by Democratic Services – date will be not less than expiry of 5 working days from publication unless urgency applies.

Delegated Power Record

Are the details of the decision to be public or confidential?

Public

If the details of the decision are confidential, please select the category for exemption under the Local Government Act 1972

Choose an item.

Reference	RES-22-087
Corporate Plan Priority	Improving the Physical Appearance of the Borough and Enhancing Prosperity
Delegation Title	Place an advanced order to virgin media to undertake diversion works at A174 Zetland Road, and Market Place, Loftus
Delegated Power Number	455 Exercise power of exemption to Standing Orders in accordance with Section 10 of the Contract Procedure Rules i. the nature of the market for the works to be carried out or the goods or services to be provided has been investigated and is demonstrated to be such that a departure from the requirements of these Rules is justifiable
Date of Exercise	31/05/2022
Cabinet Member	Cllr Chris Gallacher TD, VR
Assistant Director	Andrew Carter

Type of Decision (Key/Executive/Non-Executive) See Scheme of Delegation to Officers – Council Constitution	Executive (Non-Key)
FOR KEY DECISIONS ONLY	
Delegated Power Forward Plan Ref	N/A
Date Decision Published in Forward Plan	
Urgency (For Key Decisions not included in Forward Plan only)	Not Applicable

Background to Decision:

In the Council's recent *High Street Support Fund Masterplan*, the vision described transforming Loftus into a modern market town, providing physical and social infrastructure for new and existing businesses to thrive and offer new opportunities for local people. This intervention is

Delegated Power Record

part of the £8.9m programme of interventions associated with the Future High Streets Fund for Loftus. This decision will facilitate improvements to the high street streetscape, improve functionally and aesthetics.

To enable the above, delegated approval is sought to place an order to Virgin Media to divert their existing apparatus at two locations.

1. Market Place – widen pavements, incorporate soft landscaping, additional car-parking and removal of street clutter
2. Zetland Road – creation of a new on-street layby to support local businesses

Decision Considerations:

Contract procedure rules

Full details of decision:

Approval is requested to place an upfront Order to Virgin Media to lower their existing apparatus in accordance with a *C4 Detailed Specification under the New Roads and Street Works Act 1991, Highways Act 1981, on (A174) Zetland Road and adjacent roads*. Works to be completed within 4 months.

Financial detail:

The total value of this order is **£12,453.64** which is 82% of total cost of the works. 18% Virgin Media cost share has been applied under the New Roads and Street Works Act (Sharing of Costs of Works) Regulations 1991.

An upfront fee of 75% of the estimated value of works to the total of **£9,340.23** is required to be paid to ensure the Council is eligible for the 18% discount sum.

On completion of our work, the final account will be adjusted in accordance with the actual expenditure incurred.

This is to be paid from capital budgets funded through the Cabinet Approved Area Growth Fund (EC11 & EC 13).

Delivering Social Value:

The successful delivery of the contract will assist the Council in meeting its objectives in respect of the Great Place to Live objective of the Social Value Charter.

Reasons for Decision:

This scheme is part of the masterplan scheme funded by Future High Street Funding from the DELUC. Failure to advance this element of the scheme would adversely affect the delivery of associated Future High Street Funded interventions with a risk that funding would have to be returned.

Delegated Power Record

Details of alternative options considered (if any) and reasons for rejection: The Council does not have the resource to deliver in-house. Virgin Media are the provider and all works to their apparatus must be managed by them.	
Details of any conflict of interest declared by any Elected Member consulted in relation to the decision:	
Details of any dispensation granted in respect of any conflict of interest:	
Background Papers:	
Officer Name (Print)	James Gordon
Officer Signature	
Submission date	01/06/2022
Procurement Approval	Request complies with Contract Procedure Rules

Delegated Power Record

Reference	RES-22-087
Delegated Power Forward Plan Reference	N/A
Corporate Plan Priority	Improving the Physical Appearance of the Borough and Enhancing Prosperity
Delegation Title	Place an advanced order to virgin media to undertake diversion works at A174 Zetland Road, and Market Place, Loftus
Delegated Power Number	455 Exercise power of exemption to Standing Orders in accordance with Section 10 of the Contract Procedure Rules i. the nature of the market for the works to be carried out or the goods or services to be provided has been investigated and is demonstrated to be such that a departure from the requirements of these Rules is justifiable
Date of Exercise	31/05/2022
Cabinet Member	Cllr Chris Gallacher TD, VR
Assistant Director	Andrew Carter

Signatures

CABINET MEMBER FOR ECONOMIC DEVELOPMENT	Date 08/06/2022
CHIEF FINANCE OFFICER	Date 08/06/2022
CHIEF LEGAL OFFICER	Date 08/06/2022
MANAGING DIRECTOR	Date 06/06/2022

Call-In (Key Decisions Only)

Delegated Power Record

Date Decision will become effective	
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Delegated Power Record

Are the details of the decision to be public or confidential?

Public

If the details of the decision are confidential, please select the category for exemption under the Local Government Act 1972

Choose an item.

Reference	RES-22-088
Corporate Plan Priority	Meeting Residents' Needs
Delegation Title	Cash Collection Contract
Delegated Power Number	452 Extension of Contract
Date of Exercise	07/06/2022
Cabinet Member	Cllr Glyn Nightingale
Assistant Director	Phil Winstanley

Type of Decision (Key/Executive/Non-Executive) See Scheme of Delegation to Officers – Council Constitution	Executive (Non-Key)
FOR KEY DECISIONS ONLY	
Delegated Power Forward Plan Ref	If a key decision has not been published in the forward plan at least 28 days in advance of the decision being taken, then the urgency or special urgency rules must be applied, and relevant forms completed in conjunction with Democratic Services
Delegated Power Forward Plan Ref	
Date Decision Published in Forward Plan	Click or tap to enter a date. To be completed by Democratic Services
Urgency (For Key Decisions not included in Forward Plan only)	Not Applicable

Background to Decision:

The current contract with Security Plus for Cash Collection Services is a 2-year contract with the option of 2 x 12 months extensions, originally procured via a direct award call off using the Eastern Shires Purchasing Organisation (ESPO) Framework for Cash Collections, Delegated Powe RES 20 233.

