



REDCAR & CLEVELAND'S SAFEGUARDING CHILDREN BOARD

MINUTES OF MEETING HELD ON 15th January 2016, 10am – 12.30pm MAIN HALL, 25K YOUTH & COMMUNITY CENTRE, AYTON DRIVE, REDCAR

OPEN SESSION

PRESENT:

Barbara Shaw Chair	(BS) Director of People Services, Redcar & Cleveland Borough Council
Neil Appleby Vice Chair	(NA) Redcar & Cleveland Education – Secondary Schools
Mark Adams	(MA) Asst. Director of Public Health – Redcar & Cleveland Borough Council
Chris Daniel	(CD) Assistant Director, Children and Families, Redcar & Cleveland Council
Louise Walker	(LW) Service Manager Social Work & Safeguarding, Redcar & Cleveland B.C
Kinga Pusztai	(KP) Head Teacher, Redcar & Cleveland Education – Primary Schools
Karen McGarrity	(KMc) Community Information Officer, RCVDA
Alison Ferguson	(AF) Designated Nurse, South Tees CCG's
Dr John Bye	(JB) Named GP, South Tees CCG
Dr K Agrawal	(KA) Designated Consultant, Child Protection, STCCG's
Helen Smithies	(HS) Head of Nursing (Safeguarding) South Tees NHS Foundation Trust
Jo Gamble	(JG1) Named Nurse, Safeguarding, TEWV
Alastair Simpson	(AS1) Detective Superintendent, Cleveland Police
Julie Allan	(JA1) Head of Cleveland National Probation Service (NE)
Barbara Gill	(BG) Head of Offender Services DTV Community Rehabilitation Company Ltd.
Alison Brown	(AB) Youth Offending Service Manager, South Tees Youth Offending Service
Elisa Arnold	(EA) Service Manager, CAF/CASS
Jason Lowe	(JL) Coast and Country Housing
Cllr Craig Hannaway	(CH) Lead Member Children and Families, Redcar and Cleveland Council
Rosemary Nicholls	(RM) Lay Member
John Anthony	(JA2) Assistant Director of Learning and Achievement, R&C Council
Ros Pluck	(RP) Business Manager - Redcar & Cleveland Safeguarding Children Board
Nicola Porritt	(NP) Administrator- Redcar & Cleveland Safeguarding Children Board (Minutes)

GUEST SPEAKERS

Mita Saha	Clinical Nurse Specialist, CAMHS
Mike Batty	Dataset

APOLOGIES:

Jan Van Wagtendonk	(JvW) RCSCB Independent Chair
Elizabeth Moody	(EM) Executive Director of Nursing and Governance, TEWV
Alison Smith	(AS2) Deputy Director of Nursing, Youth Offending Service
David Egglestone	(DE) Probation
Jean Golightly	(JG2) Executive Nurse, South Tees & Hartlepool and Stockton CCG's
Anton Curtis Cooper	Lay Member

1.	Welcome/Introductions/Apologies	ACTION
1.1	BS introduced herself and explained that JvW could not attend today. BS wished everyone a Happy New Year and welcomed Dr John Bye to the meeting.	

