



# **CABINET BUSINESS PAPERS**

**for the Cabinet meeting  
to be held on  
Tuesday 21 June 2022**

# Cabinet Business Papers

## Contents

	<u>Pages</u>
<b>Items for decision</b>	
<b>Priority – All</b>	
Corporate Peer Challenge	3-10
Financial Outturn Position: 2021/22	11-36
Outside Bodies and Community Organisations 2022/23	37-43
Levelling Up Fund Round 2 Bid to Government	44-53
<b>Priority – Improving the Physical Appearance of the Borough and Enhancing Prosperity</b>	
Area Growth Plans Funding (Please note: Appendix 1 of this report is to follow)	54-62
Redcar Central Station Redevelopment	63-86
<b>Items for information</b>	
<b>Delegated Decisions</b>	
Adults and Communities	87-156
Children and Families	157-206
Resources and Growth	207-263

# Member Report

## Corporate Peer Challenge



## Public

<b>To:</b>	Cabinet	<b>Date:</b>	21/6/2022
<b>From:</b>	Managing Director (Head of Paid Service)	<b>Decision type:</b>	Executive
<b>Portfolio:</b>	Leader of the Council	<b>Forward Plan reference:</b>	
<b>Priority:</b>	All Priorities		

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### HEADLINE POSITION

#### 1 Summary of report

- 1.1 At the Cabinet meeting on 15<sup>th</sup> February 2022, an outline action plan was agreed to take forward the recommendations made through the Corporate Peer Challenge hosted by the Council last year. This report builds on what was previously agreed, setting out the specific actions that the Council will take to address the recommendations for improvement made through the peer challenge process.
- 1.2 If agreed, it is the intention that the actions within this plan will be integrated into the Corporate Plan Implementation Plan, with progress reported through the relevant update reports for Elected Members.

#### 2 Recommendation

- 2.1
  1. That Cabinet endorse the action plan set out at Appendix 1
  2. That the action plan is integrated into the Corporate Plan Implementation Plan with progress regularly reported to Elected Members.

### DETAILED PROPOSALS

#### 3 What are the objectives of the report and how do they link to the Council's priorities?

- 3.1 Hosting the peer challenge was an immediate priority for the Cabinet upon election, including it as an action within the Corporate Plan Implementation Plan. It is a clear indication of a willingness to learn from senior local government colleagues and make improvements to the services provided for residents. This report is the final step in the delivery of the action, setting out the specific actions that the Council will take in order to make these improvements.
- 3.2 As Members will recall the feedback report from the peer challenge, highlighted a number of the council's strengths as well as seven recommendations for improvement, which for ease of reference are as follows:

- Recommendation 1 - Develop a compelling narrative, a shared vision, agreed priorities and regeneration & economic growth plans for Redcar and Cleveland and communicate these widely.
- Recommendation 2 - Systematically deliver and track progress against these priorities and plans to ensure they deliver real impact to local communities.
- Recommendation 3 - Maximise the opportunities and potential of strategic partners and regional structures by aligning priorities.
- Recommendation 4 - Maximise Member and officer capacity through educational and skills development and develop a 'one council' organisational culture.
- Recommendation 5 - Further develop some of the necessary management processes to ensure the Council is maximising its potential and effectively deploying its capacity.
- Recommendation 6 - Use scenario planning when developing the Medium-Term Financial Strategy to consider the options because of uncertainties over future funding arrangements.
- Recommendation 7 - Further embed its approach to developing the capital pipeline to ensure that all additions are evidence-based, fully considering the revenue (debt funding and operational) costs

3.3 On working through the recommendations, and the development of the actions it became apparent that whilst there are seven recommendations, in practical terms they really apply to one or more of the three areas listed below. It is for this reason that the actions are labelled as such within the appended plan.

1. Strategic Clarity
2. Communicating and engaging with residents and other stakeholders
3. Organisational structure and management processes

3.4 It is to be noted that for some of the actions progress has already been made in their delivery. This is largely because in some areas, the peer challenge process confirmed things what the organisation was already aware of, so had begun the process of improvement. An example of this is with respect to equality and diversity, where a series of new equality objectives were agreed by Cabinet in December. Other actions are however at a more embryonic stage so will be subject to further conversations with Elected Members as the detail emerges.

## **4 What options have been considered**

4.1 The development and publication of the action plan is a requirement of the Corporate Peer Challenge process, as such there is no option to consider other than to produce an action plan for approval. As indicated above, some actions are in their early stages, and as they develop may well be the subject of individual decisions, and be reported to Members as such.



## 5 Impact assessment

Type of Risk/ Implication	Details
Climate Emergency Impact	The Corporate Peer Challenge process does not have a direct impact on the climate emergency. It is however to be noted that delivering the action plan will make improvements to the way the council operates, which will put the organisation in a better position to deliver all of its priorities.
Health and Safety	The Corporate Peer Challenge process does not have any impact on health and safety.
Social Value	Placing the Council in a position to enable residents and businesses to maximise future economic opportunities in the Borough was a key aspect of the peer challenge. The delivery of the action plan, specifically the areas linked to economic growth, will look to ensure social value is fully captured, with all residents feeling the benefit of forthcoming economic developments.
Legal	There are no direct legal implications to this report, however in making any changes associated with the action plan the Council will ensure that relevant legislation is followed.
Financial	The intention is that the actions proposed within the action plan will be delivered within existing resources.
Human Resources	The action plan will be delivered by existing teams. Any changes to the configuration of teams arising from the action plan will be subject to the organisation's HR processes.
Equality and Diversity	There is a specific action included in the action plan with respect to equality and diversity, the delivery of which will positively influence the council's approach to this and ultimately the experiences of those living in the borough.

## 6 Implementation Plan

Implementation Plan	Comment
Timetable for implementing decision.	The action plan includes indicative timescales for the actions to be delivered. It is the intention to deliver the actions in line with this.
Lead officer	Rob Mitchell, Strategic Policy Lead Michael Lyth ,Corporate Strategy and Performance Manager
Reporting progress	Delivery of the actions will be reported through Corporate Plan Implementation Plan update reports.
Communications Plan	There is no specific communications plan in place, however each of the actions

## **7 Consultation and Engagement**

- 7.1 To gain as wide a perspective of Redcar and Cleveland as possible through the Corporate Peer Challenge process, the peer team met with councillors, staff, residents, businesses as well as public and voluntary sector partners. The action plan is therefore very much a product of the contribution made by a wide variety of stakeholders in the borough through the peer challenge process.
- 7.2 Two all-Member briefings have taken place to provide councillors with an opportunity to shape the contents of the action plan. In some instances, the feedback related to how the actions ought to be delivered to have greatest success, as opposed to the action itself. It is for this reason continued engagement with Members, as the plan is implemented will be vitally important in ensuring positive change.

## **8 Appendices and background papers**

- 8.1 Appendix 1 – Redcar and Cleveland Borough Council – Peer Challenge Action Plan

## **9 Contact officer**

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# Corporate Peer Challenge – Action Plan

Themes:

1. Strategic Clarity
2. Communicating and engaging with residents and other stakeholders
3. Organisational structure and management processes

Ref	Action	Theme(s)	Date	Lead Officer (s)	Lead Member	Update / Comments
CPC1	Agree a new Corporate Plan.	1 & 2	2023/24	Strategic Policy Lead	Leader & Corporate Resources	Following the local elections produce a new Corporate Plan which sets the strategic direction for the following four years. The vision, values and strategic priorities within will be shared widely with residents, staff and other stakeholders making clear the council's "compelling narrative" which was recommended through this process. This narrative will need to align with place marketing, destination management and other priority areas.
CPC2	Produce an Economic Growth Statement	1&2	Quarter 3 2022/23	Assistant Director Growth and Enterprise	Economic Growth	This is an existing action within the Corporate Plan Implementation Plan which will set out the strategic regeneration priorities for the borough inclusive of business growth, planning, skills development as well as physical regeneration.

Ref	Action	Theme(s)	Date	Lead Officer (s)	Lead Member	Update / Comments
CPC3	Review existing governance and gatekeeping arrangements for capital spend.	1&3	Quarter 2	Assistant Director Finance	Corporate Resources	This action is about ensuring that the council's capital spend continues to meet the organisation's strategic aspirations. It will review whether the current gatekeeping arrangements.
CPC4	Agree a new performance management framework for the Council.	1&3	Quarter 2 2022/23	Strategic Policy Lead	Corporate Resources	A proposal is to be presented to members for implementation as appropriate. This will set out the arrangements for monitoring and driving the delivery of agreed priorities, strengthening what is currently in place.
CPC5	Align Council strategy with that of key partners	1&2	Recurring action	Executive Management Team	All	This action is about striving to ensure that council strategy complements that of strategic partners, working collectively for the betterment of the borough. A key example will be Teesworks, ensuring the council is best positioned to fully benefit from issues which arise. In practical terms this will mean using informal networks to share and understand common goals, in addition to this a mapping exercise of the key strategies of partners will be undertaken.
CPC6	Agree equality objectives for the Council following consultation and progress actions accordingly	3	Quarter 2 2022/23	Strategic Policy Lead	Corporate Resources	In the immediate period after the peer challenge the Council prioritised this action, with Cabinet agreeing in December the objectives and associated actions to drive this agenda.
CPC7	Refresh the Council's Workforce Strategy	3	Quarter 1 2023/24	Governance Director	Corporate Resources	This document will build upon the existing strategy, but place a greater focus on external developments such as Teesworks, which could impact upon service provision, future proofing the council's workforce to maximise future opportunities as well as mitigating future pressures. As part of the refresh an all-staff survey will be undertaken as recommended.

Ref	Action	Theme(s)	Date	Lead Officer (s)	Lead Member	Update / Comments
CPC8	Develop and implement a culture change programme.	1&3	Quarter 3 2022/23	Governance Director	Corporate Resources	Linked to our existing Workforce Strategy, external organisation Eliesha have been commissioned to undertake some initial work with three corporate directors to develop a leadership and culture change programme for officers. When the outline programme is developed in the autumn the associated learning and development activities will be introduced.
CPC9	Establish a new Elected Member Education, Development & Leadership Programme	1&3	Quarter 4 2022/23	Governance Director	Corporate Resources	In advance of the local elections in 2023 work with elected Members to define a new Education, Development & Leadership Programme. This is likely to cover both discretionary and mandatory education and development for all elected members, as well as a bespoke programme for Cabinet Members.
CPC10	Review the organisation's structure to establish if there is a need to rebuild some corporate capacity.	3	Quarter 2 2022/23	Managing Director	Corporate Resources	A review of the council's senior management team is to be presented to Members for agreement in the summer ahead of implementation. This will set out how the senior officer structure which will be deployed to deliver council priorities.
CPC11	Trial a Member Case Management system.	3	Quarter 1 2022/23	Governance Director	Corporate Resources	An initial proposal is to be trialled to include the introduction of a bespoke email account for elected member enquiries/ casework inclusive of service standards. This is to complement, existing communication methods, rather than replace

Ref	Action	Theme(s)	Date	Lead Officer (s)	Lead Member	Update / Comments
CPC12	Introduce a process for additional financial forward planning with a view to develop potential savings independent of the setting of the Medium Term Financial Strategy.	3	Quarter 2 2022/23	Assistant Director Finance	Corporate Resources	It is envisaged that this exercise will provide greater financial flexibility and resilience in the event that financial pressures arise. It is envisaged that this will support the 5 year planning cycle the council currently utilises for its finances.
CPC13	Review overview and scrutiny structure to reflect the shape of the organisation.	3	Quarter 2 2022/23	Governance Director	Corporate Resources	There is a proposal to reconfigure our overview and scrutiny structure to reflect the structure of the organisation. Work is to take place with committee chairs as a priority to define their work programmes and where task and finish work can be best utilised.

# Member Report

## Financial Outturn Position: 2021/22

# Public



**To:** Cabinet

**Date:** 21 June 2022

**From:** Managing Director (Head of Paid Services)

**Decision type:** Key - Budget

**Portfolio:** Resources

**Forward Plan Reference:** RD0098

**Priority:** All Priorities

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### HEADLINE POSITION

#### 1 Summary of report

- 1.1 The report provides an outline of the financial position of the Council as at the end of financial year - 2021/22. The report outlines the financial position in terms of the Council's revenue budget, the capital programme, the collection fund (in relation to Business Rates and Council Tax), progress in delivering the Driving Change savings and our arrangements for Treasury Management.
- 1.2 The report is set within the context of the Borough's economy recovering from the impact of the Covid-19 pandemic. The financial outturn position reflects the Council's responses to meeting these challenges over the last two financial years. The Council's budgets are challenged by the heightened inflationary pressures affecting the global economy (particularly for costs relating to energy, fuel, labour costs and commodities) and the risk of the UK entering a new period of economic uncertainty.
- 1.3 During 2021/22, the Government provided the Council with a fifth tranche of general Covid grant funding of £4.215 million. The Council also received £0.240 million through the Government's Income Compensation Scheme, for the period up to (but not beyond) 30 June 2021. Therefore, support based on these current announcements has been finalised as £4.455 million.
- 1.4 At the end of the financial year, the Council is reporting a marginal underspend of £0.045 million.
- 1.5 The Council's Collection Fund, which accounts for the Borough's council tax and business rates is in surplus for council tax and in deficit for Business Rates. The impact for the Council of this year-end position is £0.125 million surplus for Council tax and £0.845 million deficit for Business Rates. This is explained in more detail in paragraphs 4.18 and 4.19.
- 1.6 Within the overall revenue position, there has been some increase in reserves (c£4 million) to help to mitigate the significant risks of inflation and demand pressures from 2022/23 and to facilitate savings initiatives. There have also been some timing differences between income held at year-end in advance of the associated spending taking place, which has increased reserves at year end by a further c. £8 million.

- 1.7 The updated capital investment plan reflects some re-phasing of forecast spend across a whole range of schemes into 2022/23 and later years, totalling £3.9 million.
- 1.8 The report includes a request to Cabinet to approve the increases in the level of fares levied by Hackney Carriage proprietors to mitigate the rising costs of running and driving a taxi.

## **2 Recommendation**

2.1 It is recommended that Cabinet:

- Note the 2021/22 year-end financial position.
- Approve the movement in earmarked reserves, as per the table in section 4.23
- Approve the transfers into subsequent financial years, for the range of capital schemes, with under and overspends analysed, as per the table in section 4.44 and itemised in more detail in Appendix 3.
- Approve the finalised outturn position for Treasury Management Prudential Indicators, set out in Appendix 4.
- Approve the itemised revenue budget virements which have been processed during Quarter 4, in Appendix 5.
- Approve the proposed table of fares that can be charged by proprietors of Hackney carriage vehicles to passengers as set out in paragraphs 4.57 to 4.64 and Appendix 6, subject to a 14-day notice period within which interested parties may lodge any objections.

## **DETAILED PROPOSALS**

### **3 What are the objectives of the report and how do they link to the Council's priorities?**

It is crucial that the Council upholds strong financial governance to deliver the Council's Corporate Plan. Effective financial management of the budget aids the delivery of the Council's key priorities and objectives as stated in the Corporate Plan.

The Council maintains a medium-term financial strategy, which informs the Council's revenue and capital budgets, and drives the treasury management strategy. The latest version of this budget was approved by Full Council on 24 February 2022 which covers a five-year period from 2022/23 and caters for some of the recurring pressures highlighted in this report.

### **4 What options have been considered**

- 4.1 As at 31 March 2022, the Council's summarised revenue outturn position is a marginal underspend of £0.045 million. This is summarised at a Directorate level in the table below:



Directorate	Revised Budget £'m	Year-end Outturn at 31 March 2022 £m	Year-end Variance £m	Q3 Forecast Full Year Variance £m
Covid-19 support after transfer to reserves.	0.000	(4.455)	(4.455)	(4.455)
Adult, Communities, and Environment	74.900	74.914	0.014	0.926
Children & Families	39.571	42.192	2.621	2.648
Resources and Growth	8.332	8.158	(0.174)	0.258
Corporate Allocations	(10.935)	(8.985)	1.950	0.574
<b>Total</b>	<b>111.869</b>	<b>111.824</b>	<b>(0.045)</b>	<b>(0.049)</b>

#### 4.2 Adult Communities and Environmental Services – overspend of £0.014 million

The Directorate has achieved a broadly breakeven financial outturn position, although there were a number of significant challenges faced by the Directorate in 2021/22 which will continue in 2022/23. Within Adult Social Care some of these challenges were funded by additional one-off Covid-19 funding grant streams, awarded by the Government to meet specific challenges faced by Care Providers in delivering services to vulnerable adults and the need to ensure effective measures were in place to free up hospital beds during peak periods of the pandemic, whilst ensuring suitable care packages were in place in residential care homes for people leaving hospital and requiring short-term care.

- 4.3 However, the service and the wider sector faces significant recruitment challenges and inflationary cost pressures which will significantly drive up the cost of delivering services in future years, over and above the estimates currently factored into the Medium-Term Financial Strategy. The sector is also facing significant demand backlogs which will need additional resources to address. In addition, the Council is working closely with neighbouring local authorities to understand the financial impact of the Government's reforms to adult social care sector. The Directorate has set aside a £1.000 million risk reserve to mitigate these challenges however funding may be required to manage these challenges in future financial years.
- 4.4 The Council has provided significant financial support to Sports Leisure Management (SLM) during 2021/22 of £0.740 million. Whilst SLM have made good progress in drawing back their attendance levels to pre-pandemic levels, the Council has been asked to provide additional support in 2022/23 for which a reserve of £0.250 million has been set aside to support the running of five leisure centres and to support SLM in addressing the additional inflation pressures linked to the energy costs of running five leisure centres.
- 4.5 Waste management costs have increased due to increased tonnages of waste produced by households and increased recycling costs incurred due to a short-term recycling contract being in place. The Council have provided extended opening hours for waste facilities, and incurred additional staffing and vehicle hire to facilitate social distancing requirements during most of 2021/22. This has resulted in pressures of around £1.300 million.

- 4.6 The service has also seen income reductions as a direct result of the Pandemic, resulting in income pressures of around £0.350 million.

**4.7 Children and Families – Overspend of £2.621 million**

There are numerous financial pressures against the Directorate's budget which have persisted during the financial year. The Council has sought to address these ongoing financial pressures in 2022/23 through the allocation of additional funding as part of the medium-term financial strategy.

- 4.8 The Directorate have experienced significant challenges recruiting experienced social care workers into staffing positions and there has been an increased use of agency social workers, resulting in an eventual overspend of £0.306 million. In the short-term the Council have appointed a project team to support workforce capacity so that social worker caseloads remain safe and manageable. In the longer term the Directorate are working towards the creation of a social work academy in 2022/23 to address these challenges by investing in the training of trainee social care workers.

- 4.9 The Directorate has experienced additional cost pressures against the budget for Children in our Care of around £0.600 million. These primarily relate to the costs of special guardianship allowances (£0.336 million) and other forms of care, including residential provision of around £0.200 million. The Directorate proactively seeks to ensure the most cost-effective placements are in place to minimise the impact of these demand pressures. In addition, the Council experienced an overspend on short-break packages of around £0.200 million.

- 4.10 The eventual outturn overspend for Home-to-school transport was £0.985 million and was due to the need for additional transport routes for the 2021/22 academic year to serve children in placements outside of mainstream schools. These additional pressures have been addressed as part of the wider budget setting process, however the Council is closely monitoring the further impact of escalating fuel prices on these contracts for 2022/23.

**4.11 Resources and Growth Directorate – Underspend of £0.174 million**

The underspend in this Directorate primarily relates to salary savings within the directorate due to recruitment challenges, and additional income received relating to planning income, an element of which will need to be set aside to reserves to fund one-off costs of meeting the statutory requirements of considering planning applications received.

- 4.12 Towards the end of the financial year, the Directorate was able to mitigate some of the previously reported overspend pressures through some income streams linked to registrars and legal services rebounding more strongly than originally anticipated earlier in the year.
- 4.13 The Directorate is facing increasing inflationary pressures relating to energy costs which will have an impact in 2022/23, due to ongoing demand and supply pressures for gas and electricity. As a result of this the Council has set aside an energy risk reserve of £0.300 million.

#### 4.14 Corporate Allocations – Overspend of £1.950 million

The Council has achieved in-year, one-off savings on capital financing budgets due primarily to some capital schemes being reprofiled as part of the updated Capital Programme included in this report and previously reported on 24 February 2022, as a result of setting the Medium-Term Financial Strategy. The Council is also using the cash balances it holds to reduce the requirement to borrow in this financial year, thereby saving on interest costs. However Cabinet should note the Council are starting to pay higher interest rates on new and refinanced borrowing as a result of recent consecutive rises in base interest rates by the Bank of England.

- 4.15 The reported overspend is primarily linked to the contribution to the Strategic Change Reserve (£2.500 million) and the General Fund reserve (£0.153 million). The contribution to the Strategic Change reserve will increase resources available for funding any change initiatives aimed at improving financial sustainability in future years. The planned contribution to General Reserves ensures the balance is aligned to 5% of the net revenue budget of the Council in 2022/23, as per the Reserves' policy requirement set by the Council's Section 151 Officer.

#### 4.16 Collection Fund

The Council maintains a Collection Fund, as a statutory requirement, to separately account for the Borough's council tax and business rates income. Both elements of this fund have been significantly affected by the implications of Covid-19 and the cyber-attack between 2019/20 and 2021/22. Further challenges are expected as a result of inflation, the cost-of-living crisis, and other challenges facing the economy. A forecasted outturn position for 2021/22 (estimated in January 2022) was used to feed into the budget setting process for the collection fund position for 2022/23.

- 4.17 Councils who maintain Collection Funds (for both business rates and council tax) have been allowed to recover the deficits built up in 2020/21 due to Covid, across a three-year period (2021/22 to 2023/24) rather than absorb the entire impact of the deficit in 2021/22.
- 4.18 For council tax, the total deficit as referenced in Appendix 1 was £1.259 million, which includes the impact of the previous year's deficit in 2020/21. After taking into account the spreading adjustment for the 2020/21 deficit, of £1.508 million, which is accounted for in the 2022/23 and 2023/24 budget setting process, the finalised surplus for 2021/22 is £0.150 million. The Council retains an 83.26% share of this surplus, which equates to £0.125 million. This is less than that forecast at Quarter 3 (£0.437 million) due to the need to increase the bad debt provision. The difference will need to be factored into the budget setting process for 2023/24.
- 4.19 For business rates, the total deficit as referenced in Appendix 1 is £13.169 million. This is before the spreading adjustment (relating to the Government allowing local authorities to spread the 2020/21 business rates deficit, across 2022/23 and 2023/24) of £1.508 million, reducing the deficit down to £11.661 million. This is then part-funded by Government Grants given to compensate the Council for additional national reliefs provided to sectors impacted by Covid-19 economic factors, reducing the deficit to £5.534 million. This residual deficit is an increase on the Quarter 3 estimate due to a significant increase in the provision required for appeals. This is due to an appeal recently upheld by the valuation office resulting in a significant backdated refund to a business in the Borough paid in May 2022, and the increased likelihood of further appeals from large business premises such as supermarkets to be upheld, which can often be backdated a number of years. The Council's 49% share of this deficit is £2.712 million. As with council tax, the

worsened position at year end will need to be factored into the budget setting process for 2023/24. However, the impact of the increased Business Rates deficit due to the increased appeals provision has triggered the entitlement by the Council to Safety Net Grant funding. This funding is intended to act as a stabiliser for councils when their Business Rates income falls below 92.5% of their government set baseline in a particular financial year. The Council expects to receive additional Safety Net Grant funding of £1.867 million, reducing the impact of the deficit for the Council to £0.845 million. This safety net grant is required to be set aside in a reserve at 2021/22 year-end so that it can be drawn down to mitigate the worsened business rates deficit position as part of the 2023/24 budget set.

- 4.20 The finalised Collection Fund position for 2021/22 is attached as Appendix 1, which sets out the main items of income and expenditure for council tax and business rates. The account is produced on a regulatory basis and sets out the full Collection Fund position (not just the Council's retained share).

#### 4.21 Usable Reserves

The level of Total Usable Reserves available to the Council at 31 March 2022 is £42.717 million, itemised in the table below. The opening usable reserves available to the Council for budget setting purposes was £31.707 million, with movements previously reported to Cabinet resulting in a balance at Quarter 3 of £30.785 million.

- 4.22 The final reserves' position reflects further transfers to reserves. These can be analysed into two categories:
- Additional reserves set aside to help to mitigate the significant financial risks facing the council from inflation and demand pressures – c. £4 million.
  - Timing differences of income held at year end in advance of the associated spending due to take place – c. £8 million.

A description by directorate is provided below:

- Adult, Communities and Environment: transfers to reserves relating to additional health funding received in 2021/22 to fund improvements to care services and support to the care sector (£1.100 million); the expected costs of supporting SLM during 2022/23 to manage their cost pressures to continue to run five leisure centres in the Borough (£0.250 million); the carry forward of unused earmarked public health funding of £1.45 million as a result of the Council optimising the use of specific Covid-grant funding to fund the Council's public health response to the Pandemic; a contribution of £0.500 million to fund additional staffing resource within the Council's Environmental Services Team to support performance improvement; and an additional £0.150 million to fund improvements and enhancements to the Council's cemeteries and car parks.
- Children & Families: £0.262 million transferred to reserves to fund invest to save projects in the service around children in our care and our social care workforce.
- Resources and Growth: a £0.300 million transfer to reserves to fund expected costs in the Council's Planning Service over the medium-term; £0.150 million to fund additional costs within the Council's Local Taxation and Benefits service; and the transfer of various traded and specific grant funded service balances to reserves.
- Strategic Reserves: As referenced in paragraph 4.15, the transfer of £2.500 million to the Strategic Change Reserve will increase resources available for funding any change initiatives aimed at improving financial sustainability, and a transfer of £0.153 million to align General Reserves to 5% of the net

revenue budget for 2022/23. The Council received funding from the Government in 2021/22 to mitigate the risks over the medium-term to the Council's Collection Fund as a result of the Pandemic. The remaining funding at year-end has been retained in a Collection Fund risk reserve (£1.301 million) to continue to mitigate this, along with the additional risk posed by inflation and the Cost-of-Living Crisis. As referenced in paragraph 4.19, the expected receipt of safety net grant for Business Rates has been transferred to reserves to manage Business Rates funding pressures in 2023/24 (£1.867 million). In addition, the Council Tax Relief's reserve has been increased by £0.169 million.

4.23

<b>Reserve</b>	<b>Opening Balance 2021/22</b>	<b>Q3 Reserves Balance 2021/22</b>	<b>Q4 Transfers to Reserves</b>	<b>Reserves Balance as at 31 March 2022</b>
	<b>(£m)</b>	<b>(£'m)</b>	<b>(£'m)</b>	<b>(£'m)</b>
<b>School Reserves (excluded from Total Reserves Below)</b>	<b>2.974</b>	<b>2.974</b>	<b>(0.570)</b>	<b>2.404</b>
<b>Business Rate Relief Accounting Reserve (excluded from Total Reserves Below)</b>	<b>6.718</b>	<b>0.000</b>	<b>3.085</b>	<b>3.085</b>

Adults, Communities and Environment	4.754	5.742	4.436	10.178
Children and Families	0.751	0.957	0.266	1.223
Resources and Growth	2.989	3.252	0.949	4.201
<b>Total Directorate Reserves</b>	<b>8.494</b>	<b>9.951</b>	<b>5.651</b>	<b>15.602</b>
General Reserves	5.203	5.594	0.153	5.747
Medium Term Financial Plan	7.806	7.806	0.087	7.893
Leisure Contract Fund	0.417	0.417	0.000	0.417
Council Tax Reserve Reliefs	0.353	0.353	0.169	0.522
Collection Fund Risk Reserve	0.000	0.000	1.301	1.301
Mutual Municipal Insurance	0.500	0.500	0.000	0.500
Insurance Funding	1.455	1.455	0.045	1.500
PFI – Schools	1.111	1.111	(0.036)	1.075
PFI – Street Lighting	0.469	0.469	0.142	0.611
Brexit Funding	0.174	0.123	0.009	0.132
Strategic Change and Resilience	1.000	2.000	2.500	4.500
Covid-19 Grant Funding	2.445	0.374	0.082	0.456
Business Rates Taxation Compensation Reserve	0.876	0.632	(0.088)	0.544
Business Rates – Funding Reserve	1.404	0.000	1.867	1.867

Direct Revenue Funding Reserve	0.000	0.000	0.050	0.050
<b>Total Corporate Reserves</b>	<b>23.213</b>	<b>20.834</b>	<b>6.281</b>	<b>27.115</b>
<b>Council Total</b>	<b>31.707</b>	<b>30.785</b>	<b>11.932</b>	<b>42.717</b>

- 4.24 The reserves itemised above are held for a variety of specific ear-marked purposes and represent one-off funding sources which cannot be used to fund budget pressures on a recurring basis.
- 4.25 A level of reserves will be required to manage in the very short-term, a number of economic and financial challenges facing the Council, which will need to be addressed through permanent funding or further driving change savings measures as part of future refreshments of the medium-term financial strategy.
- 4.26 An immediate financial pressure facing the Council in 2022/23 and 2023/24 relates to the escalating inflationary pressures which have emerged in the latter stages of the 2021/22 financial year and look set to persist for the medium-term at least.
- 4.27 In particular, the Council is anticipating the 2022/23 and 2023/24 pay award to be significantly above the level budgeted for in the latest approved Medium-term Financial Strategy which assumed a 2% pay award in 2022/23 and 2% in 2023/24.
- 4.28 The Council is also incurring significant additional inflationary costs, over and above those budgeted for as part of the medium-term financial strategy, in relation to fuel costs (both for fuel used by the Council and its contractors in areas such as Home to School Transport), supplier costs to deliver critical front-line services, utility costs and costs of delivering leisure services.
- 4.29 Capital construction costs have increased significantly as a result of global shortages of commodities and rising labour costs, which is resulting in the Council having to modify the outputs which can be delivered from the Capital Investment Programme within the funding available. The Government have indicated no additional capital grant funding will be made available to offset inflationary construction pressures in schemes such as Loftus Future High Street and Redcar Town Deal, and therefore the Council will need to ensure these schemes are value-engineered to ensure they are costed within their original funding allocations. In addition, the Council has seen a significant rise in borrowing costs, both in the short and long-term, which will increase the Council's Capital Financing Costs incurred to service debt taken out.
- 4.30 The current economic climate also exposes the council's council tax and business rates income streams to more risk. This is added to by the increasingly strong likelihood that the Government will not immediately amend the Business Rates collection base to reflect the fact the Council has, for a number of years, been collecting Business Rates below the target collection baseline originally set by Central Government in 2017.
- 4.31 Furthermore, the expected impact of the Government's adult social care reforms will significantly increase the costs of care provision paid by the Council (both in terms of the price we pay and the volume of adults we commission care on behalf of) and fundamentally change the way adult social care is funded from 2023/24 onwards. The adequacy of the associated funding announced at a national level and the method for allocating this to individual local authorities are unknown at this stage. This is coupled with the increased inflationary pressures and labour costs our adult social care providers are facing (including a substantial increase in the level of the national living wage expected in 2023/24 and beyond).

- 4.32 The Government's long-awaited reforms to how local government is funded and crucially the share of funding which is received by local authorities has now been delayed many years and current indications suggest these reforms will not now be implemented before the next general election (and therefore potentially delayed until after 2024). This has a direct impact on the Council's resources, and we have lobbied that relatively deprived upper-tier local authorities such as ours, with relatively complex and challenging social care responsibilities, require a greater share of the funding available at a National Level to fund the local government sector.
- 4.33 The Government have also made it clear in recent months that the funding announced in the Autumn Comprehensive Spending Review is, as it stands, not going to be topped up for the inflationary pressures that have since worsened.
- 4.34 To address these financial issues in the medium term (2023/24 and beyond) the Council will need to be realistic about the level of funding and the timing of when it will be received, including any additional Business Rates growth. The Council will need to identify and implement additional Driving Change savings to ensure a balanced medium term financial strategy can be achieved.
- 4.35 An adequate level of reserves is crucial to provide some mitigation of these many financial risks. The reserves position at the end of 2021/22 improves the Council's financial resilience and provides a clear indication that that Council is working towards meeting a recommendation of CIPFA during their DLUHC-commissioned review (published on 8 December 2021) of the Council's financial resilience. This also helps to support a positive value for money opinion from our external auditors.
- 4.36 The Council continues to benchmark itself against other Unitary councils on various financial indicators, including levels of reserves. Whilst benchmarking data for 31 March 2022 is not yet available, the Council's level of usable reserves held on 31 March 2021 (£31.707 million) were benchmarked as the lowest in the Tees Valley and £18 million below the average. Of the 148 upper tier local authorities in England, the Council ranked 128<sup>th</sup> in terms of the level of reserves as a percentage of net revenue expenditure (29% compared to an average of 53%).
- 4.37 School reserves relate to cash balances held by the Council's maintained schools and need to be separately ear-marked from the main Council earmarked balances.
- 4.38 Since 2020/21, the Dedicated Schools Grant Reserve has been removed from the Reserves' Table presented above and transferred to the "Unusable Reserves" section of the Balance Sheet. The negative reserve stood at £2.763 million at the start of 2021/22 and as of 31 March 2022, is now £3.347 million. The main cause of this increase is the continuing financial pressures facing the High Needs element of the Dedicated Schools Grant, for which the Council retain the responsibility for funding and meeting increasing demand. This negative reserve has been treated separately from the Council's other reserves in line with Government requirements and the Council are not expected to cross-subsidise or fund this shortfall from the revenue budget or other ear-marked reserves.

#### 4.39 **Driving Change**

A key element of the Council's medium-term financial strategy is to promote financial resilience and sustainability, in order to set a balanced revenue budget across the financial years between 2020/21 to 2022/23 without undue reliance on reserves.

- 4.40 The Driving Change efficiency improvement programme is aligned to the Council's priorities and seeks to improve productivity & efficiency, streamline operations, and promote financial resilience and sustainability.
- 4.41 A summary of the progress to date is set out below, with more detail at Appendix 2. The Driving Change efficiency improvement programme sought to deliver planned savings of £2.679 million in 2021/22. In summary, £2.004 million of these savings has been classified as being achieved, whilst £0.675 million were not achieved – in relation to the costs of delivering children's social care and the financial pressures experienced in home to school transport.

<b>Driving Change Theme 2021/22</b>	<b>Achieved</b>	<b>Not achieved</b>	<b>Total</b>
	<b>£m</b>	<b>£m</b>	<b>£m</b>
Early Intervention and Prevention	0.750	0.675	<b>1.425</b>
Streamlining & Cost Control	0.884	0.000	<b>0.884</b>
Being Commercial	0.320	0.000	<b>0.320</b>
Digital Efficiency	0.050	0.000	<b>0.050</b>
<b>Total</b>	<b>2.004</b>	<b>0.675</b>	<b>2.679</b>
<b>%</b>	<b>74.8%</b>	<b>25.2%</b>	<b>100%</b>

- 4.42 Additional base budget funding was added to the 2022/23 budget to support the ongoing challenges faced in children's social care and home to school transport.

#### 4.43 **Capital Investment**

The Capital Investment Plan supports the Council's corporate planning process by identifying and maximising available resources, supporting the delivery of our priorities, and ensuring that all our resources are effectively invested.

- 4.44 The Capital Investment Plan is financed in such a way that the costs to the Council's budgets of any borrowing linked to the financing of the capital programme can be spread over the life of the asset being invested in. A summary of the 2021/22 year-end position is set out in the table below, with further detail included in Appendix 3. The Capital Investment Outturn position is measured against the 2021/22 capital spend forecasts submitted at Quarter 3. The updated Capital Investment Plan reflects some re-phasing of forecast spend against the approved budget into 2022/23 and later years.



Investment Theme	Q3 Approved Budget	Outturn Spend	Variance to Revised Budget to be profiled into future years
	(£'m)	(£'m)	(£'m)
Town Centre Investment	5.214	4.789	(0.425)
Visitor Attractions & Amenities	9.728	8.704	(1.024)
Business Infrastructure	0.537	0.587	0.050
Transport Infrastructure	5.506	4.817	(0.689)
Housing	1.812	0.963	(0.849)
Supported Housing	1.051	1.618	0.568
Community Capacity	0.345	0.090	(0.256)
Recycling and Waste Initiatives	0.354	0.500	0.146
Education	2.932	1.826	(1.107)
Council Investment	7.899	7.564	(0.335)
<b>Total</b>	<b>35.379</b>	<b>31.458</b>	<b>(3.921)</b>

4.45 The variances to the programme for each investment theme, and an outline of the proposed carry forwards are summarised as follows:

- Town Centre Investment: Primarily due to rephasing of planned project expenditure relating to Loftus High Street Fund and the Saltburn Revival Town Centre projects.
- Visitor Attractions and Amenities: Rephasing of the Cleveland Ironstone Mining Museum project and an underspend on the completed Regent Cinema project.
- Transport Infrastructure: Rephasing of the A66 Environmental Improvement Project and carry forward of grant funding sources linked to Structural Highways Maintenance, Highways Improvements & Innovations, and the Swan's Corner infrastructure project.
- Housing: Re-phasing of the Green Homes grant fund project.
- Supported Housing: a £0.568 million overspend due to the capitalisation of adult social care client home adaptations to support residents to live more independent lives.
- Community Capacity: Variance due to the planned investment in Redcar & Cleveland College 3G pitch being finalised and paid in May 2022/23.
- Recycling & Waste Initiatives: Increased investment in Trade Waste Bins to improve the collection service to customers.
- Education: A rephasing of capital expenditure on the Kirkleatham School expansion project and more general planned school estate investment

projects on the Council's schools.

- Council Investments: A rephase of capitalised repairs & maintenance works into 2022/23.

#### 4.46 Treasury Management

Current debt levels on 31 March 2022 are £185.807 million (which is less than the Quarter 3 position of £188.328 million). The reduction is partly due to the repayment of short-term debt held with other local authorities and the Public Works Loan Board, and a reduced requirement to borrow due to rephasing of the capital programme and the holding of surplus cash balances. The Council's holding of short-term debt is susceptible in 2022/23 to recent rising interest rates which is likely to increase the cost of refinancing short term debt and taking on additional debt.

<b>Borrowing</b>	<b>Principal £'m</b>	<b>Rate %</b>	<b>Average Life (Years)</b>
<b>Fixed Rate Funding</b>			
PWLB	57.957	2.37	13
Market (LOBO)	25.000	6.44	52
Market (Fixed)	48.750	6.47	52
Local Authority & Pension Funds (long term)	15.557	4.05	12
Local Authority & Pension Funds (short term)	36.000	0.10	0
Salix Loan (funds Street Light Bulb Replacement)	2.543	0	3
<b>Total Fixed Rate</b>	<b>185.807</b>	<b>3.71</b>	<b>25</b>

- 4.48 The Council is holding investments of £23.567 million (£27.390 million on 30 December 2021). Cash balances usually fall in the final quarter of the financial year due to the front-loaded nature of payment of grant funding to local authorities by central government. However, the cash balances on 31 March 2022 included the early receipt of £9 million of government funding to fund residents £150 utility energy rebate payments for residents in Band A to D houses in the Borough in 2022/23, on 30 March 2022, which were substantially paid to residents in April and May 2022.

<b>Investments</b>	<b>Credit Rating</b>	<b>Principal £m's</b>	<b>Rate %</b>	<b>Average Duration (Days)</b>
NatWest Current	Baa 1	0.417	0.01	1
Call Accounts	AA-	1.500	0.14	1
HM Treasury	N/A	0.000	N/A	N/A
Money Market				
Funds	AA+	11.650	0.52	1
<b>Total Instant Access</b>		<b>13.567</b>	<b>0.46</b>	<b>1</b>
Property Funds		10.000	3.46	3,650
<b>Total Investments</b>		<b>23.567</b>	<b>1.73</b>	<b>137</b>

- 4.50
- AA – denotes very high credit quality. A very low expectation of credit risk and a strong capacity for timely payment of financial commitments. This capacity is not significantly vulnerable to unforeseen events.

- A – denotes high credit quality. A low expectation of credit risk and the capacity for timely payment of financial commitments is strong. This capacity may be more vulnerable to changes in circumstance or economic conditions.
- BBB – denotes adequate capacity to meet financial commitments, but more subject to adverse economic conditions.
- \* Property Funds do not have a credit rating. Rating agencies tend to award credit rating assessments to financial institutions which trade in structured financial transactions such as asset-backed securities such as loans and bonds. Property Funds are direct investments in a portfolio of property, they are illiquid in nature and the timing with which such investments can be withdrawn is dependent upon the speed with which the Property Fund can either sell property to release liquidity to sellers or can facilitate a sale of the asset to another investor. Property Fund valuations are also directly linked to the bid price of such an investment on the open market and the capital value fluctuates on a regular basis.

+/- may be added to a rating to show the relative status of an organisation within that particular category.

- 4.51 There have been no breaches in investment counterparty limits during the financial year to date. Individual counterparties' credit quality is assessed and monitored with reference to credit ratings on an ongoing basis. The Council's minimum long-term counterparty rating is A- representing excellent credit quality and an ability for these organisations to make timely repayments of principal and interest. In addition, this information on credit ratings is supplemented via other sources of intelligence such as credit default swap prices, financial statements, information on potential government support, and reports in the quality financial press.
- 4.52 The interest on invested surplus cash balances and CCLA investments is expected to be around £0.344 million. The Council monitors the value of the Pooled Property Fund holdings, which have risen during this financial year to levels in excess of their original purchase value. The value of dividends has remained comparable to previous financial years and continue to be paid on schedule.
- 4.53 As part of the integrated Treasury Management Strategy for 2022/23 a full suite of prudential indicators were approved. The Prudential Code for Capital Finance allows local authorities to make their own capital investment decisions in line with their priorities, providing they are affordable, sustainable, and prudent, and can be demonstrated, as such, through the use of prudential indicators. The position on prudential indicators is set out in Appendix 4. To date there have been no breaches of any of the prudential indicators.

#### 4.54 **Statement of Accounts and Balance Sheet**

The draft Statement of Financial Accounts for 2021/22 is a statutory document which is the Council's main method of reporting its financial position to stakeholders. The draft Statement of Accounts are expected to be published on the Council's website in mid-July (in advance of a statutory deadline of 31 July 2022) and will be signed off by the Chief Finance Officer and will be presented to Governance Committee for information on 25 July 2022. The deadline for the publication of audited financial accounts has been set at 30 November 2022. For future years, the Government are currently consulting on bringing this statutory deadline forward to 30 September. At the present time, Governance Committee are scheduled to approve the audited statement of accounts for 2021/22 on Monday 28 November 2022.

- 4.55 The draft statement of financial accounts will be open to public inspection and scrutiny from mid-July for a period of thirty working days through to September, during which time members of the public can raise questions on the accounts with Officers and External Auditors – Mazars.
- 4.56 The Council is aware of continued significant delays in the signing off of financial accounts in upper tier local authorities for 2020/21 – due in part to resource challenges in local government external audit and also because of more complex asset and liability valuation issues for areas such as pension funds and non-current assets (such as land, buildings, roads, and other transport infrastructure assets). Governance Committee will be kept aware of any potential delays and the causes of these delays at their meetings in July, September, and November 2022.

#### 4.57 **Review of Hackney Fares**

Cabinet is asked to approve amendments to the Hackney Carriage Fares for taxis in the Borough because of representations made by Hackney carriage proprietors, requesting that the Council increase the table of fares to meet their rising costs such as fuel prices and the general cost of living. Following these requests, the Licensing Team consulted with Hackney Carriage proprietors to propose a variation which would equate to an average increase of 19% per journey. These increases in fares will not impact council income but will result in additional fare income for Hackney Carriage proprietors to cover their increased costs.

- 4.58 In accordance with section 65 of the Local Government (Miscellaneous Provisions) Act 1976 the Council may fix the rates of fares within the district in connection with the hire of a hackney carriage vehicle (taxi) by means of a 'table of fares.'

- 4.59 The proposed amendments to the table of fares are:

##### Tariff 1

From 6.00am until midnight on any day except on a public bank holiday or all hirings on 24 and 31 December.