The full term of the optional extensions would be from 1 June 2022 to 31st May 2024 and Redcar and Cleveland Borough Council has on going requirement for this service to ensure the safe

Delegated Power Record

collection of cash. The contract provides cash collection services from Schools, other Council buildings and car parks.

The contract is running well and there are no issues. Both parties confirm that the agreed Contract, which commenced on the 1st June 2020 will continue under the same Terms and Conditions but there will be a slight price increase from 1st June 2022. Security Plus have confirmed and indicated increases of 1.0% - 1.5%.

Decision Considerations:

Contract Procedure Rules.

Covid 19 and changing customer trends has reduced the number of collections recently and it is uncertain as to how long this will continue however, the contract still needs to be in place.

Full details of decision:

Approval is sought to extend the Cash Collection Contract with Security Plus by 24 months from 1 June 2022 to 31 May 2024 in accordance with the terms of the existing contract.

Financial detail:

Term of extension is 24 months from 1st June 2022 the value of this is a maximum of £116,000.

Value of the contract in its entirety is a maximum £232,000 (48 months). This is funded from revenue and forms part of the current and future resource allocations and schools SLA's.

The costs applied to the framework ensure value for money is achieved, however the potential future spend is subject to demand.

Delivering Social Value:

Security Plus is a regional supplier who provides a local service. They employ operatives both locally and regionally and therefore contribute to the Council's priority of growing our economy and creating more jobs. They deliver similar services locally therefore minimise the impact on the number of vehicles on the Council's roads thereby contributing to the reduction in the Council's carbon footprint.

Reasons for Decision:

Security Plus is the Council's current provider and the service they provide at present is excellent. They are very responsive to changes to collection frequency.

Security Plus represents the value for money, professional service. In addition, we have excellent service and customer satisfaction. By continuing using this service for cash collection and counting, it reduces our bank charges and provides continuity of service.

Delegated Power Record

Details of alternative options considered (if any) and reasons for rejection:

Several options have been considered in an attempt to reduce the cost and these are shown below, together with the implications and risks associated with each:

- Option 1 – Do nothing – Rejected due to risk of loss of income, theft, loss of cash, breach of Service Level Agreements, significant cost of implementing cashless system.
- Option 2 – Council staff collect cash – rejected due to high level of risk of loss of income and theft, additional cost to ensure security.
- Option 3 – Reduce the number of collections – rejected due to parking machine fills to capacity resulting in increased risk of theft and machine will be out of use and this will result in loss of income, SLA agreements already signed and cannot be amended
- Option 4 – Go cashless - rejected for the time being due to substantial set up costs, car parking machines would need to be replaced, schools collecting dinner money would need to insist on the use of card payments.

Details of any conflict of interest declared by any Elected Member consulted in relation to the decision:

This must be left blank. Business Support will seek this information from the Cabinet Member.

Details of any dispensation granted in respect of any conflict of interest:

This must be left blank. Business Support will seek this information from the Cabinet Member.

Background Papers:

State where any additional papers may be held, any background information (if applicable)

Officer Name (Print)	R Davisworth
Officer Signature	
Submission date	7 th June 2022
Procurement Approval	

Delegated Power Record

Reference	RES-22-088
Delegated Power Forward Plan Reference	
Corporate Plan Priority	Meeting Residents' Needs
Delegation Title	Cash Collection Contract
Delegated Power Number	452 Extension of Contract
Date of Exercise	07/06/2022
Cabinet Member	Cllr Glyn Nightingale
Assistant Director	Phil Winstanley

Signatures

CABINET MEMBER FOR RESOURCES	Date 08/06/2022
CHIEF FINANCE OFFICER	Date 08/06/2022
CHIEF LEGAL OFFICER	Date 07/06/2022
MANAGING DIRECTOR	Date 07/06/2022

Call-In (Key Decisions Only)

Choose an item.

Reasons for dis-applying Call-In due to urgency to be added here if relevant. This will need to be reported to the next meeting of the Borough Council and the reasons must demonstrate that any delay likely to be caused by the call-in process would seriously prejudice the Council's or the public's interests.

Date Decision will become effective	Click or tap to enter a date. To be completed by Democratic Services – date will be not less than expiry of 5 working days from publication unless urgency applies.
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Delegated Power Record

Are the details of the decision to be public or confidential?

Public

If the details of the decision are confidential, please select the category for exemption under the Local Government Act 1972

Choose an item.

Reference	RES-22-089
Corporate Plan Priority	Investing for the long-term
Delegation Title	Enterprise Resource Management System Development (Agresso) 2022-2023
Delegated Power Number	450 – Award a Contract
Date of Exercise	24/05/2022
Cabinet Member	Cllr Glyn Nightingale
Assistant Director	Phil Winstanley

Type of Decision (Key/Executive/Non-Executive) See Scheme of Delegation to Officers – Council Constitution	Executive (Non-Key)
FOR KEY DECISIONS ONLY	
Delegated Power Forward Plan Ref	N/A
Date Decision Published in Forward Plan	
Urgency (For Key Decisions not included in Forward Plan only)	Not Applicable

Background to Decision:

The council utilises an Enterprise Resource Management system, known locally as the Agresso System, to support the execution of key council services such as HR, Finance, Payroll & Procurement. To ensure these services are being effectively delivered the system is constantly being improved and developed to meet current and future needs.

