



# **REDCAR & CLEVELAND FORWARD PLAN**

Cabinet meeting covered: 3 November 2020

Published: 02/10/2020

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## **INTRODUCTION**

The Local Authorities (Executive Arrangements) Meetings and Access to Information (England) Regulations 2012 require the Council to produce a notice of all key and confidential decisions at least 28 clear days in advance of the meeting at which those decisions will be made.

A key decision is defined as:

“Any decision in relation to an executive function which results in the local authority incurring expenditure which is, or the making of savings, which are, significant having regard to the local authority’s budget for the service or functions to which the decision relates”

and/or

“which is likely to have a significant impact on two or more wards.”

The value of a financial key decision is subject to local determination and for the purposes of this Council it shall be £250,000 gross expenditure or income.

A decision taker may only make a key decision in accordance with the requirements of the Cabinet Procedure Rules set out in Part 4 of the Council Constitution.

Under the regulations, a notice of any decisions that will be made in private must also be published at least 28 clear days in advance of a meeting. This applies whether they are key decisions or not. Members of the public are entitled to make representations to challenge the decision to hold a meeting in private and the Council will publish details of those representations and its responses.

Please note: the decision is subject to change and the Executive Scrutiny Board and/or Scrutiny & Improvement Committees may request to review any entry in the Forward Plan prior to the expected decision date.

## **PROCEDURE BEFORE TAKING KEY OR CONFIDENTIAL DECISIONS**

A key or confidential decision may not be taken unless:

- (a) a notice (called here a Forward Plan) has been published in connection with the matter in question;
- (b) at least 28 clear days have elapsed since the publication of the forward plan; and
- (c) where the decision is to be taken at a meeting of the Cabinet or its committees, notice of the meeting has been given in accordance with Rule 6 (notice of meetings).

## THE FORWARD PLAN

The forward plan contains matters which the Leader has reason to believe will be subject of a key or confidential decision to be taken by the Cabinet, a committee of the Cabinet, individual members of the Cabinet, officers, area committees or under joint arrangements in the course of the discharge of an executive function during the period covered by the plan.

The plan is arranged in sections according to the directorate of the Council which has responsibility for advising the Cabinet and Council on the relevant topic.

- Section 1     **Adult and Communities directorate (AC)**
- Section 2     **Children and Families directorate (CF)**
- Section 3     **Growth, Enterprise & Environment (GEE)**
- Section 4     **Resources directorate (RD)**

Each entry includes as much information as is available at the time of production of the Forward Plan in respect of the following:

- a) the matter in respect of which a decision is to be made;
- b) where the decision taken is an individual, his/her name and title, if any and where the decision taker is a body, its name and details of membership;
- c) the date on which, or the period within which, the decision will be taken;
- d) the identity of the principal groups whom the decision taker proposes to consult before taking the decision; and the means by which any such consultation is proposed to be undertaken;
- e) the steps any person might take who wishes to make representations to the Cabinet or decision taker about the matter in respect of which the decision is to be made, and the date by which those steps must be taken; and
- f) whether or not the decision is considered to be confidential and the reason for that confidentiality as defined under Schedule 12A of the Local Government Act 1972 (as amended).
- g) a list of other supporting documents submitted to the decision taker for consideration in relation to the matter.

The forward plan must be published at least 28 days in advance of the meeting where the decision will be taken. Exempt information need not be included in a forward plan and confidential information cannot be included.

The forward plan will be published on the Council's website. Copies of the plan and any of the documents listed, subject to any prohibition or restriction on their disclosure, can be inspected at the Council offices by contacting:

Democratic Services  
Redcar and Cleveland Borough Council  
Redcar and Cleveland Leisure and Community Heart  
Ridley Street  
Redcar  
TS10 1TD  
01642 444413

### **GENERAL EXCEPTION**

If a matter which is likely to be a key decision has not been included in the forward plan, then subject to Rule 16 (special urgency), the decision may still be taken if;

- a) the decision must be taken by such a date that it is impracticable to defer the decision until it has been included in the next forward plan and until the start of the first month to which the next forward plan relates;
- b) the proper officer has informed the chair of a relevant overview and scrutiny committee, or if there is no such person, each member of that committee in writing, by notice, of the matter to which the decision is to be made;
- c) the proper officer office has made copies of that notice available to the public at the offices of the Council; and
- d) at least 5 clear days have elapsed since the proper officer complied with (a) and (b).

Where such a decision is taken collectively, it must be taken in public.

### **SPECIAL URGENCY**

If by virtue of the date by which a decision must be taken Rule 3 15 (general exception) cannot be followed, then the decision can only be taken if the decision taker (if an individual) or the chair of the body making the decision, obtains the agreement of the chair of a relevant overview and scrutiny committee that the taking of the decision cannot be reasonably deferred.

