



APPLICATION TO ERECT SCAFFOLDING OR HOARDING/FENCE ON THE PUBLIC HIGHWAY

Please read the conditions and guidance notes overleaf before completing this form. Use **BLOCK CAPITALS**

Pursuant to the HIGHWAYS ACT 1980 Section 172 I/We give notice that it is my/our intention to erect and maintain a close boarded HOARDING or FENCE.*

Pursuant to the HIGHWAYS ACT 1980 Section 169 I/We wish to erect and maintain SCAFFOLDING.*
* Delete as applicable

Class of work:

Address:

During the period of:

DETAILS

	METRES	FEET	INCHES
Width of pavement:	<input type="text"/>	<input type="text"/>	<input type="text"/>
Width enclosed by hoarding/scaffolding from Building Line:	<input type="text"/>	<input type="text"/>	<input type="text"/>
Width of pavement/gangway outside hoarding/scaffolding:	<input type="text"/>	<input type="text"/>	<input type="text"/>
Minimum height of hood:	<input type="text"/>	<input type="text"/>	<input type="text"/>
Material to be used for cladding hoarding and/or protecting persons in the street:	<input type="text"/>		

DECLARATION

I/We agree to:

- 1 Submit detailed plans of my/our proposals in all cases where
 - a) it is proposed to leave less than 1.25 metre (4 feet) width of the existing footpath unobstructed or
 - b) where it is proposed to obstruct any part of a carriageway or
 - c) where so required by the Corporate Director of Regeneration Services.
- 2 Provide a covered platform and handrail to serve as a footway outside the scaffolding as required by the Corporate Director of Regeneration Services.
- 3 Comply with the conditions overleaf.

I/We further agree to:

- 4 Indemnify Redcar & Cleveland Borough Council against all claims howsoever arising as a result of the erection, maintenance, modification and removal of the erection and to arrange appropriate employers and public liability insurance cover.
- 5 Remove the hoarding/scaffolding at the expiry of 14 day period stated above unless an extension of time has been approved by the Corporate Director of Regeneration Services. Provided that the Corporate Director of Regeneration Services may, if he thinks fit, require removal of the hoarding/scaffolding at any time.
- 6 Reinstate and maintain the highway where disturbed by the erection to a condition to the satisfaction of the Corporate Director of Regeneration Services.
- 7 Pay to Redcar & Cleveland Borough Council the cost of permanent reinstatement of the highway, where applicable.

Date

Signed

Company Name and Address

Tel No: E-mail Address:

Fax No:

CONDITIONS OF CONSENT

1. Sufficient notice must be given to the Highway Authority (Redcar & Cleveland Borough Council), at least 24 hours, to allow a pre-inspection to be undertaken. Failure to do so will mean that any defects noted at the post inspection will be deemed to be the responsibility of the licensee and the cost of permanent reinstatement will be recharged to him.
2. The width of highway enclosed by the scaffolding must not exceed 1.25 metre (4 feet) subject to minimum unobstructed width of 1.25 metre (4 feet) of footpath being maintained outside the hoarding at all times.
3. Where in exceptional cases the width cannot be provided, detailed plans and proposals shall be submitted for the approval of the Corporate Director of Regeneration Services. In giving approval to such proposals the Corporate Director of Regeneration Services may impose further conditions.
4. Where it is proposed to erect a covered platform or scaffolding that projects above the footpath a minimum clear headroom of 2.45 metres (8 feet) must be maintained.
5. The materials and workmanship of a scaffolding are to be in accordance with the requirements of British Standard Code of Practice: Access and working scaffolds and special scaffold structures in steel BS 5973:1981.
6. All hoarding/scaffolding (and platform and handrail if required) shall be clearly visible at all times and shall be painted in a distinguishing paint to a minimum height of 8 feet above pavement level. During the hours of darkness all shall be adequately illuminated or lamped.
7. Where hoardings etc., abut two streets the corner must be splayed.
8. All openings to hoardings must have doors which slide or open inwards.
9. The surfaces of all hoardings shall be smooth faced and free from all projections.
10. The following materials will not be accepted as a means of cladding for hoarding:-
Corrugated sheets of iron, asbestos or aluminium, wire mesh.
11. Pavements must be protected by use of timber sole boards and metal base plates below each standard.
12. All scaffolding joints should be wrapped to protect members of the public from sharp edges.
13. No tripping hazards should be present at the base of scaffolding/hoarding.
14. Material must not be thrown from the scaffolding into a waiting vehicle or skip.
15. The Licensee must reinstate and maintain the highway where disturbed by the erection to a condition to the satisfaction of the Corporate Director of Regeneration Services.
16. The Licensee must indemnify Redcar & Cleveland Borough Council against all claims howsoever arising as a result of the erection, maintenance, modification and removal of the erection and to arrange appropriate employers and public liability insurance cover.

NOTES FOR GUIDANCE

1. Your attention is drawn to the fact that failure to obtain a licence, or breach of the terms and conditions of one granted to you can lead to a fine not exceeding £400 on a summary conviction.
2. The licence incurs a charge of £34.00 per 7 days. Charges incurred will be invoiced on a monthly basis.
3. The granting of consent does not affect the liabilities imposed by Sections 168 & 174 of the Highways Act 1980.
4. The certification of intention with respect to a hoarding and/or the granting of consent for a scaffolding does not authorise the placing of building material on the highway outside the limits of the hoarding.
5. The pre-inspection will identify any defects to the existing highway which will not be considered the responsibility of the licensee. The post-erection inspection will determine any additional defect which will be considered to have been caused by the scaffolding/hoarding or associated operations. Such defects will be reinstated and the costs recharged to the licensee.
6. If there are overhead cables in the vicinity NEDL (Northern Electric) must be contacted and protection for the cables arranged.