



# Redcar & Cleveland Submission Local Plan April 2017

## Duty to Co-operate – Notes of Meetings and Correspondence



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## Notes of Meeting: Darlington Borough Council

Local Plan Duty to Cooperate Meeting – Darlington Borough Council 28 April 2016		ACTIONS
	<p><b>Present:</b></p> <p>Alex Conti (Planning Strategy Team Leader - RCBC) Valerie Adams (Planning Policy Manager - DBC) Roger Tait (Principal Planning Officer - RCBC)</p>	
	<p><b>Update on the latest position on Local Plans and timescales</b></p> <p>AC provided an update on the progress of the Local Plan. The Council is currently preparing the Draft Local Plan for consultation in June/July following the consultation on the Scoping Report in July 2015. AC outlined the changes since the previous draft of the Local Plan. This includes a new policy on Gypsy and Travellers, a policy on renewables and changes to the housing sites, mainly the removal of a large site to the south of Marske for 1000 dwellings.</p>	
	<p><b>Housing</b></p> <p>AC noted that the SHMAA concluded that the OAN for housing in Redcar and Cleveland is slightly above official household projections, at an average of 132 dwellings per annum, mainly due to historic constraints on the availability of viable housing land. AC noted that the population of the borough has been steadily declining, mainly through a loss of working-age population. ONS suggest that overall population levels will be stable, however there will be around 9,000 fewer aged 64 and under. The Council's chosen strategy is to stem the fall in population and reduce the loss of the working age population. To deliver this strategy, the housing requirement has been set at 234 per annum.</p> <p>AC noted that Oxford Economics has been commissioned to undertake some additional analysis on economic predictions to ensure the evidence base is sound.</p> <p>AC noted that the vast majority of sites already have planning permission. Only 5 sites do not have permission.</p> <p>AC noted that affordable housing will be required on all sites subject to viability.</p> <p>It was agreed that Darlington and Redcar and Cleveland have different housing markets so there were no major issues.</p> <p>The requirement for starter homes was discussed. It was thought that there would be limited demand for this type of housing in either Darlington or Redcar and Cleveland.</p>	

	<p><b>Employment</b></p> <p>AC explained that there would be no additional employment sites allocated in the plan. All allocations were existing sites.</p>	
	<p><b>Gypsy, Traveller and Travelling Showpeople accommodation requirements</b></p> <p>AC explained that a study had been carried out by Opinion Research Services to provide an assessment of current and future need for Gypsy, Traveller and Travelling Show people accommodation in Redcar and Cleveland.</p> <p>The study concluded that the pitch provision needed to 2030 in Redcar and Cleveland is 8 additional pitches. This would be provided by extending the current site in the borough at The Haven, South Bank. The Local Plan included a policy on Gypsy, Traveller and Travelling Showpeople Accommodation.</p>	
	<p><b>Strategic Infrastructure Requirements</b></p> <p>VA noted that the Highways Agency was undertaking a study to assess the possibility of providing a new road link linking the A66 with the A1 to the north of Darlington. The need for this was partly based on development at Teesport and the need to improve road links to from the Port to the A1 and to reduce congestion through Darlington.</p> <p>It was agreed that we would need to work closely together with transport providers to ensure that all transport links between Darlington and Redcar and Cleveland were improved over the plan period.</p> <p>The requirement and possibility of introducing a CIL in the borough was discussed. It was agreed that at this particular time, it was not appropriate for either area.</p>	
	<p><b>Renewable Energy/Landscape</b></p> <p>AC noted that Land Use Consultants were commissioned to provide an evidence base to underpin the policies relating to renewable and low carbon energy. This included undertaking a landscape sensitively assessment for wind and solar energy development. The Local Plan will include a specific policy on Renewable and Low Carbon Energy following a request from Members.</p>	
	<p><b>Darlington Local Plan update</b></p> <p>VA provided an update on Darlington's Local Plan. Just completed an Options Paper. The Council consulted on its Local Plan Issues and Options Document in May 2014 and will be consulting on the Preferred Options Stage between 27 May and 22 July. The SHMA is currently being updated and will include</p>	

	<p>analysis on the need for starter homes. ONS based population projections indicating an increase in population. The housing requirement will be 400 dwelling per annum (6000 houses over plan period). DBC are planning to adopt the new Local Plan in December 2018. Examination will be early in 2018.</p> <p>Durham Tees Valley Airport will be a key development site. We are currently at Preferred Options Stage.</p>	
	<p><b>Any other business</b></p> <p>None</p>	

## Notes of Meeting: Middlesbrough Borough Council

Local Plan Duty to Cooperate Meeting – Middlesbrough Borough Council 23 <sup>rd</sup> June 2016		ACTIONS
	<p><b>Present:</b></p> <p>Alex Conti - Planning Strategy Team Leader (RCBC)            Roger Kay - Housing Strategy Lead (RCBC)            Katherine Whitwell - Planning Policy Group Leader (MBC)            Martin Coleclough - Principal Planning Officer (MBC)</p>	
	<p><b>Update on the latest position on R&amp;C Local Plan and timescales</b></p> <p>AC provided an update on the progress of the Local Plan. The consultation on the Draft Local Plan commences on the 27<sup>th</sup> June and ends on the 8<sup>th</sup> August. AC noted the consultation has been delayed until after the EU election.</p> <p>AC outlined the changes since the previous draft of the Local Plan and gave a quick overview of the main housing sites. The most significant change since the previous version of the plan is the removal of a large site to the south of Marske for 1,000 dwellings.</p>	
	<p><b>Housing</b></p> <p>AC noted that the SHMA had concluded that the OAN for housing in Redcar and Cleveland is slightly above official household projections, at an average of 132 dwellings per annum, mainly due to historical constraints on the availability of viable housing land. The population of the borough has been steadily declining, mainly through a loss of working-age population.</p> <p>ONS suggest that overall population levels will be stable. However, there will be around 8,900 more people aged 65 and over, with 9,000 fewer aged 64 and under. This means that the working age population is falling, whilst the population overall will be ageing rapidly.</p> <p>The Council's chosen strategy is to reduce the projected loss of the working age population. To deliver this strategy, the housing requirement has been set at 234 per annum. The Local Plan will allocate sufficient land for a 20% buffer to this requirement, in order to give choice and flexibility to the market.</p> <p>Historical delivery rates are around 190 per year so there is a need to allocate above this historic rate to boost the supply in order to deliver the strategy. PBA/Oxford Economics have been commissioned to undertake some additional analysis on economic predictions to ensure the evidence base is sound.</p> <p>AC noted that the SHMA had considered Redcar and Cleveland to be largely a single housing market area, although with some shared</p>	

	<p>characteristics with both Middlesbrough and Stockton-on-Tees.</p> <p>KW advised that MBC are in the process of commissioning a new SHMA, which will inform a review of their Local Plan. This new SHMA will need to determine whether Middlesbrough forms a single housing market area.</p> <p>All discussed the possibility of an additional piece of work being commissioned to consider, in particular, the employment-led housing needs of both the RCBC and MBC SHMAs. This could also possibly involve SBC.</p> <p>It was agreed to discuss this possible research commission later in the summer, once the new MBC SHMA has commenced.</p>	
	<p><b>Other issues</b></p> <p><b>Renewable Energy</b> AC noted that Members were not happy with the proposed approach to wind turbines in the previous draft of the Local Plan. AC noted that Land Use Consultants were commissioned to provide an evidence base to underpin a new policy on renewable and low carbon energy, in particular wind turbines. This included undertaking a landscape sensitively assessment for wind and solar energy development.</p> <p><b>Community Infrastructure Levy</b> AC noted that the Council had decided that CIL would not be appropriate in Redcar and Cleveland at the present time. This would be reviewed following the adoption of the Local Plan.</p> <p><b>Gypsy, Traveller and Travelling Showpeople accommodation requirements</b> RK explained that a study had been carried out by Opinion Research Services to provide an assessment of current and future need for Gypsy, Traveller and Travelling Show people accommodation in Redcar and Cleveland. The study concluded that the pitch provision needed to 2030 in Redcar and Cleveland is 9 additional pitches. This would be provided by extending the current site in the borough at The Haven, South Bank. The Draft Local Plan includes a policy on Gypsy, Traveller and Travelling Showpeople Accommodation.</p> <p><b>Employment land</b> AC noted that the ELR was being updated. Initial indications were that there is an oversupply of land but the quality of existing sites is an issue. There would be no additional employment sites allocated in the plan. All allocations were existing industrial estates. Land was being deallocated at Kirkleatham Industrial Estate.</p> <p><b>Starter Homes</b> RK noted that there was no indication of need for starter homes in Redcar and Cleveland.</p>	

	<b>Any other business</b>	
	None	



## Notes of Meeting: Stockton-on-Tees Borough Council

<p><b>Meeting Location:</b> Municipal Buildings Stockton  <b>Date:</b> 13 April 2016</p>					
<p><b>Attendees:</b></p> <table style="width: 100%; border: none;"> <tr> <td style="width: 33%; vertical-align: top;"> <p><b>SBC</b> David Bage John Dixon</p> </td> <td style="width: 33%; vertical-align: top;"> <p><b>R&amp;CBC</b> Alex Conti Roger Kay</p> </td> <td style="width: 33%;"></td> </tr> </table>			<p><b>SBC</b> David Bage John Dixon</p>	<p><b>R&amp;CBC</b> Alex Conti Roger Kay</p>	
<p><b>SBC</b> David Bage John Dixon</p>	<p><b>R&amp;CBC</b> Alex Conti Roger Kay</p>				
Agenda Item		Action			
<b>1. Local Plan Timetable SBC &amp; R&amp;CBC</b>	<p>DB provided an overview of the structure at SBC and identified timescales for plan preparation which have been published on the Council website ahead of a revised LDS.</p> <p>AC identified that a Preferred Option Plan is going to Cabinet in May with consultation to follow the EU referendum. This will lead to a publication in November and Submission in March.</p>				
<b>2. Evidence Base Review</b>	<p>DB identified what assessments the evidence base review contains and that they will be completed in June. Discussions revolved around the following matters:</p> <ul style="list-style-type: none"> <li>• <b>ELR-</b> DB identified the need to link this with the outputs of the SHMA. A Duty to Cooperate meeting will be held to share the outputs of this study (alongside TCU)</li> <li>• <b>Town Centre Uses-</b> noted that there are limited issues regarding this matter and the scope of the TCU is predominantly a retail capacity assessment but expanded to cover needs for other town centre uses.</li> <li>• <b>Open Space Assessment-</b> being undertaken by consultants</li> </ul> <p>SHMA covered under item 5</p>				
<b>3. Housing Site Selection</b>	DB provided an overview of sites across the Borough highlighting that the need to allocate additional sites will be dependent upon outputs of the SHMA/OAN.				
<b>4. Strategic and local capacity of the highway network</b>	No specific issues. Brief discussion regarding historic route which would have linked the North Tees Cluster (Seal Sands) with South Tees (Wilton); identified need to a consistent approach between relevant authorities.				
<b>5. AOB</b>	<p>AC provided an overview of the extensive evidence base review which forms the basis on the emerging Local Plan. Noted that Redcar has prepared an OAN based on their Housing Market Area and the emerging Local Plan seeks to deliver in addition to this. AC identified that further modelling and sensitivity testing is being undertaken by Oxford Economics (based on employment forecasts) to reinforce the evidence base.</p> <p>AC expressed concern regarding the emerging SBC SHMA which will likely have a housing market area which includes Stockton, Middlesbrough and Redcar. Noted that there will be a need to continue dialogue and ensure reports do not undermine each other. DB to liaise with consultants to circulate wording/recommendation on the housing market area in the SHMA report so that it can be reviewed. AC requested that emerging outputs of SHMA can be shared.</p>	<b>DB</b>			

**Notes of Meeting: Hartlepool**

<b>Local Plan Duty to Cooperate Meeting – Hartlepool Borough Council</b> <b>8<sup>th</sup> June 2016</b>		<b>ACTIONS</b>
	<p><b>Present:</b></p> <p>Alex Conti - Planning Strategy Team Leader (RCBC)            Roger Tait - Principal Planning Officer (RCBC)            Matthew King - Planning Policy Team Leader (HBC)            Malcolm Steele - Senior Planning Officer (HBC)</p>	
	<p><b>Update on the latest position on R&amp;C Local Plan and timescales</b></p> <p>AC provided an update on the progress of the Local Plan. The consultation on the Draft Local Plan commences on the 27<sup>th</sup> June and ends on the 8<sup>th</sup> August. AC noted the consultation has been delayed until after the EU election.</p> <p>AC outlined the changes since the previous draft of the Local Plan. This includes a new policy on Gypsy and Travellers and changes to the housing sites, mainly the removal of a large site to the south of Marske for 1000 dwellings.</p>	
	<p><b>Housing</b></p> <p>AC noted that the SHMA had concluded that the OAN for housing in Redcar and Cleveland is slightly above official household projections, at an average of 132 dwellings per annum, mainly due to historic constraints on the availability of viable housing land. AC noted that the population of the borough has been steadily declining, mainly through a loss of working-age population. ONS suggest that overall population levels will be stable, however there will be around 9,000 fewer aged 64 and under, which means working age population is falling. The Council's chosen strategy is to stem the fall in population and reduce the loss of the working age population. To deliver this strategy, the housing requirement has been set at 234 per annum +20%. Historic delivery rates are around 190 per year so there is a need to allocate above this historic rate to boost the supply in order to deliver the strategy. PBA/Oxford Economics have been commissioned to undertake some additional analysis on economic predictions to ensure the evidence base is sound.</p> <p>AC noted that the vast majority of sites already have planning permission. Only 5 sites do not have permission.</p> <p>It was agreed that Hartlepool and Redcar and Cleveland have different housing markets with little migration between the two areas so there were no major cross boundary issues. AC noted that the SHMA had considered Redcar and Cleveland to be largely a single housing market area.</p>	

	AC confirmed that Redcar and Cleveland has a 5 year housing supply at the present time. However, this was being challenged by developers.	
	<p><b>Other issues</b></p> <p><b>Renewable Energy</b> AC noted that Members were not happy with the proposed approach to wind turbines in the previous draft of the Local Plan. AC noted that Land Use Consultants were commissioned to provide an evidence base to underpin a new policy on renewable and low carbon energy, in particular wind turbines. This included undertaking a landscape sensitively assessment for wind and solar energy development.</p> <p><b>Community Infrastructure Levy</b> AC noted that the Council had decided that CIL would not be appropriate in Redcar and Cleveland at the present time. This would be reviewed following the adoption of the Local Plan.</p> <p><b>Gypsy, Traveller and Travelling Showpeople accommodation requirements</b> AC explained that a study had been carried out by Opinion Research Services to provide an assessment of current and future need for Gypsy, Traveller and Travelling Show people accommodation in Redcar and Cleveland. The study concluded that the pitch provision needed to 2030 in Redcar and Cleveland is 8 additional pitches. This would be provided by extending the current site in the borough at The Haven, South Bank. The Draft Local Plan includes a policy on Gypsy, Traveller and Travelling Showpeople Accommodation.</p> <p><b>Employment land</b> AC noted that the ELR was being updated. Initial indications were that there is an oversupply of land but the quality of existing sites is an issue. There would be no additional employment sites allocated in the plan. All allocations were existing industrial estates. Land was being deallocated at Kirkleatham Industrial Estate.</p> <p><b>Starter Homes</b> AC noted that there was no indication of demand for starter homes in Redcar and Cleveland.</p> <p><b>Environmental issues</b> MS noted that there was a number of environmental issues, for example the expansion of the SPA, which would require continued partnership working. This will also include working in partnership with Natural England.</p>	All
	<p><b>Hartlepool Local Plan update</b></p> <p><b>Timescales</b> MK noted that Hartlepool is currently preparing a new Local Plan which, once adopted, will replace the 2006 Local Plan. They are</p>	

	<p>currently at Preferred Options Stage with the consultation running between the 27<sup>th</sup> May and 22<sup>nd</sup> July. The planned date for the Publication version is October.</p> <p><b>Housing requirement</b> The SHMA had specified a target of 325 per annum plus a small number to account for demolitions. 6,000 homes over the plan period would be required, although 3,000 already had permission. 500 executive homes would be built at Wynyard.</p> <p><b>Infrastructure constraints</b> MK noted that the main infrastructure constraint was the capacity of the A19 flyover. HBC would be working closely with the Highways Agency to assess the impact of proposed development and determine mitigation measures.</p> <p><b>Gypsy, Traveller and Travelling Showpeople accommodation requirements</b> There are no sites allocated for Gypsy and Travellers. There is a criteria based policy to deal with any demand for sites.</p> <p><b>Renewable Energy</b> Two areas were allocated for wind turbines, one which is an existing area.</p>	
	<p><b>Any other business</b></p> <p>None</p>	

## **Notes of Meeting: North York Moors National Park Authority**

**Date:** 26 April 2016

**Venue:** The Old Vicarage, Helmsley

Paul Fellows (PF)	Head of Strategic Planning North York Moors National Park Authority
Clair Shields (CS)	Planning Officer, North York Moors National Park Authority
Alex Conti (AC)	Planning Strategy Team Leader, Redcar and Cleveland Borough Council
Roger Kay (RK)	Housing Strategy Lead, Redcar and Cleveland Borough Council

**Purpose of Meeting:** An update meeting, and the first Duty to Co-operate meeting for NYMNP to discuss common issues/scope for joint work on the evidence base.

**Background:** The Redcar and Cleveland area covers a small part of the National Park (small parts of Hutton, Westworth, Lockwood and Loftus wards) Planning functions are separate.)

### 1. *Update on Plans:*

PF explained that work had just begun on the North York Moors Local Plan. It will exclude the part of Helmsley covered by the 2014 Helmsley Plan and Whitby Business Park Plan; otherwise it will be a full local plan. Issues and Options will be issued around October 2016 with preferred options due summer 2017. One piece of evidence has been commissioned and is available in draft form – the SHMA.

AC explained that R & C were working on an allocations plan following their 2007 Core Strategy. However, a decision was made to prepare a full Local Plan in 2012, following the publication of the Localism Act and the NPPF. Work on this had progressed to publication stage but this was discontinued in July 2014 following a decision by the Council not to approve the publication plan. A revised Local Plan is now being prepared. A consultation draft will be considered by Cabinet on 24 May for consultation to commence in June, with a Regulation 19 Publication Plan following on in November.

### 2. *Evidence base*

**Conclusion:** There was agreement that there were no common issues arising from results of the evidence thus far which warrants joint working. The R & C area within the NYMNP is a very small part of both planning authorities area. In NYMNP's case only the SHMA has been commissioned thus far.

SHMA

NYMNP have commissioned a joint SHMA, likely to indicate a low level of need compared to current buildings rates (likely to be around 29 dpa).

R & C have a completed SHMA (Feb 16). 'Policy off' OAN = 132. Policy on housing requirement in draft local plan (population-led) = 234. Currently carrying out additional economic forecasting following an appeal decision- eventual OAN figure may be higher.

#### Land Availability Assessment

R & C's is complete (will be published 2016), does not cover the area in the National Park

#### Affordable Housing and Viability

R & C's viability assessment completed (2013), does not cover the area in the National Park. Will be updated ahead of publication Local Plan.

#### Employment sites/targets, Retail Assessments

R & C's employment Land review completed 2013 (Nathaniel Lichfield), now being updated. May lead to deallocation or change to mixed use of 1-3 sites. Their Strategic Retail and Leisure Assessment was completed in 2011 and will updated ahead of publication.

#### Infrastructure Delivery Plan

Completed by R & C, no major issues identified requiring more detailed transport modelling.

#### Renewable energy including wind

R & C have completed a renewable/low carbon study (2015) and carried out sensitivity analysis and capacity work to identify suitable areas for wind. Some may be near the NYMNP boundary.

#### Strategic Flood Risk Assessment

Completed 2010 by JBA consultants and updated 2016 (R & C). No issues for the National Park.

#### Open Space

Work undertaken by R & C (2016) does include land in the National Park. Agreed that findings will be shared.

#### Gypsy and Traveller Sites

R & C completed assessment in 2015 – no additional need identified in either area beyond that generated by the existing community on the current site in R& C area. This could lead to current site extension.

**No other issues identified.** The two authorities agreed to meet further if needed, and communication is to be maintained via the development officer forum.

*Ends*

**Note of Meeting: Scarborough Borough Council**

<b>Local Plan Duty to Cooperate Meeting – Scarborough Borough Council 22nd March 2016</b>		<b>ACTIONS</b>
	<p><b>Present:</b></p> <p>Alex Conti - Planning Strategy Team Leader (RCBC) Steve Wilson – Forward Planning Manager (SBC)</p>	
	<p><b>Update on the latest position on R&amp;C Local Plan and timescales</b></p> <p>AC provided an update on the progress of the R&amp;C Local Plan. The consultation on the Draft Local Plan will commence following the Cabinet decision in May 2016.</p> <p>AC outlined the changes since the previous draft of the Local Plan.</p>	
	<p><b>Housing</b></p> <p>AC noted that the SHMA had concluded that the OAN for housing in Redcar and Cleveland is 10% above official household projections, at an average of 132 dwellings per annum, mainly due to historic constraints on the availability of viable housing land. AC noted that historically the population of the borough has been steadily declining, mainly through a loss of working-age population. ONS has projected that overall population levels will be stable. However, there will be around 9,000 fewer aged 64 and under, which means working age population is projected to decline. The Council’s chosen strategy is to stem the fall in population and reduce the loss of the working age population. To deliver this strategy, the housing requirement has been set at 234 per annum. Historic delivery rates are around 190 per year so the requirement is above this historic rate which will help to meet the NPPF policy to significantly boost the supply of housing.</p> <p>AC noted that the vast majority of sites already have planning permission.</p> <p>It was agreed by both SW and AC that Scarborough and Redcar and Cleveland have different housing markets with little migration between the two areas so there were no major cross boundary issues. AC noted that the SHMA had considered Redcar and Cleveland to be a single housing market area, albeit within a wider housing market that includes Middlesbrough and Stockton boroughs.</p> <p>AC confirmed that Redcar &amp; Cleveland Borough Council has assessed that it has a 5 year housing supply at the present time. However, this was being challenged by developers.</p>	
	<p><b>Other issues</b></p> <p><b>Renewable Energy</b></p> <p>AC noted that Members were not happy with the proposed approach to</p>	



	<p>wind turbines in the previous draft of the Local Plan. Land Use Consultants were commissioned to provide an evidence base to underpin a new policy on renewable and low carbon energy, in particular wind turbines. This included undertaking a landscape sensitively assessment for wind and solar energy development. The new policy approach identifies areas where specific types of renewable energy development should be directed.</p> <p><b>Community Infrastructure Levy</b> AC noted that the Council had decided that CIL would not be appropriate in Redcar and Cleveland at the present time. This would be reviewed following the adoption of the Local Plan. SW confirmed Scarborough not taking forward CIL at current time due to viability issues.</p> <p><b>Gypsy, Traveller and Travelling Showpeople accommodation requirements</b> AC explained that a study had been carried out by Opinion Research Services to provide an assessment of current and future need for Gypsy, Traveller and Travelling Show people accommodation in Redcar and Cleveland. The study concluded that the pitch provision needed to 2030 in Redcar and Cleveland is 8 additional pitches, all of which will arise from household growth associated with the existing population at The Haven, South Bank. Consequently, the Draft Local Plan includes the provision of 9 additional pitches for the period to 2032, to be provided by extending the current site at The Haven. The policy on Gypsy, Traveller and Travelling Showpeople Accommodation also includes criteria to guide planning applications. SW confirmed Scarborough had a similar report commissioned that found little evidence of need in the Borough due to the distance from major thoroughfares in the middle of the country.</p> <p><b>Employment land</b> AC noted that the ELR had been commissioned. As Potash Mine and Ancillary developments were now approved there was little if nothing to cover under the DtC between the two authorities.</p>	All
	<p><b>Scarborough Local Plan update</b></p> <p>SW indicated that the SBC Local Plan includes a housing requirement of 460 per annum. The strategy underpinning the plan was based upon increasing economic activity rates, and would not be reliant on increasing in-commuting rates from surrounding authorities to ensure Plan is sustainable. There will have to be some level of economic in-migration to fill both the positions made available through retirements and new job creation.</p>	
	<p><b>Any other business</b></p> <p>None</p>	

**Notes of Joint Meeting: Scarborough Borough Council, Hambleton District Council and the North York Moors National Park Authority**

NOT PROTECTIVELY MARKED/IMPACT LEVEL 0

Minutes of Duty to Cooperate Meeting between Redcar & Cleveland Borough Council, Scarborough Borough Council, Hambleton District Council and the North York Moors National Park Authority  
Held Tuesday 26 November 2013 at 14:00  
Belmont House, Guisborough.

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**Present:**

Alex Conti	Planning Strategy Team Leader (RCBC)
Phil Jones	Strategic Planning Manager (RCBC)
David Hand	Planning Policy Officer (SBC)
Graham Banks	Planning Policy Manager (HDC)
Sarah Housden	Policy Manager (NYMNP)
Chris France	Director of Planning (NYMNP)

**1. Introduction**

AC introduced the Redcar & Cleveland Draft Local Plan, with a particular focus on the approach to planning for housing. The document had been prepared to incorporate a review of existing development plan policy, contained within the LDF Core Strategy and Development Policies DPDs, alongside new policies covering site specific allocations, designations and other topic-specific policies. It has become apparent that the overarching development strategy was no longer deliverable given the lack of public funding to support development in regeneration areas.

**2. Housing**

AC outlined the approach to housing. The overall strategy is to arrest the long term population decline from the borough. The housing requirement had been calculated using the Government's interim household growth projections (based on the 2011 Census) as a starting point. These show that if population decline were to continue at the same rate then an additional 200 houses would be required each year. In order to retain population, we have determined through analysis that we would need to deliver an additional 270 dwellings per annum.

In order to deliver our housing requirement, and given our recent record of housing delivery, we have selected a significant number of greenfield sites for allocation across the borough. These sites have been subject to independent viability assessment as part of a Whole Plan Viability Study undertaken by Peter Brett Associates, which concluded that they were all deliverable or developable within the plan period.

DH questioned what RCBC were doing with the shortfall in delivery of housing. AC explained that given the significant population loss a line had been drawn as those people's housing needs had already been met elsewhere. DH indicated that SBC were pursuing a similar approach and drew attention to an Inspector's Report concerning South Worcestershire's development plan that had confirmed that this was an acceptable approach.

GB queried whether there was a rural exceptions policy, and whether we were allowing a proportion of market housing to aid the delivery of affordable housing in the rural areas. AC confirmed that RCBC had proposed this as part of the Affordable Housing Policy (H4) although no allowance had been made for market housing. AC confirmed this would be considered in finalising the plan.

**DH, GB and SH indicated that they were happy with the approach that RCBC had taken, and would submit comments to that effect.**

### **3. North York Moors**

SH & CF welcomed the strengthening of RCBC's policies in regard to recognising the impact of development on the setting of the National Park, in particular Policies SD6 (Renewable Energy) and N1 (Landscape). However, the wording could be improved to strengthen the policies in this respect and also to clarify that part of the National Park is within Redcar and Cleveland. SH & CF would also like something to be included regarding the value of having the NYMNP on the boundary of RCBC's plan area, including the economic value. It was suggested that Policy ED9 could be amended to refer to this. AC to consider making changes in preparing the publication Local Plan, including the possibility of a specific introductory section that explains the relationship between RCBC and the NYMNP, including the NYMNP Management Plan. **SH to provide suggested wording changes – further discussion may be necessary to help finalise this (AC).**

SH also confirmed that RCBC would be consulted on their joint minerals and waste plan (with North Yorkshire CC & City of York) in the near future.

### **4. Potash**

The proposed York Potash development was briefly discussed. DH asked whether potential housing demand had been taken into account in deriving the housing numbers. AC confirmed that RCBC did not consider this would have a significant impact on housing requirements in R&C and would expect the majority of housing development arising from this proposal to be accommodated in SBC area. However, there is sufficient flexibility in the Local Plan to allow for additional development as there is a proposed over-allocation of approx. 10%.

AC highlighted that a R&C member had requested that the proposed pipeline be included in the Local Plan. There was broad agreement that as this is a minerals issue it was outwith the scope of the document and would need to be included in a future review of the Tees Valley Joint Minerals & Waste DPDs. **However, it was agreed that reference should still be made to the scheme, particularly the processing plant that is likely to be located at Wilton (AC).**

## **5. Whitby Business Park AAP**

DH asked for confirmation that there were no cross boundary concerns with the AAP being prepared by SBC & NYMNP. AC & GB confirmed that there were none and that representations would be made accordingly.

Note prepared by: Alex Conti  
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Redcar & Cleveland Borough Council

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Circulation: - Those present.

## Notes of Meeting: Highways Agency

Local Plan Duty to Cooperate Meeting – Highways England 19 May 2016		ACTIONS
	<p><b>Present:</b></p> <p>Alex Conti (Planning Strategy Team Leader - RCBC)            Roger Tait (Principal Planning Officer - RCBC)            Tony Gordon (Transport Strategy Lead, RCBC)            Peter Armstrong (Development Engineer Team Leader – RCBC)            Daniel Gaunt (Asset Manager, HE)            Chris Bell (Asset Manager, HE)</p>	
	<p><b>Update on the latest position on Local Plans and timescales</b></p> <p>AC provided an update on the progress of the Local Plan. The Council is currently preparing the Draft Local Plan for consultation in June/July having consulted on the Scoping Report in July 2015. AC stated that the HE will be formally consulted during the consultation. However, this meeting was to flag up any major issues prior to finalising the sites and policies in the Draft Local Plan and to understand what infrastructure improvements were required to support development.</p> <p>AC advised that an infrastructure Delivery Plan (IDP) is being prepared alongside the Local Plan and will set out what infrastructure needs to be upgraded to support development.</p>	
	<p><b>Impact of proposed development on the strategic road network</b></p> <p>AC provided an overview of the housing policies. Our housing evidence shows that the borough has been experiencing a falling population. The strategy in the Local Plan is to stem this outward migration and stem the fall in working age population. This will require an annual housing delivery rate of 234.</p> <p>RCBC tabled a map showing the locations of all the proposed housing sites and employment sites.</p> <p>AC provided an overview of where new development would be located and explained that the majority of housing sites already have planning permission (only 5 sites do not have permission). In terms of employment sites, AC explained that all the sites were existing industrial estates rather than new development sites.</p> <p>DG noted that there were 3 major junctions that development in Redcar and Cleveland would impact on. However, based on the level of development proposed, and the location of sites, it was</p>	

	<p>not expected that there would be a large impact on the strategic highway network.</p> <p>HE had recently completed a study on Greystones roundabout improvements. However, this was not progressed to a detailed study. It is anticipated that this roundabout will need improved after 2025 so will only be required in the long term.</p> <p>It was noted that development at Teesport would have a major impact on the junctions. The development proposed here has already been taken into account in recent transport studies and work was ongoing to determine ways or improving traffic flows from Teesport.</p>	
	<p><b>Changes to national policy</b></p> <p>DG stated that the Housing and Planning Bill included a “permission in principle” policy. This could cause issues in the future for HE as it would need to assess development sites upfront. AC noted that all the brownfield sites which are thought to be deliverable are allocated in the Local Plan. No additional brownfield sites are expected to come forward at this stage.</p>	
	<p><b>East Middlesbrough Bypass</b></p> <p>DG noted that HE had received a lot of queries regarding the bypass. AC noted that if this issue was to arise through the consultation process, it would be dealt with through the Examination. The Council did not think that this project would be deliverable for various reasons. The development of the Swan’s Corner site would prevent a road being built in the future. Furthermore, part of the route would be on land that is owned by the National Trust, which could not be compelled to sell the land.</p> <p>TG advised that a signage strategy was being developed to help reduce traffic congestion in the southern part of Middleborough through directing traffic to less congested roads.</p>	
	<p><b>Highways Agency future investment plans</b></p> <p>DG advised that HE was undertaking an east - west transport study to assess traffic levels and pinch points along the A66 from Teesport to the A1. One of the key issues is the level of traffic using the A66 around the south of Darlington. Also, traffic heading north from the A66 to the A1 had to go through urban parts Darlington and low speed road. Key interventions emerging from the east-west study is either dualling the A66 south of Darlington or constructing a new road to the north of Darlington to link into the A1. There are also a range of possible interventions to reduce congestion along the parts of the A66 through Stockon and also</p>	

	<p>to improve access into Teesport from the A66 which were currently being assessed.</p> <p>HE is also undertaking studies to assess options of providing a new River Tees Crossing or at least reducing the amount of local traffic using the Tees Flyover. It was noted that cost of a new crossing would be significant and would require significant national funding. The Tees Valley Combined Authority would be preparing a business case for this project in due course. It was also noted that HE, in conjunction with Tees Valley CA, were undertaking a study on freight movement across the Tees Valley.</p> <p>It was noted that traffic issues around the Wynyard junction was still an issue and needed to be resolved.</p>	
	<p><b>Infrastructure Delivery Plan (IDP)</b></p> <p>RT handed out copies of the transport section in the draft IDP and advised that the plan had been put together using the evidence the Council had available on transport infrastructure requirements. RT advised that the IDP would be updated following this meeting but additional comments on the document were welcome prior to it being finalised. The IDP would be made available alongside the Draft Local Plan during the consultation when HE would have a further chance to submit comment.</p>	
	<p><b>AOB</b></p> <p>AC advised that HE would be notified at the start of the consultation on the Draft Local Plan and offered to meet again if required prior to the Local Plan being finalised later in the year.</p>	

**Notes of Meeting: Northumbrian Water**

<b>Local Plan Duty to Cooperate Meeting – Northumbrian Water Monday 18<sup>th</sup> April 2016</b>		<b>ACTIONS</b>
	<p><b>Present:</b></p> <p>Alex Conti (Planning Strategy Team Leader - RCBC)            Roger Tait (Principal Planning Officer - RCBC)            Mark Mein (Principal Planning Officer – RCBC)            Daniel Woodward (Planning Team - NW)            Nigel Hill (Engineer – RCBC)            Nick Fraser (Engineering Team Leader – RCBC)</p>	
	<p><b>Redcar &amp; Cleveland Local Plan progress update</b></p> <p>AC provided an update on the progress of the Local Plan. The Council is currently preparing the Draft Local Plan for consultation in June/July following consultation on the Scoping Report in July 2015. The Local Plan will replace the current Local Development Framework once adopted in 2017. AC noted that NW will also be consulted formally during the consultation but this meeting was arranged to highlight any major issues with the proposed development sites prior to the finalising the Draft Plan.</p> <p>AC left the meeting.</p>	
	<p><b>Housing site allocations (any drainage, water capacity constraints or flooding issues)</b></p> <p>RT provided an overview of the main areas for development for both residential and employment before going through each area in turn to discuss any drainage, water capacity or flooding issues.</p> <p><b>Nunthorpe:</b> Swans Corner – DW noted that offsite sewer works are required to be undertaken by NW in order to support the development. At present NW has not scheduled the works in their program, however they are aware there is a live planning application for the site. Once there is certainty that the site will come forward i.e receives planning permission and works are about to begin, this will then trigger their investment process to carry out the necessary works to support the development.</p> <p><b>Redcar:</b> The development at Kirkleatham Lane was</p>	



	<p>discussed. NF noted that a retention pond was being constructed on the Industrial Estate to resolve flooding issues on the site. NF also noted that the Dormanstown Flood Storage scheme was in the Environment Agency's Medium Term Plan and was currently at stage 2 in the funding approval process.</p> <p><b>Marske:</b> It was noted that NW and the Council were currently assessing flooding issues around Marske. There are flooding issues in this area that need to be resolved, in particular around Longbeck Road. RT noted that the Draft Local Plan did not include any sites in or around Marske or New Marske but noted that there was a planning application appeal pending for 1000 houses to south of Marske. It was noted that if this development went ahead, this could solve some of the flooding issues in this area. DW also noted that the Marske WWTW has been upgraded and capacity increased.</p> <p><b>Skelton:</b> It was agreed that there were no major issues that need to be resolved and the drainage in this area has capacity for new development.</p> <p><b>Brotton:</b> DW noted that there was known issues in the area of Kilton Lane. Although this is not something that will stop development, NW hopes to work with the developer when the site comes forward to manage the flows from the site so that flooding is not increased offsite.</p> <p><b>Loftus:</b> It was agreed that there were no major issues that need to be resolved. However, DW stated that there was a minor issue with Low Cragg Hall Farm site, although this could easily be resolved and would not stop the development.</p> <p><b>Eston:</b> NF confirmed that the Town Hall site would need to reduce the discharge rate to ensure flood risk is not increased. There are some minor drainage issues around Normanby Hall but this could be resolved through site design. There are also some minor issues around High Farm but this could be resolved when development comes forward.</p> <p><b>Guisborough:</b> NF confirmed that there are capacity issues in the drainage system at Stokesley Road junction. Developers will be asked to make a reduction in surface water discharge from development sites. There are surface water issues on the Cleveland Gate site, however these could be resolved through design measures. It was noted that the deforestation of Guisborough Forest was increasing</p>	
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	<p>flood risk in Guisborough. Further deforestation would exacerbate this problem.</p> <p><b>South Tees:</b> There are flooding problems on the Tees Dock Road into Tees Port. However, work was underway to remediate this problem in partnership with Tees Port.</p> <p>It was agreed that even though infrastructure improvements had to be made to the water and sewerage infrastructure in different areas of the borough, there are no major issues that would stop any of the proposed development sites coming forward.</p>	
	<p><b>NWL Future investment plans</b></p> <p>DW confirmed that all the sewage treatment works (STWs) that the Local Plan developments will drain to currently have enough capacity to support the proposals and don't anticipate any major issues.</p> <p>DW set out the capital investments NW were planning to make for the 2015-2020 period. This includes:</p> <ul style="list-style-type: none"> <li>- Saltburn Bathing Waters Scheme</li> <li>- Gaskell Lane Bridge, Loftus</li> <li>- Bran Sands ETW &amp; RSTC</li> <li>- Saltburn SPS Hob Hill</li> </ul> <p>DW stated he would send through additional information on these projects including costings for the Infrastructure Delivery Plan.</p> <p>DW advised that they are currently in the process of creating "release 2" which means more works may be added to the list once the release 2 list has been developed. DW agreed to keep RCBC informed regarding any updates.</p>	<p>DW</p> <p>DW</p>
	<p><b>Draft Flood and Water Management policy</b></p> <p>RT handed out copies of the draft Flood and Water Management Policy and asked those present to review the policies and suggest any amendments. RT reminded those present that they would be consulted on the Draft Local Plan in June/July and would have the opportunity to formally comment on the policies and sites then.</p>	
	<p><b>Strategic Flood Risk Assessment update</b></p>	

	<p>RT handed out copies of the draft SFRA update and asked those present to review the document and suggest any amendments before the strategy is finalised by the 6<sup>th</sup> May.</p>	<p>ALL</p>
	<p><b>AOB</b></p> <p>There were no other issues to discuss.</p> <p>RT thanked DW for attending the meeting and stated that additional meetings would be arranged if required later in the year prior to the Local Plan being finalised.</p>	

## **Correspondence: Environment Agency**

**From:** Tait, Louise D

**Sent:** 11 May 2016 10:55

**To:** Tait, Roger <[Roger.Tait@redcar-cleveland.gov.uk](mailto:Roger.Tait@redcar-cleveland.gov.uk)>

**Cc:** Sked, Cameron <[cameron.sked@environment-agency.gov.uk](mailto:cameron.sked@environment-agency.gov.uk)>

**Subject:** RE: Redcar and Cleveland Local Plan Policies (initial comments)

Hi Roger,

Many thanks for your email and for advising when the Plan will go to Cabinet. We look forward to receiving your consultation in the near future.

I agree. I think that it is not necessary at this initial stage to meet up given that there have been no major/outstanding issues identified. If there are any major issues identified between now and the Publication version we would be more than happy to meet up to discuss these further.

In the meantime, if you have any questions, please do not hesitate to contact me.

Kind regards,

Louise

**From:** Tait, Roger [<mailto:Roger.Tait@redcar-cleveland.gov.uk>]

**Sent:** 11 May 2016 10:40

**To:** Tait, Louise D

**Subject:** RE: Redcar and Cleveland Local Plan Policies (initial comments)

Hi Louise,

Yes, the comments were very helpful so thanks for sending them through. We made the changes to the document yesterday to reflect your comments.

The Plan starts to go through our Cabinet approval process tomorrow and will hopefully be approved by Cabinet on the 23<sup>rd</sup>. The consultation will start shortly after this. We will notify you when the consultation starts and you can formally comment then.

I've not had time to rearrange the Duty to Cooperate meeting but as you've had a look at the policies and sent us comments, plus you've been through the SFRA I think that is sufficient at this stage. If anything major crops up between now and the Publication version, we can meet up to discuss. If you do think we should still meet up now, just let me know.

Thanks again for your help.

Regards

**Roger Tait**

Principal Planning Strategy Officer

**From:** Tait, Louise D [<mailto:louise.tait@environment-agency.gov.uk>]  
**Sent:** 11 May 2016 09:57  
**To:** Tait, Roger  
**Subject:** FW: Redcar and Cleveland Local Plan Policies (initial comments)

Hi Roger,

I hope that our initial policy comments attached below were of assistance to you.

From your most recent email, I noticed that the Draft Local Plan is expected to be finalised by today. I would be most grateful if you could advise when we would be likely to receive a formal consultation on the Draft Local Plan for comment.

Kind regards,

Louise Tait

**From:** Tait, Louise D  
**Sent:** 04 May 2016 15:32  
**To:** 'Tait, Roger'  
**Cc:** Sked, Cameron  
**Subject:** Redcar and Cleveland Local Plan Policies (initial comments)

Hi Roger,

Thank you for sending through your draft local plan policies.

We have had a look over the policies and have some initial comments/suggestions to make. Please see attached each of the policies with our comments included. In addition, our flood risk team have the following initial comments on the **Flood and Water Management Policy**:

In general, we are in support of this policy. However, we wish to raise a couple of points in respect of drainage for previously developed sites and Greenfield sites. Sections of the policy are quoted with written comments below.

*“For previously developed sites, the peak runoff rate from the development to any drain, sewer or surface water body for the 1-in-1 year rainfall event and the 1-in-100 year rainfall event, must be as close as reasonably practicable to the greenfield runoff rate from the site for the same rainfall event, but must not exceed the rate of discharge for the pre-development scenario for that event.”*

This section of the policy appears to set a high bar in requiring developments to meet as close to Greenfield runoff rate as possible but then seems to lower the requirement in stating that the development must not exceed the discharge rate for the pre-development scenario. We suggest that a greater emphasis is placed on the developer achieving as close to Greenfield runoff rates as possible. It may require the deletion of the end of the sentence *“but must not exceed the rate of discharge for the pre-development scenario for that event”* to avoid competing criteria.

Ideally, any new discharge to a watercourse should be restricted to Greenfield run off.

*“For greenfield sites, the peak runoff rate from the development to any highway drain, sewer or surface water body for the 1-in-1 year rainfall event and the 1-in-100 year rainfall event, must not exceed the peak greenfield runoff rate from the site for the same event.”*

The surface water drainage rates restriction appears to have been obtained from national guidance. We consider that the variable discharge rates, based upon rainfall rates, would be difficult to regulate and control. At the 1 in 100 year rainfall event, it is likely that there will be significant flood risk within the vicinity of properties. Our concern with the allowances is that at lower rainfall you may well have higher discharges.

As the policy stands, we would advise that you liaise with your surface water team/specialists to assess how to control and regulate the parameters set out in the policy.

We suggest that this policy requirement may be technically difficult to achieve and would advise that alternatively, the policy could specify a mean Greenfield runoff rate (this would be a fixed rate rather than a variable discharge rate). Reference could then be made to attaining the recommended rates set out in the national guidance, wherever possible, but that the development must achieve the local standards/parameters which have been set.

I have also received information on the **General Development Principles Policy** from our Groundwater and Contaminated Land team:

We suggest the addition of the following criterion to the list of general development principles in Page 1/2 the document:-

- A Preliminary Risk Assessment will be required where development is proposed on sites where land contamination is identified that has the potential to have a significant impact on human health, property, ecosystems and the water environment.

In the section ‘Site location’ there is a paragraph relating to contaminated and unstable land. We consider that the following wording may be appropriate to include at the end of the paragraph which would provide further clarification to the applicant.

*....in accordance with The Model Procedures for the Management of Land Contamination (CLR 11), which have been developed to provide the technical framework for applying a risk management process when dealing with land affected by contamination’.*

I hope the above initial comments are of assistance to you.

Kind regards,

**Louise Tait**

**Senior Planning Advisor**

Environment Agency Tyneside House

Newcastle Business Park

Newcastle upon Tyne

NE4 7AR

**Telephone** 0191 203 4284

**E-mail** [louise.tait@environment-agency.gov.uk](mailto:louise.tait@environment-agency.gov.uk)

## **Notes of Meeting: Northern Gas**

**From:** Sherwood-Parkin, Rory [mailto:Rory.Sherwood-Parkin@TeesValleyUnlimited.gov.uk]

**Sent:** 07 December 2015 14:08

**To:** David Nelson (David.Nelson@darlington.gov.uk); Malcolm Steele (Malcolm.Steele@hartlepool.gov.uk); ' (Katherine\_Whitwell@middlesbrough.gov.uk)' (Katherine\_Whitwell@middlesbrough.gov.uk); Tait, Roger; Clifford, Matthew

**Subject:** Key points from Gas Infrastructure meeting today

Dear all,

Thank you for coming to the Gas Infrastructure meeting with Northern Gas Networks this morning, which I hope you found (as I did) really useful. Key points (feel free to add to):

- Dan Sadler from NGN ([dsadler@northerngas.co.uk](mailto:dsadler@northerngas.co.uk) / 0113 397 5381) gave an overview of NGN's plans to look at decarbonising gas in the UK through the use of hydrogen. Dan is going to be seconded into DECC from Jan on this and thinks that Tees Valley would be ideally placed to benefit from such rollout given the salt cavity storage at North Tees (NGN are looking at a pilot project in Leeds and potentially rolling to Humber and then Teesside).
- NGN talked through how their infrastructure operates and their RepEx replacement programme; ongoing for the last 16 years and has another 15 years to run, essentially replacing pipelines (average 480km a year) across the area. Replacing infrastructure in a manner that means it could accommodate hydrogen. Also have a programme or demolition, for example knocking down towers at Portrack Lane, Cannon Park etc (key contact at Demolition programme at NGN is Tim Harwood, [tim.harwood@northerngas.co.uk](mailto:tim.harwood@northerngas.co.uk)).
- Can't share data on Tees Valley's infrastructure, but NGN happy to respond to queries from LAs/TVU on the cost of connection of a particular planned site (shouldn't be an issue with capacity, just cost; cost is largely determined by distance from network/whether it crosses critical infrastructure such as roads, rail etc/usage of the land).
- LAs highlighted need for closer engagement with NGN, so that they could identify if any major issues/costs with future sites identified in Local Plans. NGN happy to find out right contact (could be Andy Irwin, [airwin@northerngas.co.uk](mailto:airwin@northerngas.co.uk) or John Peacock, [jpeacock@northerngas.co.uk](mailto:jpeacock@northerngas.co.uk); Dan to find out). Very large housing developments would go to Major Projects Team.
- NGN are obliged to help with actions to alleviate fuel poverty and are therefore keen to work with LAs in this regard (contact Tom Bell, head of social responsibility, [tbell@northerngas.co.uk](mailto:tbell@northerngas.co.uk))
- **Next steps:** I've sent Dan your contact details (and those of Neil Kenley, Director of Business Investment at TVU – [neil.kenley@teesvalleyunlimited.gov.uk](mailto:neil.kenley@teesvalleyunlimited.gov.uk)). Dan will get in touch re setting up a meeting in a couple of months' time with the Local Area Operations Manager or relevant local contact. Dan is also to look into any data of where off-gas properties are located in Tees Valley.

Best wishes,

Rory

**Rory Sherwood-Parkin**

Economic Strategy & Intelligence Manager

Tel: 01642 632 004



## Notes of Meeting: Northern Powergrid

Northern Powergrid – LAs – TVU meeting

30<sup>th</sup> July 2015

### Key Overall points

- Went through investment plan (and Long Term Development Plan, which includes investment at substations and infrastructure across the area)
- Generation availability map (could be issues of generation capacity around Wilton and East Cleveland, which could potentially limit onshore wind farm activity)
- Capacity issues outlined
- Map of substations and key routes provided
- Overview of Powergrid, background, role and remit
- Reconfigured zone to be based upon different areas; Tees Valley is Teesside Zone
- Spend of circa £100m in Teesside Zone every investment period
- Good contacts established
- Feel for issues in each LA area
- Recognition that powergrid are bound by competition
- Issues re way leave access in some local authorities
- Keen to get understanding of key development sites in the future, but are restricted by OFGEM and government to putting this into future capacity or investment plans (have to wait until they get developer or council applications).
- LAs can flag up the need for future capacity on key sites, but NPG have to offer that to any customer that comes up.
- They don't project load growth (apart from in big industrial areas)
- However, very happy to provide outline estimates of costs for moving pylons, supplying certain sites, new lines etc. This could help re masterplanning of particular sites by LAs
- Average cost of moving a substation is £1m. Hemlington Grange upgrade to Prissick substation £2m.
- As a rule, no capacity issues of extending urban conurbations, it's when you get to brownfield land or more remote that things become more difficult
- No issues of capacity on main industrial sites (e.g. Wilton, North Tees, Billingham, Teesport) although NPG would like closer relationships with large companies/ more heads-up as to what could be planned
- New housing developments, as a rule talking over 3-4,000 homes to have a big impact on capacity (5mw usually requires a new substation).
- OFGEM and government encouraging them to use assets more smartly rather than invest in new ones (only invest when clear demand to)
- Need to be aware that LAs may ultimately be responsible for paying for issues that may arise (e.g. Hemlington Grange).
- Can't reinforce assets in advance of need
- Smart meters will have a big impact (particularly on challenging response targets)
- 12 month notice to move assets
- Good relationship with local developers and house builders
- National Grid handle nationally significant generation projects (e.g. Dogger Bank, Hartlepool nuclear power station)
- NPG moved offices recently to Preston Farm (from Skippers Lane), so now have three sites in Tees Valley (Billingham and Middlesbrough for logistics, Stockton is the Teesside Zone HQ), big push nationally on apprenticeships
- Tougher new regulations from OFCOM mean that they have stretching targets on outages and interruptions which is driving a lot of their activity.

- Particular challenge in Teesside Zone was around copper theft (impacted upon Nifco), but this has subsided. Other challenges include ageing cables, tougher targets and access to substations (way leave issues, shopping centres etc)
- On the generation side (they have a map on their website), difficult to predict and different technologies have different impacts (PV has as different impact on capacity compared to biomass etc)
- Northern Powergrid investment plan: <http://www.northernpowergrid.com/investments-in-your-area>
- Northern Powergrid generation availability map: <http://www.northernpowergrid.com/generation-availability-map>

#### Darlington

- Key sites (housing and employment) around Faverdale (no issues at the moment) and Morton Palms/Link 66 areas (edge of capacity, so could be more expensive, but not a showstopper). No issues perceived at the moment. Discussion to be had around Harrowgate Hill proposed housing site (pylons etc)

#### Hartlepool

- Two potential main housing sites of South West extension and Tunstall will create around 3,000-4,000 new homes; no overall capacity issues expected

#### Middlesbrough

- North Middlesbrough not an issue (e.g. Middlehaven). Main problems area the further you go South in the town, hence the issues at Hemlington Grange. Acklam and Prissick substations over capacity, therefore investment in Hemlington Grange means Prissick investment is being brought forward (£10m from NPG, £2m from MBC).
- Prissick upgraded in 2-3 years, with temporary fix in the meantime. Should resolve most problems in Middlesbrough, although could be issues around housing growth in Nunthorpe (given distance from substations)

#### Redcar & Cleveland

- Total of 4,000 homes over next 15 years; not a major issue
- No problems at the moment, although right at limit of capacity in Redcar town centre, Grangetown, South Bank and racecourse. Rural areas not a problem.

#### Stockton-on-Tees

- Key housing sites in town centre and Wynyard fine (plenty of capacity at Wynyard).
- Main other housing site is West Stockton (where cable theft linked to Nifco outages was happening), where the issue should be solved through investment, but issues at the moment over wayleaves.
- No issues at DTVA.

### **Next Steps**

- Email notes round to LAs & NPG
- Write up notes formally for TIG meeting in Oct. Propose:
  - Annual meeting (TVU, LAs, NPG) to provide updates to the above
  - Bi-annual meeting of TVU with Powergrid to give informal heads-up on future developments / inward investment
  - TVU & LAs investigate gas and water along the same lines as above (and report back to TIG in Jan)

**Correspondence: Tees Valley Nature Partnership**



## Tees Valley Nature Partnership

Margrove Park Heritage Centre  
Margrove Park  
Boosbeck  
Saltburn  
TS12 3BZ  
[www.teesvalleynaturepartnership.org](http://www.teesvalleynaturepartnership.org)  
[hip.org](http://hip.org)  
[rmurtagh@teeswildlife.org](mailto:rmurtagh@teeswildlife.org)  
01287 636382

13/02/  
2017

Mr Adrian Miller, Head of Planning,  
Redcar & Cleveland Borough Council,  
Regeneration Services Directorate,  
Redcar & Cleveland House,  
Kirkleatham Street, Redcar  
Yorkshire,  
TS10 1RT.

Dear Adrian Miller,

### **Duty to Co-operate – Redcar and Cleveland local plan**

Thank-you for undertaking the Tees Valley Nature Partnership (TVNP) Local Plan Assessment for Nature and Biodiversity.

This is an assessment tool to ensure that nature and biodiversity considerations are included in the local plans at any stage of the policy planning or review. A series of principles to evaluate this have been developed using the NPPF and NPPG that support the priorities and outcomes devised by the TVNP. Full details of the assessment including the 9 guiding principles, the assessment forms and links to all the relevant strategies can be found at: [teesvalleynaturepartnership.org.uk/resources/local-plan-assessment-for-nature-biodiversity/](http://teesvalleynaturepartnership.org.uk/resources/local-plan-assessment-for-nature-biodiversity/)

We acknowledge that Redcar and Cleveland's Local Plan process was well advanced when the TVNP launched the assessment in September 2016. Despite this the plan has still scored a rating of 'Good' and the work put in by the planning authority will help to aid the development of the other Tees Valley Local Plans that follow on behind Redcar and

Cleveland. There is still potential to increase your score, to do so we recommend a two-point approach: -

1. At this advanced point of the local plan process, we would recommend the following minor amendments to the policy wording in the plan.
  - a. Modify the wording regarding Local Sites Partnership to reflect that this has been integrated into and is now part of the TVNP.
  - b. Reference to BOAs Biodiversity Opportunity Areas where identified in the assessment feedback e.g. policy N4. (a paragraph has been supplied)
  - c. Clearer wording regarding PDL and a 'commitment to a continual working arrangement with the TVNP' e.g. Stockton's policy ENV 5 2 '...creation or improvement of habitats to meet the objectives of the Tees Valley Nature Partnership.'
  
2. The following issues we would like to see progressed through Supplementary Planning Documents and if necessary incorporated into future revisions of the local plan. These include points relevant across the whole of the Tees Valley regarding initiatives in development.
  - a. Tees Valley wide biodiversity indicators.
  - b. The development of a Biodiversity offsetting policy linked to a Tees Valley policy (agreement) including options for cross boundary strategic mitigation where appropriate.
  - c. Future regard of any Tees Valley local guidance for buildings' sustainability standards'.
  - d. Shoreline Management Plan, although specific reference has been considered not necessary in the local plan we recommend regard and reference to this is made with any future interest for example from a Landscape Partnership which is being investigated for the coast from Saltburn to Sandsend.
  - e. Clearer reference to Local Green Space – commitment to promoting this to communities at the next revision of the local plan and if and when developed any Neighbourhood Plans.

Once again thank you for taking the time and effort to undertake the assessment. To complete the process, we would appreciate a written response on how you intend to implement our recommendations. If you have any further queries in the meantime please do get in touch.

We look forward to a continuing positive working relationship with you where we can all work to realise the partnerships vision of 'A rich and healthy natural environment in the Tees Valley that sustains a vibrant place for people to live work and learn'.

Yours sincerely

Rachel Murtagh  
TVNP Officer  
On behalf of the Tees Valley Nature Partnership

CC Fiona Hurworth, Principal Planning Strategy Officer

**From:** Rachel Murtagh [<mailto:rmurtagh@teeswildlife.org>]  
**Sent:** 05 April 2017 10:05  
**To:** Hurworth, Fiona  
**Subject:** RE: TVNP checklist

Hi Fiona

Looks good to me and thanks for the clarification on the Middlesbrough Beck area too.

Kind regards

Rachel Murtagh

Tees Valley Nature Partnership Officer

[rmurtagh@teeswildlife.org](mailto:rmurtagh@teeswildlife.org)

[www.teesvalleynaturepartnership.org.uk](http://www.teesvalleynaturepartnership.org.uk) Tel: 01287 636382

**Postal address:** Tees Valley Wildlife Trust, Margrove Park Heritage Centre, Margrove Park, Boosbeck  
Saltburn TS12 3BZ

**From:** Hurworth, Fiona [<mailto:Fiona.Hurworth@redcar-cleveland.gov.uk>]  
**Sent:** 04 April 2017 18:43  
**To:** Rachel Murtagh <[rmurtagh@teeswildlife.org](mailto:rmurtagh@teeswildlife.org)>  
**Subject:** RE: TVNP checklist

Hi Rachel

Thank you for your comments and quick response.

For the map I may just put a white text box over the yellow area in the key for now.

In the revised wording to policy N4 you removed reference to Middlesbrough Beck Valleys. Although it is hard to spot, the map shows a small area crosses into Redcar & Cleveland around the Spencer Beck which runs through Redcar and Cleveland then forms part of the boundary between ourselves and Middlesbrough, with one of the banks on our side.

In terms of landscape we have a separate landscape policy (Policy N1) which categorises our landscapes slightly differently and doesn't make reference to the TVNP landscape types, although it makes reference to biodiversity in the supporting text. To make the distinction between the policies clearer, and explain why we are introducing new landscape types in Policy N4, I have slightly amended your highlighted wording. I hope this is ok, but please let me know if not.

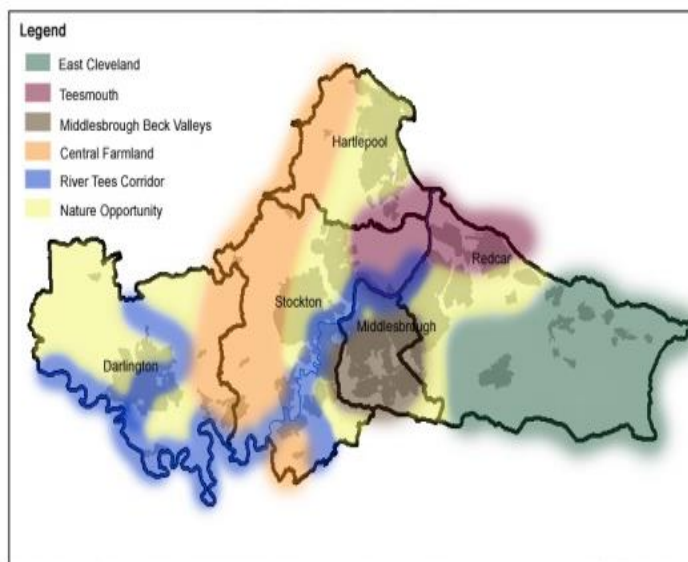
Existing Local Plan text to be deleted is scored through and new text to be inserted as a modification is underlined:

#### Policy N 4

#### Biodiversity and Geological Conservation

We will protect and enhance the borough's biodiversity and geological resources. Support will be given to high quality schemes that enhance nature conservation and management, preserve the character of the natural environment and maximise opportunities for biodiversity and geological conservation, particularly in, or adjacent to, Biodiversity Opportunity Areas in the wider River Tees Corridor, Teesmouth, East Cleveland and Middlesbrough Beck Valleys opportunity areas. We will protect and preserve local, national and international priority species and habitats and promote their restoration, re-creation and recovery.

Paragraph 7.36, policy N4.



~~The Tees Valley Nature Partnership has produced preliminary results through the Tees Valley Natural Network and Opportunity Mapping programme. This has identified four opportunity areas within the borough, the Tees Corridor, Teesmouth, East Cleveland and Middlesbrough Beck Valleys. We will support any future opportunities identified to improve biodiversity and geodiversity in these areas.~~

The Tees Valley Nature Partnership have identified five broad landscape types within the Tees Valley, four of which are present in Redcar and Cleveland, as illustrated on the diagram. Biodiversity Opportunity Areas (BOAs) comprise the key areas for potential biodiversity enhancement within these larger areas where targeted maintenance, restoration, creation, mitigation and offsetting measures should be adopted to enhance biodiversity, and in turn help to deliver a wide range of ecosystem services. Collectively the BOAs form a strategic network, representing a significant environmental asset for the Tees Valley

TVNP priorities are to:

1: Protect and enhance the geodiversity and biodiversity of the Tees Valley ensuring the conservation, restoration and creation of key landscapes and habitats, including mitigating and adapting to the impacts of climate change.

2: Work at a landscape scale to restore and deliver robust ecological networks that demonstrate a wide range of environmental, social and economic outcomes.

Thanks for your help,

Fiona

**From:** Rachel Murtagh [<mailto:rmurtagh@teeswildlife.org>]

**Sent:** 04 April 2017 16:45

**To:** Hurworth, Fiona

**Subject:** RE: TVNP checklist

Hi Fiona,

Please see my amendments highlighted in your table below. Good point about the 'nature opportunity' label it's a bit misleading feel free to take it out – I'll have to see if I can amend it at this end too (the map was produced before my time!). Thanks for the update on Neil Cole (I assume he is equivalent to Katherine Whitwell in Middlesbrough & Valerie Adams in Darlington)

Kind regards

Rachel Murtagh

Tees Valley Nature Partnership Officer

[rmurtagh@teeswildlife.org](mailto:rmurtagh@teeswildlife.org)

[www.teesvalleynaturepartnership.org.uk](http://www.teesvalleynaturepartnership.org.uk) Tel: 01287 636382

**Postal address:** Tees Valley Wildlife Trust, Margrove Park Heritage Centre, Margrove Park, Boosbeck

Saltburn TS12 3BZ

**From:** Hurworth, Fiona [<mailto:Fiona.Hurworth@redcar-cleveland.gov.uk>]

**Sent:** 04 April 2017 11:47

**To:** Rachel Murtagh ([rmurtagh@teeswildlife.org](mailto:rmurtagh@teeswildlife.org)) <[rmurtagh@teeswildlife.org](mailto:rmurtagh@teeswildlife.org)>

**Subject:** TVNP checklist

**Importance:** High

Hi Rachel

Further to your letter on the TVNP checklist please find below how we are intending to respond to your points (first section of your letter) within the Local Plan which we are about to submit for examination. There are two tables as some are considered main and others minor.

I will put these in a formal letter but thought it could be useful to let you see these first in case you had any comment. If you do have any comments, or think we have missed something, could you please let me know as soon as possible as we are presently finalising our submission Local Plan. Please feel free to give me a call if you would like to talk through any of the changes

If you want to cross reference these changes with the Local Plan it can be viewed here:

[http://redcarcleveland-consult.limehouse.co.uk/portal/local\\_plan/plp?pointId=1480346157463](http://redcarcleveland-consult.limehouse.co.uk/portal/local_plan/plp?pointId=1480346157463)

Change	Reason
<p>It is important to consider biodiversity at the design stage, including where development is on brownfield land. <u>Areas of biodiversity on brownfield land should be retained and enhanced alongside any remediation of contamination.</u></p>	<p>To provide additional clarification as recommended by the Tees Valley Nature Partnership (TVNP).</p>
<p><del>The Tees Valley Nature Partnership has produced preliminary results through the Tees Valley Natural Network and Opportunity Mapping programme. This has identified four opportunity areas within the borough, the Tees Corridor, Teesmouth, East Cleveland and Middlesbrough Beck Valleys. We will support any future opportunities identified to improve biodiversity and</del></p> <div data-bbox="188 981 1206 1626"> <p>The map displays the geographical layout of the Tees Valley, divided into five broad landscape areas. A legend in the top-left corner identifies these areas: East Cleveland (green), Teesmouth (purple), Middlesbrough Beck Valleys (brown), Central Farmland (orange), and River Tees Corridor (blue). Overlaid on this are yellow-shaded Biodiversity Opportunity Areas (BOAs). The BOAs are distributed across the landscape, with significant concentrations in the Central Farmland and River Tees Corridor regions. Specific locations labeled on the map include Darlington, Stockton, Hartlepool, Middlesbrough, and Redcar.</p> </div> <p>geodiversity in these areas.</p> <p><u>The Tees Valley can be divided into five broad areas of landscape for the purposes of habitat conservation, enhancement and creation. Biodiversity Opportunity Areas (BOAs) are the most important areas for biodiversity within these larger areas where targeted maintenance, restoration, creation, mitigation and offsetting measures should be adopted to enhance biodiversity and in turn help to deliver a wide range of ecosystem services. Collectively the BOAs form a strategic network, representing a significant environmental asset for the Tees Valley.</u></p>	<p>Update to reflect continued work by TVNP, as recommended by TVNP.</p>



The Tees Valley can be divided into five broad areas of landscape type. The BOA's comprise the key areas for potential biodiversity enhancement within these larger areas where targeted maintenance, restoration, creation, mitigation and offsetting measures should be adopted to enhance biodiversity and in turn help to deliver a wide range of ecosystem services. Collectively the BOA's form a strategic network, representing a significant environmental asset for the Tees Valley

TVNP priorities are to:

- 1: Protect and enhance the geodiversity and biodiversity of the Tees Valley ensuring the conservation, restoration and creation of key landscapes and habitats, including mitigating and adapting to the impacts of climate change.
- 2: Work at a landscape scale to restore and deliver robust ecological networks that demonstrate a wide range of environmental, social and economic outcomes.

