



REDCAR AND CLEVELAND BOROUGH COUNCIL

**APPROVAL OF PREMISES AS VENUES FOR MARRIAGES
UNDER SECTION 26(1)(bb) OF THE MARRIAGE ACT 1949
AND
CIVIL PARTNERSHIPS
UNDER SECTION 6(3A)(a) OF THE CIVIL PARTNERSHIP ACT 2004
THE MARRIAGES AND CIVIL PARTNERSHIPS (APPROVED PREMISES)
REGULATIONS 2005**

APPLICATION FORM

Legal and Democratic Services

Appendix A

APPLICATION FOR PREMISES TO BE APPROVED AS A VENUE FOR MARRIAGES IN PURSUANCE OF SECTION 26(1)(bb) OF THE MARRIAGE ACT 1949 AND CIVIL PARTNERSHIPS IN PURSUANCE OF SECTION 6 (3A)(a) OF THE CIVIL PARTNERSHIP ACT 2004.

This application must be made by the proprietor or a trustee of the premises. If successful, the applicant will be the holder of the approval. When completed, it should be forwarded to the Proper Officer for Registration Matters at The Register Office, 88 Westgate, Guisborough, TS14 6AP, together with the appropriate fee (Annex A) payable to Redcar and Cleveland Borough Council.

- 1 I apply for the premises named at item 2 overleaf to be approved for the solemnization of marriages and the registration of civil partnerships.
- 2 I attach 3 copies of a plan of the premises showing all the room(s) in which it is intended that marriages or civil partnerships will take place.
- 3 I understand that-
 - a) the premises will be inspected for suitability before approval is granted and, if this application is successful, may be subject to subsequent inspection;
 - b) public notice of the application will be given by advertisement in a newspaper with a period of three weeks for objections;
 - c) approval, if granted, will be for a three year period, subject to revocation; and,
 - d) the premises must satisfy the local authority on fire precautions and health and safety provisions.
4. I declare that-
 - a) I have read and understood the information contained in this form and Annexes A, B and C;
 - b) the building is not a register office or religious premises; and,
 - c) I have consulted the planning authority as to whether planning consent is required and attach evidence that it is content that the premises may be used for marriages or civil partnerships.
5. I further declare that, if approval is granted-
 - a) the premises will be regularly available for public use for either the solemnization of marriages or the registration of civil partnerships; and,
 - b) I will comply with the standard conditions (Annex A) and any local conditions attached to that grant of approval.

<p>1. Full names and private addresses of applicant. If the application is made by a limited company please give the address of the registered office and where different state also the main trading address of the Company.</p>	
<p>2. Name, postal address and telephone number of the premises which are the subject of this application.</p>	
<p>3. Please describe the nature of the premises at question 2 (eg. hotel, stately home, civic accommodation) and the primary and other uses to which it is regularly put.</p>	
<p>4. Is the person or company named in reply to question 1 the occupier of the premises?</p>	
<p>5. If the answer to question 4 above is 'No' and there is another occupier, please give their name(s) and address(es)</p>	
<p>6. Please state here the maximum number of people permitted to occupy this room under any fire certificate which applies. Please attach a copy of any certificate in force.</p>	
<p>7. Do the premises currently have the benefit of any licence authorising use for public entertainment or similar purposes? If so please attach a copy.</p>	

Signature of applicant:

Date:

Print name:

Interest in the premises:

Address for correspondence and contact telephone number: