



REDCAR & CLEVELAND'S SAFEGUARDING CHILDREN BOARD

MINUTES OF RCSCB MEETING HELD ON FRIDAY 08 May 2015, 10am – 3pm MAIN HALL, 25K YOUTH & COMMUNITY CENTRE, AYTON DRIVE, REDCAR

PRESENT:

Jan Van Wagtendonk	RCSCB Independent Chair
Barbara Shaw	Director of People Services, Redcar & Cleveland Borough Council
Chris Daniel	Assistant Director, Children & Families, Redcar & Cleveland Borough Council
Louise Walker	Service Manager Social Work & Safeguarding, Redcar & Cleveland B.C
John Anthony	Head of Education, Redcar & Cleveland Borough Council
Mark Adams	Asst. Director of Public Health – Redcar & Cleveland Borough Council
Dr K Agrawal	Designated Consultant, Child Protection, STCCG's
Karen Agar	Associate Director - Tees ESK & Wear Valleys NHS Foundation
Joanne Gamble	Named Nurse, Tees Esk & Wear Valleys NHS Foundation
Alison Brown	Youth Offending Service Manager, South Tees Youth Offending Service
Helen Smithies	Head of Nursing (Safeguarding) South Tees Hospitals NHS Foundation Trust
Neil Appleby	Redcar & Cleveland Education – Secondary Schools
Alastair Simpson	Detective Superintendent - Cleveland Police
Julie Allan	Cleveland National Probation Service
Alison Ferguson	Safeguarding Children Officer, STCCG (representing Jean Freund)
Barbara Gill	Head of Offender Services DTV Community Rehabilitation Company Ltd.
Anton Curtis Cooper	Lay Member
Deanne Taylor	Business Manager - Redcar & Cleveland Safeguarding Children Board
Alison Hill	Administrator- Redcar & Cleveland Safeguarding Children Board (Minutes)
William Shaw	Schools Manager North, ChildLine Schools Service (Item 16)
Louise Willis-Keeler	Area Co-ordinator, ChildLine Schools Service (Item 16)
Karen Curran	LADO, Redcar and Cleveland Council (Item 20)
Victoria Wilson	Service Manager, Social Care, Redcar and Cleveland Council (Item 21)
Chris Callam	Assurance and Delivery Manager, NHS England (Item 24)

APOLOGIES:

Karen McGarrity	Community Information Officer, RCVDA
Kinga Pusztai	Head Teacher, Redcar & Cleveland Education – Primary Schools
Jean Freund	Executive Nurse, STCCG
Bev Walker	Dep. Director of Nursing, NHS England, Durham, Darlington & Tees Area Team
Jason Lowe	Head of Independent Living Services, Coast and Country Housing Association
Dave Turton	Cleveland Fire Service

ITEM		ACTION
1.	Welcome/Introductions/Apologies	
1.1	Jan van Wagtendonk welcomed everyone to the meeting, apologies were noted and brief introductions undertaken.	
1.2	Jan advised he has circulated an email to Board members to advise that Deanne has secured a new post within Redcar and Cleveland Council and therefore the post of RCSCB Business Manager has been advertised with a closing date of 8 May	