If there is no chair of a relevant overview and scrutiny committee, or if the chair of each relevant overview and scrutiny committee is unable to act, then the agreement of the Mayor or in his/her absence the Deputy Mayor will suffice.

# **PART ONE – ADULTS AND COMMUNITIES DIRECTORATE**

## **A. SCHEDULE OF KEY DECISIONS**

## **PART TWO – CHILDREN AND FAMILIES DIRECTORATE**

### **A. SCHEDULE OF KEY DECISIONS**

#### **DECISION: CF0009 Refurbishment of Church View**

##### **Nature of the decision:**

Approval to appoint contractors to refurbish Church View.

##### **Who will make the decision?**

Cabinet decision (In-year)

##### **When is the decision to be taken?**

The decision will be made on 3 November 2020.

##### **Who will be consulted and how?**

Lead Member for Children & Families; Ward Members; Local residents; Partner agencies including Health, Police and Voluntary Sector partners

##### **Supporting documentation:**

There are no supporting documents for this decision

##### **How and by when to make representations:**

Representations should be made to Frances Golightly before 19 October 2020.

Tel: 01642 837709

Please note that this report may be considered confidential as it may contain exempt information as defined in paragraph 3 of Schedule 12A of the Local Government Act 1972 (as amended).

First published in Forward Plan of 2 October 2020

## **PART THREE – GROWTH, ENTERPRISE & ENVIRONMENT DIRECTORATE**

### **A. SCHEDULE OF KEY DECISIONS**

#### **DECISION: GEE0005 Local Implementation Plan “Transport for the Future”**

##### **Nature of the decision:**

To approve the transport plan for the Borough.

##### **Who will make the decision?**

Cabinet decision (In-year)

##### **When is the decision to be taken?**

The decision will be made on 26 January 2021.

##### **Who will be consulted and how?**

Residents and businesses in the Borough. Online, by meetings and a roadshow.

##### **Supporting documentation:**

There are no supporting documents for this decision

##### **How and by when to make representations:**

Representations should be made to Simon Houldsworth before 11 January 2021.  
Tel: 01287 612581

First published in Forward Plan of 16 August 2019

## **DECISION: GEE0014 Coatham Regeneration Project**

### **Nature of the decision:**

To approve funding for the redevelopment of the Coatham Regeneration Project.

### **Who will make the decision?**

Cabinet decision (In-year)

### **When is the decision to be taken?**

The decision will be made on 3 November 2020.

### **Who will be consulted and how?**

Senior members - briefing

Senior officers - EMT

Other members - e-mail

Council Staff e-mail

### **Supporting documentation:**

There are no supporting documents for this decision

### **How and by when to make representations:**

Representations should be made to Mark Hopgood before 19 October 2020.

Tel: 01642 771141

First published in Forward Plan of 7 February 2020

## **DECISION: GEE0015 Redcar Central Station Rejuvenation**

### **Nature of the decision:**

To approve funding for the Redcar Central Station Rejuvenation project.

### **Who will make the decision?**

Cabinet decision (In-year)

### **When is the decision to be taken?**

The decision will be made on 26 January 2021.

### **Who will be consulted and how?**

Senior members - briefing

Senior officers - EMT

Other members - e-mail

Council Staff e-mail

### **Supporting documentation:**

There are no supporting documents for this decision

### **How and by when to make representations:**

Representations should be made to Mark Hopgood before 11 January 2021.

Tel: 01642 771141

First published in Forward Plan of 7 February 2020

## **DECISION: GEE0020 Adoption of the Tees Valley Sustainable Drainage Systems (SuDS) Guidance – Design Guide and Local Standards**

### **Nature of the decision:**

Approval is sought to adopt the Tees Valley Sustainable Drainage Systems (SuDS) Guidance, this is a live document that will be updated on an annual basis.

### **Who will make the decision?**

Cabinet decision (In-year)

### **When is the decision to be taken?**

The decision will be made on 15 December 2020.

### **Who will be consulted and how?**

Growth, Enterprise and Environment Scrutiny

Cllr Barry Hunt  
Cllr Wayne Davies

The Tees Valley Sustainable Drainage Systems (SuDS) Guidance – Design Guide and Local Standards delivers policies SD1, SD4, SD5 & SD7 of the Redcar and Cleveland Local Plan, which was subject to extensive consultation prior to its adoption in May 2108

### **Supporting documentation:**

There are no supporting documents for this decision

### **How and by when to make representations:**

Representations should be made to Lyndsey Hall before 30 November 2020.  
Tel: 01287 612343

First published in Forward Plan of 18 May 2020

## **DECISION: GEE0023 Skelton Car Park**

### **Nature of the decision:**

To approve the creation of a formal car park on Skelton High Street.