- £3.50 for the first mile, or part thereof (currently £3)
- £0.20 for each 1/10th of a mile thereafter (currently £0.15)

##### Tariff 2

From midnight until 6.00am on any day and all hirings on a public bank holiday and the 24 and 31 December.

- £4.00 for the first mile, or part thereof (currently £3.50)
- £0.25 for each 1/10th of a mile thereafter (currently £0.18).

- 4.60 The proposed table of fares, which is attached at Appendix 6, was presented to Regulatory Committee on 31 March 2022 for consideration. Regulatory Committee recommended that Cabinet approves the proposed table of fares.
- 4.61 It should be noted that the table of fares set by the Council is the maximum that can be charged, proprietors can charge any fare to passengers, as long as the meter, which displays the fare set by the Council, is running and that any fee is equal to or less than the fare displayed at the end of the journey.
- 4.62 Any proposed changes to the table of fares must be advertised by way of a notice in a local newspaper stating a period (not less than 14 days) within which interested parties may lodge objections. Where there are no objections the proposed table of fares shall come into operation from the expiration of the period specified in the notice. If objections are received the Council shall set a further date, not later than

two months from the first specified date, on which the table of fares shall come into force with or without modifications as decided by them after consideration of the objections.

4.63 All licensing functions which are listed in the Local Authorities (Functions and Responsibilities) (England) Regulations 2000 are delegated to Regulatory Committee. However, the power to set hackney fares is not listed in the Regulations and therefore any variations to the table of fares must be approved by Cabinet.

4.64 As part of the consultation and engagement process:

- The Licensing Team emailed all hackney carriage licence holders on 28 January asking if they were in favour of an increase in fares. There were thirty-three responses and thirty-two of those were in favour of an increase.
- A further email was sent which contained the table of fares that are being proposed in this report. There were twenty-two responses and eighteen of those were in favour of the proposed fares. Four people responded saying that the increase was too low and that it should be between 25 and 35%.
- The proposed table of fares was presented to Regulatory Committee on 31 March 2022 for consideration. Regulatory Committee recommended that Cabinet approves the proposed table of fares.
- As detailed above, following approval by Cabinet, the proposed changes to the table of fares will be advertised by way of a notice in a local newspaper.

## 5 Impact assessment

Type of Risk/ Implication	Details
Climate Emergency Impact	Various aspects of the Council's Capital Investment Plan, Revenue Budget and Reserve balances support the aims of alleviating a climate change emergency.
Health and Safety	The budget has a secured and recurring level of funding for our Health & Safety needs
Social Value	A key component of the procurement and investment strategies of the Council are to promote social value across the Borough.
Legal	The Chief Finance Officer has responsibility to ensure that proper arrangements are made for the administration of the Council's financial affairs; and that the Council sets a legal and balanced Budget. These responsibilities have been further enhanced by the release of the CIPFA Financial Management Code, which was reported to Governance Committee on 26 April 2022. The Chief Finance Officer is also required to produce and sign a statement of financial accounts which complies with prescribed accounting standards by 31 July 2022 in draft format, which is subject to a robust external audit by Mazars, with a deadline for completion of this audit by 30 November 2022.
Financial	The financial implications are set out in detail in the main body of this report. The economic, demand and inflationary challenges referenced in this report will be considered for progress update reports against the 2022/23 Budget and the refresh of the medium-term financial strategy from 2023/24.

Human Resources	The report highlights the financial risks of increased pay for staff and the impact of the 2021/22 (and subsequent years) pay awards and difficulties in recruiting staff in some front-line operational areas such as children's' and adults' social care.
Equality and Diversity	There are no direct implications from this report on equality and diversity.

## 6 Implementation Plan

Implementation Plan	Comment
Timetable for implementing decision.	The report will be swiftly followed by the production of the Council's draft statement of financial accounts by 31 July 2022. These accounts will be subject to external audit by Mazars. The recurring financial implications of this report will be considered for progress updates against the 2022/23 Budget and for the refreshing of the medium-term financial strategy from 2023/24.
Lead officer	Phil Winstanley – Assistant Director – Finance (Section 151 Officer)
Reporting progress	Cabinet will receive further updates on the financial position of the Council on a Quarterly basis during 2022/23.
Communications Plan	

## 7 Consultation and Engagement

The Council, as a fundamental part of establishing its Medium-Term Financial Strategy and its ongoing management, has consulted widely with the public, partners, council members, trade unions and other stakeholders to set and then deliver a balanced position.

## 8 Appendices and background papers

Appendix 1 – Collection Fund Financial Outturn 2021/22  
Appendix 2 – Driving Change Efficiency Programme – progress update  
Appendix 3 – Capital Investment Programme  
Appendix 4 – Prudential Indicators for approval  
Appendix 5 – Revenue Budget Variations  
Appendix 6 – Hackney Carriage Charges – proposed table of fares

## 9 Contact officer

9.1 Name: Phil Winstanley  
Position: Assistant Director – Finance (Section 151 Officer)  
Address: Redcar and Cleveland House, Redcar, TS10 1RT  
Telephone:  
Email: Philip.winstanley@redcar-cleveland.gov.uk

**Collection Fund - Outturn 2021/22:****INCOME**

Council Tax Receivable  
Council Tax Hardship Funding  
Business Rates Receivable

**EXPENDITURE****Apportionment of Previous Year Surpluses**

Central Government  
Billing Authority  
Cleveland Fire Authority  
Cleveland Police & Crime Commissioner

**Precepts, Demands and Shares**

Central Government  
Billing Authority  
Cleveland Fire Authority  
Cleveland Police & Crime Commissioner

**Charges to Collection Fund**

Less: refunds written off against the appeals provision  
Less: Increase/(Decrease) in Bad Debt Provision  
Less: Increase/(Decrease) in Provision for Appeals  
Less: Cost of Collection  
Less: Disregarded Amounts  
Less Transitional Protection

(Surplus) / Deficit arising during the year

(Surplus) / Deficit b/fwd. 1st April 2021

(Surplus) / Deficit c/fwd. 31st March 2022

2021/22		
£000's	£000's	£000's
BR	CT	TOTAL
0	(83,029)	(83,029)
	(728)	(728)
(31,503)	0	(31,503)
<b>(31,503)</b>	<b>(83,757)</b>	<b>(115,260)</b>
(7,180)	0	(7,180)
(7,036)	(1,099)	(8,135)
(144)	(52)	(196)
(0)	(173)	(173)
<b>(14,360)</b>	<b>(1,324)</b>	<b>(15,684)</b>
18,852	0	18,852
18,474	68,828	87,302
377	3,213	3,590
0	10,630	10,630
<b>37,703</b>	<b>82,671</b>	<b>120,374</b>
(2,312)	0	(2,312)
(33)	1,017	984
5,613	0	5,613
159	0	159
2,109	0	2,109
(21)	0	(21)
<b>5,514</b>	<b>1,017</b>	<b>6,532</b>
<b>(2,645)</b>	<b>(1,393)</b>	<b>(4,039)</b>
15,814	2,652	18,466
<b>13,169</b>	<b>1,259</b>	<b>14,428</b>

Driving Change 2021-22		Outturn 2021-22	
	2021/22	Achieved	Not Achieved
<b>Early Intervention and Prevention</b>			
Edge of Care strategy - to mitigate increased rates of Children in Care	-500,000		-500,000
School transport savings from increased High Needs education provision in the Borough	-175,000		-175,000
Supporting Independence strategy - to mitigate pressures on Adult Social Care.	-750,000	-750,000	
<b>Sub-total</b>	<b>-1,425,000</b>	<b>-750,000</b>	<b>-675,000</b>
<b>Streamlining &amp; Cost Control</b>			
Streamlining of Management Structures	-190,000	-190,000	
Corporate subscriptions and inspections	-14,000	-14,000	
Review Local Link provision following the successful establishment of Demand Responsive Transport	-80,000	-80,000	
Concessionary Fares - renegotiation of contract contribution	-600,000	-600,000	
<b>Sub-total</b>	<b>-884,000</b>	<b>-884,000</b>	<b>0</b>
<b>Being Commercial</b>			
Increase Advertising and Sponsorship revenue	-20,000	-20,000	
Increased income from Fees & Charges inflation	-300,000	-300,000	
<b>Sub-total</b>	<b>-320,000</b>	<b>-320,000</b>	<b>0</b>
<b>Digitally Efficient</b>			
Reduced attendance at meetings and events	-50,000	-50,000	
<b>Sub-total</b>	<b>-50,000</b>	<b>-50,000</b>	<b>0</b>
<b>Council Total</b>	<b>-2,679,000</b>	<b>-2,004,000</b>	<b>-675,000</b>



**CAPITAL INVESTMENT PLAN**

<b>Scheme</b>	<b>Revised 2021/22</b>	<b>Previous Financial Years</b>	<b>Spend @ 31/03/2022</b>	<b>%</b>	<b>Variance</b>	<b>Reprofiling</b>
<b>Town Scape Investment</b>						
Public Realm	250,000	2,509,323	189,176	76%	- 60,824	60,800
Skelton Townscape Heritage Project	170,800	960,860	186,907	109%	16,107	0
Redcar Central Station	84,500	215,358	60,036	71%	- 24,464	24,450
East Cleveland Town Centre Revival	290,850	373,711	289,857	100%	- 993	1,000
Saltburn Town Centre Revival	378,450	316,760	273,836	72%	- 104,614	104,600
Guisborough Town Centre Revival	233,100	182,829	226,844	97%	- 6,256	6,250
Loftus Future High Street	1,949,800	619,657	1,736,813	89%	- 212,987	213,000
Redcar Town Deal	1,382,500	N/A	1,475,740	107%	93,240	-93,250
Boroughwide High Street Support	412,700	521,278	347,285	84%	- 65,415	65,400
Kemplagh Play Equipment	1,500	57,576	0	0%	- 1,500	0
Kingsley Field	1,500	0	2,043	136%	543	-550
Skinningrove Coastal Protection	58,050	3,774,868	0	0%	- 58,050	58,050
<b>SUB-TOTAL EXPENDITURE</b>	<b>5,213,750</b>	<b>9,532,220</b>	<b>4,788,537</b>	<b>92%</b>	<b>- 425,213</b>	<b>439,750</b>

**CAPITAL INVESTMENT PLAN**

<b>Scheme</b>	<b>Revised 2021/22</b>	<b>Previous Financial Years</b>	<b>Spend @ 31/03/2022</b>	<b>%</b>	<b>Variance</b>	<b>Reprofiling</b>
<b>Visitor Attractions &amp; Amenities</b>						
CCF Kirkleatham Academy and Walled Gardens - LGF	4,850	9,293,845	3,524	73%	- 1,326	0
Welcome to Redcar & Cleveland Grants	152,700	172,290	74,838	49%	- 77,862	77,850
Cleveland Ironstone Mining Museum	1,338,400	308,205	685,082	51%	- 653,318	671,050
Regent Cinema Development	6,259,850	3,390,116	6,025,447	96%	- 234,403	234,400
Guisborough Town Hall Gateway Project	1,922,050	293,653	1,849,801	96%	- 72,249	72,250
Replacement of Eston Baths	50,000		65,500	131%	15,500	-15,500
<b>SUB-TOTAL EXPENDITURE</b>	<b>9,727,850</b>	<b>13,458,110</b>	<b>8,704,192</b>	<b>89%</b>	<b>- 1,023,658</b>	<b>1,040,050</b>
<b>Business Infrastructure</b>						
Coatham Leisure - Phase 1	350,000	569,504	368,908	105%	18,908	-18,900
Industrial Estates Programme	187,000	571,590	219,103	117%	32,103	-32,100
<b>SUB-TOTAL EXPENDITURE</b>	<b>537,000</b>	<b>1,141,093</b>	<b>588,010</b>	<b>109%</b>	<b>51,010</b>	<b>-51,000</b>

**CAPITAL INVESTMENT PLAN**

<b>Scheme</b>	<b>Revised 2021/22</b>	<b>Previous Financial Years</b>	<b>Spend @ 31/03/2022</b>	<b>%</b>	<b>Variance</b>	<b>Reprofiling</b>
<b>Transport Infrastructure</b>						
Public Rights of Way Improvements	50,000	0	0	0%	- 50,000	50,000
Walking & Cycling Routes	10,000	19,983	0.00	0%	- 10,000	10,000
Drainage Asset Capture and Flood Prevention	200,000	N/A	125,272	63%	- 74,728	74,750
A66 Environmental Improvements	250,000	0	0	0%	- 250,000	250,000
Block Allocation - Local Transport Plan	1,102,400	N/A	1,234,399	112%	131,999	-132,000
Structural Highways Maintenance - Block Allocation	3,053,100	N/A	2,935,951	96%	- 117,149	117,150
Highways Improvements	462,900	N/A	350,130	76%	- 112,770	112,750
Highways Innovation Fund	259,500	N/A	122,507	47%	- 136,993	137,000
Swans Corner & Flatts Lane Traffic Improvements	118,500	1,781,509	48,724	41%	- 69,776	69,800
<b>SUB-TOTAL EXPENDITURE</b>	<b>5,506,400</b>	<b>1,801,491</b>	<b>4,816,984</b>	<b>87%</b>	<b>- 689,416</b>	<b>689,450</b>
<b>Housing</b>						
Community Led Housing	110,000	0	110,000	100%	-	0
Church Lane North Regeneration	687,950	0	687,955	100%	5	0
Green Homes	1,014,500	0	165,049	16%	- 849,451	849,450
<b>SUB-TOTAL EXPENDITURE</b>	<b>1,812,450</b>	<b>0</b>	<b>963,004</b>	<b>53%</b>	<b>- 849,446</b>	<b>849,450</b>
<b>Supported Housing</b>						
CSDP Adaptations	100,000	N/A	95,978	96%	- 4,022	0
Aids & Adaptations	0	N/A	500,000	#DIV/0!	500,000	0
Disabled Facilities Grant	934,900	N/A	989,952	106%	55,052	0
Community Capacity	0	N/A	16,966	#DIV/0!	16,966	0
Intermediate Care Centre	15,700	5,386,462	15,679	100%	- 21	0
<b>SUB-TOTAL EXPENDITURE</b>	<b>1,050,600</b>	<b>5,386,462</b>	<b>1,618,575</b>	<b>154%</b>	<b>567,975</b>	<b>0</b>

**CAPITAL INVESTMENT PLAN**

Scheme	Revised 2021/22	Previous Financial Years	Spend @ 31/03/2022	%	Variance	Reprofiling
<b>Community Capacity</b>						
Investment in Leisure Centres	95,000	0	89,377	94%	- 5,623	5,600
4G Pitch - R&C College	250,000	0	0	0%	- 250,000	250,000
<b>SUB-TOTAL EXPENDITURE</b>	<b>345,000</b>	<b>0</b>	<b>89,377</b>	<b>26%</b>	<b>- 255,623</b>	<b>255,600</b>
<b>Recycling &amp; Waste Initiatives</b>						
Purchase of Refuse Bins	129,300	N/A	293,214	227%	163,914	0
Procurement of Waste Facility	224,500	351,226	206,644	92%	- 17,856	17,850
<b>SUB-TOTAL EXPENDITURE</b>	<b>353,800</b>	<b>351,226</b>	<b>499,858</b>	<b>141%</b>	<b>146,058</b>	<b>17,850</b>
<b>Education</b>						
School Estate Investment	889,050	N/A	609,728	69%	- 279,322	279,300
Devolved Formula Capital at LEA Level	137,750	N/A	106,413	77%	- 31,337	31,350
Mo Mowlan Academy Redcar - New Build	205,150	2,036,087	158,943	77%	- 46,207	46,200
Kirkleatham School Expansion	1,351,100	23,902	744,609	55%	- 606,491	606,500
A Special Free School for the Tees Valley in Grangetown	120,000	0	0	0%	- 120,000	120,000
Churchview	114,900	310,404	88,472	77%	- 26,428	26,400
Moving on Accommodation	97,850	0	100,137	102%	2,287	-2,300
Hillsview Academy Extension	17,000	894,544	17,847	105%	847	-850
<b>SUB-TOTAL EXPENDITURE</b>	<b>2,932,800</b>	<b>3,264,936</b>	<b>1,826,149</b>	<b>62%</b>	<b>- 1,106,651</b>	<b>1,106,600</b>

**CAPITAL INVESTMENT PLAN**

Scheme	Revised 2021/22	Previous Financial Years	Spend @ 31/03/2022	%	Variance	Reprofiling
<b>Council Investments</b>						
Business Premises Improvements	726,000	121,988	690,677	95%	- 35,323	35,300
Purchase of Vehicles (Fleet Replacement)	1,000,000	N/A	965,230	97%	- 34,770	34,750
Climate Strategy	556,000	N/A	503,662	91%	- 52,338	52,350
Business Investments	3,022,000		3,022,000	100%	-	0
Redcar Leisure and Community Heart	15,200	33,340,849	32,995	217%	17,795	0
Information Technology Improvement Projects	1,000,000	N/A	1,158,196	116%	158,196	0
PFI Lifecycle Costs	559,850	N/A	420,911	75%	- 138,939	0
Asset Management - Capitalised Repairs	1,020,300	N/A	770,276	75%	- 250,024	250,000
<b>SUB-TOTAL EXPENDITURE</b>	<b>7,899,350</b>	<b>33,462,838</b>	<b>7,563,947</b>	<b>96%</b>	<b>- 335,403</b>	<b>372,400</b>
<b>TOTAL EXPENDITURE</b>	<b>35,379,000</b>	<b>68,398,376</b>	<b>31,458,634</b>	<b>89%</b>	<b>-3,920,366</b>	<b>4,720,150</b>
Resources	22,560,350	53,761,817	20,973,750	93%	- 1,586,600	1,656,050
Children & Families	2,932,800	3,264,936	1,826,149	62%	- 1,106,651	1,106,600
Adult & Communities	9,885,850	11,371,623	8,658,736	88%	- 1,227,114	1,957,500
	<b>35,379,000</b>	<b>68,398,376</b>	<b>31,458,634</b>	<b>89%</b>	<b>- 3,920,366</b>	<b>4,720,150</b>

## PRUDENTIAL INDICATORS OUTTURN 2021/22

Prudential Indicator	2021/22 Budget £'000	2021/22 Quarter 1 £'000	2021/22 Quarter 2 £'000	2021/22 Quarter 3 £'000	2021/22 Outturn £'000
<b>Capital Expenditure</b>					
Estimates of Capital Expenditure	40,544	46,974	39,915	35,379	31,459
Estimates of Capital Financing Requirement	269,596	271,543	267,169	266,479	265,687
<b>External Debt</b>					
Authorised Limit	294,596	296,543	292,169	291,479	290,687
Operational Boundary	269,596	271,543	267,169	266,479	265,687
Estimated External Debt (including Long Term Liabilities)	257,660	238,119	237,642	238,829	236,135
Gross Debt and the Capital Financing Requirement	-11,936	-33,424	-29,526	-27,650	-29,552
Gross Debt and the Capital Financing Requirement (as %)	96%	88%	89%	90%	89%
<b>Affordability and Prudential indicators</b>					
Estimates of Financing Costs to Net Revenue Stream (incl. PFI's)	18%	18%	18%	18%	17%
Estimates of Financing Costs to Net Revenue Stream (excluding PFI's)	11%	10%	10%	10%	10%

## APPENDIX 5

	CHILDRENS & FAMILIES	ADULTS AND COMMUNITIES	RESOURCES	CORPORATE ALLOCATIONS	TOTAL MTFP
	£	£	£	£	£
<b>APPROVED BUDGET Q3</b>	<b>41,205,587</b>	<b>74,412,550</b>	<b>7,903,264</b>	<b>11,652,601</b>	
Transfer of budget for Kickstart for Jan - Mar 22	- 2,700	2,700	-	-	-
EMR Drawdown from Troubled Families Reserve to fund Liquid Logic Generic Groupwork Module (50%)	12,500	-	-	12,500	-
Drawdown of Empty Homes to happy Homes to fund Beyond Housing contribution	-	77,000	-	77,000	-
2021/22 Pay award - 1% to Services	159,600	270,400	158,550	588,550	-
Drawdown of staff costs against Clinically Extremely Vulnerable	-	18,550	-	18,550	-
Heat Decarbonisation Plan- Reduce EMR drawdown	-	22,500	-	22,500	-
Drawdown of BCF funding - Frailty Team & falls Management in Care Homes	-	166,769	-	166,769	-
Drawdown Q1 Jan to Mar 2022 Youth Employment Initiative	-	-	4,000	4,000	-
EMR Drawdown - Taxi Licensing Trading Account	-	-	21,000	21,000	-
Reverse draw down of Fuel Poverty service to be funded from Affordable Warmth reserve	-	25,400	-	25,400	-
Reverse drawdown for 10.5 hrs Fair trading Officer Brexit post - funded from grant in 2021/22	-	9,100	-	9,100	-
EMR drawdown - Test and Trace	-	-	82,950	82,950	-
Drawdown from social fund to cover the overspend on COVID Local Support Grant 3	-	-	500	500	-
Drawdown of Revenue & Benefits Contract - Unitary Payment 2021-22	-	-	23,750	23,750	-
Contribution from Reserves to fund year end social care specific training costs	18,000	-	-	18,000	-
Increase of deficit on Governing bodies	- 1,337	-	-	1,337	-
Year end Bank account school balances 2021/22	- 2,404,013	-	-	2,404,013	-
Contribution from Reserves to fund PFI costs	-	-	37,200	37,200	-
Contribution from Reserves to fund installation of meters	-	8,500	-	8,500	-
Contribution from reserves to fund District elections in year	-	-	100,900	100,900	-
Transfer of closing balance of special free school funding to DSG unusable reserves	- 23,200	-	-	23,200	-
Transfer of closing balance of Trading areas to DSG unusable reserves	13,164	-	-	13,164	-
Transfer of closing balance of Trading areas (Union duties surplus) to DSG unusable reserves	- 13,621	-	-	13,621	-
Transfer of closing balance of DSG 2022 deficit to DSG unusable reserves	607,450	-	-	607,450	-
	-	-	-	-	-
	<b>39,571,430</b>	<b>74,899,469</b>	<b>8,332,114</b>	<b>10,934,213</b>	-

## Proposed Table of Fares

### Tariff 1

From 6.00 a.m. until midnight on any day **except** on a public Bank Holiday or all hirings on 24<sup>th</sup> and 31<sup>st</sup> December:

<i>Description</i>	<i>Current</i>	<i>Proposed</i>
For the first mile or part thereof	£3.00	£3.50
Each 1/10 of a mile thereafter	£0.15	£0.20

### Tariff 2

From midnight until 6.00am on any day, all hirings on a public Bank Holiday and the 24<sup>th</sup> and 31<sup>st</sup> December

<i>Description</i>	<i>Current</i>	<i>Proposed</i>
For the first mile or part thereof	£3.50	£4.00
Each 1/10 of a mile thereafter	£0.18	£0.25

### Additional Charges

<i>Description</i>	<i>Current</i>	<i>Proposed</i>
Waiting time (per minute)	£0.10	£0.10
Soiling charge	£30.00	£30.00
Luggage tariff (per item)	£0.05	£0.05
For every journey with 5 or more passengers	£1.00	£1.00



# Member Report

## Outside Bodies and Community Organisations

### 2022/23



## Public

<b>To:</b>	Cabinet	<b>Date:</b>	21 June 2022
<b>From:</b>	Managing Director (Head of Paid Services)	<b>Decision type:</b>	Executive
<b>Portfolio:</b>	Resources	<b>Forward Plan Reference:</b>	
<b>Priority:</b>	All Priorities		

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### HEADLINE POSITION

#### 1 Summary of report

- 1.1 This is the annual report requesting Cabinet to appoint Elected Members to represent Redcar & Cleveland Borough Council in various positions and roles with our partners on a local, regional and national basis.

#### 2 Recommendation

- 2.1 It is recommended that Cabinet agrees the appointments to Outside Bodies and Community Organisations for 2022/23.

### DETAILED PROPOSALS

#### 3 What are the objectives of the report and how do they link to the Council's priorities?

- 3.1 Elected Members serve on a wide variety of Outside Bodies. This enables the Council to have clear lines of communication with partners and to take an active role in shaping contributions for the good of the Borough. Elected Members are appointed to decision making roles with Outside Bodies, and are able to facilitate partnership and collaborative working between the Council and its partners.
- 3.2 Engagement in outside bodies supports the delivery of the Council's priorities through forging and maintaining strong partnerships, providing good quality public services, and enabling the borough to become ever more outward looking, receptive to new ideas and innovation.
- 3.3 The list of Outside Bodies has been reviewed and organisations contacted to confirm that they still require a nominated representative from the Council.
- 3.4 Appointments to Outside Bodies are a function of the Borough Council, except for certain agreed bodies that were identified as being appropriate to remain an executive function. These are set out at Appendix 1 and it is to these Bodies the Cabinet is requested to appoint representatives.

- 3.5 In circumstances where the Council is requested to make an appointment to a new Outside Body, those appointments would be the function of the Borough Council, except for those where:
- a) The Outside Body in question required the appointment of a Cabinet Member; or,
  - b) The Monitoring Officer, in consultation with all Political Group Leaders, determines that the appointment should be an executive function.
- 3.6 Accountability and the need for Elected Members to report back on the work of Outside Bodies is important, therefore Elected Members are reminded that there was previously an understanding that they would provide an update at least annually to the relevant Scrutiny & Improvement Committees on the activity of the Outside Body.
- 3.7 Directorate Support Officers are allocated to each of the Outside Bodies so that the work of the organisation is appropriately connected to the Council at both an operational and political level. Support Officers will also provide support to Elected Members in reporting back through Scrutiny & Improvement Committees.
- 3.8 Democratic Services will endeavour to remind Members on a quarterly basis so that reports can be included, for information, on the relevant agendas.
- 3.9 These appointments will ensure that those Elected Members who represent the Council will:
- Promote our leadership, priorities and plans, and provide links with the private, public, voluntary and community sectors;
  - Keep open clear lines of communication with stakeholders and partners;
  - Ensure the democratic accountability of key organisations;
  - Monitor the financial and other business of organisations, particularly where the Council has in place contracts or has provided grants or other support; and,
  - Fulfil our statutory obligations with organisations where they exist.

## 4 What options have been considered

- 4.1 In some cases, the Council has a duty to comply with statutory arrangements to participate in joint arrangements outside our own internal governance, therefore options are limited. The requirement for representation on the various Outside Bodies is reviewed periodically.

## 5 Impact assessment

Type of Risk/ Implication	Details
Climate Emergency Impact	A number of the Outside Bodies we appoint to will be pursuing their own environmental aims. Having Elected Member participation on those bodies will help us work in partnership to improve the overall Borough wide aims.
Health and Safety	There should be no direct health and safety implications by virtue of making the appointments and all external organisations will have in place their own health and safety arrangements for relevant individuals.
Social Value	The involvement of Council representatives on Outside Bodies supports engagement with local community organisations and development of meaningful partnership to meet mutual goals and increase economic, social and environmental wellbeing across the borough.
Legal	In some cases, the Council has a duty to comply with statutory arrangements to participate in joint arrangements outside our own internal governance. Other legal issues relating to our membership of outside bodies and community organisations such as trusts, boards, and companies, are assessed on an on-going basis to ensure that Members are provided with the legal and financial advice that they need to carry out their duties on behalf of the Council.

Financial	The Members' Allowances Scheme will meet travel and subsistence costs associated with the role of Elected Member representatives on Outside Bodies and Community Organisations unless they have already been met by the schemes of the relevant organisation.
Human Resources	The appointment of Officers in the Directorates to provide policy support to the appointed Members has been made in conjunction with Directorate Management Teams and there are no additional costs in terms of Officer time associated with this proposal.
Equality and Diversity	Membership of Outside Bodies increases the breadth of Members' experience and has a positive effect on equality and diversity throughout the Borough by involving many varied groups with wide interests throughout the Borough.

## 6 Implementation Plan

Implementation Plan	Comment
Timetable for implementing decision.	Following agreement of the appointments to Outside Bodies, the relevant organisations will be contacted and informed of appointments.
Lead officer	Governance Manager
Reporting progress	Elected Members are required to provide an update at least annually to the relevant Committee on the activity of the Outside Body. Support Officers will also provide support to Elected Members in reporting back through relevant Committees.
Communications Plan	Reports will be included on relevant agendas and will be visible to both Elected Members and the public.

## 7 Consultation and Engagement

Through the Leader and Cabinet, consultation has taken place with Elected Members in relation to the appointments to those Outside Bodies which fall to the Executive to determine.

## 8 Appendices and background papers

Appendix 1 – List of Outside Bodies and Community Organisations

Appendix 2 – Guidance to Members and Officials who serve on Outside Bodies

## 9 Contact officer

- 9.1 Name: Alison Pearson  
Position: Governance Manager  
Address: Redcar and Cleveland Civic Centre  
Telephone: 01642 444063  
Email: Alison.pearson@redcar-cleveland.gov.uk

## OUTSIDE BODIES LIST 2022 – 2023 - Cabinet Function

Name of Organisation	Member
(Association of North East Councils) - Leaders & Elected Mayors Group <b>1 Representative(Leader) 1 named substitute</b>	M Lanigan S Kay (substitute)
(Association of North East Councils) North East Culture Partnership <b>1 Representative</b>	M Lanigan
Durham Tees Valley Airport Board <b>1 Representative plus named Substitute</b>	G Nightingale C Gallacher (substitute)
Industry Nature Conservation Association (INCA) <b>1 Representative</b>	C Foggo
Local Government Association – General Assembly <b>1 Representative (Leader)</b>	M Lanigan
Northern Housing Association <b>1 Representative</b>	S Kay
Northumbria Regional Flood & Coastal Defence Committee <b>1 Representative</b>	C Foggo
Tees Valley Mayors and Leaders <b>2 Representative (Leader &amp;/or Deputy Leader)</b>	M Lanigan S Kay
Teesside Pension Fund Panel <b>1 Representative</b>	G Nightingale



# Guidance Note

## Advice for Members and Officials who Serve on Outside Bodies and Community Organisations

### 1.0 Introduction

Members and officials who serve in a decision-making capacity as members of outside bodies, whether companies, trusts or other associations, owe duties and responsibilities to those bodies which are separate and distinct from their duties owed to the Council. On occasion, it is likely that their duties owed to the outside body and to the Council will conflict.

The majority of outside bodies on which Members serve are, at present, companies. Even where the Council is a member of the company and nominates Members as directors, the company is a separate legal entity from the Council and Members owe separate duties and responsibilities.

The following are the main legal duties of directors of companies. Most of these obligations also apply to trustees and to members of committees of associations.

### 2.0 Good Faith

A director's primary duty is to act in good faith, in the best interests of the organisation and its objects. All directors owe a fiduciary duty to their company, which means they owe loyalty to the company and a duty of care to act in the best interests of the company, having regard to the interests of the members or shareholders of the company, the company's employees, and creditors.

### 3.0 Care, Diligence and Skill

Directors must exercise the same degree of care which ordinary people might be expected to take on their own behalf, although they need exercise no greater skill than may be reasonably expected from persons of similar knowledge and experience.

Although directors are not bound to attend all Meetings of directors, attendance should be as frequent as possible and directors should ensure that they are reasonably informed at all times.

Certain duties must be performed by officials, and a Board of directors who have made sensible arrangements authorising others to act on their behalf are entitled to trust those officials to perform their duties honestly. From time to time directors should take steps to ensure that delegated responsibilities are properly performed.

### 4.0 Honesty

Directors must exercise their powers for proper purposes only. They must not allow personal interests to conflict with those of the organisation.

Where a director is directly or indirectly interested in a contract or proposed contract with the organisation, the director is legally bound by the Companies Acts to declare the nature of the interest at a Meeting of the Board of directors.

All company property in the hands of directors or under their control must be applied for the purposes of the organisation. It is improper for any director to make any profit out of a transaction of the organisation, or to accept any financial inducements.

## **5.0 Not to Exceed Powers**

Directors are under a duty to see that they do not act beyond the powers of the organisation. They must ensure that they do not exceed the powers conferred on them by the Memorandum of Association or constitution. They must not act illegally.

## **6.0 Financial Responsibility**

Directors have a duty to ensure that the company operates within the limits of its financial resources, actual and expected. Despite the limited liability of a company, directors can incur personal liability for its debts and obligations in certain circumstances.

Directors can also be held personally liable if they have allowed a company to operate, or continue to operate, where there was no reasonable prospect that it could and would pay its debts, and these are left unpaid after the liquidation of the company.

It follows that directors must be extremely scrupulous in the attention they pay to their company's present and future liquidity, and in ensuring that their concerns and actions are minuted.

## **7.0 Compliance with the Companies Acts:**

Directors also have a duty to ensure that the company complies with the requirements of the Companies Acts, although they will normally look to the Company Secretary to ensure compliance.

An organisation's constitution generally says little about how the Board of directors should run the organisation. In general, a company's Memorandum and Articles of Association will state the objectives of the organisation in the broadest terms and will provide rules for the appointment and periodic re-election of the Board of directors. The actual responsibility for the running of the organisation is in the hands of the Board, and directors must take appropriate steps to ensure the good management of their organisations.

## **8.0 Liability Issues**

1. The Council's Scheme of Indemnity does not cover the losses or expenses of any Member or Official in relation to "outside" work, which is unconnected with the work of the Council.

2. The Scheme of Indemnity will cover loss or expense where a Member or Official is acting as a Director or Trustee or Council Representative on an outside body in connection with his or her role with the Council, **but only** if the Member or Official cannot obtain reimbursement from any other source, including any policy of insurance taken out by the Council or the Member or Official or by any person. Most outside bodies can be expected to have their own insurance. Where a Member or Official may become involved with an outside body they should seek advice from the Council's Insurance Official about the enquiries that need to be made about the outside body's insurance cover.
3. Except in extremely limited circumstances the scheme of Indemnity will not cover actions or failures by a Member or Official which constitute a criminal offence or are the result of fraud on the part of the Member or Official. The indemnity will not cover claims for defamation by the Member or Official.

## **9.0 Conflicts of Interest**

Where Members serve as members or directors of outside bodies, it is inevitable that conflicts will arise, from time to time, between the duties they owe to the outside body, and the duties they owe to the Council. Conflicting interests should be declared on every occasion. It will be a matter for the individual judgement of the Member as to whether he or she participates in discussion of, and votes on, the particular item of business, whether at a meeting of the outside body, the Council or a Council Committee. Decisions will require to be made against the background of the Code of Conduct and any advice sought and obtained from appropriate Council officials.

Provided Members are sensitive to the possibility of conflicts of interest, there is no reason why they should not express a "Council" view when acting on an outside body. However, they should make clear that they do not represent the Council on the outside body, and so cannot bind the Council by what they say. In many cases Members will be able to act as valuable links between outside bodies and the Council.

## **10.0 Local Trusts**

Occasionally Members will find themselves invited to serve on local Trusts which provide that the Local Councillor is a Trustee *ex officio*. Many such Trusts are of some antiquity, and often relate to village halls or other community facilities. Members should understand that, notwithstanding the terms of the Trust Deed which provides for *ex officio* appointment of Trustees, they cannot be compelled to serve, and thus to assume the responsibilities of Trustees, if they have no wish to do so.

# Member Report

## Levelling Up Fund Round 2 Bid to Government



# Public

<b>To:</b>	Cabinet	<b>Date:</b>	21 June 2022
<b>From:</b>	Managing Director (Head of Paid Service)	<b>Decision type:</b>	Key - Significant Impact
<b>Portfolio:</b>	Economic Growth	<b>Forward Plan Reference:</b>	RDD0095
<b>Priority:</b>	All Priorities		

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### HEADLINE POSITION

#### 1 Summary of report

- 1.1 This report provides Cabinet with an update on the Council's proposals to bid into Government's Levelling Up agenda announced as part of the 3 March 2021 budget by the Chancellor of the Exchequer. The main themes of the Government's Levelling Up agenda include town centre regeneration, culture, heritage and leisure and sustainable transport.
- 1.2 Following on from the first round of the Levelling Up Fund (LUF) a second round of funding was announced in the Chancellor's Spring Statement on 23 March 2022. The Levelling Up agenda allows Local Authorities to make bids for each Parliamentary Constituency area and this report is for Cabinet to note the detail of proposals that have been submitted for the Constituency areas of Redcar and South Middlesbrough & East Cleveland.

#### 2 Recommendation

- 2.1 It is recommended that Cabinet:
  1. Approve the preparation of two bids to the Government's Levelling Up Fund Round 2 by 6 July 2022 12 noon, namely:
    - a) Redcar Constituency prepared by Redcar & Cleveland Borough Council
    - b) South Middlesbrough & East Cleveland jointly prepared by Redcar & Cleveland Borough Council in partnership with Middlesbrough Borough Council
  2. Delegate authority to the Assistant Director for Growth & Enterprise and Cabinet Member for Economic Development to determine the final composition of the projects included in the bids.



### 3 What are the objectives of the report and how do they link to the Council's priorities?

- 3.1 "Levelling Up" is a key part of the Government's ambitions, and details of the Government's LUF were originally published alongside the Budget on 3 March 2021. The government committed £4.8bn across the UK over a four-year period up to 2024-25. The fund provides a source of capital investment in local infrastructure to build on and consolidate previous programmes and is delivered through Local Authorities.
- 3.2 The Levelling Up bids will include projects which individually, and in combination, contribute towards the delivery of the four corporate priorities in terms of:
- (1) Tackling Climate Change and Enhancing the Natural Environment
  - (2) Meeting Residents' Needs
  - (3) Improving the Physical Appearance of the Borough and Enhancing Prosperity
  - (4) Investing for the long-term

### 4. What options have been considered?

- 4.1 In 2021 Redcar & Cleveland Borough Council submitted 2 bids to LUF Round 1, details of which can be found in the 8 June 2021 Cabinet Business Papers.
- 4.2 Unfortunately, the Council was unsuccessful in the autumn 2021 Government announcements. In January 2022, civil servants from the Department for Levelling Up, Communities and Housing met with Council officers to provide feedback on the Round 1 bids, summarised as below:

Criteria	Redcar Constituency Government Comments
General	<p>Strengths</p> <ul style="list-style-type: none"><li>• Strategic fit</li><li>• Alignment to local and national context</li></ul> <p>Areas for Improvement</p> <ul style="list-style-type: none"><li>• More coherent package bid</li><li>• More recent community engagement</li><li>• Delivery and costing information</li><li>• Evidence of commercial sustainability and private stakeholder commitment</li></ul>

Criteria	South Middlesbrough & East Cleveland Constituency Government Comments
General	<p>Strengths</p> <ul style="list-style-type: none"><li>• Strategic fit</li><li>• Alignment to local and national context</li></ul> <p>Areas for Improvement</p> <ul style="list-style-type: none"><li>• More coherent package bid</li><li>• Value for money – converting financial costs to present values in line with guidance</li><li>• Deliverability would have benefited from being clear on the evidence used to calculate cost estimates</li></ul>

- 4.3 As one would expect, the feedback has been taken into account when planning and preparing the Round 2 bids.
- 4.4 The second round of funding will continue to be distributed on a competitive basis to ensure value for money but assessed against an "index" based on a combination of metrics including need for economic recovery and growth, need for improved transport connectivity and need for regeneration.
- 4.5 The Redcar & Cleveland Borough remains in the top priority (1) category. Each Local Authority in a category 1 area has been allocated a one-off payment of development

funding of £125,000, from the Government, to support the preparation and development of detailed Treasury business cases. The Council is using this funding to secure consultancy support from Cushman and Wakefield (who supported the Loftus Future High Street Fund bid) for the Round 2 bids.

- 4.6 Whilst the government has identified an application deadline of 6 July 2022, it is not anticipated that investment decisions will be made until autumn 2022.
- 4.7 One LUF bid per MP constituency area can be submitted for an individual project or a programme i.e. a package of multiple projects. Bids for an individual project or programme can be submitted up to £20m.
- 4.8 Where a constituency area straddles a local authority boundary, as is the case with South Middlesbrough and East Cleveland, a joint bid can be submitted; with one Local Authority taking the lead, in this case Redcar & Cleveland Council.
- 4.9 The LUF programme requires each Council to provide match funding for at least 10% of the overall bid, and the ability to deliver match funding will be considered, by officers, as part of the overall bid preparation. Consideration will also be given to any requirements for ongoing revenue support to the proposed schemes.
- 4.10 Successful LUF projects will need to physically start in the 2022-23 financial year and all funding will need to be spent by 31 March 2025, or by 2025-26 on an exceptional basis only.
- 4.11 Any successful LUF projects need to accord with the following themes:
- Transport - public transport, active travel, bridge repairs, bus priority lanes, local road improvements and major structural maintenance, and accessibility improvements
  - Regeneration & Town Centre - eyesore buildings, dated infrastructure, regeneration of brownfield sites, crime reduction, public services and safe community spaces in town and city centres
  - Cultural - maintaining, regenerating or creatively repurposing museums, galleries, visitor attractions and heritage assets
- 4.12 The government has published a prospectus and application form which, in combination, gives some clarity on what projects would likely meet the criteria and ultimately be successful in securing funding. The table below sets out the key criteria which each project should be able to demonstrate:

LUF Criteria	Comments
<b>Themes</b>	Projects must relate to transport, regeneration & town centre and or cultural
<b>Timescale</b>	Expenditure must start in the 2022/23 financial year. Any projects starting from scratch will therefore be inherently risky
<b>MP Endorsement</b>	MP to formally endorse bid via completion of a pro forma of priority support.
<b>Stakeholders</b>	Ideally need to have had stakeholder consultation and support
<b>Barriers</b>	Projects should seek to overcome barriers to economic growth
<b>Market Failure</b>	Projects should intervene and seek to address market failure
<b>Local Alignment</b>	Projects should align with the Council's Local Plan, Transport Plan, Economic Strategy, Climate Change Strategy etc
<b>National Alignment</b>	Projects should align with Government objectives (e.g. net zero carbon, improving air quality etc.)
<b>Supporting Other Projects</b>	Projects should support investments from other funding streams (e.g. Redcar Town Deal)

<b>Cycling &amp; Walking</b>	Projects should support cycling and walking initiatives
<b>Evidence Required</b>	Projects must be founded in robust evidence on economic issues and projected benefits etc.
<b>Value for Money</b>	Projects must score well on Benefit Cost Ratio (BCR)
<b>Low Risk</b>	If there are any problems with land ownership, planning permission, delivery timescales etc. the projects will be looked on unfavourably
<b>Financial Contribution</b>	Projects should ideally bring a minimum of 10% from other funding sources

- 4.13 Based on the considerations in the table above this indicatively dictates which projects the Council puts forward in any LUF bid submission. The LUF bidding process is competitive and there are no guarantees that the Council will be successful with either bid submitted.
- 4.14 Officers are working on preparing the evidence required right up until the bid deadline. As more detailed evidence is assembled on projects (e.g. costs, risks, partnership working, deliverability etc.) this may mean that some projects set out below are amended and in exceptional circumstances may not be included or may be replaced.

### Redcar Constituency LUF bid

- 4.15 The Redcar constituency falls wholly within the borough of Redcar & Cleveland and therefore Redcar & Cleveland Borough Council can submit a £20m bid which includes projects geographically located in the Borough.