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	2015. Members who have responded to this are all satisfied with the recruitment procedure. Jan confirmed that he will keep the Board informed throughout the recruitment process. It was agreed that the shortlisted candidates will be interviewed by the RCSCB Chair, Assistant Director of Children and Families, Head of Nursing Safeguarding STFHT, DCI Cleveland Police and a member of Safe4Us.	
2.	Minutes of previous meeting and matters arising	
2.1	Amendments to previous minutes were highlighted as follows – <ul style="list-style-type: none"> • Item 2.8 – Helen advised in relation to the Saville enquiry, Sue Porter was the author of the Leeds LG Report. • Item 16.3 – Jan ask Barbara to clarify the lines of accountability for the Durham Tees Valley Community Rehabilitation Company. Barbara Gill advised that they are an independent company which is owned by Arch. They are accountable to the Ministry of Justice and the National Offender Management Service. Barbara and Julie highlighted the positive working relationship between CRC and NPS in this Area, which Barbara agreed to, whilst also acknowledging that this relationship may alter in the future as staffing changes. 	
2.2	Following the above amendments the minutes of the meeting held on 6 March 2015 are agreed as an accurate record of the meeting.	
	Matters Arising –	
2.3	Item 2.3 Jan requested an update regarding the appointment of a named GP and the Rapid Response Administration Support. <ul style="list-style-type: none"> • Alison advised that a named GP has not yet been appointed, however a practitioner has expressed interested in this role. Alison also confirmed that job vacancy advert for the Named Nurse has been published. • Kailash advised that the Rapid Response administration issue is almost resolved. This will be undertaken by the administrator, Tees Safeguarding Team, NECS. A concern has been raised regarding cover in the absence of the Administrator and it has been proposed that this will be covered, by exception by the RCSCB/CDOP administrator and Kailash; this will be reviewed if this occurs on a regular basis. Jan asked if an implementation date has been agreed and Kailash advised that he is still awaiting confirmation from NECS. 	
2.4	Item 2.5: Chris advised that the audit report in respect of decision making and deplaning is to be presented at the next Board meeting.	CD
2.5	Item 2.6: Deanne advised that she has a meeting scheduled with Karen McGarrity, RCVDA on 19 May 2015 to progress the Safeguarding Standards with all voluntary and community groups in Redcar and Cleveland.	
2.6	Item 2.8: Helen confirmed that a session had been held to present the findings from the Saville Report and was attended by LSCB Independent Chairs and Business Managers. Deanne advised that the presentation from the session has been circulated to Board members on RCSCB's May ebulletin.	
2.7	Item 6.4: Alison Brown advised that STYOS can now access Redcar and Cleveland Council, Social Care Protocol System which improves information sharing links.	
2.8	Item 6.8: Helen advised that the report to assure Board that Initial Health Assessments are being progressed will be presented to July's Board.	HS
2.9	Item 6.9: Deanne advised that the full RCSCB Dataset for 2014-15 will be presented to the next board and will include the PEP figures. John suggested that it may be useful for the Virtual Head to attend a future Board. Barbara advised it would be beneficial for John to provide an update to the Board in the first instance.	JA

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2.10	Item 10.1: Alison provided clarification that the figures provided around re offending rates for the YOS as this is an accumulative figure.	
2.11	Item 10.1: Mark reported that it is proposed that the School Nurse Service will be managed by Redcar and Cleveland Council from September 2015. The service will be provided by STHFT until this date; following this, a substantial fee will be charged. Mark advised a project team is working within Redcar and Cleveland Council to arrange this transition and Helen confirmed that STHFT are working closely with them. Mark suggested the project plan in respect of the School Nursing Service could be presented to a future Board to provide assurance around Safeguarding; this was agreed.	MA
2.12	Item 17.1: Deanne advised that the letter received from the 4 Government departments in respect of CSE has been actioned by the VEMT Sub Group and will be presented to RCSCB's Executive for assurance.	DT
2.13	Item 17.2: Chris confirmed that the letter received from Isabelle Trowler, Chief Social Worker for Children and Families has been considered this will also be presented to RCSCB's Executive for assurance.	CD
2.14	Item 17.4: Deanne advised that subject to DBS Clearance, Rosemary Nicholls has been appointed to the Board as the new Lay Member. It is envisaged that Rosemary will attend Board meetings from July 2015.	
3.	Items for any other business	
3.1	Jan advised the following Items will be raised under AOB: <ul style="list-style-type: none"> • Joint strategic needs Assessment • LGA Peer Review 	
3.2	Jan informed that Item 13 is to be removed from today's agenda.	
DECISION ITEMS		
4.	Peer Group Supervision in Schools; Terms of Reference	
4.1	Deanne presented the draft terms of reference in respect of Peer Group Supervision in Schools. Deanne advised if these are approved today, the arrangements will be put in place for the Principal Social Worker to lead on this process with the schools.	DT
4.2	Helen questioned the reference to the suitability of 'All designated teachers are <i>expected</i> to attend' and suggested this read 'are <i>required</i> to attend'. John challenged this and advised that a school would only send an appropriate member of staff. Neil advised if it read ' <i>required</i> to attend', this may cause some difficulty should a more pertinent issue arise on the same day and the teacher is not able to attend. Barbara challenged the document name and suggested it was amended to Peer Group Support in Schools; this was agreed.	
4.3	The document was approved pending the agreed amendments.	
5.	RCSCB's SCR Recommendations	
5.1	Jan referred Members to the updated RCSCB's SCR Recommendations. Jan advised that the recommendations have been amended to show the Board are requesting 'evidence' rather than 'assurance'.	
5.2	A discussion was held regarding the amended recommendations and the following points were highlighted: <ul style="list-style-type: none"> • Recommendation 1 – Chris advised that Social Care have implemented a pre proceedings panel and now have an evidence trail to demonstrate how this is working. • Recommendation 2 - Jan advised that internal audits from each of the organisations will provide the required evidence to the Board. Barbara advised the Board need to ensure that Children's Social Care are routinely 	