The preservation, restoration, re-creation and recovery of local and national priority species and habitats will ~~also~~ be promoted, including the creation or improvement of habitats to meet the objectives of the TVNP.

To provide additional clarification as recommended by the TVNP.

Ref	Page	Policy/Para	Change	Reason
AM26	193	N4	Support will be given to high quality schemes that enhance nature conservation and management, preserve the character of the natural environment and maximise opportunities for biodiversity and geological conservation, particularly if they are in or adjacent to the Biodiversity Opportunity Areas within landscape areas of the Tees Corridor, Teesmouth and East Cleveland.	To provide clarification and reflect ongoing work and terminology used by the Tees Valley Nature Partnership
AM28	196	7.46 (N4)	...These criteria, which are based on Defra guidance, have been decided locally by the Tees Valley Local Sites	Factual correction to reflect updated structure of TVNP.

			<b>Nature</b> Partnership... The Tees Valley RIGS (Regionally Important Geological Sites) group advises the Local Site <b>Nature</b> Partnership...	
<b>AM29</b>	<b>196</b>	<b>7.47 (N4)</b>	The Local Plan will continue to protect these sites and encourage and support opportunities to enhance them, including working with the <u>Tees Valley Local Sites Nature</u> Partnership.	Factual correction to reflect updated structure of TVNP.

One issue I did think of was that the name of the yellow areas on the insert map being 'Nature Opportunity' possibly gives the impression that this is where we would want enhancement. Is there any scope to amend this, for example put something like other is brackets after Nature Opportunity? If this is possible it could be done at a later date before we publish the final Plan.

Also just to let you know we have a new Planning Strategy Manager who started this week, Neil Cole. Adrian Miller remains the Manager above Neil and is our Head of Planning and Development.

Thanks

Fiona

**Fiona Hurworth**

**Principal Planning Strategy Officer  
Redcar & Cleveland Borough Council**

## **Note of Meeting: Natural England**

### **Note of meeting with Natural England**

2 March 2017

Redcar & Cleveland Council, Redcar & Cleveland House, TS10 1RT

#### **Attendees**

Ellen Bekker (EM), Natural England (NE)

Andrew Whitehead (AW), Natural England (NE)

Michael Miller (MM), Natural England (NE)

Adrian Miller (AM), Redcar & Cleveland Borough Council (RSBC)

Fiona Hurworth (FH), Redcar & Cleveland Borough Council (RCBC)

#### **1. Update**

- RCBC provided a brief update on Local Plan and plans to submit for examination by end of March.
- FH updated NE on ongoing recreation and birds studies being undertaken by INCA from November to March and plans to use this data to inform the strategic approach to mitigation in a Foreshore Management Plan (FMP). Due to timings, work on the FMP would be likely to commence after the submission of the Local Plan.
- AM updated NE on the emerging South Tees Mayoral Development Corporation who will have powers for a large area of South Tees, including areas within the Teesmouth & Cleveland Coast SPA.

#### **2. Recreation mitigation and Natural England representation to Local Plan**

- RCBC and NE discussed NE's representation.
- NE confirmed that measures recommended by the Appropriate Assessment of the Local Plan were considered acceptable in principal but that certainty was needed that mitigation can be delivered and adverse effects of the Local Plan prevented.
- RCBC agreed that modifications to Policy N4, and supporting text to SD5, would be recommended to the Inspector by the Council in accordance with NE's representation.
- The use of a 6km threshold, for considering impacts on the SPA from housing and recreation/tourist proposals, was agreed as appropriate, as according to research this is the distance from which 75% of visitors to the SPA travelled.

- NE suggested that RCBC could consider, as an example, the approach taken to recreational mitigation by Sunderland in their South Sunderland SPD and HRA.
- The use of green infrastructure as a mitigation measure was also discussed, including general principals. The potential to use this form of mitigation at land at Kirkleatham Lane, where Natural England had objected to a planning application for residential development, was also discussed.
- As an interim measure, prior to the finalisation of the FMP, it was agreed that RCBC would develop an interim strategy setting out how they would deal with applications for residential and tourism/recreational development that could have an adverse effect on the integrity of the SPA, and the possible use of s106 contributions. RCBC will consult and work with Natural England to develop and agree this strategy.
- It was also agreed that following internal discussions, RCBC would write formally to Natural England to confirm how mitigation measures would be delivered.
- It was agreed that once these measures had been undertaken, and agreed, NE may be able to reconsider their objection to the Local Plan, and that it may be appropriate for NE and RCBC to prepare a Statement of Common Ground to inform the examination. It was noted however that it may not be possible to agree this prior to submission of the Local Plan.

**TEES VALLEY PLANNING MANAGERS MEETING**  
**Tuesday 28<sup>th</sup> February 2017 at 1.00pm**  
**Oberhausen Room, Town Hall, Middlesbrough**

**Attendance**

Paul Clarke (PC) – Middlesbrough Council  
 Alex Conti (AC) – Middlesbrough Council  
 Adrian Miller (AM) – Redcar & Cleveland Borough Council  
 Matthew King (MK) – Hartlepool Borough Council  
 Barry Jackson (BJ) – Stockton Borough Council  
 David Bage (DB) – Stockton Borough Council  
 Jessica Bell (JB) – Middlesbrough Council  
 Laura Hanson (LH) – Arup  
 Vicky Neal (VN) - Arup

Agenda Item	Details	Action
<b>1. Apologies</b>	Andrew Carter – Hartlepool Borough Council Martin Waters – Tees Valley Combined Authority Steve Petch - Darlington Borough Council	
<b>2. Minutes of previous meeting held 14.11.16</b>	Agreed.	
<b>3. Tees Valley Land Commission Register</b>	<p>LH delivered power point presentation outlining the intention of the TV Land Commission Register, explaining the need for information and how it will be interpreted.</p> <p><u>Data source</u> LH explained the source of data has come from some LA contribution and the rest from E-PIMS.</p> <p>AC/PC explain that E-PIMS has no LA input and confirm primary source of data should be from the relevant LA.</p> <p>LH reiterated the importance of receiving data from LA's to complete the register.</p> <p>PC determined that information for each LA should be sought, in the first instance, directly from those in attendance of the meeting. With LA's to provide consistent, robust data.</p> <p>LH to contact attendees of TVPM meeting asap with the data requirements.</p> <p><u>Use of data</u> LH explained TV Land Commission Register will be used to capture land ownership with details accessible through a secure access web based tool (demonstration given.)</p> <p>PC explained the key principal of the land commission is to deliver a consistent approach in identifying key strategic sites across boundaries.</p>	<p>LA</p> <p>LH</p>

	Terms of reference in relation to the TV Land commission to be circulated.	JB
<b>4. Housing White Paper 2017</b>	<p>PC highlighted potential issues of the HWP as:</p> <ul style="list-style-type: none"> <li>• OAN and delivery of LP</li> <li>• 5 Year Land Supply</li> <li>• Housing delivery test</li> <li>• Affordable housing definition</li> <li>• 20% increase on planning applications</li> <li>• DC initiatives.</li> </ul> <p>AM identified the potential need for a collaborative response to consultation of the HWP.</p> <p>AC provided overview of PAS HWP meeting.</p>	
<b>5. HCA Infrastructure Funding</b>	<p>MK queried as to whether the group are aware of any funding initiatives in place for the development of strategic sites.</p> <p>PC explained the HCA has reconfigured into teams to further accelerate housing growth therefore more potential for funding released for infrastructure to promote housing.</p> <p>AM explained LGF funding potentially provided as a loan with TVCA looking at acquiring funding to pay the interest on the loan.</p>	
<b>6. Any Other Business</b>	<p>AM provided an MDC update in relation to the SSI site, whereby an agreement has been reached in principle to determine planning powers will remain with RBC with the potential of a liaison officer between the two authorities.</p> <p>DB updated on the Tees Estuary Partnership, confirming that an action group has been endorsed to move it forward.</p> <p>AC queried the need for a representative from the NHS to attend the next meeting, to discuss James Cook University Hospital plans and the wider aims for the Tees Valley.</p>	
	Next meeting TBC.	

**Notes of Meetings: Tees Valley Planning Managers/ Development Plans Officers**

**TEES VALLEY DEVELOPMENT PLAN OFFICERS MEETING**

**Tuesday 24<sup>th</sup> January 2017**

**Middlesbrough Council, Civic Offices, Middlesbrough**

**Attendance**

Katherine Whitwell (KW) – Middlesbrough Council (MBC)  
 Alex Conti (AC) –Middlesbrough Council (MBC)  
 David Bage (DB) – Stockton Borough Council (SBC)  
 Matthew King (MK) – Hartlepool Borough Council (HBC)  
 David Nelson (DN) – Darlington Borough Council (DBC)  
 Roger Tait (RT) – Redcar and Cleveland Council (RCBC)

<b>Agenda Item</b>	<b>Details</b>	<b>Action</b>
<b>1. Apologies</b>	None	
<b>2. Minutes from Previous meeting</b>	Minutes from previous meeting reviewed and deemed correct.	
<b>Duty to Cooperate Matters</b>		
<b>3. Planning Managers</b>	The next Planning Managers meeting will be arranged to discuss the TV Land Commission and TV Brownfield Register. Consultants Arup will be invited to provide a presentation to the group.	MBC
<b>4. NHS Sustainability and Transformation Plan</b>	The NHS are consulting on a draft ST Plan. Given the importance of this for planning, it was agreed to add an item on this to the next Planning Managers agenda and ask the NHS to attend and take us through the proposals.	MBC
<b>5. Planning and Housing White Paper</b>	It is likely that the publication of the White Paper will be delayed until February although it is possible that the policy in relation to OAN could come out earlier than this. It is thought that the OAN policy could consist of set housing numbers for each authority or a standard methodology for calculating OAN.	
<b>6. Housing Market Areas</b>	Both Middlesbrough and Stockton SHMA's have concluded that Middlesbrough/Stockton/Redcar and Cleveland are part of a wider HMA. Redcar and Cleveland are happy to proceed with their SHMA as it is. It was agreed that Middlesbrough and Stockton would have a further discussion with ORS on the HMA after the Middlesbrough SHMA presentation.	MBC/SBC
<b>7. TVSEP housing numbers</b>	The TV-CA have produced housing numbers of 22000 to align with the TVSEP. They have achieved this total by adding up figures from each authority. There was some concern that they have not used the same base for the figures for each authority.	

<p><b>8. Self-Build register</b></p>	<p>The regulations in respect of the self-build register have been updated. There are now two parts to the register and there is a requirement to grant planning permission for self-build dwellings. It was agreed to add an item on this to the next Planning Managers agenda.</p>	<p>MBC</p>
<p><b>9. Tees Estuary Partnership and MoU</b></p>	<p>The TEP are intending to submit to Government the required information for the SPA extension by the end of January with further consultation intended in the Spring. An additional area of land north of the River Tees has been added to the proposed SPA. DB asked that the group feedback any comments on the MoU to him.</p>	<p>DB</p>
<p><b>4. Local Plan and CIL Progress</b></p>	<p>The following updates on Local Plan and CIL progress were given.</p> <p><b>Middlesbrough</b> – Consultation on the LP Issues Paper finishes on the 30<sup>th</sup> January with Preferred Options expected May/June 2017. The consultation also includes a ‘call for sites’. Work is ongoing on the preparation of the evidence base including SHMA, EDNA and GTAA. Not proceeding with CIL at the present time.</p> <p><b>Stockton</b> – Consultation on Reg18 document finished on 20 Jan 2017. Publication expected Jun/July 2017 with submission Autumn 2017. They have completed a number of pieces of evidence including OAN, SHLAA, Town Centre Study and Green Wedges. CIL discussions to follow adoption of Local Plan.</p> <p><b>Redcar &amp; Cleveland-</b> The consultation on the Publication document will finish on the 31<sup>st</sup> January with Submission expected 31<sup>st</sup> March 2017. RT confirmed that they are expecting the examination to take place in June 2017.</p> <p><b>Darlington</b> –A revised timetable has been prepared for the Local Plan. Topic specific groups have been established and they will continue the engagement process until August 2017. CIL is to be reviewed.</p> <p><b>Hartlepool</b> –Consultation on the publication of draft LP finishes on 3<sup>rd</sup> February 2017. They are expecting to submit in May. Adoption of LP expected Feb 2018. CIL discussions will follow adopted Local Plan.</p>	
<p><b>6. Any other business</b></p>	<p>It was agreed that the TV authorities should prepare a joint response to the North Yorkshire Minerals and Waste Plan confirming support for the document. AC agreed that Middlesbrough would prepare this response and circulated</p>	<p>MBC actioned February 2017</p>



	for comment.	
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**TEES VALLEY DEVELOPMENT PLAN OFFICERS MEETING**

**Monday 14<sup>th</sup> November 2016 at 3.00pm**

**Middlesbrough Council, Civic Offices, Middlesbrough**

**Attendance**

Katherine Whitwell (KW) – Middlesbrough Council (MBC)  
 Alex Conti (AC) –Middlesbrough Council (MBC)  
 David Bage (DB) – Stockton Borough Council (SBC)  
 Matthew Clifford (MC) – Hartlepool Borough Council (HBC)  
 Graeme Smith (GS) – Durham County Council (DCC)  
 David Hand (DH) – Scarborough Council (SC)  
 Paul Fellows – North York Moors National Park  
 Caroline Skelly – Hambleton District Council  
 Rob Smith – North York County Council  
 Jessica Bell (JB) - Middlesbrough Council

<b>Agenda Item</b>	<b>Details</b>	<b>Action</b>
<b>1. Apologies</b>	John Hiles – Richmondshire County Council	
<b>2. Minutes from Previous meeting</b>	Minutes from previous meeting reviewed and deemed correct.	
<b>TVDPOS and NEIGHBOURS MATTERS</b>		
<b>3. Minerals &amp; Waste joint plan for North Yorkshire/York and North York Moors</b>	<p>RS confirmed the publishing of the Mineral and Waste Joint Plan with consultation to end 21/12/16. Key points include:</p> <ul style="list-style-type: none"> <li>• Aggregate supply</li> <li>• Waste –self-sufficient &amp; maximisation</li> <li>• Necessary cross boundary movements</li> <li>• Robust policies on potential of fracking (following public interest at initial consultation stages.)</li> </ul> <p>Feedback would be much appreciated.</p>	
<b>4. Local Plan and CIL Progress</b>	<p>The following updates on Local Plan and CIL progress were given.</p> <p><b>Middlesbrough</b> – KW confirmed MBC are undertaking a full review of the LP (excluding minerals and waste.) Issues report open for consultation 5<sup>th</sup> December for 8 weeks (to allow for the Christmas period) with preferred options expected May/June next year. The Consultation also includes a ‘call for sites’.</p> <p>Not proceeding with CIL at the present time.</p> <p><b>Stockton</b> –DB confirmed review of LP to replace Core Strategy and allocations (excluding minerals and waste.) Reg18 consultation to be consulted for 9 weeks from 21<sup>st</sup> Nov ’16 to 20 Jan ’17. Publication to be expected Jun/July ’17.</p> <p>CIL discussions to follow adoption of Local Plan.</p>	

**Redcar & Cleveland** - No update available

**Darlington** –SP confirmed strategic issues and options report to go to Cabinet end of November. Land allocations due in 2017 with consultations to follow.  
CIL is to be reviewed.

**Hartlepool** – Preferred Options consultation closed. Publication of draft LP scheduled for for 8wk consultation to begin 09/12/16 to 03/02/17. Adoption of LP expected Feb 2018.  
CIL discussions will follow adopted Local Plan.

**Scarborough** – DH confirmed examination dates for LP have taken place. Examiner findings included:

- Housing numbers justified
- Affordable housing provisions modified and accepted
- 5 year supply to be modified and re-examined
- Education related issues in relation to potential pupil increases.

Should it be needed there is provision for further 1 day examination. Adoption is expected 31/3/17 at full council.

Not proceeding with CIL at present. DH highlighted review of CIL in white paper expected 23/11/16.

**North Yorkshire**- RS confirmed LP at post publication stage with expected submission of April 17.

**Durham** – GS confirmed issues and options consultation very successful in terms of representations. Preferred Options to go to cabinet 14/12/16 with draft LP end of Dec/early Jan 17. GS explained LP is to have time span of 2016-2033.

**North York Moors** – PF confirmed Reg 18 consultation is underway and ends 18.11.16. Call for sites and green spaces is underway with not much response received to date. Issues and Options is expected Spring '17.  
CIL not being considered at the moment.

**Hambleton District Council** – CS confirmed preferred options consultation is underway until 12/12/16. Adoption of LP expected 2018.

CIL adopted April 2015 and to be reviewed with LP.

**Richmondshire District Council** – JH confirmed (via

	<p>email)</p> <ul style="list-style-type: none"> <li>• OAN update study in progress</li> <li>• SPD on Open Space and Development Management underway</li> <li>• Review of LP Core Strategy to begin Jan '17, starting with OAN updates.</li> </ul> <p>CIL preliminary draft charging schedule out for consultation until 02/12/2016.</p> <p>JH further added other news:</p> <ul style="list-style-type: none"> <li>• Confirmation Mod intention to extend Catterick Garrison – implementation plans to follow</li> <li>• Scotch Corner Designer Outlet awaits SoS decision.</li> </ul>	
<b>5. Tees Valley Nature Partnership Local Plan Assessment</b>	<p>JB confirmed discussion with Rachel Murtagh for the requirement for all LA's to confirm leading PO dealing with assessment ASAP; also re-iterating Rachel will be happy to help if anyone needs further clarification.</p> <p>PF confirmed he has received feedback from Rachel following completion of the TVNP LA assessment which he will circulate.</p>	PF actioned 14/11/16
<b>6. Any other business</b>	<p>PF highlighted the new regulations for Self-build &amp; Custom Housebuilding Act that came into force 31<sup>st</sup> October 2016.</p> <p>CS raised concerns with potential 'double counting' of registered persons</p> <p>AC further queried if we can we share information between authorities.</p> <p>PF to circulate new regulations.</p> <p>Next meeting to be confirmed</p>	PF actioned 14/11/16

**TEES VALLEY PLANNING MANAGERS/DEVELOPMENT PLAN OFFICERS MEETING**

**Monday 3<sup>rd</sup> October 2016 at 2.00pm**

**Middlesbrough Council, Civic Offices, Middlesbrough**

**Attendance**

Paul Clarke (PC) – Middlesbrough Council

Katherine Whitwell (KW) – Middlesbrough Council

Barry Jackson (BJ) – Stockton Borough Council

David Bage (DB) – Stockton Borough Council

Alex Conti (AC) – Redcar & Cleveland Borough Council

Malcolm Steele (MS) – Hartlepool Borough Council

Jessica Bell (JB) - Middlesbrough Council

<b>Agenda Item</b>	<b>Details</b>	<b>Action</b>
<b>1. Apologies</b>	Adrian Miller (AM) – Redcar & Cleveland Borough Council Andrew Carter (AC) – Hartlepool Borough Council Matthew King (MK) – Hartlepool Borough Council Steve Petch (SP) – Darlington Borough Council David Nelson (DN) Darlington Borough Council	
<b>2. Minutes from Previous meeting</b>	Minutes from previous meeting reviewed and accepted.	
<b>3. Tees Estuary Partnership</b>	DB updated group on Teesmouth and Cleveland Coast SPA Workshop.  Workshop explained the intention of MoU framework to be delivered December 2016; which DB explained is intended to be a flexible framework that is responsive to up to date evidence.  DB confirmed further workshops are scheduled for Jan 2017, consultations scheduled for January-March and SPA expected to be confirmed Sept/Oct 2017.  DB distributed a copy of Draft Sensitivity Map that indicated most impact of SPA extension will be expected primarily at SBC and therefore SBC to take the lead in future TEP workshops. Any comments directed through DB/SBC.  AC would like confirmation as to how local businesses are feeling about SPA extension and the uncertainty it provides. Hopefully MoU can provide certainty for business such as seasonal workers.	All
<b>4. Tees Valley Combined Authority Housing Update</b>	PC introduced MW to the group and explained the intention of the ToF and how they will intend to create an ongoing liaison between TVPM and TVCA.  MW updated the group on future topics of TVCA framework:  <u>Land Commission</u>	

	<p>The TVCA intend to create a core leadership group to deliver a land commission which will establish a brownfield and surplus public land register, to be used as an advisory mechanism for TVCA to identify land that can be best used to benefit the TV as a whole.</p> <p>TVCA to explore ‘One Public State Programme’ with aims to maximise shared use of estate and release potential funding for economic growth through the use of estate. A business case is to be expected Dec 16.</p> <p><u>Mayoral Development Corporation (MDC)</u>  MW explained legislative process underway to allow MDC’s which will be granted full planning powers. MDC can provide more certainty for private sectors.</p> <p>PC – Cross boundary regeneration could benefit from MDC.</p> <p>AC - LA expertise must be used on local issues.</p> <p>BJ - Who will determine permission LA/MDC?</p> <p>MW reiterated the critical need for LPA’s involvement with ongoing MDC discussions.</p> <p><u>Housing funding</u>  TVCA hopes to maximise investment with TV, bringing housing investment/funding by means of an Investment Prospectus. IP will be a consolidation of Local Plans to create a non-statutory TVCA Masterplan which will attract investment and business in TV to bring forward housing sites.</p> <p>The IP will promote housing growth and renewal in the TV over the next 15 years with specific investment projects to deliver long term prospects.</p>	
<p><b>5. Local Plan and CIL progress</b></p>	<p>The following updates on Local Plan and CIL progress were given.</p> <p><b>Middlesbrough</b> – KW confirmed issues report at draft stage with consultation expected Oct/Nov 16. Preferred options expected to be spring 17. Evidence base underway and to be finalised shortly. Adoption of new Local Plan targeted for 2018. Not proceeding with CIL at the present time.</p> <p><b>Stockton</b> –Draft LP consultation scheduled for Nov 16, publication to follow Summer 2017 with expected adoption 2018</p>	

	<p>Not proceeding with CIL at the present time.</p> <p><b>Redcar &amp; Cleveland</b> – AC confirmed draft Local Plan to go to Cabinet 25/10/16 and Council 17/11/16. Publication expected March 2017 CIL discussions will follow adoption of Local Plan.</p> <p><b>Hartlepool</b> –Preferred Options consultation is closed with approx. 230no representations received. Some objection to proposed wind turbine have been made. Draft publication due 18/11/16 with consultation Dec/Jan. SHMA evidence base to be updated. Not proceeding with CIL at the present time.</p>	
<b>6. Any other business</b>	<p>PC – work development programme to be prepared.</p> <p>TVNP Local Plan Assessment (as circulated via email 20.09.16) to be scheduled for next meeting.</p> <p>Next meeting to be held 14<sup>th</sup> November 2016.</p>	PC

**TEES VALLEY Planning Managers/DEVELOPMENT PLAN OFFICERS MEETING**

**Monday 22<sup>nd</sup> August 2016 at 2.00pm  
Middlesbrough Council, Civic Offices, Middlesbrough**

**Attendance**

Paul Clarke (PC) – Middlesbrough Council  
Katherine Whitwell (KW) – Middlesbrough Council (MBC)  
Rebecca Wren (RW) – Redcar & Cleveland Borough Council (RCBC)  
Barry Jackson (BJ) – Stockton Borough Council (SBC)  
David Bage (DB) – Stockton Borough Council  
Steve Petch (SP) – Darlington Borough Council (DBC)  
Matthew King (MK) –Hartlepool Borough Council (HBC)  
Jessica Bell (JB) - Middlesbrough Council

<b>Agenda Item</b>	<b>Details</b>	<b>Action</b>
<b>1. Apologies</b>	Alex Conti (AC) – RCBC Adrian Miller (AM) – RCBC Andrew Carter (AC) - HBC	
<b>2. Minutes from Previous meeting</b>	Minutes from previous meeting reviewed, minor changes made to be re-circulated in due course.	
<b>3. Terms of Reference of amalgamated group</b>	PC explained ToR have been reviewed by TV Management Group as part of a wider purpose - no immediate concerns raised. It was identified that a member of the TVCAMG may be in attendance. Awaiting feedback from TVCA timescales TBC.  All – Open discussion regards ToR, no immediate concerns raised.	
<b>TVDPOS and NEIGHBOURS MATTERS</b>		
<b>4. Extension to Teesmouth and Cleveland Coast SPA</b>	RW explained NE’s request for ‘review of consents’ approximate costs, RBC would like to understand other LPA’s approach.  MBC to seek clarification from NE to determine requirements/ timescales and distribute accordingly; with a view to TV LPA’s deciding if external consultancy should be sought collectively if required.	KW
<b>5. Duty to Cooperate</b>	SBC/HBC currently liaising over Wynyard development.  DB would like to arrange future meetings with MBC/RBC to discuss evidence base findings in relation to the SHMA and OAN.	KW
<b>6. Local Plan and CIL progress</b>	The following updates on Local Plan and CIL progress were given.	



	<p><b>Middlesbrough</b> – KW confirmed issues report at draft stage with consultation expected Oct 16. Preferred options expected to be approx. Feb 17 depending upon evidence base. Adoption of new Local Plan targeted for 2018. Not proceeding with CIL at the present time.</p> <p><b>Stockton</b> –SA scoping report consultation closed, review of comments underway. Hybrid issues and options Autumn 16. Evidence reviews nearing completion. Not proceeding with CIL at the present time.</p> <p><b>Redcar &amp; Cleveland</b> – RW confirmed draft Local Plan consultation has closed and good response received. Responses will be reviewed and reported in due course. Publication expected Nov 16. Town centre study is underway and is to be expected Sept/Oct. CIL discussions will follow adoption of Local Plan.</p> <p><b>Darlington</b> –SP confirmed SA scoping report is open for consultation. Issues and scoping report consultation closed and consultation statement to be scheduled for cabinet Oct 16. CIL is at early discussions stage.</p> <p><b>Hartlepool</b> – MK confirmed preferred options consultation is closed and preparation of consultation statement is underway. Preferred Options publication is expected Oct 16, submission Feb 17, examination Summer 17 and adoption early 2018. Not proceeding with CIL at the present time.</p>	
<b>6. Any other business</b>	SP briefed LA's on new RTPI (NE) Apprentice Scheme for 16-18 year old school leavers. SP to circulate information for interest.	SP

**COMBINED TEES VALLEY PLANNING MANAGERS/DPO'S MEETING**

Tuesday 12<sup>th</sup> July 2016 at 2.00pm

Middlesbrough Council, Civic Offices, Middlesbrough

**Attendance**

Paul Clarke (PC) – Middlesbrough Council

Katherine Whitwell (KW) – Middlesbrough Council

Alex Conti (AC) – Redcar & Cleveland Borough Council

Andrew Carter (AC) – Hartlepool Borough Council

David Bage (DB) – Stockton Borough Council

Steve Petch (SP) – Darlington Borough Council

Jessica Bell (JB) – Middlesbrough Council

<b>Agenda Item</b>	<b>Details</b>	<b>Action</b>
<b>1. Apologies</b>	Barry Jackson – Stockton Borough Council Adrian Miller - Redcar & Cleveland Borough Council Matthew King – Hartlepool Borough Council Valerie Adams – Darlington Borough Council	
<b>2. Intention of new meetings</b>	PC explained the reason behind decision to merge both the TV DPO's and Planning Managers meetings.  PC highlighted main point of new meetings moving forward: <ul style="list-style-type: none"><li>• Meetings to be held on 6 weekly cycle preferably Mondays.</li><li>• Wider region DPO's to remain in-line with existing schedule.</li><li>• Meetings to be strategic based with potential for Development Control interaction on an as and when basis.</li><li>• Topical issues to be discussed such as Devolution/ Starter homes/ Infrastructure / Mayoral Development Corporation etc.</li><li>• Minutes to be shared at Executive.</li></ul> PC to draft Terms of Reference/ work programme in due course and circulate accordingly.  Meeting invites to be rescheduled and sent accordingly.	PC JB
<b>3. Any other business</b>	N/A	

**TEES VALLEY DEVELOPMENT PLAN OFFICERS MEETING**  
**Monday 11<sup>th</sup> July 2016 at 2.00pm**  
**Middlesbrough Council, Civic Offices, Middlesbrough**

**Attendance**

Katherine Whitwell (KW) – Middlesbrough Council (MBC)  
 Alex Conti (AC) – Redcar & Cleveland Borough Council (RCBC)  
 David Bage (DB) – Stockton Borough Council (SBC)  
 David Nelson (DN) – Darlington Borough Council (DBC)  
 Jessica Bell (JB) - Middlesbrough Council  
 Helen Williams (HW) –Hartlepool Borough Council (HBC)  
 Graeme Smith (GS) – Durham County Council (DCC)  
 David Hand (DH) – Scarborough Council (SC)

Agenda Item	Details	Action
<b>1. Apologies</b>	Caroline Skelly – Hambleton District Council Rob Smith – North York County Council John Hiles – Richmondshire County Council Sarah Webster – Tees Valley Unlimited Paul Fellows – North York Moors National Park	
<b>2. Minutes from Previous meeting</b>	Minutes from previous meeting reviewed and deemed correct.  HBC confirmed their agreement to delivery of LAA in line with the DPO rotation.  DN discussed his attendance at TVNP presentation 30/06/16. Terms of reference were discussed. AC re-iterated the need to identify nominees for each LA that would attend regular meetings.  Minutes from previous wider DPO’s meeting reviewed - no further comments.	
<b>TVDPOS and NEIGHBOURS MATTERS</b>		
<b>3. Local Plan and CIL Progress</b>	The following updates on Local Plan and CIL progress were given.  <b>Middlesbrough</b> – KW confirmed issues report underway with consultation expected Aug/Sept. LDS recently updated and published. Preferred options expected to be approx. Feb 17 depending upon evidence base. Evidence base has been commissioned for ELR, SHMA, GTAA and LA. Events will be scheduled in due course. Not proceeding with CIL at the present time.  <b>Stockton</b> –DB confirmed Cabinet has approved decision to review full Local Plan, excluding minerals and waste. Consultation is underway for SCI and SA with LDS delegated and due to be issued shortly. Reg18 consultation is expected Aug/Sept 16. CIL discussions to follow adoption of Local Plan.	

	<p><b>Redcar &amp; Cleveland</b> – AC confirmed draft Local Plan consultation is underway and ends 08/08/16. Responses will be reviewed and reported in due course. Publication expected Nov 16. CIL discussions will follow adoption of Local Plan.</p> <p><b>Darlington</b> –DN confirmed Issues and scoping report under consultation until 15/08/18. Draft SA scoping report underway and updated SCI recently adopted. DN outlined features of DBC new micro-managed website that will be used for consultation of LP. CIL is at early discussions stage.</p> <p><b>Hartlepool</b> – HW confirmed preferred options consultation is underway until 22.07.16. Publication is expected Oct 16, submission Feb 17, examination Summer 17 and adoption early 2018. CIL discussions will follow adopted Local Plan.</p> <p><b>Scarborough</b> – DH confirmed examination dates for LP 16/08/16 – 05/09/16, with further dates reserved in October if needed. Strategic issues to be examined in the first 3 days. DH confirmed examination programme can be viewed via SC website. Depending upon examination SC hope to adopt LP early new year 2017. DH further explained new procedural guidance for inspector/examination and CIL available. DH to send link.</p> <p><b>North Yorkshire-</b> RS confirmed (via email) NYCC working towards preparation of a publication draft version of North York Moors Minerals and Waste Plan, which is expected Nov this year for the statutory 6 week period. Also work on preparation of an updated Local Aggregates Assessment for the NY sub-region is underway, and NYCC will be seeking views on this in the relatively near future (including from neighbouring authorities in Tees Valley/Durham.)</p> <p><b>Durham</b> – GS confirmed issues and options under consultation until 05/08/18 GS explained preferred options expected consultation Nov/Dec and draft submission expected mid-2017. Examination expected in 2018.</p>	DH
4. Duty to cooperate	<p>KW explained the outcome of TV Planning Managers meeting and decision to merge with current DPO meetings. DTC to be further discussed and outcome confirmed at scheduled meeting of 12/07/16.</p> <p>GS highlighted the need to continue wider DPO's as they are</p>	

	<p>often used as evidence of DTC for NECA.</p> <p>DH further identified DPO's are a useful forum for sharing procedural advice.</p>	
<b>5. County Durham Issues and Options Report</b>	<p>GS issued copies of the report and further explained the options; he requested that LA's please review and comment accordingly.</p> <p>GS brought DPO's attention to Sunderland Growth Options and raised concerns with migration predictions. It may be in the interest of TV DPO's to review and comment.</p>	
<b>6. Any other business</b>	<p>KW re-iterated no further DPO meetings would be set until the outcome of the meeting scheduled for 12/07/16 is confirmed. Minutes to be circulated in due course.</p>	JB

**TEES VALLEY DEVELOPMENT PLAN OFFICERS MEETING**  
**Monday 25<sup>th</sup> April at 2.00pm**  
**Middlesbrough Council, Civic Offices, Middlesbrough**

**Attendance**

Katherine Whitwell (KW) – Middlesbrough Council (MBC)  
 Roger Tait (RT) – Redcar & Cleveland Borough Council (RCBC)  
 David Bage (DB) – Stockton Borough Council (SBC)  
 Valerie Adams (VA) – Darlington Borough Council (DBC)  
 Helen Williams (HW) – Hartlepool Borough Council (HBC)  
 Jessica Bell (JB) - Middlesbrough Council

Agenda Item	Details	Action
<b>1. Apologies</b>	Matthew King – Hartlepool Borough Council Alex Conti - Redcar & Cleveland Borough Council	
<b>2. Minutes from Previous meeting</b>	Minutes from previous meeting reviewed and deemed correct.	
<b>TVDPOS and NEIGHBOURS MATTERS</b>		
<b>3. Local Plan and CIL Progress</b>	<p>The following updates on Local Plan and CIL progress were given.</p> <p><b>Middlesbrough</b> – A full review of the Local Plan, excluding minerals and waste, is to be undertaken and is scheduled for Executive on 10/05/16. An indicative timetable is included which predicts adoption in September 2018. Not proceeding with CIL at the present time.</p> <p><b>Hartlepool</b> – HW confirmed Local Plan on track to being delivered. Consultation due to start 20/05/16 with the hope to submit March 2017. DCLG have further contacted HBC and have confirmed they accept the deadline. Early discussion have been made regards CIL but concentrating on the delivery of the Local Plan at present.</p> <p><b>Stockton</b> – Local Plan on track to be adopted March 2017. Reviewing evidence at present including SHMA, ELR &amp; retail study. CIL discussions to follow adoption of Local Plan.</p> <p><b>Redcar &amp; Cleveland</b> – Local Plan on track with consultation due to commence in June 2016. Currently updating evidence base for SHMAA and open space; and duty to cooperate meetings to follow shortly.</p> <p><b>Darlington</b> – LDS agreed at cabinet and Council to approve. Revised SCI (draft) underway Cabinet agreed Strategic Issues and Options paper and consultation to start on the full review of Local Plan (excluding minerals and waste) October 2017, with the hope to adopt December 2018. Duty to Cooperate to be arranged when necessary. CIL to be adopted Autumn 2017.</p>	
<b>4. Duty to</b>	KW queried the PAS support? Has funding run its course?	

<b>Cooperate</b>	<p>VA to speak to David Nelson within her team who was liaising with PAS.</p> <p>DB confirmed invites to SBC SHMA workshop scheduled for 03/05/2016 and a further workshop invite for Employment Land Review scheduled for 17/05/16.</p> <p>KW confirmed MBC due to review Employment Land Review and present in due course.</p>	VA
<b>5. Tees Valley Aggregate Assessment</b>	<p>RT advised RCBC are low on resources to deliver TVAA at the minute. Deadline for delivery is December 2016 therefore can another authority volunteer to take over preparation.</p> <p>RT to speak with colleague and confirm scale of works involved and to be reviewed and discussed next meeting to determine lead authority.</p>	RT
<b>6. Tees Estuary Partnership</b>	<p>SBC nominated to attend meetings and DB confirmed colleague Jane Palmer due to attend.</p> <p>DB to circulate minutes.</p>	DB
<b>7. Tees Valley Combined Authority</b>	<p>VA queried officer taking the lead on combined authority works.</p> <p>DB confirmed Martin Waters has been leading on a piece of work that relates to a Tees Valley Land Register and a stakeholder session was held a few weeks ago between TV LA's (minutes have been circulated.) TVLR will focus on public sector assets and brownfield land across the TV.</p>	
<b>8. Any other business</b>	<p>RT queried invite to Tees Valley Nature Partnership (emailed). Suggested that Rachel Murtagh be invited to next meeting. KW to action.</p>	KW

**TEES VALLEY DEVELOPMENT PLAN OFFICERS MEETING**  
**Plus Neighbouring Planning Authorities**  
**Monday 14th March 2016 at 2.00pm**  
**Redcar & Cleveland House, Redcar**

**Attendance**

Alex Conti (AC) – Redcar & Cleveland Borough Council  
 Rob Smith (RS) – North Yorkshire County Council  
 Matthew King (MK) – Hartlepool Borough Council  
 Martin Coleclough (MCo) – Middlesbrough Council  
 David Nelson (DN) – Darlington Borough Council  
 Matthew Clifford (MC) – Stockton Borough Council  
 Graeme Smith (GS) – Durham County Council  
 Paul Fellows (PF) - North York Moors National Park Authority  
 David Hand (DH) – Scarborough Borough Council  
 Caroline Skelly (CS) – Hambleton District Council  
 Janet Milburn (JM) – Redcar & Cleveland Borough Council

Agenda Item	Details	Action
<b>1. Apologies</b>	Katherine Whitwell – Middlesbrough Council John Hiles – Richmondshire District Council Rosemary Young – Stockton Borough Council	
<b>2. Minutes of previous meetings</b>	The minutes of the previous meeting of the TVDPOs group including adjacent authorities on 10 November 2015 were agreed as a true record, subject to a minor amendment. RS asked the group if they had been consulted on the updated waste position paper for Yorkshire and Humber. The group were not aware they had. RS to chase.  The minutes of the previous meeting of the TVDPOs group on 2 February were agreed as a true record. All actions had been completed.	<b>RS</b>
<b>3. Local Plan and CIL Progress</b>	The following updates on Local Plan and CIL progress were given.  <b>North Yorkshire County</b> – Currently working on a joint Local Plan with NYMNP. Issues & Options out for consultation. Main issues raised on Oil & Gas. Might need to re-visit Oil & Gas policies. Publication due end of year 2016, with submission 2017.  <b>Hartlepool</b> – Consultation on preferred options 20 <sup>th</sup> May. Publication anticipated in October with submission in February 2017. MK advised the group that he had been contacted by a Rebecca Pointon from DCLG. Checking authorities without an up to date Local Plan. Offering assistance if needed. Main points covered New Homes Bonus (NHB).  <b>Middlesbrough</b> – Full review of Local Plan is to be undertaken. LDS currently being updated. Neighbourhood	



	<p>Plan consultation has closed and will progress to examination.</p> <p><b>Darlington</b> – Revised LDS to go to cabinet 5<sup>th</sup> April. MGP DPD formally withdrawn. Interim planning statement to be written until a new Local Plan can be adopted. Formalise what is known. If LDS agreed at Cabinet, start draft SCI, six week consultation. Looking at each key stage, masterplan led. To be agreed in September for submission in 2017-18. Also to include internal work, officers to provide developments in Darlington. Local Plan to cover everything, apart from Minerals &amp; waste.</p> <p><b>Stockton</b> – Confirmed review of evidence base. Consultants appointed, review underway to complete May/June. 2<sup>nd</sup> Publication draft Sept – Nov 2016. Submit January 2017. Adopt March 2017.</p> <p><b>Durham</b> – Current plan withdrawn. Legally advised to go back to Regulation 18, not 19 as originally thought. Revised LDS to cabinet next few months. Currently updating advice. No timescales at present.</p> <p><b>North York Moors National Park Authority</b> – The group welcomed Paul Fellows appointed as head of policy, to work on the Local Plan. Currently working on Sustainability Appraisal, call for sites in the next couple of weeks. Timetable so far: Stakeholder consultation - May. Issues &amp; Options – Oct 2016. Not proceeding with CIL.</p> <p><b>Scarborough</b> – Submission of the Local Plan 2<sup>nd</sup> week in May. Current background paper received 700 comments to 1K at the previous stage. Extension to an existing housing estate/village received no comments. Looking at producing a neighbourhood plan for that area in the future. Consultation expected not to take long. CIL currently on hold may re-visit in the future.</p> <p><b>Hambleton</b> – Started new Local Plan. Consultation on Issues &amp; Options received 258 responses. Commissioned consultants to work on the SHMA showing lower no's, OAN 274. New population household projections used. No backlog held this brought figures down, rebased back to 2014. Commissioned consultants to work on Employment Land Review, Landscape Character Assessment and Gypsy, Traveller updates. Preferred Options consult – Sept. Begin to look at evidence assessing 460 sites and arranging DTC meetings. Looking at preparing two neighbourhood plans for Easingwold &amp; Stokesley. AC discussed with the group the current appeal overturned by the Inspector based on RCBC SHMA figures. AC to circulate a copy to all.</p> <p><b>Redcar &amp; Cleveland</b> – Local Plan on track. Due to consult</p>	<p>AC</p>
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	in June. Just finished working on a critical piece of work with the OAN, SHMA. Housing growth averaging 10%, at 130 a year. Lower than historical delivery rates.	
<b>4. Duty to Cooperate</b> <ul style="list-style-type: none"> <li>PAS Duty to Cooperate Support</li> </ul>	<p>DN informed the group that PAS offer of help is only available until the end of March and with limited staff. Offered, job growth in the SEP &amp; Emerging Tees Valley and DCLG household projections. Brian attended the Tees Valley Housing Strategy meeting, also in attendance Victoria Keen (HCA) and Fiona Braithwaite (NLP). Left with PAS technical not examining assumptions. Worth also checking what has been done at Tees Valley level. AC asked DN to chase.</p> <p>MK advised that meetings had been arranged with Stockton and arranged for April with Durham. RCBC to offer. Any cross-boundary issues contact MK to arrange a meeting.</p> <p>RS mentioned NYCC were grateful of the work done on the Local Aggregate Assessment, response received in a couple of weeks.</p> <p>MC mentioned invites to joining authorities had been sent out for the meeting arranged on the 4<sup>th</sup> April. Responses received from Hambleton &amp; Middlesbrough. Around the table confirmed Malcolm Steele will attend for Hartlepool, GS and one other for Durham, DN to discuss with VA on her return and AC from 11am, due to another meeting arranged that day. MC to see if the meeting can be re-arranged to start at 10am.</p> <p>AC still to confirm meetings with Middlesbrough and Hartlepool.</p>	<p><b>DN</b></p> <p><b>MC</b></p>
<b>5. Arrangements for DPOs 2016-17</b>	<p>Middlesbrough to arrange next meeting of DPOs. MCo advised initial meetings will take place on a Monday. Request from the group to keep them in the afternoon. JM/AC to pass documentation to KW.</p>	<p><b>JM/AC</b></p>
<b>6. Any Other Business</b>	<p>AC asked around the table if any other authority would take the lead on the Local Aggregates Assessment, for the following year. AC suggested this to be on a rotation basis. KW to put this as an agenda item to discuss at the next DPOs meeting.</p> <p>DN mentioned DBC had completed the evidence base on the review of Green Wedges and the Strategic Housing Assessment.</p> <p>MCo brought up the question regarding how other authorities were dealing with the statutory requirement to provide self-build plots under the 'Right to build scheme'. Around the table RCBC, NYMNP, DBC to work on in-house, SBC already completed through Objective. CS</p>	<p><b>KW</b></p>

	<p>mentioned HDC had used SBCs questionnaire and had three requests so far. CS to circulate info to MCo. A discussion was made on avoiding consultants to help with the work as this was thought to be just a list, though concerns were made on double counting. New ones to be discussed as a future agenda item.</p> <p>MK asked if other authorities had received the ARUP questionnaire regarding their brownfield registrar. MCo confirmed MC had responded. The response was 'No'.</p> <p>DH praised PAS for their training to Members, run by Adam Dodson. Discussions were also given on changes to the housing bill, positive feedback from Members found it really helpful.</p> <p>MCo had been asked by KW to discuss with other authorities budget costs regarding evidence base studies. Around the table SBC SHMA cost 40K, housing paid full 19% return. NYMNP about 30K, RCBC 40K also included householder survey. HDC joint procurement 20K basic, estimate 25K. HBC under 30K. DN will find out what the cost was for DBC. MCo mentioned MC looking at secondary data.</p> <p>PF asked the group who produced each local authorities 'Open Space Assessment'. AC mentioned RCBC were working on this in-house, MCo confirmed MC had prepared its assessment in house. SBC, HDC, HBC using consultants, with HBC using internal officers to complete site surveys.</p>	<b>CS</b>
<b>7. Date and time of next meeting</b>	TBC by MC.	<b>KW</b>

**TEES VALLEY DEVELOPMENT PLAN OFFICERS MEETING**

**Tuesday 2nd February 2016 at 2.00pm**

**Redcar & Cleveland House, Redcar**

**Attendance**

Alex Conti (AC) – Redcar & Cleveland Borough Council  
 Matthew King (MK) – Hartlepool Borough Council  
 Isabel Nicholls (IN) – Darlington Borough Council  
 Katherine Whitwell (KW) – Middlesbrough Council  
 Rosemary Young (RY) – Stockton Borough Council  
 Janet Milburn (JM) – Redcar & Cleveland Borough Council

<b>Agenda Item</b>	<b>Details</b>	<b>Action</b>
<b>1. Apologies</b>	David Nelson – Darlington Borough Council	
<b>2. Minutes of previous meeting</b>	<p>The minutes of the last meeting held on Tuesday 22<sup>nd</sup> December were agreed as a true record.</p> <p>AC confirmed he had no further information from TV Planning managers on the devolution deal.</p> <p>Darlington suggested they were progressing with the Scotch Corner retail development on their own. Hearing scheduled for early May.</p> <p>KW confirmed the joint response for the NPPF will be circulated this week and that MBC will be sending a response to Government.</p>	
<b>3. Local Plan and CIL Progress</b>	<p>The following updates on Local Plan and CIL progress were given.</p> <p><b>Hartlepool</b> – Consultation on preferred options anticipated May. Draft - October 2016 for publication in February 2017. Support received from PAS. Still no indication on progressing with CIL.</p> <p><b>Darlington</b> – MGP DPD withdrawn. Revised LDS to go to cabinet in April. DBC to make a decision on CIL to run alongside the new local plan. Valerie Adams due back to work 16<sup>th</sup> March.</p> <p><b>Middlesbrough</b> – Local Plan still scheduled for later in the year. Neighbourhood Plan submitted for ‘Marton West’.</p> <p><b>Stockton</b> – Reviewing evidence base report gone out for tender, cut-off date 5<sup>th</sup> Feb. Interim findings due May. Significant changes to evidence base will mean a new local plan. No new plan will look to submit Jan 2017 for adoption September 2017. CIL currently on hold but looking unlikely to proceed.</p> <p><b>Redcar &amp; Cleveland</b> – New LDS published in January. Draft Local Plan due in May. GTAA looking at site options. OAN housing growth averaging 10%, at 130 a year. Lower than historical delivery rates. Awaiting final SHMA report.</p>	

	The Council is not proceeding with CIL at the moment.	
<b>4. Duty to Cooperate</b>	<p>RY – Where appropriate, other LPAs will be involved in the studies for the evidence base review. Duty to Cooperate letters are to be sent out to the other Tees Valley authorities and individual meetings will be arranged.</p> <p>AC to set up Duty to Cooperate meetings ahead of the consultation on the Draft Local Plan (due May).</p>	<b>AC</b>
<b>5. PAS Support: New Duty to Co-Operate Offer</b>	<p>Further on from the e-mail AC circulated on 8<sup>th</sup> Jan, discussions were made around the table on whether this support would be of benefit.</p> <p>It was agreed by all to take up the offer of a meeting with PAS to discuss the support. AC to contact PAS and confirm how much extra work would be involved, and to arrange a meeting.</p>	<b>AC</b>
<b>6. Tees Estuary Partnership proposed master plan</b>	<p>RY discussed with the team the issues raised at the expansions SPA meetings following on from the minutes circulated. All neighbouring authorities to recognise issues around SPAs. Once the revised boundary for the SPA is adopted, local authorities will have to review planning permissions that have not been implemented or which are not “substantially complete” to determine if they will have an adverse effect on the SPA and, if permissions have to be revoked, will have to pay compensation to affected businesses. The Tees Estuary Partnership (TEP) has been set up as a response to the DEFRA/Natural England consultation with a remit of producing a master plan by Sept. 2016 which addresses the issues of all parties affected by the extension to the SPA, in particular, to enable the allocation of employment sites in the Seal Sands area, which has been a particularly difficult and intractable problem for Stockton Council over the past few years. INCA Co-ordinating. INCA may require additional funding from Local Authorities.</p> <p>AC asked the question which authority would take over when RY leaves SBC. RY suggested Stockton should still be involved in the group. Rosemary to report back after the next meeting on the 9<sup>th</sup> Feb.</p>	<b>RY</b>
<b>7. New Homes Bonus consultation</b>	<p>Further on from the discussion at the last DPOs meeting. It appeared no one was proposing to respond due to time restrictions. AC indicated that R&amp;C might be happy to sign up to other LPAs’ responses to add weight, where appropriate. MK to ask Andy Carter if he has any information and report back to RY.</p>	<b>MK</b>
<b>8. Any other business</b>	<p>None.</p> <p>Following RY’s announcement that it is likely that she will be leaving SBC soon, AC thanked RY for her contribution to DPOs and wished her all the best for the future.</p>	

<b>9. Date and time of next meeting</b>	Monday 14 <sup>th</sup> March, 2.00pm, Redcar & Cleveland House, Redcar	
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**TEES VALLEY DEVELOPMENT PLAN OFFICERS MEETING**

**Tuesday 22 December 2015 at 2.00pm  
Redcar & Cleveland House, Redcar**

**Attendance**

Alex Conti (AC)	Redcar & Cleveland Borough Council
Donna Cotterill (DC)	Redcar & Cleveland Borough Council
Katherine Whitwell (KW)	Middlesbrough Borough Council
Brian Huntley (BH)	Darlington Borough Council
Matthew Clifford (MC)	Stockton Borough Council
Will Haywood (WH)	Tees Valley Unlimited
Phil Jones (PJ)	Nathaniel Lichfield & Partners (for item 6)

<b>Agenda Item</b>	<b>Details</b>	<b>Action</b>
<b>1. Apologies</b>	Matthew King – Hartlepool Borough Council	
<b>2. Minutes of previous meetings</b>	<p>The minutes of the previous meeting of the TVDPOs group on 10th November 2015 were agreed as a true record.</p> <p><u>Matters Arising</u> A query was raised regarding an email or report from Val at DBC was discussed in her absence. BH advised it was likely to be an email that will be circulated shortly confirming Darlington’s housing requirements in the context of the other LAs’ OAN assessments.</p> <p>MC confirmed Stockton have yet to get their OAN.</p> <p>AC advised that Hambleton had visited RCBC for a run through of Limehouse software.</p> <p>Devolution was again discussed by the group. It was agreed more clarification was required on how this process will impact. AC agreed to ask Adrian Miller to whether TV Planning managers have further details on the planning implications of the devolution deal.</p>	<p>BH</p> <p>AC</p>
<b>3. Local Plan and CIL Progress</b>	<p>The following updates on Local Plan and CIL progress were given.</p> <p><b>Darlington</b> – BH confirmed MGP DPD has been withdrawn and a new Local Plan timetable is being</p>	

	<p>established. Interim policies (covering all topics) will be taken to Cabinet in April 2016.</p> <p><b>Stockton-on-Tees</b> – December cabinet approved the review of the evidence base. Recommendations will now be considered by Full Council in January 2016</p> <p>CIL is on hold at the moment.</p> <p><b>Middlesbrough</b> – Hope to start work on new Local Plan (except housing) process in 2016. . A report recommending not to take CIL forward at this time was accepted by Executive in November 2015.</p> <p><b>Redcar &amp; Cleveland</b> – New LDS to be published in January. Draft Local Plan now due in May 2016, although the overall timescale for adoption in August 2017 remains unchanged.</p>	
<b>4. Duty to Cooperate</b>	<p>MC – If approval of evidence base review is gained at Full Council, consultation with the other Tees Valley authorities will take place consistent with the Duty to Cooperate</p> <p>AC – Once RCBC’s evidence is firmed up, consultation will take place with TV LAs.</p> <p>KW – About to carry out an Employment &amp; Retail Study – consultation will perhaps take place as a Stakeholder event. More details will follows once known.</p> <p>Discussion took place regarding the proposed Scotch Corner retail development and perhaps giving a joint TV objection. It was noted that Darlington are leading the preparation of a joint objection (Steve Petch/Emma Williams).</p>	<p>AC</p> <p>KW</p> <p>DBC/all</p>
<b>5. Devolution - Planning</b>	AC will seek further clarification about the impact of this process as per agenda item 2.	AC
<b>6. Tees Valley SEP - Strategy</b>	WH was invited to explain what the strategy was behind the Tees Valley SEP particularly with reference to the 25,000 new jobs that are quoted within the document.	



	<p>WH confirmed the 25,000 new jobs were in addition to the 'natural' jobs growth and represented an approximate growth of 10% above the existing level of jobs.</p> <p>WH stated he understood some work had been done on the original addition 25,000 job figure, breaking it down into boroughs, providing key information on size, trends etc and discussed how he had also done further work in order to understand the impact of interventions, etc. He agreed to provide a briefing Note explaining his work on this in more detail.</p> <p>Further discussion was had about whether these additional 25,000 new jobs were for local people only to encourage in-migration. Concerns raised about the impact of this in terms of Local Plans.</p> <p>PJ confirmed his understanding of the new additional jobs were a target to head towards and were not necessarily expected to be achieved by LAs so should not have a great impact on Local Plan development.</p> <p>However, it is recognised that SEPs figure in other boroughs has been used by Inspectors examining LPs – hence the concern re: the strategy implications for the LAs.</p> <p>It was agreed that more detail was required from the revised SEP via the TV Housing Strategy in order that LAs can understand the impact.</p> <p>In order to assist, AC agreed to create a note outlining concerns and will circulate for comments/additions. It is hoped that this will be ready before the next DOPs meeting on the 13<sup>th</sup> Jan 2016.</p>	AC
<p><b>7. –Any Other Business</b></p>	<p>BH spoke of the recent NPPF consultation asking if a joint response was appropriate. All agreed and KW confirmed MBC will take the lead and will circulate their draft response for comments. From this, each LA can decide if a joint response is appropriate.</p> <p>PJ raised recent proposed change to the New Homes Bonus which stated proposals from</p>	KW

	<p>2017/18 to</p> <ul style="list-style-type: none"> <li>• Reduce payments to 4 years (from 6 years)</li> <li>• Those LAs who have not submitted a LP may have the NHB cut (to 50%)</li> <li>• Payments cut where development delivered from planning permission granted on appeal</li> </ul> <p>MC – sought clarification from others about how they had assessed the economic viability of affordable housing provision. RCBC, MBC and DBC all confirmed they had included it within their whole plan viability assessment.</p> <p>Brief discussion was had about the potential impact of Starter Homes on viability. However, it was noted that it is too early to understand the implications at this stage,</p> <p>With no further business, AC closed the meeting and thanked everyone for their attendance, wishing all a good break through the Christmas holidays.</p>	
<p><b>9. Date and time of next meeting</b></p>	<p>Tuesday 2<sup>nd</sup> February 2016, 2pm, Redcar &amp; Cleveland House, Redcar</p>	

**TEES VALLEY DEVELOPMENT PLAN January OFFICERS MEETING**  
**Plus Neighbouring Planning Authorities**  
**Tuesday 10th November 2015 at 2.00pm**  
**Redcar & Cleveland House, Redcar**

**Attendance**

Alex Conti (AC) – Redcar & Cleveland Borough Council  
 Graeme Smith (GS) – Durham County Council  
 Rosemary Young (RY) – Stockton Borough Council  
 Valerie Adams (VA) – Darlington Borough Council  
 Caroline Skelly (CS) – Hambleton District Council  
 Clair Shields (CSh) - North York Moors National Park Authority  
 Rob Smith (RS) – North Yorkshire County Council  
 Helen Williams (HW) – Hartlepool Borough Council  
 Sarah Webster (SW) - TVU  
 Matthew Lickes (ML) – Scarborough Borough Council  
 Janet Milburn (JM) – Redcar & Cleveland Borough Council

Agenda Item	Details	Action
<b>1. Apologies</b>	John Hiles – Richmondshire District Council Matthew King – Hartlepool Borough Council Katherine Whitwell – Middlesbrough Council	
<b>2. Minutes of previous meetings</b>	<p>The minutes of the previous meeting of the TVDPOs group on 29<sup>th</sup> September were agreed as a true record. AC advised the group he was still waiting for the OAN analysis to be finalised.</p> <p>VA announced DOPs were not to take the MoU any further. Capita information not received RY to chase up. RY advised the group Stockton had set up a register of interest for Self-Build and Custom Build Housing available through their website.</p> <p>The minutes of the previous meeting of the TVDPOs group with the wider neighbouring authorities on 7 July were also agreed as a true record. All actions had been completed.</p>	
<b>3. Local Plan and CIL Progress</b>	<p>The following updates on Local Plan and CIL progress were given.</p> <p><b>Durham</b> – Consent order, legally agreed and authorised by the court. Therefore, interim report quashed. There will be a new examination with a new Inspector. County Council to withdraw the current plan. Back to Regulation 19. No timescales at present. Portfolio holders expressed examination to take place Summer 2016.</p> <p><b>Darlington</b> – OAN findings received. Not continuing with the Making and Growing Places DPD. Work to start on a new Local Plan. Interim policies report due January 2016. No timetable in place yet. Government looking at streamlining</p>	

the process of the Local Plan. Looking at reviewing planning obligations SPD in the short term.

**Stockton-on-Tees** – December cabinet report seeking approval to review evidence base. Looking at two scenarios:-

1. If evidence base supports the plan with minor changes.

Draft Plan Jan – Sept 2016. Consult Oct – Dec 2016.

Submit/Examination March 2017

Adopt July 2017

2. If evidence requires major changes, then plan becomes out of date. Start again.

Will review statement of community involvement. Feb – March 2016 Consult.

CIL is on hold at the moment.

**North York Moors National Park Authority** – Members agreed new Local Plan to start in January 2016. Consultation on Minerals and Waste Joint Plan, preferred options stage Nov 2015 – Jan 2016. Appointed new head of policy to start Jan 2016.

**Hambleton** – Agreement to prepare new Local Plan over 3 years with adoption in 2018. Issues & Options being taken to Cabinet 1<sup>st</sup> Dec. SHMA going to Cabinet Jan 2016. CIL adopted in April, going well.

**North Yorkshire County** – Consultation on Minerals & Waste Plan is due imminently. Publication is due Autumn 2016, with submission and examination early 2017.

**Hartlepool** – Consultation on preferred options anticipated in May/June 2016. 3 Strategic sites submitted one approved two on hold. CIL currently on hold.

**Scarborough** – Submission of the local plan expected in Spring 2016. CIL currently on hold. AC suggested arranging 'Duty to Co-operate' meetings as a neighbouring authority. ML to discuss with colleagues and arrange if required.

ML

**Redcar & Cleveland** – Current draft Local Plan out for consultation January 2016, however this looks likely to slip. OAN delays, still waiting on report back from Peter Brett. Big issue regarding SSI impact, meetings being held on overall growth. GTAA Complete. New Low Carbon study complete. LDS to be revised in a couple of weeks.