The system is technically complex and as such requires the assistance and support from a third-party with extensive knowledge and capability in the maintenance and development of the Agresso System so that system development is based on sound technical knowledge and follows system supplier recommended/best practice approaches.

The council has over the many years of operating the Agresso System developed a strong relationship with an Agresso Business World consultancy service, namely Myriad Consulting Limited. They have a very strong understanding of the council's system setup and have been party to most if not all the supported system developments and therefore are able, to assist with

Delegated Power Record

greater knowledge, experience, and efficiency, to the council's system development requirements.

The council's Agresso Operational Group which represents key system stakeholders across the council have identified a service development plan for the on-going development of the Agresso System so that they are able to meet the service needs and legislative requirements. Some of these key improvements are listed below:

- FP&A Module Development continuation
- Dynamic forms continuation
- Flexi Sheets implementation
- LASPV client setup
- Appraisals Automation
- Sick Management Reporting automation
- 3rd Party system integration/automation
- Reporting automation
- Various smaller projects

To deliver these improvements, external professional support and assistance is required and therefore a service call-off contract with Myriad Consulting Limited is required to ensure the group has route to such support.

Decision Considerations:

The compliant route to procure professional services from Myriad Consulting Limited will be via the council's access to the existing NEPO Managed Service Provision for Specialist Professional Services via Bloom

Full details of decision:

A professional services call-off contract to the value of £30,000 is to be awarded to Myriad Consultancy Services via a direct award call-off order against the NEPO Managed Service Provision for Specialist Professional Services provided by Bloom Procurement Services.

The call-off contract will be for the period of the 1st of July 2022 – 31st March 2023.

Professional service days will be drawn down based on agreed works as and when they are required and invoiced upon delivery of the agreed services.

Financial detail:

The development of the council's Enterprise Resource Planning System is identified in the IT Improvement programme 2022-2023 and therefore the £30,000 will be funded from the IT Capital Projects budget 2022-2023. (C20119 – IT Improvement Projects).

Delivering Social Value:

The council's Enterprise Resource Planning system is integral to the delivery of the council's statutory obligations in the Borough. Citizen's and the local SME businesses that rely on swift payments from the council will directly benefit because of the efficient processes that this system underpins, this ensuring timely and accurate payments.

Reasons for Decision:

Delegated Power Record

This provision of professional service support will enable the council to deliver the service improvements as set by legislative change and or internal service improvement programmes. This contract will provide an effective and efficient route to obtaining the supporting services in a timely manner and at an agreed daily rate, thus reducing the risk to the Council of operational issues and associated cost.

Details of alternative options considered (if any) and reasons for rejection:

Option 1: Do nothing

The council could develop the system and service improvements utilising available system expertise and technical resources; however, this would significantly increase the time, resource, and effort to deliver the improvements as the knowledge and best practice of system configuration, setup would need to be gained prior to implementing the development required.

Option 2: Issue an invitation to Quote for professional support services.

An invitation to quote for the required professionals services could be issued, however this would delay/impact on the progress of the Agresso Operational Group in delivering the improvement programme and divert resources to meet the overhead of conducting an invitation to quote exercise. Given that we already have in place access to a compliant procurement framework for professional services, this could be challenged as an off contract spend therefore reducing the benefits to the council by using this framework.

Option 3: Variate the exit Unit4 Contract to include professional service days.

Unit the supplier of the council's Enterprise Resource Management System can provide professional services. However, this was not included in the system provision contract, therefore a variation to the contract would need to be approved. Experience to date would suggest that the daily rate of professional service from Unit 4 would be significantly higher than the rates we have secured via the Bloom Framework agreement and also that Unit4's lead times for such service can be lengthy and sometimes result in them outsourcing these services to their strategic partners.

Details of any conflict of interest declared by any Elected Member consulted in relation to the decision:

Details of any dispensation granted in respect of any conflict of interest:

Background Papers:

Officer Name (Print)	Wes Howes, ERP Systems Development Manager	
Officer Signature		
Submission date	24/05/2022	
Procurement Approval		This request complies with the Council's Contract Procedure Rules.

Delegated Power Record

Reference	RES-22-089
Delegated Power Forward Plan Reference	N/A
Corporate Plan Priority	Investing for the long-term
Delegation Title	Enterprise Resource Management System Development (Agresso) 2022-2023
Delegated Power Number	450 - Award a Contract
Date of Exercise	24/05/2022
Cabinet Member	Cllr Glyn Nightingale
Assistant Director	Phil Winstanley

Signatures

CABINET MEMBER FOR RESOURCES	Date 13/06/2022
CHIEF FINANCE OFFICER	Date 09/06/2022
CHIEF LEGAL OFFICER	Date 10/06/2022
MANAGING DIRECTOR	Date 09/06/2022

Call-In (Key Decisions Only)

Date Decision will become effective	
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Delegated Power Record

Are the details of the decision to be public or confidential?

Public

If the details of the decision are confidential, please select the category for exemption under the Local Government Act 1972

Choose an item.

Reference	RES-22-092
Corporate Plan Priority	Investing for the long-term
Delegation Title	Election and Electoral Registration Print
Delegated Power Number	450 – Award a Contract
Date of Exercise	01/06/2022
Cabinet Member	Cllr Glyn Nightingale
Assistant Director	Phil Winstanley

Type of Decision (Key/Executive/Non-Executive) See Scheme of Delegation to Officers – Council Constitution	Executive (Non-Key)
FOR KEY DECISIONS ONLY	
Delegated Power Forward Plan Ref	N/A
Date Decision Published in Forward Plan	
Urgency (For Key Decisions not included in Forward Plan only)	Not Applicable

Background to Decision:

Redcar and Cleveland Borough Council has a requirement for Election and Electoral Registration printing.