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	<p>informed if an offender is living in a house with children. Chris agreed to check if CPP3 forms are still received from Probation to inform Social Care and agreed to report back at the next Board.</p> <ul style="list-style-type: none"> • Recommendation 3 – The ‘Toxic Trio’ is now referenced in procedural guidance and emphasised in LSCB Multi Agency Training. • Recommendation 4 – Chris confirmed this can be evidenced via the annual independent audit. • Recommendation 5 – Karen confirmed the evidence for this is achievable within TEWV through the audit process. • Recommendation 6 – Alison advised the appointment of the Named GP is imminent. • Recommendation 7 – NHS England to advise if an audit programme for Primary Care is in place. • Recommendation 8 – Chris advised Social Care can provide the evidence in respect of this through the audit process and additionally through the Safeguarding Assurance Framework. Chris advised that Senior Management and the Lead Member for Children’s Services also observe child protection conferences and meetings. Neil commented that the minutes of core groups need to arrive in a timely manner. Chris acknowledged that the administration processes around Core Groups require further auditing. • Recommendation 9 – Chris advised there is now a clear process to identify complex cases and the particular Core Groups are attended by an independent Team Manager. Alison advised that Hartlepool Social Care has a structure in place in respect of discussing complex cases, which may be useful to share. 	<p>CD</p> <p>BW</p> <p>CD</p>
5.3	The SCR Recommendations were approved by the Board and Jan advised that they will be progressed by the ‘Learning Lessons and Improving Practise Sub Group’ (LLIPSG). Deanne confirmed that the SCR Recommendations Action Plan has been added to the Agenda for the next LLIPSG meeting to be held on 15 June 2015.	
6.	Request from Independent Chairs Association	
6.1	Barbara advised the Board that the letter received from the Association of Independent LSCB Chairs (AILC) was recently considered by the RCSCB Executive Group, whereby members agreed to recommend to the Board that this request of funding is granted for one year and that the AILC evidence the achievements attained throughout the year before any further funding is agreed. Jan provided some clarification around the costings contained in the letter. Discussion was held and the Board Members agreed to this recommendation.	
7.	RCSCB Draft Annual Report	
7.1	<p>Deanne presented the RCSCB Draft Annual report and advised she had focussed on providing examples of outcomes and challenge within the report. Members provided the following feedback:</p> <ul style="list-style-type: none"> • Helen advised the report was easy to navigate with useful content. • Karen advised it was very readable and concise. • Jan challenged if enough evidence is presented. Deanne suggested that hyperlinks are added in the report to link other documents produced throughout the year. • Chris advised the data referenced in respect of VEMT needs to be clarified. • The RCSCB Structure Chart to be amended to reflect Sub Groups that are South Tees or Tees Wide. • Jan requested any other comments are forwarded to the RCSCB Business Unit by Friday 15 May and the highlighted amendments will be made. 	<p>DT</p> <p>ALL</p>