2.	Minutes of previous meeting and matters arising	ACTION
2.1	Item 2.4 Audit of paediatric assessments. BS and WR met with the auditor and discussed the recommendations. It was decided that a question about Paediatric assessments will be part of the Child Protection Chair's proforma so practice has been amended accordingly. BS confirmed that the same audit will be repeated at a date to be agreed with Leslie Duggan and the relevant Health representatives. Once this second audit is completed, the information will be combined and presented to Board.	RP
2.2	Item 4 CDOP Budget – RP advised board members that Public Health have agreed to fund shortfall for 2016/17. RP noted that the Rapid Response service has now been resolved. This service will be delivered by the CCG admin team and the contact is Denise Walker. ACTION: RP to email the other 3 LSCBS with information about Rapid Response and reaffirm their commitment. KA noted that a recent meeting held with himself, RP, AF, Anne Greenley and Denise Walker was very positive and he confirmed Anne Greenley has committed to ensure resilience for Denise. KA noted that the Rapid Response meeting should take place 24-48 hrs after an unexpected child death and Denise will contact professionals by telephone to attend. KA asked if board members can make sure those professionals involved do attend.	
2.3	ITEM 6 – Annual IRO Report 2014-2015 - The fifth paragraph should read AF not AS.	
2.4	ITEM 8 – JSNA – sixth paragraph - JNSA should be written as JSNA and the correct website address is http://www.teesjsna.org.uk/redcar-and-cleveland	
2.5	ITEM 9 - Involving police in school incidents guidance AB apologised for not being at the last meeting when this was discussed and assured members that the information leaflets were available in respect of this matter. AB advised that if any teachers required any training, the Youth Offending Service would be willing to offer this training. AB noted that this issue was identified from a piece of work that was completed in Middlesbrough due to a school making a significant number of calls to police.	
2.6	ITEM 13 – FGM – RP confirmed that she has deferred AF's presentation on this item to the March board meeting.	
3.	Items for any other business	
3.1	BG advised she had various items to discuss.	
5.	Decision Items	
5.1	M & E Multi Agency Audit Process update An annual programme has been devised and 1 anonymous case from CIN/CP/VEMT/LAC will be generated and audited each quarter. All agencies need to commit to this audit and it was highlighted that the process has slightly changed. After the cases are generated the Audit tool will be emailed out to the involved professionals to be returned to NP 2 weeks prior to the audit meeting. NP will compile the information onto one audit tool as this will give professionals quality time to discuss responses at the audit meeting. RP confirmed that the letter will contain the child's personal details and the parents/carers details will be included if probation	

	are involved.	
6.	Dataset – Mike Batty	
6.1	Recommendations BS expressed the view that recommendation 14 is beneficial.	
6.2	Point 23 – Initial and reviewing strategy – MB noted that this will be devised from statements from each agency. It was noted that agencies who attend all sessions they are invited to will be calculated at 100%. However it was also noted that some agencies may not be invited to all sessions and this will be taken into account.	
6.3	Written report – practice differs across 4 localities. JB noted that GPs will need to contribute and JB wants this contribution to be at a high level. JB stated that the GP will be invited to send a report and a report may be received but this will not give an indication of the quality of the report. HS feels that it needs to be clear what is expected as Paediatric Consultants are also invited to meetings but they may not attend as cases have closed.	
6.4	SECTION 11 Audits – AF stated that Monitoring and Evaluation group monitor these audits and MB confirmed that this would not change. However, there will be two tiers of quality assurance, through the M&E group and through Tees Business Managers. AS1 felt that if section 11 audits are completed every 2 years then there is the possibility of an annual review at 12 months. KMc highlighted that as charity they do not have to complete Section 11 audits, however, charities do want to form part of this. KMc has been invited to a group which is looking at section 11 audits. ACTION: KMc to give feedback to the Board from this group.	KMc
6.5	NA highlighted that the LADO's job title has now changed to Designated Officer.	
6.6	CH queried the pressure of timescales. MB explained that the original timescale was agreed by the DFE who asked for this work to be completed by Christmas. However, MB feels that the original local proposal was more viable.	
6.7	Recommendation 10 – CH queried how well we listen to children & young people and how many we listen to. MB feels that they are hearing the views of more children and young people on more issues but it may not be that they would guarantee to act on these as this may not be possible.	
6.8	<u>DECISION</u> : Board members agreed to all 16 recommendations.	
6.9	It was noted that financial resourcing is now two options. BS noted that Hartlepool is favouring option 3. <u>DECISION</u> - Board members confirmed that they would also support option 3.	
6.10	BS thanked Mike for all his work and his level of engagement with board members. Mike appreciated this acknowledgement.	
7.	CAMHS Crisis Service – MITA SAHA	
7.1	MS highlighted the following information about the new CAMHS Crisis service: <ul style="list-style-type: none"> • The service is available 24hrs, 365 days a year. • Families can call anytime as staff will be available from 8am – 12am then from midnight an on-call system is available from 12am - 8am. However, from April 2016 workers will begin working nightshifts to respond. 	