Name	Eston Retail & Commercial Regeneration										
Narrative	Scheme similar to the previous Area Growth Plan project (which was paused) using LUF grant instead of prudential borrowing therefore removing risk to the Council and making the project more economically viable. The project will deliver strategic regeneration building on the anticipated increase in wages and expenditure from the Teesworks development over the next 10 years.										
Project Delivery	<ul style="list-style-type: none"><li>• Property acquisition and demolition</li><li>• Erection of new retail units</li><li>• (Potential) Erection of residential units</li><li>• Public realm improvements</li><li>• Grant Scheme for remaining business premises (across Greater Eston)</li></ul>										
Funding Package	The funding package is proposed: <table><tr><td>RCBC</td><td>£2m TVCA Indigenous Growth Fund</td></tr><tr><td>LUF Grant</td><td>£8m</td></tr><tr><td>Total</td><td>£10m</td></tr><tr><td>Local Match</td><td>20%</td></tr></table>			RCBC	£2m TVCA Indigenous Growth Fund	LUF Grant	£8m	Total	£10m	Local Match	20%
RCBC	£2m TVCA Indigenous Growth Fund										
LUF Grant	£8m										
Total	£10m										
Local Match	20%										

<b>Name</b>	<b>Eston Leisure Regeneration</b>	
<b>Narrative</b>	The project will deliver the capital build of the Eston Pool and also a wider regeneration on the Eston Recreation site underdeveloped land. The project will meet the leisure and recreation needs of local residents building on the Teesworks development.	
<b>Project Delivery</b>	<ul style="list-style-type: none"> <li>• Eston Pool physical construction (£8.6m)</li> <li>• Eston Rec public realm works (£1.4m)</li> </ul>	

<b>Funding Package</b>	The funding package is proposed:	
	<b>RCBC</b>	£2m RCBC Borrowing (agreed at RCBC Cabinet)
	<b>LUF Grant</b>	£8m
	<b>Total</b>	£10m
	<b>Local Match</b>	20%

Name	Eston Sustainable Transport Accessibility									
Narrative	<p>The project will deliver a sustainable transport route (e.g. cycle/footpath) linking Teesworks to the south of the Borough and the other proposed routes linking Nunthorpe to Guisborough. The route is the same as LUF Rd 1.</p> <p>Anticipated at least 90% of the route would be LTN120 compliant.</p>									
Project Delivery	<ul style="list-style-type: none"><li>• 7.2km of cycle/footpath lane linking Teesworks to Nunthorpe utilising existing routes which will be upgraded and the creation of new routes.</li><li>• Includes spurs into Eston Precinct and Eston Leisure Centre.</li></ul>									
Funding Package	<p>The funding package is proposed:</p> <table><tr><td>RCBC</td><td>£0m</td></tr><tr><td>LUF Grant</td><td>£4m</td></tr><tr><td>Total</td><td>£4m</td></tr><tr><td>Local Match</td><td>0%</td></tr></table>		RCBC	£0m	LUF Grant	£4m	Total	£4m	Local Match	0%
RCBC	£0m									
LUF Grant	£4m									
Total	£4m									
Local Match	0%									

<b>Overall Funding Package</b>	The total funding package is proposed:	
	<b>RCBC</b>	£4m
	<b>LUF Grant</b>	£20m
	<b>Total</b>	£24m
	<b>Local Match</b>	17%

- 4.16 Officers will create a strong narrative around the regeneration of Greater Eston, linking the projects together into a cohesive bid and building on the growth potential associated with the Teesworks development.

### **South Middlesbrough & East Cleveland Constituency LUF bid**

- 4.17 The South Middlesbrough & East Cleveland constituency straddles the local authority areas of Middlesbrough Borough Council and Redcar & Cleveland Borough Council. This means we can submit a £20m joint bid which includes projects geographically located in both boroughs.
- 4.18 It is proposed to submit a bid consisting of 3 projects focused on improving accessibility to visitor attractions, improving the town centre offer, and creating housing and community infrastructure.

<b>Name</b>	<b>Guisborough Regeneration and Accessibility</b>								
<b>Narrative</b>	Delivering a suite of town centre, public realm and sustainable travel interventions which support the delivery of and accessibility to Teesworks and the National Park.								
<b>Project Delivery</b>	<ul style="list-style-type: none"> <li>Town centre public realm works on Westgate, Bakehouse Sq. and Chaloner Street. Realign car parking areas, outdoor retail space, street furniture, signage, street trees, CCTV, planting etc (£5.5m).</li> <li>Chapel Beck environmental improvements increasing active usage and creating attractive and recreation space (£1.5m).</li> <li>King George V public realm works and replacement recreation apparatus including a skatepark (0.5m).</li> <li>Town Centre Commercial Grant Scheme to assist private businesses with business premises improvement grants &amp; shop front conservation grants (£1m).</li> <li>Improvement of and provision of new Sustainable Active Travel Route access from Guisborough via Woodland Walkway Centre to Nunthorpe (£4.2m).</li> <li>Provision of new active travel crossing point on A171 (£500k est.)</li> <li>Improvements to Guisborough Woodland Walkway Centre (£500k)</li> </ul>								
<b>Funding Package</b>	<p>The funding package is proposed:</p> <table> <tr> <td><b>RCBC</b></td><td>£2.17m</td></tr> <tr> <td><b>LUF Grant</b></td><td>£13.7m</td></tr> <tr> <td><b>Total</b></td><td>£15.87m</td></tr> <tr> <td><b>Local Match</b></td><td>14%</td></tr> </table>	<b>RCBC</b>	£2.17m	<b>LUF Grant</b>	£13.7m	<b>Total</b>	£15.87m	<b>Local Match</b>	14%
<b>RCBC</b>	£2.17m								
<b>LUF Grant</b>	£13.7m								
<b>Total</b>	£15.87m								
<b>Local Match</b>	14%								

<b>Name</b>	<b>Guisborough Multi Modal Transport Hub</b>								
<b>Narrative</b>	Develop a strategic outline business case justifying the delivery of a multimodal transport hub at Guisborough/ Nunthorpe focussing on additional rail provision and sustainable transport routes to Teesworks and the wider region.								
<b>Project Delivery</b>	<ul style="list-style-type: none"> <li>Strategic Outline Business Case</li> </ul>								
<b>Funding Package</b>	<p>The funding package is proposed:</p> <table> <tr> <td><b>RCBC</b></td><td>£0m</td></tr> <tr> <td><b>LUF Grant</b></td><td>£1m</td></tr> <tr> <td><b>Total</b></td><td>£1m</td></tr> <tr> <td><b>Local Match</b></td><td>0%</td></tr> </table>	<b>RCBC</b>	£0m	<b>LUF Grant</b>	£1m	<b>Total</b>	£1m	<b>Local Match</b>	0%
<b>RCBC</b>	£0m								
<b>LUF Grant</b>	£1m								
<b>Total</b>	£1m								
<b>Local Match</b>	0%								
<b>Name</b>	<b>South Middlesbrough Accessibility</b>								
<b>Narrative</b>	The Newham Grange highway scheme (B1365) will unlock the site for 1,000 additional dwellings in the Local Plan which contribute towards meeting the Teesworks housing need going forward and remedy highway issues increasing accessibility from Middlesbrough to Guisborough, East Cleveland and North Yorkshire. Discussions with MBC will identify match funding.								
<b>Project Delivery</b>	<ul style="list-style-type: none"> <li>Highway works to the B1365 to allow access to a new strategic housing development</li> </ul>								

<b>Funding Package</b>	The funding package is proposed:	
	<b>MBC</b>	£ to be confirmed
	<b>LUF Grant</b>	£5m
	<b>Total</b>	£ to be confirmed
	<b>Local Match</b>	To be confirmed %
Match funding can be included from the private housebuilder and also direct from Middlesbrough Borough Council; exact £value to be determined.		

<b>Overall Funding Package</b>	The total funding package is proposed:	
	<b>RCBC</b>	£2.17m
	<b>MBC</b>	TBC
	<b>LUF Grant</b>	£19.7m
	<b>Total</b>	TBC
	<b>Local Match</b>	TBC

- 4.19 Officers will create a strong narrative around the regeneration of Guisborough, linking the projects together into a cohesive bid and building on the growth potential associated with the Teesworks development and the visitor economy.

## 5 Impact assessment

Type of Risk/ Implication	Details
Climate Emergency Impact	All projects set out in the two bids will be subject to an outline or a full business case where the impact of the project on the environment will be considered in full. Business cases and project delivery would be reported through the Council's Programme Management Group which includes the Council's Assistant Director for Climate Change.
Health and Safety	All projects will be managed by Council Officers and the consultants and contractor teams in accordance with legislation, best practice principles and as part of our established In-control project management system. Construction and Design Management (CDM) Regulations are also used to identify, manage and minimise health and safety risks
Social Value	All projects will seek to ensure that the Council's social values are delivered including ensuring that opportunities are open to local residents and businesses. Officers will endeavour to buy local and employ local and will use our procurement procedures to ensure that this is maximised.
Legal	Legal contracts will be required for various aspects of the projects identified in the two bids as they develop from consultancy works, construction contracts and new operator and tenancy agreements where applicable. The Council's legal resource will be utilised for this where possible.
Financial	The finances relating to the projects included in the two bids own will be set out in the business cases for each project. There will be procedures the Council will need to follow in line with the funding arrangement with DLUH.
Human Resources	Several council departments will be involved in the development of the various projects identified in the two bids particularly Highways, the Environment teams, Assets, Legal and Finance. The projects are being managed by the Place Development & Investment Team who are regularly consulting with the various departments, and external partners such as community, businesses, stakeholders, as the proposals are developed.
Equality and Diversity	There are no expected equality or diversity issues. Each project will be reviewed to ensure this is the case and any requirements considered in full.
Other (please specify)	Comprehensive risk registers with mitigations and management plans will be developed and will be maintained throughout by Officers through the Programme Management Group. These risks will appertain to health and safety, design and planning, cost, quality, programme and procurement, construction, hand over, in use and operation and communications

## 6 Implementation Plan

Implementation Plan	Comment
Timetable for implementing decision.	Following this Cabinet decision, individual Cabinet reports will be brought seeking the necessary project approvals, taking into account any funding decisions.
Lead officer	Louise Anderson, Head of Place Development & Investment is the Lead for the bid submission, supported by Andrew Carter, Ast Director of Growth and Enterprise and Rachel Pattison, PDI Project Officer.
Reporting progress	The Programme Management Group (25 May 2022) received a copy of this Cabinet Report and from this point on there will continue to be regular updates through internal reporting and as delegated to the Cabinet Member and Ast Director.
Communications Plan	There is an over-arching PDI communications plan for all Area Growth Plans and if the bids are successful these projects would be added to that plan.

## 7 Consultation and Engagement

- 7.1 Demonstrating stakeholder involvement and that there is support and no significant opposition to the project is a key consideration in the bid submission assessment.
- 7.2 Officers have engaged with You've Got This for their input and have secured the findings from the (Guisborough) High Street Task Force, both of which are being used to shape the bids. Similarly, Eston Precinct businesses and key community groups will be (re)engaged with ahead of bid submission.
- 7.3 The Cabinet Member for Economic Growth and the Leader of the Council have both been consulted on the development and progress to date.
- 7.4 Ward Councillors for Guisborough, and the Greater Eston area along with the MP for Redcar Constituency and MP for South Middlesbrough and East Cleveland Constituency have also been consulted.

## 8 Appendices and background papers

### 8.1 Appendix 1 – Equality Impact Analysis

## 9 Contact officer

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Position: Assistant Director Growth & Enterprise  
Telephone: 01642 771148  
Email: [Andrew.Carter@redcar-cleveland.gov.uk](mailto:Andrew.Carter@redcar-cleveland.gov.uk)

## Appendix 1

### Template for Impact Assessment Level 1: Preliminary screening assessment

<b>Subject of assessment:</b>	Levelling Up Fund Round 2 Bid to Government				
<b>This is a decision relating to:</b>	<input type="checkbox"/> <b>Strategy</b>	<input type="checkbox"/> <b>Policy</b>	<input type="checkbox"/> <b>Service</b>	<input type="checkbox"/> <b>Function</b>	
	<input type="checkbox"/> <b>Process/procedure</b>	<input checked="" type="checkbox"/> <b>Programme</b>	<input type="checkbox"/> <b>Project</b>	<input type="checkbox"/> <b>Review</b>	
	<input type="checkbox"/> <b>Organisational change</b>	<b>Other (please state)</b>			
<b>It is a:</b>	<b>New approach: X</b>		<b>Revision of an existing approach:</b>		
<b>Description:</b>	The report is asking Members to note and approve proposal to bid into the Government's Levelling Up Fund Round 2 for the Constituency areas of Redcar and South Middlesbrough & East Cleveland.				
<b>Start date:</b>	Autumn 2022				
<b>Lifespan:</b>	To March 2025 at the latest				
<b>Date of next review:</b>	May 2023, if not before.				



Screening questions	Response			Evidence
	No	Yes	Uncertain	
<b>Human Rights</b> Could the decision impact negatively on individual Human Rights	X	<input type="checkbox"/>	<input type="checkbox"/>	Outline the evidence supporting the assessment.
<b>Equality</b> Could the decision result in adverse differential impacts on groups or individuals with characteristics protected in UK equality law?	X	<input type="checkbox"/>	<input type="checkbox"/>	Outline the evidence supporting the assessment.
<b>Other Impacts</b> Could the decision impact negatively any other factor such as the environment or economic inequality	X	<input type="checkbox"/>	<input type="checkbox"/>	Outline the evidence supporting the assessment.
<b>Next steps:</b> <ul style="list-style-type: none"> <li>If the answer to all of the above screening questions is No then the process is completed.</li> <li>If the answer of any of the questions is Yes or Uncertain, then a Level 2 Full Impact Assessment must be completed.</li> </ul>				

<b>Assessment completed by:</b>	Rachel Pattison	<b>Head of Service:</b>	Louise Anderson
<b>Date:</b>	17/05/2022	<b>Date:</b>	17/05/2022

# Member Report

## Area Growth Plans Funding



# Public

<b>To:</b>	Cabinet	<b>Date:</b>	21 June 2022
<b>From:</b>	Managing Director (Head of Paid Service)	<b>Decision type:</b>	Key - Budget
<b>Portfolio:</b>	Economic Growth	<b>Forward Plan Reference:</b>	RDD0096
<b>Priority:</b>	Improving the Physical Appearance of the Borough and Enhancing Prosperity		

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### HEADLINE POSITION

#### 1 Summary of report

- 1.1 Since 2018, Redcar and Cleveland Borough Council (RCBC) has sought to deliver a flourishing future for its residents and businesses through its Area Growth Plans. The framework, which was refreshed in December 2020, sets out a programme of capital investment in economic growth which will help deliver real and lasting prosperity across the Borough. These investments are designed to support and drive stimulating growth in jobs and business alongside investing in the Borough's infrastructure and place to make it a more attractive environment to invest, live, work and visit. The plans are complemented by other public and private sector investment, maximising the impact they will have.

This report provides an updated picture of the market forces affecting the development and delivery of our plans and seeks the reprofiling of allocated and new funding to support their continuation amongst ongoing inflationary pressures.

#### 2 Recommendation

- 2.1 It is recommended that Cabinet:
1. Note the content of the report and approve the use of the additional £2m Tees Valley Combined Authority (TVCA) Indigenous Growth Fund (IGF) as set out within it.
  2. Approve the reallocation of existing TVCA IGF and Welcome to Redcar & Cleveland Programme (Welcome To) funding as set out within this report.
  3. Delegate authority to the Managing Director, in consultation with the Cabinet Member for Economic Growth, to make appropriate and necessary changes to the funding business cases to TVCA and other funding bodies.

- 3 What are the objectives of the report and how do they link to the Council's priorities?**
- 3.1 The funding to deliver the Area Growth Plans comes from a variety of sources, most notably TVCA. A key requirement of the revised December 2020 plans was to ensure the minimisation of Council borrowing, and to maximise external funding where possible.
- 3.2 The largest external funding source the Council has allocated is the TVCA Welcome To fund, which is a £20m stream with a major focus on improving the visitor economy in the Borough. To date this has funded the Regent and Guisborough Town Hall, and is set to deliver much of the Coatham leisure development including car parking, play and adventure golf.
- 3.3 Similarly, the TVCA IGF is a £10m funding pot allocated to growth projects that are important to us as a Borough to be utilised in areas such as the remediation of land, creation of vibrant town centres, investment in culture and tourism, and provision of sector specific business accommodation.
- 3.4 Additional to these budgets we have been successful in securing:
- 1) £5.8m of Future High Street funding (FHSF) for Loftus, with work now on site for some of those Area Growth Plan projects
  - 2) an allocation of £25m Redcar Town Deal (RTD) funding - of the RTD schemes, £1.25m has been granted by Government for development work and early acquisition; and £2.4m has been fully approved for the Clean Energy Hub (at Redcar & Cleveland college) and the £900,000 Coastal Activity Centre at Coatham and Improving Seaside Properties projects
- 3.5 **Appendix 1 (to follow)** provides a full breakdown of the projects and spend in each of the main areas of:
- 1) Redcar - £47.5m
  - 2) Greater Eston - £12.7m (£24.1m if LUF Rd2 bid successful)\*
  - 3) East Cleveland - £17.5m (32.5m if LUF Rd2 bid successful)\*
- \*It should also be noted that another Cabinet report is also being brought today to detail the recommendations to submit Levelling Up Fund bids for Greater Eston (Redcar constituency) for £20m and Guisborough (South Middlesbrough and East Cleveland constituency) for £15m.*
- 3.6 In winter 2021, amid rising tender returns, officers commissioned a report to provide details of the current market conditions affecting the construction industry, and in turn tender price returns together with contractor's attitudes to tendering and risk. This has since been updated in spring 2022. Information was assessed from various sources including the Building Cost Information Service (BCIS) Tender Price Indices forecasts, Builders Merchant Federation, national consultancies, and direct feedback from contractors with both local and national coverage.
- 3.7 The report details how limited supply and increased demand of material has caused significant price inflation, with effects felt across the board and nearly all material increasing in price. Timber, steel, cement, oil, and polymer plastic products have been subject to the largest price increases. This has been driven by increased construction output both nationally and globally off the back of the Covid 19 pandemic as manufacturers scaled down production during the pandemic and then had to ramp up sharply amid staff shortages. Logistical issues have also been caused by Brexit, the shortage of shipping containers, HGV drivers, the Suez Canal blockage and war in Ukraine.
- 3.8 The Construction Leadership Council has warned that *"the volatility in the availability and pricing of labour and materials is something the industry may have to live with for a while to*

come and could have significant impact on the timescales and delivery costs of many projects.”

- 3.9 The last BCIS 5 years forecast (28 Feb 2022) forecast the following, “Tender prices in the 4<sup>th</sup> quarter 2021 rose by 4.9% compared with a year earlier. Strong annual increases will continue over Q1-Q3 2022 in the order of 7% p/a, generally as a result of the following over 2021:

- A number of (sub) contractors going into liquidation
- Strong upward pressure from input costs
- Rising demand of materials
- Labour shortages

With demand increasing over the remainder of the 5-year forecast period, prices are forecast to rise by 22% 4Q2021 to 4Q2026.”

- 3.10 Price increases, which for some materials are taking place on a weekly basis, also have a knock-on effect further up the supply chain as some contractors are looking to protect themselves from the volatile market conditions. This is particularly noticeable as contractors not only build in rising inflation to their tenders but also additional risk, meaning tenders are being returned at 20-40% increases on the original funding allocations.
- 3.11 As a result, officers are addressing these pressures via a variety of methods including value engineering of projects and programmes and seeking to lever in additional funding. However, Cabinet is asked to note that in future, and via another Cabinet report, we may have to also consider delaying projects or prioritise delivery of some over others.
- 3.12 That said, TVCA has now allocated an additional £2m IGF to each of the five Tees Valley Local Authorities. Whilst this was originally allocated with the purpose of bringing additionality to the local regeneration projects offer, as a result of inflationary pressures being experienced, it is proposed this funding is utilised to support those Area Growth Plan schemes experiencing rising costs as a result of market forces, through to completion, subject to approved business cases.
- 3.13 **Appendix 1 (to follow)** provides a detailed breakdown of the inflationary pressures at tender return or forecast using up to date data and market understanding. Within the spreadsheet the following is detailed:
- original scheme allocation - approved at Dec 2020 Cabinet (or since updated within an individual project cabinet report)
  - post AGP approvals – including RTD and FHS and Cabinet approved budgets
  - new budget requirements - informed by tender returns or updated tender estimates from spring 2022 and taking into account the inflationary predictions outlined within this report
  - value engineering savings – consideration given to the scheme design and material use with savings made to reduce cost increases but ensure the integrity of the project is retained
  - (new) projected costs – taking into account new budget and value engineering
  - variance – costs required to deliver the project(s)
  - notes – additional information which may be useful to understanding the overall picture or where monies are being sought from
- 3.14 Of all the Area Growth Plan projects, only those detailed in table 3.13 below require direct Cabinet intervention; whilst others are being managed effectively notwithstanding the current economic climate:

Welcome to Redcar & Cleveland	Current allocation £	Variation to scheme £	Total £
Coatham Leisure Phase 1	3,210,000	110,000	3,320,000
Redcar Central Station	1,000,000	450,000	1,450,000
East Cleveland Connectivity	1,450,000	-1,400,000	50,000

Floating contingency	0	840,000	840,000
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Indigenous Growth Fund	Current allocation £	Variation to scheme £	Total £
Barclays Bank (Loftus FHS)	750,000 <i>Increased to £850,000 via delegated authority</i>	135,000	985,000
Former United Reformed Church (Loftus FHS)	902,805	246,000	1,148,805
Townscape Heritage Loftus (Loftus FHS)	0	350,000	350,000
Temperance Square (Loftus FHS)	166,000	165,000	331,000
East Cleveland Connectivity	0	904,000	904,000
Floating contingency	0	200,000	200,000
<b>Future £2m IGF currently unallocated</b>		<b>2,000,000</b>	

- 3.15 Cabinet will note that the East Cleveland Connectivity scheme has been changed from the Welcome To funding stream to, in the main, the IGF funding stream. This is because, despite best efforts, it is now anticipated that bringing passenger trains to the east of the Borough will be some significant years in the making. As a result, this funding can no longer be used to fund any potential site remediation, acquisition of land/buildings etc, whereas IGF could.

#### 4 What options have been considered?

- 4.1 Value engineering is often used to solve problems and to identify and eliminate unwanted or unaffordable costs, whilst improving, or at least retaining, function and quality. In construction, this involves considering the availability of materials, construction methods, transportation issues, site limitations etc. Benefits of value engineering can include a reduction in life cycle costs, improvement in quality and reduction of environmental impacts. Value engineering starts in project development where the benefits can be the greatest, however, it can continue throughout a project life cycle as hidden issues and additional costs occur.
- 4.2 The often downside of value engineering, where the purpose is to save significant costs, however, can mean the opposite, where the purpose is to retain the function yet make savings which will include reducing scope or floor areas, reducing specifications and eliminating the “non-essentials.” This could result in increased life cycle costs and/or maintenance. Whilst our primary focus is to retain the function of various components and materials, we are looking to retain the integrity of the project to prevent it going too far.
- 4.3 Examples of Value Engineering within our projects include:
- Using less expensive stonework, paving and other materials
  - Procuring dual projects under one contract
  - (Potential) re-using of the existing Redcar Railway Station slab and public-use to ground floor only, thus removing the need for a lift to be installed to gain first floor access
  - Relocated visitor attractions thus saving on requisition costs
- 4.4 Additional funding streams are being sought where possible; and to date officers have been able to successfully secure an additional £200,000 for completion of Guisborough Town Hall and £645,000 for the Cleveland Ironstone Museum in Skinningrove, both from the National Heritage Lottery Fund (NHLF).
- 4.5 Further, Levelling Up Fund Round 2 (LUF Rd2) bids are being compiled for Redcar and South Middlesbrough and East Cleveland constituencies, for Greater Eston and Nunthorpe & Guisborough respectively. A separate report has been brought to Cabinet to cover the detail associated with these bids.

- 4.6 In some cases, for example within the Redcar Town Deal programme it is not always possible to value engineer sufficient savings or find additional funding to carry on the programme as originally intended. Central government has given officers a very clear steer that additional funds will not be forthcoming, but that they are open to proposals such as the reduction in output delivery or cutting individual projects and potentially allowing the reprioritisation of that funding to deliver other projects within the overall programme. Any such changes have to be balanced against the strategic objective of the funding terms and so and changes made will be made through dialogue and agreement with the funders. At present inflationary pressures associated with Redcar Town Deal Board in terms of 'new budget requirements, pre value engineering' are £3.9m on the whole £25m programme.
- 4.7 As a result, the Redcar Town Deal Board is left with no alternative but to consider additional options such as:
- Removal of certain outputs, thus making delivery less onerous and less costly (where applicable)
  - No longer delivering certain projects within the overall programme
  - Seeking alternative means of funding to deliver elements of the programme
  - Seeking extensions to business case submission dates to re-engineer or plan projects
- 4.8 Whilst every effort is being made to predict market forces and account for them within our financial planning, it may not always be possible to accurately do so. As a result, it is proposed to allocate any remaining monies from the £2m IGF stream to a 'floating contingency' pot, whereby monies can be redirected to projects, as required by the Assistant Director for Growth and Enterprise, in consultation with the Cabinet Member for Economic Growth, and following the usual processes required through the Project Management Group.
- 4.9 Whilst officers do not currently anticipate the removal of projects from the AGP, nor delay in their delivery until such time as inflationary pressures reduce, it should be noted that if this changes another report will be brought to Cabinet making relevant recommendations.
- 4.10 In time, other funding sources such as the Shared Prosperity Funding will be considered for new projects, but it may be possible that they could be used to fund any (potentially) removed or delayed projects, if at such time, the changes detailed in paragraph 4.9 had come to pass.

## 5 Impact assessment

Type of Risk/ Implication	Details
Climate Emergency Impact	All AGP projects are subject to outline and/or full business cases where the impact of the project on the environment, climate and/or sustainability is considered in full.
Health and Safety	All AGP projects are or will be managed by council officers and the consultants and contractor teams in accordance with legislation, best practice principles and within our established project management systems called In Control.  Construction and Design Management (CDM) Regulations are also used to identify, manage, and minimise health and safety risks.
Social Value	All AGP projects seek to ensure that direct and indirect social values are delivered, ensuring opportunities to local residents and businesses. We endeavour to buy local & employ local, and use our procurement procedures to ensure this is maximised where possible.
Legal	Legal contracts are required for various aspects of the AGP as they develop and are delivered from consultancy works, construction contracts and tenancy agreements. Council legal resource will be utilised for this where possible.

Financial	<p>All fees are being capitalised meaning there aren't any revenue implications for the delivery of the project.</p> <p>Ongoing revenue costs associated with the AGP projects in terms of e.g. management and maintenance, insurance, cleansing etc. are considered through the development of projects and captured within the Asset and Revenue Register which is taken to the Project Management Group for approval.</p>
Human Resources	<p>Several Council departments are involved in the development and delivery of the AGP programmes and projects, most notably Highways, Environmental teams, Assets, Planning, Legal and Finance, and form part of the steering groups and project teams throughout development and delivery.</p> <p>There are no direct HR related concerns related to this report.</p>
Equality and Diversity	<p>We are bound to comply with the Equality Act of 2010. Each project is reviewed to ensure compliance and is required to undertake Equality, Diversity and Inclusion analysis.</p>

## 6 Implementation Plan

Implementation Plan	Comment
Timetable for implementing decision.	Following this Cabinet decision, individual Cabinet reports will be brought seeking the necessary AGP project approvals, taking into account the funding decisions made as a result of this report.
Lead officer	Louise Anderson, Head of Place Development & Investment and both Mark Hopgood and James Gordon, Projects Leads have full oversight of the PDI AGP and manage over-arching programmes within the Plan.
Reporting progress	The Programme Management Group (25 May 2022) received a copy of this Cabinet Report and from this point on there will continue to be regular updates and approvals via (In Control) internal reporting processes and as delegated to the Cabinet Member and Ast Director.
Communications Plan	There is an over-arching PDI communications plan for the AGPs and individual plans associated with each project.

## 7 Consultation and Engagement

- 7.1 The Cabinet Member for Economic Growth and the Leader of the Council have both been consulted on the development and progress to date.
- 7.2 Loftus Regeneration Group and Redcar Town Deal Board have also been consulted and this continues.
- 7.3 Growth, Enterprise and Environment Scrutiny has also been consulted over the last few meetings and made aware of inflationary pressures and rising tender returns.

## 8 Appendices and background papers

- 8.1 **Appendix 1** – Summary of rising inflationary and risk costs and funding proposals (to follow)
- 8.2 **Appendix 2** - Equality Impact Analysis

## 9 Contact officer

- 9.1 Name: Louise Anderson

Position:	Head of Place Development and Investment
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## Appendix 2

### Template for Impact Assessment Level 1: Preliminary screening assessment

<b>Subject of assessment:</b>	Area Growth Plan Funding			
<b>This is a decision relating to:</b>	<input type="checkbox"/> <b>Strategy</b>	<input type="checkbox"/> <b>Policy</b>	<input type="checkbox"/> <b>Service</b>	<input type="checkbox"/> <b>Function</b>
	<input type="checkbox"/> <b>Process/procedure</b>	<input checked="" type="checkbox"/> <b>Programme</b>	<input checked="" type="checkbox"/> <b>Project</b>	<input type="checkbox"/> <b>Review</b>
	<input type="checkbox"/> <b>Organisational change</b> <input checked="" type="checkbox"/> <b>Other (please state) Funding</b>			
<b>It is a:</b>	<b>New approach: X</b>		<b>Revision of an existing approach:</b>	
<b>Description:</b>	The report is asking Members to note and approve the reallocation of funding across the Area Growth Plans, mainly across Tees Valley Combined Authority funding streams of Welcome To Programme and Indigenous Growth Fund as outlined due to inflationary pressures and risks as a result of market forces and national/global impacts.			
<b>Start date:</b>	Immediately			
<b>Lifespan:</b>	To end of Area Growth Plan programme c. March 2025			
<b>Date of next review:</b>	May 2023, if not before.			

Screening questions	Response			Evidence
	No	Yes	Uncertain	
<b>Human Rights</b> Could the decision impact negatively on individual Human Rights	X	<input type="checkbox"/>	<input type="checkbox"/>	Outline the evidence supporting the assessment.
<b>Equality</b> Could the decision result in adverse differential impacts on groups or individuals with characteristics protected in UK equality law?	X	<input type="checkbox"/>	<input type="checkbox"/>	Outline the evidence supporting the assessment.
<b>Other Impacts</b> Could the decision impact negatively any other factor such as the environment or economic inequality	X	<input type="checkbox"/>	<input type="checkbox"/>	Outline the evidence supporting the assessment.
<b>Next steps:</b> <ul style="list-style-type: none"> <li>If the answer to all of the above screening questions is No then the process is completed.</li> <li>If the answer of any of the questions is Yes or Uncertain, then a Level 2 Full Impact Assessment must be completed.</li> </ul>				

<b>Assessment completed by:</b>	Louise Anderson	<b>Head of Service:</b>	Louise Anderson
<b>Date:</b>	17/05/2022	<b>Date:</b>	17/05/2022

# Member Report

## Redcar Central Station Redevelopment



# Public

<b>To:</b>	Cabinet	<b>Date:</b>	21 June 2022
<b>From:</b>	Managing Director (Head of Paid Service)	<b>Decision type:</b>	Key - Budget
<b>Portfolio:</b>	Economic Growth	<b>Forward Plan Reference:</b>	RDD0014
<b>Priority:</b>	Improving the Physical Appearance of the Borough and Enhancing Prosperity		

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### HEADLINE POSITION

#### 1 Summary of report

- 1.1 The Redcar Central Station redevelopment project will see this Grade II listed railway station building at the heart of Redcar town centre restored to its former glory through comprehensive conservation works to transform it from an empty and run-down shell into a vibrant mixed-use gateway to the town that functions as a leisure/retail hub as well as providing rail facilities such as ticket machines, travel information and covered waiting areas. £5.950m has been allocated to the project (including fees) to deliver the refurbishment of the building including improvements to the public realm, signage, marketing, and the installation of renewable energy systems such as solar photovoltaic panels.

#### 2 Recommendation

- 2.1 It is recommended that:

1. Redcar Central Station is redeveloped into a mixed-use gateway facility comprising leisure/retail uses alongside rail information, ticket vending machines and indoor waiting space. This is fully financed through budget allocations from the TVCA Redcar Growth Zone and Welcome to Redcar investment funds currently estimated at £5,950,000 with the prospect of a further £50,000 from the Railway Heritage Trust.
2. Authority is delegated to the Managing Director, in consultation with the Cabinet Member for Economic Growth, to enter into a long leasehold agreement with The Arch Company (ArchCo) for the Redcar Central Station building and associated non-operational rail curtilage land.
3. Authority is delegated to the Managing Director, in consultation with the Cabinet Member for Economic Growth, to make appropriate design development amendments and any necessary changes to the funding business case to TVCA.
4. Authority is delegated to the Managing Director, in

consultation with the Cabinet Member for Economic Growth, to award the construction contract upon conclusion of the procurement process.

### **3 What are the objectives of the report and how do they link to the Council's priorities?**

- 3.1 The rejuvenated Redcar Central station will have a far-reaching impact as it will provide a far more welcoming and appropriate gateway to our town, and the borough. Operationally, the station is well patronised and expected to increase as commuters return to offices and trains return to full timetables. There were ~340,000 passengers entering/exiting the station in 2019-20 (numbers dropped off during the COVID pandemic in 2020-21) and we await figures for the year 2021-22.
- 3.2 The hourly Transpennine service to/from Manchester Airport already serves Redcar Central Station thus providing direct connections to towns and cities across the north of England. There is an aspiration to also bring direct London services to Redcar in the future once established from Middlesbrough.
- 3.3 The community impact will be further enhanced through the access and interaction opportunities the rejuvenated station will provide. At a basic level the integration of some station facilities will draw regular users of the station into the building for tickets, information and waiting facilities. By complementing these uses with retail, leisure and commercial uses the station will become a gateway destination and an asset to the visitor, culture, leisure and commercial offer in the town.
- 3.4 This project is part of a programme of investment which will deliver an ambitious and visionary masterplan for the town, with the ultimate aim of attracting people to live, work and set up business, in Redcar. Delivering ambitious and transformational interventions is part of our commitment to investing in our Borough for the long term. Through funds such as the Redcar Town Deal (RTD) and Future High Streets Fund (FHSF), we can bring a fair share of national resources to our Borough and deliver improvements in a financially sustainable way.
- 3.5 Investing in Redcar through TVCA funding and the Council's own Area Growth Plans (alongside private and third sector investment) is key to delivering one of the Council's four priorities: improving the physical appearance of the Borough and enhancing prosperity. The masterplan approach to investing in Redcar will proactively enhance the appearance of the Borough, alongside improving the cultural and visitor offer for residents and visitors alike. Supporting this project will create and protect jobs both in the town and across its hinterland, as well as increasing pride and quality of life across the Borough.
- 3.6 The project will also make a commitment to tackling climate change and enhancing the natural environment by ensuring that the refurbished building and associated activity is as energy efficient as it can within the resources available. Despite the limitations of what is an inherently inefficient building, protected through listing (Grade II) we aim to make the station as efficient as possible using renewable energy, efficient materials and adopting principles of the circular economy.

### **4 What options have been considered**

- 4.1 The recommendations in section 2 are the culmination of a number of years of planning and negotiations from the standpoint that doing nothing with the station is not an acceptable option. Network Rail / ArchCo have made it clear that they have no immediate plans for the station, so it was included in the Council's Area Growth Plans for conservation and development owing to its listed status, prominence as a key gateway to Redcar and the strength of feeling in support of its restoration and re-use.
- 4.2 Successful delivery of the project therefore hinges on a positive outcome of lease negotiations for the building. Terms have been agreed and approval was granted by Network Rail, ArchCo, stakeholders and the Office of Road and Rail in September 2021.

- 4.3 Following initial designs and masterplanning work undertaken in 2019 / 20 a new design team was appointed in September 2020 to work with the Council to undertake a post-COVID commercial review, market the opportunities in the building, produce a revised RIBA 3 package to be submitted for planning and public consultation and then progress through technical design to delivery on site.
- 4.4 The project will be delivered as a single-phase to refurbish the fabric of the building and associated public realm, strip out the contemporary office additions inside, addition of sympathetic renewable technologies and flexible fit-out with tenants once they are signed up to take space in the building. The ongoing revenue impact of this scheme will need to be revised on an ongoing basis during the construction phase and during the initial opening period when the Council will market the available units to potential business tenants. An ongoing revenue budget will need to be identified within the Council's Medium Term Financial Strategy to cover the management and maintenance of the building, during the marketing period, and in order to cover these costs during periods where there may be voids in the Units. During periods of full tenancy, it is expected that the Council will be able to fully cover the ongoing day to day running costs.
- 4.5 An option to only repair the fabric of the building and create a shell ready for future development was explored but ruled out on the basis that this would not generate sufficient outputs or commercial return on investment and would therefore require significant and ongoing subsidy for management and maintenance.
- 4.6 We are currently working to a programme that will see works commencing on site in spring 2023 and completing by end 2024.

## 5 Impact assessment

Type of Risk/ Implication	Details
Climate Emergency Impact	Despite being a Victorian, Grade II listed building, the design development of the station building will put a strong emphasis on sustainability and will follow best practice to minimise energy consumption of building products and operation. Sustainable energy generation will be incorporated, and efficient mechanical and electrical plant specified where possible. The building will be run by electricity only with plans for an array of photovoltaic (PV) panels located in a valley of the roof out of sight in line with conservation good practice.
Health and Safety	Health and safety relates to the design and construction of the redeveloped station and is being managed by council officers, consultants and contractor teams in accordance with legislation, best practice and as part of our established In-control project management system. Construction and Design Management (CDM) Regulations are also used to identify, manage, and minimise health and safety risks. As this project involves working adjacent to a live railway line we have appointed an experienced Network Rail approved Principal Designer to input into the health and safety plans for the design and construction phases and will be working closely with the Network Rail Asset Protection Team.
Social Value	A significant amount of social value will be gained through the development and operation of the redeveloped station and for the foreseeable future. Benefits will be established through the construction contractor, business planning and through ongoing use of the building. There will be direct benefits through employment of local people in the station and through the construction phase. Local businesses will benefit from the increased visitor numbers and customers using the station. The revitalised station will be a further significant development and improvement to the Redcar and act as a fitting gateway to the town.
Legal	A long lease agreement will be executed with ArchCo to provide security of tenure both for the purposes of securing the grant funding but also to protect the Council's position. ArchCo took over a significant proportion of Network Rail assets in 2017 and it is Network Rail that will retain the freehold for the station. Officers from the Strategic Assets Team have negotiated the terms for this long lease with the ArchCo and approvals have been confirmed from Network Rail, the Office of Road and Rail and other stakeholders.

	Legal contracts will be required for various aspects of the project as they develop from consultancy works, construction contracts and operator tenancy agreements. Council legal resource will be utilised for this where possible.															
Financial	<p>The project is to be funded wholly from the TVCA Growth Zone and Investment Funds with the prospect of a contribution from the Railway Heritage Trust.</p> <table><tr><th>Fund</th><th>Funder</th><th>Amount</th></tr><tr><td>TVCA Redcar Growth Zone</td><td>TVCA</td><td>£4,500,000.00</td></tr><tr><td>TVCA Welcome to Redcar &amp; Cleveland</td><td>TVCA</td><td>£1,450,000.00</td></tr><tr><td></td><td><b>TOTAL</b></td><td><b>£5,950,000.00</b></td></tr><tr><td><i>Railway Heritage Trust (TBC)</i></td><td><i>Railway Heritage Trust</i></td><td><i>£50,000</i></td></tr></table> <p>All fees are being capitalised meaning there aren't any revenue implications for the delivery of the project.</p> <p>Due to the nature of conservation works to a grade II listed building and the impacts of inflation and market pressures the project team are maintaining an enhanced contingency that is reviewed on a regular basis along with financial risks.</p> <p>Ongoing revenue costs associated with the management and maintenance of the building once complete will be funded through income from letting of spaces in the building and/or existing Strategic Assets budgets.</p>	Fund	Funder	Amount	TVCA Redcar Growth Zone	TVCA	£4,500,000.00	TVCA Welcome to Redcar & Cleveland	TVCA	£1,450,000.00		<b>TOTAL</b>	<b>£5,950,000.00</b>	<i>Railway Heritage Trust (TBC)</i>	<i>Railway Heritage Trust</i>	<i>£50,000</i>
Fund	Funder	Amount														
TVCA Redcar Growth Zone	TVCA	£4,500,000.00														
TVCA Welcome to Redcar & Cleveland	TVCA	£1,450,000.00														
	<b>TOTAL</b>	<b>£5,950,000.00</b>														
<i>Railway Heritage Trust (TBC)</i>	<i>Railway Heritage Trust</i>	<i>£50,000</i>														
Human Resources	N/A															
Equality and Diversity	<p>We are bound to comply with the Equality Act of 2010 and make the building as accessible and safe for use of all. Reasonable adjustments and exemptions can be applied for with listed buildings owing to their protection however we set out with the aim of providing full accessibility including level access, disabled and ambulant toilet provision, facilities to assist the visually and hearing impaired, avoidance of small, confined spaces and bright colours to support calm and a safe space for all.</p> <p>Funding has been secured through TVCA and Network Rail for a replacement footbridge for the station with lift to provide disabled access to both platforms and the station building itself. The footbridge sits outside of the scope of this project and will be brought forward through the usual channels for approval.</p>															

## 6 Implementation Plan

Implementation Plan	Comment		
Timetable for implementing decision.	The target development and construction programme is summarised in the following milestones:		
	Description	Start	Finish
	Design Development		May 2022
	Cabinet Approval		June 2022
	Public Consultation and submission for planning		July 2022
	Planning permission approved		October 2022
	Complete technical design	May 2022	November 2022
	Appointment of contractor (2 stages)	May 2022	March 2023
	Construction	April 2023	December 2024
	Operation	Early 2025	

	<p>Subject to planning and listed building consent being granted and the approval of this report then the technical design will be worked up, engagement with Network Rail (working alongside their asset and a live rail) will be formalised and we will work with partners such as Northern Railways and Transpennine Express who are the franchise holders for the rail services and facilities.</p> <p>Owing to the nature and complexity of the works, a principal contractor with experience of working on heritage sites and alongside a live railway will be appointed through a framework or open tender exercise. This appointment will be a traditional contract rather than a design and build as experience has suggested that contractors are either unwilling to tender or over-price for risks associated with rail projects.</p>
Lead officer	The project is being led by Andrew Richardson, Senior Project Officer and supported by Rachel Pattison, Project Officer in the Place Development and Investment Team. Mark Hopgood, Project Lead and Louise Anderson, Head of Place Development & Investment have full oversight and receive regular updates on the scheme.
Reporting progress	A full business case was approved by Programme Management Group in April 2022 and is the basis of drawing down the capital grant funds from TVCA following approval of the Cabinet Report. From this point on there will continue to be regular updates through internal reporting and scrutiny reports. A full public consultation of the plans will follow in July 2022 ahead of the planning determination for the scheme. Member briefings on all Redcar projects take place regularly and further updates can be obtained by contacting the lead officer / Place Investment Team.
Communications Plan	A communications plan for the project is appended to this report at Appendix B.

## 7 Consultation and Engagement

Redcar Central Station has been raised as a priority for intervention for a number of years since its closure and deterioration in condition from 2016. Being a Grade II listed building, and owned by Network Rail with a lease to the ArchCo, the priority has been to secure a long leasehold interest in the property without restrictive covenants or clauses. This process was a long and protracted one but we were successful in having terms approved by Network Rail, ArchCo, Office of Road and Rail and other stakeholders in September 2021.

- 7.1 A commercial agent was appointed in 2021 alongside the project team. In addition to inputting into the concept design stages to maximise commerciality of the building, the agent is tasked with marketing the opportunities the building will offer to prospective tenants. To date we have already had firm interest from a local craft brewery, florist, gym and a number of other less suitable uses such as a private hospital or veterinary practice. We will continue to work towards securing pre-lets for the building to reduce the risk of voids and maximise income generation.
- 7.2 The Cabinet Member for Economic Growth, the Leader and the Deputy Leader of the Council have all been consulted on the development and progress to date. Councillors from Redcar wards are kept up to date with progress on all Redcar projects through regular presentations and will be consulted before the cabinet meeting.
- 7.3 Growth Enterprise and Environment Scrutiny has also been consulted over the last few meetings.
- 7.4 Further consultation with members of the public and other community groups through organised drop-in sessions will be undertaken at the pre-planning stage, planned for summer 2022.