The North East Procurement Organisation (NEPO) Election and Electoral Registration Print Framework is available for any members of NEPO to utilise, throughout the period of the Framework - 1 December 2021 – 30 November 2025. Redcar and Cleveland Borough Council are full members of NEPO.

The framework consists of three suppliers:

Civica Election Services Limited

Adare SEC Ltd

Print Image Network Limited

A direct award option is available under the framework.

Delegated Power Record

<p>Decision Considerations:</p> <p>Contract Procedure Rules</p>
<p>Full details of decision:</p> <p>Approval is requested to participate in the NEPO Election and Electoral Registration Print Framework and directly award a call off contract to Adare SEC Ltd to provide Election and Electoral Registration printing services for a period of 12 months from 1 June 2022 until 31 May 2023.</p>
<p>Financial detail:</p> <p>Approximate value for the twelve-month period is £200,000.</p> <p>Please note the number of Elections and therefore cost of printing is subject to demand.</p> <p>Electoral Registration Cost Centre – 10209</p> <p>Elections Cost Centre – 10189</p>
<p>Delivering Social Value:</p> <p>NEPO incorporated the National TOMs Framework into the Invitation to Tender to support the evaluation of Tenderers social value offering. Framework suppliers are contractually committed to delivering social value in ratio to the total contract spend they receive throughout the term of the Framework Agreement. Adare SEC Ltd committed to the delivery of employability support and the promotion of skills within the northeast region under the following measures: Employability support for people over 24 and Employability support for young people. NEPO will contract manage the identification of spend and the delivery of the social value commitment under the Framework Agreement.</p>
<p>Reasons for Decision:</p> <p>Adare SEC Ltd provide a comprehensive, value for money Election and Electoral Registration Print service. Statutory requirement.</p>
<p>Details of alternative options considered (if any) and reasons for rejection:</p> <p>Do nothing – not an option as Public Contract Regulations (PCR) 2015 apply.</p> <p>Providing as an in-house service – not an option as capacity and resources not available.</p> <p>Procure from an alternative framework – not an option as Redcar and Cleveland are full members of NEPO and were instrumental in developing the NEPO framework.</p> <p>Carry out a PCR Tender process – no requirement to do this as the NEPO framework is available.</p>
<p>Details of any conflict of interest declared by any Elected Member consulted in relation to the decision:</p>

Delegated Power Record

Details of any dispensation granted in respect of any conflict of interest: This must be left blank. Business Support will seek this information from the Cabinet Member.	
Background Papers: State where any additional papers may be held, any background information (if applicable)	
Officer Name (Print)	Ali Haver
Officer Signature	
Submission date	09/05/2022
Procurement Approval	

Delegated Power Record

Reference	RES-22-092
Delegated Power Forward Plan Reference	N/A
Corporate Plan Priority	Investing for the long-term
Delegation Title	Election and Electoral Registration Print
Delegated Power Number	450 – award a contract
Date of Exercise	09/05/2022
Cabinet Member	Cllr Glyn Nightingale
Assistant Director	Phil Winstanley

Signatures

CABINET MEMBER FOR RESOURCES	Date 13/06/2022
CHIEF FINANCE OFFICER	Date 13/06/2022
CHIEF LEGAL OFFICER	Date 13/06/2022
MANAGING DIRECTOR	Date 13/06/2022

Call-In (Key Decisions Only)

Date Decision will become effective	
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Delegated Power Record

Are the details of the decision to be public or confidential?

Public

If the details of the decision are confidential, please select the category for exemption under the Local Government Act 1972

Choose an item.

Reference	RES-22-093
Corporate Plan Priority	Investing for the long-term
Delegation Title	Device 42 Application Mapping
Delegated Power Number	450 – Award a contract
Date of Exercise	30/06/2022
Cabinet Member	Cllr Glyn Nightingale
Assistant Director	John Bulman

Type of Decision (Key/Executive/Non-Executive) See Scheme of Delegation to Officers – Council Constitution	Executive (Non-Key)
FOR KEY DECISIONS ONLY	
Delegated Power Forward Plan Ref	If a key decision has not been published in the forward plan at least 28 days in advance of the decision being taken, then the urgency or special urgency rules must be applied, and relevant forms completed in conjunction with Democratic Services
Delegated Power Forward Plan Ref	
Date Decision Published in Forward Plan	Click or tap to enter a date. To be completed by Democratic Services
Urgency (For Key Decisions not included in Forward Plan only)	Choose an item.

Background to Decision:

Redcar & Cleveland Borough Council currently use Device42 as their DCIM tool to automate the documentation of the core network infrastructure. There's now a further requirement to add application mapping to provide a holistic view of the entire service.

Decision Considerations:

Delegated Power Record

Expanding the functionality of the current solution greatly improves the ability to automate the documentation of the core IT infrastructure. This is essential to adopting a Zero Trust Strategy and provides detailed information in the event of a DR situation.

Full details of decision:

Contract is to be awarded to Bytes Software under a Kent County Council (KCS) - Software Products and Associated Services 2 Y20011 framework, via a direct award call off.

Approval is requested to procure the additional modules to enable the full application mapping for the remaining term of the current licensing agreement which is to February 2022

Financial detail:

The procurement will be funded from the IT revenue budget

The cost of the procurement is £16,065.78

Delivering Social Value:

By automating the documentation of the network and ensuring that we have a complete picture of all devices connected at any time we can ensure that our time to recover in the event of a disaster is greatly reduced.

Reasons for Decision:

A key element of the NCSC's zero strategy is to know your architecture, including users, devices, services and data. Device 42 application mapping builds on the current infrastructure module which is accessible in a single platform.

Details of alternative options considered (if any) and reasons for rejection:

Do nothing – rejected as automating the documentation of the network and ensuring that we have a complete picture of all devices connected at any time we can ensure that our time to recover in the event of a disaster is greatly reduced.