	<ul style="list-style-type: none"> • Priority is to respond to crisis whether this be a family, child/young person or mental health crisis • This service offers an instant response – their target is to respond within an hour. • Referrals are received for young people who have attempted Suicide, are acutely mentally unwell, have severe depression or self-harmed • The staff will aim to support them in the community looking at risk management, support family members or direct them to support available. • Staff will be working closely with other agencies that are involved with the family or child/young person to keep them in the environment e.g. school, family home. • Staff will see young people in A&E which may potentially stop them from being admitted to a ward resulting in young people remaining with their families. • Statistics contained in the presentation do not highlight any particular patterns or themes at present. • Since July 2015 there have been over 600 referrals in Tees area with Stockton having the biggest referral but their population is bigger. • CAMHS are hoping to work with schools to highlight any hotspots • The Hotline number is the same as CAMHS 	
7.2	<p><u>Future of the Service</u> Commissioners have put forward further funding. CAMHS hope to look at intensive home treatment for children/young people to remain in the home but the model for this is not yet complete.</p>	
7.3	<p><u>Board Feedback</u> NA is not sure that schools are aware of this service and invited Mita/John to attend an EIP (Education Improvement Partnership) meeting. KA felt it was positive that children/young people are kept within the family unit if possible. HS highlighted that this is a great service as they are no longer seeing children/young people on the Paediatric Ward unless they have a medical condition. JL queried the face to face contact. MS explained that the remit is to respond whether this is over the phone or face to face or through contacting other agencies on their behalf. CH queried a trend in referrals. MS explained that the peak times were before Christmas but this has now calmed down.</p>	
7.4	MS offered to present information about this service at agency meetings if this is required.	
8.	Children’s Commissioner – Protecting Children From Harm	
8.1	<p>ACTION: All Board members to send comments regarding this to NP by 27th January 2016. Comments will be collated and fed into the next LLIPSG meeting. CH queried if the figures in this report are highly educated guesses and if they sound correct. AS felt that it is not a surprise that it takes place among families and that there is a vast amount of under reporting in particular communities and by males.</p>	ALL
9.	Government Announcement re: LSCBs and SCRs	
9.1	RP explained that there is to be a government review of LSCBs. This proposal included querying which agency will be responsible for CDOP and that SCRs will likely be completed by a central national body. RP highlighted that this review has a	