## 8 Appendices and background papers

Appendix A – Preferred designs  
Appendix B – Communications Plan  
Appendix C – Equality Analysis

## **9 Contact officer**

9.1 Name: Andrew Richardson  
Position: Senior Project Officer – East  
Telephone: 01642 444323  
Email: Andrew.richardson@redcar-cleveland.gov.uk

The equality analysis proforma can be downloaded at  
<http://intranet/intra.nsf/Web+Full+List/02CBC87D1F11E89F80257380002E2D1D?OpenDocument>





Figure 64. Proposed glazed lobby that enhances the sense of arrival to the station and extends the Station Road axis to the Redcar Central (RCC) station.





Figure 59. Train Shed Redesign Option B - Curtain walling structure with COR-TEN panels and transoms resembling rail tracks. The width between the transoms corresponds to the standard gauge distance



## 5.1 Design Proposal

## Design Intent 1 - Reconnecting with Railway Heritage



Figure 51. 1980s addition to the train shed removed to reveal the original volume of the space and roof trusses.



5.1 Design Proposal

Design Intent 1 - Reconnecting with Railway Heritage



Figure 54. Train Pod Design Option B - Barrel-roof Perpendicular



Figure 55. Train Pod Design Option C - Flat Roof



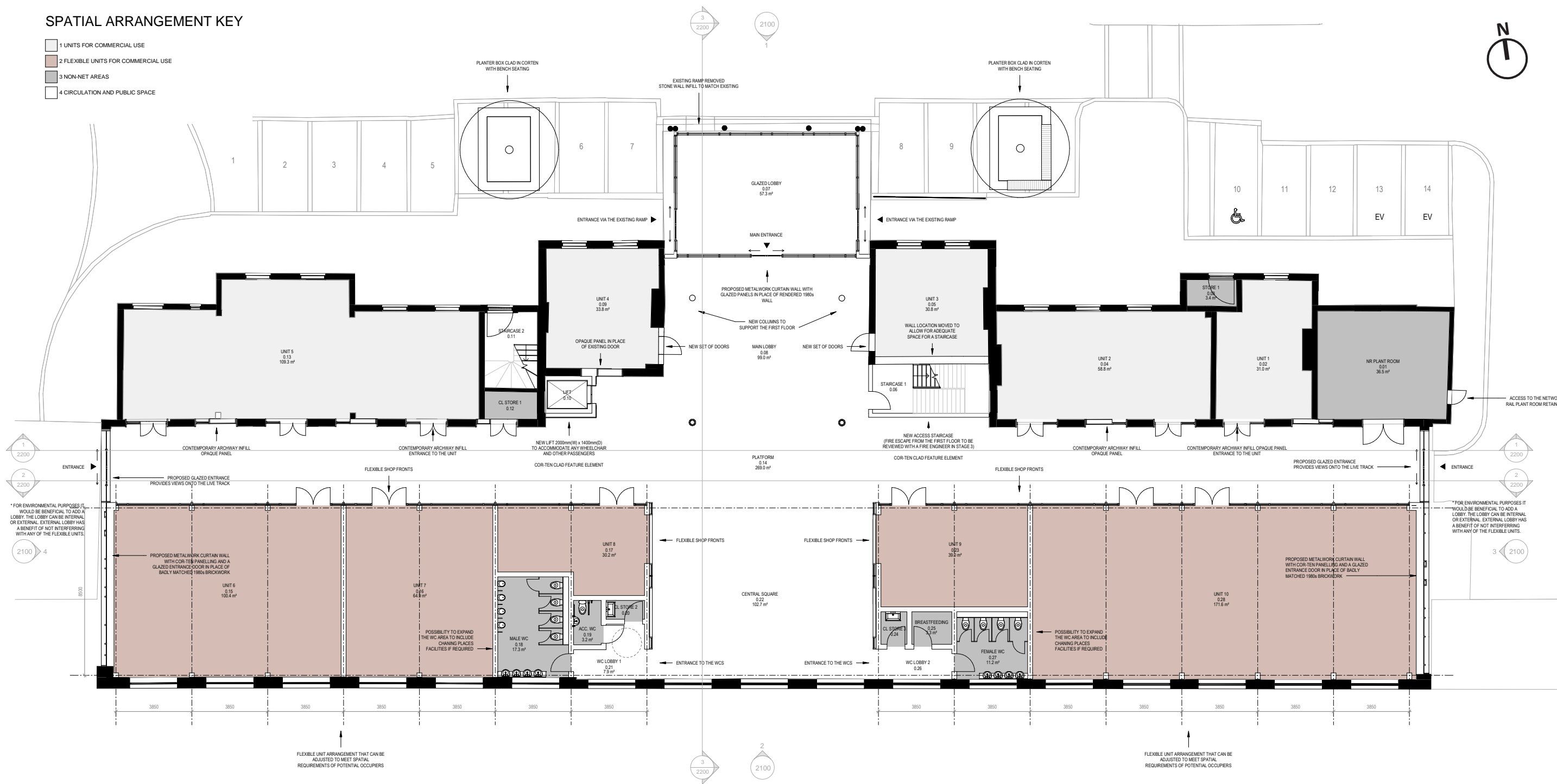






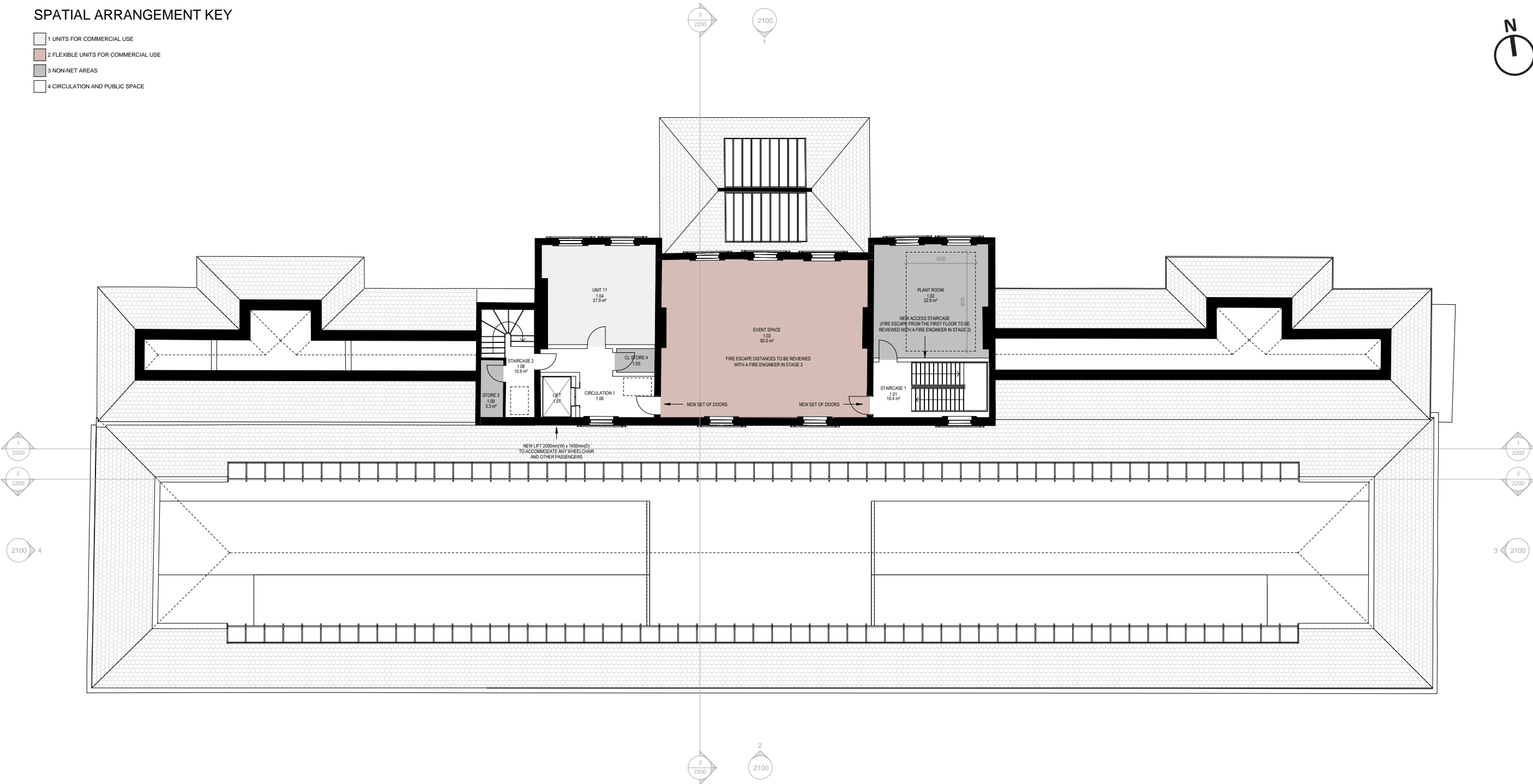
5.4 Proposed Floor Plans

Design Proposal



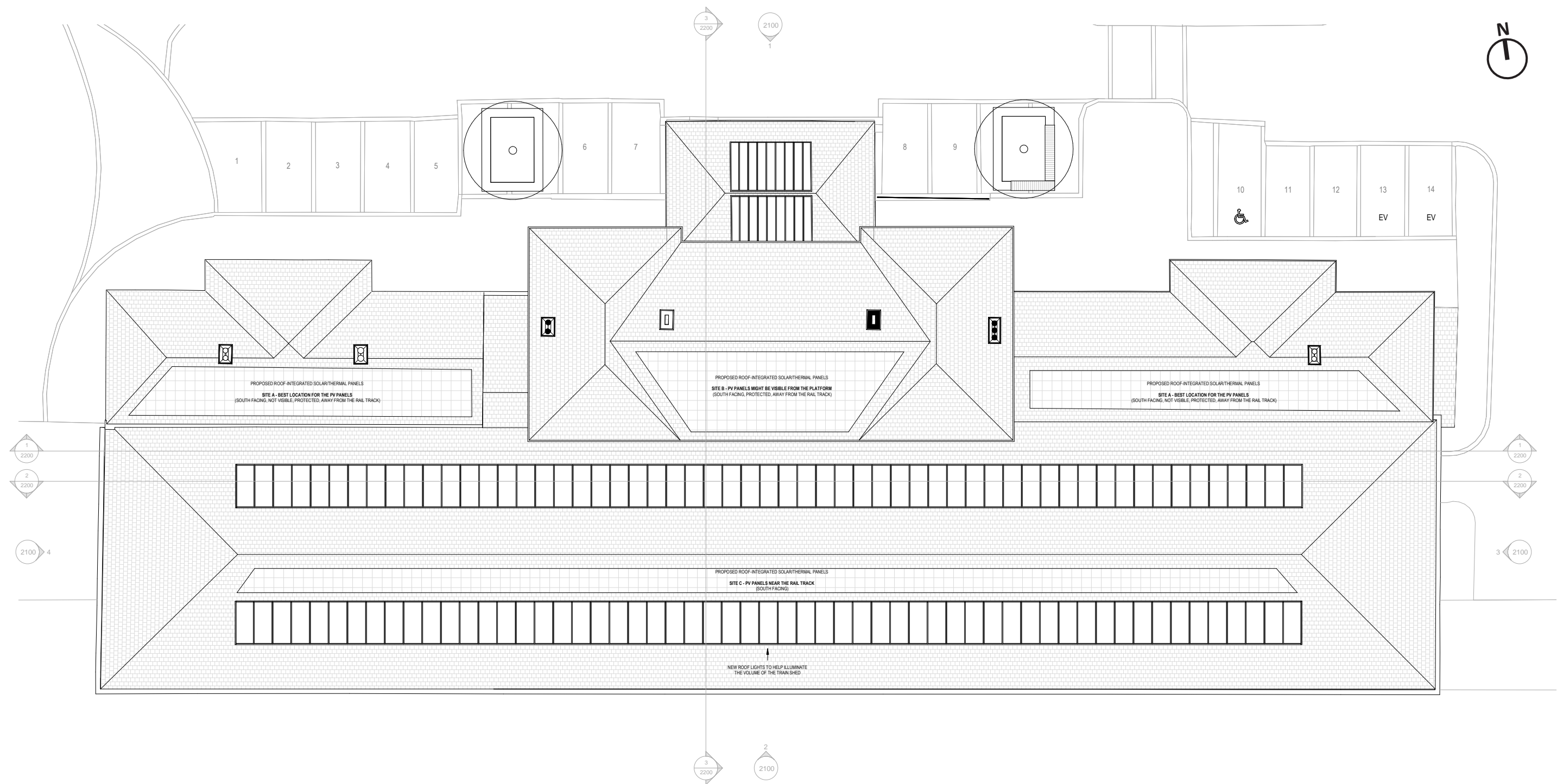
5.4 Proposed Floor Plans

Design Proposal

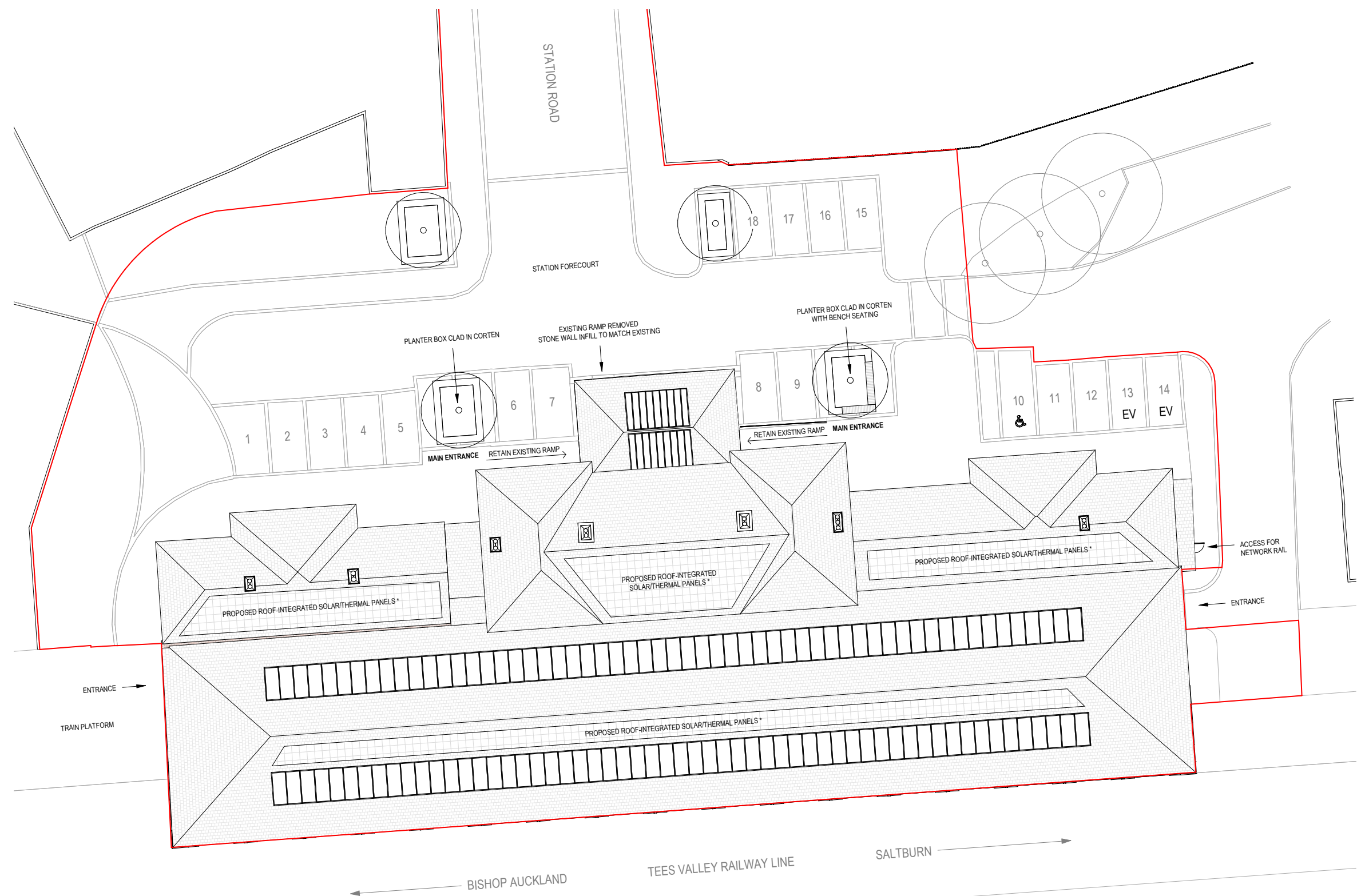


Proposed First Floor Plan - NTS (20055-HL-01-01-DR-A-2001-S4-P02)





Proposed Roof Plan - NTS (20055-HL-01-02-DR-A-2002-S4-P01)



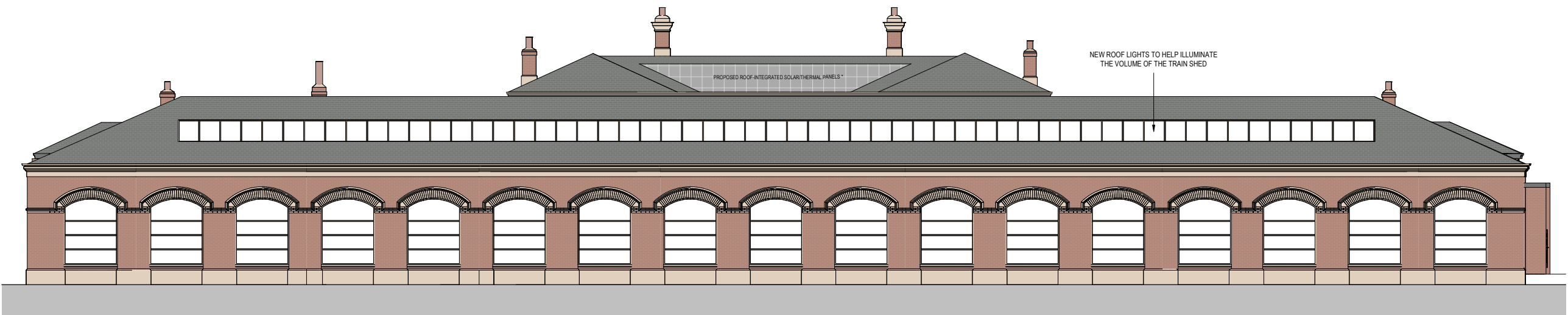
Proposed Site Plan - NTS (20055-HL-00-XX-DR-A-1600-S4-P01)

# 5.7 Proposed Elevations

# Design Proposal



Proposed North Elevation - NTS (20055-HL-01-XX-DR-A-2100-S4-P02)



Proposed South Elevation - NTS (20055-HL-01-XX-DR-A-2100-S4-P02)



Proposed East Elevation - NTS (20055-HL-01-XX-DR-A-2100-S4-P02)



Proposed West Elevation - NTS (20055-HL-01-XX-DR-A-2100-S4-P02)

**Redcar Central Station**  
**Communications Plan**

**Stakeholders**

- The Arch Company (ArchCo)
- Network Rail
- Office of Road & Rail
- Transpennine Express (TPE)
- Northern Railways
- British Transport Police
- Railway Heritage Trust
- Redcar Town Deal Board
- Naylor Gavin Black – Commercial Agent
- New businesses / Tenants
- Business Associations / Community
- Councillors
- Senior Officers
- Members of the public / Rail users
- Business Growth Team
- Assets / Estates Team
- Planning
- Audit and Finance
- Legal
- Community Development Officers
- Local media

Who	Information	Frequency	Means of Communication	Format of Communication
TVCA / LUF administrators	Scheme details including timescales, process, financial	As defined by case officer or as required.	Email, online portal, face-to-face	Progress reports, grant claims, general updates.
Network Rail	Scheme details including timescales, process	Ongoing	Regular meetings, emails, website, face-to-face, telephone	Prepared material, general updates.
Railway Heritage Trust	Scheme details, timescales, progress	Annually then quarterly once into RIBA 4	Email Meetings	Plans, programme, email updates.
Rail operators (TPE/Northern/BTP)	Scheme details including timescales, process, access, security & impacts on services	Ongoing	Email, phone, attendance at meetings	Formal documents, email updates
New businesses / tenants	Scheme details including timescales, process	Ongoing	Leaflet, social media (website), direct contact and verbal, telephone, face to face through Business growth team, presentations Posters during and after works	Prepared leaflets, comms team prepared statements on Facebook, twitter, website, team e-mail , phone, face to face, presentation material, posters
Business Associations / Community	Scheme details including timescales, process, financial Opportunities to lease space	Initial meeting and then quarterly or as required	Attendance at meetings Email Social media Ambassador programme	Prepared material, presentations, leaflets, marketing material
Councillors	Decisions required Project progress Exception reporting	Organised meetings by ward / spatial area Briefing note	Meeting presentation Written briefing note E-mail / telephone	Presentations Meetings Reports

	Cabinet/DMT/EMT reporting	As and when	Reports	
<b>Who</b>	<b>Information</b>	<b>Frequency</b>	<b>Means of Communication</b>	<b>Format of Communication</b>
Senior Officers	Progress Financial Exception reporting	Quarterly update reports Reporting cycle Reporting by exception	Email Meeting	Electronic Face to face
Public / Rail users	Planning consultation Scheme approvals Progress updates Notices of disruption	Approvals Start on site When required / periodic updates If disruption is expected	Social media Leaflets Events Local media Council website Site hoardings Council magazine Station information boards	Electronic Meeting Newspaper Radio
Business Growth & Assets/Estates Teams	Scheme details including timescales Reporting Progress Marketing materials	Regular team meetings Adhoc requirements	Email, Phone Regular meetings Progress reports	Electronic Face to face
Internal teams (e.g. Legal, Audit, Finance, Procurement)	For information For advice/decision	At set up (completed) Regular panel meetings When required	Email Meeting Telephone	Electronic Face to face
Community Development Officers	Scheme details including, timescales, process, financial, for information and advice	At launch and throughout, as and when required	Email Telephone Meeting	Electronic Face to face

<b>Who</b>	<b>Information</b>	<b>Frequency</b>	<b>Means of Communication</b>	<b>Format of Communication</b>
Local Media	For information	At launch and throughout, as and when required	Press releases Radio interviews	Press release Radio Email



# Reports to Cabinet and Borough Council

## Equality Analysis



### This proforma should **not** be completed for Information Only reports

The fully completed EA proforma should be considered by the relevant DMT, EMT and by Corporate Clearance in advance of the report going to Cabinet/Borough Council. A summary of the EA should be provided in the relevant section of the Member Report.

Guidance on conducting Equality Analysis can be found on the intranet – search for “Equality Analysis.” Alternatively, you can find it at:  
[www.redcar-cleveland.gov.uk/equality](http://www.redcar-cleveland.gov.uk/equality)

### A) About the Decision

<b>Directorate</b>	<b>Growth &amp; Resources</b>	<b>Service/Team</b>	<b>Place Development &amp; Investment</b>
<b>Officer completing EA proforma</b>		→ Andrew Richardson, Senior Project Officer	
<b>Contact details of officer completing EIA proforma</b>		→ <a href="mailto:Andrew.richardson@redcar-cleveland.gov.uk">Andrew.richardson@redcar-cleveland.gov.uk</a> → 01642 444323	
<b>Head of Service:</b>		→ Louise Anderson – Head of Place Development and Investment	
<b>Title/brief description of the decision/document</b> → Redcar Central Station – Redevelopment of the grade II listed Victorian station building into mixed-use spaces			
<b>Decision-making body</b>			
Cabinet <input checked="" type="checkbox"/>		Borough Council <input type="checkbox"/>	
<b>Date report being considered:</b>	15 June 2022		

### B) Equality Impact Analysis

#### 1. What information have you used to analyse the effects on equality, particularly in relation to protected groups?

RCBC Impact Assessment Document.

An access audit will be undertaken to analyse the current and potential barriers to accessing the station building with the aim of designing out as many of these as possible within the restrictions of working with a listed building.



Consultation with the Police Designing out Crime Officer will ensure that the delivered project will be as safe and secure as it can be for all users and also residents / businesses nearby.

We have reviewed latest guidelines and publications around the likes of toilet provision such as changing places and gender-neutral facilities.

We have read the 2017 Women and Equalities Committee paper *Building for Equality: Disability and the Built Environment*

Building regulations and national planning policy will be adhered to or bettered where possible.

## 2. What has this information told you about the potential effect on equality, particularly in relation to protected groups?

With regards to buildings projects the key message is that “there is a real need for a proactive, concerted, effort on the part of ‘mainstream’ systems and structures—be that national and local government or the professionals responsible for creating and changing our built environment—to take seriously the challenge of creating an inclusive environment”

## 3. The Equality Act Aims to:

- Eliminate unlawful discrimination, harassment and victimisation
- Advance equality of opportunity
- Foster good relations

**Taking into account your equality analysis, and with these three aims in mind, what is your assessment of the likely impact of the policy/decision on the following:**

	Likely to benefit	Likely to disadvantage	No specific impact
People from different age groups	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Men or women	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Women who are pregnant or have recently given birth	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
People have undergone, proposing to, or undergoing gender reassignment	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
People with disabilities or carers	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
People from different religions, belief or faith (including those with no belief)	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
People of different race or ethnicity	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
People who are lesbian, gay or bisexual	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Looked after children*	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
People and families on lower incomes*	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
People and families who are homeless*	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
People who have served in the armed forces*	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

\* these groups are not protected by the Equality Act but are still potentially vulnerable or at risk of exclusion

<p><b>4. What is the reasoning behind your assessment of impact on equality</b></p> <p>As per Q1 – whilst the design will aim to provide a positive benefit for all, many of the groups listed should be able to freely and easily use the rejuvenated station without any adjustments to their daily lives.</p>
<p><b>5. What actions will be, or have been taken to either mitigate any negative impact, or create a positive impact?</b></p> <p>The station and indeed its immediate setting will be inclusively designed to be accessible and welcoming to everybody. Protected groups should be able to interact and use the spaces without needing to make adjustment to their daily lives.</p> <p>The station provides excellent public and private transport links and will have clearly marked, well lit and accessible approach routes and street furniture. The building itself will be fully accessible to those with mobility restrictions and we will design the fabric of the building to incorporate calm spaces with neutral colours and clear visible signage and information.</p> <p>Provision of facilities is still to be confirmed but as a minimum we will provide fully accessible toilets with baby change facilities accessible to all. Recent planning for Changing Places facilities has chosen alternative sites for such facilities but the station was considered as part of this process.</p>
<p><b>6. How and when you will monitor and review the impact that the decision or policy has had on protected groups</b></p> <p>Consultation with relevant groups will be invited at the planning stage along with liaison through the design process as and when required.</p> <p>We will monitor against compliance with planning policy and building regulations along with any best practice guidelines that are published.</p>

## C. Quality Check / Approval Log

	Considered?	Comments/actions
Departmental Management Team	<input type="checkbox"/>	
Executive Management Team	<input type="checkbox"/>	
Corporate Clearance	<input type="checkbox"/>	

# **ADULTS & COMMUNITIES DIRECTORATE**

## **DELEGATED DECISIONS**

**(Please note signatures/audit trails are held for all decisions. Signatures in these papers have been redacted before publication for security purposes)**

## Delegated Power Record

Are the details of the decision to be public or confidential?

**Public**

If the details of the decision are confidential, please select the category for exemption under the Local Government Act 1972.

Choose an item.

<b>Reference</b>	ADCOM-22-026
<b>Corporate Plan Priority</b>	Meeting Residents' Needs
<b>Delegation Title</b>	Tour of Britain Start – Redcar
<b>Delegated Power Number</b>	DP 455 – Exemption to Contract Procedure Rules on the grounds of nature of the market
<b>Date of Exercise</b>	01/02/2022
<b>Cabinet Member</b>	Cllr Louise Westbury
<b>Assistant Director</b>	Fran Anderson

<b>Type of Decision</b> (Key/Executive/Non-Executive)  See Scheme of Delegation to Officers - Council Constitution	Executive (Non-Key)
<b>FOR KEY DECISIONS ONLY</b>	
<b>Delegated Power Forward Plan Ref</b>	If a key decision has not been published in the forward plan at least 28 days in advance of the decision being taken, then the urgency or special urgency rules must be applied, and relevant forms completed in conjunction with Democratic Services
<b>Date Decision Published in Forward Plan</b>	Click or tap to enter a date.  To be completed by Democratic Services

<b>Urgency</b> (For Key Decisions not included in Forward Plan only)	Not Applicable

#### **Background to Decision:**

Relaunched in 2004, the Tour of Britain is a cornerstone of the British sporting calendar, the UK's national cycling tour, and the country's biggest and most prestigious cycle race. Covering the length and breadth of Britain the race brings free-to-watch road cycling to millions of people every year creating a great spectacle for local communities.

The event attracts global cycling stars including Tour de France winners, Olympic Gold Medallists and world champions such as Mark Cavendish, Chris Froome, Julian Alaphilippe and Wout van Aert to name but a few.

The event in 2021 played host to 19 of the world's top teams / 114 riders. Stages typically draw crowds of more than 150,000 to the roadside across the whole route with around 10-15,000 of these for the start and immediate area.

Sweetspot Group (SSG) are the sports events and marketing company behind Britain's biggest cycling races: the Tour of Britain, the Women's Tour and Tour Series. The council will be working with SSG to deliver the start and part of a stage of the 2022 Tour of Britain. The start will be at Redcar on September 7<sup>th</sup> 2022 and will go along the coast before leaving the borough and entering into North Yorkshire County Council area. The route is yet to be fully confirmed. Hosting the Tour of Britain alongside the Tour Series in May will cement our place as a leading place for cycling as a spectator or participant and for large scale sporting events.

Hosting the Tour of Britain allows Local Authorities to proudly showcase their sporting, historic, cultural, architectural, tourist and green credentials to a worldwide audience. Furthermore, it also provides a touchpoint with local communities, encouraging health and wellbeing alongside the promotion of active lifestyles. Hosting the Tour of Britain alongside the

The Council and its partners are committed to raising the profile of sport, increasing physical activity levels and reducing health inequalities in the borough. There is an appetite to develop more activity linked to cycling and we want to change people's behaviours and encourage people to see cycling as a normal, everyday mode of travel and leisure activity.

This work also supports Public Health locally and the work of the Sport England Local Delivery Pilot (You've Got This) linking in whole system change around sporting events and improving health and wellbeing through cycling using the sport as an intervention to tackling health issues such as social isolation, obesity and also support those recovering from addiction.

This is a key part of meeting the objectives of the Destination Management plan for the Borough and is a corporate action for this year.

#### **Decision Considerations**

- 57% of participants who spectated at the event indicated it encouraged them to cycle more.
- The race is broadcast in more than 170 countries globally - Eurosport player (Global), GCN plus (Global), DAZN (North America), ITV 4 (UK), L'Equipe (France) Super Sport (Africa) Sky Sports New Zealand – 30.7m TV viewers
- The race is broadcast live on ITV4 with highlights show
- The event reached 14 million people on twitter and 3 million on Facebook
- Free-to-attend day of sport, including elite cycle racing
- The race is attended by the world's top teams 8 / 18 teams that attended are part of the World Tour with 114 riders from the top British domestic teams and a Great Britain national team, plus multiple Tour de France winners INEOS Grenadiers
- The event attracts global cycling stars including Tour de France winners, Olympic Gold Medallists and world champions such as Mark Cavendish, Chris Froome, Julian Alaphilippe and Wout van Aert to name but a few.
- Britain's largest free to attend event
- Stages are expected to draw crowds of more than 150,000 to the roadside across the whole stage route. 15,000 spectators attended the start in Penzance in 2021.
- The 2021 Tour of Britain had a net economic impact overall of £29.95m on the UK economy.
- As an example from 2021 the start in Hawick was worth around £300k net to the town's economy with the stage as a whole worth over £2m net for the south of Scotland economy
- Live coverage start-to-finish on ITV4 in the UK
- A total of £1.039 million spectators attended in 2021 with 69% of these travelling to watch the race.

#### **Full details of decision:**

This request seeks to award a contract to Sweet Spot Group Limited to host the Tour of Britain at Redcar in September 2022.

#### **Financial detail:**

Redcar and Cleveland Borough Council shall pay the Organiser a fee of £76,000 (excluding VAT) This will secure the race and then there will be delivery and supporting costs as well as activity.

Funding for the race fee will come from TVCA and the rest is budgeted for.

<b>Delivering Social Value</b>
<p>SSG will integrate social value into decision-making to create benefits for our communities and tangible business benefits.</p> <p>This will be achieved by –</p> <ul style="list-style-type: none"> <li>• Supporting the local economy by choosing suppliers close to the point of service</li> <li>• long-term partnerships with local community organisations to help meet mutual goals, for example working with local sports clubs that may want to engage with the event.</li> <li>• Enable and encourage well supported volunteering opportunities that make the most of available skills and resources. Volunteers will be required to support with the delivery of the event.</li> <li>• Engage with communities to increase economic, social and environmental wellbeing.</li> <li>• Work with schools, colleges and youth centres to offer work experience and business awareness to students, especially to individuals facing disadvantage of any kind.</li> </ul>
<b>Reasons for Decision:</b>
<p>The Tour of Britain is organised and promoted in association with SSG. The Organiser (SSG) owns and controls the Commercial Rights to the event, there is therefore not another supplier that can deliver the Tour of Britain.</p> <p>SSG also provide the capacity and expertise to deliver the event.</p>
<b>Details of alternative options considered (if any) and reasons for rejection:</b>
<p>The Tour of Britain is organised and promoted in association with Sweet Spot Events Limited. The event will be run in accordance with the Rules and Regulations of British Cycling “BC” and the Union Cycliste Internationale “UCI” (respectively the National and International governing bodies for the sport of cycle racing).</p> <p>There is no alternative options or provider of this event.</p>
<b>Details of any conflict of interest declared by any Elected Member consulted in relation to the decision:</b>
<p>This must be left blank. Business Support will seek this information from the Cabinet Member.</p>
<b>Details of any dispensation granted in respect of any conflict of interest:</b>
<p>This must be left blank. Business Support will seek this information from the Cabinet Member.</p>

<b>Background Papers:</b>	
State where any additional papers may be held, any background information (if applicable)	
<b>Officer Name (Print)</b>	Laura Case
<b>Officer Signature</b>	
<b>Submission date</b>	<b>1 February 2022</b>
<b>Procurement Approval</b>	Request complies with Contract Procedure Rules



## Delegated Power Record

<b>Reference</b>	ADCOM-22-026
<b>Delegated Power Forward Plan Reference</b>	N/A
<b>Corporate Plan Priority</b>	Meeting Residents' Needs
<b>Delegation Title</b>	Tour of Britain Start - Redcar
<b>Delegated Power Number</b>	455 – Exemption to Contract Procedure Rules on the grounds of nature of the market
<b>Date of Exercise</b>	01/02/2022
<b>Cabinet Member</b>	Cllr Louise Westbury
<b>Assistant Director</b>	Fran Anderson

## Signatures

..... Date 08/02/2022

**CABINET MEMBER FOR CLIMATE CHANGE AND ENVIRONMENT**

..... Date 08/02/2022

**CHIEF FINANCE OFFICER**

..... Date 07/02/2022

**CHIEF LEGAL OFFICER**

.....

Date 07/02/2022

**CORPORATE DIRECTOR FOR ADULTS AND COMMUNITIES**

<b>Call-In (Key Decisions Only)</b>	
Choose an item.  Reasons for dis-applying Call-In due to urgency to be added here if relevant. This will need to be reported to the next meeting of the Borough Council and the reasons must demonstrate that any delay likely to be caused by the call-in process would seriously prejudice the Council's or the public's interests.	
<b>Date Decision will become effective</b>	Click or tap to enter a date.  To be completed by Democratic Services – date will be not less than expiry of 5 working days from publication unless urgency applies.

## Delegated Power Record

Are the details of the decision to be public or confidential?

**Public**

If the details of the decision are confidential, please select the category for exemption under the Local Government Act 1982.

Choose an item.

<b>Reference</b>	ADCOM-22-091
<b>Corporate Plan Priority</b>	Meeting Residents' Needs
<b>Delegation Title</b>	Learning Disability Support Service
<b>Delegated Power Number</b>	455 - Exercise power of exemption to Standing Orders in accordance with Section 10 of the Contract Procedure Rules: (I. the nature of the market for the services to be provided has been investigated and is demonstrated to be such that a departure from the requirements of these Rules is justifiable;)
<b>Date of Exercise</b>	31/03/2022
<b>Cabinet Member</b>	Cllr Mary Ovens
<b>Assistant Director</b>	Victoria Wilson

<b>Type of Decision</b> (Key/Executive/Non-Executive) See Scheme of Delegation to Officers - Council Constitution	Executive (Non-Key)
<b>FOR KEY DECISIONS ONLY</b>	
<b>Delegated Power Forward Plan Ref</b>	If a key decision has not been published in the forward plan at least 28 days in advance of the decision being taken, then the urgency or special urgency rules must be applied and relevant forms completed in conjunction with Democratic Services

<b>Date Decision Published in Forward Plan</b>	Click or tap to enter a date. To be completed by Democratic Services
<b>Urgency</b> (For Key Decisions not included in Forward Plan only)	Not Applicable

### Background to Decision:

In 2014 Redcar and Cleveland Borough Council undertook a pilot with Skills for People for the provision of support services to people with a learning disability. This service involved individual support to engage people with their community through person centred planning in order to prevent and/or reduce reliance on statutory services. It also provided support for Independent Voices, a representative group of people with learning disabilities and for addressing the health inequalities faced by people with learning disabilities.

This service was very successful in overcoming the marginalization of people with learning disabilities in the community and ensuring that mainstream services are accessible and effective. The effectiveness of Independent Voices included work with schools to reduce the incidents of abuse and harassment in the community. The group identified key priorities for improvement as: Good Support, Good Health, Keeping Safe and Friends & Relationships. Health improvement work included the increased uptake of health action plans, annual health checks and contributed to work that has addressed issues with access to screening programmes.

A procurement exercise established a new service for people with a learning disability built on the learning from the pilot arrangements. This service continued to adapt through ongoing monitoring meetings to effectively address the needs of people with learning disabilities to live more independently in the community.

A procurement request was drafted to initiate a full review and re-procurement of the service. This process has been interrupted by the coronavirus pandemic and the intention is to use the period of the contract that is the subject of this authorisation request to review the previous work undertaken, assess the implications of the pandemic on wider delivery models and continue to engage Middlesbrough Council to develop increasingly integrated South Tees support. It is the intention to develop an appropriate specification for procurement of a revised service from 03 May 2023 allowing time for face to face consultations and the introduction of new contract frameworks.

### Decision Considerations

This service contributes significantly to addressing and minimising the disadvantages experienced by people with learning disabilities and to the development of achieving improvement in four themed areas: Good Health; Good Support, Keeping Safe and

<p>Friendships &amp; Relationships. This work contributes towards achieving greater independence and reduced reliance on services.</p> <p>Support to people with learning disabilities as communities come out of covid restrictions is extremely important, the pandemic has had a significant impact on their lives, and we need to understand and respond to what this means for the development of wider service provision. Time is also required to complete the review and procurement process based on the changing landscape of the community.</p>
<p><b>Full details of decision:</b></p>
<p>Approval is requested to issue a contract to Skills for People to provide a Learning Disability Support Service in Redcar and Cleveland for 12 months from 3 May 2022 to 02 May 2023.</p>
<p><b>Financial detail:</b></p>
<p>The value of the service for this contract is £55,000.</p>
<p><b>Delivering Social Value</b></p>
<p>This work contributes to ensuring that people with learning disabilities can be active members of the community by increasing their opportunities to engage in ensuring good health, education, training, employment, community housing and leadership</p>
<p><b>Reasons for Decision:</b></p>
<p>It is anticipated that this service will continue to contribute to the reduction in the costs of directly provided health and social care services through early intervention, prevention, and diversion to opportunities in the wider community. The intention is to increase the skills and confidence of individuals to reduce reliance on services.</p>
<p><b>Details of alternative options considered (if any) and reasons for rejection:</b></p>
<p>No alternative options considered as the service continues to be responsive to local needs and developments.</p>
<p><b>Details of any conflict of interest declared by any Elected Member consulted in relation to the decision:</b></p>
<p>This must be left blank. Business Support will seek this information from the Cabinet Member.</p>
<p><b>Details of any dispensation granted in respect of any conflict of interest:</b></p>
<p>This must be left blank. Business Support will seek this information from the Cabinet Member.</p>
<p><b>Background Papers:</b></p>

State where any additional papers may be held, any background information (if applicable)		
<b>Officer Name (Print)</b>	Derek Birtwhistle	
<b>Officer Signature</b>		
<b>Submission date</b>	31 <sup>st</sup> March 2022	
<b>Procurement Approval</b>		This request complies with the Council's Contract Procedure Rules.

## Delegated Power Record

<b>Reference</b>	ADCOM-22-091
<b>Delegated Power Forward Plan Reference</b>	
<b>Corporate Plan Priority</b>	Meeting Residents' Needs
<b>Delegation Title</b>	Learning Disability Support Service
<b>Delegated Power Number</b>	455 - Exercise power of exemption to Standing Orders in accordance with Section 10 of the Contract Procedure Rules: (I. the nature of the market for the services to be provided has been investigated and is demonstrated to be such that a departure from the requirements of these Rules is justifiable;)
<b>Date of Exercise</b>	31/03/2022
<b>Cabinet Member</b>	Cllr Mary Ovens
<b>Assistant Director</b>	Victoria Wilson

## Signatures

**Councillor Ovens approved via email.**

..... Date: 13/05/2022  
CABINET MEMBER FOR ADULT SOCIAL CARE

..... Date: 06/04/2022  
CHIEF FINANCE OFFICER

..... Date: 07/04/2022  
CHIEF LEGAL OFFICER

..... Date: 07/04/2022  
CORPORATE DIRECTOR FOR ADULTS AND COMMUNITIES

<b>Call-In (Key Decisions Only)</b>	
Choose an item.  Reasons for dis-applying Call-In due to urgency to be added here if relevant. This will need to be reported to the next meeting of the Borough Council and the reasons must demonstrate that any delay likely to be caused by the call-in process would seriously prejudice the Council's or the public's interests.	
<b>Date Decision will become effective</b>	Click or tap to enter a date.  To be completed by Democratic Services – date will be not less than expiry of 5 working days from publication unless urgency applies.

## Delegated Power Record

Are the details of the decision to be public or confidential?

**Public**

If the details of the decision are confidential, please select the category for exemption under the Local Government Act 1982.

Choose an item.

<b>Reference</b>	ADCOM-22-095
<b>Corporate Plan Priority</b>	Meeting Residents' Needs
<b>Delegation Title</b>	Making a Mark Learning Advisor
<b>Delegated Power Number</b>	453 - Power to vary the terms of an existing contract, where there is provision within the contract to do so
<b>Date of Exercise</b>	07/04/2022
<b>Cabinet Member</b>	Cllr Louise Westbury
<b>Assistant Director</b>	Fran Anderson

<b>Type of Decision</b> (Key/Executive/Non-Executive)  See Scheme of Delegation to Officers - Council Constitution	Executive (Non-Key)
<b>FOR KEY DECISIONS ONLY</b>	
<b>Delegated Power Forward Plan Ref</b>	If a key decision has not been published in the forward plan at least 28 days in advance of the decision being taken, then the urgency or special urgency rules must be applied and relevant forms completed in conjunction with Democratic Services
<b>Date Decision Published in Forward Plan</b>	Click or tap to enter a date. To be completed by Democratic Services



**Urgency** (For Key Decisions not included in Forward Plan only)

Not Applicable

**Background to Decision:**

The Arts Council England's Museums and Schools programme enables regional museums to partner with a national museum, clusters of local schools and Bridge Organisations, to increase the number of high quality educational visits by schools in areas which have had lower than average cultural engagement. The programme is funded by the Department for Education and is administered by Arts Council England. The project, now in its 10th year, encourages the development of a high quality learning experience, sharing skills and best practice and encourages a legacy of increased learning provision and participation by schools and young people across the project areas.

The Making a Mark project is a partnership between Tees Valley Museums and the National Portrait Gallery, London, and is part of the ACE Museums and School. With Kirkleatham Museum as the lead.

