

REDCAR AND CLEVELAND GOVERNORS' ASSOCIATION
CONSTITUTION (ADOPTED 12.2.01)

Last review 12.11.12

1. TITLE

The name of the organisation will be "Redcar and Cleveland Governors' Association" hereafter referred to as the "Association".

2. AIMS OF THE ASSOCIATION

The Association shall exist:

1. To be an independent, democratic forum for all governing bodies in Redcar and Cleveland.
2. To assist governing bodies to further the interests and education of children in Redcar and Cleveland.
3. To promote the highest possible standards of school governance.
4. To encourage co-operation and the sharing of good practice between schools and governing bodies.
5. To further good relationships with the local authority and other relevant agencies.
6. To provide a vehicle for expressing collective views of governing bodies and to make appropriate representation at local, regional and national level.
7. To promote equality of educational opportunity for all children.

3. MEMBERSHIP

1. Membership shall be open to governing bodies of all schools within Redcar and Cleveland Boundaries.
2. Individual governors shall be represented by virtue of being a member of a governing body in membership of the Association.
3. Governing bodies may become members on payment of their prescribed subscription.
4. All governing bodies in membership of the Association will be entitled to attend. Each governing body will be entitled to only one vote.

4. FUNDING

1. Subscriptions shall be determined annually by the AGM following a recommendation made by the Executive Committee.

2. All monies shall be applied to further the aims of the Association and for no other purposes.
3. The accounting period for the Association will commence on April 1st each year.
4. The Treasurer shall keep an account of all income and expenditure and submit audited accounts to the Annual General Meeting.
5. The Association will keep a bank/building society account in its name. Withdrawals will be made by any two of four authorised signatures.
6. The Association will not go into debt.

5. EXECUTIVE COMMITTEE

1. An Executive Committee will be elected at the Inaugural Meeting and thereafter at the Annual General Meeting. Should a vacancy in the Executive Committee occur mid-term, this may be filled by the inclusion of an appropriate item on the agenda of the next Association meeting, providing a 30% quorum is achieved. The Executive Committee will be responsible for the general management of the Association and such business as is decided by meetings of the Association.
2. The Executive Committee will include, in principle, representation from all types of school within the authority, all phases of education and, where possible, representation from geographical clusters.
3. The Executive shall consist of up to ten members including the following officers:-
 - Chair
 - Vice-Chair
 - Secretary
 - Treasurer
4. The officers will be elected at the AGM and will hold office for one year. No officer may hold the same office for more than three consecutive years, excepting that no other nominations are forthcoming.
5. Other individuals may be invited to serve on the Executive Committee in a non-voting capacity.
6. The Executive Committee will meet at least once per term.
7. The quorum shall be one third of the membership of the serving Executive Committee.
8. The Chair of the Association will have a second, casting vote in the event of a tied vote.
9. Minutes of Executive Committee meetings will be made available to Association Meetings.

10. The Executive Committee shall have the authority to form working parties and/or sub committees from Association members. Decisions of the working party or sub-committees shall be ratified by a subsequent full meeting of the Executive Committee.

6. ASSOCIATION MEETINGS

1. Each governing body in membership of the Association will be entitled to send one or more representatives to the Association Meeting.
2. The Association will meet at least once per term. One of these meetings will usually be the AGM.
3. Decisions will be made by a simple majority of those present and voting.
4. The Association Meeting shall be deemed quorate if 25% of governing body representatives are present.

7. ANNUAL GENERAL MEETING

1. The Annual General Meeting shall be held in the Autumn term. 21 days notice will be given to each governing body.
2. All governing bodies in membership of the Association will be entitled to attend. Each governing body will be entitled to only one vote.
3. The AGM shall:-
 - Conduct such elections or business of the Association as may be necessary.
 - Approve the previous year's annual accounts and elect an auditor for the following year.
 - Consider relevant education issues.
4. Decisions shall be made by a simple majority of those representatives present and voting.
5. An Emergency General Meeting may be called by a simple majority of the Executive or by a simple majority of governing body representatives.
6. Changes to the constitution may only be made if agreed by at least two thirds of governors entitled to vote and attending the AGM or EGM.
7. The AGM shall be deemed quorate if 30% of governing body representatives are present.
8. The Chair or Vice-Chair will preside. If both are absent, the meeting will elect a Chair from the floor.

9. The Chair of the Association will have a second casting vote in the event of a tied vote.

8. AFFILIATIONS

The Association may affiliate to any other body whose aims are consistent with those of the Association, as decided at an Association meeting.

9. REPRESENTATION ON OTHER BODIES

Where the Association is invited to nominate representatives onto other bodies, the Executive Committee shall nominate such persons. Whenever possible, such appointees should be members of the Executive Committee. Any such appointments shall be ratified at the following AGM.

10. DISSOLUTION

If the Executive Committee decides by a simple majority or is requested by 30% or more of governing bodies in membership of the Association to propose the dissolution of the Association, it shall call a special meeting giving not less than 60 days notice. If two thirds of those nominated representatives attending agree, the Association shall be dissolved. Any assets remaining shall be transferred to other non-profit making organisations having objectives similar to those of the Association as the Executive shall decide.