**Richmondshire (by e-mail)** - Local Plan Core Strategy

	<p>adopted 1/12/14. Progressing slowly to a draft CIL charging schedule but need to resolve robustness of land value data. Submitted a bid for support to NHS Healthy Town's initiative, which would help with Catterick Garrison master planning if successful.</p>	
<p><b>4. Duty to Cooperate</b></p>	<p>RS advised all that NYCC, City of York Council and NYMNP are working together to produce a Minerals and Waste Joint Plan. Formal consultation to commence 16<sup>th</sup> Nov. Input welcome. Demand forecasting work includes ongoing requirements for Tees Valley, with input sought from Tees Valley authorities. Consultation on an updated waste position paper for Yorkshire and Humber to be sent out in early 2016. RS to arrange separate meeting to discuss this. RS to send details to AC to circulate.</p> <p>VA – On the back of the OAN report, VA raised the issue of housing and dealing with cross-boundary needs. VA to e-mail document. All to respond.</p>	<p><b>RS</b></p> <p><b>VA/All</b></p>
<p><b>5. Darlington OAN findings</b></p>	<p>VA informed the group of 'Darlington's OAN findings' and that a report had been finalised by ORS appointed consultants. VA explained the outcomes of the report and also the issues they faced in dealing with ONS data.</p>	
<p><b>6. Consultation Software – Local Plan</b></p>	<p>CS asked what Consultation Software other local authorities used for the Local Plan. Redcar and Cleveland, Scarborough and Durham all use Objective. Other authorities said they used an Access database or an excel spreadsheet. Those who use Objective agreed it was good for consultations and logging comments, especially through the portal and there was an option to attach documents if needed. CS asked if any authority refused paper copies. All responded "No". AC suggested showing CS how to use the system and that it initially took about two days to set up and be trained.</p>	<p><b>AC/CS</b></p>
<p><b>7. Devolution - Planning</b></p>	<p>In his absence MK requested the thoughts and concerns of other local authorities on the Devolution deal and what implications / issues it may have.</p> <p>A discussion was made around the table, everyone was aware of it, but it was still in the early stages to know the outcome. HW to check with MK on anything particular he wanted to bring up and discuss with the group at the next DPOs meeting.</p>	<p><b>HW</b></p>
<p><b>8. Any Other Business</b></p>	<p>SW setting up future meetings looking at improving pupil projection model. SW advised the group that meetings had taken place with school planning officers. SW to arrange with all.</p> <p>ML mentioned to the group that David Hand had been successful in preparing viability assessments in-house and</p>	<p><b>SW</b></p>

	<p>had been successful with deals in improving affordable housing. Offering support to other local authorities if required. May benefit any schemes that may be coming up? ML advised to contact DH if support required.</p> <p>CS asked if anyone had the capacity to assist with Hambleton's neighbourhood plans. GS suggested sending Durham's sustainability appraisal to CS, also RY requested a copy. GS to circulate. ML to check with Steve Wilson.</p> <p>VA thanked everyone for help received on the response to Local Plan Expert Group. AC thanked VA for coordinating.</p> <p>VA also announced that she would be taking four months holiday leave and David Nelson would be attending the next DPOs meeting/s on her behalf.</p>	<p><b>All</b></p> <p><b>GS/ML</b></p>
<p><b>9. Date and time of next meeting</b></p>	<p>Tuesday 22<sup>nd</sup> December, 2pm, Redcar &amp; Cleveland House, Redcar</p> <p><b>Wider group:</b> Tuesday 15<sup>th</sup> March, 2pm, Redcar &amp; Cleveland House, Redcar.</p>	

## TEES VALLEY DEVELOPMENT PLAN OFFICERS MEETING

Tuesday 29 September 2015 at 2.00pm  
Redcar & Cleveland House, Redcar

### **Attendance**

Alex Conti (AC) – Redcar & Cleveland Borough Council  
Matthew Clifford (MC) – Stockton Borough Council  
Rebecca Wren (RW) – Stockton Borough Council  
Katherine Whitwell (KW) – Middlesbrough Council  
Matthew King (MK) – Hartlepool Borough Council  
Malcolm Steele (MS) – Hartlepool Borough Council  
Ian Bond (IB) – Hartlepool Borough Council  
Valerie Adams (VA) – Darlington Borough Council  
Sarah Webster (SW) - TVU  
Janet Milburn (JM) – Redcar & Cleveland Borough Council  
Fiona Hurworth (FH) – Redcar & Cleveland Borough Council  
Adrian Miller (AM) – Redcar & Cleveland Borough Council

### Natural England Presentation

Katie Finkill-Coombs (KF) – Natural England  
Mike Leakey (ML) – Natural England  
Tom Charman (TC) – Natural England  
Andy Whitehead (AW) – Natural England  
Cameron Sked (CS) – Environment Agency

<b>Agenda Item</b>	<b>Details</b>	<b>Action</b>
<b>1. Apologies</b>	Rosemary Young	
<b>2. Proposed extension Teesmouth and Cleveland SPA – Natural England</b>	<p>AC gave an introduction on why Natural England had been invited to the meeting. A presentation was then given by KF on 'Why the SPA Review'</p> <p>Due to lack of protection in flourishing habitats the UK Government has agreed to put forward sites to protect a list of vulnerable and migratory birds. Natural England is advising the Government on sites that should be considered for classification or extension. NE has reviewed information from the JNCC and is recommending a number of proposals to Defra. 1) To extend the boundary into the marine water to protect foraging little terns and common tern. 2) To include additional terrestrial areas within the SPA to protect breeding colonies of common tern, avocet and non-breeding water-birds. Informal dialogue extended until 2<sup>nd</sup> October. Formal consultation to start July 2016 once it has been approved by Defra.</p> <p>KF to email AC GIS shape files of information maps. AC to circulate to the team.</p> <p>Concerns around the room on how the proposals will affect the Local Plans. The review of consents, i.e. if a project has started</p>	<b>KF/AC</b>

	<p>but not completed. If a decision was revoked. Government should take the cost not the local authority. Clarification needed.</p> <p>AM raised concerns on delaying current planning applications MGT Powermass and Northern Gateway, companies that will bring employment to the area? When job losses are facing the region with the mothballing of SSI.</p> <p>CS indicated that the EA aren't proposing to do a full review of consents, already have an existing SPA flourishing birds &amp; Terns. Should be advising developers now. Consider something going on RCBC website?</p> <p>NE to share survey data. KF to provide further information and to confirm timescales as these might change. Stockton to contact NE direct to arrange a further meeting with themselves.</p> <p>AC to finalise joint response for the Tees Valley. 14<sup>th</sup> October before response will go to Directors for approval. AC to send a draft response to KF.</p> <p><b>Natural England, Cameron Sked, Fiona Hurworth, Adrian Miller left the meeting.</b></p> <p>AC to circulate comments, VA requested not to be copied in.</p>	<p>AC</p> <p>AC</p>
<p><b>3. Minutes of previous meeting</b></p>	<p>The minutes of the last meeting held on Tuesday 18<sup>th</sup> August were agreed as a true record. All actions had been completed.</p> <p>In relation to item 1. Not all authorities had responded to the HCA. Middlesbrough leading. All directors appointed NLP. NLP approved separate piece of work. KW to clarify whose is to attend the Inception meeting on the 14<sup>th</sup> Oct.</p>	<p>KW</p>
<p><b>4. Local Plan and CIL Progress</b></p>	<p>The following updates on Local Plan and CIL progress were given.</p> <p><b>Hartlepool</b> - MK advised that Local Plan meetings had taken place, proposed time table, sites agreed. Consultation on preferred options anticipated May/June 2016. Publication October 2016 to submit 2017. Concerns with funding for Highway improvements, junctions around new housing sites.</p> <p><b>Stockton-on-Tees</b> - Agreed to submit Regeneration &amp; Environment DPD in December 2015. CIL remains on hold.</p> <p><b>Darlington</b> – Publication of the Making and Growing Places DPD timetabled for December 2015. OAN work ongoing, consideration being given to how this affects the DPD with possible new Local Plan under consideration.</p> <p><b>Middlesbrough</b> – An issues &amp; options consultation is anticipated for early spring. Currently preparing a 'Masterplan'</p>	



	<p>for a large key site.</p> <p><b>Redcar and Cleveland</b> - AC advised that the situation with regard to plan preparation remains the same as the last meeting with the draft local plan out for consultation January 2016. AC indicated that the Council have had some issues with its OAN. Peter Brett Associates have been commissioned to take a full OAN analysis. AC to report back to the group once the full OAN has been finalised. AC asked SW to check figures after October.</p>	<b>AC/SW</b>
<b>5. Duty to Cooperate</b>	Hartlepool requested a sites & proposals meeting to be set up with Stockton and Natural England around Dec/Jan time.	<b>MK/MS</b>
<b>6. INCA's role in HRA</b>	<p>Discussions were made around the table on whether there could be a role for INCA to be involved in supporting the HRAs.</p> <p>Darlington didn't think there was a need to engage with INCA. Redcar &amp; Cleveland and Stockton advised they would use INCA for help and advice with the proposed SPA extension as part of their existing contract. Hartlepool advised that IB would be working for INCA from the 5<sup>th</sup> October and IB's post would be replaced.</p>	
<b>7. Tees Valley New Demography and Modelling Officer</b>	<p>SW introduced herself to the team and discussed her new role as 'Demography and Modelling Officer'. SW asked the team if anyone required her help.</p> <p>AC requested involvement the middle-end of October when the OAN results were back.</p> <p>VA indicated help also may be needed when results come out. Anticipated May-June 2016 population projection figures released. No dates confirmed yet from DCLG. VA to send OAN results to SW when received.</p> <p>MK advised Sarah help may be needed with pupil projection figures. MK suggested SW to contact Hartlepool direct.</p> <p>SW gave out her business card and requested any further work requests to be sent direct to her.</p>	<b>VA</b>
<b>8. Brownfield Sites/Local Development Orders</b>	<p>MC discussed with the group the Governments response to delivering on brownfield sites. Sites must not have permission and sites should be free of constraints. 90% to be identified by 2020 with a 50% interim in 2017. Matthew asked the question "how are other authorities addressing/identifying suitable sites?" It was discussed that the SHLA should be looked at for suitable sites and It was asked if the HCA work would identify some.</p> <p>MK advised that Hartlepool have made no progress, concentrating on the Local Plan after preferred options. MK suggested appropriate sites be picked out of the Local Plan. AC advised the same, If sites can't be found can the Government find? Currently investigating a Global LDO specific area and Single LDO resource template. Consider possibility of working together on a joint LDO template?</p>	<b>All</b>

<p><b>9. Memorandum of Understanding and Housing Position Statement</b></p>	<p>Discussion took place around the table regarding the amended Draft Memorandum of Understanding and Housing position statement which MC had prepared.</p> <p>AC requested that the SEP take into account the OAN results. It was discussed if the 'The SEP job target and housing scenarios' would be made public. AC &amp; KW to check.</p> <p>It was unclear where the figures came from in section 3.6 of the housing position statement. SW agreed to provide separate numbers for each authority by 9<sup>th</sup> Oct.</p> <p>It was agreed to have the MoU sent to DOPs by 14<sup>th</sup> Oct.</p>	<p><b>AC/KW</b></p> <p><b>SW</b></p>
<p><b>10. Any other business</b></p>	<p>VA asked the group if anyone had been approached by a company called 'Build Store'. VA discussed with the group how she had been approached by the company regarding the statutory requirement to provide self-build plots under the 'Right to build scheme'. It seemed none of the other local authorities had been approached by 'Build Store'. It was questioned if Capita were involved in the Right to build scheme. MC to provide Capita information.</p>	<p><b>MC</b></p>
<p><b>11. Date and time of next meeting</b></p>	<p>Tuesday 10<sup>th</sup> November, 2.00pm, Redcar &amp; Cleveland House, Redcar</p>	

**TEES VALLEY DEVELOPMENT PLAN OFFICERS MEETING**

**Tuesday 18 August 2015 at 2.00pm**

**Redcar & Cleveland House, Redcar**

**Attendance**

Alex Conti (AC) – Redcar & Cleveland Borough Council

Mark Mein (MM) – Redcar & Cleveland Borough Council

Rosemary Young (RY) – Stockton Borough Council

Martin Coleclough (MC) – Middlesbrough Council

Valerie Adams (VA) – Darlington Borough Council

Matthew King (MK) – Hartlepool Borough Council

Janet Milburn (JM) – Redcar & Cleveland Borough Council

**HCA Presentation**

Victoria Keen – HCA

Neil Cawson – HCA

Alex Jackson - HCA

<b>Agenda Item</b>	<b>Details</b>	<b>Action</b>
<b>1. Tees Valley Housing Vision - HCA</b>	<p>Neil Cawson gave an introduction explaining how the HCA have been working to help prepare the Tees Valley Housing Strategy. A draft brief and presentation on Tees Valley Housing Strategy was given by Victoria Keen (handouts given), TVLAs asked to provide details of housing sites that are likely to contribute to delivery in the short/medium term to help populate the HCA database.</p> <p>Notes of discussion to be prepared and circulated.</p> <p><b>Victoria Keen, Neil Cawson, Alex Jackson left the meeting.</b></p>	<p><b>All LAs</b></p> <p><b>VK</b></p>
<b>2. Apologies</b>	Katherine Whitwell	
<b>3. Minutes of previous meeting</b>	The minutes of the last meeting held on Tuesday 7 <sup>th</sup> July were taken as a true record. No response received from AD against actions. AC to chase.	<b>AC</b>
<b>4. Local Plan and CIL Progress</b>	<p>The following updates on Local Plan and CIL progress were given.</p> <p><b>Darlington</b> - VA advised the group that work on the OAN is substantially complete and that this is being considered within the context of the support they had received from PAS. Aiming to take a report to Cabinet in November to agree OAN.</p> <p><b>Stockton-on-Tees</b> – Agreed with Planning Inspectorate to submit Regeneration &amp; Environment DPD in December 2015. The Council is not proceeding with CIL at the moment.</p> <p><b>Middlesbrough</b> – Currently reviewing the non-housing elements of the plan and preparing “Masterplans” for three key sites. The Council is not proceeding with CIL at the moment.</p>	

	<p><b>Hartlepool</b> – Consultation on preferred options anticipated December/Early 2016 following discussions with Highways England. Bid submitted to LGF for bypass funding. CIL not being progressed at this time</p> <p><b>Redcar &amp; Cleveland</b> – Currently consulting on the Local Plan Scoping Report deadline for making comments is Friday 4<sup>th</sup> September 2015. Gypsy and Traveller study now complete and suggests need for additional 10-11 pitches in the plan period. Final Renewable energy &amp; landscaping assessment report received. SHMA and OAN work ongoing, currently being considered within the context of the PAS support received. Draft Local Plan out for consultation January 2016.</p>	
<b>5. Duty to Cooperate</b>	<p>RY circulated Draft MoU and HPS. There was general discussion regarding both documents. AC suggested we wait until comments were received from AD before finalising. AC pointed out that the table was problematic and didn't reflect planning period. RY suggested taking out the average column. AC agreed. MC requested that reference to emerging documents be removed for Middlesbrough as they are not related to housing. All agreed after AD comments amend and review again.</p> <p>VA questioned whether the DOPs resolution to prepare the MOU was still valid. MOU will be referred back to DOPs once finalised.</p>	<p><b>AC to chase up AD's response.</b></p> <p><b>SBC to update MOU &amp; HPS following response from AD.</b></p>
<b>6. Proposed Extension to the Teesmouth &amp; Cleveland Coast Special Protection Area</b>	<p>Directors of Place want a combined response, along with individual responses. AC co-ordinating a joint response and has requested Natural England meet with planners, contact Bradley Tooze. Indicative deadline for joint response on informal stage 2<sup>nd</sup> Sept, although NE confirmed this can be extended if necessary. AC to chase up and arrange meeting.</p> <p>Some concerns were expressed that existing planning permissions will need reviewing if not substantively complete when amended SPA confirmed.</p> <p>MC advised the group there is a related questionnaire on Marine Protection Areas. MC to circulate.</p>	<p><b>AC</b></p> <p><b>MC</b></p>
<b>7. Any other business</b>	None	

**TEES VALLEY DEVELOPMENT PLAN OFFICERS MEETING**  
**Plus Neighbouring Planning Authorities**  
**Tuesday 07 July 2015 at 2.00pm**  
**Redcar & Cleveland House, Redcar**

**Attendance**

Alex Conti (AC) – Redcar & Cleveland Borough Council  
 Rosemary Young (RY) – Stockton Borough Council  
 Katherine Whitwell (KW) – Middlesbrough Council  
 Valerie Adams (VA) – Darlington Borough Council  
 Matthew King (MK) – Hartlepool Borough Council  
 Graeme Smith (GS) – Durham County Council  
 Rob Smith (RS) – North Yorkshire County Council  
 Steve Wilson (SW) – Scarborough Borough Council  
 Adam Dodgshon (AD) – Planning Advisory Service  
 Gary Baker (GB) – Redcar & Cleveland Borough Council

Agenda Item	Details	Action
<b>1. Apologies</b>	Andrew McCormack – Hambleton District Council Caroline Skelly – North York Moors National Park Authority John Hiles – Richmondshire District Council	
<b>2. PAS Support</b>	<p>AD attended the meeting to outline the support that PAS can offer to local authorities and to answer issues and questions raised in advance of the meeting.</p> <p>AD indicated that PAS were now working regionally, with AD covering the Humber, Yorkshire and North East area.</p> <p>AD then responded to questions/issues raised in advance of the meeting as outlined below:</p> <p><u>Alignment of plans to the SEP</u></p> <p>AD indicated that local authorities should be mindful of the SEP when preparing plans, however they do not necessarily need to align their housing requirement to the aspirational targets set in the SEP.</p> <p>Inspectors appear to be taking a pragmatic view of the SEP by acknowledging that SEPs exist, but relying more on the robust evidence base for Local Plans, as they recognise that SEPs are aspirational documents and may be difficult to achieve.</p> <p>AD indicated that he expected that future SEPs would be more realistic.</p> <p>VA asked whether there was a deadline for the preparation of new SEPs. AD advised that he was not sure about this, but would check.</p> <p><u>Regulation 18</u></p> <p>AD indicated that the regulation changes were introduced to</p>	AD

	<p>make the early stages of plan making more flexible, however most authorities were still preparing plans under the old approach with an issues and options consultation followed by a preferred options consultation.</p> <p>In theory, local authorities could progress straight to a draft plan, however AD was not aware of any authorities who had done this.</p> <p>AD suggested that a more fluid approach is taken so that plan making doesn't stop when consultation takes place. This could mean consulting on one aspect of the plan whilst continuing work on other aspects at the same time.</p> <p>AD advised that local authorities do not have to take a more fluid approach, but felt that it would be beneficial if they did.</p> <p>AC indicated that RCBC intend to consult on a scoping report which set out the topics to be covered by the plan and details of any background information on these issues already identified, before progressing to a draft plan. AD indicated that this sounded like a good approach.</p> <p><u>Joining different evidence bases prepared at different times</u></p> <p>AD advised that authorities spend too much time trying to align plans, but it was sensible to try and align evidence bases.</p> <p>However, AD recognised that it may be difficult to achieve this as local authorities were at different stages of plan preparation and because of budget pressures.</p> <p>AD advised that if it is not possible to do joint studies then neighbouring authorities should try and agree a methodology and potentially try and use the same consultants.</p> <p>AD indicated that local authorities should not wait for evidence, but just get on with preparing the plan based on the latest evidence available at that time.</p> <p>With regard to joining up different evidence based within an authority area which were prepared at different times, AD suggested that population is the main factor which feeds into everything else, so it would be worthwhile for local authorities to approach consultants to rebase their studies on the latest population figures.</p> <p><u>Wind turbines</u></p> <p>AD advised that it was too early to say how the new government guidance will affect local authorities. One of the main problems with the guidance is that it provides no clarity on what is meant by the 'local community'.</p> <p>SW advised that the new guidance is making it difficult for</p>	
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	<p>farmers to get permission for single turbines.</p> <p>It was agreed by all that it would be very difficult to get a robust evidence base sufficient to identify sites for allocation for windfarms.</p> <p>GS asked whether it was possible for local authorities to try and define community through the preparation of Local Plans. AD indicated that he felt that this was possible.</p> <p><u>Vacant building credit</u></p> <p>SW asked other authorities what their experience of vacant building credits were, as it was becoming a big issue in Scarborough, particularly in relation to hotel accommodation.</p> <p>Other authorities present indicated that they had little experience of the vacant building credit.</p> <p>SW believed that it was better to have a building brought back into active use than to sit vacant.</p> <p>AD asked whether Scarborough required applicants to provide evidence that they had marketed properties for a reasonable period of time before allowing change of use. SW advised that this was the case and AD agreed this was the most appropriate approach.</p> <p><u>LDOs on Brownfield land</u></p> <p>AD advised that he believed that it was still the Government's intention to have LDOs in place for 90% of brownfield land suitable for housing, as indicated in their manifesto. This would form part of the Housing Bill.</p> <p>AD indicated that PAS had done some work with 8 pilot authorities who had prepared LDOs and this had been published.</p> <p>AD indicated that there were no further details on the proposals at this stage, but that local authorities should try and make it as quick and simple as possible by preparing an LDO template etc.</p> <p><u>Broad locations for growth</u></p> <p>AD advised that the further into the future that development is proposed, the less evidence that would be needed to underpin it.</p> <p>RY advised that the question specifically related to future development sites within Stockton that they wanted to safeguard for future development beyond the plan period.</p> <p>AD advised that it was only necessary to demonstrate that there were no showstoppers to support a future direction for growth.</p>	
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	<p>AD indicated that this approach has been used elsewhere where a local community is preparing a Neighbourhood Plan, by identifying a quantum of development to be achieved in that village through the Local Plan, but leaving it to the Neighbourhood Plan to allocate the sites.</p> <p>AD indicated that this approach would only work for the latter years of a plan however, as it is necessary to ensure a five year supply.</p> <p><u>Tees Valley Memorandum of Understanding and Housing Position Statement</u></p> <p>AD advised that he had read through the documents and made comments on the document which he would circulate.</p> <p>AD felt that the structure of the document was good, but it was not clear what the purpose of the MoU was.</p> <p>Officers from the Tees Valley authorities outlined the background to the preparation of the MoU and AD then understood its purpose and indicated that he would reconsider it in light of this.</p> <p>AD indicated that there was a need to get Member involvement in the MoU, even if this was simply to get Members from each local authority to endorse it.</p> <p>AD referred to a sentence of the MoU which indicated that housing requirements could be reduced based on previous delivery. AD had serious concerns over this as it would not be NPPF compliant.</p> <p>AC provided a bit of context for this, in relation to RSS housing requirements which were very ambitious for some authorities and undeliverable. AD agreed that local authorities could justify a lower figure than the RSS to ensure that it is deliverable, but that this must exceed previous delivery to be NPPF compliant.</p> <p>It was agreed by all that this sentence would be deleted from the MoU.</p> <p>AD advised that with regard to housing numbers PAS had prepared guidance on how to prepare your OAN. This would be published shortly.</p> <p>AD indicated that he would circulate other good examples of how local authorities had demonstrated that they had met their duty to cooperate.</p> <p>AD indicated that the Housing Position Statement was a good document. AD advised that it would be useful if all the local authorities could run their housing numbers through the POP GROUP modelling, following Hartlepool's approach.</p>	<p>AD</p> <p>TV authorities</p> <p>AD</p>
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	<p><u>Other PAS support issues</u></p> <p>AC asked AD whether they would be able to provide some OAN support to the TV authorities as a small group, as suggested on the PAS website.</p> <p>AD advised that he was happy to arrange this for all of the authorities present and that it may be useful to get a representative from Tees Valley Unlimited to attend too.</p>	AD
<b>TVDPOS and NEIGHBOURS MATTERS</b>		
<b>3. Minutes of previous meetings</b>	<p>The minutes of the previous meeting of the TVDPOs group on 2 June were agreed as a true record. All actions had been completed.</p> <p>The minutes of the previous meeting of the TVDPOs group with the wider neighbouring authorities on 22 January were also agreed as a true record. All actions had been completed.</p>	
<b>4. Local Plan and CIL Progress</b>	<p>The following updates on Local Plan and CIL progress were given.</p> <p><b>Redcar &amp; Cleveland</b> – Local Plan Scoping Report was due to be consulted upon for a six week period, with consultation starting in July 2015.</p> <p><b>North Yorkshire County</b> – Working towards a preferred options consultation on a joint minerals and waste plan, with consultation anticipated to take place in October 2015.</p> <p><b>Durham</b> – Progress is the same as outlined at the previous meeting (2 June), except that they have entered a 30 day stay period to allow further discussions with DCLG.</p> <p><b>Hartlepool</b> – Consultation on preferred options anticipated in September/October 2015, however may slip due to ongoing discussions with HA and major planning application which may be submitted in near future.</p> <p><b>Middlesbrough</b> – Work will be started on a new Local Plan later in the year. This is likely to include policies relating to Gypsies and Travellers, employment and the town centre. An issues and options consultation is anticipated in October to November 2015.</p> <p><b>Stockton</b> – Agreed with Planning Inspectorate to submit plan in September 2015, however this may slip.</p> <p><b>Scarborough</b> – Consultation on a pre-submission draft of the plan expected in autumn 2015. Work underway on HMO SPD.</p> <p><b>Darlington</b> – Publication of the Making and Growing Places DPD anticipated in November 2015. However, this is dependent on the outcomes of the current OAN exercise. Consultation on top end executive housing due to start next week.</p>	

<b>5. Duty to Cooperate</b>	SW asked if it would be possible to arrange a meeting with AC and the NYMNPA to discuss the impact of the York Potash decision on their areas. AC indicated he would be happy to attend a meeting. SW to organise.	SW
<b>6. Any Other Business</b>	<p>MK asked how other local authorities are dealing with the 5 pot approach for developer contributions. Most authorities indicated that they had not had too many problems with this.</p> <p>It was queried whether anybody had any further information on the Government's proposed sanctions for slow plan making. There was a general consensus that no details of this had yet been published other than the general principle of sanctions.</p> <p>VA indicated that housing growth was on the agenda for the TV Managers meeting and that VA had been asked to prepare a paper for the meeting. VA agreed to circulate the paper for information.</p> <p>RS welcomed the progress made by the Tees Valley authorities on their LAA.</p> <p>AC asked whether anyone present had experience of using consultants for public consultation on Local Plan preparation. RS advised they had used Dialogue by Design and that it had overall been a good experience.</p> <p>AC advised all that GB was leaving RCBC to take up a new post at Sunderland City Council. All congratulated GB on his move.</p>	VA
<b>10. Date and time of next meeting</b>	Tuesday 18 <sup>th</sup> August, 2.00pm, Redcar & Cleveland House, Redcar	

**Tuesday 02 June 2015 at 2.00pm  
Redcar & Cleveland House, Redcar**

**Attendance**

Alex Conti (AC) – Redcar & Cleveland Borough Council  
 Rosemary Young (RY) – Stockton Borough Council  
 Katherine Whitwell (KW) – Middlesbrough Council  
 Valerie Adams (VA) – Darlington Borough Council  
 Matthew King (MK) – Hartlepool Borough Council  
 Graeme Smith (GS) – Durham County Council  
 Gary Baker (GB) – Redcar & Cleveland Borough Council

Agenda Item	Details	Action
<b>1. Apologies</b>	None	
<b>TVDPOS MATTERS</b>		
<b>2. Update on Durham Local Plan</b>	<p>GS provided an update on the Durham Local Plan. DCC believe that there were a number of errors in the findings set out within the Inspectors interim report.</p> <p>In response to this, DCC held a meeting with the Planning Inspectorate to discuss their concerns and also wrote a letter to the Planning Inspector highlighting the errors within the interim report, with a view to reopening the examination to discuss these issues in more detail. However, the Inspector refused to reopen the examination to discuss these issues.</p> <p>As a result of this DCC have applied for a Judicial Review (JR) into the findings of the interim report on two grounds; these being Objectively Assessed Need and the relief roads proposed through the plan.</p> <p>GS indicated that following the Council's application for JR, another three JR applications had also been made by other parties against various aspects of the Interim report.</p>	
<b>3. Minutes of previous meeting</b>	<p>The minutes of the previous meeting of the TVDPOs group on 14 April were agreed as a true record. All actions had been completed.</p> <p>RY indicated that work on ILG Research Project has now been completed. The research indicated that it has become more difficult for local authorities in the north to demonstrate that they have a five year supply of deliverable housing sites than those in the south. Therefore this aspect of the NPPF has had a disproportionate impact upon local planning authorities in the north.</p> <p>VA advised that consultation with neighbouring authorities on the proposed approach to top-end executive housing in Darlington will now take place in July, slightly later than originally envisaged.</p>	
<b>4. Local Plan and CIL Progress</b>	The following updates on Local Plan and CIL progress were given.	

	<p><b>Darlington</b> VA indicated that the Council was still progressing with their Making and Growing Places DPD, with consultation anticipated to be in autumn 2015. However, progress will be dependent on the outcome of the OAN work which is currently underway. It is anticipated that the OAN figure will be available soon and VA will update the group of any implications this may have upon their plan preparation at the next DPOs meeting. The Council is not proceeding with CIL at the moment.</p> <p><b>Middlesbrough</b> KW indicated that they were looking to start work on a new Local Plan later in the year. At this stage it is unclear what issues the plan will seek to cover but it is likely that it will include policies relating to Gypsies and Travellers, Employment and the town centre. An issues and options consultation is anticipated in October to November 2015.</p> <p>A report is expected to be taken to Corporate Management in the summer to make recommendations on whether or not to proceed with CIL.</p> <p><b>Stockton-on-Tees</b> RY indicated that it is anticipated that the Regeneration and Environment Local Plan will be submitted for examination in July 2015. SBC are currently reviewing any objections made as part of the latest consultation and having meetings with stakeholders regarding objections made.</p> <p>SBC has previously undertaken a consultation on a preliminary draft charging schedule for CIL and will be looking to consult on a new draft charging schedule shortly.</p> <p><b>Hartlepool</b> MK advised that they have been having meetings with Highways England with regard to the potential impacts of their plan upon the SRN. They are seeking to consult on a Preferred Options version of their plan in September 2015.</p> <p>HBC are not currently proposing to implement a CIL.</p> <p><b>Redcar and Cleveland</b> AC advised that the situation with regard to plan preparation remains the same as the last meeting and that they are working to the timetable set out within the LDS (February 2015).</p> <p>AC indicated that the Council have received some preliminary findings with regard to its OAN and would update the group further once the OAN had been finalised. RY queried whether it was still RCBC's intention to retain its population. AC indicated that this still formed part of the Council's Corporate Plan, but there had been a change in leadership at the Council following the local elections, so this may change.</p>	
<p><b>5. Duty to Cooperate</b></p>	<p>No items raised for discussion.</p>	

<p><b>6. Draft Memorandum of Understanding regarding housing requirements</b></p>	<p>Discussion took place around the table regarding the amended Draft Memorandum of Understanding on housing requirements which SBC had prepared. The discussion also considered an email sent from Andrew Carter (HBC) regarding the MoU.</p> <p>VA indicated that the MoU still contained a lot of position statement information, which would become out-of-date very quickly. VA suggested that the MoU should be purely procedural and not include information on the current position which should be within a separate document. MK agreed that the MoU should be based on process and not detail.</p> <p>KW indicated that it would be useful if the MoU covered all cross boundary issues rather than just housing. It was generally agreed by all that it would be useful to have an MoU on housing, employment and infrastructure, however the group was asked by DoPs to simply prepare an MoU on housing.</p> <p>RY agreed to report back that there were still some areas of disagreement on the MoU, but that it was generally agreed that the MoU should cover more than just housing.</p> <p>AC discussed the email circulated by Andrew Carter. It was agreed by all that whilst it would be beneficial to have a Tees Valley wide strategic planning function, this was unlikely to happen.</p>	<p>RY</p>
<p><b>7. PAS Support</b></p>	<p>VA indicated that she had spoken to Adam Dodgshon at PAS who had indicated that he would like to attend one of our future DPOs meetings.</p> <p>It was agreed by all that they would be happy for Adam to attend a future meeting. AC/GB will make contact with Adam to arrange for him to attend the next meeting, if possible.</p>	<p>AC/GB</p>
<p><b>8. Tees Valley Demography and Modelling Officer</b></p>	<p>AC advised the group that he sat on the interview panel for the new TVU Demography and Modelling Officer, alongside Rory Sherwood-Parkin (TVU).</p> <p>AC indicated that 5 candidates were shortlisted, of which 4 attended the interviews. The successful candidate was Sarah Webster who is currently employed at SBC.</p>	
<p><b>9. Any Other Business</b></p>	<p>AC advised that he had met with Neil Cawson (HCA) who was seeking to work with the TV local authorities and RPs operating within the area to prepare a Housing Strategy for the Tees Valley.</p> <p>All agreed that they were happy to work with HCA on this and AC indicated that he would contact Neil to ask him to attend a future DPOs meeting to discuss this in more detail.</p> <p>AC indicated that RCBC had received an application to have a building listed as an Asset of Community Value (ACV) and queried whether any other authorities had received such requests.</p>	<p>AC</p> <p>VA</p>

	<p>VA indicated that DBC had received an ACV application for a former golf club, but that the matter was being dealt with by the Director of Regulatory Services. VA indicated that she would provide AC with his contact details.</p> <p>KW indicated that she was unsure whether MBC had received any applications, but would check.</p>	
<b>10. Date and time of next meeting</b>	Tuesday 7 <sup>th</sup> July, 2.00pm, Redcar & Cleveland House, Redcar	

**TEES VALLEY DEVELOPMENT PLAN OFFICERS MEETING**

**Tuesday 14 April 2015 at 2.00pm  
Redcar & Cleveland House, Redcar**

**Attendance**

Alex Conti (AC) – Redcar & Cleveland Borough Council  
 Rosemary Young (RY) – Stockton Borough Council  
 Katherine Whitwell (KW) – Middlesbrough Council  
 Valerie Adams (VA) – Darlington Borough Council  
 Malcolm Steele (MS) – Hartlepool Borough Council  
 Gary Baker (GB) – Redcar & Cleveland Borough Council

<b>Agenda Item</b>	<b>Details</b>	<b>Action</b>
<b>1. Apologies</b>	Matthew King - Hartlepool	
<b>TVDPOS and NEIGHBOURS MATTERS</b>		
<b>2. Minutes of previous meeting</b>	<p>The minutes of the previous meeting of the TVDPOs group on 22 January were agreed as a true record. All actions had been completed.</p> <p>RY indicated that work on ILG Research Project has been progressing well and that a presentation on the findings will be presented to SBC Officers next month. RY will provide an update on the outcomes at the next DPOs meeting.</p>	RY
<b>3. Local Plan and CIL Progress</b>	<p>The following updates on Local Plan and CIL progress were given.</p> <p><b>Darlington</b> VA indicated that the next stage of the Making and Growing Places DPD had been delayed due to the need to gather additional evidence on OAN for housing and transport modelling. The length of the delay will be dependent upon the outcomes of the additional evidence work and is primarily dependent on the outcome of the OAN. A new timetable will be published once the timescales are known. The Council is not proceeding with CIL at the moment.</p> <p><b>Middlesbrough</b> KW indicated that they were looking to start work on a new Local Plan later in the year. At this stage it is unclear what issues the plan will seek to cover but it is likely that it will include policies relating to Gypsies and Travellers, Employment and the town centre. In advance of work taking place on the new Local Plan, MBC will be looking to review their SCI to ensure that it is up-to-date.</p> <p>A report is expected to be taken to Corporate Management in the summer to make recommendations on whether or not to proceed with CIL.</p> <p><b>Stockton-on-Tees</b> RY informed the group that SBC's Regeneration and Environment Local Plan Publication Consultation has now been completed. A total of 143 responses were received as part of the consultation covering a wide range of issues. Discussions are ongoing with the Highways Agency and Natural England regarding their representations.</p>	

	<p>Submission of the Local Plan is currently expected in June.</p> <p>Consultation has also now been completed on the Draft CIL Charging schedule. A total of 21 representations were received in response to the consultation.</p> <p><b>Hartlepool</b> MS indicated that consultation on the Hartlepool Local Plan had been delayed to enable a sufficient evidence to be gathered. Work is now nearing completion on the evidence base and it is anticipated that consultation will take place on the Preferred Options after the elections, probably in late summer. Consultations are currently taking place on the Dwellings Outside of Development Limits and Seaton Carew Masterplan SPDs. It is also intended to update the Planning Obligations SPD. CIL was not currently being pursued.</p> <p><b>Redcar and Cleveland</b> AC advised that a new LDS was published in February 2015. The timetable anticipates a scoping report to be published in July 2015, followed by a draft plan in January 2016, publication in October 2016, with adoption anticipated in 2017. Work is currently underway updating the evidence base including a new GTAA, SHMA, renewable energy study and green space strategy. The Council has reaffirmed its decision not to pursue CIL at this time. AC advised that the Council is continuing to receive PAS support, which will include a Member workshop after the elections.</p>	
<p><b>4. Duty to Cooperate</b></p>	<p>VA indicated that DBC were seeking to revise their policy approach for top-end executive housing and that neighbouring authorities would be consulted in due course on the proposed changes.</p> <p>Everybody agreed that the proposals were unlikely to cause any issues of conflict.</p>	<p>VA</p>
<p><b>5. Draft Memorandum of Understanding regarding housing requirements</b></p>	<p>Discussion took place around the table regarding the Draft Memorandum of Understanding on housing requirements which SBC had prepared.</p> <p>AC and VA expressed concerns over the level of detail which had been included within the MoU. There was also concern that the detailed analysis contained within the MoU could be subject to regular change as each authority updated its evidence base. The material in the draft MOU seemed to include duty to co-operate process matters and matters of fact and analysis about the current situation. VA suggested the latter could be separated into a Statement of Common Ground, which could be periodically updated.</p> <p>RY indicated that the MoU had partly been prepared to demonstrate that the TV authorities were working together when preparing their housing numbers and to demonstrate that the TV authorities were already planning sufficient housing numbers to meet the 25,000 jobs target set out in the SEP.</p> <p>Some discussion took place over whether the MoU was required as housing numbers are being decided at a local level and not a</p>	



	<p>sub-regional level.</p> <p>It was agreed that all present would prepare comments on the MoU and whether it was required and submit these to Matthew Clifford (SBC) by Friday 24<sup>th</sup> April.</p>	All
<b>6. TVU Demography and Modelling Officer</b>	<p>AC informed the group that TVU had agreed to advertise for a replacement Demography and Modelling Officer. It was agreed that the post was highly valuable to all authorities and that TVU's decision to advertise the post was supported.</p> <p>MS indicated that it would be desirable to have some Local Authority presence on the interview panel to ensure that the appointed candidates were capable of understanding and undertaking the work required by the TV authorities. It was agreed by all that this would be a good idea. AC agreed that he would feed this up to Planning Managers.</p>	AC
<b>7. Draft Tees Valley Local Aggregates Assessment</b>	<p>AC indicated that consultation on the Draft Tees Valley Local Aggregates Assessment had taken place and that several objections had been received from neighbouring local authorities regarding the methodology used.</p> <p>A meeting has recently taken place to discuss this with the neighbouring authorities and it was agreed to use regional apportionment as an interim figure until more up to date information is available.</p>	
<b>8. Landfill Capacity in Tees Valley and North Yorkshire</b>	<p>AC indicated that Rob Smith from NYCC had contacted him regarding the potential for NYCC to send some of its projected waste to landfill sites within the Tees Valley. RS indicated that existing landfill sites in North Yorkshire were nearing their capacity and that he believed that there was spare capacity within the Tees Valley which could be utilised.</p> <p>It was agreed that NYCC should consult each authority separately to identify if there is any spare landfill capacity. AC agreed to provide this feedback to RS.</p>	AC
<b>9. Any Other Business</b>	<p>AC indicated that VA had requested somebody from Durham County Council to attend the meeting to discuss what has happened to their Local Plan. AC advised that Officers from Durham had been contacted, but had not yet responded.</p> <p>VA and RY indicated that it would be useful for an Officer from DCC to attend the next DPOs meeting to discuss what has happened to their Local Plan, bearing in mind the length of time until the next extended DPOs meeting including DCC. GB agreed to try and arrange for a representative from DCC to attend the next meeting to provide an update.</p>	GB
<b>10. Date and time of next meeting</b>	Tuesday 2 <sup>nd</sup> June, 2.00pm, Redcar & Cleveland House, Redcar	

**TEES VALLEY DEVELOPMENT PLAN OFFICERS MEETING**  
**Plus Neighbouring Planning Authorities**  
**Thursday 22 January 2015 at 2.00pm**  
**Town Hall, Stockton-on-Tees**

**Attendance**

Graeme Smith (GS) – Durham County Council  
 J Hiles (JH) – Richmondshire District Council  
 Rob Smith (RS) – North Yorkshire County Council  
 David Hand (DH) Scarborough District Council  
 Alex Conti (AC) – Redcar & Cleveland Borough Council  
 Rosemary Young (RY) – Stockton Borough Council  
 Katherine Whitwell (KW) Middlesbrough Council  
 Valerie Adams (VA) – Darlington Borough Council  
 Helen Williams (HW) - Hartlepool Borough Council  
 Caroline Skelly (CS) – North Yorkshire Moors National Park Authority  
 Isabel Nicholls (IN) - Stockton Borough Council

Agenda Item	Details	Action
<b>1. Apologies</b>	Andrew McCormack - Hambleton	
<b>TVDPOS and NEIGHBOURS MATTERS</b>		
<b>2. Minutes of previous meeting</b>	<p>The minutes of the previous meeting of the TVDPOs group including adjacent authorities on 25 September 2014 were agreed as a true record, subject to a minor amendment. All actions had been completed.</p> <p>The minutes of the previous meeting of the TVDPOs group on 23 October were agreed as a true record. All actions had been completed.</p> <p>VA updated the group that Darlington's Gypsy and Traveller Accommodation Assessment had been considered by the Directors of Place group. In response to a query, it was confirmed that the assessment had cost approximately £9,000; it was agreed that this had been good value.</p> <p>The issues relating to LDOs associated with Enterprise Zones and the need to re-consult on time extensions had been discussed by email.</p>	
<b>3. Local Plan and CIL Progress</b>	<p>The following updates on Local Plan and CIL progress were given.</p> <p><b>Stockton-on-Tees</b> RY informed the group that StBC's Regeneration and Environment Local Plan would begin its Publication Consultation in 2 February 15. The Policies Map was displayed and RY gave a brief overview of the document, including the major site allocations and policies. The CIL Preliminary Draft Charging Schedule would be consulted on simultaneously. The group discussed the CIL rates being proposed and the division of the Borough into high and low zones. It was hoped that following a further consultation of CIL, both documents would progress to submission in June, leading to an Examination in Public in autumn and adoption in early</p>	

2016.

**Richmondshire** The Core Strategy had been adopted and 5 days of the period for legal challenge remained. The authority had re-embarked on CIL work and had employed PBA to look at local assumptions. Work had also started on site allocations although this was likely to take at least two years to complete. An SPD on developments close to existing settlements was being prepared.

The group congratulated JH and his team on the adoption of the Core Strategy.

**Scarborough** The authority's Local Plan had recently undergone a Publication Consultation and would be submitted to the Secretary of State for Examination in Public in summer 2015. Houses in Multiple Occupation had proved to be significant during the publication consultation – an SPD on the issue was being prepared for consultation in May 2015. The authority had begun to look at CIL, but would be doing the work internally rather than using consultants.

**North Yorkshire County Council** The Preferred Options consultation on the Minerals and Waste Joint Plan (being prepared with York City Council and NYMNP) had been delayed until after the election. Publication was expected at the end of 2015, with the examination and adoption in 2016.

**Hartlepool** HW confirmed that the Preferred Options consultation would take place in April 2105, although this was during the period of purdah before the elections on 7 May 2015. A new planning obligations SPD had been delayed until the Local Plan had progressed further. CIL was not currently being pursued.

**Redcar and Cleveland** Work was ongoing to update the evidence base for the Local Plan. It was noted that there was potential for cross boundary work with Scarborough on the SHMA. A Development Contributions SPD had been adopted in December 2014. CIL was not currently being pursued. The authority had also taken up an offer of support from the Planning Advisory Service and were being assisted with their evidence base review, project management and member training.

**Durham County Council** GS confirmed that the authority was part way through its Local Plan examination by Harold Stevens. The first stage, dealing with strategic issues had been completed and an interim report was anticipated in February. The next stage of the examination was likely to be in May and June.

The authority had been challenged on the Duty to Cooperate and had been advised to submit as much evidence of cooperation as possible. It had been argued by CPRE that all the authorities were 'going for growth' in their area, but there

	<p>was a finite need for houses and jobs within the wider area. The challenge had been rebutted with reference to the LEP, SEP, SHMA and economic modelling. There had also been some discord over population models and data sources and the authority had been asked to submit a further paper – the other authorities noted the difficulties with various statistics being updated over the course of the year and the need to respond to them through the plan and evidence base.</p> <p><b>Middlesbrough</b> The Local Plan (Housing) had been adopted and the period for legal challenge had passed. The authority was now looking to prepare and Issues and Options consultation for the remainder of the plan in summer 2015. The affordable housing SPD would also be reviewed.</p> <p>The group congratulated KW and her team on the adoption of the Local Plan (Housing).</p> <p><b>Darlington</b> The next stage of the Making and Growing Places DPD had been delayed due to the impending elections and issues relating to transport modelling and microsimulation. A number of scenarios would be remodelled – the results were expected in February. The next consultation would take place in July and would involve new elected members and associated member training.</p> <p>VA also updated the group that, as result of a disappointing appeal decision relating to a development in Middleton St George, it had been concluded that the plan would not meet the requirements for assessing and meeting objectively assessed needs for housing in the Borough. This could mean that an assessment of objectively assessed need would be undertaken alongside the plan, or that the plan would need to be developed and adopted incrementally.</p> <p><b>North Yorkshire Moors National Park</b> CS confirmed RS' update in relation to the Minerals and Waste Joint Plan. The Helmsley Plan, which contained site allocations for the town had been submitted to the Secretary of State and would be subject to a two day examination in March. With reference to CIL, PBA had previously undertaken a viability assessment using an incorrect model. This work needed redoing, however it was considered unlikely that CIL would be viable. Work on a new Local Plan would begin in the spring.</p>	
<p><b>4. Tees Valley Local Aggregates Assessment</b></p>	<p>AC confirmed that the Tees Valley Local Aggregates Assessment prepared by his team has been circulated amongst the Tees Valley Authorities prior to being circulated to a wider audience for consultation. It was noted that the section on housing figures would be updated prior to this.</p> <p>The group discussed the scope of the consultation and it was recommended that the consultees should include:</p> <ul style="list-style-type: none"> <li>• North Yorkshire and Durham County Councils</li> <li>• Main industry representatives</li> </ul>	<p>AC</p>

	<ul style="list-style-type: none"> <li>• The Marine Management Organisation</li> <li>• The relevant statutory bodies for Local Plan consultations</li> </ul> <p>It was agreed that AC would circulate the details of the consultation to the group. It was felt that as the document was part of the technical evidence base, it was unlikely to require political approval.</p>	
<b>5. ILG Research Project</b>	<p>RY informed the group that StBC had received funding for a research project on housing supply and national policy which would be undertaken by the Institute of Local Governance. The study would include a desk based literature review, interviews with representatives from other north east local authorities, research on developers' views and an assessment of LEPs and their interaction with Local Plans.</p> <p>RY had passed on details of the other DPOs to ILG and hoped that they would be able to participate in the study. She confirmed it was likely the elected members would seek to lobby central government based on the study's results. Further details of the study would be forwarded after the meeting.</p>	RY/IN
<b>6. Strategic Housing market Assessment – Letter from DCLG to PINS</b>	<p>The group reviewed the letter and concluded that the content was not new information – SHMA's did not set objectively assessed need and a more recent SHMA would not undermine an adopted Local Plan because the SHMA would not have been tested through the examination process.</p> <p>The group discussed the tension between a 15 year development plan and the need to use regularly updated figures to understand objectively assessed need. JH confirmed that Richmondshire had been asked to explain how it would monitor and review the relevant figures in their plan.</p>	
<b>7. Darlington Appeal Decision: Land off Sadberge Road, Middleton St George</b>	<p>VA outlined the circulated appeal decision which had been received from the Planning Inspectorate the previous week and stated that it had significant implications for Darlington's development plan including:</p> <ul style="list-style-type: none"> <li>• Needing to renew the assessment of objectively assessed need rather than relying on figures in the Core Strategy which had been inherited from the RSS</li> <li>• Some Core Strategy and saved Local Plan policies had been rendered out of date, including policies to protect development limits</li> <li>• The overall locational strategy may need to be revised once the objectively assessed housing need had been established</li> <li>• A partial review of the emerging development plan may need to be undertaken</li> <li>• Whilst the housing numbers rather than sites had been the focus, it had also been established that the Council's resolution to dispose of a site was not sufficient to demonstrate deliverability without developer input</li> <li>• The Council successfully defended its position on persistent under delivery, taking the Liverpool approach and addressing the shortfall over a longer period.</li> </ul>	

	<ul style="list-style-type: none"> <li>The Council's evidence on landscape was relatively weak – a Borough wide landscape character assessment needed to be undertaken to consider the impact of development on the landscape. Stockton, Scarborough and Durham confirmed that they had undertaken studies, either themselves or using consultants.</li> </ul> <p>VA stated that a decision now needed to be taken on whether to persevere with the document and twin track further work on objectively assessed need which would be undertaken by consultants to deliver credibility with elected members. It was anticipated that further large applications would come forward in Middleton St George and on the Borough's urban fringe in the coming months.</p>	
<p><b>8. Tees Valley Unlimited Spatial Planning Session</b></p> <p><b>9. North Yorkshire Sub Region Local Aggregate Assessment</b></p>	<p>RY introduced the circulated papers to the group, stating that they offered the answers to questions about where 25,000 jobs anticipated by the LEP's would be located. The final figures in the document had largely been agreed; however, the papers gave a valuable insight into how they had been arrived at. The main issues were :</p> <ul style="list-style-type: none"> <li>The mixing and matching of different data sets</li> <li>uncertainty over assumptions being made</li> <li>Planners needed to be involved in establishing the figures because they would need to defend them when local development documents were examined</li> </ul> <p>Concerns were also expressed about the robustness of the papers, however the TVU had agreed to review the methodology for future iterations. RY agreed to circulate a further graph which had not been included in the papers. RS reported that NYCC was updating the Local Aggregates Assessment undertaken in 2013, based on the most recent annual monitoring data. The new LAA was also taking a more objective approach to demand forecasting rather than using 10 year average demand data. The document, which had been circulated to the relevant authorities by email, built on current assumptions about aggregate use in the Tees Valley. RS confirmed that a response had been received from Redcar and Cleveland on behalf of all the Tees Valley authorities. A response regarding demand forecasting from the industry stakeholders had not yet been received.</p>	RY/IN
<b>10. Rotation of Chairmanship</b>	It was agreed that Redcar and Cleveland would host DPOs meetings in their Redcar offices in 2015/2016. AC agreed to organise the next meeting for early April.	AC
<b>7. Any Other Business</b>	<p><b>Affordable Housing Threshold</b></p> <p>The DPOs discussed the impact the reduced threshold for affordable housing contributions would have on their ability to meet their affordable housing requirements. It was noted that advice had been received that an up to date Core Strategy would have greater weight in decision making than the relevant ministerial statement and that Reading and West Berkshire had launched a legal challenge. It was agreed that the lower threshold would have a very significant impact on delivery in</p>	

	<p>areas where a high proportion of housing delivery was made on small sites.</p> <p><b>Viability</b> DH informed the group that ScBC had developed significant knowledge and expertise about viability and would be offering a consultancy service in the future.</p> <p><b>Statutory and Non-Statutory Responsibilities</b> VA queried whether any other LPA's had undertaken work on statutory and non-statutory responsibilities and the implications if non-statutory tasks were not undertaken. The DPOs agreed to share the work they had done in this area.</p>	
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**TEES VALLEY DEVELOPMENT PLAN OFFICERS MEETING**  
**Thursday 23 October 2014 at 10.00pm**  
**Ground Floor Conference Room, Municipal Buildings, Stockton-on-Tees**

**Attendance**

Valerie Adams (VA) – Darlington Borough Council  
 Martin Coleclough (MC) - Middlesbrough Council  
 Alex Conti (AC) – Redcar & Cleveland Borough Council  
 Rosemary Young (RY) – Stockton Borough Council (Chair)  
 Isabel Nicholls (IN) - Stockton Borough Council

Agenda Item	Details	Action
<b>1. Apologies</b>	Kathryn Whitwell – Middlesbrough Borough Council	
<b>TVDPOS and NEIGHBOURS MATTERS</b>		
<b>2. Minutes of previous meeting</b>	<p>The minutes of the previous meeting of the Tees Valley Development Plans Officers Group held on 25 September 2014 were agreed as a true record, subject to a minor alteration.</p> <p>RY confirmed that work on the Duty to Cooperate Memoranda of Understanding discussed under Item 4 would begin as soon as resources allowed.</p> <p>AC confirmed that work on the Strategic Housing Matters paper recorded under Item 6 had been completed.</p>	IN
<b>3. Local Plan and CIL Progress</b>	<p><b>Stockton-on-Tees</b> RY reported that work on the Regeneration and Environment LDD (Stockton's site allocations document) was moving forward although there had been some slippage from the published timetable. Consultation on the Publication draft would take place in February and March 2015. The authority's CIL would follow a similar timetable. An initial report on whole plan viability had been received from Peter Brett Associates, the consultants working with the authority, along with reassurance that errors encountered by other Local Authorities would not be repeated. It was anticipated that the two documents would have a joint examination in public.</p> <p><b>Middlesbrough</b> MC confirmed that the Planning Inspectorate had indicated that the authority would receive the report into the Local Plan (Housing) for fact checking by 31 October. Adoption was anticipated in December 14.</p> <p><b>Redcar and Cleveland</b> AC informed the group that a Cabinet report on a revised LDS had been drafted. The new timetable for the Local Plan included a first draft in September 2015 alongside a new sustainability appraisal scoping report, progressing to adoption by May 2017. In response to a request from Members, Peter Brett Associates were producing an update report on CIL's viability for the Borough, although it had previously been concluded that it should not be taken forward. A Developer Contributions SPD would be adopted in December 2014.</p>	



	<p><b>Darlington</b> VA reported that a new LDS had been confirmed by Cabinet in October, which included consultation on the Publication draft of the Making And Growing Places in LDD in December 2014. However it was anticipated that some slippage could occur. Whole plan viability work was being undertaken in house, however there were issues relating the theoretical viability model to the situation ‘on the ground’, as sites which would be considered unviable by the model continued to come forward and be developed.</p> <p>In response to a query, it was confirmed that PINS should be informed of an impending examination once a submission date had been confirmed, rather than prior to the publication stage.</p>	
<p><b>4. Duty to Cooperate</b></p>	<p><b>A. Schedule</b> The group discussed the proposed reporting schedule for Duty to Cooperate Issues and agreed that it would be used to scope out and report on any Duty to Cooperate Issues going forward, but would not be progressed jointly for retrospective issues.</p> <p><b>B. Local Aggregates Assessment (LAA)</b> AC confirmed that Redcar and Cleveland had taken the lead on the Local Aggregates Assessment and had started to look at the figures required to demonstrate a seven year supply of aggregates. There were also some issues with the apportionment of aggregates in the North East RAWP, which had been updated following the publication of the Tees Valley’s Minerals and Waste DPDs.</p> <p><b>C. SHLAA</b> VA queried whether it would be appropriate to develop and consult on a new Tees Valley methodology for SHLAA, in light of changes made in the National Planning Policy Guidance. Information relating to a recent planning appeal in Darlington was also circulated. DBC intended to update their SHLAA methodology, including consulting interested parties, in late 2014 before updating the SHLAA itself in early 2015.</p> <p>It was confirmed that the authorities had stopped re issuing their complete SHLAA each year, preferring to publish updates through their Authority Monitoring Reports, unless more thorough updates were required to inform site allocations documents. DPOs reported that ‘calls for sites’, workshops and consultations resulted in few very responses, however in the current climate there was relatively little challenge to SHLAA classifications.</p> <p>It was concluded that any revision of the Tees Valley methodology should be wholesale rather than piece meal, and should include considering a reduction in minimum site size and combining the assessment with the Employment Land Review. It was agreed that a Tees Valley wide approach would not be taken at this stage.</p>	

#### **D. Tees Valley Unlimited Management Group**

RY referred to the agenda and papers of the meeting of the Tees Valley Unlimited Management Group held on 13 October 2014. The meeting, title Spatial Issues, Strategic Discussion, had covered:

- Where the anticipated 25,000 jobs in the Tees Valley in the next 10 years would be located
- Where opportunities would be created through replacement demand, as current employees retired or moved on
- Population change
- Targets for the SEP delivery Plan

RY reported that local authorities had been asked to do a 'sense-check' of the contents of the papers with a view to feeding back comments to a further meeting of TVU Management Group on 12 November 2014.

AC reported that he had been invited to a meeting between Directors of Place and the HCA on 17 November 2014.

Concern was expressed that demographics should lead and inform job targets, rather than anticipated job creation informing house building and population projections. It was noted that the papers circulated would form a useful basis for making a case at and Examination in Public; however, there was a risk that the reported figures could be changed at short notice.

The group concluded that further information about the source of the 25,000 jobs figure was still required.

#### **E. Gypsy and Traveller Accommodation Assessment – Darlington**

VA reported that a new Gypsy and Traveller Accommodation Assessment had been produced for Darlington. This replaced all previous studies and updates, and was for the period 2014/15 to 2026/27. The need identified for the full period was 32 pitches, with a 5 year need of 6 pitches.

The evidence for the assessment had been gathered from a variety of primary and secondary sources, including interviews with Gypsies and Travellers currently living in bricks and mortar accommodation, as well as pitches. This had revealed that many Gypsies and Travellers had strong local ties in Darlington, and that much travel was from north to south rather than east to west. Family sizes were also larger than average at 3.6 people. As well as accommodation needs, provision for health, education also needed to be addressed although that was not within the remit of this study.

It had been noted that the relatively low number of unauthorised encampments suggested there was relatively little unmet need.

	<p>In addition, there were currently unimplemented planning permissions within the region. The national picture had been extrapolated to suggest that there were approximately 200 gypsies and travellers living in bricks and mortar accommodation within Darlington. It had been noted that in some cases elsewhere, a psychological aversion to living in bricks and mortar had been given significant weight in decision making.</p> <p>The assessment had also revealed that there was a demand for 6-8 pitches to accommodate travelling show people over the next 5 years.</p> <p>VA commented that there was an opportunity to convert 12 Council owned transit pitches into permanent pitches, which would meet the 5 year supply. The Borough also continued to have a number of applications for small or single pitch sites each year, many of which were being approved, either by the Council or on appeal.</p> <p>Due to previous issues, endorsement from Planning Managers and Directors of Place would be sought. Any questions or comments could be forwarded to Planning Managers the following week, or sent directly to Emma Williams at DBC. The assessment had not yet been presented to members – it would be presented as a technical study alongside the rest of the plan.</p> <p>VA agreed to report back to the group on the cost of the assessment.</p>	VA
<p><b>7. Any Other Business</b></p>	<p>MC queried whether the Authorities intended to review their LDOs associated with the Enterprise Zone, some of which would expire in 2015. The DPOs agreed to feedback information to the next meeting.</p>	ALL

**TEES VALLEY DEVELOPMENT PLAN OFFICERS MEETING**  
**Plus Neighbouring Planning Authorities**  
**Thursday 25 September 2014 at 10.00pm**  
**Conference Room 2, Stockton-on-Tees**

**Attendance**

Gavin Scott (GS) – Durham County Council  
 Graham Banks (GB) - Hambleton District Council)  
 Rob Smith (RS) – North Yorkshire County Council  
 David Hand (DH) Scarborough District Council  
 Alex Conti (AC) – Redcar & Cleveland Borough Council  
 Rosemary Young (RY) – Stockton Borough Council  
 Katherine Whitwell (KW) Middlesbrough Council  
 Matthew King (MK) - Hartlepool Borough Council  
 Sarah Housden (SH) – North Yorkshire Moors National Park Authority  
 Isabel Nicholls (IN) - Stockton Borough Council

Agenda Item	Details	Action
<b>1. Apologies</b>	Valerie Adams – Darlington Borough Council	
<b>TVDPOS and NEIGHBOURS MATTERS</b>		
<b>2. Minutes of previous meeting</b>	<p>The minutes of the previous meeting of the TVDPOs group including adjacent authorities on 2 May 2014, were agreed as a true record.</p> <p>In relation to item 2, RY confirmed that the Tees Valley DPOs had continued to raise the profile of the Duty to Cooperate with limited success. In relation to item 3, it was confirmed that Tees Valley DPOs continued to pursue the relationship between the LEPs aspirations and delivery on the ground. No further information on the Tees Valley Housing Price Index raised under Item 4b had been received.</p> <p>The minutes of the previous meeting of the Tees Valley Development Plans Officers Group held on 11 August 2014 were agreed as a true record, subject to a minor alteration.</p> <p>In relation to Item 3, it was confirmed that Andrew McMinn's (Strategic Estates Planner, NHS Property Services) contact details had been circulated. He would be asked to provide the other details promised at the meeting.</p> <p>In relation to the Item 5, it was confirmed that the group's agreed terms of reference would be circulated to the adjacent authorities.</p>	<p style="text-align: right;">IN</p> <p style="text-align: right;">IN</p>
<b>3. Local Plan and CIL Progress</b>	<p>The following updates on Local Plan and CIL progress were given.</p> <p><b>Scarborough</b> The Whitby Business Park Area Action Plan had undergone examination in April 2014 would be adopted with minor modifications. The authority's Local Plan had recently undergone a Publication Consultation and would be submitted to the Secretary of State for Examination in Public in summer</p>	

2015. It was confirmed that the authority was not currently pursuing CIL; this would be reviewed in 2015.

**Richmondshire** The Core Strategy examination hearing had taken place in February 2014 and a further consultation on further modifications had ended recently. A review of the authority's Local Area Assessment would begin shortly and would inform the upcoming Site Allocations document. CIL was still at an early stage.

**North Yorkshire Moors National Park** SH confirmed the progress on the Whitby Business park Area Action plan and made reference to the Minerals and Waste Joint Plan (being prepared with York City Council and NYCC). Work was beginning on replacing the Core Strategy and LDF documents with a Local Plan. Progressing CIL was not currently a priority.

SH informed the group that she would soon be leaving her current post to become a Planning Inspector.

**Durham County Council** The County Plan's examination would begin w/c 29/09/14 and would initially run until mid-November, dealing with strategic issues. After this, the Inspector would issue an interim report before moving on to deal with site specific issues in early 2015. Further sessions would then be arranged to consider CIL.

**North Yorkshire County Council** The Issues and Options consultation on the Minerals and Waste Joint Plan (being prepared with York City Council) had concluded in spring 2014 and progress was being made towards the Preferred Options draft. Forecasting local aggregate requirements had been an ongoing issue.

**Hambleton** Members had recently agrees to undertake a full review of the plan which would extend the plan period to 2035 The partial review which was underway would continue to provide interim guidance until the full review was adopted. The initial Hearing for the authority's CIL Charging Schedule had been held in August 2014, however due to an error in the authority's consultant's (PBA) model this would need to be reconvened. A number of other authorities had reported similar issues.

GB informed the group that he would soon be leaving his current post and retiring. Andrew McCormack would be attending DPOs in future.

**Hartlepool** MK confirmed that progress towards a new Local Plan was continuing and a new member of staff had recently been appointed. CIL would not be pursued until the Plan was at a more advance stage.

**Redcar and Cleveland** The Publication draft of Local Plan had

	<p>been submitted to the authority's Cabinet but had not been approved for consultation. CIL was not being actively pursued at this stage, however further work had been requested by Members to ensure this was the best course of action.</p> <p><b>Middlesbrough</b> Following the EIP relating to the Local Plan (Housing) in June, a further consultation on proposed modifications had been held. The Inspector's report was expected in mid-October.</p> <p><b>Stockton-on-Tees</b> Work on the Regeneration and Environment LDD (Stockton's site allocations document) was ongoing, although it had been stalled due to concerns about deliverability and viability. Consultation on the Publication draft would take place in February and March 2015. The authority's CIL would follow a similar timetable. Following a controversial Issues and Options consultation on a Gypsy and Traveller Site Allocations Document, the document had been withdrawn by Members. Work was restarting but could be complicated by new government rules.</p> <p><b>Darlington (by email)</b> Work on the Making and Growing Places DPD continued – a pre-Submission draft would be submitted to Members in December for submission to PINS in late Feb/early March. The Cabinet had agreed not to pursue this at the moment at the beginning of September.</p> <p>A discussion about the issues surrounding implementing CIL ensued, particularly regarding areas with greater viability subsidising infrastructure in areas where a charge was no viable.</p> <p>The group also made reference to the difficulty of ensuring infrastructure was provided in areas where CIL contributions could not be raised due to viability. It was concluded that S106s could continue to be used to gather contributions, although it was important to ensure S106 pots were clearly and specifically defined, so that the limit of 5 S106s per pot was not reached sooner than necessary.</p>	
<p><b>4. Duty to Cooperate – Memoranda of Understanding</b></p>	<p>RY reported that the Tees Valley DPOs had sought to gain the LEP's endorsement of their methodology for dealing with the sub region's housing requirement, and set out the content of a report which had been submitted to the Tees Valley Directors of Place in August 2014. This detailed how each of the authorities would calculate their own housing requirements using their own methodology, but that each was happy with the others' methodology and conclusions.</p> <p>It had been agreed that a statement of common ground would be prepared to this effect and would be signed by all the Tees Valley authorities. RY was currently preparing this. It had also been suggested that similar undertakings should be made with Durham County Council and the various North Yorkshire Authorities and their representative's views on this views on this were sought.</p>	

	<p>Richmondshire, Scarborough, Hambleton, NYMNPA and NYCC all agreed that such an understanding would be both appropriate and desirable in principle, as it was inevitable that there would be cross boundary issues with the Tees Valley.</p> <p>Durham CC also confirmed that they were open to the suggestion in principle; however, they would be in a better position to move forward following their Local Plan's Examination in Public. In preparing their Duty to Cooperate Statement, they had entered into a number of such agreements with varying levels of involvement and commitment, depending on the degree of cooperation required.</p>	
<p><b>5. Duty to Cooperate Schedule</b></p>	<p>RY explained that a reporting schedule for Duty to Cooperate Issues had been raised at previous DPOs meetings in May and August. In response, a schedule for recording Duty to Cooperate Issues and associated progress had been developed and circulated. It was noted that the level of cooperation and evidence of cooperation required depended largely on the Inspector examining an authority's Plan.</p> <p>SH reported that York City had coordinated a similar approach to the Duty with its adjacent authorities.</p> <p>It was agreed that a copy of the prepared schedule would be circulated and the authorities would complete them to the best of their ability. These should then be returned to Stockton, who would a file of Duty to Cooperate Issues. Responsibility for maintaining and updating the record of cooperation would rotate with the chairmanship of the DPOs group.</p> <p>It was noted that it was also useful to log issues where cooperation had been considered but not undertaken.</p>	<p>ALL</p>
<p><b>6 Duty to Cooperate Issues</b></p>	<p><b>Local Aggregates Assessment (LAA)</b></p> <p>It was reported that whilst a subgroup had been established to produce an LAA, progress had been limited due to resource constraints.</p> <p>RS explained that as the NYCC area was a significant exporter of aggregates to the Tees Valley, information amount the amount of aggregates likely to be required in the sub region would be important to complete their Plan. This was particularly important because there was a pressure to allocate more sites for extraction within North Yorkshire. Currently it was assumed that past trends would continue, however the Aggregates Trade Association was pressing for an assessment of objectively assessed need, using projected building growth to forecast demand. RS confirmed that NYCC could offer the Tees Valley advice and support in producing the LAA.</p> <p>Darlington had previously advised that they lacked the</p>	<p>TVDPOs</p>

	<p>resources to lead on the LAA. The Tees Valley DPOs agreed to consider what resources could be mustered to take the Tees Valley LAA forward and would discuss the issue at a subsequent meeting.</p> <p><b>Strategic Housing Matters</b> AC explained that he had previously drafted a statement which set out each authority's position on strategic housing matters. He had received comments from Darlington and Stockton, so would recirculate with their changes incorporated so Middlesbrough and Hartlepool could contribute to the latest draft.</p> <p><b>Wynyard Design Brief</b> MK raised the possibility of Stockton and Hartlepool pursuing a Design Brief SPD for development at Wynyard. RY confirmed this was unlikely to be a priority for Stockton, particularly as the authorities were supporting the Neighbourhood Forum to develop a Neighbourhood Plan in this area which could deliver those aims.</p> <p><b>Waste Movements from NYCC</b> RS reported that NYCC had undertaken an exercise to track waste movements from the authority and ensure these avenues would still be open in the future. A threshold of 5000 tonnes had been set initially, however this was likely to be lowered to 1000 tonnes meaning more authorities would need to be consulted.</p> <p><b>Designer Outlet at Scotch Corner</b> JH reported that Richmondshire had received an application for a Designer Outlet village on an out of town site at Scotch Corner. The site had had planning permission for employment use since 1991, but this had never been implemented. Initial concerns included the impact on existing centres and the highway network. Comments were welcomed from other authorities whose existing centres were likely to be impacted on by the development</p>	AC/MK/KW
<p><b>7. Any Other Business</b></p>	<p>None</p>	



## TEES VALLEY DEVELOPMENT PLAN OFFICERS MEETING

**Monday 11 August 2014 at 10.00am**

### **Attendance**

Rosemary Young (RY) – Stockton Borough Council (Chair)  
 Bryan Huntley (BH) Darlington Borough Council  
 Alex Conti (AC) – Redcar & Cleveland Borough Council  
 Kathryn Whitwell (KW) - Middlesbrough Council  
 Tom Britcliffe (TB) - Hartlepool Borough Council  
 Isabel Nicholls (IN) - Stockton Borough Council

<b>Agenda Item</b>	<b>Details</b>	<b>Action</b>
<b>1. Apologies</b>	Apologies for absence were received from Valerie Adams (DBC)	
<b>2. Minutes of previous meeting</b>	The minutes of the previous meeting of the group on 3 July 2014, were agreed as a true record.	
<b>3. NHS Strategic Estates Planning</b>	<p>Andrew McMinn (AM), Strategic Estates Planner for NHS Property Services (North Region) was in attendance and gave a presentation setting out the organisation's structure and role in asset and facilities management. The presentation set out how the organisation intended to engage with local authorities to maintain, improve and optimise the use of existing estates, as well as ensuring the need for new estate as a result of demographic changes could be met. This would include improving the ways in which new developments could contribute to meeting their future residents needs for health care provision, such as through S106 agreements. Co locating services and developing multi functioning places was likely to be increasingly important in the future.</p> <p>AM confirmed that he would be the DPOs first point of contact for NHS land use issues including the requirement to contact CCGs and NHS England under the Duty to Cooperate, and for any major planning applications. IN would circulate AM's contact details.</p>	IN
	<p>RY thanked AM for his presentation, stating that the LPAs were keen to ensure that new developments had appropriate community facilities however it had previously been difficult to find the correct contact and elicit a response.</p> <p>In response to a query, AM outlined the funding process for new GP provision and agreed to share an ongoing analysis of the existing estate, which would lead into a GP Estates Strategy. This was expected to be completed in autumn and would be a live document which would provide much of the information the LPAs required for successful place making. It was confirmed that in some areas, ongoing funding arrangements were left over from previous funding regimes.</p> <p>Reference was made to Strategic Partnering Boards, to which</p>	AM

	<p>all Councils were invited. AM agreed to provide further details so the DPOs could confirm the correct representatives from their authorities were attending.</p> <p>It was confirmed that the lack of funding for NHS estates through planning obligations was a significant issue that NHS Property Services wished to address. It was important that policies were set locally, as NHS England would not take the lead on planning for new populations. The DPOs noted that lack of GP provision was often cited as an objection to new development. AM confirmed that information on GP provision could be provided in relation to individual proposals if required; however the Tees Valley had reasonably good estates provision due to past investment. It was also noted that work force development would be required alongside new facilities, including attracting staff to the area to deliver any new services.</p>	
<p><b>4. Local Plan and CIL Progress</b></p>	<p>The following updates on Local Plan and CIL progress were given.</p> <p><b>Stockton-on-Tees</b> The Regeneration and Environment LDD (Stockton’s site allocations document) would undergo Publication stage consultation in December and January 2014/15, followed by submission in April 2015 and Examination in Public in June 2015. Adoption was anticipated in November 2015. The authority’s CIL would follow a similar timetable although there would be two consultation periods, leading to adoption in December 2016.</p> <p>RY reported that an Affordable Housing SPD had been adopted in August 2014, but this focused on implementation of existing policy, not changing established requirements.</p> <p><b>Darlington</b> Work on the Making and Growing Places LDD continued and a publication draft consultation was anticipated in December 2014. Work on whole plan viability was being undertaken in house. A report on CIL would soon be considered by the authority’s Cabinet to confirm the view that CIL should not be taken forward at this stage.</p> <p><b>Hartlepool</b> Around 50 responses to the Issues and Options consultation had been received. There was an appetite for moving the plan forward; however, the first draft of the Local Plan was likely to be delayed due to staff changes. Evidence gathering was ongoing although it was likely that planning permissions for a number of sites would be determined prior to the next stage of the plan process. Securing contributions in relation to planning applications continued to be challenging without an up to date plan.</p> <p><b>Redcar and Cleveland</b> The publication Local Plan had not been approved for consultation by Members, partly due to a large controversial housing site. It was unlikely that the plan would be represented before the election in May 2015, causing a significant delay to the process, meaning that some evidence</p>	

	<p>would need to be updated. A new LDS would be presented to Cabinet in autumn.</p> <p><b>Middlesbrough</b> Consultation on proposed modifications to the Local Plan (Housing) would end on 26 August 14. The Inspector's report was anticipated in early September.</p>	
<b>5. Terms of Reference</b>	<p>The group agreed the Terms of Reference circulated.</p> <p>It was agreed that the DPOs would review the information required for a meaningful duty to cooperate schedule which could contribute to demonstrating that cooperation had taken place on particular issues and report back to a subsequent meeting.</p>	ALL
<b>6. Duty to Cooperate - Issues</b>	<p><b>Tees Valley Local Aggregates Assessment</b> It was noted that the Tees Valley had previously agreed to produce a joint Local Aggregates Assessment, however significant progress had not been made. It was agreed that the process should be restarted and work previously undertaken by David Nelson of Darlington BC should be recirculated to relevant officers and a meeting arranged to agree a plan of action.</p> <p><b>Minerals and Waste Joint Plan for North Yorkshire, City of York and the North York Moors national Park Authority</b> DPOs confirmed they had responded as necessary.</p> <p><b>Strategic Housing Matters</b> RY confirmed that a report would be presented to Directors of Place on 13 August. This would set out that, despite following different methodologies for determining housing targets, all the Tees Valley Local Authorities would pursue growth in collaboration and cooperation, rather than in competition and would seek to fulfil the aspirations of the SEP.</p> <p>Reference was also made to the need to relate the 25,000 anticipated in the SEP to the provision of housing and community facilities. It was noted that the LPAs relied on data from TVU to do this, however this capacity was likely to be lost in the near future. If further support was not forthcoming, the LPAs would need to agree a methodology to undertake the task themselves.</p> <p>AC confirmed that he was still awaiting responses from some colleagues in relation to the discussion paper on housing numbers circulated following the group's July meeting.</p>	BH
<b>7. Other Consultations and Documents</b>	<p>a. PAS paper on Objectively Assessed Need and Housing Targets The group confirmed they were aware of this document</p> <p>b. DCLG Technical Consultation on Planning The group noted the consultation and discussed progress on Local Plans within their areas.</p> <p>c. CLG Site Delivery Fund – Invitation to Bid BH confirmed that Darlington were considering making an application for funding in relation to the Cattle Market site. The group noted that the level of funding available</p>	

	was not significant in terms of site delivery.	
<b>5. Any Other Business</b>	No additional business was raised. RY confirmed that the next meeting would be on 25 September 2014 and would include adjacent local authorities.	