The Learning Advisor leads and manages the effective development of the Making a Mark programme. Working with the Making a Mark partners, the Learning Advisor will be continuing to take forward the shared vision, curriculum and content learning approaches and priorities. This work includes the "in-project planning", development and evaluation. This is to ensure that the impact of the Making a Mark project is strong, built on best practice and has lasting impact for partners, schools and young people in the area. The Learning Advisor supports partners in the development of the museum education programmes for sustainability beyond the end of the Museum and Schools programme.

A procurement process was carried out in 2016 and Learning Unlimited were appointed as the successful organisation.

**Decision Considerations**

The Council does not directly employ people with established expertise and knowledge required to undertake the role of learning advisor for cultural education.

**Full details of decision:**

Approval is requested to vary the terms of the existing contract with Learning Unlimited for Making a Mark Learning Advisor to support the Making a Mark Tees Valley Museums partnership by extending the end date for a further 12 months from 1 May 2022 to 30 April 2023.

**Financial detail:**

This contract will be fully funded through the Museums and Schools Programme grant from Department for Education and is administered by the Arts Council England.

<p>Budget Code: R5100 10434</p> <p>Total contract value from 11/07/16 to 30/04/22 is £110,700</p> <p>Contract variation extension value from 01/05/22 – 30/04/23 is £10,500</p> <p>10 days across 12 months including travel subsistence.</p>	
<p><b>Delivering Social Value</b></p>	
<p>Offering curriculum support to schools, with contractors sharing knowledge and expertise about their discipline.</p> <p>Providing additional opportunities for individuals or groups facing greater social or economic barriers</p> <p>Encouraging community engagement</p>	
<p><b>Reasons for Decision:</b></p>	
<p>This contract, which is externally funded, requires working across all the Museums of the Tees Valley as well as working with the national partner, National Portrait Gallery, London, and other cultural organisations, with equal impartiality and commitment.</p> <p>The current service is delivering against all current measures and the Council does not have the required skills, expertise and knowledge in-house to undertake the role of learning adviser for cultural education.</p>	
<p><b>Details of alternative options considered (if any) and reasons for rejection:</b></p>	
<p>This is the final year of an established on-going 10 year project, therefore re-procuring for this requirement would not be cost effective in terms of resource and budget.</p>	
<p><b>Details of any conflict of interest declared by any Elected Member consulted in relation to the decision:</b></p>	
<p>This must be left blank. Business Support will seek this information from the Cabinet Member.</p>	
<p><b>Details of any dispensation granted in respect of any conflict of interest:</b></p>	
<p>This must be left blank. Business Support will seek this information from the Cabinet Member.</p>	
<p><b>Background Papers:</b></p>	
<p>State where any additional papers may be held, any background information (if applicable)</p>	
<p><b>Officer Name (Print)</b></p>	<p>Joanne Hodgson</p>
<p><b>Officer Signature</b></p>	

<b>Submission date</b>	8.4.22	
<b>Procurement Approval</b>		Request complies with the Contract Procedure Rules

## Delegated Power Record

<b>Reference</b>	ADCOM-22-095
<b>Delegated Power Forward Plan Reference</b>	
<b>Corporate Plan Priority</b>	Meeting Residents' Needs
<b>Delegation Title</b>	Making a Mark Learning Advisor
<b>Delegated Power Number</b>	453 - Power to vary the terms of an existing contract, where there is provision within the contract to do so
<b>Date of Exercise</b>	07/04/2022
<b>Cabinet Member</b>	Cllr Louise Westbury
<b>Assistant Director</b>	Fran Anderson

## Signatures

..... Date: 28/04/2022  
CABINET MEMBER FOR CLIMATE CHANGE AND ENVIRONMENT

..... Date: 11/04/2022  
CHIEF FINANCE OFFICER

..... Date: 11/04/2022  
CHIEF LEGAL OFFICER

..... Date: 13/04/2022  
CORPORATE DIRECTOR FOR ADULTS AND COMMUNITIES

<b>Call-In (Key Decisions Only)</b>	
Choose an item.  Reasons for dis-applying Call-In due to urgency to be added here if relevant. This will need to be reported to the next meeting of the Borough Council and the reasons must demonstrate that any delay likely to be caused by the call-in process would seriously prejudice the Council's or the public's interests.	
<b>Date Decision will become effective</b>	Click or tap to enter a date.  To be completed by Democratic Services – date will be not less than expiry of 5 working days from publication unless urgency applies.

## Delegated Power Record

Are the details of the decision to be public or confidential?

**Public**

If the details of the decision are confidential, please select the category for exemption under the Local Government Act 1982.

Choose an item.

<b>Reference</b>	ADCOM-22-097
<b>Corporate Plan Priority</b>	Meeting Residents' Needs
<b>Delegation Title</b>	Dementia Advisory Service
<b>Delegated Power Number</b>	451 - Where only one tender or quotation submission has been received, award the Contract to the single bidder
<b>Date of Exercise</b>	11/04/2022
<b>Cabinet Member</b>	CLlr Mary Ovens
<b>Assistant Director</b>	Victoria Wilson

<b>Type of Decision</b> (Key/Executive/Non-Executive)  See Scheme of Delegation to Officers - Council Constitution	Executive (Non-Key)
<b>FOR KEY DECISIONS ONLY</b>	
<b>Delegated Power Forward Plan Ref</b>	If a key decision has not been published in the forward plan at least 28 days in advance of the decision being taken, then the urgency or special urgency rules must be applied, and relevant forms completed in conjunction with Democratic Services
<b>Date Decision Published in Forward Plan</b>	Click or tap to enter a date. To be completed by Democratic Services

<b>Urgency</b> (For Key Decisions not included in Forward Plan only)	Not Applicable
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<b>Background to Decision:</b>
<p>Redcar and Cleveland Commissioning Team in collaboration with Tees and Esk Wear Valley Foundation Trust (TEWV) would like to award a contract to Age UK to deliver a specialist Dementia Advisory Service for the Redcar and Cleveland area. The service will address an identified gap in dementia support for Redcar &amp; Cleveland and will build upon established dementia advisor services being delivered collaboratively by TEWV and Middlesbrough Council to offer consistency of service provision for adults living with Dementia and their Carers across South Tees.</p> <p>Redcar and Cleveland Borough Council carried out a competitive procurement process via the NEPO Portal to appoint a provider.</p>
<b>Decision Considerations</b>
The procurement process was carried out in accordance with the Council's Contract Procedure Rules.
<b>Full details of decision:</b>
<p>Approval is requested to award a contract to Age UK Ltd to provide Dementia Advisory Services (DAS) across Redcar and Cleveland, to be delivered in collaboration with Tees and Esk Wear Valley (TEWV).</p> <p>The Contract period is for 22 Months from 1 June 2022 – 31 March 2024 (plus 2 x 12-month optional extension periods, subject to funding).</p>
<b>Financial detail:</b>
<p>The annual financial commitment from Redcar &amp; Cleveland Borough Council to the commissioning of the DAS will be £41,666 for the first 10 months (Year 1), £50, 000 for Year 2 and £50,000 for the optional extension periods (Years 3&amp;4), subject to funding). TEWV will recruit and employ the DAS coordinator as part of their commitment to the service.</p> <p>Total value for contract period for Redcar and Cleveland including optional extensions is £191,666.00.</p> <p>This will be funded through budget code 10160</p>
<b>Delivering Social Value</b>
The scheme will add extra social value by providing readily accessible Dementia Health support, information, assistance and advice to People living with Dementia, their Carers and families through a trusted, quality assured local organisation and will create 2 new

jobs in our local economy. At the same time, it builds on local authority principles of stronger and healthier communities.		
<b>Reasons for Decision:</b>		
A competitive procurement process was carried out via the NEPO Portal and only one submission was received. The submission was fully appraised by Officers taking into account the evaluation criteria of quality and price and the bid demonstrated a good range of competency and was within budget and is recommended for award.		
<b>Details of alternative options considered (if any) and reasons for rejection:</b>		
Procure via an existing framework – None available		
<b>Details of any conflict of interest declared by any Elected Member consulted in relation to the decision:</b>		
This must be left blank. Business Support will seek this information from the Cabinet Member.		
<b>Details of any dispensation granted in respect of any conflict of interest:</b>		
This must be left blank. Business Support will seek this information from the Cabinet Member.		
<b>Background Papers:</b>		
State where any additional papers may be held, any background information (if applicable)		
<b>Officer Name (Print)</b>	Carol James	
<b>Officer Signature</b>		
<b>Submission date</b>	11 <sup>th</sup> April 2022	
<b>Procurement Approval</b>		Request complies with the current Contract Procedure Rules



## Delegated Power Record

Reference	ADCOM-22-097
Delegated Power Forward Plan Reference	
Corporate Plan Priority	Meeting Residents' Needs
Delegation Title	Dementia Advisory Service
Delegated Power Number	451 - Where only one tender or quotation submission has been received, award the Contract to the single bidder
Date of Exercise	11/04/2022
Cabinet Member	CLlr Mary Ovens
Assistant Director	Victoria Wilson

## Signatures

**Councillor Ovens approved via email.**

..... Date: 13/05/2022  
CABINET MEMBER FOR ADULT SOCIAL CARE

..... Date: 14/04/2022  
CHIEF FINANCE OFFICER

..... Date: 12/04/2022  
CHIEF LEGAL OFFICER

..... Date: 14/04/2022  
CORPORATE DIRECTOR FOR ADULTS AND COMMUNITIES

<b>Call-In (Key Decisions Only)</b>	
<p>Choose an item.</p> <p>Reasons for dis-applying Call-In due to urgency to be added here if relevant. This will need to be reported to the next meeting of the Borough Council and the reasons must demonstrate that any delay likely to be caused by the call-in process would seriously prejudice the Council's or the public's interests.</p>	
<b>Date Decision will become effective</b>	<p>Click or tap to enter a date.</p> <p>To be completed by Democratic Services – date will be not less than expiry of 5 working days from publication unless urgency applies.</p>

## Delegated Power Record

Are the details of the decision to be public or confidential?

**Public**

If the details of the decision are confidential, please select the category for exemption under the Local Government Act 1982.

Choose an item.

<b>Reference</b>	ADCOM-22-098
<b>Corporate Plan Priority</b>	Meeting Residents' Needs
<b>Delegation Title</b>	You've Got This – Programme and Digital Support Officer
<b>Delegated Power Number</b>	DP455 - Exercise power of exemption to Standing Orders in accordance with Section 10 of the Contract Procedure Rules.  V. there are other circumstances which are genuinely exceptional.
<b>Date of Exercise</b>	24/03/2022
<b>Cabinet Member</b>	Cllr Steve Kay
<b>Assistant Director</b>	Fran Anderson

<b>Type of Decision</b> (Key/Executive/Non-Executive)  See Scheme of Delegation to Officers - Council Constitution	Executive (Non-Key)
<b>FOR KEY DECISIONS ONLY</b>	
<b>Delegated Power Forward Plan Ref</b>	If a key decision has not been published in the forward plan at least 28 days in advance of the decision being taken, then the urgency or special urgency rules must be applied, and relevant forms completed in conjunction with Democratic Services

<b>Date Decision Published in Forward Plan</b>	Click or tap to enter a date. To be completed by Democratic Services
<b>Urgency</b> (For Key Decisions not included in Forward Plan only)	Not Applicable

#### **Background to Decision:**

The Sport England funded pilot programme “You’ve Got This” (YGT) is led by Redcar and Cleveland Borough Council working in partnership with Middlesbrough Council and a wider partnership of stakeholders (we call this The Exchange). It is one of twelve Local delivery Pilots across England. YGT’s Vision is “Active Lives as a Way of Life”. At a South Tees-wide level the priorities are building physical activity into programmes where it can add significant value to current practice, including social prescribing, Prehabilitation, weight management and type 2 diabetes remission. There is also a locality-based approach in the Community Focus Area that includes Grangetown, South Bank and two wards in Middlesbrough. Delivery is through the Sport England Partnership, known as ‘The Exchange’, supported by a smaller management group made up of key stakeholders (we call this the Programme Management Office) and a small staff team.

The complexity of the programme’s governance arrangement and the range of workstreams requires a programme support function, whilst the strong communication element requires someone skilled in digital communication. Merging the two functions into one post, Programme and Digital Support Officer, is a cost-effective and efficient means of delivering both elements. This role was originally developed in 2020 and an Officer appointed. Following YGT’s distributed leadership model, the post was hosted by one of our Exchange partners. The current postholder is now moving to a new role and the hosting organisation has decided to terminate the contract early. We are therefore proposing to engage a new host organisation to continue with the role.

#### **Decision Considerations**

This programme is fully funded by Sport England. The role is central to the success of the programme and the management team has agreed that it should continue to be hosted by one of the Exchange members.

The partnership agreement allows for specific pieces of work to be assigned to The Exchange without tendering for contracts up to the Public Contract Regulation threshold. The hosting role was offered to The Exchange, with only a single Expression of Interest received by Middlesbrough Environment City.

<b>Full details of decision:</b>
To award a contract to Middlesbrough Environment City to host the Programme and Digital Support Officer role to from April 2022 to the programme end in March 2025.
<b>Financial detail:</b>
Contract value: £79,058 Funded from the Sport England grant
<b>Delivering Social Value</b>
<ul style="list-style-type: none"> <li>• Middlesbrough Environment City is a locally based charity that employs local people and attracts inward investment of in excess of £1m annually.</li> <li>• MEC's programmes bring direct benefit to residents and communities that address key social and health issues, and are also determinants of inactivity, including tackling fuel poverty and addressing food poverty.</li> </ul>
<b>Reasons for Decision:</b>
The post that will be hosted by MEC is central to the communications, marketing and programme support. Hosting the post externally within MEC will provide opportunities for the postholder to develop an understanding of the role of the VCS in programme delivery and also offer greater opportunities for networking with partner organisations.
<b>Details of alternative options considered (if any) and reasons for rejection:</b>
<ul style="list-style-type: none"> <li>• Do nothing – This is not an option as without the postholder the necessary support would not be available for the Programme Team and there would be no specialist digital marketing support which is central to programme communications.</li> <li>• Post hosted within the Local Authority – this option was considered by the Programme Management Team, but the wider understanding of the role of the VCS and the additional VCS networking benefits were considered to be better served by placing the post within a VCS organisation.</li> </ul>
<b>Details of any conflict of interest declared by any Elected Member consulted in relation to the decision:</b>
This must be left blank. Business Support will seek this information from the Cabinet Member.

<b>Details of any dispensation granted in respect of any conflict of interest:</b>	
This must be left blank. Business Support will seek this information from the Cabinet Member.	
<b>Background Papers:</b>	
<b>Officer Name (Print)</b>	Mark Fishpool
<b>Officer Signature</b>	
<b>Submission date</b>	04/04/2022
<b>Procurement Approval</b>	Request complies with Contract Procedure Rules

## Delegated Power Record

<b>Reference</b>	ADCOM-22-098
<b>Delegated Power Forward Plan Reference</b>	N/A
<b>Corporate Plan Priority</b>	Meeting Residents' Needs
<b>Delegation Title</b>	You've Got This – Programme and Digital Support Officer
<b>Delegated Power Number</b>	DP455 - Exercise power of exemption to Standing Orders in accordance with Section 10 of the Contract Procedure Rules.  V. there are other circumstances which are genuinely exceptional.
<b>Date of Exercise</b>	04/04/2022
<b>Cabinet Member</b>	Cllr Steve Kay
<b>Assistant Director</b>	Fran Anderson

## Signatures

**Councillor Kay approved via email.**

..... Date: 13/05/2022  
CABINET MEMBER FOR HEALTH AND WELFARE & DEPUTY LEADER OF THE COUNCIL

..... Date: 14/04/2022  
CHIEF FINANCE OFFICER

..... Date: 13/04/2022  
CHIEF LEGAL OFFICER

..... Date: 14/04/2022  
CORPORATE DIRECTOR FOR ADULTS AND COMMUNITIES

<b>Call-In (Key Decisions Only)</b>	
Choose an item.  Reasons for dis-applying Call-In due to urgency to be added here if relevant. This will need to be reported to the next meeting of the Borough Council and the reasons must demonstrate that any delay likely to be caused by the call-in process would seriously prejudice the Council's or the public's interests.	
<b>Date Decision will become effective</b>	Click or tap to enter a date.  To be completed by Democratic Services – date will be not less than expiry of 5 working days from publication unless urgency applies.



## Delegated Power Record

Are the details of the decision to be public or confidential?

**Public**

If the details of the decision are confidential, please select the category for exemption under the Local Government Act 1972.

Choose an item.

<b>Reference</b>	ADCOM-22-099
<b>Corporate Plan Priority</b>	Meeting Residents' Needs
<b>Delegation Title</b>	One-off purchase of concrete blocks to segregate waste at Warrenby Transfer Station
<b>Delegated Power Number</b>	DP 455 - Exercise power of exemption to Standing Orders in accordance with Section 10 of the Contract Procedure Rules:  V. there are other circumstances which are genuinely exceptional.
<b>Date of Exercise</b>	18/04/2022
<b>Cabinet Member</b>	Cllr Barry Hunt
<b>Assistant Director</b>	Robert Hoof

<b>Type of Decision</b> (Key/Executive/Non-Executive)  See Scheme of Delegation to Officers - Council Constitution	Executive (Non-Key)
<b>FOR KEY DECISIONS ONLY</b>	
<b>Delegated Power Forward Plan Ref</b>	If a key decision has not been published in the forward plan at least 28 days in advance of the decision being taken, then the urgency or special urgency rules must be

	applied, and relevant forms completed in conjunction with Democratic Services
<b>Date Decision Published in Forward Plan</b>	Click or tap to enter a date. To be completed by Democratic Services
<b>Urgency</b> (For Key Decisions not included in Forward Plan only)	Not Applicable

<b>Background to Decision:</b>
<p>Waste stored at Warrenby Transfer Station pending onward transport for recycling is segregated by 3- or 4-metre-high concrete blocks.</p> <p>Many of these are approaching end of life and need replacing to ensure :</p> <ol style="list-style-type: none"> <li>1. Permit compliance</li> <li>2. Health and safety</li> <li>3. Reduce the risk of fires</li> <li>4. Ensure walkways are kept clear</li> <li>5. Reduce risk of vermin</li> </ol> <p>Corrosion to ground fixings that secure these blocks as well as concrete corrosion is evident and unless addressed, safety could be compromised.</p>
<b>Decision Considerations</b>
<p>Compliance with Environmental permit</p> <p>Compliance with HASAWA</p> <p>Compliance with procurement rules</p>
<b>Full details of decision:</b>
<p>Approval is requested to award a contract to Poundfield Precast to supply concrete blocks with 4m high x 1.2m long prefabricated concrete sections to replace current deteriorating concrete blocks.</p> <p>The contract is expected to commence before the end of April and supply will be completed within a maximum of 2 months.</p> <p>Further replacements will be required in the coming years as part of an ongoing programme to comply with our inspection program and future approval will be sought as appropriate</p>
<b>Financial detail:</b>
<p>Contract value = up to £52,000 allowing purchase of up to 50 blocks</p> <p>Included is blocks, interconnecting straps, ground fixing kits, lifting eye bolts and delivery</p>

Funding was agreed by PMG and is coming from Waste and Recycling Initiatives	
<b>Delivering Social Value</b>	
The purchase supports the delivery of waste services to residents of the Borough.	
<b>Reasons for Decision:</b>	
<p>The blocks can only be supplied by a limited number of specialist providers and need to be a specific size and shape to meet our requirements</p> <p>The blocks are manufactured to an exacting specification and stand 4m high and 1.2m in width. Each block is specifically designed to offer waste containment and are tested to ensure integrity and performance.</p> <p>The blocks also need to integrate with the remaining existing blocks previously supplied by Poundfield to create and maintain segregation and provide minimum 4m high walls as a basic requirement.</p>	
<b>Details of alternative options considered (if any) and reasons for rejection:</b>	
The concrete blocks must be replaced to ensure the site remains compliant and safe. Undertaking a procurement process was considered, however, there is insufficient time to complete a process for this one-off purchase to meet the required timescales.	
<b>Details of any conflict of interest declared by any Elected Member consulted in relation to the decision:</b>	
This must be left blank. Business Support will seek this information from the Cabinet Member.	
<b>Details of any dispensation granted in respect of any conflict of interest:</b>	
This must be left blank. Business Support will seek this information from the Cabinet Member.	
<b>Background Papers:</b>	
State where any additional papers may be held, any background information (if applicable)	
<b>Officer Name (Print)</b>	Matt Briggs
<b>Officer Signature</b>	
<b>Submission date</b>	<b>12/04/2022</b>
<b>Procurement Approval</b>	Request Complies with Contract Procedure Rules

## Delegated Power Record

Reference	ADCOM-22-099
Delegated Power Forward Plan Reference	N/A
Corporate Plan Priority	Meeting Residents' Needs
Delegation Title	One-off purchase of concrete blocks to segregate waste at Warrenby Transfer Station
Delegated Power Number	DP 455 - Exercise power of exemption to Standing Orders in accordance with Section 10 of the Contract Procedure Rules:  V. there are other circumstances which are genuinely exceptional.
Date of Exercise	12/04/2022
Cabinet Member	Cllr Barry Hunt
Assistant Director	Robert Hoof

### Signatures

#### **Cllr B Hunt by email**

..... Date 22/04/2022

CABINET MEMBER FOR NEIGHBOURHOODS & HOUSING

..... Date 13/04/2022

CHIEF FINANCE OFFICER

..... Date 13/04/2022

CHIEF LEGAL OFFICER

..... Date 13/04/2022

## CORPORATE DIRECTOR FOR ADULTS AND COMMUNITIES

<b>Call-In (Key Decisions Only)</b>	
Choose an item.	
Reasons for dis-applying Call-In due to urgency to be added here if relevant. This will need to be reported to the next meeting of the Borough Council and the reasons must demonstrate that any delay likely to be caused by the call-in process would seriously prejudice the Council's or the public's interests.	
<b>Date Decision will become effective</b>	Click or tap to enter a date.  To be completed by Democratic Services – date will be not less than expiry of 5 working days from publication unless urgency applies.

## Delegated Power Record

Are the details of the decision to be public or confidential?

**Public**

If the details of the decision are confidential, please select the category for exemption under the Local Government Act 1982.

Choose an item.

<b>Reference</b>	ADCOM-22-100
<b>Corporate Plan Priority</b>	Investing for the long-term
<b>Delegation Title</b>	Civil & Structural Engineering Support Services
<b>Delegated Power Number</b>	452 - In accordance with the Council's Contract Procedure Rules 9.11: To implement an optional extension under existing contract terms
<b>Date of Exercise</b>	13/04/2022
<b>Cabinet Member</b>	Cllr Cliff Foggo
<b>Assistant Director</b>	Robert Hoof

<b>Type of Decision</b> (Key/Executive/Non-Executive)  See Scheme of Delegation to Officers - Council Constitution	Executive (Non-Key)
<b>FOR KEY DECISIONS ONLY</b>	
<b>Delegated Power Forward Plan Ref</b>	If a key decision has not been published in the forward plan at least 28 days in advance of the decision being taken, then the urgency or special urgency rules must be applied, and relevant forms completed in conjunction with Democratic Services
<b>Date Decision Published in Forward Plan</b>	Click or tap to enter a date. To be completed by Democratic Services

**Urgency** (For Key Decisions not included in Forward Plan only)

Not Applicable

**Background to Decision:**

The Council's current contract for Civil and Structural Engineering Support Services ends on 30 April 2022 with 2 x 12 month optional extension periods available.

The Council requires Civil and Structural Engineering Support consultancy services on a general ad-hoc basis where these services can't be delivered in house. Consultancy services are required in the areas of civil, coastal, highway structures, structures over public rights of way and asset management.

Due to the on-going requirement for this service, it is the intention to implement the contract for two of the suppliers (Hartlepool Borough Council & Billingham George & Partners) by 2 x 12 months and 1x 12 months for consultants Atkins Limited (at their request), which is available under the contract from 1 May 2022 to 30 April 2024 under the existing contract terms.

**Decision Considerations**

There are no other elements or future plans which may play a part in this decision or impact it in anyway.

**Full details of decision:**

Approval is requested to extend the current Civil and Structural Engineering Support Services contract which is available under the contract from 1 May 2022 to 30 April 2024 with the following suppliers by Lot:

Lot 1 - Services to be provided within standard working hours (8:30am-5:00pm)

Hartlepool Borough Council extend for 24 months

Atkins Limited extend for 12 months

Lot 2 - Emergency response (out of standard hours – 5:00pm-8:30am)

Billingham George & Partners extend for 24 months

**Financial detail:**

There is no guarantee that services/projects will be called off under the framework; services will be required on an ad-hoc basis when unable to be delivered in-house.

Estimated extension value from 1 May 2022 – 30 April 2024 = £160,000

Estimated total contract value (including option extension periods) = £320,000

It is likely that most of this spend will be via capital scheme codes but there may be occasion that revenue codes will be required - Cost centre = C20105 C1100

<b>Delivering Social Value</b>		
The bidders explained how they would deliver Social Value as part of their submissions and also signed up to the Council's Social Value Charter		
<b>Reasons for Decision:</b>		
Extending the framework contract will ensure the Council meets its Civil and Structural Engineering requirements.		
<b>Details of alternative options considered (if any) and reasons for rejection:</b>		
N/A – The framework of suppliers will support existing in-house services.		
<b>Details of any conflict of interest declared by any Elected Member consulted in relation to the decision:</b>		
This must be left blank. Business Support will seek this information from the Cabinet Member.		
<b>Details of any dispensation granted in respect of any conflict of interest:</b>		
This must be left blank. Business Support will seek this information from the Cabinet Member.		
<b>Background Papers:</b>		
State where any additional papers may be held, any background information (if applicable)		
<b>Officer Name (Print)</b>	Lyndsey Hall	
<b>Officer Signature</b>		
<b>Submission date</b>	13/04/2022	
<b>Procurement Approval</b>		Request complies with the Council's contract procedure rules



## Delegated Power Record

<b>Reference</b>	ADCOM-22-100
<b>Delegated Power Forward Plan Reference</b>	N/A
<b>Corporate Plan Priority</b>	Investing for the long-term
<b>Delegation Title</b>	Civil & Structural Engineering Support Services
<b>Delegated Power Number</b>	452 - In accordance with the Council's Contract Procedure Rules 9.11: To implement an optional extension under existing contract terms
<b>Date of Exercise</b>	13/04/2022
<b>Cabinet Member</b>	Cllr Cliff Foggo
<b>Assistant Director</b>	Robert Hoof

## Signatures

..... Date: 21/04/2022  
CABINET MEMBER FOR HIGHWAYS & TRANSPORT

..... Date: 20/04/2022  
CHIEF FINANCE OFFICER

..... Date: 17/04/2022  
CHIEF LEGAL OFFICER

..... Date: 14/04/2022  
CORPORATE DIRECTOR FOR ADULTS AND COMMUNITIES

<b>Call-In (Key Decisions Only)</b>	
Choose an item.  Reasons for dis-applying Call-In due to urgency to be added here if relevant. This will need to be reported to the next meeting of the Borough Council and the reasons must demonstrate that any delay likely to be caused by the call-in process would seriously prejudice the Council's or the public's interests.	
<b>Date Decision will become effective</b>	Click or tap to enter a date.  To be completed by Democratic Services – date will be not less than expiry of 5 working days from publication unless urgency applies.

## Delegated Power Record

Are the details of the decision to be public or confidential?

**Public**

If the details of the decision are confidential, please select the category for exemption under the Local Government Act 1972.

Choose an item.

<b>Reference</b>	ADCOM-22-103
<b>Corporate Plan Priority</b>	Tackling Climate Change and Enhancing the Natural Environment
<b>Delegation Title</b>	Preliminary Ecological Assessment of Travel Routes
<b>Delegated Power Number</b>	DP 455 - Exercise power of exemption to Standing Orders in accordance with Section 10 of the Contract Procedure Rules:  ii) the Contract is for goods, services or works that are required in circumstances of extreme urgency that could not reasonably have been foreseen
<b>Date of Exercise</b>	26/04/2022
<b>Cabinet Member</b>	Cllr Cliff Foggo
<b>Assistant Director</b>	Robert Hoof

<b>Type of Decision</b> (Key/Executive/Non-Executive)  See Scheme of Delegation to Officers - Council Constitution	Non-Executive
<b>FOR KEY DECISIONS ONLY</b>	

<b>Delegated Power Forward Plan Ref</b>	If a key decision has not been published in the forward plan at least 28 days in advance of the decision being taken, then the urgency or special urgency rules must be applied, and relevant forms completed in conjunction with Democratic Services
<b>Date Decision Published in Forward Plan</b>	Click or tap to enter a date.  To be completed by Democratic Services
<b>Urgency</b> (For Key Decisions not included in Forward Plan only)	Not Applicable

<b>Background to Decision:</b>
<p>The Council is preparing bids to Round 2 of the Levelling Up Fund (LUF2) that include two active travel routes a) from Nunthorpe to Teesworks and b) the eastern section of the Guisborough to Nunthorpe route (The Guisborough route connects to the TVCA funded western section).</p> <p>As part of the development of both these routes there is a requirement for an ecological assessment to be carried out. The anticipated timescale for this work to be undertaken has now shortened significantly due to a grant requirement in a recent funding offer from Sustrans to provide part of the Teesworks route in 2022/23. This will increase the match funding available for the LUF bid so strengthening the Council's proposal.</p> <p>The Sustrans grant offer timescales mean that the ecological assessment needs to be carried out by the end of May 2022 to meet legal requirements for such activity.</p> <p>Thus, the proposal is to ask WSP UK Limited to undertake a Preliminary Ecological Assessment.</p>
<b>Decision Considerations</b>
<p>The need to respond urgently to the opportunity offered by the grant offer by Sustrans by accelerating the timescale for the ecological assessment.</p> <p>The need to minimise the mobilisation time of the contractor to comply with the legal survey period for such work.</p> <p>The advantage of strengthening the Council's bid to the LUF by increasing the level of match funding and by having completed the assessment prior to the bid being made.</p>
<b>Full details of decision:</b>
Approval is requested to award a contract to WSP UK LTD to undertake a Preliminary Ecological Assessment. The Assessment will commence at the earliest opportunity to ensure completion by 1 June 2022.

<b>Financial detail:</b>	
Contract value: Fixed fee £12,780.	
Budget code 11373 will be used prior to claims being made to the respective funding organisations.	
<b>Delivering Social Value</b>	
Not applicable	
<b>Reasons for Decision:</b>	
To take advantage of a grant offer by Sustrans.	
To strengthen the Council's LUF2 bid	
WSP have been chosen for this work based on their ongoing commission to evaluate cycle route proposals within the Borough as part of the forthcoming Local Implementation Plan for transport. This will expedite the commission as they already hold the background information and outline designs.	
<b>Details of alternative options considered (if any) and reasons for rejection:</b>	
A competitive procurement exercise was discounted on the basis of needing to undertake the work before June.	
<b>Details of any conflict of interest declared by any Elected Member consulted in relation to the decision:</b>	
This must be left blank. Business Support will seek this information from the Cabinet Member.	
<b>Details of any dispensation granted in respect of any conflict of interest:</b>	
This must be left blank. Business Support will seek this information from the Cabinet Member.	
<b>Background Papers:</b>	
Quote from WSP UK LTD, April 2022.	
<b>Officer Name (Print)</b>	Simon Houldsworth
<b>Officer Signature</b>	
<b>Submission date</b>	26 April 2022
<b>Procurement Approval</b>	Request complies with Contract Procedure Rules

## Delegated Power Record

<b>Reference</b>	ADCOM-22-103
<b>Delegated Power Forward Plan Reference</b>	
<b>Corporate Plan Priority</b>	Tackling Climate Change and Enhancing the Natural Environment
<b>Delegation Title</b>	Preliminary Ecological Assessment of Travel Routes
<b>Delegated Power Number</b>	DP 455 - Exercise power of exemption to Standing Orders in accordance with Section 10 of the Contract Procedure Rules:  ii) the Contract is for goods, services or works that are required in circumstances of extreme urgency that could not reasonably have been foreseen
<b>Date of Exercise</b>	26/04/2022
<b>Cabinet Member</b>	Cllr Cliff Foggo
<b>Assistant Director</b>	Robert Hoof

## Signatures

..... Date 28/04/2022

CABINET MEMBER FOR HIGHWAYS & TRANSPORT

..... Date 27/04/2022

CHIEF FINANCE OFFICER

..... Date 27/04/2022

CHIEF LEGAL OFFICER

..... Date 27/04/2022

CORPORATE DIRECTOR FOR ADULTS AND COMMUNITIES

<b>Call-In (Key Decisions Only)</b>	
Choose an item.  Reasons for dis-applying Call-In due to urgency to be added here if relevant. This will need to be reported to the next meeting of the Borough Council and the reasons must demonstrate that any delay likely to be caused by the call-in process would seriously prejudice the Council's or the public's interests.	
<b>Date Decision will become effective</b>	Click or tap to enter a date.  To be completed by Democratic Services – date will be not less than expiry of 5 working days from publication unless urgency applies.

## Delegated Power Record

Are the details of the decision to be public or confidential?

**Public**

If the details of the decision are confidential, please select the category for exemption under the Local Government Act 1982.

Choose an item.

<b>Reference</b>	ADCOM-22-105
<b>Corporate Plan Priority</b>	Tackling Climate Change and Enhancing the Natural Environment
<b>Delegation Title</b>	Local Partnerships – Food Waste Treatment
<b>Delegated Power Number</b>	455 Exercise power of exemption to Standing Orders in accordance with Section 10 of the Contract Procedure Rules i. the nature of the market for the works to be carried out or the goods or services to be provided has been investigated and is demonstrated to be such that a departure from the requirements of these Rules is justifiable
<b>Date of Exercise</b>	03/05/2022
<b>Cabinet Member</b>	Cllr Barry Hunt
<b>Assistant Director</b>	Robert Hoof

<b>Type of Decision</b> (Key/Executive/Non-Executive)	Non-Executive
<b>FOR KEY DECISIONS ONLY</b>	
<b>Delegated Power Forward Plan Ref</b>	N/A
<b>Date Decision Published in Forward Plan</b>	



**Urgency** (For Key Decisions not included in Forward Plan only)

Not Applicable

#### **Background to Decision:**

The Councils comprising of 11 unitary authorities have developed a Strategic Outline Business Case (SOBC) aimed at considering their options for the implementation of the separate collection and treatment of household food waste.

The SOBC was driven by the requirements of the Resources and Waste Strategy for England (RWS) (December 2018) and the Environment Act (November 2021) which places a statutory duty on all waste collection and unitary authorities in England to collect food waste separately and to treat this waste by recycling.

The lead authority for the project will be Redcar and Cleveland Borough Council (RCBC) who will contract with Local Partnerships and pay all invoices for the commission.

#### **Decision Considerations**

The Resources and Waste Strategy for England (RWS) (December 2018) and the Environment Act (November 2021) places a statutory duty on all waste collection and unitary authorities in England to collect food waste separately and to treat this waste by recycling. Whilst the precise timelines for the implementation of these collections are not yet clear, this project will allow RCBC along with the other ten Councils to have a better understanding as to the likely tonnages of food waste that will be required to be collected separately, potential treatment capacity and costs.

The Council require the support (with experience and knowledge) to develop a Feasibility Study and Outline Business Case in respect of separately collected food waste. By working in collaboration with the other ten Councils, the increase in tonnage of separately collected food waste will ultimately lead to a more efficient waste treatment solution being developed in respect of this waste stream.

Local Partnerships is a joint venture between HM Treasury, the Welsh Government and the Local Government Association and works solely for the benefit of the Public Sector. They have already previously worked closely with South Tyne & Wear Waste Partnership and Northumberland in respect of their PFI's for waste treatment; they have also previously (and continue to) work with the five Tees Valley Authorities and Newcastle and Durham in respect of waste treatment. With their understanding of the local and national waste market, they are ideally positioned to support the Councils with this project, hence the decision taken to direct award this contract to them.

#### **Full details of decision:**

To enter into two contracts with Local Partnerships to undertake a Feasibility Study and then develop an Outline Business Case in relation to Food Waste Treatment. RCBC shall be the lead Authority acting on behalf of eleven Councils in total.

<b>Financial detail:</b>
<p>The total cost for the two contracts is estimated at £80,000, split into two distinct phases:</p> <p>Phase 1 (Feasibility Study) - Local Partnerships will undertake an initial high-level assessment including forecast costs as part of a feasibility study. The cost of this work is estimated to be approximately £23,000.</p> <p>Phase 2 (Outline Business Case) – Local Partnerships will produce a summary report on the findings of the Feasibility Study and provide recommendations on the development of the Outline Business Case. The cost of this work is estimated to be approximately £57,000.</p> <p>It has been agreed by representatives from all eleven Councils involved that all costs incurred through this project shall be shared on an equal basis between the eleven Councils and therefore, RCBC's budget requirement will be approximately £7,300.</p> <p>The budget cost code is 10298 / R4400.</p>
<b>Delivering Social Value</b>
<p>The work to be undertaken is required to ensure that waste continues to be collected from households and business in the manner as required by Legislation.</p>
<b>Reasons for Decision:</b>
<p>This Decision will allow the Council to develop a better understanding of the likely impact of the requirement to introduce separate food waste collections including tonnages, treatment capacity and the potential costs associated with separately collected food waste.</p>
<b>Details of alternative options considered (if any) and reasons for rejection:</b>
<p>The Resources and Waste Strategy for England (RWS) (December 2018) and the Environment Act (November 2021) places a statutory duty on all waste collection and unitary authorities in England to collect food waste separately and to treat this waste by recycling. This project will allow RCBC along with the other ten Councils to have a better understanding as to the likely tonnages of food waste that will be required to be collected separately, potential treatment capacity and costs.</p> <p>Doing nothing is not an option as the Council needs to prepare for the mandatory implementation of separately collected food waste.</p>
<b>Details of any conflict of interest declared by any Elected Member consulted in relation to the decision:</b>
<p>This must be left blank. Business Support will seek this information from the Cabinet Member.</p>

<b>Details of any dispensation granted in respect of any conflict of interest:</b>	
This must be left blank. Business Support will seek this information from the Cabinet Member.	
<b>Background Papers:</b>	
Not applicable	
<b>Officer Name (Print)</b>	Will Gander
<b>Officer Signature</b>	
<b>Submission date</b>	3 <sup>rd</sup> May 2022
<b>Procurement Approval</b>	Request complies with the Council's Contract Procedure Rules

## Delegated Power Record

Reference	ADCOM-22-105
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<b>Delegated Power Forward Plan Reference</b>	
<b>Corporate Plan Priority</b>	Tackling Climate Change and Enhancing the Natural Environment
<b>Delegation Title</b>	Local Partnerships – Food Waste Treatment
<b>Delegated Power Number</b>	455 Exercise power of exemption to Standing Orders in accordance with Section 10 of the Contract Procedure Rules i. the nature of the market for the works to be carried out or the goods or services to be provided has been investigated and is demonstrated to be such that a departure from the requirements of these Rules is justifiable
<b>Date of Exercise</b>	03/05/2022
<b>Cabinet Member</b>	Cllr Barry Hunt
<b>Assistant Director</b>	Robert Hoof

## Signatures

### **Cllr B Hunt by email**

..... Date: 04/05/2022  
CABINET MEMBER FOR NEIGHBOURHOODS & HOUSING

..... Date: 06/05/2022  
CHIEF FINANCE OFFICER

..... Date: 05/05/2022  
CHIEF LEGAL OFFICER

..... Date: 10/05/2022  
CORPORATE DIRECTOR FOR ADULTS AND COMMUNITIES

<b>Call-In (Key Decisions Only)</b>
Choose an item.

Reasons for dis-applying Call-In due to urgency to be added here if relevant. This will need to be reported to the next meeting of the Borough Council and the reasons must demonstrate that any delay likely to be caused by the call-in process would seriously prejudice the Council's or the public's interests.

**Date Decision will become effective**

Click or tap to enter a date.

To be completed by Democratic Services – date will be not less than expiry of 5 working days from publication unless urgency applies.

## Delegated Power Record

Are the details of the decision to be public or confidential?

**Public**

If the details of the decision are confidential, please select the category for exemption under the Local Government Act 1972.

Choose an item.

<b>Reference</b>	ADCOM-22-106
<b>Corporate Plan Priority</b>	Meeting Residents' Needs
<b>Delegation Title</b>	Appointment of Measure 2 Improve to provide NHT Public Satisfaction Survey
<b>Delegated Power Number</b>	455 - exemption due to nature of market
<b>Date of Exercise</b>	04/05/2022
<b>Cabinet Member</b>	Cllr Cliff Foggo
<b>Assistant Director</b>	Robert Hoof

<b>Type of Decision</b> (Key/Executive/Non-Executive) See Scheme of Delegation to Officers - Council Constitution	Executive (Non-Key)
<b>FOR KEY DECISIONS ONLY</b>	
<b>Delegated Power Forward Plan Ref</b>	If a key decision has not been published in the forward plan at least 28 days in advance of the decision being taken, then the urgency or special urgency rules must be applied, and relevant forms completed in conjunction with Democratic Services
<b>Date Decision Published in Forward Plan</b>	Click or tap to enter a date. To be completed by Democratic Services

<b>Urgency</b> (For Key Decisions not included in Forward Plan only)	Not Applicable

<b>Background to Decision:</b>
The NHT Public Satisfaction Survey has been carried out since 2015 and provides the Council with evidence of how we perform in their eyes as far as highways maintenance is concerned. In addition, the evidence produced is essential to satisfy Department for Transport grant requirements.
<b>Decision Considerations</b>
<p>The Council is required to complete an annual Highways Maintenance Incentive Fund Questionnaire. This is achieved by annual participation in the CQC Benchmarking Network and the annual National Highways and Transportation (NHT) household surveys.</p> <p>Important elements of this are the benchmarking of our performance against other authorities and understanding the public perception of our performance.</p>
<b>Full details of decision:</b>
Approval is requested to appoint Measure 2 Improve to undertake the annual National Highways and Transportation (NHT) household surveys for 2022 – 2027, along with membership of the CQC Benchmarking Network.
<b>Financial detail:</b>
<p>£14,725 per annum for the annual National Highways and Transportation (NHT) household surveys in the Borough and supporting reports, including membership of the CQC Benchmarking Network. Estimated total spend from 2022 to 2027 is £73,625.</p> <p>To be paid from the revenue highway surveys budget.</p>
<b>Delivering Social Value</b>
The additional funding received assists in the maintenance of the standard of the highway network that is important for all members of society.

<b>Reasons for Decision:</b>	
<p>Participation in the CQC and NHT surveys is an efficient and cost-effective method of providing the required information for the annual Highways Maintenance Incentive Fund Questionnaire and providing benchmarking information.</p> <p>A procurement process should be carried out due to the value of the requirement, however, due to the specialist nature of these services this is the only supplier who can deliver this contract.</p>	
<b>Details of alternative options considered (if any) and reasons for rejection:</b>	
<p>A procurement process could be undertaken to appoint a suitable alternative supplier to undertake a similar survey, however, they would not form part of this national survey as used by other highways authorities.</p>	
<b>Details of any conflict of interest declared by any Elected Member consulted in relation to the decision:</b>	
<p>This must be left blank. Business Support will seek this information from the Cabinet Member.</p>	
<b>Details of any dispensation granted in respect of any conflict of interest:</b>	
<p>This must be left blank. Business Support will seek this information from the Cabinet Member.</p>	
<b>Background Papers:</b>	
<p>State where any additional papers may be held, any background information (if applicable)</p>	
<b>Officer Name (Print)</b>	Michael Kay
<b>Officer Signature</b>	
<b>Submission date</b>	5 May 2022
<b>Procurement Approval</b>	Request complies with Contract Procedure Rules



## Delegated Power Record

<b>Reference</b>	ADCOM-22-106
<b>Delegated Power Forward Plan Reference</b>	
<b>Corporate Plan Priority</b>	Meeting Residents' Needs
<b>Delegation Title</b>	Appointment of Measure 2 Improve to provide NHT Public Satisfaction Survey
<b>Delegated Power Number</b>	455 - exemption due to nature of market
<b>Date of Exercise</b>	04/05/2022
<b>Cabinet Member</b>	Cllr Cliff Foggo
<b>Assistant Director</b>	Robert Hoof

## Signatures

..... Date 06/05/2022

**CABINET MEMBER FOR HIGHWAYS & TRANSPORT**

..... Date 06/05/2022

**CHIEF FINANCE OFFICER**

..... Date 06/05/2022

**CHIEF LEGAL OFFICER**

..... Date 06/05/2022

**CORPORATE DIRECTOR FOR ADULTS AND COMMUNITIES**

<b>Call-In (Key Decisions Only)</b>	
Choose an item.  Reasons for dis-applying Call-In due to urgency to be added here if relevant. This will need to be reported to the next meeting of the Borough Council and the reasons must demonstrate that any delay likely to be caused by the call-in process would seriously prejudice the Council's or the public's interests.	
<b>Date Decision will become effective</b>	Click or tap to enter a date.  To be completed by Democratic Services – date will be not less than expiry of 5 working days from publication unless urgency applies.

