

Urgent Cabinet Report/Delegated Decision Form

Report/Decision Title	Award of contract to deliver decarbonisation works – Highcliffe Primary School
Date of request	08/03/2023
Date of meeting/decision	27/03/2023

Urgent – General Exception - Reasons for urgency outlined below

Redcar & Cleveland Borough Council submitted an application for funding under Phase 3b Public Sector Decarbonisation Scheme, October 2022. The council was notified of a successful £544,297 bid on 01/03/2023. Due to the timescales an urgent general exception is required. Equipment orders must be placed by the end of April. This will allow sufficient time for all parts to be delivered before the summer holiday begins. All installation works must be completed during the summer holiday period so as not to disrupt the school operation during term time.

The school will benefit from full conversion of the heating system to Air Source Heat Pump with electric back up heating as well as improvements to the buildings management system.

I confirm that the relevant chair of Scrutiny and Improvement Committee (or if there is not chair, the whole committee individually) and the Cabinet Member have been informed by notice in writing of the decision to be taken.

Officer name (Delegated Power Author)	Lizzie Kemp	Officer Signature		Date	08/03/2023
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Assistant Director Name	Chris Moon	Assistant Director signature		Date	9 th March 2023
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This urgent report/decision has been seen and agreed by the following:

Officer / Member	Signature
Managing Director	
Section 151 Officer	
Monitoring Officer	

Delegated Power Record

Are the details of the decision to be public or confidential?

Public

If the details of the decision are confidential, please select the category for exemption under the Local Government Act 1972

Choose an item.

Reference	GEE-23-116
Corporate Plan Priority	Tackling Climate Change and Enhancing the Natural Environment
Delegation Title	Phase 3b Public Sector Decarbonisation Scheme (PSDS) – Highcliffe Primary School.
Delegated Power Number	450 – Award a Contract
Date of Exercise	14/06/2023
Cabinet Member	Cllr Carrie Richardson
Assistant Director	Chris Moon

Type of Decision (Key/Executive/Non-Executive)	Key - Executive
FOR KEY DECISIONS ONLY	
Delegated Power Forward Plan Ref	Award of contract to deliver decarbonisation works – Highcliffe Primary School
Date Decision Published in Forward Plan	Click or tap to enter a date. To be completed by Democratic Services
Urgency (For Key Decisions not included in Forward Plan only)	Urgent - General Exception - Forms Attached

Background to decision:

Redcar & Cleveland Borough Council has successfully bid for funding from Salix (Phase 3b PSDS) totalling £544,297.00. Match funding of £77,170.92 will be provided from the School Condition pot (DFE grant for maintained schools)

This project supports the council's climate policy of achieving carbon neutrality by 2030. Highcliffe Primary will be the first site in the Borough that will be heated from 100% Air Source Heat Pumps (ASHPs). This means the school will be able to report that they are a net zero building, based on zero consumption of natural gas and the zero carbon for business electricity tariff which the school currently have in place.

Phase 3b PSDS project work must be completed by 31st March 2024. However due to the size of the works and nature of the building, all works will be completed over the 2023 summer holidays.

Delegated Power Record

The project will see the installation of the measures detailed below at Highcliffe Primary School over the 2023 summer holiday period in readiness for the start of the 2023/24 academic year.

As part of the funding application process a scope of works was provided which includes:

Project Type	Technology - Work Type	Energy Type
Hot water	Flow restrictors	Gas
Building management systems	BEMS - remotely managed	Gas
Building management systems	BEMS - remotely managed	Electricity
Heating	Thermal stores	Gas
Heating	Heating - distribution pipework improvements	Gas
Motor controls	Variable speed drives	Electricity

Description of Work	Current Energy Type
Low Carbon Heating Replacement (ASHPs)	Gas

Due to the timescales for completion of works an Urgency Form for Delegated Key Decision has been completed.

Decision Considerations:

Contract Procedure Rules.

An upgrade to the school heating system is due, but without this grant funding would be a traditional gas-fired system with the associated carbon emissions.

Terms and Conditions of the Procurement for Housing - Renewables & Energy Efficiency Works and Associated Consultancy Framework apply.

Delegated Power Record

Full details of decision:

Approval is requested to call off, via direct award, to Cenergist, for the provision of the decarbonisation project at Highcliffe Primary School.

Cenergist are first ranked on Lot 1c – Air Source Heat Pumps under the Procurement for Housing ‘Renewables & Energy Efficiency Works and Associated Consultancy Framework’.

Financial detail:

The overall value of the contract delivery of the decarbonisation works will not exceed the Salix (Phase 3b PSDS) totalling £544,297.00 and match funding of £77,170.92 that will be provided from the School Condition pot (DFE grant for maintained schools).

Delivering Social Value:

This project will reduce emissions from a school sat within the community it serves. It is essential in the decarbonisation journey that all individuals and organisations do whatever they are able to reduce their own emissions, and this project will serve as a positive example to the children attending the school and their families.

Reasons for Decision:

The appointed contractor has a proven track record in delivery of schemes of this type and scale. This gives the best possible opportunity of delivering according to prescribed timescales.

Details of alternative options considered (if any) and reasons for rejection:

Do nothing – rejected as Salix Funding has been awarded to the Council to carry out the Phase 3b Public Sector Decarbonisation Scheme (PSDS).

Carry out the works internally – rejected as insufficient expertise and resource.

Carry out a competitive procurement process – rejected as the above Framework meets the Council’s requirements.

Award via a North East Procurement Organisation (NEPO) Framework – none available.

Details of any conflict of interest declared by any Elected Member consulted in relation to the decision:**Details of any dispensation granted in respect of any conflict of interest:**

This must be left blank. Business Support will seek this information from the Cabinet Member.

Background Papers:

Delegated Power Record

State where any additional papers may be held, any background information (if applicable)	
Urgency Forward Plan approved 23 March 2023	
Officer Name (Print)	Lizzie Kemp
Officer Signature	
Submission date	22/05/2023
Procurement Approval	This request complies with the Council's Contract Procedure Rules.

Delegated Power Record

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Delegated Power Forward Plan Reference	
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Signatures

CABINET MEMBER FOR CLIMATE CHANGE AND ENVIRONMENT	Date 14/06/2023
CHIEF FINANCE OFFICER	Date 24/05/2023
CHIEF LEGAL OFFICER	Date 23/05/2023
CORPORATE DIRECTOR FOR GROWTH ENTERPRISE AND ENVIRONMENT	Date 23/05/2023

Call-In (Key Decisions Only)

Choose an item.

Reasons for dis-applying Call-In due to urgency to be added here if relevant. This will need to be reported to the next meeting of the Borough Council and the reasons must demonstrate that any delay likely to be caused by the call-in process would seriously prejudice the Council's or the public's interests.

Date Decision will become effective	22/06/23 To be completed by Democratic Services – date will be not less than expiry of 5 working days from publication unless urgency applies.
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