ITEM		ACTION
8.	In the Wrong Hands Teeswide CSE Campaign	
8.1	Alastair advised that the 'In the Wrong Hands' Teeswide CSE Campaign is to be launched w/c 18 May 2015 and expressed his thanks to the Redcar and Cleveland Council's Communications Team for their support. Alastair advised a meeting is to be held next week to include the Tees VEMT leads to progress the launch details. Deanne advised that posters and leaflets are available for Partners to take today and further supplies can be ordered via the RCSCB Business Unit.	
8.2	Deanne reported that RCSCB's VEMT Sub Group is considering a full week event to promote awareness to children in Year 6 via the Crucial Crew; members supported this event. Neil advised secondary schools are very keen on re-commissioning Chelsea's Choice following the overwhelming success in raising awareness of the risks of Child Sexual Exploitation. Deanne advised the impact of this will be evidenced in the Safe4Us post questionnaires, which have been completed by the children who viewed the performance. The results of the pre and post questionnaires are scheduled to be presented to the July Board.	
9.	Vice Chair	
9.1	Barbara advised that it has become evident within the new Ofsted inspection framework that in the absence of the LSCB Independent Chair during an inspection there is an expectation that the Vice Chair will be available. Barbara advised as she is currently the LSCB Vice Chair and also the Corporate Director of People Services Redcar and Cleveland Council, this would be considered a conflict of interest. Barbara requested that Members provide any comments and suggest nominations for a Vice Chair. A discussion ensued and Jan requested that members send proposals for the Vice Chair position to the RCSCB Business Unit; these will be brought to the next Board for consideration.	ALL
9.2	Jan advised that he and Deanne had recently met with Durham Safeguarding Children Board to discuss their experience of undertaking the LGA Peer Review. Jan identified the outcome of this review questioned the independence of the LSCB as the Business Manager is directly line managed by the Assistant Director Children and families. Jan acknowledged that as the reporting lines are the same in Redcar and Cleveland he advised of his proposal to write to Board members to gain their views on this and whether members feel that the Board is able to work independently. Once the confidential responses have been received, the Board will then be asked to consider and decide the best way forward. All board members supported this action.	ALL
9.3	Jan advised that following the outcome of this consultation RCSCB may consider undertaking a peer review.	
	DISCUSSION ITEMS	
10.	Jan's appraisal feedback	
10.1	Barbara advised that Jan's appraisal was undertaken by herself on behalf of the Chief Executive. Objectives were set the previous year and progress against these were reviewed. Barbara reported that this year a 360 degree assessment element was also introduced to gain Board members views on Jan's Chairmanship. Barbara presented the appraisal evaluation document to Board and sought agreement and approval to extend Jan's contract until the end of the Summer 2016; members approved the report and it was agreed that Jan's contract would be extended.	
10.2	Jan highlighted in the appraisal document section 'What should I do more of?' some members had suggested further interaction sessions with frontline staff. Jan reported that additional sessions have been held, however he expressed his	

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	disappointment at the low attendance at the recent frontline staff practitioner's sessions and felt the explanation behind this needs to be explored.	
11.	Multi agency audits overview reports and recommendation frameworks LAC(LJ) , CP (LW) and VEMT	
11.1	<p>Deanne briefed Board Members on the recent multi-agency audit reports and recommendation frameworks and highlighted the following:-</p> <ul style="list-style-type: none"> • The Child Protection Audit Overview Report shows concerns around information sharing and some members had attended the audit meeting unprepared; however Deanne acknowledged that these points have been addressed and an improvement has been noted at the audit held this quarter. • The LAC Audit Overview Reports developmental needs of PEP's, and information sharing issues with GPs was identified in both the LAC and VEMT audit. <p>Deanne confirmed that the recommendation frameworks are progressing well and all actions have been completed within timescales.</p>	
12.	PACE Beds Juveniles	
12.1	<p>Alastair presented report following a thematic inspection by the HMIC regarding the welfare of vulnerable people in police custody. Alastair advised that within Tees there is a protocol in place. He highlighted the key finding from the report as detailed:</p> <ul style="list-style-type: none"> • Pre Custody Section - highlights that a lot has been done for other criminal justice outcomes rather than custody. Issues are raised around vulnerable adults and children being brought into custody as police officers are left with no alternative. The number mental health arrests made has dropped significantly. • In Custody Section - a mixed picture there is some good recognition of vulnerability however another element shows risk assessments are undertaken where others can listen which is not good practice. Restraint techniques used are not specialist techniques for vulnerable people and this needs following up in Police training. The length of time in custody was highlighted, as children maybe in custody overnight for appropriate adults to attend interviews wherever possible they should be transferred to LA accommodation. Alastair has discussed with the Head of Custody that this data should be available. Alison advised some of this detail is available through EDT but doesn't specify details of times. • Post Custody Section – this shows good examples of appropriate diversion to the correct Service. 	
12.2	Alastair challenged whether organisations are responding appropriately to this issue and Chris suggested a benchmarking exercise be undertaken to assess our current position in relation to the recommendations and the work required can be considered following this exercise.	
12.3	Jan agreed that some work needs to be undertaken in respect of the ensuring the appropriate adult arrangements are in place. Jan also questioned if people were aware of the number of children in custody, the length of time they are in custody, the capacity of the system and details of remand foster carer's. Alison advised that consideration needs to be given that there are no PACE beds in the Cleveland area. Helen suggested that this scoping work should be conducted across the Tees Area and Alastair agreed he felt this would be beneficial, as there is a custody arrangement in place across the Tees.	
12.4	Jan suggested the need for a Teeswide working group to be arranged. Alison advised that issues in relation to remand foster care are being discussed at the	