## TEES VALLEY DEVELOPMENT PLAN OFFICERS MEETING

**Thursday 3 July 2014 at 10.00pm  
Conference Room 2, Stockton-on-Tees**

### **Attendance**

Rosemary Young (RY) – Stockton Borough Council (Chair)  
Valerie Adams (VA)- Darlington Borough Council  
Alex Conti (ACo) – Redcar & Cleveland Borough Council  
Martin Colclough (MC) - Middlesbrough Council  
Martin Jefferson (MJ) – Tees Valley Unlimited  
Andrew Carter (ACa) - Hartlepool Borough Council  
Isabel Nicholls (IN) - Stockton Borough Council

<b>Agenda Item</b>	<b>Details</b>	<b>Action</b>
<b>1. Apologies</b>	Apologies for absence were received and accepted from Malcom Steele (Tees Valley Unlimited), Kathryn Whitwell (Middlesbrough Borough Council) and Tom Britcliffe (Hartlepool Borough Council).	
<b>TVDPOS and NEIGHBOURS MATTERS</b>		
<b>2. Minutes of previous meeting</b>	<p>The minutes of the previous meeting of the group on 2 May 2014, were agreed as a true record, subject to minor alterations.</p> <p>The group discussed the potential objectives and content of the Duty to Cooperate schedule minuted under item 2. It was agreed that it would be useful to have a record of the strategic issues which had been considered by the DPOs group and the outcomes of the work undertaken. Headings and content were discussed and it was agreed that a draft schedule would be circulated for each authority to populate prior to the next meeting.</p> <p>Attendees confirmed that all other actions had been completed as agreed.</p>	IN/ALL
<b>3. NHS Strategic Estates Planning</b>	RY informed the group that Andrew McMinn's attendance had been deferred to a subsequent meeting.	
<b>4. Local Plan and CIL Progress</b>	<p>MC provided the meeting with a detailed summary of the Hearing Sessions relating to Middlesbrough's Examination in Public held between 24 and 26 June 2014. The following points were raised:</p> <ul style="list-style-type: none"> <li>• Timetabling issues: The EiP had progressed expediently, dealing with the issues raised in 2.5 days. Some participants had arrived the following week having misunderstood the process but were turned away; the Inspector confirmed the Council had taken all necessary steps.</li> <li>• Duty to Cooperate: The Inspector had accepted Middlesbrough had cooperated with other authorities, but has asked to see evidence of cooperation and how it had influenced the plan's development.</li> </ul>	

- SHMA: It had been noted that the TV SHMA did not meet the requirements of the current guidance as it did not provide detail on local housing need or deal with the under supply of housing on a Tees Valley basis.

The group discussed the status of the current TV SHMA and the work required to enable the authorities to meet the new requirements. The current SHMA failed to address how housing requirements had been determined in the sub regional context and how they matched with employment creation. It also lacked detail on the types of housing required.

A further Tees Valley wide study to update the SHMA was not supported. It was noted that the authorities were at very different stages of plan preparation which, along with resource issues, would make undertaking a further joint study difficult. In addition, representatives from Redcar and Cleveland, Hartlepool and Darlington stated that their housing markets were largely self-contained making individual work more appropriate; this approach to 'filling the gap' would be tested at Redcar and Cleveland's EiP in early 2015.

- Housing Phasing: The Inspector had been unenthusiastic about phasing throughout the plan period, but particularly the lower requirement in the early years. The Local Authority had agreed the numbers were a minimum, satisfying the Inspector and the HBF/developers present. The group noted that it was very difficult to phase development where there were no absolute constraints.
- Empty Homes Allowance: The Council had agreed that the 160 empty dwellings identified as likely to come back into use should be removed from the trajectory to avoid double counting.
- Spatial Strategy: MC reported that the use of greenfield land had been controversial in previous consultations but the only resident who spoke at the enquiry had acknowledged that the current strategy wasn't working and a mix of sites was required. The HBF representative had made a number of representations but had confirmed that his organisation was largely content with the plan at a meeting held prior to the EiP.
- Housing Types: The definitions of house types had proved problematic, potentially due to a lack of consistency throughout the document. These would be changed to provide clarity, however there was concern that this would limit rather than promote high quality products being offered.

- Affordable Housing: The Inspector had queried what alternatives Middlesbrough had explored for delivering affordable housing. There has also been a discussion regarding whether HCA standards should be required for both private and affordable housing, with the HBF arguing that the market should dictate the standard required of private housing.
- Infrastructure: In response to the Inspector's concerns, Middlesbrough had agreed to reference the Infrastructure Delivery Plan in the Local Plan document. Some residents had raised concerns regarding traffic congestion but no evidence had been presented.
- Gypsy and Traveller Site Allocations: It was reported that the Inspector had taken a keen interest in this element of the plan, stating that the TV GTAA could be considered robust until 2021, however the figures could not be extrapolated forward beyond that date. Middlesbrough had committed to an early review of this element of their plan, including an updated needs assessment. The Inspector had also had concerns about the size and location of the existing site.
- Outcomes: As a result of the examination hearings, Middlesbrough would be making some relatively minor main modifications which would be consulted on for 6 weeks. The Inspector would write up her report in the meantime, with its publication expected soon after the consultation's completion.

The group thanked MC for his thorough briefing on the issues raised.

The following updates on Local Plan and CIL progress were given.

**Stockton-on-Tees** A new timetable for production of the Local Plan and CIL had recently been agreed. The Regeneration and Environment LDD (Stockton's site allocations document) would undergo Publication stage consultation in December and January 2014/15, followed by submission in April 2015 and Examination in Public in June 2015. Adoption was anticipated in November 2015. The authority's CIL would follow a similar timetable although there would be two consultation periods, leading to adoption in December 2016.

RY reported that an Affordable Housing SPD would be adopted in August 2014, but this focused on implementation of existing

	<p>policy, not changing established requirements. SBC was also producing a document for Gypsy and Traveller site allocations, however following a controversial consultation and the withdrawal of the only privately owned site a report would be submitted to the next Cabinet meeting recommending all the sites be withdrawn and a new needs assessment undertaken.</p> <p><b>Hartlepool</b> Work on the Local Plan was ongoing. Reference was made to the Hartlepool Vision, which would guide the Local Plan and include evidence relating to retail and leisure which could be used in plan preparation. The Employment Land Review was ongoing and work on the Gypsy and Traveller Needs Assessment was ongoing. A need for Gypsy and Traveller Accommodation was likely to be identified which would inform a policy in the LDD. In response to a query, ACa confirmed that individuals living in bricks and mortar accommodation had been included in the research. ACa informed the group that interviews for Hartlepool's new Strategic Planning Manager would take place the following week.</p> <p><b>Darlington</b> Work on the Making and Growing Places LDD continued. The consultation on a revised Preferred Option for housing was ending the following week and had proved controversial. Additional provision on greenfield land at the Eastern Urban fringe was threatening the delivery of adjacent brownfield sites however no remedy for this had been identified. A publication draft consultation was anticipated in December 2014. A report on CIL would soon be considered by the authority's Cabinet to confirm the view that CIL should not be taken forward at this stage.</p> <p><b>Redcar and Cleveland</b> The consultation on the publication draft of the Local Plan would begin in August 2014, with submission expected in November. Following the latest consultation, the document had been updated to take into account the latest sub national population projections and to take new corporate priorities into account. The dwelling requirement had been reduced by ten dwellings per annum, however the methodology for reaching that figure had changed significantly from previous iterations; this had been circulated to neighbouring authorities. Northumbrian Water had also requested an additional policy relating to flood risk assessments and drainage studies required. Local issues had included provision for a pier at Redcar and concerns regarding specific sites.</p> <p>Consultation on a Development Contributions SPD was ongoing and a Sustainable Drainage SPD would be consulted on alongside the Local Plan in Summer 2014.</p>	
<p><b>5. Terms of Reference</b></p>	<p>Following discussions at the previous DPOs meeting, a draft Terms of Reference had been prepared and circulated. It was agreed that the following points should be added:</p> <ul style="list-style-type: none"> <li>• The group would be a point of contact for other LPAs and organisations wishing to work and cooperate with the Tees Valley</li> </ul>	<p>RY/IN</p>



	<ul style="list-style-type: none"> <li>• Representatives to be invited to attend as required should include a list a specific authorities and organisations as referred to under the Duty to Cooperate</li> <li>• Specific reference should be made to the group's relationship to the LEP</li> <li>• That decisions would be reported to the Planning Managers Group</li> <li>• Where agreement cannot be reached at DPOs level, the Planning Managers Group will be ask to consider the issue and reach a decision</li> </ul> <p>It was also agreed that reference to 'Representatives from Tees Valley Unlimited with responsibility for Spatial Planning' should be removed from the Terms of Reference as, following a restructure; the organisation would no longer fulfil this role.</p> <p>The group expressed great concern at the loss of both the Tees Valley wide strategic planning function and the knowledge and experience of the officers currently carrying out this role. RY acknowledged the contribution officers from TVU had made to the DPOs group and when MJ explained it was unlikely he would attend further meetings, the members thanked him for his work on housing matters across the Tees Valley.</p>	
<p><b>6. Duty to Cooperate - Issues</b></p>	<p><b>Strategic Housing Matters</b></p> <p>The group discussed the relationship between the Strategic Economic Plan and strategic planning. It had not been possible to complete to a data request from TVU due to the lack of clarity about the information and level of detail required.</p> <p>ACo outlined the discussion paper circulated, stating that whilst circumstances had progressed since it was prepared, there was still a need to provide evidence of how the authorities had cooperated on housing numbers for Examination in Public as this was not covered in the existing SHMA. It was suggested that ACo prepare a statement setting out:</p> <ul style="list-style-type: none"> <li>• The aspects of housing market analysis already covered by the existing TV SHMA</li> <li>• Where the existing SHMA fell short of new expectations, particularly with regards to determining housing requirements.</li> </ul> <p>Each of the TV LPAs could then supplement this with an explanation of how they were each 'filling the gap' with their own local evidence bases, including:</p> <ul style="list-style-type: none"> <li>• an explanation of the level of housing being planned;</li> <li>• how the housing requirements had been determined;</li> <li>• any cross boundary impacts of this on other areas;</li> <li>• any known impacts of other LPA's housing requirements on them;</li> <li>• how any historical under delivery was being taken into</li> </ul>	

<p><b>7. Scotch Corner Retail Proposal</b></p>	<ul style="list-style-type: none"> <li>account; and</li> <li>• the relationship between housing requirements and the TV SEP.</li> </ul> <p>ACo explained that this would enable the authorities to clarify the extent to which the SHMA showed cooperation and met the requirements for an evidence-led approach, as well as being clear about future cooperation on housing requirements.</p> <p>Discussion ensued and the group agreed that whilst this approach stopped short of agreeing housing numbers on a sub-regional basis, it would show each authority understood the methodologies used by the others and the impacts the figures reached would have.</p> <p>The group agreed that ACo would prepare a draft statement and circulate it. The other authorities would then draft their contributions and agree them within hierarchies, with a draft paper being drawn together by ACo and circulated with the agenda for the next DPOs meeting.</p> <p><b>Tees Valley Local Aggregates Assessment</b> It was agreed that this matter would be deferred to a subsequent meeting.</p> <p>The Group noted the proposal for a proposed designer outlet centre at Scotch Corner, which was likely to have a sub-regional impact if developed.</p>	<p>ACo/ALL</p> <p>RY/IN</p>
<p><b>5. Any Other Business</b></p>	<p>No additional business was raised. RY confirmed that the meeting scheduled for 30 July would be rescheduled in mid-August.</p>	

**TEES VALLEY DEVELOPMENT PLAN OFFICERS MEETING**  
**Plus Neighbouring Planning Authorities**  
**Friday 2 May 2014 at 2.00pm**  
**Conference Room 2, Stockton-on-Tees**

**Attendance**

Valerie Adams (VA)- Darlington Borough Council  
 Andrew McCormack (Hambleton District Council)  
 Rachel Pillar (RP) – North Yorkshire County Council  
 David Hand (DH) Scarborough District Council  
 Mark Mein (MM) – Redcar & Cleveland Borough Council  
 Rosemary Young (RY) – Stockton Borough Council  
 Katherine Whitwell (KW) Middlesbrough Council  
 Malcolm Steele (MS) – Tees Valley Unlimited  
 Martin Jefferson (MJ) – Tees Valley Unlimited  
 Andrew Carter (AC) - Hartlepool Borough Council  
 Isabel Nicholls (IN) - Stockton Borough Council

Agenda Item	Details	Action
<b>1. Apologies</b>	Sarah Housden North York Moors National Park Authority John Hiles (Richmondshire Council) Tom Britcliffe (Hartlepool Borough Council) Alex Conti (Redcar and Cleveland Borough Council)	
<b>TVDPOS and NEIGHBOURS MATTERS</b>		
<b>2. Minutes of previous meeting</b>	<p>The minutes of the previous meeting of the group on 27 January 2014, were agreed as a true record, subject to a minor alteration to the submission date of the Hambleton Local Plan. In relation to item 4, the following updates were provided:</p> <ul style="list-style-type: none"> <li>• RY queried whether NYCC had received any feedback in relation to minerals and waste operations and movements. It was confirmed that this was an ongoing area of cooperation.</li> <li>• VA reported that contact had been made with the Community Rail Officer at Durham; however, he had not been able to offer assistance to Darlington, who were now consulting other colleagues internally.</li> </ul> <p>In relation to item 5, it was confirmed that an initial meeting to discuss Strategic Housing Requirements had taken place and a further meeting was anticipated.</p> <p>The minutes of the previous meeting of the Tees Valley Development Plans Officers Group held on 10 March 2014 were agreed as a true record.</p> <p>The Tees Valley representatives confirmed that they were endeavouring to raise the profile of the Duty to Cooperate with senior management, however the limited enthusiasm for strategic working in some authorities made this more difficult. In response to a query raised, it was confirmed that the Duty to Cooperate did not extend beyond the Planning process. It was agreed that the Tees Valley representatives would continue to raise the Duty to Cooperate's profile as appropriate.</p>	RY/VA/ MM/AC/KW

	<p>In relation to Item 3, MM reported that no further work on preparing a draft specification for an updated Tees Valley wide SHMA had taken place.</p> <p>RY confirmed that a schedule of Duty to Cooperate issues would be drawn up and referred to at future meetings.</p>	RY
<p><b>3. Local Plan and CIL Progress</b></p>	<p>The following updates on Local Plan and CIL progress were given.</p> <p><b>Stockton-on-Tees</b> A new timetable for production of the Local Plan and CIL had recently been agreed. The Regeneration and Environment LDD (Stockton's site allocations document) would undergo Publication stage consultation in December and January 2014/15, followed by submission in April 2015 and Examination in Public in June 2015. Adoption was anticipated in November 2015. The authority's CIL would follow a similar timetable although there would be two consultation periods, leading to adoption in December 2016. SBC was also producing a document for Gypsy and Traveller site allocations, having received advice that this would be acceptable. This would be published for consultation in October and November 2014, followed by submission in December 2014 and Adoption in September 2015.</p> <p><b>Scarborough</b> The Whitby Business Park Area Action Plan had undergone examination in April 2014 and an initial report with minor modifications had been received. These would be consulted on and reported to the Inspector before the production of a final Inspector's Report. Progress on the Scarborough Local Plan continued and a 10 week Publication stage consultation was planned for Summer 2014. DH sought clarification that no authorities present thought there would be any cross boundary issues with Scarborough's Local Plan and asked if any other authority apart from the adjoining statutory authorities would like to be consulted. The plan would be submitted to the Secretary of State in December 2014, with adoption scheduled for December 2015. It was confirmed that the authority was not currently pursuing CIL.</p> <p><b>Hambleton</b> The authority was undertaking a partial review of the adopted LDF, focusing on affordable housing, housing mix and the rural settlement hierarchy. An initial consultation would take place in June 2014, followed by a Publication consultation in January/December 2014/2015 and submission to the Planning Inspectorate on April 2015, with adoption anticipated at the end of that year. The authority was reviewing its Affordable Housing SPD due to concerns about the viability of its requirements for some developments and the potential need for an intermediate requirement. An SPD on renewable energy was also being produced. Submission of the authority's CIL charging schedule was scheduled for the end of May 2014.</p>	

**Redcar and Cleveland** A new LDS was due to be published w/c 05/05/2014. The Publication draft of Local Plan would be released for consultation in August 2014. CIL was not being actively pursued at this stage.

**Hartlepool** An Issues and Options consultation for the new Local Plan would be undertaken in May 2014, followed by Preferred Options later in the year. An SPD on new dwellings beyond development limits was being prepared as a number of the authority's policies were considered out of date; this would be linked directly to the NPPF. CLG had advised officers that the regulations did not prevent this, however no other authorities pursuing this approach had been identified. The lack of an affordable housing policy was also keenly felt, as this, combined with the lack of a five year supply of housing land meant that applications were being approved without agreeing significant contributions. CIL was not currently being pursued.

**North Yorkshire County Council** The Issues and Options consultation on the Minerals and Waste Joint Plan (being prepared with York City Council) had concluded recently, with around 3,000 comments being received. Fracking and some individual sites had proved controversial. Cross boundary aggregates and site allocations would need consideration before the Preferred Option stage. Adoption of the document was anticipated in late 2015.

**Middlesbrough** The Local Plan (Housing) had been submitted to the Planning Inspectorate and the Examination hearing was scheduled to begin on 24 June 2014. The Inspector, Claire Cherrett, was expected to send matters and issues to be discussed at the hearing w/c 05/05/2014.

**Darlington** Work on the Making and Growing Places DPD continued. A revised Preferred Option for housing was being considered by the authority's Cabinet as public funding for a site had been lost, meaning a further site for 300 dwellings needed to be identified elsewhere; public consultation on this was planned for May/June. Prior to the whole document progressing to the Publication stage in Autumn 2014, further work on Gypsy and Traveller issues and retail would be required. A revised methodology for assessing playing pitches had been issued by Sport England; this would be incorporated into a revised Playing Pitch Strategy, evidencing that former playing pitches could be developed.

**Richmondshire** (update sent via email). The Core Strategy examination hearing had taken place in February 2014 and consultation on mainly factual modifications relating to the military and A1 changes would begin shortly. Additional detail and clarification had been put into some policies, but the overall strategy remained the same. An additional piece of work had been undertaken to estimate employment-led household projections in response to representations from House Builders Federation and incorporate the results into the District's

	<p>objective assessment of housing need.</p> <p><b>Tees Valley Unlimited</b> The Strategic Economic Assessment and Local Growth Fund bid had been submitted to the Government in March 2014; feedback was expected in July 2014. Feedback had been received from central government on the ESIS, however some details needed to be resolved and it may need to be resubmitted. The Infrastructure Plan had been approved and would be made available w/c 05/05/14. The Transport Infrastructure Group would review the document in October 2014. A report on a Tees Valley Combined Authority had been considered by the Leaders and Mayors group the previous week; this had a target date of May 2014 and could potentially include combined development plans. There was no update on the City Deal.</p> <p>Officers noted that whilst the LEP didn't envisage a strong role for itself in strategic spatial planning, it was essential that high level aspirations and plans could be reconciled with delivery on the ground. The Tees Valley representatives agreed to raise the issue within their authorities.</p>	<p>RY/AC/ KW/MM/VA</p>
<p><b>4a. Duty to Cooperate - Procedures</b></p>	<p>The group noted that the Duty to Cooperate was now a significant issue at many Examinations and that the various authorities need to record their joint working on strategic matters more rigorously. Using DPOs as a forum for discussing strategic issues would demonstrate that they had been taken into account at this level or that they had been referred up the hierarchy. The level of cooperation and evidence needed to be proportionate to the issue concerned; in some cases letters and phraseology would not be sufficient to demonstrate cooperation.</p> <p>It was determined that the group's terms of reference should be updated to make specific reference to the Duty to Cooperate. It was agreed that the Planning Managers Group and North Yorkshire DPOs group Terms of Reference should be sought out. AM agreed to provide a copy of the latter. RY would adapt the current terms of reference for consideration at the next meeting.</p> <p>DH reported that it had been useful that neighbouring authorities commented on the Whitby Business Park AAP, particularly where they had specified that there were 'no strategic issues'. The Inspector had also noted that there were mechanisms for ongoing cooperation.</p>	<p>RY/AM</p>
<p><b>4b. Duty to Cooperate - Issues</b></p>	<p><b>Minerals and Waste</b> RP stated that NYCC would be undertaking work on significant waste movements in relation to their Joint Minerals and Waste Plan to ensure a mutually agreed position could be reached. NYCC would also be looking to update its Local Aggregates Assessment in the near future and any cross boundary issues would need to be explored. It was agreed that the Tees Valley Local Aggregates Assessment would be placed on the agenda for the next DPOs meeting.</p>	<p>RY</p>

	<p><b>Housing Matters</b> The group discussed the Tees Valley SHMA, noting that new style SHMAs focused on objectively assessed need rather than housing mix issues. It was resolved that the authorities varying Local Plan timescales made updating the SHMA difficult and for most authorities it will be easier to do work to update the assessment individually.</p> <p>MJ reported that TVU had developed a Housing Price Index to track trends in Tees Valley house prices over time. Using Land Registry Price Paid data, the index provided a rolling three year average and drew on an average of different house types. It was noted that the figure was useful for detecting long term trends, rather than providing real time data. The information would be published online and used in economic update reports. Any views on the Housing Price Index from Local Authorities were welcomed.</p> <p>In response to a query, it was confirmed that the Index took into account the volume of transactions in each period. MJ stated that he reported the data to the Directors of Place Group quarterly and agreed to circulate it for discussion at the DPOs meetings.</p> <p>The group discussed whether a statement of common ground on housing numbers could be agreed. It was noted that this had been discussed previously; however, there were fundamental differences in the Local Authorities' approaches which would make agreeing a statement difficult.</p>	MJ
<p><b>5. Any Other Business</b></p>	<p>DH recommended the Planning Advisory Service's two day course on development viability.</p> <p>VA updated the group regarding DTVA. Following the consultation on the draft master plan, a final master plan was due to be published shortly. A planning application was also expected imminently, including between 250 and 400 dwellings alongside other uses. VA understood that the level of development proposed would sustain the airport for seven years. It was acknowledged that this would need to be taken into account when determining any planning application.</p> <p>RY confirmed that the date of the next meeting of the Tees Valley DPOs would be 18 June 2014 and the wider group would meet on 9 September 2014. Both meetings would be held at Municipal Buildings, Stockton-on-Tees.</p>	

**TEES VALLEY DEVELOPMENT PLAN OFFICERS MEETING**  
**Monday 10th March 2014 at 2.00pm**  
**Committee Room 3, Darlington Town Hall**

**Attendance**

Valerie Adams (VA)- Darlington Borough Council  
 Rosemary Young (RY) – Stockton Borough Council  
 Katherine Whitwell (KW) Middlesbrough Council  
 Alex Conti (AC) – Redcar & Cleveland Borough Council  
 Tom Britcliffe (TB) – Hartlepool Borough Council  
 Malcolm Steele (MS) – Tees Valley Unlimited  
 Kieran Campbell (KC) – Darlington Borough Council

<b>Agenda Item</b>	<b>Details</b>	<b>Action</b>
<b>1. Apologies</b>	No apologies for absence.	
<b>2. Minutes of previous meeting</b>	Minutes of the previous meeting of 27 January were agreed as read. The meeting were informed that further to the previous meeting where Rob Smith (North Yorkshire) had invited neighbouring authorities input on waste management, KW detailed that Dave from MBC would go along to an initial meeting.	
<b>3. and 5. Duty To Co-operate and strategic housing issues</b>	VA circulated notes from a recently attended PAS Housing event. As well as Duty to Co-operate the meeting discussed surrounding issues from the meeting. The LEP Strategic Economic Plan was discussed and item 5 of the agenda ‘Strategic Housing matters’ was also incorporated. A discussion ensued surrounding the themes of the notes.	
	<p>The source and realism of the LEP’s projected employment growth figures of 25,000 jobs was questioned. It was discussed how this figure compared with LA’s projected housing numbers and the potential implications. It was detailed that house builders were exploiting the gap between housing numbers and employment growth figures. TB explained that this was an area that he felt Hartlepool were weak on at Examination.</p> <p>Duty To Co-operate (DTC) was also discussed. The areas of debate were TVU’s position, key tests and the levels at which DTC would need to be carried out, including at political level. Of note KW discussed concerns about gathering evidence of DTC for examination. It was suggested that a document could be prepared for all TV LPAs to sign where evidence was not available, but where a process had taken place and could be agreed. KW emphasised the need to clearly document DTC going forward. VA highlighted that DTC would need to be picked up within annual monitoring between the Local Authorities.</p> <p>The meeting discussed dividing up the responsibilities of DTC between the Local Authorities, but it was resolved that how DTC would be taken forward would depend on whether TVU could get involved. It was agreed that DTC would be picked up at the next DOP’s and next DPO’s meeting and would be fed up to brief planning managers.</p> <p>AC discussed demonstrating housing requirements and demonstrating the evidence base. AC presented the dichotomy of economic growth versus housing growth and questioned whether housing numbers should be based on projected jobs. AC concluded that there was no formula that suggested housing numbers should be dictated by projected growth figures.</p> <p>A discussion ensued on what potential work that Tees Valley authorities</p>	MS AC All



	<p>would need to carry out around this topic. It was agreed that draft specification and timetable of what work needed to be done by the Tees Valley Authorities would be carried out by MS who would report back to the next DPO's meeting. – subject to DoP and TVU Management Group agreement and support.</p> <p>AC to follow up if DTC extends beyond planning</p> <p>All to make sure DOPS fully briefed of DTC issue before their next meeting</p> <p>The group considered the need to carry out an up to date SHMA, to include objectively assessed needs as per NPPF, and executive housing. MBC and RCBC are now proposing to stem the westward flow of population as is the current trend. DPOS felt they needed more time to consider, including preparing a draft specification, when it should be prepared. Mark Mein (RCBC) to do this for next meeting.</p> <p>Work to be undertaken by Piers to input into this to be considered at the next meeting.</p>	
<p><b>4. Local Plan Progress</b></p>	<p>VA queried whether anyone had access to the previous format of recording local plan update as part of DPO meeting, which was presented as a table and made recording updates an easier process. RY agreed to look in past records to see if this anything could be found. KW detailed that the Middlesbrough Housing DPD was to be submitted 21 March with examination in June. TB explained that a very detailed timetable for a comprehensive Hartlepool local plan review had been approved by Regeneration Committee; TB explained that the timetable was adoption in 3 years; issues and options in June and preferred options by Christmas.</p> <p>AC explained that R&amp;C were looking at approval in May or June with an internal Council agreement.</p> <p>VA informed the meeting that the housing allocations policy was being revised in order to redistribute the numbers that would not be delivered from the Town Centre Fringe. The meeting were informed that the Eastern Urban Fringe would likely increase in numbers as a consequence to make up for the shortfall.</p> <p>VA explained that a retail study was being carried out and evidence from the study would inform whether further consultation would be required.</p> <p>RY explained that Stockton expected some slippage in their timetable and that they were still awaiting evidence on infrastructure before going through the plan's viability. RY detailed that the Gypsy consultation was out at consultation and that over 400 comments had been received so far. RY informed the meeting that CIL was currently in abeyance.</p>	<p>RY</p>
<p><b>6. Darlington Gypsy &amp; Traveller Study</b></p>	<p>VA explained that DBC had received a quote from RRR Consultants for the Gypsy and traveller study and that the brief was to re-evaluate trends, planning applications, gypsy population, bricks and mortar living and associated indicators. A draft report is due in mid-June and the final report would be due mid-July.</p> <p>TB confirmed that Hartlepool had appointed 'Renaissance' to carry out a similar exercise on behalf of Hartlepool.</p>	

<p><b>7. Future Chair and Meetings Schedule</b></p>	<p>It was confirmed that Stockton would host the following DPO's meeting.</p>	<p>RY</p>
<p><b>8. Any other business including date of next meeting</b></p>	<p>MS provided a TVU update. Of note it was detailed that the Strategic Economic Plan (SEP) and Growth Deal – round 2 of LGF bids closed in mid-February and 58 projects were submitted for appraisal. Following appraisal, recommendations were to be made to the Investment panel on 20<sup>th</sup> March. TVU Leadership Board was to approve the final SEP and LGF bid on 26<sup>th</sup> March. SEP was to be submitted to government on 31<sup>st</sup> March. MS informed the meeting that the European Structural &amp; Investment Fund Strategy (ESIF) expected formal feedback from government on 14<sup>th</sup> March, with more detailed feedback and discussion with government departments over the following weeks. A further round of Task &amp; Finish Groups was to be arranged for March and April to discuss implementation of specific projects. MS explained that ESIF Strategy was also on TVU website.</p> <p>Regarding the City Deal MS explained that formal sign off was due in the following few days. Industrial Carbon Capture &amp; Storage feasibility work would go ahead. It was detailed that district heating schemes in Stockton and Redcar &amp; Cleveland would also go ahead. No further information was available on whether the 'Instrument of Consent' type of planning regime in the original government 'ask' was likely to proceed. MS detailed that there had been a suggestion of an outline planning consent but it was explained that this may run into EIA issues.</p> <p>RY asked the meeting if anyone was aware why the TIG meeting was cancelled, however no colleagues had information on this.</p> <p>TB informed the meeting that PAS had carried out a peer review for the whole planning function recently. Over 2 weeks, they interviewed the planning department and concluded that Hartlepool were a 'positive' Planning department. TB explained that he had not seen the contents of the report by this point.</p>	

## HOUSING REQUIREMENTS SESSION

Thursday, 6<sup>th</sup> March 2014, 11am – 1pm

Conference Room 1, 1st Floor, Redcar & Cleveland House, Redcar

### Attendance

Alex Conti (ACo) – Redcar & Cleveland Borough Council (Chair)

Mark Mein (MM) – Redcar & Cleveland Borough Council

Roger Kay (RK) – Redcar & Cleveland Borough Council

Roger Tait (RT) – Redcar & Cleveland Borough Council

Valerie Adams (VA) - Darlington Borough Council

Mathew Clifford (MCl) – Stockton Borough Council

David Bage (DB) – Stockton Borough Council

Martin Coleclough (MCo) - Middlesbrough Council

Piers Elias (PE) – Tees Valley Unlimited

Martin Jefferson (MJ) – Tees Valley Unlimited

Andrew Carter (ACa) Hartlepool Borough Council

David Usher (DU) Durham County Council

Agenda Item	Details	Action
1. Apologies	Graham Banks, Hambleton District Council.	
<b>TVDPoS and NEIGHBOURS MATTERS</b>		
2. Determining Housing Requirements – Individual LA approaches	<p>Each local authority had circulated a summary of their approach to calculating housing numbers and the main issues they were facing.</p> <p><b><u>Redcar &amp; Cleveland</u></b></p> <p>The emerging Local Plan seeks to stem population decline, support the regeneration of the borough and promote more sustainable communities through demographic rebalancing as the borough has a relatively older population. Due to low levels of household growth, the key challenge is establishing a clear and sufficiently robust case for pursuing a requirement over and above the official projections to support the achievement of strategic objectives. The Local Plan Preferred Options sets a minimum requirement for 270 units net, based on the interim household growth projections (200) supplemented by an allowance for potential employment growth. The supply backlog against the Regional Strategy (RS) target has not been incorporated into the requirement as this has been broadly counter-balanced by population loss. It was noted that background work to the draft plan drew on 2010 ONS projections showing continuing population decline to 2030, however as the 2011 interim projections indicate that the population may stabilise by 2021 this will need to be taken into account. Further work to refine and strengthen the needs assessment particularly in relation to demographic trends and sensitivity modelling, is to be undertaken in collaboration with TVU.</p> <p>A discussion took place around using economic growth figures and the Local Enterprise Partnership (LP) Strategic Economic Plan as background evidence. It was noted that using economic growth figures were particularly problematic as they are aspirational figures and not based on sound evidence. It was agreed that a joint study should be</p>	

	undertaken to agree common ground on Tees Valley employment growth figures. ACo to raise at DPOs	ACo
	<p><b><u>Stockton-On-Tees</u></b></p> <p>MCI stated that Stockton-On-Tees Borough Council is currently preparing the Regeneration and Environment LDD (Preferred Options). The housing requirement is as per that set out in the adopted Core Strategy. These figures have been rolled forward as an annualised average of 555 dwellings to 2030. The number of homes allocated in the LDD exceeds the requirement for the Local Plan to ensure flexibility. MCI noted that the CLG household projections are higher than Stockton BC have proposed in their LDD; MCI recognised the possibility that reliance on the Core Strategy figures could be challenged and a background exercise is being undertaken as a contingency.</p> <p>However, as other Tees Valley authorities had emerging housing allocations which were higher than their requirement against the CLG projection for their area, the overall Tees Valley requirement projected by CLG could still be delivered.</p>	
	<p><b><u>Middlesbrough</u></b></p> <p>MCo provided an overview of Middlesbrough's approach. They are undertaking a review of the housing section of the LDF and due to submit plan on 21 March 2014. Historically population has been lost to adjoining authorities. The key objective is to stem population decline. The objectively assessed need is 410 net additions per annum. Coincidentally, this is identical to the RS requirement and is based on zero net migration. The Planning Advisory Service is providing independent advice to MBC ahead of examination on the Duty to Co-operate and the evidence base. The main issues emerging from this in relation to housing are the use of employment growth assumptions as they have not been explicitly modelled, but are implicit within the target as it exceeds household growth projections, and the justification for a phased delivery approach.</p>	
	<p><b><u>Darlington</u></b></p> <p>VA provided an overview of Darlington's approach. The Making and Growing Places (site allocations and Development Management policies DPD) will set out a housing requirement for 350 dwellings per annum, which is based on the Core Strategy requirement which seeks to meet the needs of the existing population and encourage in-migration. However, due to past under-delivery, the requirement has been increased from 2015 onwards. This amounts to 440-450 dwellings per annum. Since preferred options publication in June 2013, no further assessment of housing requirements has been undertaken as the DPD is the more detailed interpretation of the adopted Core Strategy. The revised Preferred Options will provide some flexibility and is likely to include a 5% buffer. DBC are likely to carry out an early review of housing numbers as they are derived from the RS.</p> <p>A discussion took place regarding the use of past delivery rates as evidence for calculating housing need.</p>	

	<p><b><u>Hartlepool</u></b></p> <p>ACa provided an overview of Hartlepool Borough Council’s approach. At the Core Strategy examination in 2013, the plan inspector had no critical issues with the housing target which was less than RS. However, as the Core Strategy had been subsequently withdrawn, the Council would now have to refresh the evidence base supporting the new plan. Hartlepool’s background evidence for the CS included the Strategic Housing Market Assessment (SHMA) and ACa noted that Hartlepool had a self-contained market with few migration issues. The revised housing requirement cannot be based on RS again and to ensure evidence is sound it should have regard to significantly reduced (interim) household growth projections and reflect economic growth targets with additional work required which links employment rates to housing growth.</p> <p>A discussion took place around the need to update the SHMAs. It was agreed that the studies did not need to be updated, however it might be beneficial if further work was undertaken to provide additional evidence. ACo to take to the Development Plan Officers (DPOs) meeting on Monday 10<sup>th</sup> March.</p>	ACo
	<p><b><u>Durham County Council</u></b></p> <p>DU provided an overview of Durham County Council’s approach. Durham will be submitting Plan to the Inspector in April. The housing requirement is 27,000 net new dwellings plus an uplift of 4,400 derived from employment growth aspirations. POPgroup industry standard software was used to assess housing need and test a range of scenarios. OS data shows that there is a net effect on population migration into Durham from other areas. Migration rate is 2000 – 2500 per annum and this is being planned for.</p> <p>PE noted that OS produce data on migration flows between local authority areas. This does not include migration from outwith the UK. A discussion took place around the pattern of migration flows between the local authority areas. It was agreed that further work should be done to provide detailed analysis on migration flows. ACo to report back to DPOs.</p>	ACo
<p><b>3. Duty To-Co-operate</b></p>	<p>VA had attended a Planning Advisory Service event and provided feedback. VA circulated a briefing note on the issues raised at the event.</p> <p>VA suggested that the Tees Valley had one central resource to manage the duty to co-operate. It was suggested that Tees Valley Unlimited could undertake this task. It was agreed that this suggestion should be fed back to Planning Managers and Directors.</p> <p>VA noted that further government guidance (National Planning Policy Guidance) is due to be published imminently which will include further guidance on the Duty-to-Cooperate and also what SHMAs should include.</p> <p>VA noted that it was important to have a list of contingency sites identified within plans in case housing requirements need revising</p>	All

	<p>upwards at the examination. It was also important to assess functional areas rather than the traditional joint working areas.</p> <p>DB noted that the Kirklees Inspector’s letter provides usual information on the Duty-to-Co-operate requirements.</p>	
<b>4. RSS &amp; Sub-Regional Housing Requirements</b>	<p>A discussion took place around the use of RSS housing requirements. It was agreed that each local authority would take their own view on the continued use of RSS figures. VA and MCI noted that Darlington and Stockton would be using RS housing requirement figures for now as they were used to determine adopted Core Strategy requirements. VA suggested inviting the Home Builders Federation to discuss Tees Valley housing requirements with all LAs. This would be tabled for discussion at the next DPOs meeting.</p>	
<b>5. Any other business / Next Steps</b>	<p>ACo to feedback to DPOs and discuss 3 potential areas of joint work that this group might take forward:</p> <ol style="list-style-type: none"> <li>1. Exploration of the relationship between economic growth and housing growth, with particular reference to the Councils’ various regeneration strategies and the TV SEP. How do we deal with ambition vs. the realities of a robust and credible evidence base?</li> <li>2. Analysis of TV housing market to supplement exiting SHMA(s) that might provide ‘the answer’ (i.e. as per new style SHMA) as envisaged by PAS &amp; PBA consultants.</li> <li>3. Analysis of migration between LA areas.</li> </ol> <p>PE advised that Tees Valley Unlimited would be collecting housing delivery estimates at the end of April in order to update pupil place projections.</p>	

**TEES VALLEY DEVELOPMENT PLAN OFFICERS MEETING**  
**Plus Neighbouring Planning Authorities**  
**Monday 27th January 2014 at 2.00pm**  
**Committee Room 3, Darlington Town Hall**

**Attendance**

Valerie Adams (VA)- Darlington Borough Council  
 Andrew McCormack (Hambleton District Council)  
 Rob Smith (RS) – North Yorkshire County Council  
 David Hand (DH) Scarborough Borough Council  
 Sarah Housden (SH) North York Moors National Park Authority  
 Graham Smith (GS) – Durham County Council  
 Mike Allum (MA) – Durham County Council  
 Alex Conti (AC) – Redcar & Cleveland Borough Council  
 Rosemary Young (RY) – Stockton Borough Council  
 Katherine Whitwell (KW) Middlesbrough Council  
 Malcolm Steele (MS) – Tees Valley Unlimited  
 Martin Jefferson (MJ) – Tees Valley Unlimited  
 Andrew Carter Hartlepool Borough Council  
 Kieran Campbell (KC) – Darlington Borough Council

<b>Agenda Item</b>	<b>Details</b>	<b>Action</b>
<b>1. Apologies</b>	Karina Dare (NHS) John Hiles (Richmondshire Council)	
<b>TVDPOS and NEIGHBOURS MATTERS</b>		
<b>2. Minutes of previous meeting</b>	MS indicated that getting information from gas and electricity suppliers was the main problem. SBC and DBC had had issues with Highways Agency – SBC ended up commissioning their own highways work. DCC indicated that they had successfully engaged with Northern Powergrid, who have a new regional director, Ian Millen, and an 8-10 year investment plan, and have set up regional liaison. Item 3. RS mentioned that a meeting is to be arranged for waste planning reps for N Yorkshire neighbour authorities. Invite to go to VA to invite rep from TV LPAs.	
<b>3. Cross Boundary Issues Work Programme Update</b>	A discussion was held around the table of the cross boundary work being undertaken, as follows:	
	RY commented on potential issue with works proposed by Durham around Sedgefield area that may impact on the A689 and A19. Resolved that Stockton Council's Highways Officer would communicate with Durham.	
<b>4. Local Plan Progress</b>	Each Local Authority detailed position of the Local Plan and explained their position regarding CIL.  AM – Hambleton is carrying out a partial review of LDF – affordable housing targets, housing delivery and settlement hierarchy, and more relaxed the phasing strategy. The review had generated a high level of interest and they would be contacting the neighbouring Local Authorities. AM explained that the review had taken place due to viability issues. Regarding CIL the draft charging schedule is to be consulted on from Friday (31 Jan); a preliminary draft was carried out in the previous January; the examination was likely June/July with adoption in November this year. Now proposing reduced rates- £65	

	<p>residential, £100 supermarket and £40 for warehouses</p> <p>RS – Discussed Minerals &amp; Waste Issues and Options for North Yorkshire and York, starting w/c 10<sup>th</sup> Feb. Feedback required on exports and imports. Asking general questions about mineral supply and exports to adjacent areas. Requested feedback about self-sufficiency and current operating situation.</p> <p>Confirmed that North Yorkshire were not a CIL authority, but that colleagues were involved in rates setting with Districts.</p>	
	<p>DH – Scarborough were working on Local Plan – draft Plan due in April. DH confirmed CIL was not viable and the Council not moving forward on it currently.</p> <p>SH provided detail on consultation of the Helmsley Plan being prepared by NYMNP. It was explained that the Publication consultation would run from 24 February to 7 March. It included allocations for housing and employment development with 120 houses on the National Park side of the town. It was hoped submission would take place in April with an examination in July.</p> <p>Details were provided on Whitby Business Park Area Action Plan which was due to be submitted to the Secretary of State on 14th February with an examination due in April/May.</p> <p>Regarding CIL, the Authority made a decision in December to progress the work to a Preliminary Draft Charging Schedule. A Viability Study has been carried out which demonstrated that a levy could be charged on residential development and supermarkets in NW and SE, at rates of £70 resi and £135 supermarket.</p>	
	<p>MA – Durham’s Local Plan and Minerals and Waste publication had received 1,800 responses and were being worked through. The Plan was due to go to Cabinet 19 March and Council 2 April, with examination due in July. Regarding CIL, MA informed the meeting that draft charging would run along side the Local Plan with a two week gap to the CIL examination. Rates being proposed are £60 resi in Durham and Chester le Street, and £15 for resi in the rest of Durham.</p> <p>GS explained that representations were made about a number of housing sites. It was detailed that 20 sites had come out of the document and 20 included. It was noted that of the comments received, less were based around the strategic site allocations.</p> <p>GS informed the meeting that Highways Agency Modelling was due to be completed in March with no major issues expected. It was explained that the Bishop Rail Line traffic was expected to grow with the Hitachi logistics use. VA queried the impact on the current passenger use of the line. GS to follow up with Robert Whitehouse, Community Rail Officer for the line.</p>	
	<p>AC – Consultation on Redcar’s draft Local Plan had taken place in December and generated 1,800 responses. One or two issues had arisen from the consultation; housing numbers being an issue. April is target for submission.</p> <p>AC explained that CIL was considered by officers not to be viable at present but may be reviewed at a later date.</p>	



	<p>RY advised on the timetable for the Regeneration &amp; Environment Local Development Document. The meeting were informed that publication consultation was due May-June 2014; submission to Secretary of State would be in August 2014; examination-in public would be in November 2014 with a view to adoption by March 2015.</p> <p>The meeting were also updated on Stockton's Gypsy and Traveller Site Allocations LDD. RY explained that regulation 18 Consultation would start 3 February to 17 March 2014; publication consultation would be July to August 2014 with submission to Secretary of State September 2014. It was explained that examination in public would be January 2015 with adoption by May 2015.</p> <p>Regarding CIL RY advised that Stockton's preliminary draft charging schedule consultation was due May to June 2014; the draft charging schedule consultation was in July 2014 with a view to submit for examination for August 2014. The examination would take place in December 2014 and adoption would take place in March 2015.</p>	
	<p>KW – Middlesbrough had received 72 responses to their housing publication in December. The meeting were informed that more consultation was being carried out before going to Council in March to submit in March and to be examined in June. KW detailed that no decision has been taken on whether to progress CIL – work done indicates only viable in southern part of the Borough</p>	
	<p>AC – It was explained that Hartlepool's Local Plan was submitted for examination last year, but was suspended when Members withdrew the plan. It would take 2–3 years to review the plan. AC explained that currently CIL was not viable.</p> <p>VA – Explained that of the Making and Growing Places housing options, the town centre fringe was unable to deliver the required numbers in the short and medium term therefore, alternative sites were being considered.</p> <p>It was explained that a consultation would take place in the summer and that work was ongoing regarding gypsy and traveller sites and retail a study evidence base, which would inform a revised preferred options for these elements. VA indicated that DBC had responded to the airport masterplan consultation, but have not had a formal response to it yet.</p> <p>VA explained that the viability levels were not thought to support CIL in the Borough currently, but no detailed up to date work on this has been carried out.</p>	
<p><b>5. Strategic Housing Requirements</b></p>	<p>VA referred to the attachment to agenda and explained to the meeting that a similar letter had been received by DBC from HBF.</p> <p>AC discussed the demonstration of housing numbers and the HBF's focus on the RSS approach. AC expressed the need to share methodology and evidence and detailed the difficulty with guidance which could sometimes be conflicting. A discussion ensued detailing a need to share information on housing and to defend the approach that had been taken</p> <p>It was agreed that planning policy officers from TV and Durham with expertise in housing, plus Piers and Martin from TVU meet to discuss this further. Mark Mein (RCBC) to arrange.</p>	

<p><b>6. Update on Minerals and Waste</b></p>	<p>RS provided an update and explained that NYCC were writing to local authorities about the import and export of minerals both in the Tees Valley and Durham. It was anticipated that there would be no change in the current arrangements. RS explained that it would be useful to have a common statement identifying any cross boundary issues and arrangement, and he would circulate a draft.</p> <p>RS discussed the joint NYCC/York local aggregate agreement annual review, to be completed by the end of March.</p> <p>RS explained that he was happy to input into the Tees Valley LAA, a meeting for which had just been held. RY to pass this message on..</p> <p>SH provided an update on the withdrawn Potash planning application – a new planning performance agreement had been signed and a pipeline site visit was to be carried out by PINS.</p> <p>Fracking is also an issue in North Yorks – licences issued for exploration on the north side of Vale of Pickering.</p>	
<p><b>7. Strategic Economic Plan and Strategic Investment Plan</b></p>	<p>MS provided an update on the European Structural &amp; Investment Fund Strategy. It was explained that there were three main elements of EU funding ERDF, ESF and EAFRD and that these streams were brought together by LEP's. MS explained that the strategy preparation involved consultation with wide range of stakeholders. A number of important upcoming dates were provided. Submission of final ESIF strategy to government by 31 January; assessment of strategies during February with the Growth Programme board to meet 25 February to consider and advise on response. The Government would issue its response on 7 March and would submit the detailed programmes to EU Commission by end of March. Funds would be available from April 2015.</p> <p>MS detailed the thematic objectives. The ERDF themes included strengthening research, technological development and innovation; enhancing competitiveness of SME's and supporting the shift to low carbon economy in all sectors.</p> <p>The ESF themes included promoting employment and supporting labour market mobility, promoting social inclusion and combating poverty and investing in education, skills and lifelong learning. It was explained that climate change and environmental protection was now part of SME theme.</p> <p>The meeting were advised that the Tees Valley was provided an allocation of 173 million from ERDF and ESF. 1.1 million from EAFRD strategy would set out how that money would be spent. It was detailed that the amount allocated to each theme would be determined by the LEP and Local Authorities.</p> <p>Some of the key activities within the strategy were detailed. These included key flood risk mitigation and prevention to unlock employment sites; retrofitting of social housing for energy efficiency measures, which it was explained would help to create jobs and incentives for house builders; Community and industrial energy such as electric vehicle charging points, which followed the low carbon theme.</p> <p>Various rural initiatives such as supporting development of local food and equestrian sectors, the re-use of redundant buildings and super-fast broadband followed the rural cross cutting theme.</p> <p>Strategic Economic Plan is being prepared to deliver the Government's Growth agenda. Final submission of SEP to Government is 31<sup>st</sup> March. Draft submission currently being consulted on. There is a second call for projects that is closing in mid Feb, to capture any further large projects with strategic impacts. Feedback on projects expected in April,</p>	

	<p>and a funding announcement in July, when the projects that need further work will be identified. Start of spending is April 2015.</p> <p>Only a light touch sustainability audit has been carried out though, so may not marry with local plan objectives that well, e.g. job creation targets/assumptions, so LPAs should check this.</p>	
<p><b>8. Any other business including date of next meeting</b></p>	<p>AC queried recruitment for the position of a programme officer. A discussion ensued.</p> <p>RY queried how authorities dealt with anonymous comments. A discussion ensued and VA agreed to provide information on how the Authority dealt with Gypsy site comments.</p> <p>The next meeting for the TVDPOS only was agreed for the week beginning 10 March. It would be April/early May for TVDPOS+ neighbours.</p>	

## **Tees Valley Development Plans Officers Meeting**

Monday 4<sup>th</sup> November 2013 2.00 pm – 4.00 pm

Room 403, Town Hall, Darlington

### **Minutes**

**Present:** Valerie Adams (Darlington Borough Council, Chair), Malcolm Steele (Tees Valley Unlimited), Martin Jefferson (TVU), Martin Coleclough (Middlesbrough BC), Rosemary Young (Stockton BC), Tom Britcliffe (Hartlepool BC).

Also in attendance: Graeme Smith (Durham CC) for Item 3, and Colin Torode (Tees Valley Unlimited) for Item 8.

1. **Apologies for Absence** : Alex Conti ( Redcar & Cleveland Borough Council)
2. **Minutes of Previous Tees Valley DPOs Meeting held on 19<sup>th</sup> August 2013**  
Minutes agreed.  
Re: Tees Valley Natural Network Mapping Project, MS reported that the data on all sites was due to be published at the end of November/early December, and if any LPAs required information before then, Sue Antrobus would be happy to provide.
3. **Update on Latest Consultation on County Durham Local Plan** (Graeme Smith)  
GS reported that over 40 reps have already been received, the period for making reps closes on 6<sup>th</sup> December. He highlighted the economic growth aspirations of the Plan, and noted that dwelling numbers had gone up to reflect this and latest CLG projections. The distribution of development is similar to the Preferred Options. The affordable housing target for South Durham has been reduced from 15% to 10% for the whole plan period to respond to viability work, compared with a high of 20% in Central Durham. The amount of general employment land has increased, but sites identified for specific use have reduced, e.g. land previously only identified for rail freight at Aycliffe has been identified for a range of employment uses.

GS highlighted that the site for Amazon Park had been pulled back from boundary with DBC, the new boundary reflecting the presence on site of a newt wall. There are newt ponds to the south of it, and the likelihood that newts are present on the adjacent land in DBC area.

VA indicated that DBC are still awaiting feedback from Highways Agency regarding development capacity of Jn 59 of the A1(M) following joint meeting with HA and DCC in September, and that their consultants for the Logistics study, BNP Paribas are likely to be getting in touch with Durham shortly re: Newton Park area.

MS asked what the links were with eh NE LEP in the plan preparation process. GS explained that their plan was prepared to be in step with the wider expectations of the NE LEP.

4. **Tees Valley Local Plan Progress (Standing Item)**  
*Darlington:* VA reported that a Special Place Scrutiny Committee, due to be held on 31<sup>st</sup> October to consider Making and Growing Places (MGP) Preferred Options consultation responses, had been put back and will now take place on 20<sup>th</sup> December. Because of issues around housing numbers and housing sites raised, including viability/deliverability issues for the Town Centre Fringe, there may need to be a further consultation on a revised portfolio of housing sites in early 2014, prior to advancing to

Publication stage later in 2014. Adoption of the MGP in 2014 now looks optimistic, and a new LDS will be published in early 2014 to set a new more realistic timetable for this. DBC are also about to let a contract to update the Darlington Retail Study, and intend to commission work to update GTAA evidence shortly. Work is also underway to update the Playing Pitch Strategy, following a revised approach required by Sport England.

*Stockton:* Regen and Environment LDD is scheduled to get to Publication stage in May/June 2014, with consults on a preliminary CIL charging schedule at the same time. Public Council meetings to discuss Gypsy and Traveller accommodation provision scheduled for mid Jan 2014, with intention to carry out public consultations in February and March. Progress on the RELDD is still being held up by delays to transport modelling work by ARUP.

Three neighbourhood areas endorsed – Eaglescliffe, Egglecliffe and Wynyard.

*Redcar & Cleveland:* consultations understood to be underway on a draft revised Local Plan.

*Middlesbrough:* consultation period just commenced on Publication draft plan, running to 16<sup>th</sup> December. Sme small sites have been taken out since the Preferred Options, and the Swans Corner link road on the RCBC boundary has also been taken out.

*Hartlepool:* HBC received Inspectors outline of modifications letter on 15<sup>th</sup> October. Inspector was happy that the plan was sound , subject to the mods. He accepted the housing numbers of 330 per year( which was below RSS) and recommended that the Wynyard site be removed and other executive housing sites in the town be identified. The Proposed Gypsy sits got through, even though the sites selected were not the most sustainable. TB felt that this was endorsement for process, and was happy to share what they have done with others.

Since receipt of Inspectors letter, HBC have indicated that the Local Plan will be withdrawn (the formal notice/letter has not been drafted yet), and officers have been instructed to start work on a new plan and get it in place quickly.

#### *Tees Valley Unlimited*

MS reported that work is progressing with Strategic Economic Plan – by 19<sup>th</sup> December, the assessment framework to prioritise projects, the submission of the SEP and the investment framework will have to be submitted to Government. A draft SEP should be available to look at by the next DPOS meeting. **VA to Agenda for next meeting.**

There is a current consultation on EU funding on the TVU website – some planning/sustainability elements in it, e.g. enterprise zones, district heating, retrofitting insulation on social housing, flood mitigation and travel plans, but not embedded mainstream.

TVU are still working on seeking agreement on City Deal by the end of this year. Projects being considered include carbon capture and storage, and district heating. There is talk of extending more permissive planning regimes, e.g. as has been in place at Wilton since the 1940's, but it is unclear what problems this would address.

MJ pointed out that LEPs were going to be getting a top slice of New Homes Bonus monies from 2014/15 but was not sure how much, and there is no commitment to spend it on housing infrastructure.

5. **Cross Boundary Issues Work Programme Update (Standing Item)**

- a. VA outlined that Planning colleagues from DBC and SBC had recently met with Peel and their planning consultants, Turleys. Turleys are preparing a draft masterplan for the airport, and its wider site, and is planning to consult on it shortly. SBC and DBC have agreed to continue to co-operate to ensure that their Local Plan policies join up for the Airport site, which straddles the boundary.
- b. RY/TB outlined the position in respect of Wynyard. Decisions have been deferred to 18<sup>th</sup> December at least, awaiting completion of highway work. PINS have indicated that they may call in the applications.

6. **Cross Boundary Working: Housing**

VA made reference to the HBF letter (circulated) that was received by DBC in response to its recent MGP Preferred Options consultation. The HBF letter refers to housing targets proposed by DBC and its neighbouring and Tees Valley authorities and suggests that overall, if adopted, it will lead to significant under provision in relation to needs. They say we need evidence that we have put material actions and agreements in place to deal with shortfalls against the cumulative objectively assessed housing need

The group recalled that housing issues were discussed at a one-off meeting by TV LPAs last year (insert date), at Stockton's request, but there was no appetite for a shared approach or agreeing baseline data, because Local Plans were all at very different stages of preparation. It was not felt that it would be useful to have another similar meeting, because little had changed in that respect. Each LPA had good reasons for taking the approach that they were to setting their own housing targets, and felt they were robust.

7. **Tees Valley Waste Management SPD**

VA suggested that work on this SPD be suspended indefinitely. Further detailed work would be needed to advance it to a form that all LPAs would be able to take forward. Issue not a priority for LPAs currently. Therefore the suggestion was agreed. **All to note.**

8. **Tees Valley Transport Modelling Development Database**

CT outlined the main ways this year's modelling exercise has changed from what was done previously. He has squeezed more into growth scenarios, by making an allowance for walking and cycling, not done previously. Smaller developments have also been removed from the modelling. The timetable for work is linked to work to identify projects for transport funding being devolved to the LEP, so he needs to do the final model run in the next month or so.

CT is open to any meetings that LPAs may want in the next month to discuss the work done so far. VA indicated that DBC would like a meeting, as some of the assumed scheduling of developments in Darlington was wrong. CT indicated that there were difficulties with modelling growth in Darlington, due to a fall in the working age population over the time period. VA questioned whether the area geographies could be altered. **CT/VA to follow up.**

9. **Any Other Business.**

RY reported that ATLAS have agreed to help Stockton with evidence requirements for major hosing sites to the west of Stockton in their emerging Regen and Environment LDD.

North East Aggregates Working Party – invites have been received for this, 29<sup>th</sup> Nov at Morpeth. David Marjoram at MBC to be asked if he would attend. **MC to let DPOS know if he has agreed. Otherwise volunteers from elsewhere required. Feedback to be reported to next DPOS.**

Minerals and Waste annual monitoring- data should have been shared with HBC by now for this. **If not, DPOS to action.**

MC asked if anyone had had any waste audits carried out yet. None had.

10. **Next Meeting**

Monday 16<sup>th</sup> December 2013, Room 403.