Carry out a competitive procurement process – rejected as Kent County Council (KCS) Framework is available.

Details of any conflict of interest declared by any Elected Member consulted in relation to the decision:

none

Details of any dispensation granted in respect of any conflict of interest:

none

Delegated Power Record

Background Papers: State where any additional papers may be held, any background information (if applicable)		
Officer Name (Print)	Simon Jennings	
Officer Signature		
Submission date	09/06/2022	
Procurement Approval		This request complies with the Council's Contract Procedure Rules.

Reference	RES-22-093
Delegated Power Forward Plan Reference	
Corporate Plan Priority	Investing for the long-term
Delegation Title	Device 42 Application Mapping
Delegated Power Number	450 – Award a contract
Date of Exercise	30/06/2022
Cabinet Member	Cllr Glyn Nightingale
Assistant Director	John Bulman

Signatures

CABINET MEMBER FOR RESOURCES	Date 14/06/2022
CHIEF FINANCE OFFICER	Date 14/06/2022
CHIEF LEGAL OFFICER	Date 14/06/2022
MANAGING DIRECTOR	Date 14/06/2022

Delegated Power Record

Call-In (Key Decisions Only)

Choose an item.

Reasons for dis-applying Call-In due to urgency to be added here if relevant. This will need to be reported to the next meeting of the Borough Council and the reasons must demonstrate that any delay likely to be caused by the call-in process would seriously prejudice the Council's or the public's interests.

**Date Decision will
become effective**

Click or tap to enter a date.

To be completed by Democratic Services – date will be not less than expiry of 5 working days from publication unless urgency applies.

Delegated Power Record

Are the details of the decision to be public or confidential?

Public

If the details of the decision are confidential, please select the category for exemption under the Local Government Act 1972

Choose an item.

Reference	RES-22-094
Corporate Plan Priority	Improving the Physical Appearance of the Borough and Enhancing Prosperity
Delegation Title	Support for Levelling Up Fund Round 2 bid
Delegated Power Number	453 – To vary the terms of an existing contract
Date of Exercise	16/06/2022
Cabinet Member	Cllr Chris Gallacher TD, VR
Assistant Director	Andrew Carter

Type of Decision (Key/Executive/Non-Executive) See Scheme of Delegation to Officers – Council Constitution	Executive (Non-Key)
FOR KEY DECISIONS ONLY	
Delegated Power Forward Plan Ref	If a key decision has not been published in the forward plan at least 28 days in advance of the decision being taken, then the urgency or special urgency rules must be applied, and relevant forms completed in conjunction with Democratic Services
Delegated Power Forward Plan Ref	
Date Decision Published in Forward Plan	Click or tap to enter a date. To be completed by Democratic Services
Urgency (For Key Decisions not included in Forward Plan only)	Choose an item.

Background to Decision:

The current contract in place with Cushman & Wakefield is to provide expertise to support the Council with its bid submission to the Levelling Up Fund Round 2.

The variation is needed as additional work is required in terms of high-level design feasibilities in support of the LUF bid application.

Decision Considerations:

Delegated Power Record

Contract Procedure Rules.
<p>Full details of decision:</p> <p>Approval is sought to vary the contract with Cushman & Wakefield up to the value of £124,400.</p>
<p>Financial detail:</p> <p>The cost of the variation is £24,400</p> <p>The value of the contract in its entirety is £124,400.</p> <p>The additional cost will be funded from the Capacity Funding provided from MHCLG to support local authorities to develop their LUF bids.</p>
<p>Delivering Social Value:</p> <p>The delivery of social value is limited as this is a one-off services commission. Cushman & Wakefield will be asked to sign up to the Council's Social Value Charter. Should the LUF bid be successful this will bring additional funding into the borough to support local strategies for improving infrastructure, promoting growth, enhancing the natural environment, and making the borough a more attractive place to live and work.</p>
<p>Reasons for Decision:</p> <p>The uplift in the contract value is to cover additional work required in terms of high-level design feasibilities to support the bid submission. The decision will mean the Council will have the necessary expertise and resource along with required documentation to develop and submit a high-quality bid to round 2 of the LUF. Cushman & Wakefield have the necessary expertise required, previous experiences of services provided by them have been good, and they have the capacity to assist the Council within the required timescales.</p>
<p>Details of alternative options considered (if any) and reasons for rejection:</p> <p>Do nothing – To forgo the opportunity in which to apply for external funding has been discounted.</p> <p>Provide In House – given the specific expertise required which does not exist in house this option has been discounted.</p> <p>Go to Tender- there is insufficient time to conduct a process due to the timescales indicated by government for round 2 submissions. Give the current contract in place running a tender exercise would not provide good value.</p>

Delegated Power Record

Details of any conflict of interest declared by any Elected Member consulted in relation to the decision: This must be left blank. Business Support will seek this information from the Cabinet Member.		
Details of any dispensation granted in respect of any conflict of interest: This must be left blank. Business Support will seek this information from the Cabinet Member.		
Background Papers: State where any additional papers may be held, any background information (if applicable)		
Officer Name (Print)	Rachel Pattison	
Officer Signature		
Submission date	16/06/2022	
Procurement Approval		This request complies with the Council's Contract Procedure Rules.

Reference	RES-22-094
Delegated Power Forward Plan Reference	
Corporate Plan Priority	Choose an item.
Delegation Title	Support for Levelling Up Fund Round 2 bid
Delegated Power Number	453 – To vary the terms of an existing contract
Date of Exercise	16/06/2022
Cabinet Member	Cllr Chris Gallacher, TD, VR
Assistant Director	Andrew Carter

Signatures

CABINET MEMBER FOR ECONOMIC DEVELOPMENT	Date 22/06/2022

Delegated Power Record

CHIEF FINANCE OFFICER	Date 21/06/2022
CHIEF LEGAL OFFICER	Date 21/06/2022
MANAGING DIRECTOR	Date 21/06/2022

Call-In (Key Decisions Only)

Choose an item.