## Delegated Power Record

Are the details of the decision to be public or confidential?

**Public**

If the details of the decision are confidential, please select the category for exemption under the Local Government Act 1972.

Choose an item.

<b>Reference</b>	ADCOM-22-107
<b>Corporate Plan Priority</b>	Improving the Physical Appearance of the Borough and Enhancing Prosperity
<b>Delegation Title</b>	Festival of Thrift CIC
<b>Delegated Power Number</b>	9
<b>Date of Exercise</b>	28/04/2022
<b>Cabinet Member</b>	Cllr Louise Westbury
<b>Assistant Director</b>	Fran Anderson

<b>Type of Decision</b> (Key/Executive/Non-Executive)	Executive (Non-Key)
<b>FOR KEY DECISIONS ONLY</b>	
<b>Delegated Power Forward Plan Ref</b>	
<b>Date Decision Published in Forward Plan</b>	
<b>Urgency</b> (For Key Decisions not included in Forward Plan only)	Not Applicable

### Background to Decision:

The Festival of Thrift is a national organisation based in Redcar, running 9 free festivals since 2013, positioning artists as inspirers to action & change on sustainability & building a community to co- create each event, dissolving barriers between artists & audiences. Last

year 50,000 visitors visited the festival across the two days, and this is on top of the vast community and public engagement they do throughout the year through their programmes of work.

The festival has and continues to have a significant positive impact on the profile and visibility of the area on a local, regional, national, and international level. There is huge value in the festival's ability to bring in large numbers of visitors and alongside that continues to engage with local communities. The festival creates high quality creative experiences and encounters for our residents of all ages, and we know the joy and benefits that this type of engagement brings to them. As a free festival it also enables us to continue to drive forward our agenda of equality of access for all.

### **Decision Considerations**

This is high profile organisation, that brings with it a significant profile and cultural expertise that is beneficial for RCBC to be associated with. Support from RCBC has been provided in the past 6 years to Festival of Thrift CIC at an early stage in the year to assist in the planning and delivery of the Festival and support RCBC objectives.

### **Full details of decision:**

**Redcar and Cleveland Borough Council** to support **Festival of Thrift** with the following:

- Financial support of £70,000 for 2022/23
- In kind and partnership support including:
- Coordinator support for various advisory, delivery and marketing meetings
- Communication Department – promote FoT via online information, publications, distribution, social media.
- Enjoy Redcar/Cleveland support
- Host FoT Delivery and Advisory meetings throughout the year also host the Residents meeting.
- Palace Hub space in line with agreement with Tees Valley Arts
- Head of Culture and Tourism to work in partnership and where appropriate support joint funding bids and the integration of the organisation into the borough. Also, to support in FoT to work towards securing National Portfolio Organisation status in future years.
- Staffing resource via various departments inc. Culture and Tourism. Public Health, Community Development in the development and delivery of activity
- Work to introduce FoT staff to relevant organisations and partners in particular supporting them to secure sponsor and partner financial support.

The support for each year will enable **Festival of Thrift** to:

- Deliver new focussed creative projects, supporting communities across Redcar and Cleveland.

- Plan and deliver the main Festival – 24<sup>th</sup> and 25<sup>th</sup> September 2021 at the Kirkleatham Estate that is of national significance and target visitors of around 50,000 people.
- Build links with communities in in the borough to embed creativity and increase engagement.
- Work towards securing further funding.
- Run an impactful marketing campaign.

Alongside the above **Festival of Thrift** will support **Redcar and Cleveland Borough Council** with the following for each year of support:

- Engage with RCBC staff across departments to ensure a partnership approach.
- Ensure ongoing member engagement through regular contact and presentations where appropriate.
- Undertake bi-monthly staff and stakeholder meetings to appraise of progress and develop partnerships.
- Maintain positive relationships with residents and ensure engagement with planning for the event.
- Maximise the benefit of FoT to Redcar & Cleveland from a resident and visitor perspective by linking to all relevant promotional activity.
- Promote Redcar and Cleveland as a sustainable and attractive place to live, work, learn and visit.
- Participate actively in the Redcar and Cleveland Ambassadors programme.
- Use RCBC support as leverage for additional funding.
- Acknowledge RCBC support in all PR and promotional material inc. website, social media.
- Supply Head of Culture and Tourism in advance of delivery with a full programme and budget
- Undertake and submit an evaluation before the end of March 2022.
- Conduct a third-party evaluation of visitors each year and submit outcome as part of the overall evaluation
- Supply annual report as soon as available and allow RCBC to feed into that through supply of quotes and information as appropriate.

#### **Financial detail:**

To support the Festival of Thrift by contributing 75k funding for 2021/22 to enable them to deliver this signature festival and carry out a wide range of activity and community engagement. This is a reduction of £10k than previous years support.

Payment for 2021/22 will be split into 3 payments:

1. £40k June
2. £25k August
3. £5k after festival delivery and on receipt of evaluation report

#### **Delivering Social Value**

*Think Local: Enabling Communities and Citizens to Thrive*

Charter signatories will play an active role in investing in community development, including supporting citizens to play an active part in their local communities, empowering individuals, and community organisations to help shape the life of the area, and sharing resources with local communities.

**Reasons for Decision:**

This is the only signature festival of a national significance that the borough has. It achieves huge profile for the borough and has huge benefits for economic impact and profile of the place as a visitor destination. Redcar and Cleveland benefits from being known as the home of Thrift not only as a boost for tourism and for using culture as a driver for place making but also alongside our climate change agenda and objectives.

**Details of alternative options considered (if any) and reasons for rejection:**

N/A

**Details of any conflict of interest declared by any Elected Member consulted in relation to the decision:**

This must be left blank. Business Support will seek this information from the Cabinet Member.

**Details of any dispensation granted in respect of any conflict of interest:**

This must be left blank. Business Support will seek this information from the Cabinet Member.

**Background Papers:**

State where any additional papers may be held, any background information (if applicable)

<b>Officer Name (Print)</b>	Laura Case
<b>Officer Signature</b>	
<b>Submission date</b>	28 <sup>th</sup> April 2022
<b>Procurement Approval</b>	N/A

## Delegated Power Record

Reference	ADCOM-22-107
Delegated Power Forward Plan Reference	N/A
Corporate Plan Priority	Improving the Physical Appearance of the Borough and Enhancing Prosperity
Delegation Title	Festival of Thrift CIC
Delegated Power Number	9
Date of Exercise	28/04/2022
Cabinet Member	Cllr Louise Westbury
Assistant Director	Fran Anderson

## Signatures

..... Date 09/05/2022

**CABINET MEMBER FOR CLIMATE CHANGE, ENVIRONMENT & CULTURE**

..... Date 09/05/2022

**MANAGING DIRECTOR**

Call-In (Key Decisions Only)	
Date Decision will become effective	<p>Click or tap to enter a date.</p> <p>To be completed by Democratic Services – date will be not less than expiry of 5 working days from publication unless urgency applies.</p>

## Delegated Power Record

Are the details of the decision to be public or confidential?

**Public**

If the details of the decision are confidential, please select the category for exemption under the Local Government Act 1972.

Choose an item.

<b>Reference</b>	ADCOM-22-111
<b>Corporate Plan Priority</b>	Tackling Climate Change and Enhancing the Natural Environment
<b>Delegation Title</b>	TVCA EV Charger Project
<b>Delegated Power Number</b>	144 - To agree terms for the grant of new leases/licences/agreements
<b>Date of Exercise</b>	03/05/2022
<b>Cabinet Member</b>	Cllr Louise Westbury
<b>Assistant Director</b>	Chris Moon

<b>Type of Decision</b> (Key/Executive/Non-Executive)  See Scheme of Delegation to Officers - Council Constitution	Non-Executive
<b>FOR KEY DECISIONS ONLY</b>	
<b>Delegated Power Forward Plan Ref</b>	If a key decision has not been published in the forward plan at least 28 days in advance of the decision being taken, then the urgency or special urgency rules must be applied, and relevant forms completed in conjunction with Democratic Services
<b>Date Decision Published in Forward Plan</b>	Click or tap to enter a date.



	To be completed by Democratic Services
<b>Urgency</b> (For Key Decisions not included in Forward Plan only)	Not Applicable

<b>Background to Decision:</b>
Approval of a rollout of TVCA funded electric vehicle chargepoints at various locations in the borough, which will support EV uptake, particularly for areas without off street parking.
<b>Decision Considerations</b>
This scheme is fully funded by TVCA and will complement in-house plans for a public EV charging network to facilitate uptake of EVs within the borough as well as tourism and commerce.
<b>Full details of decision:</b>
<p>Tees Valley Combined Authority are delivering an EV Charging Project across all five local authorities, focusing on providing charging stations in areas where there is a high percentage of on street parking.</p> <p>Locations have been identified by RCBC, and the first three sites are in Redcar, Loftus and Guisborough with additional sites being added in the future.</p> <p>This Project is being financed by TVCA centrally, via an ORCS (On Street Residential Charging Scheme) grant.</p>
<b>Financial detail:</b>
This Project is being financed via ORCS (On Street Residential charge point Scheme) grant to TVCA. Any revenue from charging will not be credited to RCBC.
<b>Delivering Social Value</b>
The location of these EV Charger points have been selected near to on street car parking, in order to provide residents who, have no off street parking the opportunity to charge EV vehicles, thus ensuring they are an option for all.
<b>Reasons for Decision:</b>
This is a fully funded solution, which will complement internal plans for an EV charging infrastructure within the borough.
<b>Details of alternative options considered (if any) and reasons for rejection:</b>

N/A – supplementary rollout of EV Chargers being carried out in tandem by RCBC directly.

**Details of any conflict of interest declared by any Elected Member consulted in relation to the decision:**

This must be left blank. Business Support will seek this information from the Cabinet Member.

**Details of any dispensation granted in respect of any conflict of interest:**

**Background Papers:**

Copy of proposed Agreement between TVCA and RCBC attached

<b>Officer Name (Print)</b>	CHRIS MOON
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<b>Officer Signature</b>	
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<b>Submission date</b>	3/5/2022
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<b>Procurement Approval</b>	N/A
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## Delegated Power Record

<b>Reference</b>	ADCOM-22-111
<b>Delegated Power Forward Plan Reference</b>	N/A
<b>Corporate Plan Priority</b>	Tackling Climate Change and Enhancing the Natural Environment
<b>Delegation Title</b>	TVCA EV Charger Project
<b>Delegated Power Number</b>	144 - To agree terms for the grant of new leases/licences/agreements
<b>Date of Exercise</b>	03/05/2022
<b>Cabinet Member</b>	Cllr Louise Westbury
<b>Assistant Director</b>	Chris Moon

## Signatures

..... Date 11/05/2022

**CABINET MEMBER FOR CLIMATE CHANGE, ENVIRONMENT & CULTURE**

..... Date 11/05/2022

**CHIEF LEGAL OFFICER**

..... Date 11/05/2022

**MANAGING DIRECTOR**

<b>Call-In (Key Decisions Only)</b>
Choose an item.

<p>Reasons for dis-applying Call-In due to urgency to be added here if relevant. This will need to be reported to the next meeting of the Borough Council and the reasons must demonstrate that any delay likely to be caused by the call-in process would seriously prejudice the Council's or the public's interests.</p>	
<p><b>Date Decision will become effective</b></p>	<p>Click or tap to enter a date.</p> <p>To be completed by Democratic Services – date will be not less than expiry of 5 working days from publication unless urgency applies.</p>

# Delegated Power Record

Are the details of the decision to be public or confidential?

## Public

If the details of the decision are confidential, please select the category for exemption under the Local Government Act 1972

Choose an item.

<b>Reference</b>	<b>ADCOM-22-113</b>
<b>Corporate Plan Priority</b>	Investing for the long-term
<b>Delegation Title</b>	Civil Enforcement IT solution with Imperial (ICES)
<b>Delegated Power Number</b>	455
<b>Date of Exercise</b>	11/05/2022
<b>Cabinet Member</b>	Cllr Cliff Foggo
<b>Assistant Director</b>	Robert Hoof

<b>Type of Decision (Key/Executive/Non-Executive)</b> See Scheme of Delegation to Officers – Council Constitution	Executive (Non-Key)
<b>FOR KEY DECISIONS ONLY</b>	
<b>Delegated Power Forward Plan Ref</b>	N/A
<b>Date Decision Published in Forward Plan</b>	
<b>Urgency</b> (For Key Decisions not included in Forward Plan only)	Not Applicable

### Background to Decision:

The Council has an existing contract in place with Imperial Civil Enforcement Solutions for Civil Enforcement Software and IT systems and associated services including handheld devices, system software and support. This enables the legal issue of Penalty Charge Notices (PCN's) for parking contraventions, the processing of any penalty charge notices issued to drivers and the processing of various types of parking permits. Awarding a contract for the software is required to allow these functions to continue.

The current solution meets the Council's statutory requirements and the service provided by ICES provides value for money.

In accordance with the Contract Procedure Rules, IT have been consulted on this procurement.

## Delegated Power Record

<p><b>Decision Considerations:</b></p> <p>Contract procedure Rules – Exemption due to nature of market.</p>
<p><b>Full details of decision:</b></p> <p>Approval is sought to award a contract to encompass current software and additional upgraded software to allow the continued processing of Residential Parking Permits and Penalty Charge Notices that are issued by the Processing Team and the Enforcement Team. Contract period is 1 April 2022 to 31 March 2025.</p>
<p><b>Financial detail:</b></p> <p>The total cost for 3 years for upgrades, support and maintenance is £111,235. The previous contract price for 3 years was £112,620. This is a saving of £1,210 over the period of the contract. Budget code R4000-10529</p>
<p><b>Delivering Social Value:</b></p> <p>The delivery of social value is limited in this instance as it is provision of software however this will assist the Council in meeting its overall corporate objectives. ICES will be asked to sign the Council's Social Value Charter.</p>
<p><b>Reasons for Decision:</b></p> <p>This contract will allow residents, businesses, and Council employees to continue to apply for permits using a fully online permit system. It will also allow the Local Authority to adhere to its commitments under the Traffic Management Act 2022 by being able to continue to carry out the relevant enforcement of parking restrictions and the processing of any penalty charge notices issued to drivers. Additionally, this will allow for any driver who receives a Penalty Charge Notice to either pay the notice or to appeal the notice under the current legislation guidelines in place. Changing of provider will result in additional capacity and resource implications for the Council and impact negatively on residents as they would have to learn a new system when applying for permits.</p>
<p><b>Details of alternative options considered (if any) and reasons for rejection:</b></p> <p>Do nothing – not an option as the provision is a statutory requirement.</p>

## Delegated Power Record

<p>Award via an existing framework – none that meets the Council’s current requirements.</p> <p>Carry out a competitive procurement procedure – risk of changing provider would result in resource implications.</p>		
<p><b>Details of any conflict of interest declared by any Elected Member consulted in relation to the decision:</b></p>		
<p><b>Details of any dispensation granted in respect of any conflict of interest:</b></p>		
<p><b>Background Papers:</b> State where any additional papers may be held, any background information (if applicable)</p>		
<b>Officer Name (Print)</b>	Douglas Gray	
<b>Officer Signature</b>		
<b>Submission date</b>	<b>11 May 2022</b>	
<b>Procurement Approval</b>		This request complies with the Council’s Contract Procedure Rules.

## Delegated Power Record

<b>Reference</b>	<b>ADCOM-22-113</b>
<b>Delegated Power Forward Plan Reference</b>	N/A
<b>Corporate Plan Priority</b>	Investing for the long-term
<b>Delegation Title</b>	Civil Enforcement IT solution with Imperial (ICES)
<b>Delegated Power Number</b>	455
<b>Date of Exercise</b>	11/05/2022
<b>Cabinet Member</b>	Cllr Cliff Foggo
<b>Assistant Director</b>	Robert Hoof

## Signatures

<b>CABINET MEMBER FOR HIGHWAYS &amp; TRANSPORT</b>	<b>Date 13/05/2022</b>
<b>CHIEF FINANCE OFFICER</b>	<b>Date 13/05/2022</b>
<b>CHIEF LEGAL OFFICER</b>	<b>Date 12/05/2022</b>
<b>CORPORATE DIRECTOR FOR ADULTS AND COMMUNITIES</b>	<b>Date 12/05/2022</b>

## Call-In (Key Decisions Only)

<b>Date Decision will become effective</b>	
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# **CHILDREN AND FAMILIES DIRECTORATE**

## **DELEGATED DECISIONS**

**(Please note signatures/audit trails are held for all decisions. Signatures in these papers have been redacted before publication for security purposes)**

## Delegated Power Record

Are the details of the decision to be public or confidential?

**Public**

If the details of the decision are confidential, please select the category for exemption under the Local Government Act 1982.

Choose an item.

<b>Reference</b>	CF-22-016
<b>Corporate Plan Priority</b>	Meeting Residents' Needs
<b>Delegation Title</b>	Chat Health – Messaging Platform for Health Visiting & School Nursing 0-19 Service
<b>Delegated Power Number</b>	455 - Exercise power of exemption to Standing Orders in accordance with Section 10 of the Contract Procedure Rules.  I. the nature of the market for the works to be carried out or the goods or services to be provided has been investigated and is demonstrated to be such that a departure from the requirements of these Rules is justifiable.
<b>Date of Exercise</b>	08/03/2022
<b>Cabinet Member</b>	Cllr Alison Barnes
<b>Assistant Director</b>	Vicky McLeod

<b>Type of Decision</b> (Key/Executive/Non-Executive)	Non-Executive
<b>FOR KEY DECISIONS ONLY</b>	
<b>Delegated Power Forward Plan Ref</b>	N/A
<b>Date Decision Published in Forward Plan</b>	

**Urgency** (For Key Decisions not included in Forward Plan only)

Not Applicable

#### **Background to Decision:**

The 0-19 Service (Health Visiting & School Nursing) are commissioning a national texting platform aimed specifically at 0-5 years parents and carers and 11-19 years young people.

The platform is called Chat Health and has been developed by Leicestershire NHS Foundation Trust. It is a confidential text messaging service that enables children and young people (aged 11-19) to contact their local public health nursing (school nursing) team and the parents and carers with children aged 0-5 years to contact their local public health nursing (Health Visiting) team.

The platform has been developed with Local Standard Operating Procedures, local IG Governance oversight and local IT support with implementation.

The rationale for purchasing this digital platform arose from our experience of maintaining service offer & delivery during the pandemic. As a service, we did not have a digital offer. Therefore, we applied for COVID funding to purchase the initial start-up costs and the recurring annual licence fee has been identified within the service budget. The provision of this digital offer for our local 0-5- and 11-19-years populations ensures that going forward the service has established a sustainable, digital offer for the future.

#### **Decision Considerations**

The addition of a digital offer for our local communities to access their public health nursing teams demonstrates innovation within Children's Services – using the experiences of the pandemic to improve and enhance our Healthy Child Programme offer.

The addition of the digital platform to the 0-19 Service Public Health Nursing Offer has identified the following advantages:

- Digital platform supports new ways of working following the pandemic, accessible platform by the agile workforce.
- Increased opportunity for our local families to access health information via a safe & confidential system, responsive to their needs.
- Standard operating procedures, IT governance and IT implementation have all been addressed.
- This platform is used by our local authority public health nursing colleagues in North Tyneside, learning from their experiences to support our 0-19 Service Improvements.
- This platform is used widely across the UK within Public Health Nursing Teams.
- Chat Health is an established national health platform.

<p>Should the platform not be purchased the following risks are:</p> <ul style="list-style-type: none"> <li>The 0-19 Service will not have a digital offer for the families within Redcar &amp; Cleveland to access their local public health nursing teams (HV &amp; SN), learning from the pandemic experience – a digital offer is essential for front line services.</li> </ul>
<p><b>Full details of decision:</b></p>
<p>Approval is requested to purchase a Chat Health platform, implementation costs &amp; staff licences from Leicestershire NHS Foundation Trust to enable implementation of this digital platform for the period of 12 months from 8 March 2022 to 8 March 2023, as a one-off purchase cost with recurrent annual licence costs only</p>
<p><b>Financial detail:</b></p>
<p>Initial funding costings: £20,992.80</p> <p>This will be funded via the existing budget – 11219 (HV) from Covid funding.</p>
<p><b>Delivering Social Value</b></p>
<p>Chat Health is a digital offer which enables children, young people, and their parents/carers to access their public health nurses (HV/SN) via a safe and confidential system which is an acceptable and accessible method of communication. This ensures the school nurses/health visitors can support families at the earliest opportunity, through the identification of their health needs and thus keeping our communities safe.</p>
<p><b>Reasons for Decision:</b></p>
<p>No other alternative digital platform identified or used by local health services.</p>
<p><b>Details of alternative options considered (if any) and reasons for rejection:</b></p>
<p>No alternative options available.</p>
<p><b>Details of any conflict of interest declared by any Elected Member consulted in relation to the decision:</b></p>
<p>This must be left blank. Business Support will seek this information from the Cabinet Member.</p>
<p><b>Details of any dispensation granted in respect of any conflict of interest:</b></p>
<p>This must be left blank. Business Support will seek this information from the Cabinet Member.</p>
<p><b>Background Papers:</b></p>
<p>State where any additional papers may be held, any background information (if applicable)</p>

<b>Officer Name (Print)</b>	Fiona Oliver
<b>Officer Signature</b>	
<b>Submission date</b>	<b>08.03.2022</b>
<b>Procurement Approval</b>	Request complies with the Council's Contract Procedure Rules

## Delegated Power Record

<b>Reference</b>	CF-22-016
<b>Delegated Power Forward Plan Reference</b>	N/A
<b>Corporate Plan Priority</b>	Meeting Residents' Needs
<b>Delegation Title</b>	Chat Health – Messaging Platform for Health Visiting & School Nursing 0-19 Service
<b>Delegated Power Number</b>	455 Exercise power of exemption to Standing Orders in accordance with Section 10 of the Contract Procedure Rules.  I. the nature of the market for the works to be carried out or the goods or services to be provided has been investigated and is demonstrated to be such that a departure from the requirements of these Rules is justifiable.
<b>Date of Exercise</b>	28/03/2022
<b>Cabinet Member</b>	Cllr Alison Barnes
<b>Assistant Director</b>	Vicky McLeod

## Signatures

..... Date: 27/04/2022  
CABINET MEMBER FOR CHILDREN

..... Date: 14/04/2022  
CHIEF FINANCE OFFICER

..... Date: 11/04/2022  
CHIEF LEGAL OFFICER

..... Date: 27/04/2022  
CORPORATE DIRECTOR FOR CHILDREN AND FAMILIES

<b>Call-In (Key Decisions Only)</b>	
Choose an item.  Reasons for dis-applying Call-In due to urgency to be added here if relevant. This will need to be reported to the next meeting of the Borough Council and the reasons must demonstrate that any delay likely to be caused by the call-in process would seriously prejudice the Council's or the public's interests.	
<b>Date Decision will become effective</b>	Click or tap to enter a date.  To be completed by Democratic Services – date will be not less than expiry of 5 working days from publication unless urgency applies.

## Delegated Power Record

Are the details of the decision to be public or confidential?

**Public**

If the details of the decision are confidential, please select the category for exemption under the Local Government Act 1982.

Choose an item.

<b>Reference</b>	CF-22-017
<b>Corporate Plan Priority</b>	Meeting Residents' Needs
<b>Delegation Title</b>	Blue Cabin Pilot
<b>Delegated Power Number</b>	<b>Delegated Power 455: Exemption</b> IV) The services provided are under a pilot scheme
<b>Date of Exercise</b>	28/03/2022
<b>Cabinet Member</b>	Cllr Alison Barnes
<b>Assistant Director</b>	Linda Bulmer

<b>Type of Decision</b> (Key/Executive/Non-Executive)  See Scheme of Delegation to Officers - Council Constitution	Executive (Non-Key)
<b>FOR KEY DECISIONS ONLY</b>	
<b>Delegated Power Forward Plan Ref</b>	N/A
<b>Date Decision Published in Forward Plan</b>	Click or tap to enter a date. To be completed by Democratic Services
<b>Urgency</b> (For Key Decisions not included in Forward Plan only)	Not Applicable



### **Background to Decision:**

Redcar and Cleveland Council are seeking to work with Blue Cabin, a Charity Incorporated Organisation to undertake a Pilot Project which aims to:

Engage a group of 6- 10 care experienced young people aged 8+ in a meaningful, co-creation project with the aim of developing useful information and resources for corporate parents about what it is like to be in care and what support a corporate parent can give.

The Pilot will provide the children / young people with:

- The chance to develop their confidence, wellbeing, agency, and creativity
- The opportunity to develop a creative interest or skill (or both)
- A space to explore their views and opinions safely and creatively

Blue Cabin Visual Associate Artist will creatively support the group to explore what key messages / stories they want to share with adults/ peers about their experiences of being care experienced. With the aim of creating a film/ animation that can be shared by Redcar & Cleveland Council and Blue Cabin.

Alongside Blue Cabin's Associate Artist, other artists will be welcomed into the space. The group will work with a script writer and will have the opportunity to commission a filmmaker/ animator.

Sessions will begin after the Easter break, taking place fortnightly at Tuned In! on a Tuesday evening between 4pm- 6pm. Food will be provided.

During the school summer holidays there is the opportunity to do a day/ half day session with all the artists, the editing process will then begin. When young people return in early September, the group will be involved in final edits. The \*Film / animation will have sign off from Redcar and Cleveland Borough Council and then a marketing campaign will be created so that findings can be shared widely, across the region and beyond.

*\*It is hoped that two films will be made; one that is for an adult audience and another for children / young people.*

The Pilot will be evaluated by the young people taking part to understand their value in sharing their experiences of being in care and whether they think this a good medium for their message. The pilot will inform future projects to allow young people to share their experiences of being in care.

### **Decision Considerations**

The Council as a corporate parent must understand what it is like from a young person's perspective to experience being in our care. This will help the Council shape future decisions we make with and around young people who are in and come into care as Corporate Parents.

<b>Full details of decision:</b>
<p>Approval is requested to enter into an agreement with; Blue Cabin, 13 Brighton Gardens Gateshead NE8 4SN (Charity Incorporated Organisation 1195152) to deliver the Blue Cabin pilot.</p> <p>Contract Term is 8 months with a proposed start date of 18<sup>th</sup> April 2022 to 31<sup>st</sup> December 2022. (The start date may vary by a few weeks, but the term will remain as 8 months or to the completion of the project if past 8 months at no additional cost)</p> <p>Should the pilot not be successful, 30-day notice period may be given by either side to end the agreement.</p>
<b>Financial detail:</b>
<p>The total cost for the project over 8 months (or until completed) £13,026</p> <p>This will be funded from Principle Social Workers training budget</p> <p>Off-payroll working rules (IR35) do not apply</p>
<b>Delivering Social Value</b>
<p>The Project itself will deliver Social Value through engagement and participation of young people in delivering key messages / stories they want to share with adults/ peers about their experiences of being in care. The film/ animation that the project will create can be shared by Redcar &amp; Cleveland Council and Blue Cabin.</p>
<b>Reasons for Decision:</b>
<p>To hear from and engage a group of 6-10 care experienced young people aged 8+ in a meaningful, co-creation project with the aim of developing useful information and resources for corporate parents to gain understanding about what it is like to be in care and what support a corporate parent can give.</p>
<b>Details of alternative options considered (if any) and reasons for rejection:</b>
<p>Procurement process – Having reviewed the evidence from other LA's, it demonstrates Blue Cabin have been effective in capturing the care experience of the young person and the company has the experience to deliver the required outcomes. This is a pilot to explore the effectiveness of such a project and was a direct award based on recommendations.</p>
<b>Details of any conflict of interest declared by any Elected Member consulted in relation to the decision:</b>

<b>Details of any dispensation granted in respect of any conflict of interest:</b>	
<b>Background Papers:</b>	
<b>Officer Name (Print)</b>	Andrew Hames
<b>Officer Signature</b>	
<b>Submission date</b>	28.03.2022
<b>Procurement Approval</b>	Request complies with Contract Procedure Rules

## Delegated Power Record

Reference	CF-22-017
Delegated Power Forward Plan Reference	N/A
Corporate Plan Priority	Meeting Residents' Needs
Delegation Title	Blue Cabin Pilot
Delegated Power Number	<b>Delegated Power 455: Exemption</b> IV) The services provided are under a pilot scheme
Date of Exercise	28/03/2022
Cabinet Member	Cllr Alison Barnes
Assistant Director	Linda Bulmer

## Signatures

..... Date: 27/04/2022  
CABINET MEMBER FOR CHILDREN

..... Date: 14/04/2022  
CHIEF FINANCE OFFICER

..... Date: 12/04/2022  
CHIEF LEGAL OFFICER

..... Date: 27/04/2022  
CORPORATE DIRECTOR FOR CHILDREN AND FAMILIES

<b>Call-In (Key Decisions Only)</b>	
Choose an item.  Reasons for dis-applying Call-In due to urgency to be added here if relevant. This will need to be reported to the next meeting of the Borough Council and the reasons must demonstrate that any delay likely to be caused by the call-in process would seriously prejudice the Council's or the public's interests.	
<b>Date Decision will become effective</b>	Click or tap to enter a date.  To be completed by Democratic Services – date will be not less than expiry of 5 working days from publication unless urgency applies.

## Delegated Power Record

Are the details of the decision to be public or confidential?

**Public**

If the details of the decision are confidential, please select the category for exemption under the Local Government Act 1982.

Choose an item.

<b>Reference</b>	CF-22-018
<b>Corporate Plan Priority</b>	Meeting Residents' Needs
<b>Delegation Title</b>	TPP Licence (Systmone Electronic Health Record) - Annual
<b>Delegated Power Number</b>	<b>455</b> Exercise power of exemption to Standing Orders in accordance with Section 10 of the Contract Procedure Rules I. the nature of the market for the works to be carried out or the goods or services to be provided has been investigated and is demonstrated to be such that a departure from the requirements of these Rules is justifiable
<b>Date of Exercise</b>	17/03/2022
<b>Cabinet Member</b>	Cllr Alison Barnes
<b>Assistant Director</b>	Victoria McLeod

<b>Type of Decision</b> (Key/Executive/Non-Executive) See Scheme of Delegation to Officers - Council Constitution	Executive (Non-Key)
<b>FOR KEY DECISIONS ONLY</b>	
<b>Delegated Power Forward Plan Ref</b>	If Aa key decision has not been published in the forward plan at least 28 days in advance of the decision being taken, then the urgency or special urgency rules must be applied, and relevant forms completed in conjunction with Democratic Services

<b>Date Decision Published in Forward Plan</b>	Click or tap to enter a date. To be completed by Democratic Services
<b>Urgency</b> (For Key Decisions not included in Forward Plan only)	Not Applicable

#### Background to Decision:

The School Nursing Service transferred into Redcar & Cleveland Council in September 2015; this was followed by the transfer of Health Visiting on 1<sup>st</sup> April 2016. The annual licence to enable the use of the electronic health record, TPP SystmOne was previously commissioned by South Tees Hospitals Foundation Trust.

Both Services utilise SystmOne as their case management system. SystmOne is a clinical computer system produced by a company called TPP. It allows NHS staff to record patient information securely and is also used by GP practices, South Tees Hospitals Foundation Trust and other health providers which enables the sharing of patient information as needed for the requirement of services.

To be able to continue to use this case management system, an annual licence is required as part of the contractual agreement with TPP.

#### Decision Considerations

This case management system has been utilised by both the services since 2012 and is therefore well embedded with the work force.

The shift to an electronic health system has identified the following advantages:

- No storage or cost requirements for active paper records & future storage of archived paper records.
- Electronic case management system supports work force agile working patterns.
- Reduction in information governance breaches as no paper records held by the workforce.
- This case management system is utilised by all Health Visiting & School Nursing Services within the Northeast Region.
- This case management system is utilised by the majority of GPs within Redcar & Cleveland and therefore is an effective communication mechanism between our service and other primary care health colleagues.
- SystmOne is an established national health record platform.

<p>Should the licence not be renewed the following risks are:</p> <ul style="list-style-type: none"> <li>No other established case management system is available which provides the health domains as required by Health Professionals to document their clinical case work.</li> </ul>
<p><b>Full details of decision:</b></p>
<p>Approval is requested to purchase a Systmone licence from TPP to ensure continuity of this case management platform for the period of 12 months from 1 April 2022 to 31 March 2023.</p>
<p><b>Financial detail:</b></p>
<p>Annual Licence costings: £15,049.87 net £18,059.84 + VAT</p> <p>This will be funded via the existing budget – 11219 (HV) £9,029.92 &amp; 11220 (SN) £9,029.92.</p>
<p><b>Delivering Social Value</b></p>
<p>SystmOne enables the early identification of family risk and ensures the school nurses/health visitors can support families at the earliest opportunity, keeping our communities safe.</p>
<p><b>Reasons for Decision:</b></p>
<p>No other alternative electronic health case management platform identified or used by local health services.</p>
<p><b>Details of alternative options considered (if any) and reasons for rejection:</b></p>
<p>No alternative options available.</p>
<p><b>Details of any conflict of interest declared by any Elected Member consulted in relation to the decision:</b></p>
<p>This must be left blank. Business Support will seek this information from the Cabinet Member.</p>
<p><b>Details of any dispensation granted in respect of any conflict of interest:</b></p>
<p>This must be left blank. Business Support will seek this information from the Cabinet Member.</p>
<p><b>Background Papers:</b></p>



State where any additional papers may be held, any background information (if applicable)	
<b>Officer Name (Print)</b>	Fiona Oliver
<b>Officer Signature</b>	
<b>Submission date</b>	<b>17/03/2022</b>
<b>Procurement Approval</b>	Request complies with the Council's Contract Procedure Rules

## Delegated Power Record

<b>Reference</b>	CF-22-018
<b>Delegated Power Forward Plan Reference</b>	N/A
<b>Corporate Plan Priority</b>	Meeting Residents' Needs
<b>Delegation Title</b>	TPP Licence (Systmone Electronic Health Record) - Annual
<b>Delegated Power Number</b>	<b>455</b> Exercise power of exemption to Standing Orders in accordance with Section 10 of the Contract Procedure Rules. I. the nature of the market for the works to be carried out or the goods or services to be provided has been investigated and is demonstrated to be such that a departure from the requirements of these Rules is justifiable.
<b>Date of Exercise</b>	12/04/2022
<b>Cabinet Member</b>	Cllr Alison Barnes
<b>Assistant Director</b>	Victoria McLeod

## Signatures

..... **Date: 27/04/2022**  
**CABINET MEMBER FOR CHILDREN**

..... **Date: 14/04/2022**  
**CHIEF FINANCE OFFICER**

..... **Date: 13/04/2022**  
**CHIEF LEGAL OFFICER**

..... **Date: 27/04/2022**  
**CORPORATE DIRECTOR FOR CHILDREN AND FAMILIES**

<b>Call-In (Key Decisions Only)</b>	
Choose an item.  Reasons for dis-applying Call-In due to urgency to be added here if relevant. This will need to be reported to the next meeting of the Borough Council and the reasons must demonstrate that any delay likely to be caused by the call-in process would seriously prejudice the Council's or the public's interests.	
<b>Date Decision will become effective</b>	Click or tap to enter a date.  To be completed by Democratic Services – date will be not less than expiry of 5 working days from publication unless urgency applies.

## Delegated Power Record

Are the details of the decision to be public or confidential?

**Public**

If the details of the decision are confidential, please select the category for exemption under the Local Government Act 1982.

Choose an item.

<b>Reference</b>	CF-22-019
<b>Corporate Plan Priority</b>	Meeting Residents' Needs
<b>Delegation Title</b>	Replacement Roof Covering - Highcliffe Primary School
<b>Delegated Power Number</b>	450 – Award a Contract
<b>Date of Exercise</b>	19/04/2022
<b>Cabinet Member</b>	Cllr Alison Barnes
<b>Assistant Director</b>	Clare Mahoney

<b>Type of Decision</b> (Key/Executive/Non-Executive)  See Scheme of Delegation to Officers - Council Constitution	Executive (Non-Key)
<b>FOR KEY DECISIONS ONLY</b>	
<b>Delegated Power Forward Plan Ref</b>	If a key decision has not been published in the forward plan at least 28 days in advance of the decision being taken, then the urgency or special urgency rules must be applied, and relevant forms completed in conjunction with Democratic Services
<b>Date Decision Published in Forward Plan</b>	Click or tap to enter a date. To be completed by Democratic Services

<b>Urgency</b> (For Key Decisions not included in Forward Plan only)	Not Applicable
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<b>Background to Decision:</b>
These works have been agreed as part of the Capital Works Programme for the Council's maintained school estate and will ensure the building is watertight and provides a good environment to work in. The work includes the insulating and re-felting the flat roof area including replacement of rooflights. The works are part of a phased replacement of the school roof coverings.
<b>Decision Considerations</b>
This service delivery is to ensure the building remains watertight; any delay of this contract would enhance the deterioration of the area of roof with detrimental effect of the structure.
<b>Full details of decision:</b>
Approval is requested to award a contract to N T Sweeting Roofing Contractors Ltd to refurbish the flat felt roof area including rooflights.  The contract period is from 25 July to 2 September 2022
<b>Financial detail:</b>
The compliant bid included a lump sum cost which was priced against a detailed specification and the total scheme cost is £74,160.00  This project is funded from Capital Works Programme for our maintained schools which is grant funded by the DfE and is within budget.
<b>Delivering Social Value</b>
N T Sweeting have signed the Redcar and Cleveland's Social Value Charter as part of this procurement process. The company is in the Tees Valley and employs local labour.  The roof refurbishment to the building will provide benefits for the building users and will assist in reducing energy and achieving carbon management savings.
<b>Reasons for Decision:</b>
A competitive procurement process was carried out via the NEPO Portal, NT Sweeting Contractors Ltd achieved the highest score when assessed against the evaluation criteria of quality and price.
<b>Details of alternative options considered (if any) and reasons for rejection:</b>

<ul style="list-style-type: none"> <li>• To do nothing</li> <li>• Patch repairs</li> </ul> <p>Both alternative options create risk of closing this area of the school and will enhance the risk of detrimental damage to the roof structure.</p>		
<b>Details of any conflict of interest declared by any Elected Member consulted in relation to the decision:</b>		
<p>This must be left blank. Business Support will seek this information from the Cabinet Member.</p>		
<b>Details of any dispensation granted in respect of any conflict of interest:</b>		
<p>This must be left blank. Business Support will seek this information from the Cabinet Member.</p>		
<b>Background Papers:</b>		
<p>Background papers are held in Asset Management in electronic format</p>		
<b>Officer Name (Print)</b>	Ian Dunn	
<b>Officer Signature</b>		
<b>Submission date</b>	19.4.2022	
<b>Procurement Approval</b>		Request complies with the current Contract Procedure Rules

## Delegated Power Record

<b>Reference</b>	CF-22-019
<b>Delegated Power Forward Plan Reference</b>	N/A
<b>Corporate Plan Priority</b>	Meeting Residents' Needs
<b>Delegation Title</b>	Replacement Roof Covering - Highcliffe Primary School
<b>Delegated Power Number</b>	450 – Award a Contract
<b>Date of Exercise</b>	19/04/2022
<b>Cabinet Member</b>	Cllr Alison Barnes
<b>Assistant Director</b>	Claire Mahoney

## Signatures

..... Date: 27/04/2022  
CABINET MEMBER FOR CHILDREN

..... Date: 26/04/2022  
CHIEF FINANCE OFFICER

..... Date: 22/04/2022  
CHIEF LEGAL OFFICER

..... Date: 27/04/2022  
CORPORATE DIRECTOR FOR CHILDREN AND FAMILIES

<b>Call-In (Key Decisions Only)</b>	
Choose an item.  Reasons for dis-applying Call-In due to urgency to be added here if relevant. This will need to be reported to the next meeting of the Borough Council and the reasons must demonstrate that any delay likely to be caused by the call-in process would seriously prejudice the Council's or the public's interests.	
<b>Date Decision will become effective</b>	Click or tap to enter a date.  To be completed by Democratic Services – date will be not less than expiry of 5 working days from publication unless urgency applies.



## Delegated Power Record

Are the details of the decision to be public or confidential?

**Public**

If the details of the decision are confidential, please select the category for exemption under the Local Government Act 1982.

Choose an item.

<b>Reference</b>	CF-22-020
<b>Corporate Plan Priority</b>	Improving the Physical Appearance of the Borough and Enhancing Prosperity
<b>Delegation Title</b>	Hummersea Primary, Loftus. Replacement Flat Felt Roof 2022
<b>Delegated Power Number</b>	450 - Award a Contract to the most economically advantageous bidder
<b>Date of Exercise</b>	12/04/2022
<b>Cabinet Member</b>	Cllr Alison Barnes
<b>Assistant Director</b>	Clare Mahoney

<b>Type of Decision</b> (Key/Executive/Non-Executive)	Executive (Non-Key)
<b>FOR KEY DECISIONS ONLY</b>	
<b>Delegated Power Forward Plan Ref</b>	N/A
<b>Date Decision Published in Forward Plan</b>	
<b>Urgency</b> (For Key Decisions not included in Forward Plan only)	Not Applicable

<b>Background to Decision:</b>
These works have been agreed as part of the Education Capital Works Programme and will ensure the building is watertight and provides a good environment to work in. The work includes the insulating and re-felting the flat roof area including replacement of rooflights.
<b>Decision Considerations</b>
This service delivery is to ensure the building remains watertight; any delay of this contract would enhance the deterioration of the area of roof with detrimental effect of the structure.
<b>Full details of decision:</b>
Approval is requested to award a contract to N T Sweeting Roofing Contractors Ltd to refurbish the flat felt roof area including rooflights.  The contract period is from 25 <sup>th</sup> July to 2 <sup>nd</sup> September 2022
<b>Financial detail:</b>
The compliant bid included a lump sum cost which was priced against a detailed specification and the total scheme cost is £71,520.00  This project is funded from Education Capital Works Programme and is within budget.
<b>Delivering Social Value</b>
N T Sweeting have signed the Redcar and Cleveland's Social Value Charter as part of this procurement process. The company is in the Tees Valley and employs local labour.  The roof refurbishment to the building will provide benefits for the building users and will assist in reducing energy and achieving carbon management savings.
<b>Reasons for Decision:</b>
A competitive procurement process was carried out via the NEPO Portal and 2 submissions were received. The submission was fully appraised by Officers taking into account the evaluation criteria of quality and price, with NT Sweeting achieving the highest score on the Evaluation criteria. The bid demonstrated a good range of competency and was within budget.
<b>Details of alternative options considered (if any) and reasons for rejection:</b>
<ul style="list-style-type: none"> <li>• To do nothing</li> <li>• Patch repairs</li> </ul> <p>Both alternative options create risk of closing this area of the school and will enhance the risk of detrimental damage to the roof structure.</p>

<b>Details of any conflict of interest declared by any Elected Member consulted in relation to the decision:</b>		
This must be left blank. Business Support will seek this information from the Cabinet Member.		
<b>Details of any dispensation granted in respect of any conflict of interest:</b>		
This must be left blank. Business Support will seek this information from the Cabinet Member.		
<b>Background Papers:</b>		
State where any additional papers may be held, any background information (if applicable)		
<b>Officer Name (Print)</b>	Ian Dunn	
<b>Officer Signature</b>		
<b>Submission date</b>	Hayden Bowman	
<b>Procurement Approval</b>		Request complies with the current Contract Procedure Rules

## Delegated Power Record

<b>Reference</b>	CF-22-020
<b>Delegated Power Forward Plan Reference</b>	N/A
<b>Corporate Plan Priority</b>	Improving the Physical Appearance of the Borough and Enhancing Prosperity
<b>Delegation Title</b>	Hummersea Primary, Loftus. Replacement Flat Felt Roof 2022
<b>Delegated Power Number</b>	450 - Award a Contract to the most economically advantageous bidder
<b>Date of Exercise</b>	12/04/2022
<b>Cabinet Member</b>	Cllr Alison Barnes
<b>Assistant Director</b>	Claire Mahoney

## Signatures

..... **Date: 27/04/2022**  
**CABINET MEMBER FOR CHILDREN**

..... **Date: 26/04/2022**  
**CHIEF FINANCE OFFICER**

..... **Date: 22/04/2022**  
**CHIEF LEGAL OFFICER**

..... **Date: 27/04/2022**  
**CORPORATE DIRECTOR FOR CHILDREN AND FAMILIES**

<b>Call-In (Key Decisions Only)</b>	
<p>Choose an item.</p> <p>Reasons for dis-applying Call-In due to urgency to be added here if relevant. This will need to be reported to the next meeting of the Borough Council and the reasons must demonstrate that any delay likely to be caused by the call-in process would seriously prejudice the Council's or the public's interests.</p>	
<b>Date Decision will become effective</b>	<p>Click or tap to enter a date.</p> <p>To be completed by Democratic Services – date will be not less than expiry of 5 working days from publication unless urgency applies.</p>

# Delegated Power Record

Are the details of the decision to be public or confidential?