**TEES VALLEY DEVELOPMENT PLAN OFFICERS MEETING**  
**Plus Neighbouring Planning Authorities**  
**Monday 23<sup>rd</sup> September 2013 at 2.00pm**  
**Committee Room 1, Darlington Town Hall**

**Attendance**

Valerie Adams (VA)- Darlington Borough Council  
 Malcolm Steele (MS) – Tees Valley Unlimited  
 Martin Jefferson (MJ) – Tees Valley Unlimited  
 Matthew Clifford (MC) – Stockton Borough Council  
 Alex Conti (AC) – Redcar & Cleveland Borough Council  
 Rob Smith (RS) – North Yorkshire County Council  
 David Walker (DW) – Scarborough Borough Council  
 John Hiles (JH) – Richmondshire District Council  
 Piers Elias (PE) – Tees Valley Unlimited  
 David Usher (DU) – Durham County Council  
 Graham Smith (GS) – Durham County Council  
 Katy Waldoock (KW) – Darlington Borough Council

<b>Agenda Item</b>	<b>Details</b>	<b>Action</b>
<b>1. Apologies</b>	Tom Britcliffe – Hartlepool Borough Council Sarah Housden - North York Moors National Park Authority David Hand – Scarborough Borough Council Katherine Whitwell – Middlesbrough Council Graham Banks – Hambleton District Council	
<b>TVDPOS and NEIGHBOURS MATTERS</b>		
<b>2. Minutes of previous meeting</b>	Item 3) – JH noted that the Inspectors name was Simon Berkeley. Aside from this one minor correction, all agreed that the minutes were an accurate and true representation of the meeting.	
<b>3. Cross Boundary Issues Work Programme Update</b>	A discussion was held around the table of the cross boundary work being undertaken, as follows:	
	GS – Durham has no cross boundary issues at this stage. Discussed Highways Agency transport modelling which has been used to calculate total amounts for DBC and DCC. VA said she was reasonably comforted by assurances given at recent meeting with Highways Agency, but asked the HA for an indication of how much more development could be accommodated at Junctions 58 and 59. Expecting a response once more work has been undertaken and with a response to DBC’s consultation.	
	JH described the Highways Agency Route based strategy work that has been undertaken, covering A1/A19/A66 E. of Scotch Corner corridor. Wants to be in a strong position to bid.	
	DW – Scarborough is progressing with Gypsy and Traveller Study, previous study showed very little need. DW to provide VA with name of who has been commissioned for study.	DW
	RS – North Yorkshire is looking at aggregate issues surrounding the area, major impact of aggregates in South Yorks, and a memorandum of understanding agreement for Duty to Cooperate mechanisms between	



	<p>supplier authorities and others. Not sure how to apply this to N Yorks as yet, or movement of aggregate into North East/Tees Valley. Preparing for a consultation next year. VA questioned they best way NYCC should consult the TV DPOs. AC suggested they consult the TVDPO's and through them the Mins and Waste Group to enable a joint response.</p>	
	<p>VA – Discussed neighbouring authority consultations for Duty to Cooperate for MGP. Issues have been dependent on the authority, but Gypsies and Traveller provision has been discussed with all. DBC working with Stockton on DTVA, progress outside of the local plan will influence policy, airport operators want significant progress by the end of the year.</p>	
	<p>AC – Explained the situation in Redcar &amp; Cleveland with the Potash pipeline - an environmental assessment is required so the timescale has been put back. Work being undertaken with Middlesbrough in relation to the whole plan viability by Peter Brett Assocs. A specific piece of work on highways for the South of the Borough being undertaken by Arup.</p>	
	<p>MC – with reference to DTVA, Stockton think the local enterprise partnership needs to be on board. In relation to Wynyard, HBC are considering planning applications and SBC considering 2 for Wynyard Park. ATLAS are looking at resolving cross boundary issues. HBC had 1 application at committee the week after this meeting. SBC don't think they have enough information regarding highways to make an informed decision yet. SBC have no date for committee as yet.</p>	
	<p>MS – Continuing discussions regarding waste issues with TV and N Yorkshire. Infrastructure Plan – ARUPS have finished the critical review and have presented TVU with the methodology for economic assessment. The airport is being handled at a senior level. Discussed the EU Strategic Investment Fund, TVRCC and the Rural Economic Strategy pulling together. Transport team are working on an economic case for the East Coast Rail Line and Darlington Station.</p>	
	<p>VA raised a question about lack of info collected about utilities infrastructure from TV consultants. MC believed developers were not interested strategically. MS expressed problems with utility companies. GS stated that they had been fine for key strategic sites (Durham County Council Local Plan). JH having same issues, can't pin down for responses. VA explained how DBC are trying to be proactive to achieve joint objectives but there is no mechanism to achieve this. VA suggested a letter to Steve Quartermain be sent to explain what we are trying to do and the problems. Concrete examples are needed if a letter is to be sent. Revisit at next meeting.</p>	VA/All
<b>4. Local Plan Progress</b>	<p>GS – Pre-submission Draft of the County Durham Plan endorsed by Cabinet on the 18<sup>th</sup> September with no changes. The consultation will begin on the 14<sup>th</sup> October for the next 8 weeks, running to the 6<sup>th</sup> December 2013. Following this, hoping to get the submission draft to the SoS by March 2014, still on track for EIP in July 2014, anticipated for adoption in December 2014. GS explained further that the SPD's, Plan, Evidence Base went to committee on the 18<sup>th</sup> September, the CIL (draft charging schedule), further evidence and statement went on the 9<sup>th</sup> October, to get endorsed before consultations.</p>	

	JH – consultation on development target review ends this week. Discussed interim population projections. At hearings mid/late November, exploring changes to the Core Strategy, likely to go to further consultations. Not expecting to adopt before June next year. In relation to CIL, are reviewing in light of Roger Tym work. Site evaluation work for RDC/HDC going to get refreshed, for a better reflection of local conditions. (Roger Tym were giving their view of rates for affordable housing which RDC thought were too high).	
	DW – Doing a joint AAP with NYMNP on Whitby Business Park. Hoping to get Pre-submission Draft of Local Plan to members by the end of the year, consultation in New Year, publication stage in 2014. Regarding CIL – not the right time to go down CIL route. Early work was pessimistic, keeping an open mind but not dealing with in tandem with the Local Plan. Roger Tym work not considered to be overly helpful, had low expectation of land value.	
	RS – Issues and Options consultation will be carried out early in the new year, preferred options by Autumn 2014. Delay caused by waste arisings/capacity gap work. Final report was due 23 <sup>rd</sup> September.	
	VA for MBC – Explained how the publication Core Strategy and Regeneration DPD due to Council in October, with consultations beginning in November.  VA – Consultation period for MGP Preferred Options DPD site allocations and preferred policies has now ended. Aim of going to publication in January now looking optimistic, revisiting LDS to provide revised version for December. Document and responses going to Special Place Scrutiny Committee end of October, will know better how it is expected to progress then. Have been questions on the viability of sites, have made an argument on this (haven't done whole plan viability as yet), and challenges on housing numbers. Some issues with council owned land. In relation to employment land, DBC have allocated more than numerically needed and this has been challenged. Gypsy and Traveller Accomodation sites also challenged. None of these challenges are unexpected.	
	AC – The Draft Local Plan going to Cabinet on the 24 <sup>th</sup> September, consultation to start on the 21 <sup>st</sup> October. Still awaiting feedback from the consultants. Are preparing to organise individual meetings under the Duty to Cooperate.	
	MC – LDD Regeneration and Environment. Revised LDS, public consultation from May – June 2013. EIP November, adoption in March. CIL draft charging schedule on same timetable as above, with adoption in March 2015. Gypsy and Traveller LDD – consultation on SA scoping in December/January 2014, site allocations and draft LDD consultation under Regulation 18 in Feb-March 2014, possible sites policies will merge in Regeneration LDD, adoption May 2015.	
<b>5. Tees Valley Waste Management SPD</b>	DBC/HBC working on behalf of the TV authorities. Need for SPD is now being questioned. Suggested circulating it to see if other authorities have found it useful. DBC still think there's merit (in development control), HBC less so. VA to circulate round to gauge thoughts of Tees Valley. SPD considers site specific impacts and expanding on DC concerns, e.g. amenity.	VA

<p><b>6. Update on Minerals and Waste</b></p>	<p>RS gave an update on the current situation. Some York and Humber Authorities have recognised the interaction between North and South Yorkshire, an issue which requires Tees Valley interaction. RS asked if this matter was one worth pursuing. They have taken on work formally by a technical advisory body, but need Tees Valley focus to generate meaningful work. RS to organise meeting in November, sending invite to VA who will forward on to TV M&amp;W group for volunteers. AC to provide comments to VA (as Chair), MS also stated interest, points could be provide by the Minerals and Waste Steering Group.</p> <p>NY have had informal discussions with EA, and were surprised there wasn't a more formalised arrangement, not just in relation to York and Humber issues, but North and TV too.</p> <p>The group then held further discussion on waste data issues.</p>	<p>RS</p>
<p><b>7. Durham County Council Population and Household Projections</b></p>	<p>DU gave a detailed explanation of the report (previously circulated), the group then held a discussion about the details, statistics and figures within the report. DU explained how in-house work was used to prepare population and household projections and explained in detail the projected base line projections, and employment rate projections.</p> <p>Discussed how household projections had decreased in the 2011 issued figures compared with those issued in 2008, abnd how they had gone for a mid point, and the modelled uplift of population and employment rate.</p> <p>MC questioned the reliance on migration into Durham, and VA asked if migration was local or national. DU explained population increases within County and in-migration. VA questioned funding sources and how will additional jobs be delivered. DU described the opportunities for economic growth within the LDF and GS added information in relation to Durham's contribution to LEP, and how the employment rates they were assuming were in line with NE LEPs work.. It was not clear if the new housing requirement was higher or lower than the RS requirement.</p> <p>VA enquired about the commuting ratio, did Durham expect it to be reduced or would they not be trying to reduce commuting. DU explained how DCC were working on data to determine the split of jobs/houses in DC.</p> <p>PE enquired about students and DU explained how this population are removed during this stage of life for modelling but are reapplied at a later stage. Discussion was held as to how this affects housing numbers.</p> <p>DU indicated that the development industry had been consulted on the population and employment projections paper, and indicated they would review the plan if the levels of employment assumed were not generated.</p> <p>GS pointed out that all the residential sites will be covered by planning requirements in SPDs.</p>	

<b>8. Richmondshire Local Plan Core Strategy Housing Development Target Review</b>	JH explained that CLG projections would have reduced housing target from 180 houses to 70. Case is based on assumptions in 2011, and gave projections of no growth. The case was made, through consultation document, of how to manage housing targets through the monitoring process. Consultation ended w/e 27 <sup>th</sup> September.	JH
<b>9. Permitted Development Rights – DCLG Consultation on greater flexibilities for change of use</b>	AC stated that R&C had already prepared a response, broadly of similar content to that of DBC.  MS mentioned the issue of potential loss of bat roosts in agricultural buildings. After discussion, it was agreed that a joint response could be provided from DBC and SBC (including bat roost issues). VA stated need to consult HBC and Middlesbrough to see if wish to join response. MS to consult HBC, and VA to amend response and circulate. GS to see what Durham are doing to see if they can partake.	VA/GS
<b>10. Consultation on CLG draft planning practice guidance</b>	VA discussed the consultation, with its closing date of early October. Points raised about the specific interpretations within the NPPF, may need to justify deviating from guidance; is it still guidance or more? Concerns of being challenged; no guidance on gypsies and travellers – is this a separate document?; no list of the documents it replaces; reference to response from Leeds raising similar issues but also process of consultation with stakeholders, covered in Beta testing process; concern about it being a ‘live’ document but need to be clear of the protocol of changes; some areas are more detailed than others. JH questioned the relationship between this and PAS guidance. Group considered preparing a joint response, and it was agreed to prepare one. VA to send MC DBC and Leeds comments to MC, who is then to circulate around DPO’s for any further additions and then submit.	VA/MC
<b>11. Engagement with NHS Property Services</b>	Enquiry from NHS Property Services to be part of DPOS group. Group happy to share development database information. Group discussed how often would be useful for NHS to attend, and suggested about once every 6 months. VA to invite NHS to one meeting and gauge usefulness from there, and will consider wider neighbours meeting if suitable.	VA
<b>12. Campaign for Rear Ale – Protecting local pubs</b>	VA asked who else has received the letter and whether/how people were responding. DCC had replied to CAMRA with a development management response, and suggestions for pursuing other elements of pub viability, eg. business rates. RCBC indicated it would not be signing up to the CAMRA letter.	
<b>13. Any Other Business</b>	None	
<b>14. Date and time of next meeting(s)</b>	TVDPPO’s – 4 <sup>th</sup> November, Rm 403, Town Hall TVDPPO’s with Neighbouring Authorities – 27 <sup>th</sup> January, Committee Room 1, Town Hall	

## **Tees Valley Development Plans Officers Meeting**

Wednesday 22nd May 2013 2.00 pm – 4.00 pm

Committee Room 3, Town Hall, Darlington

### **Agenda**

1. Apologies for Absence
2. Minutes of Previous Meeting held on 13 November 2012 (Attached).
3. Cross Boundary Issues Work Programme Update (Standing Item)
4. Local Development Framework Progress (Standing Item).
5. Update on changes at Catterick Garrison (JH) (Attached)
6. Gypsies and Travellers
7. North East Design Review Memorandum of Understanding: John Devlin, NEDRES (TV DPOs)
8. Tees Valley Natural Network mapping (TV DPOs)
9. Consultation on further reforms to CIL regulations (TV DPOs)
10. Consultation on the North Yorkshire/City of York/North York Moors Joint Minerals & Waste Plan (TV DPOs)
11. Any Other Business.

## Tees Valley Development Plans Officers Meeting

13th November 2012

### Minutes

#### Attendance

Tom Britcliffe (TB) Hartlepool Borough Council  
 Matthew King (MK) Hartlepool Borough Council  
 Rosemary Young (RY) Stockton on Tees Borough Council  
 Kathryn Whitwell (KW) Middlesbrough Borough Council  
 Valarie Adams – Darlington Borough Council  
 Malcolm Steel (MS) - Tees Valley Unlimited  
 Rick Long (RL) – Durham County Council  
 Sarah Housden (SH) – North Yorkshire Moors National Park  
 David Hand (DH) – Scarborough Borough Council

#### **1. Apologies**

Alex Conti (AC) Redcar and Cleveland Borough Council  
 Helen Williams (HW) Hartlepool Borough Council  
 Robert Smith (RS) North Yorkshire County Council

#### **2. Minutes of Previous Meeting held on 2<sup>nd</sup> October 2012**

Officer	Comment
MS	Item 3 – should say TVN Board Item 4 – should say Piers Elias - Minerals and Waste - Should be Sarah Teneson (TVU) not Sarah Housden  VA noted that since the last meeting DBC have written to DCC and have not objected to their plan but said that they want to better understand DCC's housing figures and projections. VA agreed to circulate the information which Martin Jefferson sent to her.

#### **3. Cross Boundary Issues Work Programme Update**

Officer	Comment
<b>Gypsy and Travellers</b>	
<b>Durham Local Plan</b>	
RL	DCC Plan deadline extended until the 26 <sup>th</sup> November.
<b>Minerals and Waste</b>	
TB	Minerals and Waste SPD – looking to restart the work in March following delays.
<b>Development database - AAP</b>	
MS	The AAP was sent out recently for comment and Colin at TVU is now working through the comments and updating the AAP accordingly.
	It was noted that the Tees Valley had been successful in obtaining funding for 2 major schemes at the A19/A689 and at the A174 Parkway Junction which was excellent news.

<b>CIL – Tees Valley CIL</b>	
	CIL - See updates under section 4.
<b>Wynyard</b>	
TB	Wynyard – it was noted that there is still pressure for housing on the employment land allocations. No applications have been received though.
<b>Housing</b>	
RY	Noted it didn't look as though there would be a housing sub-group.
<b>Other Issues</b>	
VA	Durham TV Airport did not receive any funding through RGF. VA noted that Peel are still hopeful of doing a mixed use scheme.

#### 4. LDF Update

<b>Officer</b>	<b>Comment</b>
<b>Hartlepool</b>	
	<ul style="list-style-type: none"> <li>• Consultation ended on 5<sup>th</sup> November, consulted upon Gypsy site and Proposals map.</li> <li>• Pre inquiry meeting 11<sup>th</sup> December</li> <li>• Hearings 28<sup>th</sup> Jan – 8<sup>th</sup> Feb 2013</li> <li>• Held at the Hartlepool College of FE, plenty of car parking available.</li> <li>• The Tees Valley Water cycle study is almost complete</li> </ul>
<b>Stockton</b>	
	<ul style="list-style-type: none"> <li>• Consultation on our Regeneration &amp; Environment LDD has now closed. 330 representations received with the majority against housing sites in Eaglesfield and Yarm. Reps received from statutory consultees including Natural England and the Highways Agency. Natural England have asked for Stage 1 assessments on all allocations, claiming SBC's evidence base is out of date. RY trying to address this issue as a matter of urgency. SBC aiming for Cabinet in March with consultation on a Publication Document in April.</li> <li>• They have also started working on Gypsy and Traveller work and hoping to do it separately but will be able to incorporate it if necessary.</li> <li>• Developers are seeking to progress with sites now.</li> </ul>
<b>Middlesbrough</b>	
	<ul style="list-style-type: none"> <li>• Preferred Options consultation due in mid January.</li> <li>• Urban Design SPD consultation expired on the 5<sup>th</sup> November. Aiming to adopt before Christmas.</li> </ul>
<b>Darlington</b>	
	<ul style="list-style-type: none"> <li>• Making &amp; Shaping Places DPD – consultation on that just closed, but limited response. Aiming to go to Preferred Options at the end May.</li> <li>• NLP undertaking an ELR. Suggesting de-allocation of large areas of employment land and suggesting mixed uses on some sites. MS asked whether anyone from NLP had spoken with anyone from TVU/LEP in relation to the ELR. VA to check.</li> <li>• Aiming to adopt planning obligations SPD in mid January.</li> <li>• M&amp;W going to Cabinet in April.</li> </ul>

<b>Redcar &amp; Cleveland</b>
<ul style="list-style-type: none"> <li>• No update.</li> </ul>
<b>Scarborough Borough Council</b>
<ul style="list-style-type: none"> <li>• Local Plan has stalled slightly but still moving forward.</li> <li>• Gone out to consultation on an options document for housing figures – the RSS was a lot higher than have been delivered and therefore looking for a better understanding before they go out to consultation on the Local Plan.</li> <li>• Also doing a landscape assessment.</li> <li>• Having a review of the G&amp;T work as this was last done in 2008.</li> <li>• DH asked about windfalls and how different authorities are dealing with them as 86% of developments in Scarborough had been windfall sites. DCC said they saw windfalls as a bonus, HBC noted that they were kind of accounted for as urban SHLAA sites within the Plan and there were not many other sites that could come forward.</li> </ul>
<b>Durham County Council</b>
<ul style="list-style-type: none"> <li>• Local Plan has had consultation extended until the 26<sup>th</sup> November. Aiming for Publication in April time.</li> <li>• Also looking to do an SPD on planning obligations.</li> <li>• The Inspector also asked DCC to de-couple CIL from the Local Plan.</li> <li>• Major issue for Durham is that the Inspector has asked them to include housing sites over 0.4 hectares which means they will have 400 sites rather than 120.</li> </ul>
<b>North Yorkshire Moors National Park</b>
<ul style="list-style-type: none"> <li>• Adopted a Core Strategy in 2008 but it was done more as a local plan with a lot of detail. It seems to meet most of the NPPF policies, but a little bit of extra work on a couple of issues.</li> <li>• Doing a joint plan with Ryedale covering housing issues and also a joint plan with Scarborough covering a number of other issues.</li> <li>• An application on the Pot Ash development is imminent but they still have concerns over the overland 35km pipe line through the national park</li> </ul>
<b>North Yorkshire County Council</b>
<ul style="list-style-type: none"> <li>• There has been one significant recent development in that we are now having officer level discussions with City of York Council and the North York Moors National Park on the potential for moving to a joint minerals and waste plan for the 3 authorities. We hope these discussions will be concluded shortly and a new project plan published.</li> <li>• In the meantime we are continuing our evidence base work. In particular, this includes a further assessment of waste management needs (this does not include municipal waste - NYCC has very recently resolved to grant permission for a PFI funded residual waste recovery facility that would deal with all municipal and some C&amp;I waste arising in the York and North Yorkshire area). It is likely that we could have further useful discussions with the TV area once this work is complete (likely to be early next year). In relation to minerals we have identified through our evidence work that the significance of exports of aggregate, particularly sand and gravel, to the NE region (and hence reliance of that area on NYCC supply) is likely to be greater than previously realised. This is likely to include sand and gravel exported to the TV area specifically. There are therefore issues relating to</li> </ul>



this that it would be useful to discuss with relevant authorities in your area and we are very willing to cooperate further in this respect.

## 5. Update on CIL

Officer	Comments
DH	SBC has received viability work back which shows there is not much scope to implement CIL, however no political decision has been made on this yet. DH was wondering if it was worthwhile getting a second opinion on the work. DH asked about DCC's viability work which seemed a lot more positive and wondered which consultants DCC had used. Roger Tym had done the work in SBC and Stockton are also using Roger Tym.  The general feeling seemed to be that the S106 system was far better for the north east.

## 6. Gypsy and Traveller Statement on Common Ground

Officer	Comment
	Work has been forwarded to the Planning Managers

## 7. Revocation of North East Regional Strategy

Officer	Comment
	Responses due by 10 <sup>th</sup> January. Looking at options of full or partial revocation.
SH	Noted it would be useful for the Yorkshire plan to retain the element on setting of national parks.

## 8. Any Other Business

Officer	Comment
RL	Noted that DCC had had a freedom of information act regarding minutes of meetings on cross boundary issues.

## **Development Plans Officers Meeting**

Tuesday 2<sup>nd</sup> October 2012 2.00 pm – 4.00 pm

Bryan Hanson House, Hartlepool

### **Agenda**

3. Apologies for Absence
4. Minutes of Previous Meeting held on 29 May 2012 (Attached).
- 3 Cross Boundary Issues Work Programme Update (Standing Item)
  - Briefing notes on Cross Boundary Issues – progress.
- 4 Local Development Framework Progress (Standing Item).
- 5 Tees Valley Nature Partnership – Joint working with Tees Valley DPOs – Sue Antrobus. (TV Nature Partnership manager)
- 6 Presentation on Viability work (HBC) – Andrew Carter
- 7 County Durham Plan Preferred Options – A Tees Valley Response
- 7 Any Other Business.



## **Background note for discussion with Tees Valley Development Plans Officer group – 2<sup>nd</sup> October 2012**

### **1. Background**

The Tees Valley Nature Partnership received Defra recognised status in July 2012.

Defra has stated that being a ‘government recognised’ LNP will mean:

- that they are seen by government as a balanced, strategic and knowledgeable partnership that can add value to important decision making in an area
- they will have an important contribution to make to strategic planning matters within their area.

The government has stated its intention to add LNPs to the Duty to Co-operate in the Local Planning Regulations as soon as possible after the first LNPs have been announced. This will mean that bodies bound by the duty will need to have regard to the views of LNPs on strategic planning matters. This will include informing and working collaboratively with local planning authorities.

The TVNP is now in the considering its role in helping to develop policies and proposals in local plans on the natural environment and seeks to engage in discussion with local authority planning officers on how developing a working mechanism for communication to assist local planning authorities meet NPPF guidance on the natural environment.

### **2. Reference to the natural environment and LNPs in the NPPF**

Achieving sustainable development – an environmental role – contributing to protecting and enhancing our natural, built and historic environment, and, as part of this helping to improve biodiversity.....(*para 7*)

Pursuing sustainable development involves seeking positive improvements in the quality of the built, natural and historic environment, including.....moving from a net loss of biodiversity to achieving net gains for nature. (*para 9*)

Conserving and enhancing the natural environment – the planning system should contribute to and enhance the natural and local environment by:

- protecting and enhancing valued landscapes, geological conservation interests and soils
- recognising the wider benefits of ecosystem services
- minimising impacts on biodiversity and providing net gains in biodiversity where possible, contributing to the Government's commitment to halt the overall decline in biodiversity, including by establishing coherent ecological networks that are more resilient to current and future pressures (para 109)

Local planning authorities should set criteria based policies against which proposals for any development on or affecting protected wildlife or geodiversity sites or landscaped areas will be judged. (para 113)

Local planning authorities should:

- set out a strategic approach in their local plans, planning positively for the creation, protection, enhancement and management of networks of biodiversity and green infrastructure. (para 114)

To minimise impacts on biodiversity and geodiversity, planning policies should:

- plan for biodiversity at a landscape scale across local authority boundaries
- identify and map components of the local ecological networks, including the hierarchy of international, national and locally designated sites of importance for biodiversity, wildlife corridors and stepping stones that connect them and areas identified by local partnerships for habitat restoration or creation
- promote the preservation, restoration and re-creation of priority habitats, ecological networks and the protection and recovery of priority species populations, linked to national and local targets, and identify suitable indicators for monitoring biodiversity in the plan
- aim to prevent harm to geological conservation interests. (para 117)

Plan making – planning policies and decisions should be based on up to date information about the natural environment and other characteristics of the area .....Working with Local Nature Partnerships where appropriate, this should include an assessment of existing and potential components of ecological networks (para 165)

Local planning authorities should work collaboratively on strategic planning priorities to enable delivery of sustainable development in consultation with Local Nature Partnerships (para 180)

### **3. Previous Tees Valley Biodiversity Partnership involvement in strategic planning**

There have been 2 main areas of involvement;

- Local Wildlife Sites: agreement of criteria for site assessment, backed up by survey and collation of data to produce a list of sites for each local authority area. These are then put forward for recommendation to the local authority for inclusion in local plans.
- Commenting on the content of national and local planning and other relevant policy and strategy documents. Examples include consultation drafts of the Environment White Paper, NPPF, Hartlepool Core Strategy Preferred Options, Stockton Environment DPD, and Darlington Tree Strategy.

#### **4. Communication work with Local Authority Directors' of Place**

Directors of Place have had regular updates on the LNP over the last 12 months – culminated in Hartlepool BC preparing a detailed report for DoP into the opportunities for the TV local authorities (and TVU/LEP) to work with the LNP. With regard to strategic planning the report recommended that “in defining its remit the LNP should provide some details of how it intends to achieve this commitment.”

Other opportunities identified in the report with a link to strategic planning include:

- biodiversity offsetting: particularly where provision may be required beyond a local authority's boundary; opportunity to address biodiversity offsetting agreeing a shared standard across the Tees Valley
- linked habitats: as with biodiversity offsetting, potential to bring authorities and partners together to enable the strategic planning of a system of habitats across Tees Valley

#### **5. What can the TVNP provide?**

The TVNP, through its partnership members, has a valuable resource of ecological expertise with specialist knowledge of the Tees Valley's natural environment ranging from government agencies to local authorities and environmental NGOs.

The TVNP can play a valuable role in helping to develop policies and proposals in local plans on the natural environment, and help local planning authorities meet NPPF guidance. We can do this by working to build up the natural environment evidence base and, importantly, the interpretation of the evidence in a local and national context. We can provide examples of good practice and assess their applicability to the Tees Valley.

The TVNP is taking a landscape scale approach to the Tees Valley natural environment by undertaking a project to create a **Tees Valley Natural Networks and Opportunities Map**. This is a review of landscape-scale ecological delivery opportunities in the Tees Valley, bringing together the objectives of existing landscape partnerships and analysis of local data sets to identify key areas for landscape scale activity.

It is anticipated that this will bring together the existing ecological (and geological) data sets for the Tees Valley in a GIS format to produce a short document that will;

- Describe the natural and local environment of the Tees Valley that we are seeking to protect, promote and enhance.
- Identify and map the components of the local ecological network (designated sites), wildlife corridors and stepping stones that connect them so that it is possible to identify landscape areas for habitat restoration or creation.

#### **6. What do the local planning authorities want from the LNP?**

We welcome an open discussion on how the LNP can positively contribute to the local plan process. Some issues to consider include:

- Any gaps in the current evidence base for local plans that that the LNP could help to fill
- Main cross-boundary issues affecting the natural environment in Tees Valley

- How we can develop policies that support landscape scale improvement and creation of new habitats – and do the local planning authorities support such aspirations?
- Process for the LNP engaging with the local planning authorities

## Tees Valley Development Plans Officers Meeting

21<sup>st</sup> August 2012

### Minutes

#### Attendance

Tom Britcliffe (TB) Hartlepool Borough Council  
 Helen Williams (HW) Hartlepool Borough Council  
 Alex Conti (AC) Redcar and Cleveland Borough Council  
 Rosemary Young (RY) Stockton on Tees Borough Council  
 Kathryn Whitwell (KW) Middlesbrough Borough Council  
 David Nelson (DN) – Darlington Borough Council  
 Malcolm Steel (MS) - Tees Valley Unlimited

#### 1. Apologies

#### 2. Minutes of Previous Meeting held on 29 May 2012

Officer	Comment
	Spelling alterations.
RY	The development database is now complete, RY stated that it was a useful read and recommends all DPO members view it. DPO members agreed.
AC	Changes to the UCO – Alex has not yet had any comments.
RY	SBC DC team will be submitting a representation on behalf of SBC.
DN	Willing to coordinate a response as AC is going on Annual Leave.

#### 3. Cross Boundary Issues Work Programme Update

Officer	Comment
<b>Gypsy and Travellers</b>	
RY	Gypsy and Traveller meeting has taken place Chaired by Martin Jefferson Full attendance from planning officers and housing officers Individual position papers put forward One comprehensive position paper to be put together.
VA	Is looking into windfall sites, statement of common ground.
TB	There is no agreement on proportions between authorities. Darlington has withdrawn it's objection to the Hartlepool Local Plan.
DN	No comments as he has not been fully briefed on this subject.
RY	Does further research need to be carried out? That may depend on what Darlington is proposing.
TB	Awaiting Darlington's pro – forma Have viewed the minutes.

	Mathew Clifford is doing a statement of common ground.
RY	DPO officers will have the chance to view and discuss the statement of common ground.
<b>Durham Local Plan</b>	
TB	Still awaiting the publication document before comments can be made.
RY	Has received an invitation to the consultation event, it appears to be a large event RY will forward the invite to other DPO members.
RY	<b>New issues raised –</b> Should all TV authorities be looking at Tess Valley housing figures, is there any joint work we should seek to carry out, especially around the RSS.
AC	The draft RSS figures are acceptable within Redcar and Cleveland; if RC&C are too aspirational, the figures may not be achieved. Lower numbers still allow for more dwellings to be built if necessary.
RY	SBC are using the RSS figures, at consultation at the minute so shall await responses. Looking at reviewing housing figures and they may increase.
TB	The RSS evidence base has some major flaws. Household formation rates are not accurate.
KW	TVU is doing some work for us.
RY	Will formally liaise with other authorities as other authorities are doing the work in house.
TB	Could possibly build upon the 2012 SHMA.
RY	Not convinced with the 2012 SHMA, HBC is the test case so we will see how an inspector views it.
AC	Should all have a common approach to the evidence that our figures are based on.
KW	The local authorities housing experts should get together.
RY	Offices in Stockton could be used to host a meeting. RY will send an invite out to managers. <b>Agreed</b> that sub group of planners meet to discuss these housing issues. Matthew Clifford of SBC will chair this group.
MS	Martin Jefferson should be invited.
AC	The SHMA is a recently revised document it could be improved.
<b>Minerals and Waste</b>	
TB	Importation of waste to the Tees Valley, item to remain on the agenda. SPD to cover waste will remain on the agenda.
MS	Rob Smith discussed this in the past, it would be useful for N Yorkshire and TVU to exchange ideas. MS will investigate this further.
DN	SPD – our LDS states that consultation will occur in spring 2013 and adoption in Autumn 2013. Will organise the next meeting.
<b>Development database - AAP</b>	



RY	Meeting has taken place
AC	Timescales for development have been put forward with 2 options Option 1 – the AAP has been put forward to assist with funding Option 2 – AAP has been put together to assist Local Authorities.
RY	Has viewed the document.
AC	Need to try and lobby managers as more planners should be involved in the process not just engineers.
<b>CIL – Tees Valley CIL</b>	
TB	Should TV authorities do a joint CIL, were there any further thoughts on this?
AC	Legally this is not possible, CIL can only apply to each administrative area. CIL must be based on evidence and circumstance will vary from authority to authority.
KW	Pooling resources together for a joint project is acceptable.
AC	Yes, but there should be a fair and equal system in place.
RY	SBC are committed to CIL, Rodger Tym and Partners are doing work for us.
TB	For most things CIL does not appear to be possible in Hartlepool due to viability.
DN	Are not committed to CIL as of yet.
KW	Are not committed to CIL at the moment MBC are focusing on reviewing the CS and other DPD`s.
TB	Even with CIL it is unlikely that it can raise the money needed for major infrastructure improvements needed..
MS	This project was part of task and finish project and it is still ongoing. A report was tabled at the Transport Infrastructure group on 6 <sup>th</sup> July. 8 <sup>th</sup> August, report tabled at TVU. At that meeting it was considered that the issues had not been dealt with properly, it was considered that more emphasis should be placed on wider strategic issues such as the airport, the railway and the port. MS was not quite sure what additional information they required. The Tees Crossing was discussed It was mentioned that the report has too much of an environmental focus even though the GI section and Climate Change section had been removed. Kevin Parks raised concerns in relation to utilities. The report will be discussed at the Transport Infrastructure group on 7 <sup>th</sup> September. Beyond that there may be a meeting in November. MS to circulate the document Would appreciate support from officers to include further environmental information (GI and climate change).
<b>Wynyard</b>	
TB	SBC and HBC had a meeting on 21 <sup>st</sup> July to discuss the

	Wynyard position. The main issue is the additional housing proposed at Wynyard.
TB	HBC officers have met with the Highways Agency TB will gather information from Matthew King and report back to the group.
RY	A joint HA meeting with HBC and SBC in attendance would be useful.

#### 4. Local Development Framework Progress

Officer	Comment
<b>Hartlepool</b>	
	<ul style="list-style-type: none"> <li>• Consultation ends 1<sup>st</sup> September, have had most of the anticipated responses in already</li> <li>• Major objections received during Publication still stand</li> <li>• HA have submitted a more positive response now that they are aware of the quantum's of development</li> <li>• Will be going back out for an eight week consultation period from 10<sup>th</sup> September to 5<sup>th</sup> November and the consultation will focus on the Gypsy and Traveller site and the changes to the Proposals Map.</li> <li>• Anticipating our examination in December</li> <li>• CD14 and CD41 – may be useful reads relating to viability.</li> </ul>
<b>Stockton</b>	
	<ul style="list-style-type: none"> <li>• Consultation on our Regeneration &amp; Environment LDD began on 30<sup>th</sup> July.</li> <li>• There are lots of events planned for across the borough.</li> <li>• Masterplans have been submitted by developers</li> <li>• Still awaiting information from the HA</li> <li>• Well attended events so far – Wynyard was quiet, Elm Tree 8-10 people, but still a lot more to do.</li> </ul>
<b>Middlesbrough</b>	
	<ul style="list-style-type: none"> <li>• Preferred Options consultation due in Autumn</li> <li>• Working on topic papers now</li> <li>• Aiming to report to members in November.</li> <li>• SPD on Design, consultation expected mid September.</li> </ul>
<b>Darlington</b>	
	<ul style="list-style-type: none"> <li>• LDS going to September Cabinet and the full Council</li> <li>• Planning Obligations consultation now closed</li> <li>• Working on sites and development management DPD – consultation anticipated May 2013.</li> </ul>
<b>Redcar &amp; Cleveland</b>	
	<ul style="list-style-type: none"> <li>• Considering a joint AAP with MBC at Nunthorpe</li> <li>• Redcar &amp; Cleveland will produce a Local Plan in the longer term</li> <li>• KW – will chase this up</li> <li>• Still working on CIL and hoping for consultation soon!</li> </ul>

## 5. CIL

Officer	Comment
AC	Confidential briefing paper circulated prior to the meeting
AC	<p>Rodger Tym and Partners are looking at CIL, they have some concerns.</p> <p>There are different CIL levels for different areas            CIL collection may appear high but that has not been considered against the loss in s106 monies.            £30/m<sup>2</sup> in Redcar but some LA`s charge £100/metre<sup>2</sup>.            CIL is not up for negotiation but s106 is developers will have to pay CIL but affordable housing will then be the bargaining tool.</p> <p>Likely to go out to consultation.</p> <p>There is risk if collecting CIL as it could take a long time for us to build up a large enough pot that can be used for infrastructure.</p> <p>Reg 123 list can limit what CIL money can be used on.</p> <p>Overall there are concerns.</p>

## 6. Viability update

Officer	Comment
TB	<p>Andrew Carter will provide a viability presentation at the next DPO meeting</p> <p>HBC built on the Infrastructure Plan with additional work.</p> <p>CD14 – Local Plan site deliverability Risk Assessment</p> <p>Pulled information together to give overview of cost of each scheme</p> <ul style="list-style-type: none"> <li>i.e. greenfield development sites and brownfield development sites</li> <li>brownfield high density and brownfield low density employment land.</li> </ul> <p>Incorporated planning obligations at different time periods i.e. CfSH 4, 5 and 6.</p> <p>Looks at two scenarios Expected delivery scenarios.</p> <p>Aspirational delivery scenarios.</p> <p>The Inspector is content with the report but requires further information on infrastructure delivery, and how proposals will be funded particularly for the SW extension and the need for a new school</p> <p>There are problems with the delivery of North Burn.</p> <p>Working with Highway Agency to look at impacts and mitigation and actual costing for schemes.</p> <p>South West Extension, A19 and A689 junctions are problematic in light of the development at North Burn and Wynyard, these sites cause the most infrastructure problems.</p>

## 7. Any Other Business

Officer	Comment
AC	Has anyone had any success with the Enterprise Zones? At Redcar there have been no new businesses opening.
TB	Have had two new businesses but unsure if it's from re location or the LDO. NB: to confirm two businesses have opened at Queens Meadow because of the LDO.
MS	Biodiversity (Local Nature) Partnership was submitted to DEFRA and the bid was accepted in July. The Tees Valley scheme was approved; the governance arrangements are being put together now. There is reference in the Environment White Paper and in the NPPF that states that the LN Partnership should be a consultee on planning applications and plan delivery. Would it be possible to use this group to assist in moving the LN Partnership forward, how can the LN Partnership engage within this process.
All	Agree that Malcolm's idea is more than acceptable Officer involved so far/point of contact SBC - Graham HBC - Ian Bond RCBC - Fiona DBC – Phil or Rob George MBC - Ann
MS	<ul style="list-style-type: none"> <li>• TVU are undergoing further re organisation due to funding cuts.</li> <li>• The public transport team are moving to Kingsway House.</li> <li>• All to be agreed by April 2013.</li> </ul>

## Tees Valley Development Plans Officers Meeting

17<sup>th</sup> July 2012

### Minutes

#### Attendance

Tom Britcliffe (TB) Hartlepool Borough Council  
Helen Williams (HW) Hartlepool Borough Council  
Valarie Adams (VA) Darlington Borough Council  
Matt Thompson (MT) (student placement) Darlington Borough Council  
Alex Conti (AC) Redcar and Cleveland Borough Council  
Rosemary Young (RY) Stockton on Tees Borough Council  
Kathryn Whitwell (KW) Middlesbrough Borough Council

David Hand (DH) – Scarborough Borough Council  
John Hiles (JH) – Hambleton and Richmondshire Council (soon to be Hambleton  
Graham Banks (GB) Hambleton and Richmondshire Council (soon to be Richmondshire)

#### **1. Apologies**

Sarah Houston North Yorkshire Moors National Park  
Rob Smith – North Yorkshire County Council

#### **2. Minutes of Previous Meeting held on 29 May 2012**

<b>Officer</b>	<b>Comment</b>
RY	Page three states that SBC are going to publish their Preferred Options on 23 <sup>rd</sup> August, it is the 30 <sup>th</sup> July.
VA	Minded to object to the Richmondshire plan as they are not allocating sites for enough Gypsies and Travellers. Aware that Hambleton are doing some research now.
GB	We had a report done in 2008 by Arc4, the report looked at York and North Yorkshire. We are now commissioning our own report.
TB	We do not have agreement within the Tees Valley, we all intend to provide a position paper and we will take discussions from there. We are trying to cooperate but don't agree, it's a highly political and controversial issue so not easy.
TB	The 2009 GTA stated that further research was required.
GB	Were informed that there is a need for two pitches. We have not had any applications for pitches and no issues with our homeless list so does not consider there to be an issue between Richmond and Darlington.
JH	Hambleton has a bigger population and an allocation of 14 pitches, we have a DC policy in place. There are issues with unauthorised sites in Stokesley.

#### **3. Cross Boundary Issues Work Programme Update**

<b>Officer</b>	<b>Comment</b>
<b>Gypsies and Travellers</b>	
RY	SBC are chairing a Tees Valley meeting regarding Gypsies and Travellers On: 14 <sup>th</sup> August 2012 at Cavendish House, Stockton Could all officers please provide a position paper.
KW	What level of representative is attending, is it just our level.
VA	Considered that the meeting will require some strong leadership, John Anderson (AD Regeneration, Planning and Transport) may attend.
RY	Matthew Clifford the organiser just assumed that officers would be attending, not director/senior management level.
RY	It would be useful to know so that we can inform our senior management team and invite them along if necessary.
ALL	All agreed that this first meeting should just be officers, to allow for discussion of the position papers. We may not all agree but we can still discuss the matter and our senior management teams may have to make the decisions.
VA	Should I circulate Johns paper.
KW	It would be useful to circulate papers first we don't want any surprises.
VA & AC	We could circulate position papers 1 week before the meeting.
JH	Requested feedback from the meeting and I am sure Durham would appreciate an update.
<b>Durham Local Plan and Housing figures</b>	
TB	We are awaiting publication of the plan in September and the each LA can respond if they wish.
JH	Spoken to Durham and noted the housing figures.
<b>Minerals and Waste</b>	
TB	Earlier discussion on importing waste from N Yorks to the Tees Valley. No further work on this. DBC and HBC are working on a joint SPD.
<b>Development Database</b>	
TB	Colin Torodes e mail, what's happened since then?
VA	Agreed in a previous meeting to help. Val still needs further engagement to agree as the e mail (and the system/process) is confusing. There is still a lot of work to do if the outcome is to be a meaningful one.
AC	Is he trying to make the figures fit his limits/guidelines?
All	It appears so, he does not use the figures and timeframe we put to him. It is a confusing and pointless exercise if that is the case.
AC	Should we have a separate meeting to work it out?
KW	He seems quite amenable.
GB	We had similar issues.

VA	Will contact Colin and arrange a meeting in Cavendish House. VA will be in touch.
<b>CIL</b>	
TB	Any more thoughts on a Tees Valley CIL?
RY & AC	No.
TB	Agenda item to remain.
<b>Tees Valley Infrastructure Plan</b>	
TB	Did the Tees Valley authorities do a joint one?
AC	Yes and there have been meetings but nothing has happened since. We can not do a joint CIL but we could look into jointly funding projects.
<b>Transport Area Action Plan</b>	
	Malcolm Steel will still be attending meetings he has just be unavailable recently.
<b>Wynyard</b>	
TB	SBC and HBC need a meeting to discuss Wynyard. Both have just received the new John Hall masterplan.

#### 4. Local Development Framework Progress

Officer	Comment
<b>Hartlepool</b>	
	<ul style="list-style-type: none"> <li>Local Plan submitted late due to NPPF, we submitted on 26<sup>th</sup> June.</li> <li>Have received a high amount of support from PINS.</li> <li>Had a visit from a Planning Inspector (Mr David Dockery, York's Inspector), the meeting was very useful and if you get the chance to have one then do so. We had already completed the NPPF checklist so we discussed that and then we discussed our Local Plan and further work necessary.</li> <li>Kevin Ward who previously worked in Durham is our Inspector</li> <li>Jim Riddle is our Programme Officer.</li> <li>Our Local Plan includes all our housing and employment etc allocations</li> <li>Identified a preferred Gypsy site in the background papers but the site is not stated in the policy. Officers proposed four sites and Cabinet members chose one.</li> <li>Now in a consultation period until 21<sup>st</sup> August 2012, we are consulting on NPPF changes, consultation response changes and factual changes. There are four new policies (advertisements, utilities and telecoms, gypsies and the model policy).</li> <li>are no longer on track with HBCs suggested timetable of an examination in September, PINS have advised us to expect delays by possibly months!</li> <li>will be having a pre meeting as we have a great deal of public interest and we have not had an inquiry since 2004.</li> <li>The PAS checklist on the NPPF was useful but some terms were a little confusing i.e area of tranquillity.</li> <li>have concerns regarding our abundance of employment land, but that's probably the case across the Tees Valley.</li> </ul>
<b>Richmondshire</b>	
	<ul style="list-style-type: none"> <li>Our Plan will be discussed at Council on 26<sup>th</sup> July.</li> <li>3<sup>rd</sup> August – 14<sup>th</sup> September for publication.</li> </ul>

- Problems with affordable housing, on all new development where viable
- Will submit our PAS checklist at Submission stage.
- Duty to Cooperate – it has been difficult to think of a strategic element to cooperate on. We have an issue with N Yorks Dales National Park as our housing links in with the growth from the national park.
- Also have problems with the RSS evidence base.
- Have a 2007 G&T assessment.
- The MOD are supportive of our approach.
- do not have a submission date yet possibly October/November.
- have used the Model Policy that PINS have requested.

#### Stockton

- Preferred Options Regeneration and Environment DPD will be at Council on 18<sup>th</sup> July.
- Hoping to consulting 30<sup>th</sup> July to 24<sup>th</sup> September .
- Significant areas of housing at Wynyard and Yarm have been put forward.
- Lots of interest from developers but we have requested they submit information during the consultation process.
- Will be holding road shows across the borough.

#### Middlesbrough

- Have carried out our Issues and Options review of our Regeneration DPD, we are currently assessing the responses received.
- Preferred Options due out in Sept/October.
- Urban Design SPD out in one month or so.

#### Hambleton

- Currently working on the Richmondshire Core Strategy.
- Are considering a review but at the moment we are focusing on implementing our local plan and moving planning permissions forward.
- Have numerous stalled housing sites, some applications.
- Still have s106 agreements to sign.

#### Darlington

- Are working on a site allocations and Development Management DPD.
- LDS due to go to Cabinet.
- AAP East, will be merged with the town centre fringe area so we have fewer DPDs.
- Preferred Options due in February/March, possible pre consultation similar to what we did with the gypsy paper to assist in raising awareness etc.
- Planning Obligations SPD – closing date for reps 20<sup>th</sup> July. Cabinet direction due in October and Council direction November.
- Will then look at CIL!

#### Redcar and Cleveland

- LDS going to Cabinet this month.
- Are proposing to merge our Core Strategy and all other DPDs into one Local Plan.
- Consultation likely to be in September 2012.
- Preferred Options likely in May 2013.
- Are possibly considering doing a joint AAP for Nunthorpe but we need further discussions with MBC.
- CIL – we have done investigatory works and are considering setting two



charges for residential development. However we may just stick with s106.

- Even with CIL we will still have a funding gap for infrastructure projects!
- Still have further work to do but at the moment CIL is looking to be a less desirable option than s106.
- Some sites are showing that CIL is viable but generally over the borough as a whole it development proves unviable.
- Probably have to look for additional funding to fill the gaps.

#### Scarborough

- Are continuing with our Local Plan.
- Cabinet and Council in December.
- Publication – early 2013.
- RSS has set high figures we are now doing our own research, the latest figures have removed approximately 8000. RSS was 560 per annum our local figures equate to 220.
- Are considering removing our strategic site.
- Potash (firm proposing mine between Scarborough and Whitby) are suggesting they will create 5000 jobs however we consider the figure to be unrealistic.
- Have a wind farm coming forward at Whitby but we are not sure how many jobs that will create, its difficult to work out as many of the jobs will go to contractors.
- Are currently analysing population growth and job creation aspirations along with housing need.
- Affordable Housing SPD –adopted 1<sup>st</sup> August sets out a % for different areas, any applications for nine or more dwelling seek on site provision below nine we seek a financial contribution. Then a figure of £50 per metre squared for the Scarborough area and £75 per metre squared for Whitby area, so all new homes will be asked to contribute.
- Considering doing an area based CIL, assessments have shown that generally its only retail that is viable.
- Considering not doing CIL at all and just continuing with s106.

## 5 Changes to the use class order

Officer	Comment
VA	Use Classes Order (UCO) – should we do a joint response on the proposed changes to the UCO. It is DC orientated but it will impact upon plan delivery. Does not consider that TVU will deal with this, the deadline is around three months away.
AC	Willing to coordinate a response, if each authority looks at the paper and feeds back to him.
DH	Concern with regard to hotels – questions whether or not article 4 directions will be necessary to prevent some of what the government is proposing.

## 6 Tees Valley Highway Design Guide

Wider area officer left the meeting at this point	
VA	Is the Tees Valley Highway Design Guide and Specification

	<p>still up to date and in line with the NPPF.          We have a new engineer working for us and he has interpreted the guide differently to the previous employee. The Guide was only ever agreed by chief engineers so VA questions the weight it holds.          Does it need reviewing?          Should it be an SPD?          Should it have more status?</p>
RY	<p>SBC have two parking SPDs, the engineers were looking into reviewing it but RY has not heard anything for a while. Will find out more and report back to the group.</p>
KW	<p>MBC are having no problems and have no appetite to look at this, it should maybe be an SPD to give it more status.</p>
TB	<p>HBC still use the TV guide and consider it works.</p>

**7. Any Other Business**

None

## **Tees Valley Development Plans Officers Meeting**

29<sup>th</sup> May 2012

### **Attendance**

Matthew Clifford (MC) Stockton-on-Tees Borough Council

Valerie Adams (VA) Darlington Borough Council

Tom Britcliffe (TB) Hartlepool Borough Council

Kathryn Whitwell (KW) Middlesbrough Borough Council

Alex Conti (AC) Redcar and Cleveland Council

### **1) Apologies**

Malcolm Steele (MS) Tees Valley Unlimited

### **2) Minutes from previous meeting**

AC Asked for consistency over use of abbreviations especially for Redcar and Cleveland

Gary Bailey should be Gary Barker

### **3) Cross Boundary Issues**

Durham Housing Paper: DCC preferred options will be published later in the summer, SBC/DBC/HBC met with Durham. Will have to wait till preferred options are published to fully consider implications.

Durham and NY attendance: invite to next meeting

Minerals and Waste: TB attended inaugural meeting of North East Waste Group, set up to share regional approach and best practice

Wynyard: MC said that Arups are doing work on Wynyard.

Duty to Co-operate: important to get statutory consultees and infrastructure providers on board

Water Cycle Study: NWL have a new structure in place, picked up, in Water Cycle Study

Tees Valley Development Database: VA has spoken to Colin Torode (TVU) for further information regarding the database. Need consistency over how database is used, VA circulated table, with suggested alternative, please can people look at this and feedback.

AC: point 5/6/7/ need to be clear over timescales, MC: are sites included just because they are in the SHLAA? Thinks SHLAA should have no status. VA need a way of reflecting sites with planning permission that may not be delivered. MC caveat on SHLAA sites. TB suggested taking info away to give feedback by 13/6/12, then VA to e-mail info.

CIL: AC to pick this item up. Tees Valley wide CIL, need for a charging schedule for each authority, if joint infrastructure is needed then there needs to be a charging schedule

everyone contributes to VA suggested that MS is invited to next meeting to discuss infrastructure plan as CIL ties in. AC said CIL is just one funding arm but need funds from elsewhere. TB explained Durham's suggested charging schedule. AC said that CIL wasn't just there to cover the infrastructure gap. MC said SBC are going out to tender for consultants for CIL. AC made the point that now is the time to sort out infrastructure problems especially roads, CIL shouldn't be seen as the answer to all problems.

#### **4) Local Development Framework Updates**

HBC: piloted PAS toolkit to update Core Strategy after NPPF

Submission delayed from 14/5

Additional viability work needed, highlight risks, site sheets for each site. Need to be honest.

TB to send round model policy, on PAS website as part of NPPF.

Submit on 26/6, 8 week consultation for schedule of changes (NPPF/factual/other changes)

Consultation feedback dealt with at inquiry

R & C: Using PAS checklist to trigger policy changes

Update single local plan

Change focus on housing/location strategy

Issues paper in August – review of Core Strategy

Area Action Plan with MBC for south Middlesbrough area

CIL consultation end June/July re preliminary charging structure

MBC: consulting on housing element of Core Strategy Review

Preferred options in autumn

SPD on design

DBC: gypsy and traveller consultation

Preferred option decided by July

Core Strategy and DPD = Local Plan

Looked at NPPF and tried to plug gap

Planning Obligations SPD out in June

SBC: consultation starting on 30/7 re regeneration and environment DPD and Core Strategy on housing (numbers informed by Core Strategy and rolled forward)

Out to preferred options on 24/8

## **5) Gypsies and Travellers**

VA explained background from DOPs meeting, position statement needed from all 5 authorities and publish a document based on GTAA not RSS. Need to discuss what's out there and the issues involved. What issues are there between the authorities? Need another go at the common methodology even if we don't all agree on numbers or distribution.

MC said we should just update need and position. Working on GTAA table and updating aspects to feed into a gypsy and travellers DPD.

Stockton BC to organise a meeting to discuss and produce position statement as requested by DOPs.

AC/KW/TB agree with GTAA methodology, GTAA is our evidence base

VA explained that DBC's supporting evidence base is on the website

## **6) Any Other Business**

Send round work structure and update with more relevant items.

AC to submit Planning Managers info to verify the work requested by DOPs regarding Gypsy and Travellers.

Invite the neighbouring authorities as the third meeting in the cycle.

## Tees Valley Development Plans Officers Meeting

17<sup>th</sup> April 2012

### Minutes

#### Attendance

Matthew Clifford (MC) Stockton on Tees Borough Council

Valarie Adams (VA) Darlington Borough Council

Tom Britcliffe (TB) Hartlepool Borough Council

Malcolm Steel (MS) Tees Valley Unlimited

Colin Torode (CT) Tees Valley Unlimited

Kathryn Whitwell (KW) Middlesbrough Borough Council

Gary Bailey (GB) Redcar and Cleveland Borough Council

Helen Williams (HW) Hartlepool Borough Council

#### 1. Apologies

#### 2. MINUTES FROM PREVIOUS MEETING

Officer	Comment
VA	Consultation on gypsies and travellers has began. It has been a trying time as it's a controversial subject anyway and local by-elections are running at the same time, Just a warning to other LA`s that this is a difficult topic to consult upon
MS	Minerals and Waste Things are moving at the Tee Valley level regarding the re use of the waste on North/South Tees area. MS is willing to facilitate this discussion
TB	Durham housing paper VA & TB saw no fundamental issues E mails were circulated and agreed by planning managers, we are just waiting to see how this developed. Mike Alan should be in touch, SBC probably want to be involved in this.

#### 3. APP TEES VALLEY

Officer	Comment
MS	Is aware that local authorities have addressed concerns in relation to the database not reflecting the true position across the Tees Valley.
CT	Explained that he has to work within constraints and that there is a lag time between the database and the modelling process.
	Handout circulated for discussion purposes
CT	<u>The AAP –</u> Looks at how future development will support transport solutions with the aim to predict the need for transport infrastructure in the future. <u>Information requested -</u> Information setting out a list of all proposed developments within each

	<p>borough.</p> <p><u>Concerns raised</u> – the info will always be out of date database output does not match up with the LA predictions</p> <p><u>Colin's view point</u> He hopes to improve the system but needs our help; he needs comments on how to improve the process to lead to useful outcomes, where is he going wrong? He is open to an honest debate to get the issue moving forward.</p> <p><u>Collins issues</u> He can not decide what development will go ahead and what won't. He puts forward a percentage of all development but not the full amount. Things do change, factors run at different paces, Colin is restricted by Government growth forecasts.</p>
CT	<p>What do you want out of the process? Are the growth assumptions too low? The model is not ideal but what are our aspirations</p>
TB	We need evidence that reflects our true position
CT	To lobby for funding we have to stick to government growth forecasts but I am under the impression that our aspirations are higher so the model is not working.
MS	The database gives priority to approved sites but some of these sites may not come forward.
VA	You need to come back to the planners we can tell you what we think will happen when.
TB/VA	<p>Housing should come forward, the difficulty is predicting what will happen on employment sites, as some sites won't develop out for a long time. Overall the LA's predictions needs to link to the AAP outcomes.</p>
CT	<p>Timescales June/July – reshape the spread sheet</p>
MS	<p>Requests that officers submit information with just one view, different officers in authorities are painting different pictures! We need the LA view not different departments' views.</p>
MC	Should there be a template so we are all doing the same thing, how should we set out the information?
CT	Has already sent a template that is useful but he is willing to add another column.
VA	The additional columns could relate to whether or not site are likely to come forward. A planning approval does not necessarily mean a site will be delivered.
GB	Would this just be picked up in the notes columns?
CT	New column is essential so that the database recognises the information and can work with it
VA	<p>Suggested column criteria Very likely, quite likely, quite unlikely and very unlikely Happy to liaise with Colin and other lead officers to agree the terms</p>
CT	Yes this could work, and those with greater priority will be absorbed

	into the database with more favourable outcome.
KW	This is all very subjective and based a little on guess work.
VA	We could possible include reasons for our answers; our predictions would be based on our experience and knowledge so we do have some general idea.
MC	Some reasons could be that there may be a planning permission but there are delivery challenges i.e maybe due to lack of funding etc. Or maybe we could have some form of traffic light coding system?
CT	Traffic light system could also work Colin requires a resubmission of the information by June.
Val	Is there any double counting?
CT	He works with the growth forecast and then inputs the LA figures Concerned that the government forecast is too low.
VA	Is that a UK national rate?
Colin	No- it is tailored to each LA
VA	Why is DFT restricting growth, should the government forecast be challenged as it's too low. Why should we be restricted?
TB	Summing up – overall there are concerns but it looks like we have a way forward, Val is happy to work with Colin and others to come up with a new column that should help with a more realistic and useful outcome.
CT	Aiming for July for a possible new AAP (but don't hold him to that)

#### 4. CROSS BOUNDARY ISSUES

<b>Gypsies and travellers</b>	
MC	Our diversity team are undertaking research
TB	We will include a policy within our Core strategy Still need to analyse the national gypsy policy a paper DBC have objected to our CS in line with the duty to cooperate
VA	Considered that HBC have not take account of the joint Tees Valley strategy which states that further work should be undertaken. DOORS recommended that each LA looks into the issues.
MS	Are gypsies actually an issue for Hartlepool? Is it not only a 6 space allocation which shows that gypsies generally don't wish to reside in Hartlepool?
VA	There are gypsies in Darlington that are originally from Hartlepool, so maybe Hartlepool should try to accommodate for them.
TB	We will put the policy back in and do a DPD in the future but we do not have the resources at the moment to do deal worth the site allocations at the moment, nor the political will to delay our CS EIP.
VA	Noted but we need to satisfy our politicians who consider that other LAs are not sharing the responsibility, Val is not convinced the approach by HBC will remove the DBC objection. Best just agree to let the inspector decide.
<b>Durham housing paper</b>	
TB	Nothing to report we are just awaiting contact from Mike Allum, anticipated in June.
<b>Durham and N Yorks attendance</b>	



TB	Just to confirm they are invited every third meeting.
Minerals & Waste SPD	
TB	SPD ongoing and progressing well, it will include policies to help determine planning applications. It will only cover waste as there are so few minerals applications and its such a complex process
Wynyard	
MC	We are doing a Core Strategy review and Wynyard has been put forward as one option. Not aware of any meetings with SBC and Wynyard south (John Halls land) and a desire for 1000 homes
TB	We are being pressured to provide more dwellings at Wynyard, NLP are now representing Chris Musgrave, and we are working through their CS representations. Suggest that HBC officers should meet with SBC officers to discuss the area and any ways forward. Would advise NLP to contact Durham and Middlesbrough as their proposals could have a significant impact upon the wider area.
Duty to cooperate	
TB	Nothing to update.
Wind farms and the Tees Valley Plain	
VA	Darlington should be involved in these discussions.
CIL	
MS	TVU are working on a sub regional schedule.
GB	Redcar and Cleveland Council are front runners and are ready to produce the charging schedule, it is just being checked by Rodger Tim and Partners. We may have higher level charging and lower level charging based on location and some areas may have zero charging. Not aware if schedule is update annually, Rodger Tait is the lead officer.
North Tees SPA	
MS	Discussions are ongoing with SBC

## 5. LOCAL AUTHORITY UPDATES

Hartlepool Borough Council	
	<p>Consultation period ended in March and we received 41 responses, but they were serious ones. No objection from Natural England</p> <p><u>Issues</u> Wynyard – seek to increase housing figures and reduce employment allocation. Hartlepool does have a lot of employment land and this is something we are looking at as it could be a weakness in relation to the NPPF. We have a meeting with PINS to discuss how compatible our plan is with the NPPF and we are working on a compatibility checklist. We anticipate having to do further consultation on changes in light of the NPPF. Submission date was 14<sup>th</sup> May but we anticipate a delay.</p>
Darlington Borough Council	

	<p>Gypsies and traveller consultation on going.  Still to do Core Strategy and saved Local Plan policies conformability with NPPF.  Will then need to do a core strategy review and may seek to merge that with the gypsies DPD.  We are looking into whether or not we need our AAP for the town centre fringe area.</p>
<b>Stockton Borough Council</b>	
	<p>Preferred options CS review ongoing.  Regeneration and environment DPD to then be consulted upon, possible around 30<sup>th</sup> July.  We are still awaiting highway information.</p>
<b>Redcar and Cleveland Borough Council</b>	
	<p>Nothing to report on our LDF.  We are focusing on evidence.  We are CIL frontrunner and Neighbourhood Plan frontrunners.</p>
<b>Middlesbrough Borough Council</b>	
	<p>Looking to reviewing our sites DPD, we have senior management agreement but just awaiting executive agreement.  Asked to get development going and to get money through CIL.  Asked to put in for front runner status, but concerned we may chase business away as all our sites are marginal sites.</p>

## 7. NPPF AND TECHNICAL GUIDANCE (ITEM TO REMAIN ON THE AGENDA)

<b>Officer</b>	<b>Comment</b>
VA	<p>Suggested that one officer looks at the NPPF and how the Minerals and Waste CS complies.  Could we add this work item to the agenda (HW to action)</p>
MC	<p>Concerns relating to housing and deliverable sites -  No definition of persistent under performance.  SBC would argue that they are not underperforming, but it could be easy for developers to disagree.  Within Teesside we are approving sites and welcoming development</p>
GB	<p>Is it the additional 5% or 20% rolled foreword – we are not clear</p>
TB/VA	<p>If we run out of sites quicker its ok, we just roll forward year 6-11 but there is no need to backfill.</p>
MC	<p>Will the figures cumulatively add up?</p>
TB	<p>They are likely to be reviewed within the 15 year period anyway.</p>
TB	<p>Rural housing conversions are of concern.</p>
VA	<p>Agree – adding plant pots to the front of a rural structure could improve the setting and thus justification for a dwelling!  Would consider that any proposals should still have to comply with the design principles though.</p>

## 8. TEES VALLEY SHMA

<b>Officer</b>	<b>Comment</b>
MS	<p>Martin Jefferson is the lead co-ordinator on this report.</p>

	In the past the application of the national household formation rates have been too high. The TV SHMA now relates to Tees Valley expectations.
MC	SBC are not totally comfortable with the outcome but if they are the results then we can not disagree.
MS	This report does not set a housing target, it is just for direction for LAs. Hope to have draft complete by 20 <sup>th</sup> August. The majority of growth is within Stockton. Hartlepool – shortage of 4 bedroom within the inner areas and terraced properties within the suburbs, the rural area is balanced. Middlesbrough – shortage of detached dwellings, bungalows and large dwellings, market imbalance in Hemlington. Redcar – shortage of large dwellings, supply exceeds demand. Stockton – shortage of bungalows and four bedroom plus properties and detached properties within the inner area.
TB	Affordability is not as big an issue for HBC anymore as our house prices have fallen so are often more affordable.
MC	SBC affordable housing target is 500/annum, so there appears to be an anomaly in the figures.
GB	RCCC expressed concerns with the figures as house prices have dropped, so in some areas i.e Eston there is no requirement for affordable homes. RCC policies state that affordable homes have to be built on site or close by so we can not get an off site contribution to be spent elsewhere.

## 9. TELECONFERENCING

Overall the group considered that teleconferencing was not a possibility due to lack of facility or awkwardness surrounding using/booking the facility.

Agreed to keep an eye on this suggestion to see if things change in the future

## 10. A.O.B

Next meeting 29<sup>th</sup> May 2012

2-4pm

Hartlepool Borough Council, Bryan Hanson House.

## DIRECTORS OF PLACE

**Wednesday 14<sup>th</sup> October 2015, Time 11.00am**

**Venue: Cavendish House, Stockton**

**Present:**

Kevin Parkes (Middlesbrough Council) Chair  
 Paul Dobson (Stockton BC)  
 Denise Ogden (Hartlepool BC)  
 Ian Williams (Darlington BC)  
 Mark Ladyman (Redcar-Cleveland BC)  
 Michael Quinn - by invitation – (Middlesbrough BC) – item 2  
 Bill Carr – (HCA) – by invitation  
 Phil Jones (NLP) – by invitation – item 2  
 Harvey Emms – (NLP) – by invitation – item 2  
 Fiona Braithwaite – (NLP) – by invitation – item 2  
 Michael Hepburn – (NLP) – by invitation – item 2  
 Martin Waters – item 2  
 Glyn Batemen (Natural England) for Bradley Tooze - item 8  
 Paul Clarke – Head of Planning (Middlesbrough Council) – item 8  
 M. Steel (Hartlepool BC) – item 8  
 Chris Renahan, Economic Growth & Spatial Development Manager – (Stockton Council) - item 8  
 Susan Craggy (Minutes) (Middlesbrough Council)

	<b>Item/Action</b>	<b>BY</b>
1.	<b>Apologies:</b> Bradley Tooze – Natural England – Item 8	
2.	<p><b>Nathaniel Lichfield &amp; Partners Tees Valley Housing Plan (K. Parkes) (Bill Carr, HCA and Michael Quinn – Middlesbrough Council in attendance</b></p> <p>NLP members attended DoPs to give a presentation on the Tees Valley Housing Plan (<b>please see attached Inception note arising from the meeting and presentation</b>).</p> <p>NLP anticipate reporting the findings of Phase 1 of the project to DoPs by early December. This would be a presentation of the issues in respect of the quantitative analysis of the housing numbers emerging from the various SHMAs together with the economic ambitions set out within the SEP and local economic evidence which is available.</p>	<p><b>Invite NLP to December meeting - KP</b></p>

	NLP will also address: the mix of housing in terms of type and tenure; and, the need to look at opportunities of independent living.	
<b>3.</b>	<b>DoPs Minutes of the Previous Meeting (9<sup>th</sup> September 2015)</b>  The minutes from the previous meeting were agreed as a true and accurate record.  There were no matters arising.	
<b>4.</b>	<b>DoPs Action Tracker</b>  <ul style="list-style-type: none"> <li>• DO to bring report on Waste Management to November meeting.</li> <li>• Richard Horniman (Middlesbrough Council) to be invited to November meeting to discuss Teesside Archives.</li> <li>• Actions: 81, 82, 87, 88 all to be removed.</li> </ul>	<b>DO</b> <b>RH</b> <b>KP</b>
<b>5.</b>	<b>DoPs Forward Plan</b>  No changes	
<b>6.</b>	<b>AOB</b>	
	N/A	
<b>7.</b>	<b>Date and Time of next meeting : 11<sup>th</sup> November 2015 at 10.30, Cavendish House, Teesdale Business Park, Stockton-on-Tees. TS17 6QY</b>	
<b>8.</b>	<b>Part 2 Special Protection Area (Glyn Bateman, Natural England and LA Planners)</b>	
	<p>Natural England presented a proposal to DoPs regarding a possible 12 month extension to the Teesmouth and Cleveland Coast Special Protection Area (SPA) for the development of a nature conservation for marine habitat. An agreement is currently in place for further consultation with the Humber estuary.</p> <p>If the proposal were to go ahead, a number of concerns were expressed by Tees Valley LA's and TVU on the impact of the extended SPA on the area's economy and financial implications on existing and future businesses.</p> <p>Glyn Bateman added that talks have taken place with The Department for Environment, Food and Rural Affairs (Defra) regarding delaying the implementation for a 12 month period - currently awaiting a decision from Defra to allow for further detailed analysis and consultation. Workshops are in progress to look at issues of the SPA extension. Such an extension would allow more</p>	

	<p>detailed discussions with LA's and stakeholders on the detailed boundaries and mitigation.</p> <p>DoPs discussed formally responding as one joint response from the TV, followed by individual responses. Need an open and clear discussion – a clear strategy.</p> <p>Suggested next steps to take forward are:</p> <ul style="list-style-type: none"> <li>• A formal joint response from Tees Valley and individual responses from LA's to Glyn Bateman;</li> <li>• Make an offer of a joint planning approach;</li> <li>• Governance arrangements to take forward to be agreed</li> <li>• How will industry be consulted/involved to be agreed</li> </ul>	<p><b>All</b></p> <p><b>Need to determine TV Lead Officer to co-ordinate and report.</b></p>

# Meeting Note

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Our ref 22814/MHE/FB  
Date 15 October 2015  
Present  
Kevin Parkes MBC  
Paul Dobson SBC  
Denise Ogden HBC  
Ian Williams DBC  
Mark Ladyman RCBC  
Michael Quinn MBC  
Bill Carr HCA  
Martin Waters  
  
Phil Jones NLP  
Harvey Emms NLP  
Michael Hepburn NLP  
Fiona Braithwaite NLP

Venue TVU  
Circulation

**Subject** **Inception Meeting Note**

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- 1.1 NLP delivered a short presentation to the Directors of Place (DoP) which set out the aims of the commission, national, sub-regional and local issues, the key future challenges, NLPs approach to aligning future housing and economic growth and some key questions for DoP in respect of the issues identified.
- 1.2 DoP largely agreed with the strategic objectives identified by NLP, that they were focused on:
  - 1 Amount of housing
  - 2 Location of housing – recognising the need for new housing in attractive areas was to be balanced with the regeneration issues within the Tees Valley
  - 3 Type of housing
- 1.3 It is important that the Strategy can be communicated to different audiences, with the consistent message of the longer term aims and objectives.
- 1.4 Suggestion was made that SP1 as set out in the presentation was changed to ‘align housing with economic growth and sustainable community aspirations’. Doing so would ensure LPA OANs are aligned with the wider economic growth ambitions.