Reasons for dis-applying Call-In due to urgency to be added here if relevant. This will need to be reported to the next meeting of the Borough Council and the reasons must demonstrate that any delay likely to be caused by the call-in process would seriously prejudice the Council's or the public's interests.

Date Decision will become effective	Click or tap to enter a date. To be completed by Democratic Services – date will be not less than expiry of 5 working days from publication unless urgency applies.
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Delegated Power Record

Are the details of the decision to be public or confidential?

Public

If the details of the decision are confidential, please select the category for exemption under the Local Government Act 1972

Choose an item.

Reference	RES-22-096
Corporate Plan Priority	Improving the Physical Appearance of the Borough and Enhancing Prosperity
Delegation Title	External Groundworks & Up-Lighting at The Civic Centre, Redcar
Delegated Power Number	451 - Where only one tender or quotation submission has been received, award the Contract to the single bidder
Date of Exercise	23/06/2022
Cabinet Member	Cllr Glyn Nightingale
Assistant Director	Phil Winstanley

Type of Decision (Key/Executive/Non-Executive)	Executive (Non-Key)
FOR KEY DECISIONS ONLY	
Delegated Power Forward Plan Ref	N/A
Date Decision Published in Forward Plan	N/A
Urgency (For Key Decisions not included in Forward Plan only)	Not Applicable

Background to Decision

The existing up lights around the perimeter of the building at The Civic Centre have failed and require replacement so that illumination of the building and walkways can be re-established.

To achieve this, we will need to replace 83 number lighting points which will include the excavation of the hard landscaping and footpaths to replace the wiring and light fittings.

The proposal is to change the existing lights with correctly specified fittings and connections whilst keeping the existing design. The new LED lights will be more energy efficient resulting in reduced energy/cost consumption. Calculations have been conducted by our in-house energy team between the existing fitting and the new fitting showing a saving of £71.41 total KWH.

Delegated Power Record

Decision Considerations:

This scheme may form part of a latent defect claim which is currently under investigation, however, the repair works are required due to the number lighting failures in this area.

Full details of decision:

Approval is requested to award this contract to Quartz for a term of 8 weeks to carry out the installation of new in-ground lighting at The Civic Centre.

The contract start date will be as soon as possible, dependant on lead time for the materials & will take approximately 8 weeks. Public access will remain in place around the building along with fire escape routes around the building.

Financial detail:

The total contract value will be £62,510.53.

The project will be funded from capitalised repairs C20125 as agreed with Stephen Leng. This scheme has also been approved via the Programme Management Group (PMG).

Delivering Social Value:

Installing the new lights will improve the buildings efficiency & will contribute to the council's reduction targets.

In accordance with the council's procurement process, the principal contractors have provided evidence of delivering social value.

Reasons for Decision:

Due to the current condition of the lighting installed, the lights have failed & need to be changed. The new lighting will provide better visibility around the entrance areas of The Civic Centre by illuminating the walkways around the building.

Following a competitive procurement process on the NEPO Portal, 1 submission was received. This was evaluated in accordance with the evaluation criteria for quality and price and is recommended for award.

Details of alternative options considered (if any) and reasons for rejection:

Explain why you do not support the other options eg, 1 – doing nothing, 2 providing in house services, 3 going to tender.

- 1 - Do Nothing – Not an option due to the condition of the lights currently installed.
- 2 – Providing in House - Due to nature of the works & the scale, using in-house operatives would not have been practical as other services in the department needed services those operatives provide.
- 3 – Going to Tender - The project had been through a competitive quotation process on the NEPO Portal.

Delegated Power Record

Details of any conflict of interest declared by any Elected Member consulted in relation to the decision: This must be left blank. Business Support will seek this information from the Cabinet Member.		
Details of any dispensation granted in respect of any conflict of interest: This must be left blank. Business Support will seek this information from the Cabinet Member.		
Background Papers: State where any additional papers may be held, any background information (if applicable)		
Officer Name (Print)	JOSHUA POULSEN	
Officer Signature		
Submission date	23/06/2022	
Procurement Approval		This request complies with the Council's Contract Procedure Rules.

Delegated Power Record

Reference	RES-22-096
Delegated Power Forward Plan Reference	N/A
Corporate Plan Priority	Improving the Physical Appearance of the Borough and Enhancing Prosperity
Delegation Title	External Groundworks & Up-Lighting at R&C Leisure & Community Heart, Redcar
Delegated Power Number	451 - Where only one tender or quotation submission has been received, award the Contract to the single bidder
Date of Exercise	23/06/2022
Cabinet Member	Cllr Glyn Nightingale
Assistant Director	Phil Winstanley

Signatures

CABINET MEMBER FOR RESOURCES	Date 07/07/2022
CHIEF FINANCE OFFICER	Date 27/06/2022
CHIEF LEGAL OFFICER	Date 06/07/2022
MANAGING DIRECTOR	Date 27/06/2022

Call-In (Key Decisions Only)

Date Decision will become effective	
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Delegated Power Record

Are the details of the decision to be public or confidential?

Public

If the details of the decision are confidential, please select the category for exemption under the Local Government Act 1972

Choose an item.

Reference	RES-22-097
Corporate Plan Priority	Investing for the long-term
Delegation Title	Award of QS contract for Eston Precinct
Delegated Power Number	455 - Exemption under the Contract Procedure Rules due to Nature of Market
Date of Exercise	29/06/2022
Cabinet Member	Cllr Chris Gallacher TD, VR
Assistant Director	Andrew Carter

Type of Decision (Key/Executive/Non-Executive)	Executive (Non-Key)
FOR KEY DECISIONS ONLY	
Delegated Power Forward Plan Ref	N/A
Date Decision Published in Forward Plan	
Urgency (For Key Decisions not included in Forward Plan only)	Not Applicable

Background to Decision:

The decision is to appoint Identity Consult to provide QS role to support the development of the Eston Precinct proposals.