**Public**

If the details of the decision are confidential, please select the category for exemption under the Local Government Act 1972.

Choose an item.

<b>Reference</b>	CF-22-021
<b>Corporate Plan Priority</b>	Investing for the long-term
<b>Delegation Title</b>	South Tees Sexual Violence Reduction Service
<b>Delegated Power Number</b>	450: In accordance with the Council's Contract Procedure Rules 8.13: Award a Contract to the most economically advantageous bidder
<b>Date of Exercise</b>	11/04/2022
<b>Cabinet Member</b>	Cllr Alison Barnes
<b>Assistant Director</b>	Victoria McLeod

<b>Type of Decision</b> (Key/Executive/Non-Executive)  See Scheme of Delegation to Officers - Council Constitution	Executive (Non-Key)
<b>FOR KEY DECISIONS ONLY</b>	
<b>Delegated Power Forward Plan Ref</b>	If a key decision has not been published in the forward plan at least 28 days in advance of the decision being taken, then the urgency or special urgency rules must be applied, and relevant forms completed in conjunction with Democratic Services
<b>Date Decision Published in Forward Plan</b>	Click or tap to enter a date.  To be completed by Democratic Services

<b>Urgency</b> (For Key Decisions not included in Forward Plan only)	Not Applicable
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<b>Background to Decision:</b>
<p>Redcar and Cleveland Borough Council (Acting as Lead Authority) and Middlesbrough Borough Council are seeking to jointly commission a Service Provider to manage, deliver and develop a high-quality South Tees Sexual Violence Reduction Service for children and young people in line with statutory requirements. The jointly commissioned South Tees Sexual Violence Reduction Service will provide a service to children and young people across Redcar and Cleveland and Middlesbrough.</p> <p>The opportunity has been advertised, responses evaluated, and we are now seeking to award a contract to the most economically advantageous bidder.</p>
<b>Decision Considerations</b>
The award is made following an open market quotation.
<b>Full details of decision:</b>
<p>To enter a joint contract with Middlesbrough brough Council and Barnardo Services Ltd, Barnardo House, Tanners Lane, Barkingside, Ilford, Essex IG6 1QG (company number 01227919) for the provision by Barnardo's of a South Tees Sexual Violence Reduction Service for children &amp; young people.</p> <p>Contract Start Date 30th May 2022 for 36 months, with an option to extend by a further 2 x 12 months subject to budget availability and agreement.</p>
<b>Financial detail:</b>
<p>For Redcar and Cleveland Borough Council:</p> <p>Annual Value of the contract - £28,000pa</p> <p>Estimated contract value for initial contract period (3 years) - £84,000</p> <p>Total estimated value over the full Contract if optional extensions taken (5 years) £140,000</p> <p>RCBC Budget Code: 10288 R5300</p> <p>Estimated Value of the contract for both Redcar and Middlesbrough Council for the initial 3 years contract period is £174,000</p> <p>Estimated Value of the contract for both Redcar and Middlesbrough Council for the 5 years if optional extension periods are taken is £290,000</p>

<b>Delivering Social Value</b>	
The Provider has signed up to Redcar and Cleveland Borough Council's Social Value Charter.	
<b>Reasons for Decision:</b>	
The award is made to the successful bidder following an open market quotation opportunity for a South Tees Sexual Violence Reduction Service to meet the needs of vulnerable children and young people across Redcar and Cleveland and Middlesbrough.	
<b>Details of alternative options considered (if any) and reasons for rejection:</b>	
Redcar and Cleveland Borough Council to advertise the service on our own – by going as a joint provision we would reduce costs based on economy of provision.	
<b>Details of any conflict of interest declared by any Elected Member consulted in relation to the decision:</b>	
<b>Details of any dispensation granted in respect of any conflict of interest:</b>	
<b>Background Papers:</b>	
N/A	
<b>Officer Name (Print)</b>	Andrew Hames
<b>Officer Signature</b>	
<b>Submission date</b>	11/04/2022
<b>Procurement Approval</b>	Request complies with Contract Procedure Rules



## Delegated Power Record

<b>Reference</b>	CF-22-021
<b>Delegated Power Forward Plan Reference</b>	N/A
<b>Corporate Plan Priority</b>	Investing for the long-term
<b>Delegation Title</b>	South Tees Sexual Violence Reduction Service
<b>Delegated Power Number</b>	450: In accordance with the Council's Contract Procedure Rules 8.13:  Award a Contract to the most economically advantageous bidder
<b>Date of Exercise</b>	11/04/2022
<b>Cabinet Member</b>	Cllr Alison Barnes
<b>Assistant Director</b>	Victoria McLeod

## Signatures

..... Date 27/04/2022

CABINET MEMBER FOR CHILDREN

..... Date 26/04/2022

CHIEF FINANCE OFFICER

..... Date 22/04/2022

CHIEF LEGAL OFFICER

..... Date 27/04/2022

CORPORATE DIRECTOR FOR CHILDREN AND FAMILIES

<b>Call-In (Key Decisions Only)</b>	
Choose an item.  Reasons for dis-applying Call-In due to urgency to be added here if relevant. This will need to be reported to the next meeting of the Borough Council and the reasons must demonstrate that any delay likely to be caused by the call-in process would seriously prejudice the Council's or the public's interests.	
<b>Date Decision will become effective</b>	Click or tap to enter a date.  To be completed by Democratic Services – date will be not less than expiry of 5 working days from publication unless urgency applies.

# Delegated Power Record

Are the details of the decision to be public or confidential?

**Public**

If the details of the decision are confidential, please select the category for exemption under the Local Government Act 1972.

Choose an item.

<b>Reference</b>	CF-22-022
<b>Corporate Plan Priority</b>	Investing for the long-term
<b>Delegation Title</b>	NEPO Framework for Children's Advocacy, Independent Person, Independent Investigating Officer, Chairs and Panellists for Children and Adult Complaints and Secure Reviews
<b>Delegated Power Number</b>	450: In accordance with the Council's Contract Procedure Rules 8.13: Award a Contract to the most economically advantageous bidder
<b>Date of Exercise</b>	08/04/2022
<b>Cabinet Member</b>	Cllr Alison Barnes
<b>Assistant Director</b>	Victoria McLeod

<b>Type of Decision</b> (Key/Executive/Non-Executive)	Executive (Non-Key)
<b>FOR KEY DECISIONS ONLY</b>	
<b>Delegated Power Forward Plan Ref</b>	N/A
<b>Date Decision Published in Forward Plan</b>	
<b>Urgency</b> (For Key Decisions not included in Forward Plan only)	Not Applicable

## Background to Decision:

North East Procurement Organisation (NEPO) have undertaken a procurement process, led by Newcastle City Council, on behalf of its Member Authorities for the delivery of the following Services under a Framework Agreement:

Lot 1 – Children’s Advocacy,

*Lot 2 – Independent Visitor Services\**

Lot 3 – Investigating Officers (Children and Adult Stage Two Complaints)

Lot 4 – Independent Persons (Children and Adult Stage Two Complaints)

Lot 5 – Independent Chairs for Stage Three Statutory Children’s Social Care Complaints

Lot 6 – Independent Panellists for Stage Three Statutory Children’s Social Care Complaints

Lot 7 – Independent Persons for Secure Accommodation Reviews

\*As Redcar and Cleveland Council already have an independent visitor service until 2024 a decision was made to opt out of Lot 2.

Approval is now requested to use the Framework and award contracts as and when required under the Framework.

## Decision Considerations

Independent Advocacy is a statutory function that is made available to support children and young people to have their voices heard during statutory social care and educational procedures. We have a statutory duty to provide this for Redcar and Cleveland Children and Young People.

Local Authorities have a statutory obligation to provide an independent investigation service for complaints relating to the provision of Children’s and Adult’s social care by users of services, carers and or their representatives in respect of The Children Act 1989, Children (Leaving Care) Act 2000, Adoption and Children Act 2002, and the Health and Social Care (Community Health and Standards) Act 2003.

## Full details of decision:

Approval is requested to participate in the Framework and to award contracts to the providers within Lots 1 and 3 -7 for the duration of the Framework Agreement as required. The term is 1<sup>st</sup> April 2022 to 31<sup>st</sup> March 2025 with 2 x 12-month optional extension periods.

Lot 1 Advocacy – awarded to NYAS

Lots 3 – 7- awarded to the following providers:

	Provider	To deliver Services under the following Lots
1.	A P and D Consultancy (Sole Trader)	3, 4, 5, 6, 7
4.	Cherryl Pharoah Consultancy (Sole Trader)	3, 4, 6
6.	Independent Social Worker – Fiona Noone (Sole Trader)	3, 5, 6
7.	Individual – Bridget Black (Sole Trader)	4, 6
8.	Jeanette Callaghan (Sole Trader)	3, 4, 6

10.	Jenny Archer-Power (Sole Trader)	3, 4, 5, 6
11.	Julie Hatfield (Sole Trader)	4, 5, 6
12.	Julie Rosling (Sole Trader)	3, 4, 5, 6, 7
13.	Lisa Rooney (Sole Trader)	4, 6, 7
15.	Myla Consulting Limited (Sole Trader)	3, 4, 6
16.	NYAS	1
18.	Shehla Hussain (Sole Trader)	3, 4, 6

The Flexible Procurement Agreement (Contract) will be open two times in each 12-month period to allow Providers' applications to join the solution or bring new Individuals on to the solution. Applications will only be received for Lots 3 – 7.

#### **Financial detail:**

For Redcar and Cleveland Borough Council:

##### **Advocacy**

##### **Budget code: 10288**

Anticipated Annual Contract Value = £17,500

Total Contract Value for Advocacy from 1<sup>st</sup> April 2022 until 31<sup>st</sup> March 2027 = £87,500

##### **IIO, IP, Panellist, and chairs**

##### **Budget code: 10361**

Anticipated Annual Contract Value = £8,000

Total Contract Value for Advocacy from 1<sup>st</sup> April 2022 until 31<sup>st</sup> March 2027 = £40,000

Total estimated value over 5 years for both services = £127,500

#### **Delivering Social Value**

Newcastle City Council, acting on behalf of NEPO apply Social Value to all collaborative procurement projects. Within the procurement, providers were asked to consider the below Social Value measures within tender submissions:

Social Value measure 1: Local direct employment

Social Value measure 2: Volunteering for local community projects

Social Value measure 3: Supporting health and wellbeing

#### **Reasons for Decision:**

There is a statutory requirement to make available support for children and young people to have their voices heard during statutory social care and educational procedures.

#### **Details of alternative options considered (if any) and reasons for rejection:**

Consideration as an in-house service.

We are unable to offer these services in house as it requires an independent body.

**Details of any conflict of interest declared by any Elected Member consulted in relation to the decision:**

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**Details of any dispensation granted in respect of any conflict of interest:**

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**Background Papers:**

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<b>Officer Name (Print)</b>	Emma Russell
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<b>Officer Signature</b>	
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<b>Submission date</b>	08/04/2022
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<b>Procurement Approval</b>	Request complies with Contract Procedure Rules
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# Delegated Power Record

Reference	CF-22-022
Delegated Power Forward Plan Reference	N/A
Corporate Plan Priority	Investing for the long-term
Delegation Title	Children’s Advocacy, Independent Person, Independent Investigating Officer, Chairs and Panellists for Children and Adult Complaints and Secure Reviews
Delegated Power Number	450: In accordance with the Council’s Contract Procedure Rules 8.13: Award a Contract to the most economically advantageous bidder
Date of Exercise	08/04/2022
Cabinet Member	Cllr Alison Barnes
Assistant Director	Victoria McLeod

## Signatures

.....

Date 27/04/2022

CABINET MEMBER FOR CHILDREN

.....

Date 27/04/2022

CHIEF FINANCE OFFICER

.....

Date 25/04/2022

CHIEF LEGAL OFFICER

.....

Date 27/04/2022

CORPORATE DIRECTOR FOR CHILDREN AND FAMILIES

<b>Call-In (Key Decisions Only)</b>	
Choose an item.  Reasons for dis-applying Call-In due to urgency to be added here if relevant. This will need to be reported to the next meeting of the Borough Council and the reasons must demonstrate that any delay likely to be caused by the call-in process would seriously prejudice the Council's or the public's interests.	
<b>Date Decision will become effective</b>	Click or tap to enter a date.  To be completed by Democratic Services – date will be not less than expiry of 5 working days from publication unless urgency applies.



## Delegated Power Record

Are the details of the decision to be public or confidential?

**Public**

If the details of the decision are confidential, please select the category for exemption under the Local Government Act 1982.

Choose an item.

<b>Reference</b>	CF-22-023
<b>Corporate Plan Priority</b>	Improving the Physical Appearance of the Borough and Enhancing Prosperity
<b>Delegation Title</b>	Felt Roof & Window Replacement – Chaloner Primary School, Guisborough
<b>Delegated Power Number</b>	450 – Award a Contract
<b>Date of Exercise</b>	20/04/2022
<b>Cabinet Member</b>	Cllr Alison Barnes
<b>Assistant Director</b>	Clare Mahoney

<b>Type of Decision</b> (Key/Executive/Non-Executive)	Executive (Non-Key)
<b>FOR KEY DECISIONS ONLY</b>	
<b>Delegated Power Forward Plan Ref</b>	
<b>Date Decision Published in Forward Plan</b>	
<b>Urgency</b> (For Key Decisions not included in Forward Plan only)	Not Applicable

**Background to Decision:**

These works have been agreed as part of the Education Capital Works Programme and will ensure the building is watertight and provides a good environment to work in. The work includes the insulating and re-felting the flat roof area including replacement of rooflights and windows. The works are part of a phased replacement of the school roof coverings.

#### **Decision Considerations**

This service delivery is to ensure the building remains watertight; any delay of this contract would enhance the deterioration of the area of roof with detrimental effect of the structure.

#### **Full details of decision:**

Approval is requested to award a contract to Roofix to refurbish the flat felt roof area including rooflights.

The contract period is from 25 July to 2 September 2022

#### **Financial detail:**

The compliant bid included a lump sum cost which was priced against a detailed specification and the total scheme cost is £139,161.80

This project is funded from Education Capital Works Programme and is within budget.

#### **Delivering Social Value**

Roofix have signed the Redcar and Cleveland's Social Value Charter as part of this procurement process. The company is in the Tees Valley and employs local labour.

The roof refurbishment to the building will provide benefits for the building users and will assist in reducing energy and achieving carbon management savings.

#### **Reasons for Decision:**

A competitive procurement process was carried out via the NEPO Portal, Roofix achieved the highest score when assessed against the evaluation criteria of quality and price.

#### **Details of alternative options considered (if any) and reasons for rejection:**

- To do nothing
- Patch repairs

Both alternative options create risk of closing this area of the school and will enhance the risk of detrimental damage to the roof structure.

#### **Details of any conflict of interest declared by any Elected Member consulted in relation to the decision:**

This must be left blank. Business Support will seek this information from the Cabinet Member.

**Details of any dispensation granted in respect of any conflict of interest:**

This must be left blank. Business Support will seek this information from the Cabinet Member.

**Background Papers:**

Background papers are held in Asset Management in electronic format

<b>Officer Name (Print)</b>	Ian Dunn
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<b>Officer Signature</b>	
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<b>Submission date</b>	09/05/22
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<b>Procurement Approval</b>		Request complies with the current Contract Procedure Rules
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## Delegated Power Record

<b>Reference</b>	CF-22-023
<b>Delegated Power Forward Plan Reference</b>	N/A
<b>Corporate Plan Priority</b>	Improving the Physical Appearance of the Borough and Enhancing Prosperity
<b>Delegation Title</b>	Felt Roof & Window Replacement – Chaloner Primary School, Guisborough
<b>Delegated Power Number</b>	450 – Award a Contract
<b>Date of Exercise</b>	20/04/2022
<b>Cabinet Member</b>	Cllr Alison Barnes
<b>Assistant Director</b>	Claire Mahoney

## Signatures

..... Date: 23/05/2022  
CABINET MEMBER FOR CHILDREN

..... Date: 09/05/2022  
CHIEF FINANCE OFFICER

..... Date: 09/05/2022  
CHIEF LEGAL OFFICER

..... Date: 23/05/2022  
CORPORATE DIRECTOR FOR CHILDREN AND FAMILIES

<b>Call-In (Key Decisions Only)</b>	
Choose an item.  Reasons for dis-applying Call-In due to urgency to be added here if relevant. This will need to be reported to the next meeting of the Borough Council and the reasons must demonstrate that any delay likely to be caused by the call-in process would seriously prejudice the Council's or the public's interests.	
<b>Date Decision will become effective</b>	Click or tap to enter a date.  To be completed by Democratic Services – date will be not less than expiry of 5 working days from publication unless urgency applies.

## Delegated Power Record

Are the details of the decision to be public or confidential?

**Public**

If the details of the decision are confidential, please select the category for exemption under the Local Government Act 1982.

Choose an item.

<b>Reference</b>	CF-22-024
<b>Corporate Plan Priority</b>	Improving the Physical Appearance of the Borough and Enhancing Prosperity
<b>Delegation Title</b>	Kirkleatham Hall School, Flat Felt Roofing 2022
<b>Delegated Power Number</b>	450 – Award a contract
<b>Date of Exercise</b>	29/04/2022
<b>Cabinet Member</b>	Cllr Alison Barnes
<b>Assistant Director</b>	Clare Mahoney

<b>Type of Decision</b> (Key/Executive/Non-Executive)  See Scheme of Delegation to Officers - Council Constitution	Executive (Non-Key)
<b>FOR KEY DECISIONS ONLY</b>	
<b>Delegated Power Forward Plan Ref</b>	If a key decision has not been published in the forward plan at least 28 days in advance of the decision being taken, then the urgency or special urgency rules must be applied, and relevant forms completed in conjunction with Democratic Services
<b>Date Decision Published in Forward Plan</b>	Click or tap to enter a date. To be completed by Democratic Services

<b>Urgency</b> (For Key Decisions not included in Forward Plan only)	Not Applicable
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<b>Background to Decision:</b>
These works have been agreed as part of the Education Capital Works Programme and will ensure the building is watertight and provides a good environment to work in. The work includes the insulating and re-felting the flat roof area including replacement of rooflights. The works are part of a phased replacement of the school roof coverings.
<b>Decision Considerations</b>
This service delivery is to ensure the building remains watertight; any delay of this contract would enhance the deterioration of the area of roof with detrimental effect of the structure.
<b>Full details of decision:</b>
Approval is requested to award a contract to NT Sweeting Roofing to refurbish the flat felt roof area including rooflights.  The contract period is from 25 July to 2 September 2022
<b>Financial detail:</b>
The compliant bid included a lump sum cost which was priced against a detailed specification and the total scheme cost is £67,494.00  This project is funded from Education Capital Works Programme and is within budget.
<b>Delivering Social Value</b>
NT Sweeting Roofing have signed the Redcar and Cleveland's Social Value Charter as part of this procurement process. The company is in the Tees Valley and employs local labour. The roof refurbishment to the building will provide benefits for the building users and will assist in reducing energy and achieving carbon management savings.
<b>Reasons for Decision:</b>
A competitive procurement process was carried out via the NEPO Portal, NT Sweeting Roofing achieved the highest score when assessed against the evaluation criteria of quality and price.
<b>Details of alternative options considered (if any) and reasons for rejection:</b>
<ul style="list-style-type: none"> <li>• To do nothing</li> <li>• Patch repairs</li> </ul>

Both alternative options create risk of closing this area of the school and will enhance the risk of detrimental damage to the roof structure.

**Details of any conflict of interest declared by any Elected Member consulted in relation to the decision:**

This must be left blank. Business Support will seek this information from the Cabinet Member.

**Details of any dispensation granted in respect of any conflict of interest:**

This must be left blank. Business Support will seek this information from the Cabinet Member.

**Background Papers:**

Background papers are held in Asset Management in electronic format

<b>Officer Name (Print)</b>	Ian Dunn
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<b>Officer Signature</b>	
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<b>Submission date</b>	10.5.2022
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<b>Procurement Approval</b>		Request complies with the current Contract Procedure Rules
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## Delegated Power Record

<b>Reference</b>	CF-22-024
<b>Delegated Power Forward Plan Reference</b>	N/A
<b>Corporate Plan Priority</b>	Improving the Physical Appearance of the Borough and Enhancing Prosperity
<b>Delegation Title</b>	Kirkleatham Hall School, Flat Felt Roofing 2022
<b>Delegated Power Number</b>	450 – Award a contract
<b>Date of Exercise</b>	29/04/2022
<b>Cabinet Member</b>	Cllr Alison Barnes
<b>Assistant Director</b>	Claire Mahoney

## Signatures

..... Date: 16/05/2022  
CABINET MEMBER FOR CHILDREN

..... Date: 13/05/2022  
CHIEF FINANCE OFFICER

..... Date: 11/05/2022  
CHIEF LEGAL OFFICER

..... Date: 16/05/2022  
CORPORATE DIRECTOR FOR CHILDREN AND FAMILIES

<b>Call-In (Key Decisions Only)</b>	
<p>Choose an item.</p> <p>Reasons for dis-applying Call-In due to urgency to be added here if relevant. This will need to be reported to the next meeting of the Borough Council and the reasons must demonstrate that any delay likely to be caused by the call-in process would seriously prejudice the Council's or the public's interests.</p>	
<b>Date Decision will become effective</b>	<p>Click or tap to enter a date.</p> <p>To be completed by Democratic Services – date will be not less than expiry of 5 working days from publication unless urgency applies.</p>

# **RESOURCES & GROWTH DIRECTORATE DELEGATED DECISIONS**

**(Please note signatures/audit trails are held for all decisions. Signatures in these papers have been redacted before publication for security purposes)**

## Delegated Power Record

Are the details of the decision to be public or confidential?

**Public**

If the details of the decision are confidential, please select the category for exemption under the Local Government Act 1982.

Choose an item.

<b>Reference</b>	RES-22-006
<b>Corporate Plan Priority</b>	Investing for the long-term
<b>Delegation Title</b>	Occupational Health Provision
<b>Delegated Power Number</b>	452 – Implement an optional extension under existing contract terms
<b>Date of Exercise</b>	19/01/2022
<b>Cabinet Member</b>	Cllr Glyn Nightingale
<b>Assistant Director</b>	Phil Winstanley

<b>Type of Decision</b> (Key/Executive/Non-Executive) See Scheme of Delegation to Officers - Council Constitution	Executive (Non-Key)
<b>FOR KEY DECISIONS ONLY</b>	
<b>Delegated Power Forward Plan Ref</b>	If a key decision has not been published in the forward plan at least 28 days in advance of the decision being taken, then the urgency or special urgency rules must be applied, and relevant forms completed in conjunction with Democratic Services
<b>Date Decision Published in Forward Plan</b>	Click or tap to enter a date. To be completed by Democratic Services
<b>Urgency (For Key Decisions not included in Forward Plan only)</b>	Not Applicable

<b>Background to Decision:</b>
<p>Following a procurement exercise in 2020, Medacs Healthcare were awarded a contract to provide occupational health services to Redcar and Cleveland Borough Council.</p> <p>The occupational Health provision provides essential advice and guidance to assist with Health, Attendance and Wellbeing Issues. The provision covers: Pre-Employment Screening, Management Referrals for both long-term and short-term sickness absence, Vaccinations, Driver Medicals and alcohol and substance screening.</p> <p>The provision also covers the necessary medical and screening to comply with the appropriate Health and Safety Legislation for those employees who are covered by the Hand Arm Vibration, Noise, Crystalline Silica Dust health surveillance programmes.</p>
<b>Decision Considerations</b>
<p>The council is committed to promoting health and wellbeing in the workplace and the provision of an occupational health service is an integral element to workplace health and wellbeing. The initial contract was awarded for a period of 2 years with the option of 2 x 12-month extensions, we are therefore looking to extend the contract until 31 March 2023.</p>
<b>Full details of decision:</b>
<p>Approval is requested to extend the existing contract for Occupational Health Services with Medacs Healthcare, the initial contract was awarded for a period of 2 years in 2020 with the option of 2 x 12-month extensions: we are looking to extend the contract to the 31 March 2023. The current contract provides an excellent service which meets our requirements and delivers value for money.</p>
<b>Financial detail:</b>
<p>The Occupational Health Contract is funded by a central budget.</p> <p>The estimated cost for the 1-year extension to the contract is £100K but this is dependent upon the demand for the service.</p>
<b>Delivering Social Value</b>
<p>The Council wish to maintain the Occupational Health Service to contribute to the management of Health, Attendance and Wellbeing. Medacs Healthcare are based in Redcar Leisure and Community Heart and since been awarded our contract have increased their staffing to deliver occupational health services to Redcar and Cleveland Borough Council and other local business.</p>
<b>Reasons for Decision:</b>
<p>The extension to the contract with Medacs Healthcare will ensure continuity of our Occupational Health provision and avoid any unnecessary delays in the council accessing appropriate advice to assist with the management of absence cases.</p>
<b>Details of alternative options considered (if any) and reasons for rejection:</b>

Do nothing – we considered doing nothing but rejected this option as the Council want to maintain an occupational health provision.

Re-Procure – we considered re-procuring but rejected this option the current contract provides an excellent service which meets our requirement and delivers value for money

**Details of any conflict of interest declared by any Elected Member consulted in relation to the decision:**

This must be left blank. Business Support will seek this information from the Cabinet Member.

**Details of any dispensation granted in respect of any conflict of interest:**

This must be left blank. Business Support will seek this information from the Cabinet Member.

**Background Papers:**

N/A

<b>Officer Name (Print)</b>	Jane Garnett
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<b>Officer Signature</b>	
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<b>Submission date</b>	19 January 2022
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<b>Procurement Approval</b>		Complies with Contract Procedure Rules
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## Delegated Power Record

<b>Reference</b>	RES-22-006
<b>Delegated Power Forward Plan Reference</b>	N/A
<b>Corporate Plan Priority</b>	Investing for the long-term
<b>Delegation Title</b>	Occupational Health Provision
<b>Delegated Power Number</b>	452 – Implement an optional extension under existing contract terms
<b>Date of Exercise</b>	19/01/2022
<b>Cabinet Member</b>	Cllr Glyn Nightingale
<b>Assistant Director</b>	Phil Winstanley

## Signatures

..... Date: 02/02/2022  
CABINET MEMBER FOR RESOURCES

..... Date: 20/01/2022  
CHIEF FINANCE OFFICER

..... Date: 19/01/2022  
CHIEF LEGAL OFFICER

.....  
**MANAGING DIRECTOR**

**Date: 19/01/2022**

<b>Call-In (Key Decisions Only)</b>	
Choose an item.  Reasons for dis-applying Call-In due to urgency to be added here if relevant. This will need to be reported to the next meeting of the Borough Council and the reasons must demonstrate that any delay likely to be caused by the call-in process would seriously prejudice the Council's or the public's interests.	
<b>Date Decision will become effective</b>	Click or tap to enter a date.  To be completed by Democratic Services – date will be not less than expiry of 5 working days from publication unless urgency applies.



## Delegated Power Record

Are the details of the decision to be public or confidential?

**Public**

If the details of the decision are confidential, please select the category for exemption under the Local Government Act 1982.

Choose an item.

<b>Reference</b>	RES-22-037
<b>Corporate Plan Priority</b>	Improving the Physical Appearance of the Borough and Enhancing Prosperity
<b>Delegation Title</b>	Enter into a Basic Asset Protection Agreement with Network Rail in relation to Redcar Central Station project
<b>Delegated Power Number</b>	455 – Exercise Power of Exemption to Award a Contract – in accordance with Section 10 of the Contract Procedure Rules:  i. The nature of the market for the works to be carried out or the goods or services to be provided has been investigated and is demonstrated to be such that a departure from the requirements of these Rules is justifiable.
<b>Date of Exercise</b>	25/02/2022
<b>Cabinet Member</b>	Cllr Chris Gallacher TD, VR
<b>Assistant Director</b>	Andrew Carter

<b>Type of Decision</b> (Key/Executive/Non-Executive)  See Scheme of Delegation to Officers - Council Constitution	Executive (Non-Key)
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FOR KEY DECISIONS ONLY	
<b>Delegated Power Forward Plan Ref</b>	N/A
<b>Date Decision Published in Forward Plan</b>	Click or tap to enter a date. To be completed by Democratic Services
<b>Urgency</b> (For Key Decisions not included in Forward Plan only)	Not Applicable

<b>Background to Decision:</b>
<p>The Council's aspiration is to restore the Grade II listed Redcar Central Station building to make it a vibrant mixed-use building and in doing so significantly enhance the experience for those arriving or departing Redcar by train (and other forms of public transport).</p> <p>Works adjacent to the live railway line require Network Rail input through their Basic Asset Protection Agreement (BAPA).</p>
<b>Decision Considerations</b>
Contract Procedure Rules.
<b>Full details of decision:</b>
<p>Approval is sought to enter into the BAPA with Network Rail Asset Protection. As ultimate client for the project, RCBC must contract directly with Network Rail for this.</p> <p>The BAPA is the mechanism by which safe design and management procedures are put in place for works adjacent to the operational railway.</p> <p>The fees are subject to change and are index-linked. The quotation received to date is an estimate to undertake all works in the design phase including provision for initial possessions for survey work.</p> <p>Contract period March 2022 – December 2024.</p> <p>A further DP will be brought forward for the construction phase BAPA fees.</p>
<b>Financial detail:</b>
<p>The contract value is £30,000 with contingency for the design phase.</p> <p>Cost code C20371 will be utilised for this project with funds secured from the TVCA Redcar Growth Fund.</p>

<b>Delivering Social Value</b>		
N/A		
<b>Reasons for Decision:</b>		
This exemption has been requested as we are bound by the Network Rail Asset Protection procedure for any works adjacent to the operational railway		
<b>Details of alternative options considered (if any) and reasons for rejection:</b>		
There are no alternative options.		
<b>Details of any conflict of interest declared by any Elected Member consulted in relation to the decision:</b>		
This must be left blank. Business Support will seek this information from the Cabinet Member.		
<b>Details of any dispensation granted in respect of any conflict of interest:</b>		
This must be left blank. Business Support will seek this information from the Cabinet Member.		
<b>Background Papers:</b>		
State where any additional papers may be held, any background information (if applicable)		
<b>Officer Name (Print)</b>	Andrew Richardson	
<b>Officer Signature</b>		
<b>Submission date</b>	25/02/2022	
<b>Procurement Approval</b>		This request complies with the Council's Contract Procedure Rules.

## Delegated Power Record

<b>Reference</b>	RES-22-037
<b>Delegated Power Forward Plan Reference</b>	N/A
<b>Corporate Plan Priority</b>	Improving the Physical Appearance of the Borough and Enhancing Prosperity
<b>Delegation Title</b>	Enter into a Basic Asset Protection Agreement with Network Rail in relation to Redcar Central Station project
<b>Delegated Power Number</b>	455 – Exercise Power of Exemption to Award a Contract – in accordance with Section 10 of the Contract Procedure Rules:  i. The nature of the market for the works to be carried out or the goods or services to be provided has been investigated and is demonstrated to be such that a departure from the requirements of these Rules is justifiable.
<b>Date of Exercise</b>	25/02/2022
<b>Cabinet Member</b>	Cllr Chris Gallacher TD, VR
<b>Assistant Director</b>	Andrew Carter

## Signatures

.....  
CABINET MEMBER FOR ECONOMIC DEVELOPMENT

**Date: 24/05/2022**

.....  
CHIEF FINANCE OFFICER

**Date: 03/03/2022**

.....  
CHIEF LEGAL OFFICER

**Date: 02/03/2022**

.....  
**MANAGING DIRECTOR**

**Date: 10/05/2022**

<b>Call-In (Key Decisions Only)</b>	
Choose an item.  Reasons for dis-applying Call-In due to urgency to be added here if relevant. This will need to be reported to the next meeting of the Borough Council and the reasons must demonstrate that any delay likely to be caused by the call-in process would seriously prejudice the Council's or the public's interests.	
<b>Date Decision will become effective</b>	Click or tap to enter a date.  To be completed by Democratic Services – date will be not less than expiry of 5 working days from publication unless urgency applies.

## Delegated Power Record

Are the details of the decision to be public or confidential?

**Public**

If the details of the decision are confidential, please select the category for exemption under the Local Government Act 1982.

Choose an item.

<b>Reference</b>	RES-22-059
<b>Corporate Plan Priority</b>	Meeting Residents' Needs
<b>Delegation Title</b>	Supply & Installation of Railings at Kingsley Field, Grangetown
<b>Delegated Power Number</b>	450 – Award a Contract
<b>Date of Exercise</b>	06/04/2022
<b>Cabinet Member</b>	Cllr Chris Gallacher TD, VR
<b>Assistant Director</b>	Andrew Carter

<b>Type of Decision</b> (Key/Executive/Non-Executive)  See Scheme of Delegation to Officers - Council Constitution	Executive (Non-Key)
<b>FOR KEY DECISIONS ONLY</b>	
<b>Delegated Power Forward Plan Ref</b>	If a key decision has not been published in the forward plan at least 28 days in advance of the decision being taken, then the urgency or special urgency rules must be applied, and relevant forms completed in conjunction with Democratic Services
<b>Date Decision Published in Forward Plan</b>	Click or tap to enter a date. To be completed by Democratic Services

<b>Urgency</b> (For Key Decisions not included in Forward Plan only)	Not Applicable
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<b>Background to Decision:</b>
<p>New railings at Kingsley Road field will provide a safe multi-use area for the community in Grangetown. Local football teams did occupy the fields but have since had to move to alternative sites as the area was unsafe due to riding of quad bikes and motor bikes on the fields while children played football, often with their families spectating. The football team rents the field but have been unable to play there due to this anti-social behaviour.</p> <p>The local aspiration is to have a suitable and safe area to hold outdoor community events, such as Christmas markets and carnivals as well as using the land for sporting and physical events. Community events which are planned and hosted locally will encourage the community to come together and strengthen relationships.</p> <p>Installing railings around the site stop tyre tracks emerging onto the main roads and troughs on the field that are subsequently caused by the quad/motor bikes. The area will cease to be a cut through to the woodland area reducing traffic.</p>
<b>Decision Considerations</b>
Contract procedure rules.
<b>Full details of decision:</b>
<p>Approval is requested to award a contract to Brian Noble Fencing Contractors Ltd to supply and install security railings and gates around Kingsley Road Field as well as replacing damaged railings at Millennium Green and on a corner of Coniston Road.</p> <p>The works are expected to commence on 30 May 2022 for a period of 4 weeks.</p>
<b>Financial detail:</b>
<p>The total cost of the project via Brian Noble Fencing Limited is £99,151.00 broken down as follows:</p> <p>Supply and install at Kingsley Field - £61,049.00</p> <p>Supply and install at Millennium Green - £8,420</p> <p>Supply and install from Coniston Road to Slater Road - £29,682.00</p> <p>Match funding of £40,000 has been secured via community group "You've Got This" and therefore the cost to the Council will be £59,151 funded through Indigenous Growth Funds.</p>
<b>Delivering Social Value</b>
Brian Noble Fencing Contractors Ltd have signed the Redcar and Cleveland's Social Value Charter as part of this procurement process. Brian Noble employ local staff and their

<p>main suppliers are in the North East region, and they support local communities by offering surplus/waste materials to local community groups.</p> <p>This project will enhance and make safe a valued public enabling increased. This is particularly important following the coronavirus pandemic and allows a safe, quality offer to users. It will allow further promotion of the area as a safe place to for sporting and community events,</p>		
<b>Reasons for Decision:</b>		
<p>A competitive procurement process was carried out via the NEPO Portal. Brian Noble Fencing Contractors Ltd achieved the highest score when assessed against the evaluation criteria of quality and price.</p> <p>The affirmation of this request will support effort by officers to improve the security and safety at Kingsley Field in time for summer 2022 allowing the resource to be maximised during the summer months by local sports teams and community groups.</p>		
<b>Details of alternative options considered (if any) and reasons for rejection:</b>		
Do Nothing – This would exacerbate the current issues with regards to anti-social behaviour.		
<b>Details of any conflict of interest declared by any Elected Member consulted in relation to the decision:</b>		
This must be left blank. Business Support will seek this information from the Cabinet Member.		
<b>Details of any dispensation granted in respect of any conflict of interest:</b>		
This must be left blank. Business Support will seek this information from the Cabinet Member.		
<b>Background Papers:</b>		
State where any additional papers may be held, any background information (if applicable)		
<b>Officer Name (Print)</b>	Samantha Simpson	
<b>Officer Signature</b>		
<b>Submission date</b>	11/04/2022	
<b>Procurement Approval</b>		Request complies with the Council's current contract procedure rules



## Delegated Power Record

<b>Reference</b>	RES-22-059
<b>Delegated Power Forward Plan Reference</b>	N/A
<b>Corporate Plan Priority</b>	Meeting Residents' Needs
<b>Delegation Title</b>	Supply & Installation of Railings at Kingsley Field, Grangetown
<b>Delegated Power Number</b>	450 – Award a Contract
<b>Date of Exercise</b>	06/04/2022
<b>Cabinet Member</b>	Cllr Chris Gallacher TD, VR
<b>Assistant Director</b>	Andrew Carter

## Signatures

..... Date: 14/04/2022  
CABINET MEMBER FOR ECONOMIC DEVELOPMENT

..... Date: 14/04/2022  
CHIEF FINANCE OFFICER

..... Date: 12/04/2022  
CHIEF LEGAL OFFICER

..... Date: 12/04/2022  
MANAGING DIRECTOR

<b>Call-In (Key Decisions Only)</b>	
Choose an item.  Reasons for dis-applying Call-In due to urgency to be added here if relevant. This will need to be reported to the next meeting of the Borough Council and the reasons must demonstrate that any delay likely to be caused by the call-in process would seriously prejudice the Council's or the public's interests.	
<b>Date Decision will become effective</b>	Click or tap to enter a date.  To be completed by Democratic Services – date will be not less than expiry of 5 working days from publication unless urgency applies.

## Delegated Power Record

Are the details of the decision to be public or confidential?

**Public**

If the details of the decision are confidential, please select the category for exemption under the Local Government Act 1982.

Choose an item.

<b>Reference</b>	RES-22-063
<b>Corporate Plan Priority</b>	Improving the Physical Appearance of the Borough and Enhancing Prosperity
<b>Delegation Title</b>	Loftus Leisure Centre – Replacement Pitched Roof (Phase 2)
<b>Delegated Power Number</b>	451 - Where only one tender or quotation submission has been received, award the Contract to the single bidder
<b>Date of Exercise</b>	04/04/2022
<b>Cabinet Member</b>	Cllr Glyn Nightingale
<b>Assistant Director</b>	Phil Winstanley

<b>Type of Decision</b> (Key/Executive/Non-Executive)	Executive (Non-Key)
<b>FOR KEY DECISIONS ONLY</b>	
<b>Delegated Power Forward Plan Ref</b>	N/A
<b>Date Decision Published in Forward Plan</b>	Click or tap to enter a date. To be completed by Democratic Services
<b>Urgency</b> (For Key Decisions not included in Forward Plan only)	Not Applicable

<b>Background to Decision:</b>
These works have been agreed as part of the Capital Works Programme and will ensure the building is watertight and provides a good environment to work in. The work includes the replacement of the existing steel-clad roof system, battens and membrane. Cladding and louvered vent replacement.
<b>Decision Considerations</b>
This service delivery is to ensure the building remains watertight; any delay of this contract would enhance the deterioration of the area of roof with detrimental effect of the structure.
<b>Full details of decision:</b>
Approval is requested to award a contract to N T Sweeting Roofing Contractors Ltd to refurbish the metal clad roof, cladding and vent.  The contract period is from 2 May to 10 July 2022
<b>Financial detail:</b>
The compliant bid included a lump sum cost which was priced against a detailed specification and the total scheme cost is £62,192.27  This project is funded from Capital Works Programme and is within budget.
<b>Delivering Social Value</b>
N T Sweeting have signed the Redcar and Cleveland's Social Value Charter as part of this procurement process. The company is located in the Tees Valley and employs local labour.  The roof refurbishment to the building will provide benefits for the building users and will assist in reducing energy and achieving carbon management savings.
<b>Reasons for Decision:</b>
A competitive procurement process was carried out via the NEPO Portal and only one submission was received. The submission was fully appraised by Officers taking into account the evaluation criteria of quality and price and the bid demonstrated a good range of competency and was within budget.

<b>Details of alternative options considered (if any) and reasons for rejection:</b>		
<ul style="list-style-type: none"> <li>• To do nothing</li> <li>• Patch repairs</li> </ul> <p>Both alternative options create risk of closing this area of the Leisure Centre and will enhance the risk of detrimental damage to the roof structure.</p>		
<b>Details of any conflict of interest declared by any Elected Member consulted in relation to the decision:</b>		
This must be left blank. Business Support will seek this information from the Cabinet Member.		
<b>Details of any dispensation granted in respect of any conflict of interest:</b>		
This must be left blank. Business Support will seek this information from the Cabinet Member.		
<b>Background Papers:</b>		
Background papers are held in Asset Management in electronic format		
<b>Officer Name (Print)</b>	Trevor Dowson	
<b>Officer Signature</b>		
<b>Submission date</b>	19/04/22	
<b>Procurement Approval</b>		Complies with the current Contract Procedure Rules

## Delegated Power Record

<b>Reference</b>	RES-22-063
<b>Delegated Power Forward Plan Reference</b>	
<b>Corporate Plan Priority</b>	Improving the Physical Appearance of the Borough and Enhancing Prosperity
<b>Delegation Title</b>	Loftus Leisure Centre – Replacement Pitched Roof (Phase 2)
<b>Delegated Power Number</b>	451 - Where only one tender or quotation submission has been received, award the Contract to the single bidder
<b>Date of Exercise</b>	04/04/2022
<b>Cabinet Member</b>	Cllr Glyn Nightingale
<b>Assistant Director</b>	Phil Winstanley

## Signatures

..... Date: 21/04/2022  
CABINET MEMBER FOR RESOURCES

..... Date: 20/04/2022  
CHIEF FINANCE OFFICER

..... Date: 19/04/2022  
CHIEF LEGAL OFFICER

..... Date: 20/04/2022  
MANAGING DIRECTOR

<b>Call-In (Key Decisions Only)</b>	
Choose an item.  Reasons for dis-applying Call-In due to urgency to be added here if relevant. This will need to be reported to the next meeting of the Borough Council and the reasons must demonstrate that any delay likely to be caused by the call-in process would seriously prejudice the Council's or the public's interests.	
<b>Date Decision will become effective</b>	Click or tap to enter a date.  To be completed by Democratic Services – date will be not less than expiry of 5 working days from publication unless urgency applies.