- 1.5 DoP identified that the private rented sector (PRS) could perhaps be something which the Strategy referenced.
- 1.6 There was some discussion regarding ensuring that any findings from the work were reported to DoP in the first instance where any issues would be agreed before wider consultation/publication. This approach was agreed between DoP and NLP.
- 1.7 The 'status' of the Strategy is important as a key aspect of the Strategy will be how it is used to inform emerging Local Plans. There was agreement that it would need to be approved at the appropriate level, therefore it was considered the Combined Authority should endorse the Strategy.
- 1.8 NLP reassured the DoP that there would be no new evidence in respect of housing numbers and that the quantitative exercise of aligning housing numbers with economic growth aspirations would be based on local authority evidence base including SHMAs and economic strategies and scenarios. NLP from this would identify if there was a shortfall/surplus in the aspirations of the Tees Valley in terms of future housing growth and economic alignment through a number of scenarios looking at the increases to each LPA OAN that would be needed to achieve economic growth.
- 1.9 DoP would like the Tees Valley Housing Strategy to be an aspirational document – providing flexibility as the Strategy could set out what the Tees Valley wants to achieve; and what the Tees Valley needs to achieve. It will assess:
- how the strengths of the Tees Valley can overcome the weaknesses (and strengthen the weaker areas);
  - look spatially at areas of economic growth
  - examine the areas of population growth / housing stock
  - the geography of the area in terms of accessibility, infrastructure and landscape
- 1.10 It would be a broad strategy which signposts further work or approaches which could be developed in Tees Valley, and at local authority level, including:
- Larger PRS investors
  - Innovative approaches to older person care (links to the work by Glenda Cook in North Tyneside cited by Bill Carr)
  - Delivery mechanisms to bring forward more challenging regeneration sites
  - Needs of special groups including BME, G&T and asylum seekers
  - Investment in existing stock
  - Type/tenure/location of new stock

### **Timetable**

- 1.11 NLP highlighted that the start of the project was 6 weeks later than anticipated. However, linking with the work being undertaken by the HCA will bring the programme back on track by a couple of weeks.



1.12

NLP anticipate reporting the findings of Phase 1 of the project to DoP by early December. This would be a presentation of the issues in respect of the quantitative analysis of the housing numbers emerging from the various SHMAs together with the economic ambitions set out within the SEP and local economic evidence which is available. This would highlight how well aligned housing and economic ambition is across the Tees Valley.

## DIRECTORS OF PLACE MINUTES

**Date:** Wednesday, 9th May, 2012

**Time:** 10.00am

**Venue:** Cavendish House, Teesdale

<b>Attendees:</b>		<b>Also Present:</b>	
Paul Dobson (PD) – Chair	Stockton-on-Tees BC	Mike Chicken	Stockton-on-Tees BC
Richard Alty (RA)	Darlington BC	Richard McGuckin	BC
Dave Stubbs (DS)	Hartlepool BC	Steve Payne	Stockton-on-Tees BC
Damien Wilson (DW)	Hartlepool BC		Tees Valley Unlimited
Kevin Parkes (KP)	Middlesbrough BC		
Mike Robinson (MR)	Middlesbrough BC		
Simon Dale (SD)	Redcar and Cleveland BC		
Ian Wardle (IW)	Redcar and Cleveland BC		
Linda Edworthy (LE)	Tees Valley Unlimited		
Paul Diggins (PDi)	Stockton-on-Tees BC		

No.	Agenda Item	Summary of Discussion	Actions required	Responsibility
1	<b>Apologies</b>	No apologies received		
2	<b>Minutes of last Meeting 28<sup>th</sup> April 2012</b>	Agreed		
3	<b>Matters Arising</b>	None		
No.	Agenda Item	Summary of Discussion	Actions required	Responsibility
4	<b>Tees Valley Chief Executives – matters arising</b>	<p><b>Apprenticeships:</b> detailed summary of activity across the Tees Valley local authorities being prepared for TVU MD to include in wrap-up report to next meeting of TVCE on 24/05/12.</p> <p><b>Tees Valley Street Lighting:</b> noted</p>	Summary of apprenticeship activity to TVU MD by 16/05/12	<b>PDi</b>
5	<b>Tees Valley Sustainable Energy Project/Power Purchasing</b>	<p><b>Tees Valley Sustainable Energy Project:</b> MC provided a Draft Project Initiation Document (PID) for discussion.</p> <p>The project aim (over a number of phases) is to establish a coherent energy</p>	PID to be developed further	<b>MC</b>

		<p>supply strategy appropriate to the TV local authorities, and then to map the route to deliver the strategy.</p> <p>More development work is required to ensure that the PID scope is right, that outcomes drive both medium and long-term decision-making on a number of strands and that internal skills and expertise are used where available.</p> <p><b>Joint Waste Management Group:</b> DS advised that the SITA contract for the delivery of the Energy from Waste Plant ends in 2020.</p> <p>A draft PID has been developed by the JWMG – this is to be finalised and then considered by DOPs. There will be interdependencies between the Sustainable Energy PID and this Waste PID.</p> <p>Work is ongoing on developing options ahead of 2020, with discussions progressing regarding the SITA power purchase proposal. A further meeting has been arranged with senior SITA colleagues to attempt to achieve a viable deal.</p>	<p>Draft PID to be finalised and then considered by DOPs</p> <p>Feedback from meeting with senior SITA colleagues to DOPs</p>	<p><b>DS</b></p> <p><b>DS</b></p>
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No.	Agenda Item	Summary of Discussion	Actions required	Responsibility
6	<b>Pinch Point Programme/ Area Action Planning and Transport Modelling</b>	<p>RM advised that £200m funding is available nationally for individual schemes of &lt;£10m that will relieve pinch points on the highway network.</p> <p>Bids for funding to the Highways Agency for pinch</p>	Note	All

		<p>point relief schemes on the A19/A174 Parkway Junction and A19/A689 Wynyard Junction, both linked to increasing housing numbers and economic development. These schemes have been developed following close work with HA regional staff.</p> <p>Support letter issued from the LEP Chair in early May, with a decision expected from the HA in September 2012.</p> <p><b>Area Action Planning: SP</b> advised that work is progressing on Area Action Planning and Transport Modelling. The role of the AAP is to provide detailed evidence to support effective decision-making.</p>		
<b>7</b>	<b>Rail Devolution</b>	<p>RM provided briefing notes on emerging issues regarding the DfT's intentions to change responsibilities for local rail services to a more devolved arrangement.</p> <p>Following the 2011 McNulty Review into VFM in the rail industry, a formal consultation paper on rail devolution has now been published entitled "Rail decentralisation: devolving decision-making on passenger rail services in England". This invites comments to the DfT on five options by the end of June 2012.</p> <p>TVU Transport and Infrastructure Group are continuing to engage with DfT and regional/pan-regional partners to ensure that outcomes are in line with TV requirements.</p> <p>The rail devolution briefing notes to be provided to the next meeting of TVCE's on</p>	<p>TVCE's meeting to be provided with rail devolution briefing notes.</p> <p>Further update reports to be added to DOPs Forward Plan</p>	<p><b>RM</b></p> <p><b>PDi</b></p>

		24/05/12 with further update reports added to the DOPs Forward Plan.		
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<b>No.</b>	<b>Agenda Item</b>	<b>Summary of Discussion</b>	<b>Actions required</b>	<b>Responsibility</b>
<b>8</b>	<b>Gypsy and Travellers Policy</b>	<p>The previous (January 2009) Tees Valley Gypsy and Travellers Accommodation Needs Assessment (TVGTANA) and its implications for each local authority in terms of sites and pitches, Local Plan development were discussed. There were differing opinions as to the status and conclusions of this work.</p> <p>The TVU Planning Group to be tasked with providing a position statement on these issues.</p>	TVU Planning Group to be tasked with providing a position statement	<b>ALL (RA)</b>
<b>9</b>	<b>Any Other Business</b>	None		
<b>10</b>	<b>Date of Next Meeting</b>	<b>Wednesday, 6<sup>th</sup> June 2012, 10.00am, Cavendish House, Teesdale</b>	Note	<b>All</b>

## **Tees Valley Combined Authority Minutes**

Tees Valley Combined Authority Board

Tees Valley Transport Committee

Tees Valley Overview and Scrutiny Committee

**TEES VALLEY COMBINED AUTHORITY  
OVERVIEW & SCRUTINY COMMITTEE**

**Redcar & Cleveland Leisure and Community Heart, Ridley Street, Redcar,  
TS10 1TD**

**Thursday 23<sup>rd</sup> February 2017 at 12.30pm**

**MEETING**

ATTENDEES

Members

Councillor Phil Dennis (Chair)	Stockton on Tees Borough Council	SBC
Councillor Heather Scott (VC)	Darlington Borough Council	DBC
Councillor Ian Haszeldine	Darlington Borough Council	DBC
Councillor Sonia Kane	Darlington Borough Council	DBC
Councillor Denise Rooney	Middlesbrough Borough Council	MBC
Councillor Philip Thomson	Redcar & Cleveland Borough Council	R&CBC
Councillor Derrick Brown	Stockton on Tees Borough Council	SBC

Apologies for absence

Councillor Bob Norton	Redcar & Cleveland Borough Council	R&CBC
Councillor Glyn Nightingale	Redcar & Cleveland Borough Council	R&CBC
Councillor Kaylee Sirs	Hartlepool Borough Council	HBC
Councillor Marjorie James	Hartlepool Borough Council	HBC
Councillor Stephen Akers-Belcher	Hartlepool Borough Council	HBC
Councillor Jon Rathmell	Middlesbrough Borough Council	MBC
Councillor Jean Sharrocks	Middlesbrough Borough Council	MBC
Councillor Norma Stephenson	Stockton Borough Council	SBC

Officers

Andrew Lewis	Managing Director TVCA	TVCA
Neil Cuthbertson	Accountant	TVCA
Sarah Brackenborough	Governance Manager	TVCA
Sharon Jones	Scrutiny Officer	TVCA
Joan Stevens	Scrutiny Officer	HBC

Also in Attendance

Councillor Sue Jeffrey	Leader of Redcar & Cleveland Borough Council	R&CBC
Andrew Nixon	Commercial and Legal Manager	R&CBC

**OSC  
25/17**      **DECLARATIONS OF INTEREST**

There were no interests declared.

**OSC  
26/17**      **MINUTES**

Consideration was given to the minutes of the meeting held on 10<sup>th</sup> January 2017.

Resolved that the minutes be confirmed and signed as a correct record.

**OSC  
27/17**      **ANNOUNCEMENTS FROM THE CHAIR**

Councillor Heather Scott and Councillor Derrick Brown will both be representing Tees Valley Combined Authority at the “Challenges and opportunities for Scrutiny” seminar being hosted by CfPS on 3<sup>rd</sup> March in Manchester. They will provide feedback from the event to the rest of the Committee at the next meeting on 4<sup>th</sup> April.

**OSC  
28/17**      **ANNOUNCEMENTS FROM THE MANAGING DIRECTOR**

The Managing Director gave an update regarding the following items:

The Combined Authority board met yesterday (22<sup>nd</sup> February) and approved the Combined Authority Constitution (Minus the section relating to Call in). Legislation to establish new governance arrangements is still being progressed; the procedure for Mayoral Development Corporation’s is being debated this week. The process has taken a while due to the route that central Government and parliament need to follow but progress is being made.

The Combined Authority is currently in the process of producing an Investment plan. The final document will be published in March for discussion by leaders. The plan will be a public document which will allow us to be open and transparent with regard to our plans for the future and for investment in the Tees Valley.

Resolved that the update be noted

**OSC  
29/17**      **OVERVIEW AND SCRUTINY RULES OF PROCEDURE –  
INCLUSIVE OF CALL-IN**

Consideration was given to a report regarding Overview and Scrutiny rules of procedure which include the process for call-in.

From 8<sup>th</sup> May 2017 the Combined Authority Overview and Scrutiny Committee will be able to call-in decisions of the Combined Authority for further scrutiny if they feel it is appropriate to do so.



A workshop was held on 3<sup>rd</sup> February 2017 where a proposed call-in procedure was discussed and members were given the opportunity to make comments and propose amendments to the procedure. Following the workshop the appropriate amendments were made and the call-in procedure was incorporated into the Overview and Scrutiny rules of procedure which is an appendix within the full Tees Valley Combined Authority Constitution.

Members were given the opportunity to ask questions or make comments around the report. Discussion took place around the following topics:

- Number of meetings – The Committee must hold at least 3 meetings per year. Some members felt that 3 meetings would not be sufficient and that the number should be increased. It was advised that 3 is the minimum number of meetings allowed and that keeping this figure would allow for flexibility of meetings. After discussion it was agreed to increase the number of meetings to at least 4 per year. The Committee is currently meeting 6 weekly and the intention is for this to continue throughout 2017.
- Exempt items – members questioned if an item is deemed as exempt will an explanation be given as to why. It was explained that it is a legal requirement to give an explanation for exempt items and therefore the committee would be given reasons for any items of this nature.
- Possible Actions – The 5 options that the Committee may take following the call in of a decision were debated and it was agreed that the options were sufficient and acceptable to the committee.

The Committee expressed gratitude for the opportunity given to discuss the procedure in detail at the earlier workshop and felt this had greatly helped to arrive at a process that could be agreed by all.

Resolved that:-

1. The Rules of Procedure for Overview and Scrutiny Committee are agreed
2. The call-in Procedure for Overview and Scrutiny Committee is agreed
3. The above to be presented to Combined Authority Board at their next meeting on 22<sup>nd</sup> March for final agreement

**OSC  
30/17**

### **Mayoral Development Corporations**

The Committee was given the South Tees Development Corporation consultation report for discussion. They were also given the opportunity to take a tour of the proposed site prior to the commencement of today's meeting.

The Consultation period runs until 10<sup>th</sup> March 2017. All comments and questions from consultation will be collated and considered and Overview and Scrutiny Committee will be formally consulted on the

plans at their next meeting on 4<sup>th</sup> April.

Members were given the opportunity to ask questions or make comment around the consultation document. Councillor Sue Jeffrey was in attendance and answered questions in her capacity as Chair of the Shadow Mayoral Development Corporation Board. Discussion took place around the following topics:-

- Planning Powers – how will the planning for the MDC work and how can we ensure this is effective. It is expected that the planning department for the relevant local Authority will be responsible for the planning needs of the South Tees Development Corporation, possibly supplemented by a small team within the Development Corporation itself. Members felt that it should be considered that the Development Corporation, once established, uses the planning expertise available across all five constituent authorities rather than relying on only Redcar and Cleveland Council planning expertise.
- Financial Implications – It was noted that the consultation document contains no financial information and there are no costs of the development yet published. It was explained that the Combined Authority is still in discussion with Government regarding finances and that once the corporation is established a business plan and a budget will be developed. The area for the site and the amount of remediation work required is extensive and site investigations are already underway to start to establish the areas that can be opened up more easily for redevelopment.

Resolved that the outcome of the consultation is collated and presented to Committee at the next meeting

## **OSC 31/17**      **BUDGET**

Consideration was given to a budget report which presents the medium term financial plan for the Tees Valley Combined Authority. The report is out for consultation until 3<sup>rd</sup> March and will be resubmitted for final agreement at the Board meeting on 22<sup>nd</sup> March.

It was explained that this is the first year of the Combined Authority being in operation and that therefore this budget is the first for the Tees Valley Combined Authority.

The Committee were asked to consider the report and the proposed budget during the period of consultation

Members were given the opportunity to ask questions or make comment around the budget report. Discussion took place around the following topics:-

- Members questioned the additional £0.75m operating costs shown in the report. In response, the Managing Director outlined the specific areas where additional capacity had been required, compared to the original budget of the Local Enterprise Partnership and as a result of the responsibility for

- new devolved functions.
- A concern was raised that Local authorities are cutting costs and reducing staffing, yet this seems to be the opposite within the Combined Authority. It was explained that the Combined Authority is bringing additional resource into the Tees Valley as a whole and helping the authorities to secure greater income through growth in the business base. The budget shows that the Combined Authority is in fact providing significant savings to the five Local authorities. In 2016/17 constituent authority's contributions totalled £2.135m. Under these proposals for 2017/18 onwards these would reduce significantly. It is proposed to retain a small contribution of £50k per authority per annum to match fund the grant provided by central government to support Local Enterprise Partnerships.

Resolved that the budget report be noted

**OSC  
32/17**      **FORWARD PLAN**

Consideration was given to the O&S forward plan

A discussion was held regarding achieving quorum for future meetings under the new constitution. Quorum for meetings after 8<sup>th</sup> May 2017 will be 10 members representing at least four of the five authorities. Attendance at meetings is therefore of utmost importance. It was agreed that where attendance is not possible apologies must be submitted well in advance of the meeting to allow for the meeting to be rearranged if quorum cannot be achieved. The dates of the next 5 meetings were agreed and calendar invites will be sent to all members next week to allow for effective forward planning

Resolved that the O&S forward plan be noted

**DATE OF NEXT MEETING**

The date of the next meeting to be held in Darlington on 4<sup>th</sup> April was noted

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## TEES VALLEY COMBINED AUTHORITY BOARD

**Cavendish House, Teesdale Business Park, Stockton-on-Tees at 10.00am on  
Wednesday, 22<sup>nd</sup> February, 2017**

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### ATTENDEES

#### Members

Mayor David Budd (Chair)	Mayor of Middlesbrough
Councillor Bob Cook	Leader, Stockton-on-Tees Borough Council
Councillor Bill Dixon	Leader of Darlington Borough Council
Councillor Christopher Akers- Belcher	Leader of Hartlepool Borough Council
Councillor Sue Jeffrey	Leader of Redcar and Cleveland Borough Council
Paul Booth	Chair of Tees Valley Local Enterprise Partnership (LEP)

#### Associate Members

Phil Cook	Member of Tees Valley LEP
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#### Apologies for absence

Paul Croney	Member of Tees Valley LEP
Ian Kinnery	Member of Tees Valley LEP
Alastair MacColl	Member of Tees Valley LEP
Nigel Perry	Member of Tees Valley LEP
David Robinson	Member of Tees Valley LEP
David Soley	Member of Tees Valley LEP

#### Officers

David Bond	Monitoring Officer, Tees Valley Combined Authority
Sarah Brackenborough	Governance Manager, Tees Valley Combined Authority
Garry Cummings	Chief Finance Officer, Stockton Borough Council
Shona Duncan	Head of Skills Education & Employment, Tees Valley Combined Authority
Alison Fellows	Investment Director, Tees Valley Combined

Andrew Lewis	Authority Managing Director, Tees Valley Combined Authority
Tony Parkinson	Interim Chief Executive of Middlesbrough Council
Neil Schneider	Chief Executive of Stockton-on-Tees Borough Council
Amanda Skelton	Chief Executive of Redcar & Cleveland Borough Council
Gill Alexander	Chief Executive of Hartlepool Borough Council
Ian Williams	Director of Economic Growth, Darlington Borough Council

**TVCA 84/16 DECLARATIONS OF INTEREST**

Councillor Sue Jeffrey declared a Pecuniary interest in Agenda Item 6, 'Tees Valley Mayor's Remuneration' (minute number 88/16), as a candidate for the Tees Valley Mayoral Election, and left the room for the consideration and decision of the item.

**TVCA 85/16 MINUTES**

Councillor Christopher Akers-Belcher requested that the second resolution for minute number 80/16 be amended to reflect the agreement that the funding should be aligned to the needs of the Strategic Economic Plan.

RESOLVED that the minutes of the meeting held on 31<sup>st</sup> January, 2017 be amended to add "It was further agreed that additional funding should be aligned to the needs of the Strategic Economic Plan", and then be confirmed as a correct record.

**TVCA 86/16 ANNOUNCEMENTS FROM THE CHAIR**

The Chair confirmed that all matters were covered on the agenda.

**TVCA 87/16 COMBINED AUTHORITY CONSTITUTION**

The Board considered a report that presented the Combined Authority Constitution for formal adoption by the Board. The Constitution represented an important step towards the governance arrangements for the Combined Authority, post-election of the Tees Valley Mayor, and upheld the strong principles of collaboration and partnership.

It was noted that the procedures for Overview and Scrutiny, including Call-in arrangements, would follow for agreement at the next Board meeting, and subject to this agreement, would be inserted in to the Constitution.

The Board commented on the importance of the Constitution in ensuring the right checks and balances for the Combined Authority and for the residents of Tees Valley. The Board thanked all those who had been involved in the development of the Constitution.

RESOLVED that the Combined Authority Constitution be adopted, subject to the approval of the Overview and Scrutiny Committee Call-in arrangements.

**TVCA 88/16 TEES VALLEY MAYOR'S REMUNERATION**

The Board considered a report that set out the recommendations of the Independent Remuneration Panel (IRP) for the allowance of the Tees Valley Mayor, once elected in May 2017. The IRP had been appointed by the Combined Authority Board, slightly in advance of the legislation, with a representative drawn from each of the IRPs or Audit Committees in place for each of the five Local Authorities.

The IRP discussed a number of considerations including the role and powers of the Mayor within the Tees Valley context and in conjunction with the existing roles of the five Council Leaders, comparator information (where available) from other Combined Authority areas, taking into account the different areas, powers and responsibilities which different Mayors will be fulfilling.

As the over-riding consideration, the IRP acknowledged the clear principle within the Tees Valley Combined Authority constitution that the role of the Tees Valley Mayor will be to work collaboratively and in partnership with the other Tees Valley Council Leaders through the TVCA Cabinet. In keeping with this spirit of partnership, the Panel felt that the levels of remuneration for the existing council leaders was an appropriate peer group and reference point.

Taking all of this information in to account, the Panel recommended that the Mayor's allowance should be set at the average of the Council Leaders allowances for the period of the municipal year 2017-18. 7. The Panel also recommended that this allowance be reviewed by a meeting of the IRP in one year's time.

RESOLVED that :

1. The allowance of the Tees Valley Mayor, for the period 8<sup>th</sup> May 2017 to 7<sup>th</sup> May 2018, be the average of the allowances for the five Constituent Authorities' Leaders;
2. The allowance of the Tees Valley Mayor be reviewed by the Independent Remuneration Panel in one year's time, with a recommendation to be reported back to the Combined Authority Cabinet at the appropriate point.

**TVCA 89/16 EXCLUSION OF THE PUBLIC**

RESOLVED that under Section 100A(4) of the Local Government Act 1972 the public be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in paragraph 3 of Part 1 of Schedule 12A of the Act.

**TVCA 90/16 REMOVING BARRIERS TO WORK**

The Board considered a report that outlined details of a competitive bidding

process to the Department for Work and Pensions Hardest to Help Fund.

RESOLVED that:

1. The bid to the Department for Work and Pensions Hardest to Help Fund be approved.
2. Submission of the bid be delegated to the Managing Director of the Combined Authority, in consultation with the Portfolio Holder for Education, Employment and Skills.

**TVCA DATE OF THE NEXT MEETING**

**91/16** 22<sup>nd</sup> March 2017

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## TEES VALLEY COMBINED AUTHORITY BOARD

**Cavendish House, Teesdale Business Park, Stockton-on-Tees at 10.00am on  
Tuesday, 31 January 2017**

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### ATTENDEES

#### Members

Mayor David Budd (Chair)	Mayor of Middlesbrough
Councillor Bob Cook	Leader, Stockton-on-Tees Borough Council
Councillor Bill Dixon	Leader of Darlington Borough Council
Councillor Christopher Akers- Belcher	Leader of Hartlepool Borough Council
Councillor Sue Jeffrey	Leader of Redcar and Cleveland Borough Council
Paul Booth	Chair of Tees Valley Local Enterprise Partnership (LEP)

#### Associate Members

Phil Cook	Member of Tees Valley LEP
Paul Croney	Member of Tees Valley LEP
David Robinson	Member of Tees Valley LEP
David Soley	Member of Tees Valley LEP

#### Apologies for absence

Alastair MacColl	Member of Tees Valley LEP
Nigel Perry	Member of Tees Valley LEP

#### Officers

David Bond	Monitoring Officer, Tees Valley Combined Authority
Sarah Brackenborough	Governance Manager, Tees Valley Combined Authority
Ada Burns	Chief Executive of Darlington Borough Council
Alison Fellows	Investment Director, Tees Valley Combined Authority
Catherine Gordon	Communications Manager, Tees Valley Combined Authority
Andrew Lewis	Managing Director, Tees Valley Combined



Chris Little	Authority Director of Finance & Policy, Hartlepool Borough Council
Fran Manancourt Rob Mitchell	Strategic Transport Planning Officer (Item) Head of Policy & Performance, Redcar & Cleveland Borough Council
Tony Parkinson	Interim Chief Executive of Middlesbrough Council
Craig Peacock	Marketing Manager, Tees Valley Combined Authority
Neil Schneider	Chief Executive of Stockton-on-Tees Borough Council
Keith Wilson	Economic Strategy & Intelligence Manager, Tees Valley Combined Authority (Item)

**TVCA 76/16 DECLARATIONS OF INTEREST**

No declarations of interest were declared.

**TVCA 77/16 MINUTES**

RESOLVED that the minutes of the meeting held on 13 January, 2017 be confirmed as a correct record.

**TVCA 78/16 ANNOUNCEMENTS FROM THE CHAIR**

The Chair confirmed that all matters were covered on the agenda.

**TVCA 79/16 BUDGET REPORT**

The Board considered the budget for the Combined Authority for 2017/18. A period of consultation on the budget had now commenced. Following the consultation period, the Budget report would be brought back to the Board meeting on 22<sup>nd</sup> March for final approval.

A slightly updated version of the Treasury Management Strategy was circulated at the meeting. The Board noted that further discussions would need to take place on the Combined Authority's approach to the new borrowing powers. The Treasury Management Strategy would then need to be updated and brought back to the Board for approval.

The Board discussed the estimated Mayoral Election costs and supported the position of the returning officer in continuing to review the arrangements to ensure costs were kept as low as possible.

The Board also highlighted the importance of the recyclable development fund in helping to support the delivery of the future pipeline of proposals.

RESOLVED that:

1. The core budget, including the allocation of £2.394m from devolved

funds, form the basis of consultation ending 3<sup>rd</sup> March and that an updated version be presented to the Board on 22<sup>nd</sup> March 2017;

2. The funding for the Mayoral Election be approved;
3. Paragraphs 14 to 27 of the report and the updated Combined Authority Resource position at Appendix A be noted;
4. The allocation of capital funding for highways for 2017/18 to Local Authorities, in line with paragraph 20 of the report, be approved;
5. £1.2m of repaid Growing Places Funding be transferred to the Development Fund, in line with paragraph 30 of the report;
6. The virement and new allocation of SSI resources, as presented in paragraph 35 of the report, be approved;
7. The Treasury Management Strategy, as updated at the meeting, be approved; and
8. Public Sector Appointments Ltd be approved to make the external audit appointment for the Combined Authority.

#### **TVCA 80/16 TEES VALLEY APPRENTICESHIPS GRANT FOR EMPLOYERS**

The Board considered a report that examined progress to date with the delivery of the Tees Valley Apprenticeship Grant for Employers (AGE) programme and set out proposals for the delivery of the next tranche of the funding.

It was noted that local delivery of the grant had significantly increased the uptake of apprenticeship grants, had been successful in attracting more micro and small enterprises and had increased the number of level 3 and above apprenticeships achieved. Unprecedented demand for the grant had meant that the first tranche of funding was fully committed by November 2016, and additional funding was required to meet the demand for the programme.

The Board made the following comments:

- It was vital to institute a comprehensive analysis and evaluation of all the Combined Authority's skills interventions, and to ensure that wider impacts were properly captured;
- There was a strong case for continuing to provide a higher level of support for apprenticeships that met the needs of the key sectors within the Strategic Economic Plan, with possible enhancements to the level of grant offered for those apprenticeships within key sectors.

Councillor Sue Jeffrey proposed an amendment to the recommendation in the report to remove reference to the figure of £2,036,000. This was agreed and the Managing Director indicated that the Combined Authority would ensure that delivery of the grant would support the delivery of the Strategic Economic Plan.

RESOLVED that :

1. The performance of the programme to support SMEs to deliver apprenticeships, through devolved arrangements, be noted; and
2. The original budget of £1,536,000 financial support from the Skills Funding Agency be extended to accommodate the high level of demand, and be aligned to the needs of the Strategic Economic Plan.

**TVCA 81/16 INVESTING IN SUSTAINABLE TRANSPORT**

The Board considered a report that presented the proposals for investment of the Tees Valley Sustainable Access to Employment Programme 2017/18 – 2019/20 and the supportive revenue funding for the same period. It was noted that the revenue element was subject to the outcome of a bid to the Department for Transport's Access Fund.

The Board noted the importance of the schemes and the linkages between housing and key employment sites. The Board requested that full details of each scheme be circulate to members.

RESOLVED that:

1. The remainder of the Tees Valley Sustainable Access to Employment Programme, up to 2019-20, be approved and the approval of individual projects within this programme be delegated to the Managing Director, in consultation with the Transport and Infrastructure Group; and
2. Investment of supportive revenue funding up to 2019-20 be approved, subject to the success of our bid to government.

**TVCA 82/16 APPOINTMENTS**

The Board considered a report that set out nominations for the Land Commission and the Independent Remuneration Panel.

RESOLVED that the nominations to the Land Commission and Independent Remuneration Panel be approved, as follows:

Land Commission:

Chairman, Mayor David Budd (Chair, Tees Valley Combined Authority)  
Councillor Chris McEwan (Darlington Borough Council)  
Councillor Kevin Cranney (Hartlepool Borough Council)  
Councillor Charles Rooney (Middlesbrough Borough Council)  
Councillor Lynn Pallister (Redcar & Cleveland Borough Council)  
Councillor Nigel Cooke (Stockton-on-Tees Borough Council)

Independent Remuneration Panel:

Councillor Paul Baldwin (Darlington Borough Council)

**TVCA 83/16 DATES OF THE NEXT MEETINGS**

22<sup>nd</sup> February 2017 and 22<sup>nd</sup> March 2017.

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## TEES VALLEY COMBINED AUTHORITY BOARD

**Cavendish House, Teesdale Business Park, Stockton-on-Tees at 10.00am on  
Friday, 13 January 2017**

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### ATTENDEES

#### Members

Mayor David Budd (Chair)	Mayor of Middlesbrough
Councillor Bill Dixon	Leader of Darlington Borough Council
Councillor Christopher Akers- Belcher	Leader of Hartlepool Borough Council
Councillor Sue Jeffrey	Leader of Redcar and Cleveland Borough Council

Paul Booth	Chair of Tees Valley Local Enterprise Partnership (LEP)
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#### Substitute Member

Councillor Jim Beall	Deputy Leader of Stockton-on-Tees Borough Council
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#### Associate Members

Phil Cook	Member of Tees Valley LEP
Alastair MacColl	Member of Tees Valley LEP
David Robinson	Member of Tees Valley LEP
David Soley	Member of Tees Valley LEP

#### Apologies for absence

Councillor Bob Cook	Leader, Stockton-on-Tees Borough Council
Paul Croney	Member of Tees Valley LEP
Ian Kinnery	Member of Tees Valley LEP
Nigel Perry	Member of Tees Valley LEP

#### Officers

Gill Alexander	Chief Executive of Hartlepool Borough Council
David Bond	Monitoring Officer, Tees Valley Combined Authority
Sarah Brackenborough	Governance Manager, Tees Valley

Ada Burns	Combined Authority Chief Executive of Darlington Borough Council
Alison Fellows	Investment Director, Tees Valley Combined Authority
Andrew Lewis	Managing Director, Tees Valley Combined Authority
Tony Parkinson	Interim Chief Executive of Middlesbrough Council
Craig Peacock	Marketing Manager, Tees Valley Combined Authority
Neil Schneider	Chief Executive of Stockton-on-Tees Borough Council
Amanda Skelton	Chief Executive of Redcar and Cleveland Borough Council

**TVCA 66/16 DECLARATIONS OF INTEREST**

David Robinson declared an interest in Agenda Item 7 – Establishing the South Tees Development Corporation.

**TVCA 67/16 MINUTES**

RESOLVED that the minutes of the meeting held on 2 November 2016 be confirmed as a correct record.

**TVCA 68/16 ANNOUNCEMENTS FROM THE CHAIR**

The Chair confirmed that all matters were covered on the agenda.

**TVCA 69/16 RECENT GOVERNMENT ANNOUNCEMENTS**

The Board considered a report that provided an overview of recent government announcements which impacted on the responsibilities of the Tees Valley Combined Authority. In summary the report highlighted new financial announcements, and government's response to areas where TVCA had submitted proposals.

The following comments were noted:

- Of the 12 announcements made nationally on successful bids to the Large Local Majors Programme, 2 were in the Tees Valley. Funding would be provided for business case development of the A66 East West Connectivity and the additional Tees Crossing;

- Disappointment was expressed that more resource for economic development had not been made available to local areas in the Chancellor's Autumn Statement;
- The announcement to allow Combined Authorities borrowing powers was welcomed. It was noted that careful consideration to the best use of borrowing would be given through the TVCA Investment Plan which was due to be presented to the Board in March 2017.

RESOLVED that the report be noted.

## **TVCA 70/16 COMBINED AUTHORITY CONSTITUTION AND STATUTORY FRAMEWORK**

The Board considered a report that sought the Combined Authority's consent to the Tees Valley (Functions and Amendment) Order, before the legislation was laid before parliament. The Order formed a critical element of the implementation of the Tees Valley devolution deal. It had already been approved in principle by the five constituent authorities, with final confirmation delegated to their Chief Executives in consultation with Leaders.

The Board noted the strong progress that had been made towards implementation of the Mayoral Combined Authority.

RESOLVED that the Tees Valley Combined Authority:

1. Consents to the Tees Valley (Functions and Amendment) Order being laid before parliament;
2. Notes the development of a new Combined Authority Constitution to ensure that decision-making under the Mayoral model meets the principles of transparency, cooperation and partnership.

## **TVCA 71/16 ESTABLISHING THE SOUTH TEES DEVELOPMENT CORPORATION**

David Robinson declared an interest as a business within the proposed site boundary of the South Tees Development Corporation.

The Board considered a report that detailed progress with the legislation and powers relating to Mayoral Development Corporations (MDCs) and the consultation that had been launched on the application of the new powers to the South Tees area, which includes the site of the former SSI Steelworks.

It was noted that the draft legislation for MDCs was about to be considered in Parliament and this was the first time the power would be available to any area outside of London. The agreement to extend these powers represented a major new responsibility for the Tees Valley Combined Authority, and a potentially significant opportunity to accelerate growth and development, delivering additional jobs.

TVCA had identified the South Tees area as an area in which an MDC should be created. As part of this process TVCA needs to consult people and organisations that may be affected, including local councils and MPs. The consultation has now been launched with a closing date of the 10<sup>th</sup> March. The results of the consultation would be brought to the March meeting of the Board.

The following comments were made:

- The ongoing discussions with government on the arrangements for the former SSI Steelworks site needed to proceed with pace;
- Proposals to extend government commitment to fund the security and safe management of the former SSI site to the end of the current parliament were being discussed;
- The support for skills and education, to ensure good quality jobs on the site, should be a high priority;
- TVCA were currently exploring the option to provide a working capital loan to support the transition to the South Tees Development Corporation. At an appropriate stage it will be necessary to reach agreement on a more extensive financial settlement with government, to ensure the site can secure future opportunities for growth.

RESOLVED that the Tees Valley Combined Authority:

1. Notes the progress in the parliamentary process to provide TVCA with the powers to establish Development Corporations;
2. Notes the consultation to apply these new powers to the South Tees area, creating a South Tees Development Corporation;
3. Agrees to consider the results of the consultation at the March meeting of the Board.

**TVCA 72/16 TEES VALLEY AREA REVIEW OF 16+ EDUCATION AND SKILLS PROVISION: FINAL REPORT AND IMPLEMENTATION STAGE**

The Board considered a report that summarised the results and recommendations of the recent Area Review of 16+ Education and Skills Provision across Tees Valley. The Department for Education (DfE) had now published the final report which made a number of recommendations, some of which applied directly to the Combined Authority. The Board considered these recommendations.

The Board commented that a key challenge would be to ensure that the full scope of provision across further education was considered in an appropriate way.

RESOLVED that the Tees Valley Combined Authority:

1. Notes the recommendations of the Area Review; and the objective to ensure the longer term viability of the sector; the capacity to meet future demand; financial stability; and that a high quality of learning and skills provision is available to learners across the Tees Valley;
2. Takes a leading role in supporting partners to deliver a realistic timetable for implementation of those recommendations;
3. Leads the process to establish an Education and Skills Joint Venture Trust (or similar arrangement) for Tees Valley, and bring forward proposals for agreement between the Combined Authority and FE providers.

**TVCA 73/16 TVCA EDUCATION, EMPLOYMENT AND SKILLS (EES) PARTNERSHIP BOARD**

The Board considered a report that set out recommendations for the establishment of a new governance structure relating to Education, Employment and Skills for the Combined Authority. The EES Partnership Board would advise TVCA on education, employment and skills related issues, in particular those relating to the proposed Devolution Agreement with Government.

At the first meeting of the Partnership Board in November it had been agreed that an additional elected Member should be on the Partnership Board and an appropriate representative for the health sector.

The following comments were made:

- TVCA should commit further resource and capacity to an in depth evaluation of investment and the impact it is having on addressing the skills gap in key sectors, to help steer delivery over the longer term;
- Strong leadership and the capacity to deliver would be critical to the successful delivery of the aims and ambitions;
- There needs to be recognition that change will not be seen immediately and bold decisions will need to be made;
- The Partnership Board would be key to overall leadership and driving forward change but the establishment of working groups below this would ensure the detailed focus needed to deliver the different work streams.

RESOLVED that the Tees Valley Combined Authority:

1. Approves the establishment of the Education Employment and Skills Partnership Board and the associated work streams;
2. Directs the Managing Director to deliver a programme of analysis and evaluation of investment in skills, to identify the impact on addressing the skills gap in key sectors, to help steer delivery over the longer term.

## **TVCA 74/16 TEES VALLEY MEMBERSHIP OF THE URBAN TRANSPORT GROUP**

The Board considered a report that detailed the intention of the Combined Authority to become an Associate Member of the Urban Transport Group.

The Urban Transport Group (UTG) was an influential organisation which promotes the interests of Britain's largest urban areas on transport. Traditionally membership of the UTG had been made up of the large Passenger Transport Executives and Integrated Transport Authorities but the organisation was now open to extend membership to Combined Authority areas. As a new Combined Authority with formal transport responsibilities, there would be significant benefits if the Tees Valley joined the UTG.

It was noted that Associate Membership for the Tees Valley could act as a stepping stone towards Full Membership, should that be considered appropriate.

RESOLVED that the Tees Valley Combined Authority:

1. Joins the Urban Transport Group, initially on an Associate Member



- basis;
2. Upgrades to full membership at an appropriate point in the future, at a point determined by the Managing Director in consultation with the Portfolio Member for Transport, if doing so provides a cost effective means of promoting the Combined Authority's transport objectives;
  3. Nominates the Portfolio Member for Transport as the Tees Valley's representative in the political governance of the Urban Transport Group.

**TVCA DATES OF THE NEXT MEETINGS**  
**75/16**

The date of the next meetings on 31<sup>st</sup> January 2017 at 10am, 22<sup>nd</sup> February 2017 at 10am and 22<sup>nd</sup> March, 2017 at 9am were noted.

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**TEES VALLEY COMBINED AUTHORITY  
OVERVIEW & SCRUTINY COMMITTEE**

**Hartlepool College of Further Education, Stockton Street, Hartlepool  
Tuesday 10<sup>th</sup> January 2017 at 10.30am**

**MEETING**

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ATTENDEES

Members

Councillor Phil Dennis (Chair)	Stockton on Tees Borough Council	SBC
Councillor Heather Scott (VC)	Darlington Borough Council	DBC
Councillor Ian Haszeldine	Darlington Borough Council	DBC
Councillor Sonia Kane	Darlington Borough Council	DBC
Councillor Jean Sharrocks	Middlesbrough Borough Council	MBC
Councillor Marjorie James	Hartlepool Borough Council	HBC
Councillor Bob Norton	Redcar & Cleveland Borough Council	R&CBC
Councillor Derrick Brown	Stockton on Tees Borough Council	SBC
Councillor Norma Stephenson	Stockton on Tees Borough Council	SBC
Councillor Glyn Nightingale	Redcar & Cleveland Borough Council	R&CBC

Apologies for absence

Councillor Philip Thomson	Redcar & Cleveland Borough Council	R&CBC
Councillor Kaylee Sirs	Hartlepool Borough Council	HBC
Councillor Stephen Akers-Belcher	Hartlepool Borough Council	HBC
Councillor Jon Rathmell	Middlesbrough Borough Council	MBC
Councillor Denise Rooney	Middlesbrough Borough Council	MBC

Officers

Andrew Lewis	Managing Director TVCA	TVCA
Sue Hannan	Employment & Skills Manager	TVCA
Councillor Christopher Akers-Belcher	Hartlepool Borough Council Governance Manager	HBC TVCA
Sarah Brackenborough	Scrutiny Officer	TVCA
Sharon Jones	Scrutiny Officer	HBC
Joan Stevens		

**OSC  
18/17**      **DECLARATIONS OF INTEREST**

There were no interests declared.

**OSC  
19/17**      **MINUTES**

Consideration was given to the minutes of the meeting held on 24<sup>th</sup> November 2016.

RESOLVED that the minutes be confirmed and signed as a correct record.

**OSC  
20/17**      **ANNOUNCEMENTS FROM THE CHAIR**

There were no announcements from the Chair

**OSC  
21/17**      **ANNOUNCEMENTS FROM THE MANAGING DIRECTOR**

The Managing Director gave an update regarding the following items:

The launch of TVCA Strategic economic plan was held in December. The event was attended by Lord Heseltine and was a very successful event with a lot of positive press coverage. Around 300 businesses from the region also attended.

The Legislation to establish new governance arrangements is still being progressed; these include changes for Overview & Scrutiny. The process has taken a while due to the route that central Government and parliament need to follow. In line with this we are still working on the TVCA Constitution and are hoping to have the final draft signed off in February. O&S are scheduled to consider the procedures for call-in of decisions.

The South Tees Development Corporation is currently operating in shadow form and we have started consultation around the proposals to establish the Corporation as a statutory body. The Consultation document is available publicly and we have also written to all businesses on the site, Local authorities, MP's and key agencies. Consultation will run until 10<sup>th</sup> March 2017. Overview & Scrutiny will be asked to consider the proposals at their next meeting, which will include a site visit.

Consultation is also currently taking place around the TVCA Transport policy. This document has also been made available publicly and is visible in public and council buildings. Overview & Scrutiny are scheduled to scrutinise transport issues at a future meeting.

The National Audit Office is visiting TVCA this week. The visit is to allow us to demonstrate the working arrangements we have within Tees Valley currently. While they are here NAO will be meeting with O&S Chair and Vice Chair to discuss the arrangements we have in

place for scrutiny.

The Autumn Statement announced new borrowing powers for Combined Authorities, which will require legislation. Borrowing will need to follow the prudential code, which requires a clear revenue source to fund borrowing costs.

RESOLVED that the update be noted

**OSC 22/17**      **PORTFOLIO BRIEFING – EDUCATION, EMPLOYMENT & SKILLS**

A presentation was delivered by Councillor Christopher Akers-Belcher as the Portfolio holder for the area of Education, Employment & Skills

Members were given the opportunity to ask questions or make comment around the presentation. Discussion took place around the following topics:-

- Better links are needed between schools, colleges & employers. There is a need to ensure that education and employment are linked so that young people and teaching staff understand what the options are and can make informed choices. We also need to ensure that courses on offer in colleges relate to jobs that are actually available in the local area to ensure employment on course completion.
- TVCA's link to Regional Schools Commissioner – There was a meeting held with the Deputy RSC in December who was interested in what we are doing and keen to engage with us. Hopefully moving forward we will have a positive relationship with the RSC and can work together.

Resolved that the content of the presentation and discussion be noted.

**OSC 23/17**      **PRESENTATION – APPRENTICESHIPS**

A presentation was delivered by Sue Hannan, TVCA Employment & Skills Manager

Members were given the opportunity to ask questions or make comment around the report. Discussion took place around the following topics:-

- Offering an apprenticeship guarantee so we can ensure apprentices are able to find employment. Currently this is not something we are able to do due to financial constraint. The Jobs and Skills Investment Grant Scheme (RGF4) worked extremely well and allowed us to ensure that successful employers took apprentices on with a 2 year requirement (or repay the grant). This is something we would like to be able to provide more widely in future but we are currently unable to offer this across the board
- Funding issues – we have high ambitions but require sufficient funding to allow us to realise these. A request has been made to the managing Authority (DWP) for some additional funding

from the EU Youth Employment Initiative (YEI) in part from an under allocation of Tees Valley funds and also due to an underspend in other YEI areas (including London) and we are awaiting confirmation as to whether this is granted or not. If it is granted then we already have delivery partners on board who have the capacity to utilise this funding.

Resolved that:-

- The presentation and discussion be noted
- A report entitled “Apprenticeships started by Tees Valley residents -2015/16” is to be published imminently – this will be circulated to Overview & Scrutiny Committee for information

**OSC  
24/17**

### **FORWARD PLAN**

Consideration was given to the O&S forward plan

RESOLVED – that the O&S forward plan be noted

### **DATE OF NEXT MEETING**

The date of the next meeting to be held in Redcar & Cleveland on 23<sup>rd</sup> February was noted

## TEES VALLEY TRANSPORT COMMITTEE

Meeting held at Cavendish House

10.00am on Wednesday, 30<sup>th</sup> November, 2016

### ATTENDEES

#### Members

Councillor Nick Wallis	Darlington Borough Council	DBC
Councillor Kevin Cranney	Hartlepool Borough Council	HBC
Councillor Nigel Cooke	Stockton-on-Tees Borough Council	SBC
David Robinson	LEP Member	LEP

#### Apologies for absence

Councillor Bill Dixon (Chair)	Leader of Darlington Borough Council	DBC
Councillor Charles Rooney	Middlesbrough Council	MBC

#### Officers

Andrew Lewis	Managing Director Tees Valley Combined Authority	TVCA
Jonathan Spruce	Tees Valley Combined Authority	TVCA
Sarah Brackenborough	Tees Valley Combined Authority	TVCA
Ada Burns	Chief Executive of Darlington Borough Council	DBC
Michael Greene	Redcar and Cleveland Borough Council	R&CBC
Richard McGuckin	Stockton-On-Tees Borough Council	SBC
Sally Henry	Tees Valley Combined Authority	TVCA

#### Action

#### TVTC 10/16 **APOLOGIES**

As listed above.

A Vice Chair had previously not been agreed therefore Cllr Nick Wallis nominated Cllr Kevin Cranney to act as Vice Chair.

RESOLVED that Cllr Kevin Cranney act as Vice Chair until formerly agreed at the next Tees Valley Combined Authority Board Meeting.

**TVTC  
11/16**     **DECLARATIONS OF INTEREST**

David Robinson declared an interest in the item on Improving the Northallerton to Teesport Rail Line.

**TVTC  
12/16**     **MINUTES OF THE MEETING HELD ON 22<sup>ND</sup> JUNE, 2016**

Minutes of the meeting held on 22<sup>nd</sup> June, 2016 were approved.

**TVTC  
13/16**     **CONNECTING TEES VALLEY – TVCA STRATEGIC TRANSPORT PLAN FRAMEWORK**

Consideration was given to a report on Connecting Tees Valley – TVCA Strategic Transport Plan. The consultation document was tabled.

Members were given the opportunity to make comment and ask questions on the report and these could be summarised as follows:-

1. The timing of the consultation was questioned as it covers the Christmas period.
2. Is a web-based consultation sufficient?
3. It was suggested that some Member events could be organized for January.
4. Residents' magazines are an opportunity to engage more actively with the public and TVCA currently have a 2 page spread in each of the magazines which could be utilized.
5. It was suggested Chief Executives discuss a coordinated approach to the programme.

RESOLVED that:-

1. The report be noted and endorsed.
2. The consultation process be noted.

**TVTC  
14/16**     **STRATEGIC TRANSPORT PRIORITIES – STATUS DASHBOARD**

Consideration was given to a report which sets out the current status of the four strategic transport priorities for the Tees Valley with respect to the preferred routes to delivery for each.

RESOLVED that the report be noted.

**TVTC  
15/16**     **IMPROVING THE NORTHALLERTON TO TEESPORT RAIL LINE**

Consideration was given to a report which provides an update on the progress with one of the four strategic transport priorities for the Tees Valley. The report also suggested amended means of delivering the outcomes of the priority based on ongoing issues with rail electrification elsewhere in the country and the aim to identify “quick wins” to complement private sector investment proposals.

David Robinson declared an interest in respect of his connections to Tees Port.

Members were given the opportunity to make comment and ask questions on the report and these could be summarised as follows:-

1. Electrification still needs to be a long-term aim.
2. Revised approach makes sense in order to deliver this priority.
3. As a partner in Transport for the North, representation needs to be made to ensure this priority is achieved.

RESOLVED that this revised proposal be endorsed.

**TVTC 16/16 DARLINGTON STATION MASTERPLAN**

A presentation was provided on the progress made to date on the Darlington Station Masterplan.

Members were given the opportunity to make comment and ask questions on the presentation and these could be summarised as follows:-

1. The importance of Darlington Station was highlighted in Lord Heseltine’s report “Tees Valley: Opportunity Unlimited”
2. The 200<sup>th</sup> anniversary of the Stockton Darlington Railway is in 2025 and the station should be a key part of the celebrations.
3. As well as regeneration and growth around the town centre, the scheme generates a greater impact on the Tees Valley as a whole.

RESOLVED that presentation be noted.

**TVTC 17/16 DEVELOPING THE TEES VALLEY BUS NETWORK**

Consideration was given to a report on developing the Tees Valley Bus Network.

A presentation was provided highlighting the two principal delivery options – an enhanced partnership and franchising.

Members were given the opportunity to make comment and ask questions on the presentation and these could be summarised as follows:-

1. Having access to data on journeys is invaluable in shaping and scoping policy.
2. This is an opportunity for change – an opportunity to have a



connected bus network.

3. The legislation is hugely welcome as it gives options and opportunities.
4. This was part of the devolution deal.
5. The presentation was well received and would be welcomed at each Local Authority Cabinet meeting or as part of the wider Member engagement on the Strategic Transport Plan Framework.

RESOLVED that further work is undertaken on the two principal delivery options, including a discussion with the newly formed Tees Valley Bus Operators' Association and make a recommendation to the Committee on the preferred way forward at its next meeting in March 2017.

**TVTC 18/16 ENGLISH NATIONAL CONCESSIONARY TRAVEL SCHEME (ENCTS)**

Consideration was given to a report which provides an update on the preparation and intended actions for negotiating reimbursement payments to bus operators participating in the English National Concessionary Travel Scheme and, therefore payments made by each of the authorities for 2017/18.

RESOLVED that Members noted the requirements of the Combined Authority, and agreed to the method of negotiation outlined in the report.

**TVTC 19/16 ANY OTHER BUSINESS**

It was agreed to invite a representative from Durham Tees Valley Airport to attend a future meeting.

**TVTC 20/16 DATE OF THE NEXT MEETING**

22<sup>nd</sup> March, 2017

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**TEES VALLEY COMBINED AUTHORITY  
OVERVIEW & SCRUTINY COMMITTEE**

**Mandela Room, Town Hall, Albert Road, Middlesbrough, TS1 2QJ**

**Thursday 24<sup>th</sup> November 2016 at 10.30am**

**MEETING**

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ATTENDEES

Members

Councillor Phil Dennis (Chair)	Stockton on Tees Borough Council	SBC
Councillor Ian Haszeldine	Darlington Borough Council	DBC
Councillor Sonia Kane	Darlington Borough Council	DBC
Councillor Heather Scott	Darlington Borough Council	DBC
Councillor Stephen Akers-Belcher	Hartlepool Borough Council	MBC
Councillor Marjorie James	Hartlepool Borough Council	MBC
Councillor Bob Norton	Redcar & Cleveland Borough Council	R&CBC
Councillor Philip Thomson	Redcar & Cleveland Borough Council	R&CBC
Councillor Derrick Brown	Stockton on Tees Borough Council	SBC
Councillor Norma Stephenson	Stockton on Tees Borough Council	SBC
Councillor Glyn Nightingale	Redcar & Cleveland Borough Council	R&CBC

Apologies for absence

Councillor Jean Sharrocks	Middlesbrough Borough Council	MBC
Councillor Kaylee Sirs	Hartlepool Borough Council	HBC
Councillor Jon Rathmell	Middlesbrough Borough Council	MBC
Councillor Denise Rooney	Middlesbrough Borough Council	MBC

Officers

Andrew Lewis	Managing Director TVCA	TVCA
Garry Cummings	Chief Financial Officer	TVCA
David New	Senior Finance Officer	TVCA
Sarah Brackenborough	Governance Manager	TVCA
Sharon Jones	Scrutiny Officer	TVCA
Joan Stevens	Scrutiny Officer	HBC

**OSC**      **DECLARATIONS OF INTEREST**

**10/16**

There were no interests declared.

**OSC**      **MINUTES**

**11/16**

Consideration was given to the minutes of the meeting held on 12<sup>th</sup> October 2016.

RESOLVED that the minutes be confirmed and signed as a correct record.

**OSC**      **ANNOUNCEMENTS FROM THE CHAIR**

**12/16**

The Chair announced that the suggested amendments to the draft constitution, including the proposal that the Committee be allowed to recommend their own Chair, have been accepted by the TVCA Board.

A discussion took place regarding the TVCA being able to create Mayoral Development Corporations, which already exists in shadow form for the South Tees area; including the former SSI site. Following government legislation being published it is proposed that this will become a more formal arrangement. Consultation will need to take place before any proposal is accepted and this includes consultation with Overview & Scrutiny Committee.

RESOLVED that:-

1. O&S will be fully consulted regarding any proposals for Mayoral Development Corporations
2. O&S are provided with documents showing the plans for the establishment of the South Tees Development Corporation-
3. Mayoral Development Corporation be added to the work programme

**ANNOUNCEMENTS FROM THE MANAGING DIRECTOR**

**OSC**

**13/16**

The Managing Director gave an update regarding the Autumn Statement and areas of this which relate directly to TVCA and also an update regarding the Northern Powerhouse.

RESOLVED that the update be noted

**COMBINED AUTHORITY FINANCIAL RESOURCES AND MANAGEMENT**

**OSC**

**14/16**

Consideration was given to a report on TVCA financial resources and management.

The report outlined the budget process and financial management arrangements for the TVCA and detailed the expected funding coming into the Combined Authority for the period 2016-2021.

It was highlighted to the Committee that Combined Authorities are now to be granted borrowing powers along the same lines of Local Authorities and that further information will be provided with regard to how this process will work.

It was also highlighted that budget setting for 2016/2017 is currently being worked on and will be considered by TVCA Board in their December meeting

Members were given the opportunity to ask questions or make comment around the report. Discussion took place around the following topics:-

- Breakdown of transport funding
- TVCA borrowing powers
- Enterprise Zones – How the estimated income figures were reached
- Difference between European funding and Local growth fund and how the European funding has been allocated
- Resource available to TVCA for financial management and audit arrangements

Resolved that:-

1. O&S be provided with the further information on the financial framework for Enterprise Zones
2. O&S be provided with a copy of the European Structural Investment Fund strategy
3. A glossary of terms be added to future papers

## **STATUTORY FRAMEWORK FOR COMBINED AUTHORITY SCRUTINY**

**OSC  
15/16**

The Committee was asked to note the emerging statutory framework for Overview and Scrutiny and consider how these arrangements should be applied within the Tees Valley. It is expected that the new arrangements will come into force on 8<sup>th</sup> May 2017 subject to approval by Parliament.

Members were given the opportunity to ask questions or make comment around the report. Discussion took place around the following topics:-

- The process that the Committee will use to initiate call in
- The case for and against establishing an independent budget for O&S Committee
- Training for O&S Committee

Resolved that:-

1. O&S be provided with information as to how the 5 constituent authorities implement call in with a view to agreeing their own process
2. Training for O&S begins with the first session on 8<sup>th</sup> December, further training will follow.

## **FORWARD PLAN**

**OSC** Consideration was given to the O&S forward plan  
**16/16**  
RESOLVED – that the O&S forward plan be noted

## **DATE OF NEXT MEETING**

**OSC** The date of the next meeting to be held in Hartlepool on 10<sup>th</sup> January  
**17/16** was noted

## TEES VALLEY COMBINED AUTHORITY BOARD

**Meeting Room 1, Cavendish House, Teesdale Business Park,  
Stockton-on-Tees at 10.00am on Wednesday, 2 November 2016**

### ATTENDEES

#### Members

Mayor David Budd (Chair)	Mayor of Middlesbrough Council	MBC
Councillor Bill Dixon	Leader of Darlington Borough Council	DBC
Councillor Christopher Akers-Belcher	Leader of Hartlepool Borough Council	HBC
Councillor Sue Jeffrey	Leader of Redcar and Cleveland Borough Council	R&CBC
Councillor Bob Cook	Leader of Stockton-on-Tees Borough Council	SBC
Paul Booth	Chair of Tees Valley LEP	LEP

#### Associate Members

Phil Cook	Member of Tees Valley LEP	LEP
David Robinson	Member of Tees Valley LEP	LEP
David Soley	Member of Tees Valley LEP	LEP

#### Apologies for absence

Paul Croney	Member of Tees Valley LEP	LEP
Ian Kinnery	Member of Tees Valley LEP	LEP
Alastair MacColl	Member of Tees Valley LEP	LEP
Naz Parkar	Member of Tees Valley LEP	LEP
Nigel Perry	Member of Tees Valley LEP	LEP

#### Officers

Gill Alexander	Chief Executive of Hartlepool Borough Council	HBC
Nigel Hart	Stockton-on-Tees Borough Council	SBC
David Bond	Monitoring Officer (TVCA)	TVCA
Ada Burns	Chief Executive of Darlington Borough Council	DBC
Garry Cummings	Section 151 Officer (TVCA)	TVCA
Linda Edworthy	TVCA	TVCA
Tony Parkinson	Interim Chief Executive of Middlesbrough Council	MBC

Julie Danks	Deputy Chief Executive of Stockton-on-Tees Borough Council	SBC
Amanda Skelton	Chief Executive of Redcar and Cleveland Borough Council	R&CBC

Also in attendance

Councillor Phil Dennis	Stockton-on-Tees Borough Council and Chair of the TVCA Overview and Scrutiny Committee
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Action

**TVCA 55/16 DECLARATIONS OF INTEREST**

There were no interests declared.

**TVCA 56/16 ANNOUNCEMENTS FROM THE CHAIR**

There were no announcements from the Chair.

**TVCA 57/16 MINUTES**

Consideration was given to the minutes of the meetings held on 24 August 2016.

RESOLVED that the minutes of the meetings held on 24 August 2016 be confirmed and signed as a correct record.

**TVCA 58/16 DEVOLUTION – PROGRESS REPORT**

Consideration was given to a report that updated the Members on progress in the implementation of the Tees Valley's devolution deal.

It was one year since the Tees Valley Leaders signed the Devolution Deal with government. The report very briefly took stock of recent developments.

Discussions continued with government departments to resolve the detailed arrangements for devolution of responsibilities. These included discussions with the Department of Education and Skills Funding Agency to prepare for the devolution of the adult education budget from 2018; with the Homes and Communities Agency on the enhanced delivery of programmes for housing growth; and with the Department of Work and Pensions to enhance local influence over the Work and Health Programme.

RESOLVED that the report be noted.

**TVCA 59/16 EXTENDING THE YOUTH EMPLOYMENT INITIATIVE**

Consideration was given to a report on extending the Tees Valley Youth Employment Initiative (YEI).

The YEI Programme, began delivering earlier in 2016. Total contracted allocations of YEI/ESF amounted to £19,837,962, leaving £3,094,308 of the overall YEI award (£22,932,000) unallocated. Some additional YEI/ESF monies may also be available from a central pot held by DWP.

The proposal was to secure the full uncommitted Tees Valley resource (£3,094,308), this required £1,031,436 locally as match. Based on additional match funding of £1.03m an additional 2,000 (minimum) young people (aged 15-29) who were not in education employment or training (NEET) would be provided with the opportunity to gain the skills and behaviours required to progress towards work. However, there was also potential to access additional YEI funding that cannot be utilised elsewhere in the country, for example it was understood that London had committed very little of their allocation. A case would also be developed to put to DWP as soon as possible as they would be considering the use of all uncommitted YEI during the autumn. Funds would be committed from the 2016/17 allocation but would be available in line with the YEI funding through to end of July 2018.

The TVCA had been asked by DWP to talk to the existing providers (New College Durham and Hartlepool Borough Council) about their ability to utilise the remaining Tees Valley YEI allocation and associated ESF match. The reason that the two providers were unable to take up the full allocation at the outset was the lack of available match funding, therefore making the local match available through the devolution funds would remove this barrier. Both providers had been made aware of the potential opportunity for additional funding and the associated requirement for additional outputs. Should funds become available, both lead providers had confirmed that they would be prepared to increase their delivery operations to draw down the additional funding.

DWP had also suggested that a further open call could be developed to identify appropriate delivery. However, due to the timescales for delivering the activity and achieving full spend by the end of July 2018, an open call process would leave very little time for new delivery partners to achieve a real impact. Therefore, the preference was to work with the existing providers to fund appropriate additional activities.

If agreed TVCA would ask each provider to come forward with proposals to either increase activity where it was already demonstrating positive impacts, or to identify new activity that wasn't able to be supported in the original programme, due to the lack of available match funding. These would then be put forward to DWP who would be requesting the approval of Treasury to secure additional YEI/ESF funding for the Tees Valley.

RESOLVED that the provision of up to £2.06m of TVCA funding be



approved to act as the 25% match as part of the overall programme budget. This would secure up to an additional £6.188m of YEI / ESF investment for young people within the area. Additional young people (aged 15-29) who were not in education employment or training (NEET) would gain skills and behaviours required to progress towards work.

**TVCA EXPANDING BROADBAND  
60/16**

Consideration was given to a report on expanding broadband in the Tees Valley.

The report marked the completion of Phase 1 of the rollout of superfast broadband under the Broadband Delivery UK (BDUK) project and the recommended next steps before potential commencement of Phase 2 and subsequent planning for Phase 3.

The BDUK contract in Tees Valley was being delivered by BT under contract to Digital Durham.

Phase 1 of the project had been delivered within budget and although only 89 out of 93 cabinets were enabled, a total of 15,556 premises (original target 11,000 premises) had access to broadband which equated to 93.1% coverage. This related to a cost per premise of £89.99 which when benchmarked to other market providers offered value for money.

BDUK had a target of 95% coverage of UK premises by 2019/2020. At the end of Phase 1 93.1% of Tees Valley premises potentially had access to superfast broadband, meaning that there was an approximate gap of 1.9% (which equated to 5,920 premises out of a total of 311,600 for the region) with only Hartlepool having exceeded the target. There was consequently a need for a second phase of the BDUK programme in Tees Valley.

Two Options for delivery of Phase 2:

- Existing Phase 2 Option; and
- Enhanced Phase 2 Option.

A table within the report reflected the existing submission (in terms of outputs) to BDUK for the possible delivery of Phase 2.