### **Who will make the decision?**

Cabinet decision (In-year)

### **When is the decision to be taken?**

The decision will be made on 3 November 2020.

### **Who will be consulted and how?**

- Ward Councilors
- Portfolio Holder
  
- The Skelton Partnership Board includes representation from;

Skelton and Brotton Parish Council  
Skelton Townscape Heritage Project  
Skelton Villages Civic Pride  
Skelton Methodist Church  
Skelton & Gilling Estates  
Tees Valley Rural Action  
Skelton Residents  
Skelton Businesses Community

All consulted through Skelton Partnership Board meeting on 11 March 2020

### **Supporting documentation:**

There are no supporting documents for this decision

### **How and by when to make representations:**

Representations should be made to Angela Brockbank before 19 October 2020.  
Tel: 07909906270

First published in Forward Plan of 24 August 2020

## **DECISION: GEE0024 Saltburn Article 4 and Local Development Order Consultation**

### **Nature of the decision:**

To agree a public consultation on the introduction of an Article 4 and Local Development Order in Saltburn Conservation Area.

### **Who will make the decision?**

Cabinet decision (In-year)

### **When is the decision to be taken?**

The decision will be made on 3 November 2020.

### **Who will be consulted and how?**

The report seeks permission for a public consultation that will involve notifying all property owners/occupiers locating in Saltburn Conservation Area by letter. Site notices will also be placed within the Conservation Area.

### **Supporting documentation:**

There are no supporting documents for this decision

### **How and by when to make representations:**

Representations should be made to Rebecca Wren before 19 October 2020.  
Tel: 01287 612353

First published in Forward Plan of 24 August 2020

## **DECISION: GEE0025 Eston Precinct Proposals**

### **Nature of the decision:**

To approve the funding to move forward with proposals to redevelop Eston Precinct to create a vibrant shopping centre in Greater Eston.

### **Who will make the decision?**

Cabinet decision (In-year)

### **When is the decision to be taken?**

The decision will be made on 15 December 2020.

### **Who will be consulted and how?**

Ward Councillors in Eston and Teesville  
Portfolio Holder

### **Supporting documentation:**

There are no supporting documents for this decision

### **How and by when to make representations:**

Representations should be made to Angela Brockbank before 30 November 2020.  
Tel: 07909906270

First published in Forward Plan of 2 October 2020

## **DECISION: GEE0026 Redcar Town Investment Plan**

### **Nature of the decision:**

To agree the proposals for the Redcar Town Investment Plan that needs to be submitted to government in January 2021, to secure £25m investment into Redcar.

### **Who will make the decision?**

Cabinet decision (In-year)

### **When is the decision to be taken?**

The decision will be made on 15 December 2020.

### **Who will be consulted and how?**

Redcar Town Deal Board  
Redcar and South Bank Ward Members - Teams meeting and presentation  
Scrutiny - presentation  
EMT - presentation and report  
Public consultation will also be carried out on the Plan

### **Supporting documentation:**

There are no supporting documents for this decision

### **How and by when to make representations:**

Representations should be made to Angela Brockbank before 30 November 2020.  
Tel: 07909 906270

First published in Forward Plan of 2 October 2020

## **DECISION: GEE0027 Arlington Chapel, Loftus**

### **Nature of the decision:**

To agree the proposals to take into possession the Arlington Chapel and site and clear the site subject to planning. This will agree to the use of TVCA funding to deliver this project.

### **Who will make the decision?**

Cabinet decision (In-year)

### **When is the decision to be taken?**

The decision will be made on 15 December 2020.

### **Who will be consulted and how?**

Loftus Ward Members  
Loftus Regeneration Group  
Scrutiny  
Leader, Deputy Leader and Cabinet Member

### **Supporting documentation:**

There are no supporting documents for this decision

### **How and by when to make representations:**

Representations should be made to Angela Brockbank before 30 November 2020.  
Tel: 07909 906270

First published in Forward Plan of 2 October 2020

## **DECISION: GEE0028 Area Growth Plans 2021-2025**

### **Nature of the decision:**

To agree new Area Growth Plans from 2021-2025 which will set out capital growth investment for the Borough over that period.

### **Who will make the decision?**

Cabinet decision (In-year)

### **When is the decision to be taken?**

The decision will be made on 15 December 2020.

### **Who will be consulted and how?**

Council Leaders and political groups

### **Supporting documentation:**

There are no supporting documents for this decision

### **How and by when to make representations:**

Representations should be made to Angela Brockbank before 30 November 2020.  
Tel: 07909906270

First published in Forward Plan of 2 October 2020

## **PART FOUR – RESOURCES DIRECTORATE**

### **A. SCHEDULE OF KEY DECISIONS**

#### **DECISION: RD0055 Digital Strategy**

##### **Nature of the decision:**

To agree a new Digital Strategy for Redcar and Cleveland Borough Council.