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	South Tees Youth Offending Service Board.	
12.5	Alastair agreed to have further discussion with the other Tees LSCBS and propose the way forward.	AS
12.6	Barbara highlighted the recommendation in the report around LSCB data assurance and joint engagement with local magistrates. Alastair suggested that the work is undertaken initially and then the courts can be addressed through the criminal justice board. Jan suggested that young people should be consulted and this is something that Safe 4 Us could potentially look at in the future.	
13.	Disclosure by Association	
13.1	Due to Kinga sending her apologies, this item was removed from today's Agenda.	
	INFORMATION ITEMS	
14.	CAMHS update re Self Harming	
14.1	Karen presented her paper to the Board and advised that funding was agreed by Hartlepool and Stockton and South Tees CCG's to provide a service to under 18 year olds, who are in crisis and require immediate input if they are at risk of harming themselves or others; this also included an out of hours response. Karen advised that the service has recruited successfully to all posts and the staff are based at the Rosewood Centre and assessments are undertaken at A&E. The CQC inspection in January 2015 was very positive in relation to this. Jan suggested a future project for Safe 4 Us may be to seek the views of young people who are receiving this service to provide assurance.	
15.	Safeguarding pupils from the risks of extremism and radicalisation	
15.1	Alastair advised the Department for Education has sent a letter to the Directors of Children's Services and all Regional School Commissioners drawing their attention to the support available to schools to help them Safeguard pupils from the risks of extremism and radicalisation. Alastair advised there is well established Prevent engagement with schools in this area. Neil challenged this and advised in his experience there is not enough interaction with schools that are not directly affected and is sometimes a perception that Prevent is not needed in these schools. John advised training has been offered and he has committed to this training and that Prevent is recognised in Ofsted Inspections. Alastair advised he would like feedback on how many schools have had the Prevent training and although it has not been highlighted in the LSCB's single agency training audit, John advised Redcar and Cleveland Schools can provide this data; Neil agreed to source this information. Alastair provided assurance that there are Prevent officers in this region and panels have been held in Teesside to highlight individuals at risk.	NA
16.	Childline School Service Presentation	
16.1	<p>William Shaw and Louise Willis-Keeler from ChildLine Schools Service presented details of their service to Board and the key points were highlighted:</p> <ul style="list-style-type: none"> • ChildLine has developed a free service which contributes to all 9 to 11 year old children having an understanding of abuse, how to protect themselves and how to access help when they need it. The aim of the service is to visit every primary school in the UK every two years by 2016. This is a free service funded by the NSPCC. • In Redcar and Cleveland they have engaged with 37 schools and are hoping to engage with the remaining 9 Primary Schools. • The service is at a critical stage and needs to take the next step of getting into all schools across the authority. In order to do this the following options have been implemented by other local authorities and LSCBs and could be 	