The enhanced Phase 2 Option had been developed to reflect identified good practice in County Durham (with its enhanced budget and aim to get 98.1% coverage at the end of Phase 2 and (almost) 100% coverage at the end of Phase 3 (utilising enhanced gain-share)) and the new financial opportunities afforded by the Devolution Deal. A table within the report summarised the two options.

Due to commercial sensitivity the appendix to the report was exempt.

RESOLVED that the enhanced Phase 2 be progressed and funded from the Tees Valley Investment Programme (no financial contributions

from composite Tees Valley Councils), subject to the following conditions:

- Digital Durham produce a comprehensive list of cabinets to be enabled and a clear timeline for their delivery; and
- A detailed marketing / promotional plan be put in place that ensures Tees Valley meets the requisite gain share target for both Phase 1 and Phase 2.

## **TVCA 61/16 BUSINESS ENGAGEMENT AND INVOLVEMENT**

Consideration was given to a report on business engagement and involvement.

The report updated Members on the arrangements in place to engage the business community in the work of TVCA, and proposed the recruitment of new members for the Local Enterprise Partnership.

The TVCA and Local Enterprise Partnership, and their predecessor bodies, had a long history of close involvement with the local business community. Business leaders had helped to shape the strategic economic plan, to prioritise interventions for growth and jobs, and promoted the Tees Valley nationally and internationally. As the Combined Authority assumed greater responsibilities under devolution, the need for a strong partnership with business was becoming more important than ever.

The way in which business was engaged would also need to develop as devolution moved forward. These issues were discussed at an event on 19th October hosted by the North East of England Chamber of Commerce, the Confederation of British Industry, the Engineering Employers Federation, the Tees Valley Business Club, the Federation of Small Business and the Entrepreneurs' Forum. Over 100 people from different sectors attended the event and welcomed the opportunity to ensure business had maximum involvement in ambitious devolution proposals. Feedback from the event would help determine the basis on which the Combined Authority and business community developed this relationship.

The Local Enterprise Partnership was the key forum for joint working between the five councils, the business community and education sector. Part of a national network of 38 LEPs, the Tees Valley LEP had an excellent reputation for effective leadership. The creation of the Combined Authority had inevitably had implications for the role of the LEP. The LEP was constituted as an integral part of the Combined Authority, with a shared officer support, and LEP private sector board members given Associate Member status of the Combined Authority.

The Combined Authority was the accountable body for the Local Enterprise Partnership. This close integration maximises the Tees Valley business voice, and ensured the Combined Authority could tap into expertise from experienced business leaders committed to shared objectives. LEP members also played a prominent national role, with opportunities to promote the interests of the Tees Valley with ministers, investors and national bodies.

With a number of vacancies amongst the nine places for private sector members of the LEP, it was appropriate to launch recruitment for LEP members. TVCA will seek a range of business leaders from different sectors and backgrounds. Proposals for appointments to the LEP Board would be brought forward to the Combined Authority at a future meeting, with the aim of having a new board in place at the beginning of 2017.

It was important that the Combined Authority's engagement with the business community was not solely through the members of the LEP. Wider groups of business leaders were keen to be engaged. It was therefore recommended that, alongside the LEP membership, a larger number of business figures were identified and supported to make a difference; according to their interest and experience.

To initiate this process, a leaflet had been developed, which could be used to promote the opportunities for involvement and encourage business leaders to come forward.

RESOLVED that:-

1. The positive engagement of the business community be noted.
2. A recruitment process for new LEP Board members be launched, as well as a wider group of business leaders who would be involved in the TVCA work.

**TVCA 62/16 APPOINTMENT OF A COMBINED AUTHORITY RETURNING OFFICER**

Following parliamentary approval of the Tees Valley Combined Authority (Election of Mayor) Order 2016, the Combined Authority must appoint one of its officers, or one of the officers of a constituent council, to be the combined authority returning officer in relation to the election.

RESOLVED that Combined Authority appoint David Bond the Local Returning Officer of Stockton-on-Tees Borough Council as the Combined Authority Returning Officer in relation to the Tees Valley Combined Authority Mayoral Election.

**TVCA 63/16 APPOINTMENTS TO TVCA POSITIONS**

Consideration was given to a report on nominations from Constituent Authorities to some of the remaining vacancies on the TVCA's Committees and Panel.

RESOLVED that the following appointments be approved:-

**TRANSPORT COMMITTEE**

Substitute Members

Cllr Janice Brunton - Middlesbrough Council

Cllr Marjorie James - Hartlepool Borough Council

Cllr David Walsh - Redcar and Cleveland Borough Council  
Cllr Mike Smith - Stockton-on-Tees Borough Council

#### AUDIT AND GOVERNANCE COMMITTEE

##### Substitute Members

Cllr Paul Baldwin – Darlington Borough Council  
Cllr Paul Beck - Hartlepool Borough Council  
Cllr Lewis Young - Middlesbrough Council  
Cllr Bob Norton - Redcar and Cleveland Borough Council  
Cllr Chris Barlow - Stockton-on-Tees Borough Council

#### OVERVIEW AND SCRUTINY COMMITTEE

##### Member

Cllr Sonia Kane – Darlington Borough Council

#### INDEPENDENT REMUNERATION PANEL

##### Members

Cllr Ian Hazeldene - Darlington Borough Council Representative  
John Taylor – Hartlepool Borough Council Representative  
Jim Whiston - Middlesbrough Council Representative  
Mr M Sedlatschek - Redcar and Cleveland Borough Council  
Representative  
Tony Campbell - Stockton-on-Tees Borough Council Representative

#### **TVCA 64/16 FORWARD PLAN**

Consideration was given to the TVCA Board Forward Plan.

RESOLVED that the TVCA Board Forward Plan be noted.

#### **TVCA 65/16 DATES OF THE NEXT MEETINGS**

The date of the next meetings on 25 November and 21 December 2016 were noted.

**TEES VALLEY COMBINED AUTHORITY  
OVERVIEW & SCRUTINY COMMITTEE**

**Meeting Room, Cavendish House, Teesdale Business Park,  
Stockton-on-Tees**

**Wednesday, 12<sup>th</sup> October 2016 at 10.30am**

**MEETING**

ATTENDEES

Members

Councillor Phil Dennis (Chair)	Stockton on Tees Borough Council	SBC
Councillor Ian Haszeldine	Darlington Borough Council	DBC
Councillor Sonia Kane	Darlington Borough Council	DBC
Councillor Heather Scott	Darlington Borough Council	DBC
Councillor Jean Sharrocks	Middlesbrough Borough Council	MBC
Councillor Bob Norton	Redcar & Cleveland Borough Council	R&CBC
Councillor Phillip Thomson	Redcar & Cleveland Borough Council	R&CBC
Councillor Derrick Brown	Stockton on Tees Borough Council	SBC
Councillor Norma Stephenson	Stockton on Tees Borough Council	SBC

Apologies for absence

Councillor Stephen Akers-Belcher	Hartlepool Borough Council	HBC
Councillor Marjorie James	Hartlepool Borough Council	HBC
Councillor Kaylee Sirs	Hartlepool Borough Council	HBC
Councillor Jon Rathmell	Middlesbrough Borough Council	MBC
Councillor Denise Rooney	Middlesbrough Borough Council	MBC
Councillor Glyn Nightingale	Redcar & Cleveland Borough Council	R&CBC

Officers

Andrew Lewis	Managing Director TVCA	TVCA
Sharon Jones	Scrutiny Officer	TVCA
Keith Wilson	Economic Strategy & Intelligence Manager	TVCA
Peter Bell	Governance Officer	TVCA / SBC

**OSC**      **DECLARATIONS OF INTEREST**

**5/16**      There were no interests declared.

**OSC**      **MINUTES**

**6/16**      Consideration was given to the minutes of the meeting held on 9<sup>th</sup> September 2016.

RESOLVED that the minutes be confirmed and signed as a correct record.

**OSC**      **DEVOLUTION DEVELOPMENTS - UPDATE**

**7/16**      The Managing Director reported a number of developments with regard to Tees Valley Devolution:-

The first payment had been received from Government of what was promised to be a 30 year commitment of £15 million per year under the Devolution Deal. It was also noted that while that was a significant amount of money it was only one part of the Devolution arrangements although it was the most visible and prominent. There were many functions that had been carried out by central government that were being passed to TVCA, in areas of Skills, Transport, Infrastructure, Employment and Jobs of which £15 million was only one part. The £15 million was not attached to any particular functions and in that respect it gave the TVCA an opportunity to look at areas where the TVCA was short of funding to deliver on the ambitions that had been set.

There was also new legislation with regard to Overview & Scrutiny that would possibly give Members call-in powers and there would be new orders on financial arrangements. Members would be updated at a later meeting with regard to the emerging statutory arrangements.

It was reported that each Tees Valley Authority would receive a seminar on the new Mayoral TVCA Constitution. Members agreed that it would be appropriate for the Committee to have the opportunity to comment on the draft Mayoral TVCA Constitution before any seminars take place.

RESOLVED that the update on the Devolution developments be noted.

**OSC**      **TEES VALLEY STRATEGIC ECONOMIC PLAN – CREATION OF NEW JOBS**

**8/16**      Consideration was given to a report on the refreshed Tees Valley Strategic Economic Plan (SEP) and the aim to create 25,000 new jobs between 2016 and 2026.

At the Overview and Scrutiny Committee held on 9th September 2016 reference was made to the principal target of the refreshed Strategic Economic Plan: the creation of 25,000 net jobs by 2016. Members requested that the Overview and Scrutiny Committee be fully briefed on

the content of the Plan in order to understand whether this target was achievable, realistic and sufficiently challenging; which sectors of employment were targeted, and what the timescale was for achievement.

The refreshed Tees Valley Strategic Economic Plan (SEP) aimed to create 25,000 new jobs between 2016 and 2026. The rationale for the jobs target (quantum and sectoral composition) was informed by the City Deal negotiations in 2013 and quantified by EkosGen (Economic Consultants) for the 2014 Strategic Economic Plan. This was subsequently reassessed by EkosGen to inform the refreshed SEP target for 2016-2026.

The first part of the analysis helped to ensure that the target was suitability stretching and would result in a step change for the economy, while the latter set the target of 25,000 into context and helped to test how realistic this scale of growth was in more challenging economic conditions (particularly in the early years of the 10 year timeframe). The initial assessment concluded that a target of 25,000 net new jobs appeared credible, although the challenge in achieving this should not be underestimated.

Detailed analysis was also undertaken to identify and quantify the sources of growth. This drew on a wide range of sources including national standard datasets and local reports and papers.

Since the work was undertaken, there had been a number of important economic changes and events locally and nationally, such as the closure of SSI, which were impacting on the economic potential of each sector. Taking 2009 as a baseline, two tables within the report compared first, Tees Valley against employee levels for England and then the sectoral change in Tees Valley.

In aggregate, the fluctuations in employee numbers mean that the number of employees was 1.6% higher in Tees Valley than it was in 2009 (an annual growth rate of 0.3%), whilst nationally over the same period, employee numbers had risen by 5.4% (an annual growth rate of almost 1.1%) .

In general, the increase in employment post-recession had surprised many commentators, and employment in England was now at an all-time high. However, the following was noted for Tees Valley:

- Tees Valley continued to have an employment profile which differed markedly from the national profile, indicating that there was continued scope to re-balance the economy towards fast-growing private service sectors;
- Growth rates across sectors had diverged considerably from those experienced nationally, suggesting that national growth rates did not necessarily provide a guide to the performance of sectors within Tees Valley; however
- Tees Valley was subject to the same wider drivers and sector trends as other areas and these, together with the strength and competitiveness of the existing business base, would determine future employment growth or decline at the local level.

A table within the report showed the original sectoral split set out in the Strategic Economic Plan, and the revised split.

Based on the UK growth forecasts, if Tees Valley were to match national rates of growth over the next ten years, the number of employees would increase by just under 11,000. To reach the 25,000 target, Tees Valley would therefore have to out-perform the UK growth rate in a number of sectors, and see significantly smaller declines in others.

A table within the report showed the revised sectoral split (updated to align with the Tees Valley sector definitions), and provided a brief commentary on how the sector targets had changed, and the justification for this. The key growth sectors were included in the report.

The aforementioned methodology was used to inform the refreshed SEP, however TVCA was developing detailed Sector Action Plans, which would provide a 'bottom up' and attributable job creation target, based on the aggregation of activities supported under the refreshed SEP.

A question and answer session then followed the presentation of the report. This session could be summarised as follows:-

- The jobs would be net additional full time equivalent jobs. There would also be 133,000 replacement jobs that would be in addition to the 25,000 jobs. There would hopefully be a degree of permanency with the jobs. As oppose to the previous programme period TVCA was trying to set a higher GBA per head, making sure at least 40% of the jobs were classified at NVQ Level 4 or above. The skills agenda was important to make sure that potential employees were fit for purpose.
- The jobs would be employed individuals and not self-employed individuals.
- The Tees Valley was more likely to suffer a skill level appropriate people shortage for the jobs rather than having too many people for the jobs.
- There was a call for action with regard to education and skills.
- The sector action plans would provide a level of granularity on the creation of the new jobs.
- Meetings were taking place with the Unions that provided updates on the new jobs and on-going work of TVCA. It was felt that this was a really important part of the process.
- It was important to stress that although there was some firm evidence behind the job figures the Tees Valley was part of an uncertain world economy which was also exasperated by Brexit.
- The regional evidence formed part of the evidence base for Tees Valley Council's Local Plans therefore it was important that the evidence base was as strong as possible.
- With regard to timeframe for the delivery of sector action plans, consultants would be appointed on 14 October 2016, an interim report would be provided early in 2017 and a final report by May 2017.



RESOLVED that the report be noted.

OSC  
9/16

## **OVERVIEW & SCRUTINY COMMITTEE WORK PROGRAMME / PROPOSED TRAINING PLAN**

Consideration was given to a report that provided Members with the opportunity to specify a work programme for the Overview & Scrutiny Committee for 2016/17.

As stated in previous reports the work programme of the Scrutiny Committee was intended to encompass upstream work reviewing the most important strategic decisions and the direction of the TVCA, and ensuring that any decisions which were made by the TVCA were in line with its agreed policies. There would also be opportunities to invite Leaders with portfolio responsibilities, with relevant officers, to attend meetings to discuss specific Combined Authority responsibilities.

The topics that were highlighted as of interest to the committee members and those that were agreed as needing further information and discussion had been added to the proposed work plan, these topics were:

- Creation of additional jobs
- Apprenticeships
- Financial planning & Budgets
- Heseltine Review
- Alignment with the Northern Powerhouse

Members were aware the remit and powers of the Overview and Scrutiny Committee established under the Combined Authority's current constitution would be broadened with the creation of the Mayoral Combined Authority. Effective scrutiny was one of the important checks and balances needed to ensure that the Mayoral arrangements were efficient, transparent, and coordinated effectively with the roles of the partner councils. It was expected the government would bring forward a legislative Order, setting the statutory basis for scrutiny of Mayoral Combined Authorities, including the powers to review decision-making. Further information would be provided to the Committee once the draft legislation was available.

Once the Forward Plan had been agreed it would be shared with TVCA Board and relevant officers to notify them of the intended work programme. Any additional meetings required for evidence gathering would be programmed in accordingly.

Members had requested further training and development be arranged to assist them with their knowledge of TVCA and Scrutiny skills. A programme of training was being developed, in partnership with the Centre for Public Scrutiny, which would be rolled out once completed.

With regard to the proposed training plan Members were presented with a proposed development programme. This had been devised following an agreement from Members that they would welcome the opportunity to expand their knowledge base around the TVCA and undertake any necessary training.

A tour of some of the key sites within the Tees Valley was also proposed and time would need to be factored in to allow this to happen.

RESOLVED that:-

1. The proposed Training Plan be agreed.
2. The Work Programme for 2016/17 be agreed.

**TEES VALLEY COMBINED AUTHORITY  
OVERVIEW & SCRUTINY COMMITTEE**

**Meeting Room , Cavendish House, Teesdale Business Park,  
Stockton-on-Tees**

**Friday, 9<sup>th</sup> September 2016 at 10.00am**

**MEETING**

ATTENDEES

Members

Councillor Phil Dennis (Chair)	Stockton on Tees Borough Council	SBC
Councillor Ian Haszeldine	Darlington Borough Council	DBC
Councillor Sonia Kane	Darlington Borough Council	DBC
Councillor Heather Scott	Darlington Borough Council	DBC
Councillor Denise Rooney	Middlesbrough Borough Council	MBC
Councillor Jean Sharrocks	Middlesbrough Borough Council	MBC
Councillor Bob Norton	Redcar & Cleveland Borough Council	R&CBC
Councillor Phillip Thomson	Redcar & Cleveland Borough Council	R&CBC
Councillor Derrick Brown	Stockton on Tees Borough Council	SBC
Councillor Norma Stephenson	Stockton on Tees Borough Council	SBC

Apologies for absence

Councillor Stephen Akers- Belcher	Hartlepool Borough Council	HBC
Councillor Jon Rathmell	Middlesbrough Borough Council	MBC

Officers

Andrew Lewis	Managing Director TVCA	TVCA
Judith Trainer	Team Leader-Electoral & Scrutiny	SBC
Sharon Jones	Scrutiny Officer	SBC
Nigel Hart	Team Leader-Civic, Democratic & Member Services	SBC

Also in attendance

Mayor Budd	Middlesbrough Borough Council and Chair of the TVCA Board	MBC
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**OSC INTRODUCTIONS**

**1/16** Introductions were given.

**OSC DECLARATIONS OF INTEREST**

**2/16** There were no interests declared.

**OSC OVERVIEW & SCRUTINY COMMITTEE-WORK PROGRAMME**

**3/16** Members of the Overview & Scrutiny Committee received a presentation from Mayor Budd, Chair of the TVCA, and Andrew Lewis, Managing Director of the TVCA, which provided:-

- An introduction to the TVCA, including its statutory duties and value add;
- Governance Arrangements, including definition of Scrutiny function;
- Key Areas of TVCA Responsibility;
- Progress on Devolution Deal;
- Projected Funding Sources for the TVCA 2016-21;
- Potential Priorities for the Scrutiny Work Programme.

It was noted that there was already extensive scrutiny best practice within the Tees Valley which could be built upon to assist the approach to be taken by this Committee; however, further legislation regarding the Scrutiny function was expected to be announced in the next few months and would be shared with this Committee at the earliest opportunity.

To ensure that the Committee carried out its responsibilities in an efficient and effective way, it was proposed that it choose a work programme comprising:-

- Investigating matters of strategic importance
- Performance Management Reporting
- Reviewing upstream work and plans of the TVCA
- Monitoring decisions to make recommendations for improvement.

It was noted that it may be appropriate to invite the relevant TVCA Board Portfolio leads to OSC meetings, however, these positions had not yet been fully determined and would be reviewed again following the election of the new Mayor of the Combined Authority.

The key areas of responsibility of the TVCA could be summarised as:-

- **Business Growth**; through inward investment and attraction of new investors within the Tees Valley; an emphasis on research development and engineering opportunities; and through development of a high value, low carbon diverse and inclusive economy;

- **Education, Employment & Skills**; with new responsibilities and devolved funding granted to the TVCA in respect of Adult skills formerly administered by Colleges; as well as the opportunity to have an influence over employment programmes within the region;
- **Transport & Infrastructure**; with strategic responsibility to improve public services; and resources to improve infrastructure, rail services and bus services (legislation forthcoming);
- **Place**; working with the Homes & Communities Agency to encourage investment in our housing stock, improving our communities and town centres;
- **Culture & Tourism**; enhancing the cultural & tourism offer of the Tees Valley and increasing the number of visitors to the area.

Reference was made to the projected target that 25,000 jobs be achieved which was identified within the Strategic Economic Plan. There was a need for members of this Committee to be fully briefed on the content of the Plan in order to understand whether this target was achievable, realistic and sufficiently challenging; which sectors of employment were targeted, and what the timescale was for achievement.

Members noted the projected funding sources for the TVCA for 2016-21 currently estimated at a minimum of £450m. Of the promised £170m European Funding, £90m had so far been confirmed with the remainder subject to the outcome of the Chancellor's Autumn Statement. Members were mindful that decisions on the use of funding should be without the need for ratification from central Government as set out within the Devolution Deal, although it may take some time for these arrangements to be embedded in all Government departments. Familiarity with the terms of the Devolution agreement would therefore also be necessary for this Committee, as well as copies of the Heseltine Review presented previously to the Board.

RESOLVED that:-

1. The content of the presentation be noted.
2. Members of the Committee be provided with copies of the Strategic Economic Plan; the terms of the Devolution Deal, and the Heseltine Review. SJ
3. The TVCA present members of the Committee with an analysis of how the projected target of 25,000 jobs within the Strategic Economic Plan had been derived. AL

## **OSC Overview & Scrutiny Committee Work Programme**

**4/16** The Constitutional requirements of the OSC were noted along with the need for it to develop its own work programme which was intended to encompass upstream work reviewing the most important strategic decisions and the direction of the TVCA, and ensuring that any decisions made were in line with the TVCA's agreed policies.

The Committee was presented with the following outline of possible priorities for its work programme:-

### **Immediate Focus**

- Overview – Discussion with the Chair and Managing Director on overall priorities, ambition and capacity to deliver.
- Transport investment priorities
- Deliver of the “single pot” approach to investment, prioritisation and assurance
- Partnership with Business
- Response to the Heseltine Review
- Budget process and financial management (as part of the Budget setting process for 2017-18)

### **Medium-term developments**

- Establishment of the role of Tees Valley Mayoral Combined Authority and proposed Constitution
- Devolution of Adult Skills and Apprenticeship programmes
- Devolution of Employment Programmes

### **Longer-term developments**

- Public transport – improvements to local rail services, through Rail North, and the prospect of new responsibilities through the Buses Bill
- Local Growth Fund delivery
- Opportunities for future devolution

In addition to the above, Members had also identified at the previous informal meeting (the notes of which were submitted) an examination of how the TVCA would align with the Northern Powerhouse, the implications of Brexit, Housing Growth and the attraction of sovereign funds.

Members also suggested the need for the Committee to have an understanding as soon as possible of the Combined Authority's

Medium Term Financial Plan and budget process. Members were invited to send any further potential work programme topics to the Scrutiny Officer in order that they could be brought back to the next meeting for further consideration.

It was also suggested that the following information be provided for members:-

- Dates of TVCA meetings;
- Copies of TVCA Board & Committee papers when published;
- Future schedule of dates of the OSC reproduced within each set of agenda papers;
- Contact details for both members and officers of the TVCA.

Cllr Kane, newly appointed to the Committee, also requested copies of all previous agendas/minutes of the TVCA and Transport Committee already supplied to members of the OSC.

Members also expressed a wish to meet initially on a 6 weekly cycle and for these meetings to be rotated around the region. Clarification was also sought as to whether the Committee could appoint substitute members to attend on their behalf.

The next meeting of the Committee would also see consideration given to its Training & Development Programme.

RESOLVED that:-

1. The following information be provided for members:-  
SJ
  - Dates of TVCA meetings;
  - Copies of TVCA Board & Committee papers when published;
  - Future schedule of dates of the OSC reproduced within each set of agenda papers;
  - Contact details for both members and officers of the TVCA.
2. Members of the OSC receive a presentation regarding the the Combined Authority's Medium Term Financial Plan and budget process at the earliest opportunity.  
AL
3. Future meetings of the OSC be based around a 6 weekly cycle and the venues for the meetings be rotated around the region.  
SJ
4. Clarification of the position regards substitute members attending the OSC be confirmed at the next meeting.  
SJ
5. The potential topics identified to date for inclusion within the Committee's Scrutiny Work Programme be presented to the

next meeting for consideration, along with any other topics identified by members following this meeting and notified to the Scrutiny Officer.

SJ

6. A report on the draft OSC Training & Development Programme be presented at the next meeting.

SJ/AL

**Chair .....**



## TEES VALLEY COMBINED AUTHORITY BOARD

**Meeting Room 1, Cavendish House, Teesdale Business Park,  
Stockton-on-Tees at 10.00am on Wednesday, 24 August 2016**

### ATTENDEES

#### Members

Mayor David Budd (Chair)	Mayor of Middlesbrough Council	MBC
Councillor Bill Dixon	Leader of Darlington Borough Council	DBC
Councillor Christopher Akers-Belcher	Leader of Hartlepool Borough Council	
Councillor Sue Jeffrey	Leader of Redcar and Cleveland Borough Council	R&CBC
Councillor Bob Cook	Leader of Stockton-on-Tees Borough Council	SBC
Paul Booth	Chair of Tees Valley LEP	LEP

#### Associate Members

Phil Cook	Member of Tees Valley LEP	LEP
Naz Parkar	Member of Tees Valley LEP	LEP
David Soley	Member of Tees Valley LEP	LEP

#### Apologies for absence

Paul Croney	Member of Tees Valley LEP	LEP
Ian Kinnery	Member of Tees Valley LEP	LEP
Alastair MacColl	Member of Tees Valley LEP	LEP
Nigel Perry	Member of Tees Valley LEP	LEP
David Robinson	Member of Tees Valley LEP	LEP

#### Officers

Gill Alexander	Chief Executive of Hartlepool Borough Council	HBC
Peter Bell	TVCA / Stockton-on-Tees Borough Council	SBC
David Bond	Monitoring Officer (TVCA)	SBC
James Bromiley	Redcar and Cleveland Borough Council	R&CBC
Ada Burns	Chief Executive of Darlington Borough Council	DBC
Garry Cummings	Section 151 Officer (TVCA)	SBC
Linda Edworthy	TVCA	TVCA
Sharon Jones	TVCA	TVCA

Neil Kenley	TVCA	TVCA
Tony Parkinson	Interim Chief Executive of Middlesbrough Council	MBC
Neil Schneider	Chief Executive of Stockton-on-Tees Borough Council	MBC
Amanda Skelton	Chief Executive of Redcar and Cleveland Borough Council	R&CBC
Martin Waters	Stockton-on-Tees Borough Council	SBC
Keith Wilson	TVCA	TVCA
<u>Also in attendance</u> Councillor Phil Dennis	Stockton-on-Tees Borough Council and Chair of the TVCA Overview and Scrutiny Committee	

Action

**TVCA 44/16 DECLARATIONS OF INTEREST**

There were no interests declared.

**TVCA 45/16 ANNOUNCEMENTS FROM THE CHAIR**

There were no announcements from the Chair.

**TVCA 46/16 MINUTES**

Consideration was given to the minutes of the meetings held on 7 June, 8 July and 19 July 2016.

RESOLVED that the minutes of the meetings held on 7 June, 8 July and 19 July 2016 be confirmed and signed as a correct record.

**TVCA 47/16 UPDATE ON RECENT DEVELOPMENTS**

The following updates were given on recent developments:-

Governance Review – Consultation - Feedback

An update was given on the Governance Review Consultation that had been carried out.

The update outlined that an initial analysis had been carried out on the responses that had been submitted. There were some themes that were emerging in the answers and some of those linked closely with local context. There was also a theme around having an elected Mayor and issues involved in that process. There was also a theme around governance more widely and the need to make sure that bureaucracy

was kept to a minimum and the need to make sure that interests were represented properly in the workings of a Mayoral Combined Authority.

With regard to the question on powers the majority of people thought they were about right. Some people thought there needed to be far more checks and balances and some people thought there needed to be less checks and balances.

With regard to the next steps, DCLG were expecting that TVCA provide some feedback by 26 August 2016. A formal report would be provided by 9 September 2016.

Members felt that there was a need to get more information to the public about the powers and responsibilities of the Combined Authority and how an elected Mayor would work closely local authorities.

The next stage would be that DCLG, if they were content with the findings of the consultation would then draw up the legislation which would enact the powers on which TVCA had consulted. A meeting had been requested with the Secretary of State in September to discuss the whole position of devolution.

Given everything that had happened recently with central government Members felt that reassurance was needed from DCLG about the progress of the devolution deal and the commitment that had been made to the TVCA in relation to the offer and to the subsequent offers that had been made. Members would expect to see that reassurance sooner rather than later.

RESOLVED that the update on recent developments be noted.

## **TVCA 48/16 ESTABLISHING THE TEES VALLEY LAND COMMISSION**

Consideration was given to a report on the establishment of a Tees Valley Land Commission.

As reported to the Tees Valley Combined Authority on 7 June 2016 the devolution deal provided for the establishment of a Land Commission (the Commission). In preparing for the establishment of the Commission and to bring forward suggested terms of reference, membership and governance arrangements, preparation work had commenced including the development of a brownfield and surplus public sector land register. Consideration was also given to the possible alignment with the Cabinet Office 'One Public Estate' programme and the opportunity to seek resources to support this work. Finally, a proposed timeline for the establishment of the Commission had been considered. The report therefore presented:-

- Proposals for the Terms of Reference, membership and governance;
- Proposals for alignment with the One Public Estate Programme;
- An update on the development of the brownfield and surplus public sector land register;
- A proposed timeline for the establishment of the Commission.

It was noted that the proposals and recommendations as outlined in the report were based on discussions with DCLG who were providing support in the preparations for the establishment of the Commission.

The aim of the Commission was to maximise the use of brownfield land and land held by Government departments and their agencies to support economic development and housing supply. The proposed terms of reference for the Tees Valley Land Commission were:

- Identify brownfield and surplus public sector land in Tees Valley and prepare a database;
- Work with the Combined Authority and individual Local Authorities to identify and agree priorities;
- Take account of existing analysis, intelligence and plans including the:  
Tees Valley Housing Strategy and Action Plan;  
HCA / LA Growth Sites analysis 2016;  
The revised Strategic Economic Plan;  
Local Plans.
- Assess the opportunities to bring forward brownfield and public sector land for development to support economic growth, within the context of local priorities;
- Identify the barriers preventing or delaying brownfield and public sector land being brought forward for development;
- Identify how brownfield and public sector land may better support local investment priorities and economic growth;
- Work in support of the Combined Authority to overcome identified barriers;
- Consider mayoral development corporation powers and make recommendations to the Combined Authority on any sites that may be better brought forward through such a vehicle;
- Consider opportunities and make recommendations to the Combined Authority on the potential of strategic development approach to smaller infill sites by working with and supporting the SME sector;
- Where appropriate make recommendations to the Mayor, Combined Authority and Government to ensure development opportunities are brought forward and the value of land assets are retained locally and utilised to support the local economy and investment requirements.

It was important to note that the Commission would undertake analysis and assessment to identify opportunities and barriers and based on this assessment make recommendations to the Combined Authority and to asset owners. The Commission therefore would not have any powers to determine decisions on brownfield and public sector land.

In fulfilling its remit the Commission would also need to take account of existing analysis, intelligence and plans including but not exclusively the:

- Tees Valley Housing Strategy and Action Plan;
- HCA / LA Growth Sites analysis 2016;
- The revised Strategic Economic Plan;
- Local Plans.

Membership of the Commission would need to reflect the interests of the Tees Valley Combined Authority, the Government, the key public sector landholders and potentially private owners with significant brownfield landholdings.

Dialogue had taken place with DCLG regarding establishing the membership of the Commission and a process agreed. With the support of the Cabinet Office Government Property Unit, DCLG would work with TVCA to facilitate the identification and appointment of senior civil servant / officer representation for the key public sector landholders to form the bases of a working group to support the commission. This was dependent upon the completion of the brownfield and public sector land register that was being prepared. Once the register was completed, the key public sector landholders would be identified and dialogue would then take place with the relevant Government departments and their agencies. It was expected that this process would take place over the summer/autumn 2016.

The proposed membership of the Commission, in part would be subject to completion of the register and the identification of key landholders, however the following was proposed as a starting point for the Commission and working group:

#### Commission

- Elected Mayor, Tees Valley Combined Authority (Chair) – TVCA Chair as interim
- Relevant Portfolio Leads, Tees Valley Combined Authority– TBC
- Government Minister/s, and/ or Senior Civil Servant representing cross government interests
- Senior HCA Representative
- Lead TVCA Officer

Working Group Supporting the Commission (Note, Working Group members should attend the Commission when matters relating to assets under their ownership were under review).

- Combined Authority and Tees Valley Local Authorities Officers - TBC
- Department for Communities and Local Government – TBC
- Cabinet Office Government Property Unit – TBC
- Department for Transport – TBC, dependent on landholdings identified
- Department for Education - TBC, dependent on landholdings identified
- Department of Work and Pensions - TBC, dependent on landholdings identified
- Department of Health - TBC, dependent on landholdings identified
- Ministry of Justice - TBC, dependent on landholdings identified
- Ministry of Defence - TBC, dependent on landholdings identified
- Department of Business, Innovation & Skills - TBC, dependent on landholdings identified

- Homes & Communities Agency - TBC, dependent on landholdings identified
- Network Rail - TBC, dependent on landholdings identified
- Highways Agency - TBC, dependent on landholdings identified
- Significant private landholders - TBC, dependent on landholdings identified

Membership would be subject to formal agreement by both the Tees Valley Combined Authority and DCLG.

The Commission would be directly accountable to the Tees Valley Combined Authority and operate in an advisory capacity, reporting progress and making recommendations as appropriate. The Combined Authority would determine the terms of reference for the Commission and agree its membership. Where appropriate the Commission would seek the support of the Combined Authority in securing Government intervention to overcome barriers.

Any future proposals regarding the delegation of decision making powers to the Commission would need to be agreed in advance by the Tees Valley Combined Authority.

It was also proposed that, on an annual basis, the Combined Authority reviewed the ongoing need for the Commission and the extent of its remit.

In preparing for the establishment of the Land Commission, and as an interim measure, resources to date had been provided through contributions from the five Tees Valley local authorities. These interim resources should be sufficient for the establishment of the Commission; however, its ongoing resource requirements would need to be funded through the Combined Authority. DCLG had confirmed that additional Government funding for the Commission was unlikely and the expectation was that it would be funded through local resources.

In fulfilling its remit the Commission would need to undertake selected site assessments and evaluations to fully understand the opportunities, barriers and options for bringing forward development and making best use of asset values to support economic growth. In addition, the Commission would require dedicated officer resource to manage its programme of work. Finally, the Commission would require secretariat resource.

The Managing Director was undertaking a review of Combined Authority capacity and future resource requirements.

Potentially, some of this resource requirement might be offset by the alignment of the One Public Estate programme and associated funding.

One Public Estate (OPE) was a pioneering initiative delivered in partnership by the Cabinet Office Government Property Unit (GPU) and the Local Government Association (LGA). It provided practical and technical support and funding to councils to deliver ambitious property-focused programmes in collaboration with central government and other public sector partners.

OPE partnerships across the country had shown the value of working together across the public sector and taking a strategic approach to asset management. At its heart, the programme was about getting more from our collective assets – whether that was catalysing major service transformation such as health and social care integration and benefits reform, unlocking land for new homes and commercial space, or creating new opportunities to save on running costs or generate income. This was encompassed in four core objectives:

1. Creating economic growth (new homes and jobs)
2. More integrated, customer-focused services
3. Generating capital receipts
4. Reducing running costs.

OPE began as a pilot programme with 12 pilot areas in 2013. In 2014, a further 20 pilots were successful in joining the programme. Together, these 32 partnerships had shown that with the right expertise and support, a small investment can unlock significant benefits in service transformation, local growth and efficiency savings. In December 2015, the Government announced a major expansion to the OPE programme. Backed by £6 million funding announced at the Summer Budget 2015, 107 local authorities working in 24 partnerships successfully joined the programme. These partnerships had developed a wide range of land and property-focused projects. Together they expected to deliver 16,500 new homes, 36,000 new jobs, raise £138 million in capital receipts and save £56 million in running costs over the next five years.

GPU were looking to build a national programme on the successful foundations of earlier pilot phases. This meant new partnerships would continue to record and map assets, establish property boards to bring together public sector partners, and agree and implement joint projects. They also retained the philosophy of cross-public sector working on land and property to unlock major service transformation and/or economic growth priorities locally. GPU were inviting partnerships to apply, putting forward ambitious and credible work programmes to be delivered in collaboration with other public sector partners in the area. For partnerships to deliver an ambitious and credible programme of work, GPU were offering:

- Funding of up to £500,000 per partnership to: build effective partnerships and/or capacity in your area; fund project management expertise to drive and coordinate across your programme; support partners to unlock progress on more complex or ambitious projects; optimise outputs where, for example, a large central government site is released.
- Practical LGA and GPU support including barrier-busting and sharing good practice.
- Technical support from analysts and data experts, including on recording, mapping and benchmarking.
- Access to senior central and local government experts.
- Access to a Ministerial Star Chamber to help overcome barriers to delivery.
- Facilitated Opportunities Workshops to identify new projects to

take forward.

- Continued development of government policy to assist local delivery.
- A pool of experts to provide additional support and capacity, for example on master-planning, feasibility work, business case development, cost evaluation, etc.

Discussions had taken place with the Cabinet Office Government Property Unit and an application to join the OPE programme from the Tees Valley Combined Authority was being encouraged. The programme provided the opportunity to access the funding and support on offer, align this resource to support the remit of the Land Commission in bringing forward land to support economic growth. The Cabinet Office Government Property Unit endorsed an approach that sought the alignment of the OPE programme and the remit of the Land Commission. It was planned that the next round of applications would open in September with an expression of interest deadline of 7 October 2016. If successful an award of up to £50,000 would be made to develop the full submission (to be submitted 16 December 2016). If the final application was successful Tees valley Combined Authority would join OPE and be awarded up to £500,000 to deliver the programme (successful applications to be announced 27 January 2017).

In establishing the Commission a brownfield and surplus public sector land register was required. With the support of land specialists work had been completed to review existing data sources and develop proposals for the creation of a Tees Valley brownfield and public sector land register.

Work had commenced on the next phase which was to create the land register in advance of the Commission being established. Working with DCLG and the Cabinet Office Government Property Unit TVCA were engaging with Government departments and their agencies on the data collection. The aim was to have the land register completed by September 2016, which would be in advance of an inaugural meeting of the Commission.

The proposal was to formally establish the Land Commission in autumn 2016. In part, this would enable emerging findings regarding the use of mayoral development corporation powers to be considered in advance of the mayoral election in May 2017. Emerging findings would also support the development of proposals regarding devolution of housing funding and the creation of an investment pipeline.

Members were given the opportunity to ask questions and make comments on the report. These questions and comments could be summarised as follows:-

- Differences between the Land Commission and the role of the South Tees Development Corporation needed to be made clearer, how they sat together, how they worked together and where the overlaps were.
- Would the South Tees Development Corporation land be included in the Land Commission remit and where was that discussion taking place?



Officers made the following comments in response to some of the issues that had been raised by Members:-

- The Land Commission would be focused on the land across the whole of the Tees Valley with analysis and assessment of that land. The Land Commission would not be a delivery vehicle or delivery mechanism. Development Corporation powers were the delivery vehicles.
- The Land Commission would be more of a task and finish body, making recommendations to try and bring leverage and pressure to make better use of land, overcoming barriers particularly around the national public sector stock.
- In terms of Mayoral Development Corporation powers, South Tees had been agreed and was progressing and had not been put on the back burner.
- For using Mayoral Development Corporation powers which only had powers around redline for sites identified when the powers are triggered.
- Outside of the South of the Tees there was a piece of work to be done to identify where there would be value in doing that across the Tees Valley. Part of that identification process was through the Land Commission, it might identify strategic sites or cross boundary sites.
- Between now and the end of the calendar year there would be work done with individual local authorities to ask them where they saw the strategic sites or portfolio of sites and how they see Mayoral Development Corporation powers being effective. The intention was then to produce a business analysis / business case for using those powers outside of the South of the Tees for recommendations to the newly elected Mayor.
- Because it had been agreed that the South Tees Development Corporation would deal with the land there would be no added value for the Land Commission to consider that land.
- The Land Commission would not try to deliver all surplus brown field land across the Tees Valley, it would try to add value, provide an evidence base and give additional leverage where needed.

RESOLVED that:-

1. The Tees Valley Land Commission Terms of Reference as set out in paragraph 2.1 be approved.
2. The interim appointment of the current TVCA Chair as interim Chair of the Tees Valley Land Commission be approved.
3. Other authorities be invited to identify a lead member to join the Tees Valley Land Commission.
4. The Lead Chief Executive and TVCA Managing Director to establish the necessary working group arrangements.
5. The proposed governance for the Tees Valley Land Commission be approved.
6. A detailed Land Commission resource plan be developed as part

of the wider review of Combined Authority capacity.

7. An expression of interest be submitted to join the One Public Estates programme. The approval of the expression of interest document be delegated to the Managing Director, in consultation with the appropriate portfolio holder in advance of submission.
8. The progress in preparing the brownfield and public sector land register be noted.
9. The plan to establish the Tees Valley Land Commission in autumn 2016 be approved.

## **TVCA 49/16 IMPACT OF BRITISH WITHDRAWAL OF MEMBERSHIP FROM THE EUROPEAN UNION**

Consideration was given to a report on the Impact of British withdrawal of membership from the European Union.

Attached to the report was a policy note that identified the possible implications for economic development in the Tees Valley of the recent referendum decision for the withdrawal of British membership of the European Union ('Brexit').

The proposed movement away from full membership of the European Union (EU) would have impacts on the following economic development functions:-

- **Funding/Investment support:** Tees Valley was the second largest recipient per head in England of European Structural Funds (£245 per head, Cornwall: £920). Unless replacement funds were secured there was potential for the loss of £131m (total allocation of £170m) of direct financial support to the Tees Valley region. However the announcement by HM Treasury of supporting all projects which had been 'signed off' prior to the Autumn Statement potentially meant that Tees Valley's £14m Business Compass programme should secure funding;
- **Regulatory Environment:** Dependent on the type of trading relationship the UK had with the EU would determine the UK's ability to freely set the type and level of support on offer to businesses and the degree to which UK environmental policy might vary from European environmental regulations. There was however an opportunity to amend existing UK competition policy and provide additional support aimed at enhancing the productivity / international competitiveness of strategically important industrial sectors;
- **Exporting and foreign direct investment:** The North East (including Tees Valley) exported more goods to the EU than any other UK region. This position was further compounded by the high levels of Foreign Direct investment attracted to the region as a potential entry point to the Single European Market. There was a need to address two issues:

Ensure continued access to core European markets for priority sectors

such as chemicals and advanced manufacturing; and  
Develop new trading arrangements and support for Tees Valley firms in diversifying international trade activity to faster growing non-European markets.

- Attraction and retention of talent: At present, in-migration by European nationals was approximately 1,000 per year. Many people had concerns regarding high levels of immigration, particularly its impact on access to low skilled jobs. However, curbs on migration might lead to a short term reduction in the skilled workforce and exacerbate existing and projected skills gaps, particularly in priority sectors. In addition, it might lead to a reduction in the number of international students attending Tees Valley's various higher and further education institutes. Aside from the financial bonus such students bring to the region, there might be a reduction in other in-kind benefits, including:

The boost to external demand as a consequence of increased familiarity with locally produced goods;

Increased tourism revenues for returnees and/or their families; and

Increased international awareness of the Tees Valley as a place to live, work and play.

- International knowledge transfer: There was the potential that Tees Valley universities and research bodies might have restricted access to European research programmes such as Horizon 2020.

Members were given the opportunity to ask questions and make comments on the report. These questions and comments could be summarised as follows:-

- In terms of the attraction and retention of talent do you envisage it would be significantly more challenging to recruit to higher skilled positions?
- In terms of further and higher education the impact would be fairly limited as many of the international students come from countries outside of the EU.
- The issue of £131 million potential loss of EU funding was of concern to Members. Government needed to give the Tees Valley guarantees that schemes would still proceed.
- With regard to the Industrial Strategy that was being negotiated, what was that? What did that look like? What was the TVCA role in that? TVCA should be preempting this by preparing an Industrial Strategy rather than waiting to be asked.
- How was the Tees Valley voice being represented in the Brexit negotiations?
- TVCA needed to consult with the local business community to discuss what the best outcome would be for them.

Officers made the following comments in response to some of the issues that had been raised by Members:-

- With regard to the attraction and retention of talent it was hard to estimate at this moment in time as it was not known if there would be any constraint on migration into the region. It would be

very hard to plan over the next 3 to 5 years for medium to long term labour planning. Some of the higher skilled positions couldn't be sourced locally at present so it was a case of signposting this element of risk at the present.

- Many students did come from outside of the EU but the perceptions of the UK and the Tees Valley needed to be considered. The message needed to get out that the UK and the Tees Valley were open for business and inward investment which would ensure the attraction of talent.
- It was hoped the LGA would have a seat round the table during the Brexit negotiations.
- The TVCA was committed to producing some sector action plans resulting from the detail that the SEP contained.
- Understanding how the TVCA delivered the new additional 25,000 jobs. Part of that work was working with businesses to understand what the challenges and opportunities were to achieving that and what role the TVCA could play.

RESOLVED that the Combined Authority:

Funding:

1. Secure from Central Government ring-fenced funding for the region comparable in scale and range of support to that previously supported under the European Structural and Investment Funds.

Regulatory Environment:

2. Ensure that the emerging British Industrial Strategy recognises the strategic importance to national competitiveness of Tees Valley's priority sectors and develops additional support aimed at mitigating constraints to those strategically important industrial sectors.

Exporting:

3. Consult with local businesses to assess the impact of Brexit on existing trade and identify emerging markets; and
4. Identify target markets and develop additional wraparound support for emerging market opportunities.

Foreign Direct Investment:

5. Establish sector strategies for key industries, developed in collaboration with business, with a particular focus on maintaining and developing the supply chain, to encourage investment in those areas which will most benefit industries in which the UK has existing strengths; and
6. Implement policies that support an attractive investment climate, in particular investing in adequate new transport infrastructure, investing in sufficient generating capacity to provide affordable power and ensuring the planning regime is fit for purpose.

Attraction and Retention of Talent:

7. Work with local industry to assess emerging skills demands and to signpost skills gaps to Central Government to inform subsequent migration targets;
8. Work with all local Higher and Further Education Institutes to ensure that sufficient numbers of foreign students can access further and higher education opportunities in the Tees Valley area; and
9. In liaison with local authorities and the community and voluntary sector work with the local community and recent and long established migrants to signpost the scope and scale of emerging opportunities and how they can best access them.

International Knowledge Transfer:

10. Work with local Universities and research bodies to assess current Horizon 2020 and other transnational programme commitments and identify any emerging constraints to future access.

**TVCA 50/16 RESPONDING TO LORD HESELTINE'S REPORT ON THE TEES VALLEY**

Consideration was given to a report on the publication of Lord Heseltine's report on the Tees Valley and made recommendations on how best to exploit the opportunity offered by it.

Lord Heseltine's independent report "Tees Valley: Opportunity Unlimited" was published and launched on 7 June. At the meeting on the same day Members made a number of suggestions on how to capitalise on the opportunity offered by publication.

The report set out a bright future for the Tees Valley. During his work, Lord Heseltine said repeatedly that he was very impressed with the progress that was being made in Tees Valley following the economic shocks of the past year and with the leadership shown by the Combined Authority, local authorities and partners. In his report he said:

"I make no apology for indulging in mission creep. It is the only way I can adequately salute and praise the transformation that is taking place in the Tees Valley" (introduction to the report)

and

"I have been hugely impressed with the number of people in local government, the public and private sectors who are determined to lead this new opportunity" (introduction to the report).

The report made recommendations in seven key areas:

- Industrial regeneration;
- Growth opportunities and wider regeneration;

- Education, employment and skills;
- Energy economy;
- Housing;
- Transport Infrastructure; and
- Leisure, environment and tourism.

An analysis of the Heseltine report had taken place against the revised Tees Valley Strategic Economic Plan (SEP). This had demonstrated that the Heseltine report and the SEP were largely complementary – just as hoped, having worked closely with the team on the publication of the Heseltine report. In many cases the Heseltine recommendations echoed things which were already underway or were planned. In these cases the recommendations gave extra force to the proposals and might help to lever in additional support where that was required.

The full set of recommendations and suggested responses were attached to the report. Where the recommendation was directed at a third party or Government an action was set to ensure that the recommendation was delivered.

The proposal to stage a major conference in the Tees Valley had been made in a number of different contexts. Lord Heseltine recommended the idea of a conference; before that it was discussed as part of the devolution deal and Government undertook to support such a conference.

Having considered the options, the report outlined that the best option was one which set out the progress being made in Tees Valley across a variety of fronts – devolution; regeneration; and the circular economy. Building on Lord Heseltine’s view that Tees Valley could be marketed more strongly and the conference could be used to showcase successes and attractiveness as a place to live and work to a wider audience.

Members were given the opportunity to ask questions and make comments on the report. These questions and comments could be summarised as follows:-

- The content and audience of the conference needed to be right.
- Members would like a further report giving the scope of the conference, potential costs, how it was going to be developed and resourced

RESOLVED that:-

1. The publication of Lord Heseltine’s report and the actions that are taking place in response to the report be noted.
2. A further report be prepared on the developing of a major conference in the Autumn to publicise the progress on devolution in the Tees Valley and to mark the opportunity offered by the Heseltine report.

**TVCA 51/16 EXCLUSION OF THE PUBLIC**

RESOLVED that under Section 100A(4) of the Local Government Act 1972 the public be excluded from the meeting for the following items of business on the grounds that they involved the likely disclosure of exempt information as defined in paragraph 3 of Part 1 of Schedule 12A of the Act.

**TVCA 52/16 LOCAL GROWTH FUND – SKILLS CAPITAL PROGRAMME**

Consideration was given to a report on the recent process to invite activity to come forward in relation to the skills capital element of the Local Growth Fund Programme.

RESOLVED that the following projects for entry in to the Local Growth Fund Programme be approved subject to formal due diligence:

- Redcar & Cleveland Borough Council: Kirkleatham Catering Academy (£2.4m LGF);
- Stockton Riverside College: NETA Skills Centre (£0.824m LGF); and
- Hartlepool College of Further Education: Skills Enhancement – Telecare and Electric Vehicles (£0.130m LGF).

**TVCA 53/16 FORWARD PLAN**

Consideration was given to the TVCA Board Forward Plan.

RESOLVED that the TVCA Board Forward Plan be noted.

**TVCA 54/16 DATES OF THE NEXT MEETINGS**

The date of the next meeting on 2 November 2016 was noted.

**Chair .....**

## TEES VALLEY COMBINED AUTHORITY BOARD

**Meeting Room 1, Cavendish House, Teesdale Business Park,  
Stockton-on-Tees at 2.00pm on Tuesday, 19<sup>th</sup> July 2016**

### ATTENDEES

#### Members

Mayor David Budd (Chair)	Mayor of Middlesbrough Council	MBC
Councillor Bill Dixon	Leader of Darlington Borough Council	DBC
Councillor Sue Jeffrey	Leader of Redcar and Cleveland Borough Council	R&CBC
Councillor Bob Cook	Leader of Stockton-on-Tees Borough Council	SBC
Paul Booth	Chair of Tees Valley LEP	LEP

#### Associate Members

Phil Cook	Member of Tees Valley LEP	LEP
David Soley	Member of Tees Valley LEP	LEP

#### Apologies for absence

Councillor Christopher Akers-Belcher	Leader of Hartlepool Borough Council	HBC
Paul Croney	Member of Tees Valley LEP	LEP
Ian Kinnery	Member of Tees Valley LEP	LEP
Alastair MacColl	Member of Tees Valley LEP	LEP
Naz Parkar	Member of Tees Valley LEP	LEP
Nigel Perry	Member of Tees Valley LEP	LEP
David Robinson	Member of Tees Valley LEP	LEP

#### Officers

Peter Bell	Stockton-on-Tees Borough Council	SBC
David Bond	Monitoring Officer (TVCA)	SBC
James Bromiley	Redcar and Cleveland Borough Council	R&CBC
Ada Burns	Chief Executive of Darlington Borough Council	DBC
Garry Cummings	Section 151 Officer (TVCA)	SBC
Linda Edworthy	TVCA	TVCA
Neil Kenley	TVCA	TVCA
Richard McGuckin	Stockton-on-Tees Borough Council	SBC
Mike Robinson	Chief Executive of Middlesbrough Council	MBC



Jonathan Spruce

TVCA

TVCA

Also in attendance

Councillor Philip Thomson

Redcar and Cleveland Borough Council  
and Member of the TVCA Overview and  
Scrutiny Committee

Action

**TVCA 36/16**    **DECLARATIONS OF INTEREST**  
There were no interests declared.

**TVCA 37/16**    **TRANSPORT FOR THE NORTH (TfN) – PROPOSAL TO ESTABLISH A SUB-NATIONAL TRANSPORT BODY**

Consideration was given to a report on Transport for the North (TfN) and a proposal for TfN to become the first sub-national transport body (STB) in early 2017, applying new legislation introduced in 2016. This would ensure that the North had greater influence over decisions on transport investment and services, with statutory powers devolved from central government.

The report, and its supporting information, set out the rationale behind the draft proposal, as well as the draft proposal itself, and sought endorsement from the Combined Authority to submit the draft to Government.

Once government had responded to TfN's proposal, the Combined Authority would need to separately consider whether to become a member of the proposed statutory body. An equivalent process was being taken forward through all of the North's transport authorities.

The Cities and Local Government Devolution Act 2016, enabled the Secretary of State for Transport to establish statutory sub-national transport bodies (STBs) following receipt of a proposal from authorities in that area, provided that two conditions were met:

- The STB would facilitate development and implementation of transport strategies for the area; and
- Economic growth would be furthered by development and implementation of such strategies.

From its establishment, it had always been envisaged that Transport for the North (TfN) would become the first STB. Over the last six months, TfN's Governance Working Group, chaired by the TVCA Managing Director, had been developing the scope and functions of the STB, as well as a formal draft proposal to be submitted to Government. During this process, the TfN Executive and Partnership Boards, on which the Tees Valley was represented, had had several opportunities to discuss and shape the proposals.

Attached to the report was a copy of the finalised proposal, which was

being presented to each of the North's transport authorities. The proposals included:

- The development of a statutory strategy for transport across the North;
- Drawing down significant powers from Central Government to specify the strategic pan-Northern transport objectives for Highways England and Network Rail, enhancing the North's influence over those agencies to deliver agreed pan-northern priorities;
- Progressive devolution of responsibility for franchised northern and trans-Pennine rail services, building on the existing Rail North partnership which would be incorporated within TfN;
- powers exercised concurrently with Combined Authorities and Local Transport Authorities, to support coordination on issues such as Smart Ticketing, and which would only be exercised with the agreement of the individual authorities.

New statutory responsibilities needed to be effectively governed. TfN had already established effective partnership arrangements, but these would need to move towards more formal governance arrangements.

It was proposed that all transport authorities across the North be invited to become full members, with authorities in the Midlands being granted "associate" member status to reflect the fact that some northern services ran into their areas. It was proposed that decisions would be reached by consensus, but as a statutory body a provision needed also to also be made for voting. It was proposed that authorities would receive one vote for each 200,000 population or part thereof. The recommended voting share arrangements were attached to the report. There was also a provision for a super-majority, requiring a 75% vote and a majority of individual members, for any votes on the following key issues:

- The approval and revision of TfN's transport strategy;
- The approval of TfN's annual budget; and
- Any changes to TfN's constitution.

There were provisions for continued partnership with business, and for scrutiny by elected members through a new cross-northern scrutiny panel on which all authorities would be represented.

Many of the Tees Valley's transport priorities needed to be taken forward in partnership with the rest of the North. The proposals to improve the A1, A19 and A66, the East Coast Mainline, and franchised northern and trans-pennine rail services could not be delivered solely through devolution to the Tees Valley. TfN therefore represented an opportunity for the Tees Valley to accelerate delivery of the most significant priorities, by making common cause with others across the North. By enhancing the statutory powers of TfN, the Tees Valley would benefit from greater influence over long-term transport investment decisions which would otherwise be made in Whitehall without sufficient involvement from the Tees Valley. The governance proposals also built in an effective role for the Tees Valley Combined Authority, with the proposed voting weights giving a slightly greater weight than its population share.

Once comments from Government had been received, the final proposal for legislation would require formal endorsement from each constituent TfN Authority who wanted to become members. A further report would be brought to the Combined Authority at that stage.

RESOLVED that the draft proposal for the establishment of a STB be endorsed, in order that it can be submitted to Government before the Summer Recess, for the reasons set out within the report.

## **TVCA 38/16 DEVOLUTION OF THE APPRENTICESHIP GRANT FOR EMPLOYERS (AGE)**

Consideration was given to a report on the devolution of the Apprenticeship Grant for Employers (AGE).

In the Tees Valley Powerhouse Plan (the Blue Book) the Combined Authority proposed to 'become the commissioning authority as soon as practically possible for the Apprenticeship Grant for Employers 16-24 (AGE)'. The AGE scheme provided government support for certain small businesses to recruit individuals aged 16 to 24 into employment, through the apprenticeship programme (where they would not otherwise be in a position to do so).

The Skills Funding Agency (SFA) currently had responsibility for AGE funding and delivered it to employers through a national network of Training Providers. Eligibility was subject to a set of national criteria – except in three of the devolved areas (Greater Manchester, West Yorkshire / Leeds, Sheffield) where the Grant was already managed locally through devolution, therefore eligibility criteria was different for those areas.

As a consequence of the devolution deal, the Tees Valley Combined Authority had reached agreement in principle with government for devolved funding in respect of the AGE grant, for the year 1st August 2016 to 31st July 2017. Funding would need to be transferred across to the Combined Authority with effect from 1st August 2016, hence the urgency in submitting this report to the Combined Authority. The AGE grant was expected to cease from 31st July 2017 (unless there was a change of plan by Government), in which case the Combined Authority would need to consider a potential role in respect of any successor arrangements.

The answers to a number of potential questions around how the AGE grant could potentially work within Tees Valley were attached to the report.

Tees Valley Combined Authority had now been approached by the SFA to discuss the opportunity to take responsibility for the AGE Grant through the devolution deal.

It was reported that one and a half posts would be created through the AGE Grant on a 12 month temporary basis. Members felt that the post holders would need to go out and actively engage with companies in the Tees Valley and that this should be included in the job descriptions

for the posts. It was also felt that it was important to map in the 5 Tees Valley Authorities into the process.

It was felt that the greater eligibility / flex to the new scheme was really important. Going forward it was considered that the 16 plus market would create a bigger challenge than the 19 plus market. Training providers welcomed this report and had felt engaged in what was being proposed. It was also indicated that a collective response to businesses was key as this would prevent duplication and people being appointed to do the same tasks.

In response it was reported that the 5 Tees Valley Authorities would play an important role in the delivery of the training. A group had been set up to look at the criteria and because the TVCA could decide how to spend the funding, it could offer incentives for the 16 to 18 schemes. This was one of the significant benefits of getting the money locally.

RESOLVED that Tees Valley Combined Authority accept the transfer of responsibility for the Apprenticeship Grant for Employers (AGE) in Tees Valley, from the Skills Funding Agency with effect from 1st August 2016.

**Chair .....**

## TEES VALLEY TRANSPORT COMMITTEE

Meeting held at Cavendish House at 10.00am on Wednesday, 22<sup>nd</sup> June 2016

### ATTENDEES

#### Members

Councillor Bill Dixon (Chair)	Leader of Darlington Borough Council	DBC
Councillor Nick Wallis	Darlington Borough Council	DBC
Councillor Kevin Cranney	Hartlepool Borough Council	HBC
Councillor Charles Rooney	Middlesbrough Council	MBC
Councillor Dale Quigley	Redcar and Cleveland Borough Council	R&CBC

#### Apologies for absence

Councillor Nigel Cooke	Stockton-on-Tees Borough Council	SBC
David Robinson	LEP Member	LEP

#### Officers

Ada Burns	Chief Executive of Darlington Borough Council	DBC
Dave Carter	Middlesbrough Council	MBC
Michael Greene	Redcar and Cleveland Borough Council	R&CBC
Richard McGuckin	Stockton-On-Tees Borough Council	SBC
Peter Bell	Stockton-on-Tees Borough Council	SBC
Sharon Jones	Stockton-on-Tees Borough Council	SBC
Linda Edworthy	TVCA	TVCA
Jonathan Spruce	TVCA	TVCA

### Action

#### **TVTC INTRODUCTIONS**

**1/16** The Chair and all those present gave introductions.

#### **TVTC DECLARATIONS OF INTEREST**

**2/16** There were no interests declared.

#### **TVTC PURPOSE / ROLE OF THE TEES VALLEY TRANSPORT**

### **3/16 COMMITTEE**

Members were presented with Part 3.2 of the TVCA Constitution that related to the Tees Valley Transport Committee (TVTC).

RESOLVED that Part 3.2 of the TVCA Constitution that related to the Tees Valley Transport Committee (TVTC) be noted.

### **TVTC STRATEGIC TRANSPORT PRIORITIES**

**4/16**

Consideration was given to a report on the strategic transport priorities.

The Tees Valley Devolution Deal with Government set out four strategic transport priorities. A briefing paper was attached to the report and described the rationale behind the four priorities, and the progress with them since the signing of the Devolution Deal.

The Independent Economic Review, commissioned by Transport for the North (TfN), defined three growth scenarios for the north of England. Across the North, the “Transformational” scenario would see a 5% increase in employment, an 8% increase in population, and a 15% increase in GVA. For the Tees Valley, “Transformational” meant 25,000 new jobs, 23,000 new homes and a £1 billion increase in GVA. These numbers were embedded in the refreshed Strategic Economic Plan (SEP), and represented the levels of growth that our future transport network needed to accommodate.

The Tees Valley Devolution Deal, signed in October 2015, included four strategic priorities for transport investment, and these had been reiterated in the refreshed SEP. The four priorities were:

- Darlington station to be HS2 ready, with new platforms and links to adjacent developments;
- An additional crossing of the River Tees;
- Improved east-west road connectivity from the A1(M) to the international gateway at Teesport; and
- Electrification of the Northallerton to Teesport rail line to improve freight to Teesport and passenger services to Middlesbrough.

All of the four priorities offer pan-Northern benefits and delivered better connectivity between the North’s key economic assets. Indeed, the Devolution Deal also included the statement that the Government committed “to facilitate to ensure key strategic infrastructure projects are considered as part of the development of the Northern Transport Strategy”.

Since the signing of the Devolution Deal, TVCA had been working with TfN to understand where the priorities were likely to sit within the development of a Northern Transport Strategy (NTS) by March 2017, and to ensure that the role of the Tees Valley in building the Northern Powerhouse was fully understood and recognised.

TVCA would be playing a full and active part in each of the TfN work programmes over the next nine months leading to the publication of the investment plan that would form the basis of the NTS in March 2017.

The Tees Valley was a city region and could add to the NTS in own right, adding value to the original core city principles set out in the One North report.

Members were given the opportunity to make comment and ask questions on the report and these could be summarised as follows:-

1. There was national recognition of the good work that was going on in the Tees Valley.
2. A huge amount of work had been put in by the Chair (Councillor Bill Dixon, Ada Burns, businesses, officers and members of the 5 Tees Valley Authorities.
3. Central government had been convinced of the key role the Tees Valley and transport could play in driving forward economic regeneration of the region.
4. There was an immense task ahead to deliver the projects but there was now a clear road map ahead.
5. The four priorities as detailed within the report were good sound priorities.
6. With regard to the Durham Tees Valley Airport (DTVA) Members felt that perhaps the TVTC should be holding Peel to account of what they were doing and the opportunities that had been missed. Another option could be that the TVTC ask the LEP Board to convene a Task and Finish Group that would include some key partners from the private sector. It was agreed that Officers prepare an options paper on how best the TVTC and the LEP should scrutinise the master plan for DTVA.

RESOLVED that:-

1. The report be noted.
2. Officers prepare an options paper on how best the TVTC and the LEP should scrutinise the master plan for DTVA.

**TVTC 5/16 TRANSPORT AND INFRASTRUCTURE GROUP WORK PLAN 2016-17**

Consideration was given to a report on the Transport and Infrastructure Group Work Plan 2016-17.

The report set out the suggested work plan for the Tees Valley Transport and Infrastructure Group (TIG) for 2016-17 following a discussion at its meetings on 15 April and 10 June. Within the constitution of the Tees Valley Combined Authority, TIG acted as the advisory body for the TVTC, and so there was a need to agree and endorse the work plan for the Group on an annual basis.

The Tees Valley Devolution Deal set out four clear strategic transport priorities. Advocacy work had focused on embedding those priorities within the emerging programme for Transport for the North (TfN).

There had also been a significant amount of feasibility and development work being undertaken on three of the priorities to help

make the case for their inclusion in the next round of national road and rail investment programmes, for example:

- Development of a commercial-led growth hub master plan for Darlington station;
- Traffic modelling and engineering feasibility work to produce a shortlist of options for an additional strategic road crossing of the River Tees;
- Traffic modelling and engineering feasibility work to develop options for improved east-west road connectivity from the A1(M) to the international gateway at Teesport.

At its meetings on 15 April and 10 June 2016, TIG discussed its work plan for 2016-17, with a primary focus to ensure that the strategic priorities were included in the necessary programmes, but also mindful of the need to address the issue of bus franchising that was also mentioned in the Devolution Deal, the preparation of a new Strategic Transport Plan to support the refreshed SEP, as well as continuing to address other infrastructure issues such as broadband.

At the meetings, TIG developed the work plan that was attached to the report, mindful of external deadlines for investment decisions and the planned work within TfN in 2016-17.

Although the 2016-17 work plan was focused around transport, given the need to align with national road and rail funding programmes, there was also a need for TIG to keep a “watching brief” on other elements of economic infrastructure, such as broadband. A review of the Strategic Infrastructure Plan in early 2017 would help define what work on these other elements would be needed in later years.

Progress on the TIG work plan for 2016-17 would be reported to the Committee at subsequent meetings through a dashboard reporting system being developed by TIG. An example of the type of reporting was shown in a table that was attached to the report. The table showed strategic transport priorities and a RAG rating in terms of progress. At present, this was showing a clear need to accelerate work with TfN and Network Rail, as well as private sector partners, to embed the rail priorities within the next five year programme of national rail improvements from 2019 to 2024.