##### **Who will make the decision?**

Cabinet decision (In-year)

##### **When is the decision to be taken?**

The decision will be made on 3 November 2020.

##### **Who will be consulted and how?**

The strategy sets out a series of high-level objectives which senior officers and the Cabinet Member for Resources have helped to inform. Specific projects aligned to the digital strategy will be subject to consultation with members, service users and partner as appropriate.

##### **Supporting documentation:**

There are no supporting documents for this decision

##### **How and by when to make representations:**

Representations should be made to Michael Lyth before 19 October 2020.

Tel: 01642 444615

First published in Forward Plan of 2 October 2020

## **DECISION: RD0056 Accommodation Plan – Phase 1**

### **Nature of the decision:**

To agree in principle the initial phase of the accommodation plan as set out in the overall Asset Strategy.

### **Who will make the decision?**

Cabinet decision (In-year)

### **When is the decision to be taken?**

The decision will be made on 3 November 2020.

### **Who will be consulted and how?**

At this stage the proposal is to seek agreement in principle for the first phase of the accommodation plan. As the work progresses ward members and the local community will be consulted upon any proposals.

### **Supporting documentation:**

There are no supporting documents for this decision

### **How and by when to make representations:**

Representations should be made to Stephen Leng before 19 October 2020.  
Tel: 01642 776917

First published in Forward Plan of 2 October 2020

## **DECISION: RD0057 New Corporate Plan**

### **Nature of the decision:**

To agree a new Corporate Plan for the Council for 2021-2024.

### **Who will make the decision?**

Borough Council

### **When is the decision to be taken?**

The decision will be made on 26 November 2020.

### **Who will be consulted and how?**

All Members through political Groups and Scrutiny Committees  
Partner agencies by email

### **Supporting documentation:**

There are no supporting documents for this decision

### **How and by when to make representations:**

Representations should be made to Rob Mitchell before 19 October 2020.  
Tel: 07768330291

To be considered by Cabinet on 3 November 2020.

First published in Forward Plan of 2 October 2020

# **APPENDIX 1**

## **DETAILS OF DECISION MAKERS**

### **1. THE CABINET**

Many of the Key Decisions will be taken collectively by the Cabinet whose membership is set out below:

**Councillor Mary Lanigan** - (Cabinet Chair)

**Councillor Karen King** - (Cabinet Vice Chair) Tourism, Culture & Communications

**Councillor Alison Barnes** – Children

**Councillor Wayne Davies** – Economic Growth

**Councillor Barry Hunt** – Neighbourhoods

**Councillor Steve Kay** – Health, Housing & Welfare

**Councillor Glyn Nightingale** – Resources

**Councillor Mary Ovens** – Adults

### **2. OFFICER DECISIONS UNDER DELEGATED POWERS**

From time to time, officers may take Key Decisions under Delegated Powers, a list of these officers is set out below:

**Managing Director (Head of Paid Service)**

**Corporate Director for Children and Families**

**Corporate Director for Adults and Communities**

**Corporate Director for Resources**

**Corporate Director for Growth, Enterprise & Environment**

**Assistant Director – Governance & Monitoring Officer**

**Assistant Director - Finance**

**Strategic Property Manager**

## APPENDIX 2

### TIMETABLE OF KEY DECISIONS

Decisions are shown on the timetable at the earliest date at which they may be expected to be made.

#### Directorate Key

AC = Adults and Communities

CF = Children and Families

GEE = Growth, Enterprise & Environment

RD = Resources

Date	Ref.	Decision
3 Nov 2020	CF0009	Refurbishment of Church View
3 Nov 2020	GEE0014	Coatham Regeneration Project
3 Nov 2020	GEE0023	Skelton Car Park
3 Nov 2020	GEE0024	Saltburn Article 4 and Local Development Order Consultation
3 Nov 2020	RD0055	Digital Strategy
3 Nov 2020	RD0056	Accommodation Plan – Phase 1
26 Nov 2020	RD0057	New Corporate Plan
15 Dec 2020	GEE0020	Adoption of the Tees Valley Sustainable Drainage Systems (SuDS) Guidance – Design Guide and Local Standards
15 Dec 2020	GEE0025	Eston Precinct Proposals
15 Dec 2020	GEE0026	Redcar Town Investment Plan
15 Dec 2020	GEE0027	Arlington Chapel, Loftus
15 Dec 2020	GEE0028	Area Growth Plans 2021-2025
26 Jan 2021	GEE0005	Local Implementation Plan “Transport for the Future”
26 Jan 2021	GEE0015	Redcar Central Station Rejuvenation