Decision Considerations:

Contract Procedure Rules.

Exercise power of exemption to Standing Orders in accordance with Section 10 of the Contract Procedure Rules: I. the nature of the market for the works to be carried out or the goods or services to be provided has been investigated and is demonstrated to be such that a departure from the requirements of these Rules is justifiable.

Full details of decision:

Approval is requested to award a contract to Identity Consult to provide external expertise in the preparation and updating of documentation for Eston Precinct to RIBA Stage 2.

Contract period is June 2022 – July 2022.

Delegated Power Record

Financial detail:

Total Contract Value is £11,651.25.

The contract will be funded from Budget Code R10607 R4400.

Delivering Social Value:

The delivery of social value is limited as this is a one-off services commission. Identity Consult will be asked to sign up to the Council's Social Value Charter. Should the LUF Round 2 bid be successful this will bring additional funding into the borough to support local strategies for improving infrastructure, promoting growth, enhancing the natural environment, and making the borough a more attractive place to live and work.

Reasons for Decision:

As part of the Levelling Up Fund Round 2 bid submission each project needs to be accompanied by a RIBA Stage 2 report to provide some level of confidence and certainty around their viability. Failing to provide this information may mean the bid does not pass a gateway approval therefore the overall bid could be rejected.

Details of alternative options considered (if any) and reasons for rejection:

Do Nothing – To not have the required information which needs to be submitted as part of the LUF Rd 2 application and forgo the opportunity in which to apply for external funding has been discounted.

In House – Given the specific expertise required and the timescales involved this option has been discounted.

Conduct a procurement process – This was considered however there is insufficient time to conduct a process due to the bid submission timescales. Identify Consult have previously worked on Eston Precinct and have the background knowledge therefore a tender exercise would not provide good value.

Details of any conflict of interest declared by any Elected Member consulted in relation to the decision:**Details of any dispensation granted in respect of any conflict of interest:**

This must be left blank. Business Support will seek this information from the Cabinet Member.

Background Papers:

State where any additional papers may be held, any background information (if applicable)

Delegated Power Record

Officer Name (Print)	Rachel Pattison	
Officer Signature		
Submission date	29/06/2022	
Procurement Approval		This request complies with the Council's Contract Procedure Rules.

Delegated Power Record

Reference	RES-22-097
Delegated Power Forward Plan Reference	N/A
Corporate Plan Priority	Investing for the long-term
Delegation Title	Award of QS contract for Eston Precinct
Delegated Power Number	455 - Exemption under the Contract Procedure Rules due to Nature of Market
Date of Exercise	29/06/2022
Cabinet Member	CLlr Chris Gallacher, TD, VR
Assistant Director	Andrew Carter

Signatures

CABINET MEMBER FOR ECONOMIC DEVELOPMENT	Date 06/07/2022
CHIEF FINANCE OFFICER	Date 05/07/2022
CHIEF LEGAL OFFICER	Date 30/06/2022
MANAGING DIRECTOR	Date 30/06/2022

Call-In (Key Decisions Only)

Date Decision will become effective	
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Delegated Power Record

Are the details of the decision to be public or confidential?

Public

If the details of the decision are confidential, please select the category for exemption under the Local Government Act 1972

Choose an item.

Reference	RES-22-098
Corporate Plan Priority	Investing for the long-term
Delegation Title	Boundary Fence works – New Discovery Academy
Delegated Power Number	455 – Award a Contract using Exemption under the Contract Procedure Rules - due to urgency
Date of Exercise	14/07/2022
Cabinet Member	Cllr Glyn Nightingale
Assistant Director	Phil Winstanley

Type of Decision (Key/Executive/Non-Executive) See Scheme of Delegation to Officers – Council Constitution	Executive (Non-Key)
FOR KEY DECISIONS ONLY	
Delegated Power Forward Plan Ref	If a key decision has not been published in the forward plan at least 28 days in advance of the decision being taken, then the urgency or special urgency rules must be applied, and relevant forms completed in conjunction with Democratic Services
Delegated Power Forward Plan Ref	
Date Decision Published in Forward Plan	Click or tap to enter a date. To be completed by Democratic Services
Urgency (For Key Decisions not included in Forward Plan only)	Choose an item.

Background to Decision:

The business manager for the new Discovery Academy at Sandy Flatts Lane has requested RCBC Property Services to undertake some work to their perimeter fencing.

Property Location:

Discovery New Build

Sandy Flatts Ln,

Middlesbrough

TS5 7YN

Delegated Power Record

Decision Considerations: <p>Due to the timescales involved to complete the works, an informal benchmarking process has been undertaken on behalf of the Academy. They have approved the works and supplied a purchase order number for the works to go ahead.</p>	
Full details of decision: <p>Approval is requested to award a contract to Meltt Mett Infinity to Supply & Install 560 Linear Metres of full height expanded mesh panels to boundary fence with a galvanised Finish</p> <p>Pending approval, the contract is expected to start on site on 30th August 2022 and to be completed 10th September 2022 inclusive of weekend working.</p>	
Financial detail: <p>The cost submitted was itemised against a detailed specification provided by property services, with a total contract value of £23,562.00</p> <p>This project will be funded from Cost Centre 10073 and will be recharged back to the Academy on completion of the works.</p>	
Delivering Social Value: <p>Meltt Mett have signed the Social Value Charter. The company is situated within Middlesbrough employs local labour and sources materials from local suppliers.</p>	
Reasons for Decision: <p>An informal benchmarking process has been undertaken on behalf of the Academy and they have confirmed an order number for the works to be completed.</p>	
Details of alternative options considered (if any) and reasons for rejection: <p>N/A – the decision to do these works is with the Academy not the local authority</p>	
Details of any conflict of interest declared by any Elected Member consulted in relation to the decision: <p>This must be left blank. Business Support will seek this information from the Cabinet Member.</p>	
Details of any dispensation granted in respect of any conflict of interest: <p>This must be left blank. Business Support will seek this information from the Cabinet Member.</p>	
Background Papers: <p>State where any additional papers may be held, any background information (if applicable)</p>	
Officer Name (Print)	Denise Boyle
Officer Signature	

