

REDCAR AND CLEVELAND GOVERNORS' ASSOCIATION
MINUTES OF ANNUAL GENERAL MEETING HELD AT 6.30 P.M. ON
MONDAY 12 NOVEMBER 2012

GOVERNORS PRESENT:

Mr M. Ansell, Nunthorpe Primary
Mr M. Bloomfield, Belmont Primary
Mr B. Coulston, Sacred Heart School
Mr O.E. Evans, Redcar Community College and Coatham Primary
Mrs D. Falconer, Wheatlands Primary
Mr B. Greenwood, Newcomen Primary
Mr J. Horkan, St Gabriel's RC Primary
Mr S. Ives, Ormesby Primary
Mrs Y. Joy, New Marske Primary
Mr P. Kirkham, Galley Hill Primary
Miss K. Longstaff, John Emmerson Batty Primary and Lingdale Primary
Mrs A. McBride, Overfields Primary
Mrs D. McLay, Caedmon Primary
Mr M. McNulty, Zetland Primary and Bydales School
Mrs R. Nicholls, Saltburn Primary and Huntcliff School
Mrs S. Nicholson, Riverdale Primary
Councillor M. Ovens, Green Gates Primary and Pathways School
Mr V. Peel, Lakes Primary
Dr D. Thomson, Kirkleatham Hall School
Mr K. Wood, Normanby Primary

ALSO PRESENT

Glennis Smith, Redcar and Cleveland School Governor Support Service (Minutes)

1. **APOLOGIES FOR ABSENCE**

Apologies for absence were received on behalf of the following governors:

- Mrs K. Allinson, Ings Farm Primary
- Mr J. Buckton, St Mary's RC Primary
- Mr J. Tombs, Lockwood Primary

2. **APPOINTMENT OF OFFICERS**

2.1 **Chair**

Members had been invited in advance to express their willingness to stand for Governors' Association officer positions. No names had come forward for the position of Chair and Mr Wood, who had undertaken the role for a number of years, explained that he was unable to continue due to work commitments. Discussion took place regarding what was involved in the role. Mr Coulston agreed to stand.

RESOLVED that Mr B. Coulston be elected Chair of the Governors' Association for the 2012/13 school year.

2.2 Vice-Chair

No nominations had been received in advance for this position. Mr Wood agreed to take on this role.

RESOLVED that Mr K. Wood be elected Vice-Chair of the Governors' Association for the 2012/13 school year.

2.3 Treasurer

No nominations had been received in advance for this position but Mr Bloomfield agreed to continue in this role if there were no other members willing to take it on. There were no other volunteers.

RESOLVED that Mr Bloomfield be elected as Treasurer for the 2012/13 school year.

2.4 Secretary

Mrs Nicholls had confirmed in advance her willingness to continue as Secretary. There were no other nominations at the meeting.

RESOLVED that Mrs R. Nicholls be elected as Secretary of the Governors' Association.

2.5 Executive Committee Members

Six further Executive Committee Members were required in addition to the Chair, Vice-Chair, Treasurer and Secretary. Mrs Joy, Dr Thomson, Mr Buckton, Mrs McLay and Mr Peel were willing to stand. It was assumed that Mr Tombs wished to continue but he was not present and had not indicated his intentions. Councillor Ovens was willing to stand down from the Executive Committee or continue as required.

RESOLVED that Mrs Joy, Dr Thomson, Mr Buckton, Mrs McLay, Mr Tombs and Mr Peel be elected to the Executive Committee for the 2012/13 school year.

3. MINUTES

RESOLVED that the minutes of the AGM held on 14 November 2011 be approved and signed by the Chair.

Chair

4. MATTERS ARISING FROM THE MINUTES

There were no matters arising from the minutes.

5. REVIEW OF CONSTITUTION

The Executive Committee recommended amending paragraph 3.1 of the constitution to read "Membership shall be open to governing bodies of all schools within Redcar and Cleveland's boundaries" in order to clarify that academies as

well as local authority maintained schools could join. Mrs Smith apologised that a similar alteration agreed the previous year had not been updated in the constitution. Discussion took place regarding whether membership of the Association might be extended beyond Redcar and Cleveland boundaries and whether other local authorities had a Governors' Association (Hartlepool did, Middlesbrough didn't but the position in other authorities was not known). It was concluded that the Redcar and Cleveland Association should remain for schools within Redcar and Cleveland's boundaries at the moment but that possible widening of membership be borne in mind for the future, particularly in the changing education landscape where schools might be collaborating / partnering with schools in other local authorities.

RESOLVED to adopt the change to the constitution recommended by the Executive Committee as detailed above.

Mrs Smith

6. APPROVAL OF AUDITED ACCOUNTS FOR THE 2011/12 FINANCIAL YEAR

The Treasurer confirmed that the accounts had been audited up to July 2011 and there had been no transactions since that time. He had, therefore not submitted the accounts for audit. He tabled an income and expenditure sheet and reported that a number of transactions were about to occur, including payment of Redcar and Cleveland Borough Council for the clerking service and the receipt of subscriptions from schools to the value of £1295 via the local authority. The auditor had also been paid.

Discussion took place regarding whether it was necessary to have the accounts audited for 2011/12 even though there had been no transactions since July. During the last audit the period 1.10.08 – 31.7.11 had been covered, but accounts were supposed to be audited on a financial year basis. It was agreed that when the accounts for 2012/13 were submitted, in time to be presented to the 2013 AGM, the auditor would be asked to include the period August 2011 to March 2013.

Treasurer

7. APPOINTMENT OF AUDITOR FOR 2012/13 FINANCIAL YEAR

RESOLVED to approve the recommendation of the Executive Committee and appoint Mr Carl Snowball as auditor for the 2012/13 financial year.

8. REVIEW OF ANNUAL SUBSCRIPTION

The Executive Committee recommended maintaining the annual subscription at £35 for the 2013/14 financial year. The Treasurer explained that when all fees had been paid and income received, the Association tended to run with a balance of approximately £1500.

RESOLVED to maintain the annual subscription at £35 for the 2013/14 financial year.

The AGM was followed by the autumn term meeting of the Governors' Association.