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	considered by Redcar and Cleveland; The LSCB agreed to endorse the ChildLine Schools Service as a priority in respect of the safeguarding awareness provision and John agreed to recommend that all schools across the authority engage with the service.	JA
16.2	John Anthony suggested that the difficulty in engaging with some schools maybe due to the communication not reaching the correct person. John advised he will ensure if communications are sent directly to him he will discuss this with the relevant Head Teachers and the Child Protection Lead for Education.	JA
16.3	Barbara questioned how this is being presented within Special Schools and Louise advised that she is working in partnership with the schools to ensure the presentation is delivered in the correct manner.	
16.4	<p>Louise advised the ChildLine Schools Service can provide RCSCB with the following assurances.</p> <ul style="list-style-type: none"> • Annual report to the board containing number of schools and children receiving the service and the evaluation feedback from children and head teachers (when received). • Evidence for OFSTED on raising the awareness of all primary school children around issues of safeguarding and a direct response to the new Department for Education guidance <i>Keeping children safe in education – statutory guidance for schools and colleges</i>, published April 2014 • Positive media coverage on partnership working between the LSCB and ChildLine promoting safeguarding in primary schools • A service that dovetails with the ‘underwear rule’ and the PANTS campaign and provides consistent messages to children and parents / carers around safeguarding. 	
16.5	Jan advised that the Board were happy to endorse this service.	
17.	MASH update	
17.1	Barbara reported that a decision has been made that the development of a Multi-Agency Safeguarding Hub (MASH) is to be piloted across North Tees and South Tees are keeping a watching brief. The project is working to a timescale of full implementation by April 2016. Following an update from the Partnership Board a meeting has been set up for next week with partners across South Tees to explore all options available.	
17.2	Louise queried if the MASH was focussing on children only and Barbara confirmed it has been decided initially to focus on children. Alastair advised from a Police perspective the MASH would ideally expand to include adults and be delivered on a Teeswide basis.	
17.3	Jan expressed concern regarding the slow pace of this project. Barbara challenged that she has concerns regarding a MASH being implemented quickly, due to the Local Authorities different thresholds and capacity.	
18.	RCSCB Safeguarding Conference Evaluation	
18.1	Deanne presented the Safeguarding Conference Evaluation Report to Board and highlighted the feedback that has been received; especially in relation to Safe4us and Chelsea’s Choice.	
19.	Sexual Violence counselling services available and consideration of letter received.	
19.1	Alison provided assurance to the Board in respect of the letter received from Durham Local Safeguarding Children Board following the learning outcomes from the Medomsley Police investigation. Alison confirmed that STCCG’s are supported by the Improving Access to Psychological Therapies (IAPT) and Primary Care Practice Counsellors; therefore the same services are provided as received in	

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	Durham. Karen challenged the efficiency of the service if waiting lists increased due to demand. Alison agreed to have further discussions with Jean to consider the numbers currently on waiting lists and numbers of referrals and agreed to report to the next Board.	AF/JF
20.	LADO Annual Report	
20.1	Karen Curran presented the LADO Annual Report to the Board. Jan challenged the constant drop in the number of LADO referrals as this is significant over the previous 2 years, and questioned if a reason for this been identified. Karen advised that the drop looks significant as the previous report did not differentiate between contacts and referral, whereas this year it does.	KC
20.2	Barbara questioned why there were no LADO referrals received from Health in the reporting period. Helen responded that the Health facilities in Redcar are small compared to the facilities in Middlesbrough and all referrals from incidents at James Cook would be received by the LADO in Middlesbrough Borough Council. Barbara suggested the Board look be provided with Middlesbrough's LADO Annual Report to seek further assurance. Deanne agreed to make enquiries with Middlesbrough LSCB.	DT
20.3	Jan questioned if there had been any criminal prosecutions in the previous 12 months. Karen advised there were 2 and details are contained in the body of the report. Jan requested this detail is added to the outcomes table within future reports.	KC
21.	Private Fostering Annual Report	
21.1	<p>Victoria Wilson presented the Private Fostering Evaluation Report 2014/15 to the Board and advised the format of the report has changed this year providing more detail following a report by Ofsted. The following points were highlighted:</p> <ul style="list-style-type: none"> • Victoria advised that from 1 April 2014 to 31 March 2015 Redcar and Cleveland Council were received 4 notifications of new private fostering arrangements. 3 of these notifications were received from professionals and 1 from a parent. 6 private fostering arrangements ended in this period. • Victoria advised that Redcar and Cleveland are actively seeking to raise awareness of Private Fostering and a Teeswide awareness campaign is being planned for July 2015. • Julie queried the low numbers of notifications in the report and Victoria clarified this is recognised as a National issue. • Recommendations made to the RCSCB are for Private Fostering awareness to remain part of the LSCB Multi-Agency Training, consideration given on how to engage GP's in identifying potential private fostering arrangements, and an audit report of private fostering cases to be presented to RCSCB; these recommendations were all approved. 	VW
22.	Louise Casey's CSE Report	
22.1	Members were referred to this report and Alastair advised that he has taken account of the report in the Teeswide VEMT Action Plan.	
23.	Any Other Business	
23.1	Jan advised that he attended a meeting in April 2015 in respect of the Joint Strategic Needs Assessment and areas of required work were identified to be progressed. Mark agreed to make further enquiries and report back to the Board. Jan highlighted that it is vital for us to evidence how we are impacting this.	MA
23.2	Karen advised the Board that the TEWV Board Member, Chris Stanbury is retiring at the end of July 2015 and a replacement has been appointed. Barbara suggested	