	short timescale as an interim report is expected in February 2016 with the completion of the review by end of March 2016. Terms of reference provided for information.	
10.	HMIC Assessment of Vulnerability	
10.1	<p>AS explained that this is the feedback of a formal inspection regarding the Police Vulnerability Service that took place in July 2015. AS highlighted the following:</p> <ul style="list-style-type: none"> • The feedback was generally positive for partnership work. • Urgent response is good and Officers are very knowledgeable of safeguarding. • There is good victim care. • Information sharing is good. • Good oversight of missing children. • Good progress for CSE. • Good Partnership work in respect of Domestic Abuse. 	
10.2	<p><u>Recommendations</u></p> <ul style="list-style-type: none"> • Demand – structural changes have been made with Officers being in the control room to deal with telephone demands resulting in priority calls being dealt with quicker. • Assessment and vulnerability model – training given to all staff and refresher training offered. • Missing form home – New IT system will be introduced over the next 6 months to provide more information. • Use of VEMT assessment form – work has been completed regarding this 	
10.3	AS believes that an action plan for improvements does not have to be formally submitted but when the inspectors return they will ask for updates. It was noted that there are inconsistencies with staff training due to workload issues and there are ongoing discussions around this.	
11.	OFSTED Preparation/Self-Assessment	
11.1	<p><u>Self-Assessment</u> RP highlighted that the Self-Assessment was last updated in July 2015 and she feels it should be reviewed every 6 months. ACTION: All Board members will receive an email requesting that they update the information and reflect what they contribute to the board. Deadline for responses are 22.1.16 and RP requested that this update is not written in the first person. ACTION: RP to work with Lay Members to update their information.</p> <p>The Self-Assessment has been updated in relation to SIF wording of measures and every document that is referred to within the Self-Assessment needs to be located and collated so document control can be completed.</p> <p>Under each measure actions were highlighted in July 2015. ACTION: All board members must consider if the actions have been completed and identify any new actions.</p> <p>Ascertain evidence of challenge – Chair challenges partners but keen to pick up on the challenges and if they have been met and give the evidence.</p>	<p>ALL</p> <p>RP</p> <p>ALL</p>
11.2	<p><u>Story Boards</u> These will be taken to the Business planning meeting to discuss. RP noted that there had been a poor response to the email regarding story boards from board members. ACTION: NP to email Story boards to board members after the business planning meeting. JA1 highlighted that they have difficulty with extreme fire walls on IT systems and</p>	NP

11.3	<p>she has made other arrangements to receive certain documents.</p> <p>RP noted that section 11 audits will be sent out very soon for updates. ACTION: RP to identify any agencies that are missing from the self-assessment and ensure they are contacted to give information.</p>	RP
12.	Any other business	
12.1 12.2 12.3 12.4 12.5 12.6	<p>MAPPA – JA1 summarised the inspection report for MAPPA (Multi Agency Public Protection Arrangements) copy of which will be sent to members. JA1 reported that the action plan will be taken forward by the Cleveland Strategic Board but that there was nothing included in relation to children and young people.</p> <p>Section 11 Audit – Changes to the probation service have affected their ability to complete audits as previously. NOMS have produced a national document and there will be a Cleveland action plan which will cover a lot of our area. JA1 highlighted that there was a strong thread throughout the document in relation to information sharing, referrals, administration, IT systems and provides reassurance to the Board that there is evidence of high levels of safeguarding.</p> <p>JA1 reported that Redcar probation office was closed. However the CRC continue to work from there. Offenders are supervised at the South Bank office and it was highlighted that this will not affect safeguarding and home visits will continue.</p> <p>BG reported that once an IT solution is in place the main office will move to Stockton with hubs and networks throughout Cleveland. BG reported that they are reviewing safeguarding policies at present.</p> <p>Medway Secure Training Centre – The recent documentary in respect of mistreatment of offenders at Medway was discussed and AB reassured the board that no child from Redcar and Cleveland area has been a resident at the centre for at least 14 years.</p> <p>OFSTED – BS reported that documents have been published regarding Joint Targeted Area Inspections and Targeted Inspections of Child Sexual Exploitation and Missing Children. Please see links to these documents below.</p> <p>https://www.gov.uk/government/uploads/system/uploads/attachment_data/file/491763/Ofsted_targeted_local_authority_inspections_inspection_framework_and_guidance.pdf</p> <p>https://www.gov.uk/government/publications/ofsted-inspections-child-sexual-exploitation-and-missing-children</p> <p>Another document that maybe of interest is "Common weaknesses in local authorities judged inadequate under the single inspection framework: a summary" - https://www.gov.uk/government/publications/local-authority-childrens-services-judged-inadequate-examples-of-common-weaknesses</p>	
13.	Date of Next Meeting:	
	<p>Main Meeting 18th March 2016 – 10.00am - 12.30pm Main Hall, 25K Neighbourhood Centre, Redcar</p> <p>Development Session 18th March 2016 – 1.00pm – 4.30pm</p>	