



Pavement Licence Guidance

Frequently Asked Questions

What is a pavement licence?

A pavement licence allows the licence holder to place removable furniture over certain highways adjacent to the premises in relation to which the application was made. A licence permits the business to use the furniture to sell or serve food or drink and/or allow it to be used by people for consumption of food or drink supplied from, or in connection with the use of the premises.

It is a new type of licence which has been introduced to support local businesses to operate safely while social distancing measures remain in place. This will provide much needed income over the summer months and protect as many hospitality jobs as possible.

Who can apply for a pavement licence?

A business which uses (or proposes to use) premises for the sale of food or drink for consumption (on or off the premises) can apply for a pavement licence. Businesses that are eligible include public houses, cafes, bars, restaurants, snack bars, coffee shops and ice cream parlours.

How much is a pavement licence?

A pavement licence issued by Redcar & Cleveland Borough Council is free of charge.

How do I apply for a pavement licence?

You can apply for a pavement licence by completing the relevant application form and emailing it, with the required supporting documents, to licensingadmin@redcar-cleveland.gov.uk. Please be advised that the application form and the supporting documents **must** be sent electronically.

The applicant is also required to affix a prescribed notice to the premises so it is easily visible and legible to the public on the day they submit the full application to the local authority. The applicant must ensure the notice remains in place for the public consultation period of 7 days beginning with the day after the day the application is submitted to the authority. The notice template can be downloaded from the Council's website.

How long will it take for the licence to be issued?

If your application form has been completed correctly and you have provided the required supporting documents, your application will be determined within 14 days. If your application is not determined within 14 days, it is deemed granted subject to the Council's published conditions.

How long will my licence be valid?

Licences will remain in place for a year but not beyond 30 September 2021.

Does a pavement licence authorise the sale of alcohol?

No. You will need a premises licence that authorises the sale of alcohol under the Licensing Act 2003 to sell alcohol.