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	the RCSCB should acknowledge the support and dedication that Chris has given to the Board; Board members were in agreement.	
24.	RCSCB Business Plan and Outcomes for 2015-16	
24.1	Deanne advised that at the previous Board meeting members had broken into groups to consider the progression of RCSCB Business Plan and the required outcomes for 2015-16, alongside the RCSCB Dataset. It was agreed by members to extend today's meeting to progress this further. Deanne advised she has since met with Chris Callan, Assurance and Delivery Manager, NHS England to review the RCSCB Dataset document and Chris Callan has come to today's Board to present the proposed RCSCB Dataset document to Members for comments and approval.	
24.2	<p>Chris Callam presented the proposed RCSCB Dataset document to Board members and highlighted the draft changes as follows:</p> <ul style="list-style-type: none"> • Chris advised the proposed document maintains the same level of depth and detail but brings a slightly different layer with the first few pages highlighting the pertinent data. • The Front Cover maps the RCSCB Priorities and Outcomes. • Page 2 will contain a brief narrative drawn from the report detail, highlighting headlines, key issues and recommendations. • Page 3 will detail the purpose of the report • Page 4 will highlight any key issues and risks linked to outcomes; narrative will be complemented with numeric data. • Page 5 will present the detailed data in a standardised way, capturing the indicator, what the information is telling us, any additional comments and the data source 	
24.3	Deanne added that the review of the RCSCB Dataset is the responsibility of the Monitoring and Evaluation Sub Group. The members of this group will be responsible for completing Page 2 – 4 of the report providing the narrative and key issue and risks	
24.4	<p>Board members made the following comments regarding the proposal:</p> <ul style="list-style-type: none"> • Alastair advised he would fully endorse the proposed documents as the Board's role is to highlight priorities and reporting in this way will stimulate the Board to act to critical issues. • Kailash advised data presented in this way would be very easy to read and digestible. • Jan advised the current Dataset document is based on 'London Data' and there is a need for the background information as the data is needed for reassurance to the Board, however Jan agreed the first few pages as a headline. • John advised it may be useful to disseminate the first few pages of the Dataset to partners as this would be informative. Deanne challenged that organisations that have provided data would have to agree to this. • Chris Callam suggested a development area for the future would be to add red/amber/green indicators to the Dataset. A discussion was held and it was concluded that for certain indicators it would be impossible to set an agreed multi-agency threshold. 	
24.5	Chris challenged the RCSCB needing to scrutinise LAC data in detail due to the number of reporting lines that already undertake this, including the Corporate Parenting Board. Alastair advised the need to reduce risk and acknowledged a range of proxy measures as most vulnerable young people have corporate measures; however we need to understand the quality measures that are presented. Jan requested the need for the Board to be aware of viewpoint which captures the views of Looked After Children.	

ITEM		ACTION
24.6	Jan requested that the Board look at the outcomes and set their priorities. Deanne agreed to format the notes in a Business plan format and circulate to Members for comment. Jan asked Members for their assurance that they would digest this information and provide comments on this to the RCSCB Business Unit.	DT/ALL
	<u>Date of next meeting:</u> 17 July 2015 10am -12.30pm 25K Ayton Drive Redcar TS10 4LR	