VEMT PRACTITIONERS GROUP - WEEKLY FLOWCHART (V1 September 2020)

SAFER referral and VEMT screening tool received into MissingChildren@redcar-cleveland.gov.uk

Missing information received from police, MACH, EDT or other LA into MissingChildren@redcar-cleveland.gov.uk

All received VEMT referrals and missing episodes are included in the VPG Agenda, which is circulated on the Wednesday prior to the VPG meeting.

VPG meeting held weekly to discuss:

- New referrals / Deferred cases
- Young people on the Missing Agenda
- Information sharing from Tees partners

New Referrals / Deferred cases

Missing Children

During the VPG meeting:

1) Missing episodes and return home interviews reviewed to determine any links to child exploitation

Decision: Case accepted onto VEMT

During the VPG meeting:

1) Child is assigned a category of exploitation, risk level and lead professional identified.
2) Actions agreed.

Following the meeting:

1) VEMT hazard marker added to LCS record.
2) VEMT case note added onto LCS/EHM record.
3) Outcome letter sent to referrer / worker to advise of the decision.
4) Lead practitioner delivers VPG decision letter to child and parents/carers, and the VEMT Information leaflet.
5) Young person's GP is notified.
6) Case mapping to be undertaken by the involved professionals.
7) Child's VEMT Case Profile created and added to LCS/EHM Record.
8) If case is active to Early Help Services, a copy of the case note will be added to the EHM record.

Decision: Case not accepted (threshold not met)

During the VPG meeting:

1) Actions may still be agreed to be undertaken by involved services.

Following the VPG meeting:

1) Outcome letter sent to referrer to advise of the decision.
2) VEMT data case note added to LCS record (for reporting purposes)
3) VEMT case note added to LCS record, which will include the outcome and any identified actions.
4) If case is active to Early Help Services, a copy of the case note will be added to the EHM record.

Decision: Case deferred to next VPG meeting

During the VPG meeting:

1) Actions agreed.

Following the VPG meeting:

1) Outcome letter sent to referrer to advise of the decision.
2) VEMT data case note added to LCS record (for reporting purposes)
3) VEMT case note added to LCS record, which will include the outcome and any identified actions.
4) If case is active to Early Help Services, a copy of the case note will be added to the EHM record.
5) Child's name added to the VPG agenda for further discussion the following week.

Minutes of weekly VPG meeting circulated to all members.