## Delegated Power Record

Are the details of the decision to be public or confidential?

**Public**

If the details of the decision are confidential, please select the category for exemption under the Local Government Act 1982.

Choose an item.

<b>Reference</b>	RES-22-066
<b>Corporate Plan Priority</b>	Investing for the long-term
<b>Delegation Title</b>	Committee Management System – Modern.Gov
<b>Delegated Power Number</b>	450 – Award a Contract
<b>Date of Exercise</b>	25/04/2022
<b>Cabinet Member</b>	Cllr Glyn Nightingale
<b>Assistant Director</b>	Phil Winstanley

<b>Type of Decision</b> (Key/Executive/Non-Executive) See Scheme of Delegation to Officers - Council Constitution	Executive (Non-Key)
<b>FOR KEY DECISIONS ONLY</b>	
<b>Delegated Power Forward Plan Ref</b>	If a key decision has not been published in the forward plan at least 28 days in advance of the decision being taken, then the urgency or special urgency rules must be applied and relevant forms completed in conjunction with Democratic Services
<b>Date Decision Published in Forward Plan</b>	Click or tap to enter a date. To be completed by Democratic Services
<b>Urgency</b> (For Key Decisions not included in Forward Plan only)	Not Applicable



**Background to Decision:**

The project is to procure a hosted solution for a Committee Management system which will provide a centralised system to manage Elected Member and democratic decision-making information for the council. It will improve the overall service the Democratic Services team, provide increasing efficiency within the team and reducing time in making information available to the public. It will significantly improve the public's experience in being able to navigate the website to access relevant Councillor and Committee information electronically.

Procuring a supplier hosted and supported off-the-shelf solution will negate overheads to RCBC IT in terms of server cost / maintenance, as well as mitigate any risks/downtime with RCBC IT infrastructure and reduce reliance upon RCBC Web Team support in relation to ongoing management/configuration of bespoke pages and databases for committee paper publishing and e-petition facility.

**Decision Considerations**

The Council is currently in the process of developing a new website. In any event a solution would need to be developed to allow for the public to access information relating to the democratic processes of the Council.

**Full details of decision:**

Approval is requested to award a contract to Civica for the Modern.Gov Committee Management Information System via a direct award call off from CCloud12 (RM1557), for a 2 year period starting on 1 May 2022 with 2 x 12 month optional extensions.

**Financial detail:**

<b>Modern.gov (Civica)</b>		<b>Pricing</b>
Capital Yr 1	Implementation, Licence & Year 1 Support & Maintenance (medium org.)	£29,500
	Including hosting, restricted app, in-app voting and Azure AD integration (single sign on)	
	<b>Total Capital Investment</b>	<b>£29,550</b>
Revenue Yr 2	Annual Support & Maintenance (Year 2+) p/a	£7,750
	Hosting p/a (medium org.)	£3,000
	Restricted App p/a	£3,000
	In-App Voting p/a	£1,500
	Azure AD integration (single sign on) p/a	£2,050
	<b>Total Revenue Investment (p/a)</b>	<b>£17,300</b>

Full cost for an initial 24 month contract is £46,850.

Full cost of contract including 2 x 12 months option to extend is £81,450.

Year 1 costs will be covered by IT capital funding (already agreed) y2 and ongoing revenue costs will be funded through Democratic Services revenue budget 10099 R4400.

### **Delivering Social Value**

A committee management system will support more transparent and open governance processes and the accountability of Members to the electorate. It will provide the framework for a single online space, linked to the Council's website, for democracy and councillor information that is coherent, comprehensive, and easy to navigate by elected members and members of the public.

### **Reasons for Decision:**

The project is to invest and implement a new system to provide a centralised and streamlined system to manage Governance and Member activity for RCBC. The project will primarily impact on the work of the Democratic Services Team (located in Redcar and Cleveland Leisure and Community Heart).

A new integrated system will improve accessibility and circulation of meeting papers to elected members and make governance information more consistently accessible to residents and members of the public.

It will enable all information relating to elected Members, Committees, and democratic decision-making to be managed within a single system and published electronically in a coherent and organised manner.

It will provide workflow solutions for key processes such as the forward plan and delegated decisions.

### **Details of alternative options considered (if any) and reasons for rejection:**

**Option 1** – Do nothing. The team will continue to manage its processes manually, utilising siloed systems to deliver. In addition to this, there will be a requirement to engage with the development of the new corporate website to develop a bespoke solution for storage and access of information relating to the Democratic functions of the Council. This has the potential to become a significant piece of work to be undertaken to convert all existing documents to meet the Government Digital Services (GDS) Accessibility Standards for publication on the website and change original templates so that authors can check accessibility compliance at the point of production. This option will still require significant investment in terms of staff resources but will deliver very few tangible benefits beyond the display of existing documentation on the website. This option has therefore been rejected.

**Option 2** – MS Platform. Discussions have taken place to assess the potential for the MS platform to be utilised in such a way as to meet the requirements of the project. Whilst it is acknowledged that there is a more immediate opportunity to utilise MS Teams for managing *internal* processes and support document approvals workflow/internal decision making, it would not address the full scope of project requirements. The current MS

<p>Platform offering will, fundamentally, not meet our need for an integrated committee diary, nor support the publishing of documentation to an external facing website to manage Councillor and Committee information and would potentially require specialist, third-party guidance to develop and customise a solution to meet the full project scope. This option has therefore been rejected.</p>		
<p><b>Details of any conflict of interest declared by any Elected Member consulted in relation to the decision:</b></p>		
<p>This must be left blank. Business Support will seek this information from the Cabinet Member.</p>		
<p><b>Details of any dispensation granted in respect of any conflict of interest:</b></p>		
<p>This must be left blank. Business Support will seek this information from the Cabinet Member.</p>		
<p><b>Background Papers:</b></p>		
<p>State where any additional papers may be held, any background information (if applicable)</p>		
<b>Officer Name (Print)</b>	Alison Pearson	
<b>Officer Signature</b>		
<b>Submission date</b>	22/04/22	
<b>Procurement Approval</b>		This request complies with the Council's Contract Procedure Rules.

## Delegated Power Record

Reference	RES-22-066
Delegated Power Forward Plan Reference	N/A
Corporate Plan Priority	Investing for the long-term
Delegation Title	Committee Management System – Modern.Gov
Delegated Power Number	450 – Award a Contract
Date of Exercise	25/04/2022
Cabinet Member	Cllr Glyn Nightingale
Assistant Director	Phil Winstanley

## Signatures

..... Date: 27/04/2022  
CABINET MEMBER FOR RESOURCES

..... Date: 27/04/2022  
CHIEF FINANCE OFFICER

..... Date: 26/04/2022  
CHIEF LEGAL OFFICER

..... Date: 26/04/2022  
MANAGING DIRECTOR

Call-In (Key Decisions Only)
Choose an item.

Reasons for dis-applying Call-In due to urgency to be added here if relevant. This will need to be reported to the next meeting of the Borough Council and the reasons must demonstrate that any delay likely to be caused by the call-in process would seriously prejudice the Council's or the public's interests.

**Date Decision will become effective**

Click or tap to enter a date.

To be completed by Democratic Services – date will be not less than expiry of 5 working days from publication unless urgency applies.

## Delegated Power Record

Are the details of the decision to be public or confidential?

**Public**

If the details of the decision are confidential, please select the category for exemption under the Local Government Act 1972.

Choose an item.

<b>Reference</b>	RES-22-067
<b>Corporate Plan Priority</b>	Improving the Physical Appearance of the Borough and Enhancing Prosperity
<b>Delegation Title</b>	Award a Contract to Redcar & Cleveland Lighting (Bouygues) to install architectural uplighting and other lighting connections to Loftus Town Hall.
<b>Delegated Power Number</b>	DP 455 - Exercise power of exemption to Standing Orders in accordance with Section 10 of the Contract Procedure Rules:  i. the nature of the market for the works to be carried out or the goods or services to be provided has been investigated and is demonstrated to be such that a departure from the requirements of these Rules is justifiable.
<b>Date of Exercise</b>	25/04/2022
<b>Cabinet Member</b>	Cllr Chris Gallacher TD, VR
<b>Assistant Director</b>	Andrew Carter

<b>Type of Decision</b>  (Key/Executive/Non-Executive)  See Scheme of Delegation to Officers - Council Constitution	Executive (Non-Key)
<b>FOR KEY DECISIONS ONLY</b>	

<b>Delegated Power Forward Plan Ref</b>	If a key decision has not been published in the forward plan at least 28 days in advance of the decision being taken, then the urgency or special urgency rules must be applied, and relevant forms completed in conjunction with Democratic Services
<b>Date Decision Published in Forward Plan</b>	Click or tap to enter a date.  To be completed by Democratic Services
<b>Urgency</b> (For Key Decisions not included in Forward Plan only)	Not Applicable

<b>Background to Decision:</b>
<p>In the Council's High Street Support Fund Masterplan, the vision described transforming Loftus into a modern market town, providing physical and social infrastructure for new and existing businesses to thrive and offer new opportunities for local people. One identified intervention is to architecturally uplift heritage buildings and public realm located within selected locations around Loftus, with work earmarked to be undertaken on the following prominent properties/sites:</p> <ul style="list-style-type: none"> <li>a) Grade II Listed building at 74 High Street (former Barclays Bank) located within the historic Market Place. The building is in RCBC ownership.</li> <li>b) Loftus Town Hall, which is located near to the historic Market Place.</li> <li>c) Former United Reform Church; and</li> <li>d) Zetland Road / West Road, which features several properties included within the conservation area of Loftus.</li> </ul> <p>This Delegated Power request is solely for the Loftus Town Hall, with further Delegated Power documents being produced for the additional lighting projects to be developed in the future.</p>
<b>Decision Considerations</b>
Contract procedure rules.
<b>Full details of decision:</b>
<p>Approval is requested to award a contract to Redcar &amp; Cleveland Lighting (Bouygues) to undertake the supply, install and ongoing maintenance of the building uplifting under the existing PFI streetlighting contract.</p> <p>The estimated contract period for supply and installation is from May to October 2022.</p>
<b>Financial detail:</b>
<p>The total value of this order is £52,728.07 (this includes a 10% contingency budget for any cost overruns that may occur), to install new lighting around the Loftus Town Hall. This is to be paid from capital budgets funded through the Cabinet Approved Tees Valley Combined Authority Welcome to Redcar and Cleveland Fund (EC14).</p>
<b>Delivering Social Value</b>
<p>The successful delivery of the contract will assist the Council in meeting its objectives in respect of the Great Place to Live objective of the Social Value Charter. Redcar &amp;</p>

Cleveland Lighting is the locally based arm of Bouygues (the Council's appointed PFI provider for public lighting), with local labour being used to undertake the works.	
<b>Reasons for Decision:</b>	
<p>This scheme was captured within the Loftus Masterplan developed to secure Future High Street Funding from The Department for Levelling Up, Housing and Communities. The objective of this project is to help celebrate the heritage assets within the Conservation Area via architectural lighting, to enhance the night-time visual amenity, to help attract visitors to the area. The proposals to install some lighting units on the old Barclays Bank building have already been approved as part of a staged programme of public lighting works on selected buildings within Loftus.</p> <p>The planned lighting installation work around the Loftus Town Hall will not require any scaffolding or cause unnecessary damage to the fabric of the building as the proposed lighting units will be installed within public footpath and footwell areas around the Town Hall. In addition, a new spotlight will be affixed to a re-positioned lighting column, which will require new cabling and connections buried beneath the ground.</p>	
<b>Details of alternative options considered (if any) and reasons for rejection:</b>	
The appointment of a separate contractor to install the lighting project has been discounted on the grounds that use of Redcar & Cleveland Lighting - the existing streetlighting PFI contractor – provides ongoing maintenance and liability benefits under the existing PFI contract. Numerous options were explored and costed with Redcar & Cleveland Lighting to ensure value for money. The products have been specified following a successful site trial and are specialist in nature.	
<b>Details of any conflict of interest declared by any Elected Member consulted in relation to the decision:</b>	
This must be left blank. Business Support will seek this information from the Cabinet Member.	
<b>Details of any dispensation granted in respect of any conflict of interest:</b>	
This must be left blank. Business Support will seek this information from the Cabinet Member.	
<b>Background Papers:</b>	
State where any additional papers may be held, any background information (if applicable)	
<b>Officer Name (Print)</b>	Lawrence Kerrigan
<b>Officer Signature</b>	
<b>Submission date</b>	<b>25 April 2022</b>
<b>Procurement Approval</b>	Request complies with Contract Procedure Rules



## Delegated Power Record

<b>Reference</b>	RES-22-067
<b>Delegated Power Forward Plan Reference</b>	
<b>Corporate Plan Priority</b>	Improving the Physical Appearance of the Borough and Enhancing Prosperity
<b>Delegation Title</b>	Award a Contract to Redcar & Cleveland Lighting, to install architectural uplighting and other lighting connections to Loftus Town Hall.
<b>Delegated Power Number</b>	455 Exercise power of exemption to Standing Orders in accordance with Section 10 of the Contract Procedure Rules i. the nature of the market for the works to be carried out or the goods or services to be provided has been investigated and is demonstrated to be such that a departure from the requirements of these Rules is justifiable.
<b>Date of Exercise</b>	25/04/2022
<b>Cabinet Member</b>	Cllr Chris Gallacher, TD, VR
<b>Assistant Director</b>	Andrew Carter

### Signatures

..... Date 04/05/2022

CABINET MEMBER FOR RESOURCES

..... Date 27/04/2022

CHIEF FINANCE OFFICER

..... Date 29/04/2022

CHIEF LEGAL OFFICER

..... Date 04/05/2022

MANAGING DIRECTOR

<b>Call-In (Key Decisions Only)</b>	
Choose an item.  Reasons for dis-applying Call-In due to urgency to be added here if relevant. This will need to be reported to the next meeting of the Borough Council and the reasons must demonstrate that any delay likely to be caused by the call-in process would seriously prejudice the Council's or the public's interests.	
<b>Date Decision will become effective</b>	Click or tap to enter a date.  To be completed by Democratic Services – date will be not less than expiry of 5 working days from publication unless urgency applies.

## Delegated Power Record

Are the details of the decision to be public or confidential?

**Public**

If the details of the decision are confidential, please select the category for exemption under the Local Government Act 1982.

Choose an item.

<b>Reference</b>	RES-22-068
<b>Corporate Plan Priority</b>	Improving the Physical Appearance of the Borough and Enhancing Prosperity
<b>Delegation Title</b>	Window Cleaning Services
<b>Delegated Power Number</b>	450 – Award a Contract
<b>Date of Exercise</b>	27/04/2022
<b>Cabinet Member</b>	Cllr Glyn Nightingale
<b>Assistant Director</b>	Phil Winstanley

<b>Type of Decision</b> (Key/Executive/Non-Executive)  See Scheme of Delegation to Officers - Council Constitution	Executive (Non-Key)
<b>FOR KEY DECISIONS ONLY</b>	
<b>Delegated Power Forward Plan Ref</b>	If a key decision has not been published in the forward plan at least 28 days in advance of the decision being taken, then the urgency or special urgency rules must be applied, and relevant forms completed in conjunction with Democratic Services
<b>Date Decision Published in Forward Plan</b>	Click or tap to enter a date. To be completed by Democratic Services

<b>Urgency</b> (For Key Decisions not included in Forward Plan only)	Not Applicable
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<b>Background to Decision:</b>
<p>The Council has a requirement for window cleaning services at various Council buildings throughout the borough and the current contract is due to expire on 31 May 2022</p> <p>A new contract was required to be in place for 1 June 2022 and as such a competitive procurement process was carried out via the NEPO Portal.</p>
<b>Decision Considerations</b>
Contract Procedure Rules
<b>Full details of decision:</b>
Approval is requested to award a contract to Convey Bros for Window Cleaning Services to various Council buildings throughout the borough. The contract period is from 1 June 2022 to 31 May 2024, plus 2 x 12-month optional extension periods.
<b>Financial detail:</b>
<p>The contract is priced on a specific number of buildings and frequencies of cleaning. This will fluctuate throughout the contract period as buildings are added/removed or additional cleans are required subject to demand.</p> <p>The annual contract value based on the set cleaning schedules is £16,155.00.</p> <p>The total contract value based on the set cleaning schedules is £32,310 (exc. extension periods).</p> <p>The contract provides services that are used corporately across the Council, costs are paid for from an existing central budget and costs are recharged via annual Central Recharge to relevant cost centres.</p>
<b>Delivering Social Value</b>
The successful bidder has signed up to the Council's Social Value Charter and provided a commitment to assisting in the delivery of the five charter principles through the delivery of the contract.
<b>Reasons for Decision:</b>
A competitive procurement process was carried out via the NEPO Portal, and Convey Bros achieved the highest score when assessed against the evaluation criteria of quality and price.

<b>Details of alternative options considered (if any) and reasons for rejection:</b>		
Do Nothing – Not acceptable as the Council has a requirement for window cleaning and does not have the relevant resource available in-house.		
<b>Details of any conflict of interest declared by any Elected Member consulted in relation to the decision:</b>		
This must be left blank. Business Support will seek this information from the Cabinet Member.		
<b>Details of any dispensation granted in respect of any conflict of interest:</b>		
This must be left blank. Business Support will seek this information from the Cabinet Member.		
<b>Background Papers:</b>		
State where any additional papers may be held, any background information (if applicable)		
<b>Officer Name (Print)</b>	Carl Lamb	
<b>Officer Signature</b>		
<b>Submission date</b>	27 April 2022	
<b>Procurement Approval</b>		Request Complies with Contract Procedure Rules

## Delegated Power Record

<b>Reference</b>	RES-22-068
<b>Delegated Power Forward Plan Reference</b>	
<b>Corporate Plan Priority</b>	Improving the Physical Appearance of the Borough and Enhancing Prosperity
<b>Delegation Title</b>	Window Cleaning Services
<b>Delegated Power Number</b>	450 – Award a Contract
<b>Date of Exercise</b>	27/04/2022
<b>Cabinet Member</b>	Cllr Glyn Nightingale
<b>Assistant Director</b>	Phil Winstanley

## Signatures

..... Date: 09/05/2022  
CABINET MEMBER FOR RESOURCES

..... Date: 09/05/2022  
CHIEF FINANCE OFFICER

..... Date: 29/04/2022  
CHIEF LEGAL OFFICER

..... Date: 04/05/2022  
MANAGING DIRECTOR

**Call-In (Key Decisions Only)**

Choose an item.

Reasons for dis-applying Call-In due to urgency to be added here if relevant. This will need to be reported to the next meeting of the Borough Council and the reasons must demonstrate that any delay likely to be caused by the call-in process would seriously prejudice the Council's or the public's interests.

**Date Decision will become effective**

Click or tap to enter a date.

To be completed by Democratic Services – date will be not less than expiry of 5 working days from publication unless urgency applies.

# Delegated Power Record

Are the details of the decision to be public or confidential?

## Public

If the details of the decision are confidential, please select the category for exemption under the Local Government Act 1972

Choose an item.

<b>Reference</b>	<b>RES-22-075</b>
<b>Corporate Plan Priority</b>	Improving the Physical Appearance of the Borough and Enhancing Prosperity
<b>Delegation Title</b>	Variation to contract for design, manufacture, and installation of playground at Coatham Seafront
<b>Delegated Power Number</b>	DP 453 - In accordance with the Council's Contract Procedure Rules 9.17: Power to vary the terms of an existing contract, where there is provision within the contract to do so
<b>Date of Exercise</b>	16/05/2022
<b>Cabinet Member</b>	Cllr Chris Gallacher TD, VR
<b>Assistant Director</b>	Andrew Carter

<b>Type of Decision (Key/Executive/Non-Executive)</b> See Scheme of Delegation to Officers – Council Constitution	Executive (Non-Key)
<b>FOR KEY DECISIONS ONLY</b>	
<b>Delegated Power Forward Plan Ref</b>	If a key decision has not been published in the forward plan at least 28 days in advance of the decision being taken, then the urgency or special urgency rules must be applied, and relevant forms completed in conjunction with Democratic Services
<b>Delegated Power Forward Plan Ref</b>	
<b>Date Decision Published in Forward Plan</b>	Not Applicable
<b>Urgency</b> (For Key Decisions not included in Forward Plan only)	Not Applicable

### Background to Decision:

In March 2021, a mini competition was completed under the ESPO Outdoor Playground equipment Framework (Contract number 115) for a new high quality play facility located on the



## Delegated Power Record

coast directly next to Majuba beach. The playground is part of the wider regeneration masterplan for Coatham Seafront and Wicksteed were appointed to undertake the works.

The contract commenced April 2021 with the installation date to be completed within the following 12-month period as part of the Coatham redevelopment.

Coatham Phase 1 works, including the playground, are now expected to commence August 2022. Since award of the contract material costs for the playground have increased resulting in cost increases to the appointment, compounded by delay on site.

### **Decision Considerations:**

Contract Procedure rules.

### **Full details of decision:**

Approval is requested to vary the contract with Wicksteed for design, manufacture, and installation playground at Coatham Seafront to include increased material costs of £30,000 within the price and to vary the term of the contract to end October 2022 in line with the expected access date to complete the works within the Coatham Phase 1 works.

### **Financial detail:**

Original contract value approved - £249,000

Value of contract variation - £30,000

Total contract value - £279,000 (£272,194 plus £6,806 contingency)

Budget will be allocated from the Redcar Welcome to TVCA funding allocation

### **Delivering Social Value:**

The contractor will deliver the scheme in accordance with the Council's Social Value Charter and the social value deliverables detailed in their tender submission.

### **Reasons for Decision:**

The decision will allow the playground to be delivered to the desired specification.

### **Details of alternative options considered (if any) and reasons for rejection:**

Value engineering of the design and the amount of equipment installed will reduce the budget back to the original commission however this would affect the quality of the installation. This has been investigated and discounted.

### **Details of any conflict of interest declared by any Elected Member consulted in relation to the decision:**

None.

## Delegated Power Record

<b>Details of any dispensation granted in respect of any conflict of interest:</b> This must be left blank. Business Support will seek this information from the Cabinet Member.	
<b>Background Papers:</b> State where any additional papers may be held, any background information (if applicable)	
<b>Officer Name (Print)</b>	<b>Mark Hopgood</b>
<b>Officer Signature</b>	
<b>Submission date</b>	<b>17/05/22</b>
<b>Procurement Approval</b>	Request complies with the Contract Procedure Rules

## Delegated Power Record

<b>Reference</b>	RES-22-075
<b>Delegated Power Forward Plan Reference</b>	
<b>Corporate Plan Priority</b>	Improving the Physical Appearance of the Borough and Enhancing Prosperity
<b>Delegation Title</b>	Variation to contract for design, manufacture, and installation of playground at Coatham Seafront
<b>Delegated Power Number</b>	DP 453 - In accordance with the Council's Contract Procedure Rules 9.17: Power to vary the terms of an existing contract, where there is provision within the contract to do so
<b>Date of Exercise</b>	16/05/2022
<b>Cabinet Member</b>	Cllr Chris Gallacher, TD, VR
<b>Assistant Director</b>	Andrew Carter

## Signatures

<b>CABINET MEMBER FOR ECONOMIC DEVELOPMENT</b>	<b>Date 27/05/2022</b>
<b>CHIEF FINANCE OFFICER</b>	<b>Date 26/05/2022</b>
<b>CHIEF LEGAL OFFICER</b>	<b>Date 24/05/2022</b>
<b>MANAGING DIRECTOR</b>	<b>Date 24/05/2022</b>

## Call-In (Key Decisions Only)

<b>Date Decision will become effective</b>	
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# Delegated Power Record

Are the details of the decision to be public or confidential?

## Public

If the details of the decision are confidential, please select the category for exemption under the Local Government Act 1972

Choose an item.

<b>Reference</b>	<b>RES-22-076</b>
<b>Corporate Plan Priority</b>	Improving the Physical Appearance of the Borough and Enhancing Prosperity
<b>Delegation Title</b>	Coatham Seafront – Phase 1 Design and Build Contractor Appointment
<b>Delegated Power Number</b>	<b>450 – Award of Contract</b>
<b>Date of Exercise</b>	16/05/2022
<b>Cabinet Member</b>	Cllr Chris Gallacher TD, VR
<b>Assistant Director</b>	Andrew Carter

<b>Type of Decision (Key/Executive/Non-Executive)</b> See Scheme of Delegation to Officers – Council Constitution	Key - Executive
<b>FOR KEY DECISIONS ONLY</b>	
<b>Delegated Power Forward Plan Ref</b>	N/A – approved via Cabinet (Report reference GEE0014)
<b>Date Decision Published in Forward Plan</b>	N/A – approved via Cabinet
<b>Urgency</b> (For Key Decisions not included in Forward Plan only)	Not Applicable

### Background to Decision:

A Cabinet report was submitted to approve the development of Coatham (reference GEE0014). The Council has undertaken a procurement process to appoint a Main Contractor to Deliver Coatham Phase 1, comprising of an 18-hole adventure golf course, a play park, and associated public realm located off Majuba Road in Coatham, Redcar.

The successful Contractor will sub-contract an adventure golf contractor to complete the golf course construction and will work with the Council-appointed Contractor to deliver the play park element of the site.

### Decision Considerations:

Contract Procedure Rules.

## Delegated Power Record

Funding requirements.	
<b>Full details of decision:</b>  Upon completion of a further competition process under Lot 3 of NEPO 211 Civil Engineering & Infrastructure Works, approval is requested to award a contract to <b>Seymour Civil Engineering</b> to carry out Coatham Phase 1 works. The contract is expected to commence May 2022 until March 2023.	
<b>Financial detail:</b> The contract value is £1,786,000 and will be funded from the Welcome to Redcar TVCA fund. This comprises of £1,725,469 award value and £60,531 contingency.	
<b>Delivering Social Value:</b>  The contractor will deliver the scheme in accordance with the Council's Social Value Charter and the social value deliverables detailed in their tender submission.	
<b>Reasons for Decision:</b> The bids received were assessed by officers from the Council and an external consultant based on price and quality. The highest scoring bid is being recommended for award.	
<b>Details of alternative options considered (if any) and reasons for rejection:</b> There is no alternative option as the works cannot be completed in-house	
<b>Details of any conflict of interest declared by any Elected Member consulted in relation to the decision:</b> None.	
<b>Details of any dispensation granted in respect of any conflict of interest:</b> This must be left blank. Business Support will seek this information from the Cabinet Member.	
<b>Background Papers:</b> State where any additional papers may be held, any background information (if applicable)	
<b>Officer Name (Print)</b>	Mark Hopgood
<b>Officer Signature</b>	
<b>Submission date</b>	17/05/22
<b>Procurement Approval</b>	Request complies with the Contract Procedure Rules

## Delegated Power Record

<b>Reference</b>	<b>RES-22-076</b>
<b>Delegated Power Forward Plan Reference</b>	N/A
<b>Corporate Plan Priority</b>	Improving the Physical Appearance of the Borough and Enhancing Prosperity
<b>Delegation Title</b>	Coatham Seafront – Phase 1 Design and Build Contractor Appointment
<b>Delegated Power Number</b>	450 – Award of Contract
<b>Date of Exercise</b>	16/05/2022
<b>Cabinet Member</b>	Cllr Chris Gallacher, TD, VR
<b>Assistant Director</b>	Andrew Carter

## Signatures

<b>CABINET MEMBER FOR ECONOMIC DEVELOPMENT</b>	<b>Date 27/05/2022</b>
<b>CHIEF FINANCE OFFICER</b>	<b>Date 26/05/2022</b>
<b>CHIEF LEGAL OFFICER</b>	<b>Date 24/05/2022</b>
<b>MANAGING DIRECTOR</b>	<b>Date 19/05/2022</b>

## Call-In (Key Decisions Only)

<b>Date Decision will become effective</b>	
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# Delegated Power Record

Are the details of the decision to be public or confidential?

## Public

If the details of the decision are confidential, please select the category for exemption under the Local Government Act 1972

Choose an item.

<b>Reference</b>	<b>RES-22-078</b>
<b>Corporate Plan Priority</b>	Improving the Physical Appearance of the Borough and Enhancing Prosperity
<b>Delegation Title</b>	Window Cleaning Services
<b>Delegated Power Number</b>	<b>450 – Award a Contract</b>
<b>Date of Exercise</b>	19/05/2022
<b>Cabinet Member</b>	Cllr Glyn Nightingale
<b>Assistant Director</b>	Phil Winstanley

<b>Type of Decision</b> <b>(Key/Executive/Non-Executive)</b> See Scheme of Delegation to Officers – Council Constitution	Executive (Non-Key)
<b>FOR KEY DECISIONS ONLY</b>	
<b>Delegated Power Forward Plan Ref</b>	If a key decision has not been published in the forward plan at least 28 days in advance of the decision being taken, then the urgency or special urgency rules must be applied, and relevant forms completed in conjunction with Democratic Services
<b>Delegated Power Forward Plan Ref</b>	
<b>Date Decision Published in Forward Plan</b>	Click or tap to enter a date. To be completed by Democratic Services
<b>Urgency</b> (For Key Decisions not included in Forward Plan only)	Choose an item.

### Background to Decision:

The Council has a requirement for window cleaning services at various Council buildings throughout the borough and the current contract is due to expire on 31 May 2022.

A new contract was required to be in place for 1 June 2022 and as such a competitive procurement process was carried out via the NEPO Portal and awarded as per RES-22-068 to the highest-ranking bidder after evaluation.

# Delegated Power Record

Due to circumstances beyond the Council's control, the winning bidder has declined to accept the award of contract and approval is now being requested to award the contract to the second highest ranked bidder.

**Decision Considerations:**

Contract procedure rules.

**Full details of decision:**

Approval is requested to award a contract to City Clean Northern Ltd for Window Cleaning Services to various Council buildings throughout the Borough. The contract period is from 1 June 2022 to 31 May 2024, plus 2 x 12-month optional extension periods.

**Financial detail:**

The contract is priced on a specific number of buildings and frequencies of cleaning. This will fluctuate throughout the contract period as buildings are added/removed or additional cleans are required subject to demand.

The annual contract value based on the set cleaning schedules is £17,387.50. The total contract value based on the set cleaning schedules is £34,775 (excluding extension periods).

The contract provides services that are used corporately across the Council, costs are paid for from an existing central budget and costs are recharged via annual Central Recharge to relevant cost centres.

**Delivering Social Value:**

The successful bidder has signed up to the Council's Social Value Charter and provided a commitment to assisting in the delivery of the five charter principles throughout the delivery of the contract.

**Reasons for Decision:**

A competitive procurement process was carried out via the NEPO Portal and due to circumstances beyond the Council's control, the highest ranked bidder declined the award of contract. Therefore, it is recommended to award the contract to City Clean Northern Ltd who achieved the second highest score when assessed against the evaluation criteria of quality and price.

**Details of alternative options considered (if any) and reasons for rejection:**

Do Nothing – Not acceptable as the Council has a requirement for window cleaning and does not have the relevant resource available in-house.

**Details of any conflict of interest declared by any Elected Member consulted in relation to the decision:**

This must be left blank. Business Support will seek this information from the Cabinet Member.



## Delegated Power Record

<b>Details of any dispensation granted in respect of any conflict of interest:</b> This must be left blank. Business Support will seek this information from the Cabinet Member.		
<b>Background Papers:</b> State where any additional papers may be held, any background information (if applicable)		
<b>Officer Name (Print)</b>	Carl Lamb	
<b>Officer Signature</b>		
<b>Submission date</b>	19/05/2022	
<b>Procurement Approval</b>		Complies with the current Contract Procedure Rules

## Delegated Power Record

<b>Reference</b>	<b>RES-22-078</b>
<b>Delegated Power Forward Plan Reference</b>	
<b>Corporate Plan Priority</b>	Improving the Physical Appearance of the Borough and Enhancing Prosperity
<b>Delegation Title</b>	Window Cleaning Services
<b>Delegated Power Number</b>	<b>450 – Award a Contract</b>
<b>Date of Exercise</b>	19/05/2022
<b>Cabinet Member</b>	Cllr Glyn Nightingale
<b>Assistant Director</b>	Phil Winstanley

## Signatures

<b>CABINET MEMBER FOR RESOURCES</b>	<b>Date 25/05/2022</b>
<b>CHIEF FINANCE OFFICER</b>	<b>Date 24/05/2022</b>
<b>CHIEF LEGAL OFFICER</b>	<b>Date 19/05/2022</b>
<b>MANAGING DIRECTOR</b>	<b>Date 23/05/2022</b>

## Call-In (Key Decisions Only)

Choose an item.

Reasons for dis-applying Call-In due to urgency to be added here if relevant. This will need to be reported to the next meeting of the Borough Council and the reasons must demonstrate that any delay likely to be caused by the call-in process would seriously prejudice the Council's or the public's interests.

<b>Date Decision will become effective</b>	Click or tap to enter a date. To be completed by Democratic Services – date will be not less than expiry of 5 working days from publication unless urgency applies.
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# Delegated Power Record

Are the details of the decision to be public or confidential?

## Public

If the details of the decision are confidential, please select the category for exemption under the Local Government Act 1972

Choose an item.

<b>Reference</b>	<b>RES-22-080</b>
<b>Corporate Plan Priority</b>	Tackling Climate Change and Enhancing the Natural Environment
<b>Delegation Title</b>	Planned & Reactive Maintenance of Kitchen Cooker Extract Systems
<b>Delegated Power Number</b>	455 - Exercise power of exemption to Standing orders in accordance with Section 10 of the Contract procedure Rules: i. the nature of the market for the works to be carried out or the goods or services to be provided has been investigated and is demonstrated to be such that a departure from the requirements of these rules is justified.
<b>Date of Exercise</b>	23/05/2022
<b>Cabinet Member</b>	Cllr Glyn Nightingale
<b>Assistant Director</b>	Phil Winstanley

<b>Type of Decision (Key/Executive/Non-Executive)</b> See Scheme of Delegation to Officers – Council Constitution	Executive (Non-Key)
<b>FOR KEY DECISIONS ONLY</b>	
<b>Delegated Power Forward Plan Ref</b>	
<b>Delegated Power Forward Plan Ref</b>	
<b>Date Decision Published in Forward Plan</b>	
<b>Urgency</b> (For Key Decisions not included in Forward Plan only)	Not Applicable

### Background to Decision:

Historically cleaning of school's kitchen cooker extract systems have been delivered on an annual basis for various council and schools/academies signed into the Property Service School SLA.

# Delegated Power Record

Due to the increased number of schools academies signing into the SLA a request for placing of this contract is required.

## Decision Considerations:

Contract Procedure Rules.

This will be a closely managed contract providing legislative compliance of Fire regulations in terms of risk of fire from within Council properties and Schools Kitchen Cooker Extract systems and providing Service Level agreements to Schools.

Key Performance Indicators are used to guide and manage expectations from Ventilation Hygiene Systems (VHS) to give assurance of achieving and maintaining legislative compliance including full photographic report including before and after pictures.

## Full details of decision:

Approval is requested to award a 1-year contract to Ventilation Hygiene Systems Ltd (VHS).

The contract is to start in April 2022 and to continue as stated above.

## Financial detail:

The successful contractor has been selected as detailed above.

The total contract value is £16,035.00 for one year for the cyclical maintenance and will be funded through our planned maintenance budget this will be funded from 10156 and 10157.

The annual reactive maintenance cost varies depending on kitchen use and size / length of the extract ductwork,

Financial split

Council Properties - GL Code 10156 - £ 5,805.00

Schools / Academies – GL Code 10157 - £ 10,229.00

The total contract value overall is £16,035.00.

## Delivering Social Value:

As part of the procurement process Ventilation Hygiene Services Ltd have signed up to the Council's Social Value Charter. As a local contractor within the Tees Valley, identified that the employ local and use local suppliers and they are committed to reducing the carbon footprint.

## Reasons for Decision:

A previous competitive procurement process has been carried out

VHS showing best value during evaluation criteria of quality and price. Due to the nature of the market and speciality of the servicing we are looking to reappoint for a 1 year period.

## Details of alternative options considered (if any) and reasons for rejection:

**Do Nothing** – Rejected as this would lead to rises in cost to the planned and cyclical maintenance budgets, along with not delivering the best value for money.

## Delegated Power Record

<b>Provide the service in-house</b> – Rejected due to the amount of certification and training needed for operatives to carry out the work along with other jobs.		
<b>Details of any conflict of interest declared by any Elected Member consulted in relation to the decision:</b>		
<b>Details of any dispensation granted in respect of any conflict of interest:</b>		
<b>Background Papers:</b> Background papers are held within the Asset Management team in electronic format.		
<b>Officer Name (Print)</b>	<b>Denise Boyle</b>	
<b>Officer Signature</b>		
<b>Submission date</b>	<b>23/05/2022</b>	
<b>Procurement Approval</b>		This request complies with the Council's Contract Procedure Rules.

## Delegated Power Record

<b>Reference</b>	RES-22-080
<b>Delegated Power Forward Plan Reference</b>	
<b>Corporate Plan Priority</b>	Tackling Climate Change and Enhancing the Natural Environment
<b>Delegation Title</b>	Planned & Reactive Maintenance of Kitchen Cooker Extract Systems
<b>Delegated Power Number</b>	455 - Exercise power of exemption to Standing orders in accordance with Section 10 of the Contract procedure Rules: i. the nature of the market for the works to be carried out or the goods or services to be provided has been investigated and is demonstrated to be such that a departure from the requirements of these rules is justified.
<b>Date of Exercise</b>	23/05/2022
<b>Cabinet Member</b>	Cllr Glyn Nightingale
<b>Assistant Director</b>	Phil Winstanley

## Signatures

<b>CABINET MEMBER FOR RESOURCES</b>	<b>Date 27/05/2022</b>
<b>CHIEF FINANCE OFFICER</b>	<b>Date 26/05/2022</b>
<b>CHIEF LEGAL OFFICER</b>	<b>Date 24/05/2022</b>
<b>MANAGING DIRECTOR</b>	<b>Date 24/05/2022</b>

## Call-In (Key Decisions Only)

Choose an item.

Reasons for dis-applying Call-In due to urgency to be added here if relevant. This will need to be reported to the next meeting of the Borough Council and the reasons must demonstrate that any delay likely to be caused by the call-in process would seriously prejudice the Council's or the public's interests.

<b>Date Decision will become effective</b>	Click or tap to enter a date.
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## Delegated Power Record

	To be completed by Democratic Services – date will be not less than expiry of 5 working days from publication unless urgency applies.
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# Delegated Power Record

Are the details of the decision to be public or confidential?

## Public

If the details of the decision are confidential, please select the category for exemption under the Local Government Act 1972

Choose an item.

<b>Reference</b>	<b>RES-22-082</b>
<b>Corporate Plan Priority</b>	Improving the Physical Appearance of the Borough and Enhancing Prosperity
<b>Delegation Title</b>	140 : To Agree Terms and Authorise the Acquisition of Properties/Land Required for the Delivery of Council Services, Projects, Statutory Functions and/or Related Matters up to the Value of £500,000  157A : To Approve the Disposal in Terms of Plots of Land to Adjoining Owners.
<b>Delegated Power Number</b>	140 & 157A
<b>Date of Exercise</b>	23/05/2022
<b>Cabinet Member</b>	Cllr Chris Gallacher TD, VR
<b>Assistant Director</b>	Andrew Carter

<b>Type of Decision (Key/Executive/Non-Executive)</b> See Scheme of Delegation to Officers – Council Constitution	Executive (Non-Key)
<b>FOR KEY DECISIONS ONLY</b>	
<b>Delegated Power Forward Plan Ref</b>	If a key decision has not been published in the forward plan at least 28 days in advance of the decision being taken, then the urgency or special urgency rules must be applied, and relevant forms completed in conjunction with Democratic Services
<b>Date Decision Published in Forward Plan</b>	Click or tap to enter a date. To be completed by Democratic Services
<b>Urgency</b> (For Key Decisions not included in Forward Plan only)	Not Applicable



# Delegated Power Record

## Background to Decision:

### Stonemasons Yard Loftus

As part of the Future High Street Funds project in Loftus it is proposed to upgrade Coronation Park and relocate the library into the Loftus Youth & Community Centre. The proposals envisage the creation of an access from Zetland Road which will bring the new library and Coronation Park onto the A171, the main road through Loftus.

The new access will be through Stonemasons Yard which is owned by the operator of the adjoining gun shop. This will involve the acquisition of approximately 200 square metres of land to allow the construction of steps into the park.

**Multi party land exchange** : the owner has agreed to transfer the required land to Redcar & Cleveland Borough Council (RCBC) for £1 subject to RCBC acquiring land to the rear of 5/6 Zetland Road (formerly Corals) and 7/9 Zetland Road ( McColls) and regularising the gun shop owner's occupation of an area of land to the rear of his premises at 10 Zetland Road which is currently in the ownership of RCBC.

RCBC have identified the owners of the required areas of land to the rear of Zetland Road. Terms have agreed with each owner to purchase the required areas of land. Each owner will receive £3,500 (three thousand five hundred pounds) plus legal costs for the unencumbered freehold interest in the area of land currently owned.

Both purchased areas of land and the land currently occupied, in RCBC's ownership, will be transferred to the gunshop owner for the sum of £1 plus his legal costs in the matter. In effect RCBC are acquiring the land in Stonemasons Yard for £7,000 plus legal costs.

This transaction forms a fundamental part of opening up access to the library and Coronation Park and is recommended for approval, with backing from the Ward Members.

## Decision Considerations:

1. The acquisition and subsequent disposal of freehold interests in land to the rear of 5/6 & 7/9 Zetland Road
2. The acquisition of 200 square metres of land in Stonemasons Yard
3. The regularisation of ownership of land occupied by the gun shop owner at the rear of 10 Zetland Road

## Full details of decision:

As detailed above

## Financial detail:

The proposal involves a capital spend of £7,000 by RCBC. Funds for proposal are allocated under the Future High Street project for Loftus.

## Delegated Power Record

<b>Delivering Social Value:</b>	
The proposal opens up Coronation Park and the new library to the main part of the town ensuring accessibility for all and forms a fundamental part of uplifting the park and bringing it onto the High Street	
<b>Reasons for Decision:</b>	
To facilitate the delivery of the Coronation Park project as part of the wider Future High Street Funds project for Loftus.	
<b>Details of alternative options considered (if any) and reasons for rejection:</b>	
No other options have been considered as this is the only direct route to the High Street from Coronation Park.	
<b>Details of any conflict of interest declared by any Elected Member consulted in relation to the decision:</b>	
<b>Details of any dispensation granted in respect of any conflict of interest:</b>	
This must be left blank. Business Support will seek this information from the Cabinet Member.	
<b>Background Papers:</b>	
All papers are held with the Strategic Assets Team	
<b>Officer Name (Print)</b>	Brian W Masterton
<b>Officer Signature</b>	
<b>Submission date</b>	23 <sup>rd</sup> May 2022
<b>Procurement Approval</b>	N/A

## Delegated Power Record

<b>Reference</b>	RES-22-082
<b>Delegated Power Forward Plan Reference</b>	
<b>Corporate Plan Priority</b>	Improving the Physical Appearance of the Borough and Enhancing Prosperity
<b>Delegation Title</b>	140 : To Agree Terms and Authorise the Acquisition of Properties/Land Required for the Delivery of Council Services, Projects, Statutory Functions and/or Related Matters up to the Value of £500,000 157A : To Approve the Disposal in Terms of Plots of Land to Adjoining Owners.
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<b>Cabinet Member</b>	Cllr Chris Gallacher, TD, VR
<b>Assistant Director</b>	Andrew Carter

## Signatures

<b>CABINET MEMBER FOR ECONOMIC DEVELOPMENT</b>	<b>Date 27/05/2022</b>
<b>CHIEF FINANCE OFFICER</b>	<b>Date 26/05/2022</b>
<b>MANAGING DIRECTOR</b>	<b>Date 24/05/2022</b>

## Call-In (Key Decisions Only)

<b>Date Decision will become effective</b>	
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