Delegated Power Record

Submission date	05/07/22
Procurement Approval	

Delegated Power Record

Reference	RES-22-098
Delegated Power Forward Plan Reference	
Corporate Plan Priority	Investing for the long-term
Delegation Title	Boundary Fence works – New Discovery Academy
Delegated Power Number	455 – Award a Contract using Exemption under the Contract Procedure Rules - due to urgency
Date of Exercise	14/07/2022
Cabinet Member	Cllr Glyn Nightingale
Assistant Director	Phil Winstanley

Signatures

CABINET MEMBER FOR RESOURCES	Date 14/07/2022
CHIEF FINANCE OFFICER	Date 08/07/2022
CHIEF LEGAL OFFICER	Date 06/07/2022
MANAGING DIRECTOR	Date 12/07/2022

Call-In (Key Decisions Only)

Date Decision will become effective	Click or tap to enter a date.
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Delegated Power Record

Are the details of the decision to be public or confidential?

Public

If the details of the decision are confidential, please select the category for exemption under the Local Government Act 1972

Reference	RES-22-100
Corporate Plan Priority	Improving the Physical Appearance of the Borough and Enhancing Prosperity
Delegation Title	Maintenance of Redcar Seafront Water Feature
Delegated Power Number	455 Exemption due to nature of the market
Date of Exercise	11/07/2022
Cabinet Member	Cllr Glyn Nightingale
Assistant Director	Phil Winstanley

Type of Decision (Key/Executive/Non-Executive)	Executive (Non-Key)
FOR KEY DECISIONS ONLY	
Delegated Power Forward Plan Ref	N/A
Date Decision Published in Forward Plan	
Urgency (For Key Decisions not included in Forward Plan only)	Not Applicable

Background to Decision:

The Redcar Seafront Water Feature requires servicing and maintenance to ensure it is kept in good working order as it is accessible to the public on a daily basis throughout the year.

The work is of a specialist nature and there are only a limited number of suppliers who carry out this type of work.

The Fountain Company Ltd has historically provided an excellent standard of service for the last three years. Their professional and conscientious approach demonstrates their understanding of the Council's requirement to ensure that operation of a high-profile public facility is maintained at all times.

They provide timely, detailed reports including confirmation of water treatment levels, detailed costing information for any repair works necessary, to ensure the water feature operates at its maximum levels of efficiency and cost effectiveness.

They provide good fault diagnosis and subsequent repairs are carried out efficiently and effectively. They also provide recommendations on how to improve system operation where required.

Delegated Power Record

They also carry out free of charge weekly water treatment checks on the Kirkleatham Museum fountain during programmed visits.
Decision Considerations: Contract Procedure Rules The Fountain Company provide a value for money service and propose a minimal increase to their current rates with the same level of service maintained. Kirkleatham Walled Garden has now been incorporated into the contract meaning pro-rata costs to each fountain are reduced further due to combining of resources and shared travelling costs.
Full details of decision: Approval is requested to award a contract to The Fountain Company to provide maintenance to Redcar Seafront Fountain and Kirkleatham Walled Garden Fountains. Contract period is 1 April 2022 – 31 March 2025.
Financial detail: Contract value - £72,384.55 This equates to an annual cost of approximately £24,128.18 Budget Code for this contract is R10156/R2004
Delivering Social Value: Attracting visitors to the area, providing area for children to play, improving the appearance of the Seafront.
Reasons for Decision: The proposal provides best value and quality of service.
Details of alternative options considered (if any) and reasons for rejection: Do nothing – Not an option as the contract is required to maintain legislative compliance. Carry out as in-house services – Not viable as this would require training and certification of operatives already fully committed on present workload. Carry out a further competition using a framework – Rejected as none meets our requirements
Details of any conflict of interest declared by any Elected Member consulted in relation to the decision: This must be left blank. Business Support will seek this information from the Cabinet Member.
Details of any dispensation granted in respect of any conflict of interest: This must be left blank. Business Support will seek this information from the Cabinet Member.
Background Papers: State where any additional papers may be held, any background information (if applicable)

Delegated Power Record

Officer Name (Print)	Denise Boyle	
Officer Signature		
Submission date	11 th July 2022	
Procurement Approval		This request complies with the Council's Contract Procedure Rules.

Delegated Power Record

Reference	RES-22-100
Delegated Power Forward Plan Reference	N/A
Corporate Plan Priority	Improving the Physical Appearance of the Borough and Enhancing Prosperity
Delegation Title	Maintenance of Redcar Seafront Water Feature
Delegated Power Number	455 Exemption due to nature of the market
Date of Exercise	11/07/2022
Cabinet Member	Cllr Glyn Nightingale
Assistant Director	Phil Winstanley

Signatures

CABINET MEMBER FOR RESOURCES	Date 14/07/2022
CHIEF FINANCE OFFICER	Date 14/07/2022
CHIEF LEGAL OFFICER	Date 12/07/2022
MANAGING DIRECTOR	Date 12/07/2022

Call-In (Key Decisions Only)

Date Decision will become effective	
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