



Transfer of Proprietorship of a Licensed Vehicle

Town Police Clauses Act 1847

Local Government (Miscellaneous Provisions) Act 1976

Licensing & Parking Team, Redcar and Cleveland House, Kirkleatham Street, Redcar, TS10 1RT
(T) 01642 774 774 (F) 01287 612413 DX No. 60028 Web: www.redcar-cleveland.gov.uk

A Licence Details

1 Licence type

Private Hire Vehicle Hackney Carriage

2 Licence number

3 Registration mark

B Applicant Details – New Proprietor

I confirm that the proprietorship of the above mentioned licensed Hackney Carriage/Private Hire Vehicle has been transferred from the existing licence holder to me and I request that the Council's records and the licence be amended to record that I am the new owner.

4 Name

5 Address

6 Post code

7 Date of birth

8 Telephone number

9 Email address

10 Have you ever been convicted of a Motoring or Criminal offence? If yes, please provide details below. Continue on a separate sheet if necessary.

Yes No

	Date	Offence	Court	Sentence
1				
2				
3				

11 Are you the sole proprietor of the vehicle?

Yes No*

* If no, the other proprietor(s) must complete an Additional Applicant Form. This form is available on request from the Licensing Team or can be downloaded from our website.

C Insurance Cover

12 Insurance company

13 Certificate number

14 Expiry date

15 Insured for use as Private Hire Public Hire Private & Public Hire

16 Have all drivers of the licensed vehicle been notified to the insurer prior to use? Yes No

D M.O.T Details

17 Has the vehicle had an M.O.T in the last 12 months? If yes, provide the expiry date and test number of the current certificate below. Yes No

18 Expiry date

19 Test number

E Vehicle Use

20 Will any other person drive the vehicle for you? If yes, provide the name and RCBC licence number of those persons. (read note 1 on page 2). Yes No

	Name	RCBC Licence Number
1	<input type="text"/>	<input type="text"/>
2	<input type="text"/>	<input type="text"/>
3	<input type="text"/>	<input type="text"/>

21 When not in use, will the vehicle be kept at a different address to that given in question 4? If yes, provide the address's it will be kept. Yes No

1

2

D Previous Proprietor Consent

22 Name

23 Signature

F	Declaration and Signature
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I hereby undertake to observe and perform all conditions, Acts and Byelaws in force relating to the licensed vehicle. I accept that if I, or my employees, infringe or neglect to comply with any of the Conditions, Acts or Byelaws subject to which the Licence is held, the same shall be liable to be revoked or not renewed by the Council. I hereby declare that the statements I make on this form are true, I understand that further checks may be made with other agencies about the details contained in the form.

For private hire vehicles only, I confirm that the vehicle detailed in the preceding application will be operated under the Private Hire Operator Licence as detailed in Section G below. I understand that if I fail to notify the Local Authority of any transfer of operator I shall be liable to prosecution.

24	Signature of applicant
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25	Date of signature
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G	Private Hire Certification (Private Hire Vehicles only)
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This section (G) must be completed by the licensed Private Hire Operator under which this vehicle will be operated.

I certify that the vehicle as detailed in the preceding application is to be operated by

26	Name
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27	Trading as
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28	Business address
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29	Post code
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30	Signature of operator
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31	Date of signature
-----------	-------------------

32	Print name
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33	Capacity of signatory
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Notes

We recommend that prior to submitting any application, you refer to the councils Private Hire Vehicle and/or Hackney Carriage Policies and the Local Government (Miscellaneous Provisions) Act 1976.

Question 20

Other persons include any person who rents or hires the vehicle from you. Drivers named here must be insured to drive the vehicle and must be supported with the appropriate insurance documents. If the vehicle is insured as part of a fleet policy which allows “any driver” then you should state “any driver” in the name column.

Fees

There is no fee to transfer a vehicle.

How we collect and use information

The information collected, on this form and from supporting evidence, by Redcar Cleveland Borough Council will be used to process your application. The information may be passed to the Department of Social Security, Employment Service and Inland Revenue as permitted by law.

We may check information provided by you, or information about you provided by a third party, with other information held by us. We may also get information from certain third parties, or give information to them to check the accuracy of information, to prevent or detect crime or to protect public funds in other ways, as permitted by law. These third parties include Government Departments and local authorities.

We will not disclose information about you to anyone outside Redcar and Cleveland Borough Council or use information about you for other purposes unless the law permits us to. Redcar and Cleveland Borough Council is the Data Controller for the purposes of the Data Protection Act 1998. If you want to know more about what information we have about you, or the way we use your information, you can ask at, Licensing Section, Belmont House, Rectory Lane, Guisborough, TS14 7FD.