Members were given the opportunity to make comment and ask questions on the report and these could be summarised as follows:-

1. There was a narrative behind the TIG Work Plan dash board.
2. Members of the TVTC should try and attend at least one meeting of the TIG.
3. The issue of broadband should be continued to be brought to the TVTC.

RESOLVED that the Transport and Infrastructure Group (TIG) Work Plan 2016-17 be endorsed.



Consideration was given to a report on the Tees Valley Strategic Transport Plan Framework.

The refreshed Strategic Economic Plan (SEP) set out how TVCA would achieve transformational growth of 25,000 new jobs, 23,000 new homes and a £1 billion increase in GVA. All of our growth sectors needed effective and reliable multi-modal transport connections. To support the refreshed SEP, and to recognise the new Tees Valley Combined Authority, a Strategic Transport Plan for the Tees Valley would be prepared over the next nine months.

The Tees Valley lay at an important axis of north-south and east-west transport routes that serve the local, regional, Northern and national economies – the A1 Great North Road, the A19 via the Tyne Tunnel, the A66 trans-Pennine route, the East Coast Main Line and the River Tees itself. Teesport, the third largest port in the UK, acted as a major international gateway, and Durham Tees Valley Airport connected the Tees Valley to its global trading partners.

There were ambitious plans to build on the Tees Valley world-class expertise and critical mass sectors such as chemicals, energy, advanced manufacturing (particularly oil and gas, metals and automotive) and logistics, with growing capability in new industries - biologics, subsea, digital / creative and the low carbon economy. The refreshed SEP set out how TVCA would achieve transformational growth of 25,000 new jobs, 23,000 new homes and a £1 billion increase in GVA. All of the growth sectors needed effective and reliable multi-modal transport connections.

Following on from the publication of the refreshed SEP, the intention was for the Tees Valley Combined Authority to develop and publish a framework for a new Strategic Transport Plan to support the SEP. The Plan itself was intended to complement the work being done by Transport for the North to develop an investment plan for transport across the North, in line with the development of the next five year national rail and road programmes. As such, it was recognised that the Plan needed to:

- be informed by the National Rail and Road Network connections and use transport as an Engine for Growth;
- maximise the opportunities afforded by committed/planned investment in the National Networks;
- achieve frequent and reliable multi-modal connections between our Strategic Centres;
- enhance connections to our Economic Assets (e.g. Teesport, Durham Tees Valley Airport, Enterprise Zones);
- inform the connections from Local Hubs into the Strategic Centres and Economic Assets; and, ultimately,
- facilitate “Transformational” growth.

The emerging framework for the Plan, and its relationship in particular to key partners and principal sources of funding, was illustrated in an attached diagram, through five “stepping stones” to success. Members were invited to comment on the framework to inform its development.

The framework would be the subject of a wider consultation exercise in Autumn 2016, with the aim of developing the final Plan for Spring 2017. Members would be provided with an update on the progress of the Plan at regular intervals.

Members were given the opportunity to make comment and ask questions on the report and these could be summarised as follows:-

1. There had been a huge amount of work that had been put into the SEP by the 5 Tees Valley Authorities, TVCA and the LEP.
2. There were a lot of big plans that would have an important impact on the Tees Valley.
3. As the TVCA was reliant on the money coming through from government some of the plans may not be delivered so the SEP needed to be delivered with some caution.
4. There needed to be a realistic and sensible debate of what plans could happen, what plans might happen and the risks that were involved.
5. It was important to put all the regeneration plans together with the transport plans.

RESOLVED that the report and Members comments be noted.

**TVTC  
7/16** **EXCLUSION OF THE PUBLIC**

RESOLVED that under Section 100A(4) of the Local Government Act 1972 the public be excluded from the meeting for the following items of business on the grounds that they involved the likely disclosure of exempt information as defined in paragraph 3 of Part 1 of Schedule 12A of the Act.

**TVTC  
8/16** **LARGE LOCAL MAJOR TRANSPORT SCHEMES FUNDING BIDS**

Consideration was given to a report on the large local major transport schemes funding bids.

In the March Budget, the Chancellor announced that he was inviting bids for the £475 million Large Local Major Transport Schemes fund. There were two deadlines for bids – 31 May for scheme development costs in 2016/17 and 21 July for funding in 2017/18 and beyond. In line with the bidding guidance, two bids had been prepared. The details of the bids were detailed within the report.

The bids would be presented to the TVCA Board on 19 July 2016 for approval.

RESOLVED that the approach to submitting the two bids be endorsed and the feedback on the draft bid for the East-West Connections package of works be noted.

**TVTC  
9/16** **GROWTH DEAL 3 (LOCAL GROWTH FUND)**

Consideration was given to a report on the Growth Deal 3 (Local Growth Fund).

The report presented the draft Transport Programme bid for the Local Growth Fund, which needed to be submitted to Government as part of the overall Programme bid, by the end of July 2016.

The draft Transport Programme bid would be considered as part of the overall Programme bid for LGF by the TVCA Board meeting on 19 July 2016.

RESOLVED that the draft Transport Programme bid as detailed within the report be endorsed and forwarded to the joint LEP/TVCA Board for consideration at their meeting to be held on 19 July 2016.

## TEES VALLEY COMBINED AUTHORITY BOARD – ANNUAL MEETING

Meeting held at Riverside Stadium at 12.00noon on Tuesday, 7<sup>th</sup> June 2016

### ATTENDEES

#### Members

Councillor Sue Jeffrey (Chair)	Leader of Redcar and Cleveland Borough Council	R&CBC
Councillor Bill Dixon	Leader of Darlington Borough Council	DBC
Councillor Kevin Cranney (Substitute for Councillor Christopher Akers-Belcher)	Hartlepool Borough Council	HBC
Mayor David Budd	Mayor of Middlesbrough Council	MBC
Councillor Bob Cook	Leader of Stockton-on-Tees Borough Council	SBC
Paul Booth	Chair of Tees Valley LEP	LEP

#### Associate Members

Phil Cook	Member of Tees Valley LEP	LEP
David Robinson	Member of Tees Valley LEP	LEP
David Soley	Member of Tees Valley LEP	LEP

#### Apologies for absence

Paul Croney	Member of Tees Valley LEP	LEP
Ian Kinnery	Member of Tees Valley LEP	LEP
Alastair MacColl	Member of Tees Valley LEP	LEP
Naz Parkar	Member of Tees Valley LEP	LEP
Nigel Perry	Member of Tees Valley LEP	LEP
Alison Thain	Member of Tees Valley LEP	LEP

#### Officers

Gill Alexander	Chief Executive of Hartlepool Borough Council	HBC
Peter Bell	Stockton-on-Tees Borough Council	SBC
David Bond	Monitoring Officer (Stockton-on-Tees Borough Council)	SBC
James Bromiley	Redcar and Cleveland Borough Council	R&CBC
Ada Burns	Chief Executive of Darlington Borough Council	DBC
Garry Cummings	Section 151 Officer (Stockton-on-Tees	SBC

Paul Dobson	Borough Council)	
Linda Edworthy	Stockton-on-Tees Borough Council	SBC
Reuben Kench	TVU	TVU
Neil Kenley	Stockton-on-Tees Borough Council	SBC
Neil Schneider	TVU	TVU
	Chief Executive of Stockton-on-Tees	SBC
	Borough Council	
Amanda Skelton	Chief Executive of Redcar and Cleveland	R&CBC
	Borough Council	
Martin Waters	Stockton-on-Tees Borough Council	SBC

Action

**TVCA 17/16 DECLARATIONS OF INTEREST**

There were no interests declared.

**TVCA 18/16 APPOINTMENT OF CHAIR**

Moved by Councillor Bob Cook, seconded by Councillor Bill Dixon, that Councillor David Budd be appointed Chair for the Municipal Year 2016/2017.

RESOLVED that Councillor David Budd be appointed Chair for the Municipal Year 2016/2017.

**TVCA 19/16 APPOINTMENT OF VICE CHAIR**

Moved by Councillor Sue Jeffrey, seconded by Councillor Bill Dixon, that Councillor Bob Cook be appointed Vice Chair for the Municipal Year 2016/2017.

RESOLVED that Councillor Bob Cook be appointed Vice Chair for the Municipal Year 2016/17.

**TVCA 20/16 TEES VALLEY COMBINED AUTHORITY – APPOINTMENT OF NAMED SUBSTITUTES AND NAMED LEP MEMBER SUBSTITUTE**

RESOLVED that the following be appointed as named substitutes for the Municipal Year 2016/17:-

- Cllr Stephen Harker (DBC - Lab)
- Cllr Kevin Cranney (HBC - Lab)
- Cllr Charles Rooney (MC - Lab)
- Cllr David Walsh (R&CBC - Lab)
- Cllr Jim Beall (SBC - Lab)
- David Soley (LEP)

**TVCA APPOINTMENT TO COMMITTEES**  
**21/16**

RESOLVED that:-

1. The following be appointed to the named Committees for the Municipal Year 2016/17:-

Tees Valley Combined Authority – Audit and Governance Committee:-

Cllr Stephen Harker (DBC - Lab)  
Cllr Stephen Akers-Belcher (HBC - Lab)  
Cllr Nicola Walker (MC - Lab)  
Cllr Christopher Massey (R&CBC - Lab)  
Cllr Barry Woodhouse (SBC - Lab)

The following to be deferred to a future meeting:-

1 non-voting Chair (must be a Leader or locally elected Mayor of a Constituent Authority)

1 non-voting LEP member

Tees Valley Combined Authority – Transport Committee:-

Cllr Nick Wallis (DBC - Lab)  
Cllr Kevin Cranney (HBC – Lab)  
Cllr Charles Rooney (MC – Lab)  
Cllr Dale Quigley (R&CBC - Lab)  
Cllr Nigel Cooke (SBC – Lab)  
Cllr Bill Dixon (Leader of DBC)

David Robinson (LEP member)

Tees Valley Combined Authority - Overview and Scrutiny Committee

DBC - Cllrs Ian Haszeldine (Lab), Heather Scott (Cons) and Vacancy (Labour Scrutiny Committee Member)

HBC – Cllrs Stephen Akers Belcher (Lab), Marjorie James (Lab) and Councillor Kaylee Sirs (Lab)

MC - Cllrs Denise Rooney (Lab), Jon Rathmell (Ind) and Jean Sharrocks (Lab)

R&CBC - Cllrs Glyn Nightingale (Lib Dem), Bob Norton (Lab), Philip Thomson (Cons)

SBC - Cllrs Derrick Brown (Lab), Phil Dennis (Cons) and Norma Stephenson (Lab)

The DBC vacancy be deferred to a future meeting.

**TVCA 22/16 APPOINTMENT OF CHAIRS**

RESOLVED that the following be appointed as Chairs for the Municipal Year 2016/17:-

Tees Valley Combined Authority – Transport Committee - Cllr Bill Dixon (Leader of DBC)

Tees Valley Combined Authority - Overview and Scrutiny Committee - Cllr Philip Dennis (SBC – Cons)

The following to be deferred to a future meeting:-

Tees Valley Combined Authority - Audit and Governance Committee

**TVCA 23/16 APPOINTMENT OF VICE CHAIRS**

RESOLVED that the following be appointed as Vice Chairs for the Municipal Year 2016/17:-

Tees Valley Combined Authority - Overview and Scrutiny Committee - Cllr Heather Scott (DBC – Cons)

The following to be deferred to a future meeting:-

Tees Valley Combined Authority – Transport Committee

Tees Valley Combined Authority - Audit and Governance Committee

**Chair .....**

## TEES VALLEY COMBINED AUTHORITY BOARD – BUSINESS MEETING

Meeting held at Riverside Stadium at 1.00 p.m. on Tuesday, 7<sup>th</sup> June 2016

### ATTENDEES

#### Members

Mayor David Budd (Chair)	Mayor of Middlesbrough Council	MBC
Councillor Sue Jeffrey	Leader of Redcar and Cleveland Borough Council	R&CBC
Councillor Bill Dixon	Leader of Darlington Borough Council	DBC
Councillor Kevin Cranney (Substitute for Councillor Christopher Akers-Belcher)	Hartlepool Borough Council	HBC
Councillor Bob Cook	Leader of Stockton-on-Tees Borough Council	SBC
Paul Booth	Chair of Tees Valley LEP	LEP

#### Associate Members

Phil Cook	Member of Tees Valley LEP	LEP
David Robinson	Member of Tees Valley LEP	LEP
David Soley	Member of Tees Valley LEP	LEP

#### Apologies for absence

Councillor Christopher Akers-Belcher	Hartlepool Borough Council	HBC
Paul Croney	Member of Tees Valley LEP	LEP
Ian Kinnery	Member of Tees Valley LEP	LEP
Alastair MacColl	Member of Tees Valley LEP	LEP
Naz Parkar	Member of Tees Valley LEP	LEP
Nigel Perry	Member of Tees Valley LEP	LEP
Alison Thain	Member of Tees Valley LEP	LEP

#### Officers

Gill Alexander	Chief Executive of Hartlepool Borough Council	HBC
Peter Bell	Stockton-on-Tees Borough Council	SBC
David Bond	Monitoring Officer (Stockton-On-Tees Borough Council)	SBC
James Bromiley	Redcar and Cleveland Borough Council	R&CBC
Ada Burns	Chief Executive of Darlington Borough	DBC



Garry Cummings	Council Section 151 Officer (Stockton-on-Tees Borough Council)	SBC
Paul Dobson	Stockton-On-Tees Borough Council	SBC
Linda Edworthy	TVU	TVU
Reuben Kench	Stockton-On-Tees Borough Council	SBC
Neil Kenley	TVU	TVU
Neil Schneider	Chief Executive of Stockton-on-Tees Borough Council	SBC
Amanda Skelton	Chief Executive of Redcar and Cleveland Borough Council	R&CBC
Martin Waters	Stockton-On-Tees Borough Council	SBC

Action

**TVCA 24/16 DECLARATIONS OF INTEREST**

Mayor David Budd, Councillors Bill Dixon, Sue Jeffery and Bob Cook declared personal non prejudicial interests in respect of agenda item 10 – Finance and Investment Funds Update as they were Directors of Durham Tees Valley Airport.

**TVCA 25/16 MINUTES**

Consideration was given to the minutes of the meetings held on 4<sup>th</sup> April and 15<sup>th</sup> April 2016.

RESOLVED that the minutes be confirmed and signed as a correct record.

**TVCA 26/16 ANNOUNCEMENTS FROM THE CHAIR**

The Chair announced that it had taken a considerable amount of time and commitment for the Tees Valley to get into the position it was today. The pace of change would now be significant and Members and Officers would have to work even harder to make the Tees Valley Combined Authority (TVCA) work as successfully as possible. The opportunity for the TVCA was enormous and the plans that were in place or were taking shape were an extremely exciting prospect.

RESOLVED that the announcement from the Chair be noted.

**TVCA 27/16 TRANSFORMING PLACE THROUGH DEVOLUTION**

Consideration was given to a report and presentation on Transforming Place through Devolution.

The report outlined that ‘Transforming Place through Devolution’ set out exciting and ambitious plans for the housing and planning aspects of the devolution deal within the context of Tees Valley, outlining how the plans had the potential for a game changing approach to place across the Tees Valley in supporting economic growth. The ambitions

within the plans were to:

- Maximise the use of land across Tees Valley for economic development and housing
- Inject certainty, pace and confidence
- Create a potential £1bn 10-year rolling recoverable equity investment fund through the flexible use of existing Government funding and local resources
- Deliver 20,000 plus homes by 2026
- Establish a housing offer that matched economic growth and prosperity and attracted the required inward migration of skills
- Revitalise the urban core, town centres and brownfield sites
- Regenerate and renew areas of low demand, poor quality and deprivation
- Nurture a more diverse market for house-building and development, including the growth of the SME sector
- Create / grow an off-site manufacture sector on Tees Valley
- Lever in private sector investment in excess of £3bn for housing and place in the next 10 years
- Accelerate housing and development activity to secure and create jobs, estimated at 50,000 plus jobs over 10 years for 20,000 homes

The supporting paper set out the approach, progress to date and next steps within the project plan for this work.

The Tees Valley Devolution Deal announced in October 2015 provided for a number of key policy areas including governance, finance, skills, transport, business support, energy, climate change, housing, planning and culture. In taking forward each of the policy areas within the deal a number of work-streams were established one of which was Place, which included housing and planning.

A work-stream plan for Place was prepared and endorsed by the Tees Valley Combined Authority Management Group (TVCAMG) and Local Authority Directors of Place in November 2015 and the Tees Valley Combined Authority (TVCA) and Devolution Governance Group in December 2015. Progress updates on the work-stream were being reported through the overall programme management arrangements for the combined authority and devolution implementation.

The Place work-stream plan included the policy areas of housing and planning and included:

- The establishment of a Land Commission;
- The power to create democratically controlled Mayoral Development Corporations;
- The continued exploration of the devolution of housing financial transaction funding.

In addition, the Place work-stream was considering sector capacity and had plans to support stakeholder engagement and communications.

The report outlined the approach, progress to date and next steps in each of the areas within the project plan. The headline project plan was attached to the report.

Nationally, London had already established a Land Commission and Manchester was progressing with plans to establish one by the summer. The arrangements for London included membership, terms of reference and governance and also the development plans for Manchester were attached to the report as an example.

The devolution of housing funding was an innovative and ambitious piece of work that aimed to develop a funding and investment proposition for housing, regeneration and development in support of the area's economic growth and ambition for place. The aim was to inject long-term certainty and pace, creating the right investment environment to maximise development growth opportunities whilst tackling long-standing issues of brownfield land and poor quality housing.

Outline proposals had been developed for a Tees Valley equity based investment vehicle to create the conditions to support the devolution of housing financial transaction funding. The emerging outline concept had been subject to discussions with key stakeholders including DCLG, BIS, HCA, the Tees Valley Registered Providers, TVUMG, the Home Builders Federation and CITB. These discussions had gone very well and there was significant interest in what was seen as an innovative solution to housing and the development of place in support of economic growth.

The next stage of development would require detailed joint work with DCLG, HM Treasury, BIS, HCA, Registered Providers and the private sector on preparing the detailed investment proposal. This work would include option appraisal work on, structuring the vehicle, governance, investment pipeline modelling, sensitivity analysis and attracting funding / investment. Investment expertise was required at this stage to support the technical development of the proposal. It was planned to develop a full business case between June and December 2016. An update on progress would then be presented to the October 2016 meeting of the TVCA, with final proposals for decision being presented to the December 2016 meeting.

Powers for the TVCA / Mayor to create mayoral development corporations should be passed through the legislative process in the summer. Exploring the potential to use those powers was work that would be undertaken early in 2017 in preparation for a decision by the newly elected Mayor and Combined Authority in May. The case for establishing a MDC would also depend on the recommendations of the Land Commission regarding site or sites that may be appropriate for such a vehicle.

The detailed work regarding Mayoral Development Corporations was intentionally phased towards post-2016 as there were a number of critical dependencies, including Land Commission outcomes, the outcome of devolution discussions on housing financial transaction funding, the Tees Valley Housing Strategy & Action Plan, and the Mayoral election in May 2017.

Therefore, the business case for mayoral development corporations would be timed so that recommendations could be made to the CA and elected Mayor in May 2017, with a potential MDC being established summer / autumn 2017 (detailed work to commence around Nov 2016).

It was noted that the TVCA (Shadow Board) agreed on 11 March 2016 that the proposed South Tees Mayoral Development Corporation for the SSI site would be progressed as a separate project and was outside the scope of this work-stream. As agreed, the purpose of this work-stream was to explore the potential for using MDC powers across the rest of Tees Valley.

The emerging plans indicated that sector capacity would be a critical issue in the ability to meet growth and development ambitions. In housing alone, it was estimated that Tees Valley needed to build 25% more in the next ten years than it had in the past ten. In a sector already facing a skills and capacity shortage this had significant implications, but also presented significant opportunities. The 22,000 new homes needed in ten years equates to over 50,000 jobs.

The supplier and skills market needed to be nurtured to increase capacity, SME developers decimated at last recession had not yet recovered, registered providers needed to find new ways to build homes, volume builders needed to be incentivised to build a greater pace, small infill to large sites were all critical to supply.

Working collaboratively with key stakeholders including the private sector and registered providers the sector capacity work was evaluating gaps and opportunities in the following areas:

- Skills & Jobs
- SME Developers
- Major House Builders
- Registered Providers
- Off-Site Manufacturing

It was planned to present the sector capacity gap analysis, findings and recommendations to the December 2016 meeting of the Combined Authority.

Realising the ambitions of the Combined Authority and devolution required collaborative working with many different stakeholders. The programme management arrangements ensured the engagement of TVCA Management Group, TV Chief Executives and the Combined Authority in the work programme.

To ensure the engagement of key partners there was ongoing active engagement (newsletters, briefings, meetings and workshops), including work with DCLG, BIS, the Home Builders Federation (representing private sector developers), the Construction Industry Training Board (CITB), the Tees Valley Registered Providers (Thirteen, Coast & Country, North Star), the National Housing Federation, the Homes & Communities Agency and individual local authorities. Plans were also in place to establish links with the newly established Construction Alliance Network North East.

Dialogue was taking place with a number of these key stakeholders to identify shared and complementary objectives with a view to establishing Memorandums of Understanding that set out how working together in realising the ambitions for devolution, place and economic growth could be achieved.

It was planned to present proposals regarding establishing Memorandums of Understanding with key partners to the August 2016 meeting of TVCA.

With regard to resources the aim was to resource as much of the work programme from within the existing capacity of the five authorities. However, due to constraints on available capacity and the need for specific skills and experience additional support was required. To date additional support had been commissioned on the preparatory work for the Land Commission, undertaking the necessary work to establish the Tees Valley brownfield and surplus public sector land register. In addition, technical expertise was required to support the development of the equity investment model. In the absence of an agreed Combined Authority budget for such requirements interim arrangements had been agreed for the funding of the preparatory work for the Land Commission, the five local authorities were making a shared contribution to costs.

As the work programme moved towards more detailed work the need for additional resources and specific skills and expertise would increase. Areas where there were additional resource requirements for the work programme included:

- Support to develop option for an equity investment model
- Off-site manufacture
- Construction skills capacity
- SME sector analysis
- Private rented sector study
- Affordability and social housing policy development
- Housing market intelligence – both supply and demand side
- Future housing needs (aligned to SEP)
- One Public Estate (and possible application for funding support)
- New development / growth pipeline / investment
- Existing stock and investment options

It was proposed to establish a £100k budget for this work programme subject to agreement of the Finance and Investment Funds Update report (Recommendation 5). Agreement would be reached with TVCA Management Group prior to individual pieces of work being commissioned.

With London receiving DCLG funding for work related to its Land Commission, it was proposed to request funding support from DCLG to contribute to the work programme.

The presentation covered the follow key areas:-

1. Ambition for Place

2. Attractive Places
3. Some Fantastic Transformation
4. Good Track Record for Building Homes
5. Good Quality Existing Stock
6. Not Enough Being Built to Support Economic Growth and Meet Need
7. Blight of Brownfield Persists
8. Private Rental Sector
9. Government Policy
10. Funding and Investment
11. Opportunity – Market Capacity , Skills and Jobs, Off-Site Manufacturing
12. Mayoral Development Corporations

The next steps were highlighted to Members:-

Recommendations for the Land Commission terms of reference, membership, governance and resources - For decision August 2016

Recommendations for Memorandums of Understanding with key partners - For decision - August 2016

Update on Land Commission, equity investment vehicle and sector capacity - For information - October 2016

Devolution of housing funding, equity investment vehicle full proposal For decision - December 2016

Sector capacity gap analysis, findings and recommendations - For decision - December 2016

Members were then given the opportunity to ask questions and make comments on the report and presentation. These questions and comments could be summarised as follows:-

- Good to see the word 'Regeneration' being used again
- There needed to be more discussion over the joined up vision for the Tees Valley
- There needed to be connectivity in terms of transport and infrastructure
- This was a great opportunity for the Tees Valley to do something architecturally significant with housing
- 40% of people in the Tees Valley were in rented accommodation
- Would we be seeking an exemption from 'Right to Buy'
- There was a need for balanced model between rented and owner housing
- There needed to be a discussion about education and skills
- Connectivity needed to be achieved with a need for focus and without any duplication
- There were many challenges ahead but this was a good starting point

RESOLVED that:-

1. The significant potential that the housing aspects of the devolution deal offers in terms of the transformation of place in supporting economic growth be noted.

2. The approach, progress to date and planned project timelines be agreed.
3. A Steering Group be established with a remit to oversee the programme of work, to be chaired by the appropriate portfolio holder from the Combined Authority.
4. The proposed forward plan for the Combined Authority as set out in paragraph 8.1 be agreed.
5. The proposed budget allocation to be available to support the work programme as set out in section 7.0 and as included within the Finance and Investment Funds Update report (Recommendation 5) be agreed.
6. The proposal to request DCLG funding to support specific aspects of the work programme be supported.

**TVCA 28/16 CULTURE; PLACE, INCLUSION AND BUSINESS GROWTH**

Consideration was given to a report on Culture; Place, Inclusion and Business Growth.

Vibrant modern conurbations increasingly featured culture as an important part of a quality of life mix that attracted and retained talent, investment and visitors.

To explore the extent to which the Tees Valley could better utilise culture toward economic growth, following a seminar hosted by Teesside University in 2014, a Culture Task and Finish Group was established by the TVU Leadership Board. The group was chaired by Prof Graham Henderson and included Cllr David Budd, Ada Burns and Linda Edworthy, alongside representatives from North East Culture Partnership and local cultural organisations. That group concluded that culture could make a greater contribution and recommended actions in relation to place shaping, social inclusion and business growth.

There was a powerful consensus that culture's contribution could be optimised by collaboration and shared strategic approaches across the Tees Valley, making the whole greater than the sum of the parts.

One of the Group's central recommendations was to make a bid for UK City of Culture 2025, using the intervening years to create the city scale infrastructure and capacity, and using the pursuit of the accolade as a unifying goal.

Overall, there were eighteen recommendations within the report, which formed a coherent programme of work. These were approved by the TVU Leadership Board 22nd July 2015, before the public launch 28th July 2015.

The recommendations demonstrated the requirement for a long term, partnership-based, strategic approach to development of the cultural

offer. Only by progressing and embedding each of the recommendations would the Tees Valley be in a position to submit a strong bid for City of Culture.

The North East Culture Partnership Case for Culture, endorsed by Secretary of State for Culture Media and Sport, and the Chairman of Arts Council England, acknowledged the Tees Valley cultural aspirations. The TV Powerhouse devolution agreement created the circumstances in which it was possible to negotiate a change from the historic position on national cultural funds.

The conditions had been created in which a major change was achievable, now the TVCA must create the resource and governance structure with which to ensure that the opportunity could be capitalised upon.

To successfully deliver the Tees Valley wide programme, and to lead the development of a vision for the UK City of Culture bid, a governance structure was required under the auspices of the TVCA.

The report advocated the creation of a TVCA thematic group and an allocation of resources to support the development of the programme that flowed from the original Task and Finish Group recommendations.

It was proposed that the Culture Thematic Group be jointly chaired by the Combined Authority Culture Lead and Alistair McColl as an independent Leadership Board member. A paper outlining the role and remit of this Group in more detail was attached to the report.

A projects resource plan was attached to the report that estimated the costs arising from the individual work-streams; social, place shaping, and business growth. These costs were over and above the core team / coordination costs.

These project resource implications were not the subject of a recommendation in the report and were set out for illustrative purposes, giving a sense of the potential scale of the works encompassed and overseen by the TVCA Culture Thematic Group.

Members felt that there needed to be joined up thinking by the TVCA that could provide some co-ordinated action. It was felt that leisure and sport should be at the heart of the shared strategic strategies across the Tees Valley.

RESOLVED that:-

1. A Culture Thematic Group be created as detailed within the report.
2. The proposed creation of a small core TVCA culture staff team for a 2 year period be endorsed, as detailed within the report.



**TVCA REFRESH OF STRATEGIC ECONOMIC PLAN**  
**29/16**

Consideration was given to a report / presentation on the Refresh of the Strategic Economic Plan

The report outlined that the Tees Valley Strategic Economic Plan (SEP) was published in April 2014. With changes in the economy and governance arrangements, the establishment of the Combined Authority and the Devolution Deal with Government it was felt that it was appropriate to refresh the SEP.

The preparation of the draft refreshed SEP had included input and consultation with over 360 public, community, voluntary and private sector representatives from across the Tees Valley region.

The formal public consultation process ended on 25th May 2016, however opportunities to provide additional written feedback were extended to 27th May 2016. Consequently the draft SEP was being amended to incorporate all relevant feedback, with a final draft anticipated for the week commencing 6th June 2016.

The SEP identified and reviewed the economic position, looked to what the future held for the area and identified the key priorities and indicative actions to ensure that TVCA could achieve the area's ambitions.

The document was being redrafted to incorporate comments received during the consultation sessions. The document needed to be available for submission to Government as evidence to support the area's bid for Growth Deal 3 (Local Growth Fund) and for the bids to the Large Local Majors Fund. It was recommended that the sign off of the draft SEP be delegated to the Chairs of the Combined Authority and the LEP in consultation with the Combined Authority Leaders.

Arrangements for the formal launch of the SEP refresh would be put in place, in consultation with the Combined Authority Chair.

The presentation covered the following key areas:-

- Emerging Economic Drivers
- Job Projections
- Transforming the Tees Valley
- Aims & Ambitions
- Business Growth
- R&DI Energy
- Education, Employment & Skills
- Place & Culture
- Transport & Infrastructure
- Performance Measurement

Members were then given the opportunity to ask questions and make comments on the report and presentation. These questions and

comments could be summarised as follows:-

- The skills need to be in place to achieve the SEP
- The accountability for the aims in the SEP would need to be looked at
- What had been achieved so far had been first class but the resources to achieve what was in the SEP would need to be looked at as soon as possible
- The Tees Valley had momentum and this must be taken forward
- Submissions to central government needed not to be huge documents and could be short and concise
- The SEP was not just a document for TVCA but a document for the Tees Valley and partners must also deliver
- There should be reference to the South Tees Mayoral Development in the SEP
- The SEP should be broken down into deliverable projects. Some projects didn't need any funds and could start straight away

RESOLVED that the sign off of the draft SEP be delegated to the Chairs of the Combined Authority and the LEP in consultation with the Combined Authority Leaders.

**TVCA 30/16 RT HON LORD HESELTINE – DEVOLUTION OF POWER REPORT - UPDATE**

An update was given on the Rt Hon Lord Heseltine – Devolution of Power Report.

The official launch of the report made by the Rt Hon Lord Heseltine had taken place prior to this meeting of the TVCA. The launch had been very successful and a large number of key partners from across the Tees Valley and the North East were in attendance. The report had contained some very positive features and outlined some areas that needed work. A full report back would be given to a future meeting of the TVCA.

Members felt that a document and an action plan should be produced by the TVCA that stemmed from the Lord Heseltine Report. The Lord Heseltine Report should also be used as a starting point for any future bids. There should also be a gap analysis of the Lord Heseltine Report and the TVCA SEP. The Lord Heseltine Report should be used to showcase the area to people from outside the Tees Valley.

RESOLVED that the update be noted.

**TVCA 31/16 FORWARD PLAN**

Consideration was given to the TVCA Board Forward Plan.

RESOLVED that the TVCA Board Forward Plan be noted.

**TVCA 32/16 FINANCE & INVESTMENTS FUNDS UPDATE**

Consideration was given to a report which updated Members on the financial position of the Combined Authority following the end of the financial year and which also sought agreement to balances being carried forward from Stockton-On-Tees Borough Council in respect of funds which were now the responsibility of the Combined Authority.

The report to the Combined Authority on 4 April 2016 reported that the balances expected to be transferred to the Combined Authority were £850,000, and Members approved the use of £39,000 and retained £811,000 as a general reserve.

The final balances position transferred to the Combined Authority would be £1,055,000 and this reflected interest on balances received, which meant that after taking account of the £39,000 approval £1,016,000 was available.

There were a number of potential pressures and calls on one-off resources which included a confidential and exempt item. Other calls on resources were:

- Due diligence work for LGF programme previously agreed.
- Costs of extending the contract of Programme Management.
- The pension costs associated with the establishment of the Combined Authority.

Further details were attached to the report and after allowing for the costs above, the remaining balance available was £650,000.

With regard to Local Enterprise Partnership Core and Capacity Funding the actual position for 2015/16 showed a balance carried forward of £794,000. The increase however, was in respect of slippage of the Low Carbon Project (£52,000), Development costs associated with LGF (£10,000), and various consultancy appointments (£16,000) and if approved, the balance available would remain unchanged.

One of the funding streams payable to the Combined Authority linked to devolution of funds was the Local Transport Plan. This funding was in effect funding which was previously paid direct to Local Authorities to cover maintenance and improvement schemes. At the time of setting the budget for the Combined Authority, it was unclear how the arrangements would work for 2016/17 and it was therefore assumed that this would be paid to the Local Authorities as was previously the case.

The payment had in fact been made to the Tees Valley Combined Authority. All Councils had well developed processes and plans in place for allocating this resource and it was therefore effectively all committed.

It was therefore recommended that the amounts outlined within the report were paid to the respective Local Authorities.

With regard to the Local Growth Fund an additional £53.2m of projects had been approved from the LGF programme. This brought the total programme to £87m, with projects to be developed to utilise £2.4m in respect of skills and £7.2m to be reconsidered in respect of the Sustainable Access to Employment project.

On 12 April Greg Clark wrote to all LEPs inviting proposals for the next round of Growth Deals. £1.8bn of LGF was being made available in this competition round with all 39 LEPs able to bid. The indicative funding profile was back loaded to 2019/20 and 2020/21, however some funding would be available in 2017/18 and 2018/19.

In addition, the 2016 Budget announced a Large Local Majors Fund. The fund would provide funding for those exceptionally large, potentially transformative local schemes that were too big to be taken forward within regular LGF allocations and could otherwise not be funded. Bids could be for development costs, or if an Outline Business Case was already complete, for funding to prepare and construct a scheme. A minimum threshold had been set for each LEP area with Tees Valley's set at a minimum project cost of £36m.

The timescales for the submission of the bids for LGF (21 July 2016) and Large Local Majors (6 July) were extremely tight and the submissions would need to be signed off by both the LEP and the Combined Authority. The review of the SEP would be able to form the strategy and rationale for the proposals. One of the benefits of the Devolution Deal was that the TVCA would be able to bid at a programme level as opposed to needing to identify individual projects at this stage.

Officers were in the process of developing the Bid in partnership with Local Authorities and this would be presented at a special meeting of the LEP Combined Authority scheduled for 19 July 2016.

The devolution of the Single Pot to Tees Valley was dependent on the area agreeing to a Mayor and the submission of an Assurance Framework. This was very much about our own internal process for ensuring the best use of public funds and being clear with project sponsors the assessment processes and the requirements on them if and when approved. The Government had indicated that this needed to be light touch and that they were committed to develop a single process for all of the capital pots.

The framework was attached for information and had been agreed in principle with Government and it was therefore recommended that this was formally endorsed by the Combined Authority.

It was becoming increasingly apparent that a number of the projects included in the LGF that required upfront investment to facilitate the feasibility of due diligence work. In addition, as the work streams within the Combined Authority developed programmes to deliver against the SEP priorities, there would inevitably be further upfront investment in feasibility required. It was therefore recommended that a Development Fund be created using funding sources.

The MTFP report to the Combined Authority in April identified that TVU held a balance of £3.24m from a previous Government Funding Scheme. This was intended to be a revolving investment fund to bring forward investments and developments. £140,000 of this funding had been previously agreed to support scheme development and management. It was suggested that this would be a good way to use this resource and it was therefore recommended that the full amount be earmarked to support the creation of the Development Fund. In addition, two further sources of funding had been identified for inclusion

in the Development Fund. These were the remaining balances of LEP Core and Capacity Funding (£0.397m) and banked Enterprise Zone income (£0.065m). It was noted that creation of this Fund fully utilised all resources currently available. These funding sources were summarised within the report.

It was recommended that the drawdown of funding be delegated to the Managing Director in consultation with the Chair of the Board. In advance of that delegation the Combined Authority were recommended to approve the calls on funding identified in the table at paragraph 21. Members noted that the proposed Development Fund exhausted all available sources of funding for 2016/17. Future consideration could be given to replenishment of the fund from the devolution deal funding, particularly with respect to those schemes identified as development activities.

During 2015/16 the Government announced an £80m funding package to provide economic support for those employees impacted (directly and indirectly) by the closure of the SSI plant in Redcar. The £80m was allocated across a number of schemes and a substantial part of this funding was being administered through Stockton-On-Tees Borough Council as the Accountable Body for TVU.

In total £37.6m of the £80m SSI funds would be administered through TVU on the following schemes £1.7m support package for apprentices, £2.65m Flexible Training Fund, £16m to support supply chain and growth companies, £15.5m Jobs and Skills Fund and £1.75m for start-up advice and grant support.

Of the funding received in 2015/16 (£27.1m), £4.05m was spent leaving a balance of £23.05m. It was recommended that this balance transfer to the Combined Authority along with the accountability for the scheme.

The Combined Authority and Stockton-On-Tees Borough Council were local authorities for the purposes of the Local Government Act 1972 and the Local Democracy, Economic Development and Construction Act 2009. It was proposed that the Combined Authority facilitated the delivery of certain of its administrative functions with a view to their more economical, efficient and effective discharge through a delegation to Stockton-On-Tees Borough Council of those functions specified in the report.

The Combined Authority had power to make the proposed delegation in reliance on the exclusive rights given to local authorities to undertake administrative arrangements of this nature in sections 101, 102, 112 and 113 of the Local Government Act 1972, sections 9EA and 9EB of the Local Government Act 2000 and Section 1 of the Localism Act 2011 and the regulations made under these Acts; and the supporting provisions within section 111 Local Government Act 1972 and all other relevant powers.

As these functions were executive functions, Stockton-On-Tees Borough Council's Cabinet would need to agree and accept the delegation from the Combined Authority.

The proposed arrangement was deemed to constitute an arrangement which established or implemented co-operation between contracting authorities pursuant to Regulation 12(7) of the Public Contracts

Regulations 2015 and was excluded from the requirements of competition.

RESOLVED that:-

1. The movement in General Balance Reserve to £650,000 be approved following the transfer of interest on balances from Stockton-On-Tees Borough Council in respect of funds held previously on behalf of TVU and in line with the use of balances outlined in paragraph 3 and Appendix A.
2. The increase in the opening balance of the LEP Core Capacity Reserve transferred from TVU be approved and the use of the increase to fund the slippage outlined in paragraph 5 be approved.
3. The allocation of the 2016/17 Local Transport Plan to Local Authorities be approved in line with paragraph 8.
4. The use of £53.2m on the schemes outlined at paragraph 13 be approved, (schemes progress through due diligence prior to initiation), and a further report be presented in future to approve the remaining £9.6m.
5. The creation of a Development Fund be approved to support programme and project development and feasibility from the currently unallocated Growing Places funding of £3.152m, LEP Core & Capacity Funding (£0.397m) and EZ Income (£0.065m), also future allocations from this Fund be delegated to the Managing Director in consultation with the Chair of the Combined Authority and in advance of that delegation, the proposals be approved for funding identified in the table at paragraph 21.
6. The transfer of funds from Stockton-On-Tees Borough Council in respect of funds held on behalf of TVU in respect of EZ income be approved.
7. The transfer of accountability and funds from Stockton-On-Tees Borough Council in respect of funding allocated to the Tees Valley to support the Task Force be approved and the use of the funds as outlined in paragraph 26 be approved.
8. The Assurance framework shown attached at Appendix B be approved.
9. The Combined Authority facilitates the delivery of certain of its' administrative functions through a delegation to Stockton-On-Tees Borough Council. These functions were summarised in Appendix C.

**TVCA 33/16 THE TEES VALLEY COMBINED AUTHORITY (ELECTION OF MAYOR) ORDER 2016**

Consideration was given to a report on the Tees Valley Combined Authority (Election of Mayor) Order 2016.

The Department for Communities and Local Government ("DCLG") had indicated that it would shortly lay a draft of the Tees Valley Combined Authority (Election of Mayor) Order 2016 ("the Order") before Parliament, and had invited the Combined Authority's consent to the making of the Order.

The report sought the Board's confirmation of such consent.

As a result of the decisions of the constituent local authorities to agree the Tees Valley Devolution Deal, officers had been working with DCLG, in order to finalise the statutory instruments to give effect to the related Combined Authority mayoral governance arrangements.

The changes required to transform the Combined Authority into a mayoral Combined Authority necessitated a two-stage legislative process. The first stage was to legislate to provide that a mayor be elected for the Tees Valley Combined Authority area, and the second stage was to legislate to establish the mayor's functions and powers.

DCLG had provided a draft of the first stage statutory Order. The Order provided that:-

- The Tees Valley Combined Authority area would have a directly elected mayor;
- The first election of the mayor would be held on 4th May 2017; the second election would be on the normal election day in 2020; and subsequent elections would be on the normal election day every fourth year thereafter.

A copy of the Order was attached to the report.

DCLG had invited the Combined Authority's consent to the making of the Order, and had asked for a response by close on Friday 3rd June 2016.

In consultation with the chair of the Combined Authority, consent was given to DCLG on behalf of the Combined Authority, subject to the ratification of that consent by the Combined Authority at its meeting today (7th June 2016).

For clarification, the Order did not grant any powers or functions whatsoever to the mayor, but it meant that the Tees Valley Combined Authority would, in effect, become a Mayoral Combined Authority on the date the Order was made, and that once elected the mayor would be entitled to become the Chair of the Combined Authority. The mayor would not, however, have any other powers or functions at all, or any power to vote on any matter, unless and until the second stage of the legislative process was completed. The second stage of the legislative process would also be subject to prior consultation and further specific decisions by each of the constituent councils and by the Combined Authority.

The making of the (first stage) Order would trigger for the release of Devolution Deal funding.

RESOLVED that consent be given to the making of the Tees Valley Combined Authority (Election of Mayor) Order 2016.

**Chair .....**

## TEES VALLEY COMBINED AUTHORITY BOARD

Friday, 15<sup>th</sup> April 2016

### ATTENDEES

#### Members

Councillor Sue Jeffrey (Chair)	Leader of Redcar and Cleveland Borough Council	Chair
Councillor Bill Dixon	Leader of Darlington Borough Council	DBC
Councillor Bob Cook	Leader of Stockton-on-Tees Borough Council	SBC
Paul Booth	Chair of Tees Valley LEP	LEP

#### Apologies for absence

Councillor Christopher Akers-Belcher	Leader of Hartlepool Borough Council	HBC
Mayor David Budd	Mayor of Middlesbrough Council	MBC
Phil Cook	Member of Tees Valley LEP	LEP
Paul Croney	Member of Tees Valley LEP	LEP
Ian Kinnery	Member of Tees Valley LEP	LEP
Alastair MacColl	Member of Tees Valley LEP	LEP
Naz Parkar	Member of Tees Valley LEP	LEP
Nigel Perry	Member of Tees Valley LEP	LEP
David Robinson	Member of Tees Valley LEP	LEP
David Soley	Member of Tees Valley LEP	LEP
Alison Thain	Member of Tees Valley LEP	LEP

#### Officers

Peter Bell	Stockton-on-Tees Borough Council	SBC
Rebecca Brown	Stockton-on-Tees Borough Council	SBC
Jonathan Nertney	Deputy Monitoring Officer (Stockton-on-Tees Borough Council)	SBC
Mike Robinson	Chief Executive of Middlesbrough Council	MBC

Action

### TVCA 15/16 DECLARATIONS OF INTEREST

There were no interests declared.



**TVCA 16/16 APPOINTMENT OF STATUTORY OFFICER – HEAD OF PAID SERVICE**

Consideration was given to a report on the appointment of the Head of Paid Service for Tees Valley Combined Authority (TVCA) in accordance with paragraph 3 of Section 4.4 of the TVCA Constitution. The report set out a summary of the recruitment and selection process which had been undertaken and made a recommendation for appointment.

A recruitment process to identify a Head of Paid Service for TVCA was initially started in early autumn 2015. The aim being to identify a successor for Mr Stephen Catchpole (MD of TVU) who would take over following Mr Catchpole’s planned retirement on 31/3/2015. However, the initial process was paused In November 2015 to allow time for consideration of the Devolution Deal and to reassess requirements in the light of the deal.

A new selection process was begun in January 2016. This process involved:

- a. A comprehensive search process using Recruitment Consultant’s Gatenby Sanderson. The Search was supported with national and local advertising and attracted a high number of applications.
- b. The selection process had then involved a comprehensive process of shortlisting based on reviews of applications, references, personality profiling and initial interviews.
- c. This process culminated in a final selection process on 7 April 2016 which involved a final assessment of candidates by members of the TVCA Board, a panel of business representatives, a panel of public sector and LEP representatives and a panel of the Local Authority Chief Executives.

The final stage in the process was the formal approval of the appointment from the TVCA Board in line with the requirements as set out in para 3 of Section 4.4 of the TVCA Constitution.

RESOLVED that Mr Andrew Lewis MA(Cantab) MPhil (Oxon) FRSA be appointed Head of Paid Service.

**Chair.....**

## TEES VALLEY COMBINED AUTHORITY BOARD

Meeting held at The Curve at 11.00am on Monday, 4<sup>th</sup> April 2016

### ATTENDEES

#### Members

Councillor Sue Jeffrey (Chair)	Leader of Redcar and Cleveland Borough Council	Chair
Councillor Bill Dixon	Leader of Darlington Borough Council	DBC
Councillor Christopher Akers-Belcher	Leader of Hartlepool Council	HBC
Mayor David Budd	Mayor of Middlesbrough Council	MBC
Councillor Bob Cook	Leader of Stockton-on-Tees Borough Council	SBC
Paul Booth	Chair of Tees Valley LEP	LEP

#### Associate Members

Phil Cook	Member of Tees Valley LEP	LEP
Ian Kinnery	Member of Tees Valley LEP	LEP
Alastair MacColl	Member of Tees Valley LEP	LEP
Nigel Perry	Member of Tees Valley LEP	LEP
David Robinson	Member of Tees Valley LEP	LEP
David Soley	Member of Tees Valley LEP	LEP
Alison Thain	Member of Tees Valley LEP	LEP

#### Apologies for absence

Paul Croney	Member of Tees Valley LEP	LEP
Naz Parkar	Member of Tees Valley LEP	LEP

#### Officers

Gill Alexander	Chief Executive of Hartlepool Borough Council	HBC
Peter Bell	Stockton-on-Tees Borough Council	SBC
David Bond	Monitoring Officer (Stockton-on-Tees Borough Council)	SBC
James Bromiley	Redcar and Cleveland Borough Council	R&CBC
Ada Burns	Chief Executive of Darlington Borough Council	DBC
Garry Cummings	Section 151 Officer (Stockton-on-Tees Borough Council)	SBC

Linda Edworthy	TVU	TVU
Nigel Hart	Stockton-on-Tees Borough Council	SBC
Neil Kenley	TVU	TVU
Rob Mitchell	Redcar and Cleveland Borough Council	R&CBC
Mike Robinson	Chief Executive of Middlesbrough Council	MBC
Neil Schneider	Chief Executive of Stockton-on-Tees Borough Council	SBC
Amanda Skelton	Chief Executive of Redcar and Cleveland Borough Council	R&CBC

Action

**TVCA CONFIRMATION OF MEMBERSHIP**

1/16

RESOLVED that:-

1. The constituent Tees Valley Council Members appointed to the Tees Valley Combined Authority be noted.
2. The nomination of Paul Booth from the Tees Valley Local Enterprise Partnership be agreed.
3. The Associate Membership of the Tees Valley Combined Authority be agreed.

**TVCA APPOINTMENT OF CHAIR**

2/16

RESOLVED that Councillor Sue Jeffrey be appointed Chair for the period up until the date of the 2016 Annual Meeting of the Tees Valley Combined Authority.

**TVCA CHAIR'S WELCOME**

3/16

The Chair welcomed everyone to the first meeting of the Tees Valley Combined Authority and outlined the aspirations for the Authority going forward.

**TVCA APPOINTMENT OF VICE CHAIR**

4/16

RESOLVED that Councillor David Budd be appointed Vice Chair for the period up until the date of the 2016 Annual Meeting of the Tees Valley Combined Authority.

**TVCA ROTATION OF CHAIR OF TEES VALLEY COMBINED AUTHORITY**

5/16

RESOLVED that the position of Chair will be rotated between the 5 Tees Valley Local Authorities.

**TVCA TEES VALLEY COMBINED AUTHORITY'S CONSTITUTION**

6/16

RESOLVED that the Tees Valley Combined Authority's Constitution be approved.

**TVCA DECLARATIONS OF INTEREST**

7/16

There were no interests declared.

**TVCA 8/16 APPOINTMENT OF STATUTORY OFFICERS**

RESOLVED that:-

1. The appointment of the Head of Paid Service be deferred to a future meeting.
2. David Bond (Stockton-on-Tees Borough Council) be appointed Monitoring Officer.
3. Garry Cummings (Stockton-on-Tees Borough Council) be appointed Section 151 Officer.

**TVCA 9/16 DATE OF THE ANNUAL MEETING**

RESOLVED that the date of the Annual Meeting be 7<sup>th</sup> June 2016 at 10.00am.

**TVCA 10/16 MEDIUM TERM FINANCIAL PLAN**

Consideration was given to a report that set out the Tees Valley Combined Authority (TVCA) revenue and capital budgets for 2016/17 and presented provisional figures across the medium term.

This was the first formal budget for the TVCA which built upon those budgets inherited from Tees Valley Unlimited (TVU). It also included proposed transport budgets to be transferred from Tees Valley Authorities to the new organisation and information on investment funds available.

The budget was presented based on the organisation and arrangements around the Combined Authority which were linked to the current funding streams and Local Authority contribution levels.

As previously agreed by the Tees Valley Leaders and Mayor, there would be a further staffing review required following the establishment of the Combined Authority and in preparation for the future requirements of the Devolution Deal. A further report would be presented to the Combined Authority Board outlining the financial implications at that time which would need to be considered alongside the funding available.

A table within the report identified the proposed core budgets that were required to operate the CA and were based on the agreement that the running costs of the CA would not increase over and above those agreed for TVU.

The Tees Valley Leaders & Mayors had previously discussed and agreed the need to undertake a review of Management and capacity once details of the Devolution Deal were finalized. Any costs associated with this could be funded from the Core Funding Capacity Grant or a small top-slice to the Investment Funds available from EZ

income, Single Capital Pot, etc.

In line with the agreements in place around the funding of TVU and the constitution of the Combined Authority the contributions required for 2016/17 were outlined within the report. The comparative figures for 2015/16 were also shown. The future level of contributions would need to be considered alongside the review of the structure and use of future Combined Authority Resources.

In December 2015 DCLG confirmed that they would continue to pay £250,000 of core funding and £250,000 Capacity Funding to each LEP for 2016/17. Confirmation of funding for subsequent years was still awaited.

An additional £500,000 would therefore be available on top of the originally approved expenditure plans.

A table within the report identified the estimated funds available and the commitments that had been previously approved by the TVU Leadership Board. In advance of the wider review of the organisational structure, it was recognised that there was a need to appoint a temporary Director of Transport and Infrastructure for a period of two years at an estimated cost of £216,000 and this proposal was agreed in February 2016 through utilising this funding. This would clearly be considered as part of the future review of organisational capacity.

The Tees Valley Combined Authority Order 2016 placed specific transport powers on the TVCA and these costs had to be attributable across the constituent councils by the way of a contribution in such proportions as they agreed. In this instance the apportionment was based on the same proportion each council had budgeted to spend in the year prior to the transfer of functions.

The total net 2016/17 expenditure for transport related specifically to those associated with Concessionary Fares. In 2015/16 the Tees Valley budgets were £16.6m and following negotiations it was anticipated that the costs in 2016/17 would be the same as 2016/17.

At 31 March 2016, the level of balances were expected to be £850,000. TVU Leadership Board had previously earmarked £39,000 to support expenditure in future years as follows:

- a. Marketing & Communications £17,000
- b. Combined Authority Programme Management £17,000
- c. LEP Network £5,000

It was recommended that the Combined Authority endorse these previous approvals.

In line with financial Best Practice and Audit guidelines, there would be a requirement to establish a General Reserve, commonly referred to as General Fund Balances in order to manage any unforeseen events. The overall budget of the new Authority was uncertain going forward and would be largely determined by investment funding. Previously a Reserve had been held to cover redundancy costs etc. It was recommended that the uncommitted Reserve of £811,000 be held as General Fund Balances and that this was considered further in the year when funding levels and associated risks were clarified.

TVU had received a Local Growth Fund Allocation of £96.6m covering 2015/16 – 2019/20. The 2015/16 and 2016/17 allocations of £53m had been confirmed, with the other 3 years being indicative allocations. Schemes totalling £33.84m had been approved and these were shown on the Capital Programme which was attached to the report. A number of additional schemes covering the balance of funding were identified subject to satisfactory diligence.

In 2015 the TV Shadow Combined Authority agreed a Devolution Deal in principle with the Government which would result in the allocation of funding of £450m, based on £15m per year for 30 years, subject to Gateway reviews every five years, and also subject to the appointment of a Mayor. Indications from Government were that this would be incorporated within a Single Capital Pot, together with the balance of the Local Growth Fund and elements of transport funds. Negotiations with Government were still ongoing around the level and certainty of funding and the flexibilities available and further detail would be submitted to the Combined Authority when clarity was ascertained.

There were eight Enterprise Zones within the Tees Valley where it had been agreed that the business rates growth that was generated from these sites were paid over to the Combined Authority for 25 years. The TVU Shadow Combined Authority also approved the use of EZ income to fund the Digital City scheme which was £468,000. It was estimated that this would generate £18m over the next 5 years. Three of the original four locally funded EZ sites would become Government funded from April 2016. 50% of the business rates growth from these three sites would come to the Combined Authority with the remainder going to the relevant Local Authority.

The Growing Places Fund was a revolving loans fund which was allocated by the Government to unlock economic growth by addressing immediate infrastructure constraints. £8.5m was originally awarded by the Government and to date TV Unlimited had allocated approximately £5.3m. At present there were no commitments against the remaining balance and over the next few years loan repayments would begin to be repaid increasing the amount of funds available to invest.

Given that elements of the funding were Revenue, this created the option of prudentially borrowing if the Strategic Economic Plan identified transformational projects and initiatives where early implementation would be beneficial.

The Authority was required to approve a Treasury Management and

Investment Strategy each year. The document set out projections for borrowing and investments, and the guidelines under which Treasury Management officers would operate to ensure the security and liquidity of TVCA's funds.

A number of Treasury Management Indicators and Prudential Indicators were set out to be agreed to enable monitoring of the delivery of this strategy.

The full Treasury Management and Investment Strategy and Prudential Indicators were attached to the report.

RESOLVED that:-

1. The 2016/17 budget and indicative 2017-19 Medium Term Financial Plan outlined in paragraph 2 of the report be approved.
2. The use of £39,000 of the TVU reserve held at 31 March 2016 as outlined at paragraph 10 be approved with the balance of £811,000 being used to create a General Balances Reserve.
3. The use of LEP Core and Capacity Funding outlined in paragraph 7 be approved.
4. The balance of LEP and Core Capacity Funding of £397,000 be held in a separate Reserve to be allocated by the Combined Authority following consultation with LEP Members as part of a future report.
5. The Capital Programme at Appendix A of the report be approved.
6. The previous decision of the Tees Valley Leaders & Mayor to use EZ income to fund Digital City be endorsed and the estimate of resources available for investment be noted.
7. The Treasury Management Strategy, Minimum Revenue Provision Statement and Prudential Indicators, as set out at Appendix B of the report be approved.

**TVCA 11/16 TEES VALLEY STRATEGIC TRANSPORT PRIORITIES – PRESENTATION**

A presentation was given to Members on Tees Valley Strategic Transport Priorities. The presentation covered the following key areas:-

1. Transformational Growth
2. Independent Economic Review
3. Tees Valley Growth Sectors and Devolution Deal
4. Northern Transport Strategy
5. Darlington Train Station Layout Issues and Vision
6. New Tees Crossing
7. East-West Connectivity

8. Electrification
9. Middlesbrough Train Station
10. Enhancing Local Connectivity

Members were then given the opportunity to ask questions and make comment on the presentation.

RESOLVED that the presentation be received.

**TVCA 12/16 INWARD INVESTMENT BY SIRIUS MINERALS PLC - PRESENTATION**

A presentation was given to Members by Sirius Minerals PLC. The presentation covered the following key areas:-

1. Project Highlights and Market Demand
2. World's Largest and Highest Grade Polyhalite Reserve
3. The Attractions of Polyhalite
4. Development Plan and Approval Update
5. A New Benchmark in Sustainability
6. Mine Site and Mineral Transport System
7. Materials Handling Facility
8. Materials Handling and Harbour Facilities
9. Greenfield Port Facilities and Harbour Facilities
10. Sirius Minerals Agronomy Programme
11. POLY4 Outperforms Traditional Products
12. Growing Market Demand and Economic Benefits
13. Section 106 Commitments
14. Employing Local People and Local Supply Chain
15. Project Schedule and Next Steps

Members were then given the opportunity to ask questions and make comment on the presentation.

RESOLVED that the presentation be received.

**TVCA 13/16 EDUCATION & SKILLS BOARD UPDATE**

Consideration was given to a report on progress in dialogue with respective Government Departments, regarding responsibilities to be devolved for Education, Employment and Skills, subject to the Combined Authority finalising the Devolution Deal with Government. It would consider the scope of those responsibilities and the pace of change required to prepare for them.

The report also recommended the appropriate governance structure required to service this broad policy area both in relation to existing activities at the Tees Valley level and those that could be devolved to the area.

In addition to Education Employment and Skills responsibilities already undertaken at a Tees Valley level, the Combined Authority could have



additional responsibilities under the Devolution Deal, subject to the overall Deal being finalised with Government. Listed within the report were those funding / activity areas which Government agreed would benefit from a more localised approach through devolution, together with an update on the latest developments within that process.

It was noted that no formal decision had been taken to devolve the funds and the Combined Authority was not yet being asked to formally take on these responsibilities. A report would be brought to the Combined Authority once the position was clear about the overall Deal and there was a more detailed understanding of the implications both in terms of responsibilities and resource implications for this area of activity.

It was timely to review the governance arrangements for the existing education, employment and skills activities at the Tees Valley level and to prepare for any devolved responsibilities that the Combined Authority agreed to take on. This would need to cover the full range of education, employment and skills responsibilities including those for all ages, abilities and business sectors.

This included the need to understand the resources available, the type and level of provision already offered / needed and to make decisions on what should be procured (using the appropriate procurement guidance). In addition there was a need to review ongoing provider delivery, which would in turn inform future funding decisions.

Members were asked to agree, in principle, to a new Education, Employment and Skills governance structure under the Tees Valley Combined Authority. The proposed structure was attached to the report.

It was not considered appropriate for any of the groups operating under the Local Enterprise Partnership to take on the new TVEES Partnership Board responsibilities as the remit of the new groups would be different, but rather the existing TVU Employment, Learning and Skills Group should be discontinued and the mechanisms used for wider stakeholder / partner engagement be refreshed.

All existing TVU Employment, Learning and Skills Group member agencies would be invited to access wider communications being developed to ensure that all partners, including schools, providers and employers, continue to be aware of and included in developments in so far as they affect Tees Valley. Some members might be included in the new Education, Employment and Skills Partnership Board or within task and finish groups as appropriate.

If agreed, terms of reference for the new TVEES Partnership Board and the supporting arrangements would be developed around three key themes:

- Development and delivery of a shared and coherent Education, Employment and Skills Strategy for the Tees Valley.
- Monitoring the delivery of that Strategy.
- Leading on the wider engagement programme.

It would be important for the TVEES Partnership Board to have a senior level of membership in order to provide the appropriate levels of

responsibility, experience and breadth of skills necessary to ensure that it could take key decisions on behalf of the Combined Authority. A detailed membership list for each group would be developed as part of the terms of reference exercise. Full terms of reference and membership would be further developed under the broad headings identified above.

The detailed Terms of Reference for the proposed governance arrangements, including proposed membership would be developed and brought to the Combined Authority for consideration in due course.

RESOLVED that the following proposals be agreed in principle:-

1. An appropriate Education, Employment and Skills governance structure be developed for the Combined Authority to include:
  - Formation of a new Tees Valley Education, Employment and Skills (TVEES) Partnership Board.
  - Formation of a new TVEES Joint Commissioning Group to undertake Education, Employment and Skills related appropriate commissioning activity on behalf of the Combined Authority.
2. The existing Tees Valley Unlimited Employment and Skills Group to be discontinued.
3. Detailed Terms of Reference, including proposed membership for these arrangements be developed and brought to the Combined Authority for consideration

#### **TVCA ENTERPRISE ZONES**

**14/16**

Consideration was given to a report on the Tees Valley Enterprise Zones.

In July 2015 the government opened a competitive process for a further round of Enterprise Zones with a deadline for applications to be received by Department of Communities and Local Government (DCLG) of 18th September 2015.

The Tees Valley application focussed on three sites:

- Central Park (Darlington),
- Northshore (Stockton) and
- Historic Quarter (Middlesbrough).

These sites covered the existing locally funded Enterprise Zones. A copy of the plans was attached to the report.

The government announced on 25th November 2015, the creation of 18 new Enterprise Zones and extended 8 Enterprise Zones as part of its spending review.

The Tees Valley application, Enterprise Zone Growth Extension was included in this announcement.

The application process stated that the incentives for the new Enterprise Zones would be:

- Local Enterprise Partnerships retaining 100% of business rate growth for 25 years. Government's expectation is that this will be used to fund development required on the Enterprise Zone sites.

- A business rate discount for occupiers. Central government will reimburse a 100% discount for five years up to the maximum state aid de minimis threshold, for businesses that enter the zone before 31 March 2022, e.g. if a business enters the zone on 31 March 2022, it can receive the discount (subject to de minimis) until 30 March 2027.

The Tees Valley Application stated:

“This submission is being made alongside the Tees Valley Powerhouse Plan which seeks devolution of funding and powers to the Tees Valley. As part of devolution, the emerging Combined Authority would wish the income arising from the Enterprise Zone to be allocated 50% to the Combined Authority and 50% to the local authority from which the rates arise. We recognise that this is not the current EZ model or the criteria set out in this competition, but are submitting this proposal on this basis.”

The process also allowed for the creation of Enterprise Zones with Enhanced Capital Allowances (ECA) however this was not applied for in the Tees Valley application.

Local Authorities and Local Enterprise Partnerships / CA's responsible for operating Enterprise Zones would be asked to agree to a memorandum of understanding with DCLG to confirm the incentives and other benefits local partnerships could expect from establishing the zone whilst giving assurance to Ministers about the arrangements for delivering the Enterprise Zone.

The MOU was expected to cover four elements: Operation, Governance, Communications and Monitoring.

Operation - The Local Authority / LEP / CA, through the Enterprise Zone nominated person and procedures, would:-

- Provide maps and confirmation re: location incentives sought and commencement dates for each site. (Complete)
- Submit a 5-year delivery plan to the Secretary of State setting out how the Enterprise Zone would be set up and operated.
- Secure expertise needed to establish and operate the Enterprise Zone.
- Provide DCLG with a named contact for the Enterprise Zone and regularly notifying DCLG regarding progress.

Operation - DCLG would:-

- Permit Local Authorities to retain 100% of business rate growth for 25 years from the commencement date of the Enterprise Zone, on the condition that this was spent on the Local Enterprise Partnerships growth priorities. The expectation was that this would initially be to fund development required on the Enterprise Zone.
- Reimburse 100% of the discount in business rates (provided by the Local Authority on which the Enterprise Zone was sited) to businesses that occupy an Enterprise Zone site before 31 March 2022 for a period of 5 years up to the maximum state aid de minimis threshold.

Governance - The Local Authority/LEP/CA, through the Enterprise

Zone nominated person and procedures, would:-

- Agree governance structure with local partners and arrange regular meetings.
- Enter into agreements with each Local Authority with Enterprise Zones covering key delivery issues including arrangements for fast-track planning and other approvals, use of business rates retained by the local authority, collection and reporting of monitoring data etc....
- Provide DCLG with copies of board papers and the opportunity to attend meetings.

Governance - DCLG would:-

- Provide a named contact for the Enterprise Zone to advise on establishing the zones and resolving issues arising in relation to Government procedures and support.

Communications - The Local Authority/LEP/CA, through the Enterprise Zone nominated person and procedures, would:-

- Develop and implement plans for marketing the Enterprise Zone.
- Use the national Enterprise Zone logo on marketing materials and signage.

Communications - DCLG would:-

- Promote Enterprise Zone programme and good practice via press releases, website, Twitter account, LinkedIn group etc....
- Provide the opportunity for senior leaders of LEPs/Enterprise Zones with the opportunity to meet to discuss progress, challenges and good practice with senior government officials and Ministers.

Monitoring - The Local Authority / LEP / CA, through the Enterprise Zone nominated person and procedures, would:-

- Collect data on employment, business activity etc.... and report quarterly to DCLG in an agreed format.

Monitoring - DCLG would:-

- Advise on data monitoring and arrangements for returning monitoring data.
- Publishing summaries of national and regional Enterprise Zone activity, which allowed local areas to judge their own performance.

RESOLVED that the proposals outlined within the report be endorsed.

**Chair**.....