

ESTON PARK SCHOOL

ADMISSION ARRANGEMENTS FOR THE SCHOOL FOR THE 2010/2011 SCHOOL YEAR

In accordance with Regulations, the Governing Body of Eston Park School wishes to consult with governing bodies of all maintained schools in the Authority, regarding the proposed admission arrangements for the school for the 2010/11 school year.

The arrangements are in line with those applied by the Local Authority for all maintained community and voluntary controlled schools.

Admission Number

School admission numbers are set with regard to the physical capacity of each school. The proposed admission number for the 2010/11 school year is 184. This figure is based on the assessed capacity of the school at the present time and may be subject to variation, depending on future plans and developments which may impact on the school's physical capacity.

Proposed Application Procedure and Timetable

Early in September 2009, the Local Authority will provide parents of Year 6 pupils with an Application Form upon which to express up to three preferences for secondary schools, including voluntary aided schools and schools maintained by other local authorities. Parents will be requested to return their applications by a closing date of 23 October 2009. Every effort will be made by the Local Authority to ensure that applications are received by the closing date. An independent Choice Advice service will be available to assist families with their applications.

All applications will be processed in accordance with Redcar & Cleveland's Co-ordinated Admission Scheme for Secondary Schools. Parents will be informed of their allocated school place on 1 March 2010. Arrangements will be made to enable parents to make on-line applications for admissions for the 2010/11 school year. The timetable for secondary school admission arrangements is attached as [Appendix 1](#).

Proposed Over-Subscription Criteria

Where more parents have expressed a preference for the school than there are places available; criteria will be applied to determine which parents' preferences can be met. The proposed over-subscription criteria are attached at [Appendix 2](#).

Late Applications and Mid-Year Admissions

Every effort will be made to ensure parental applications are received by the published closing date. However, applications may still be received after the closing date if there is good reason for their lateness. In this instance, the Local Authority will accept applications for over-subscribed schools if they are received before places in the school have been allocated. Examples of good reasons may include when a parent has been ill for some time, or a family has just moved into the area, or a family is returning from abroad.

Where families have moved to a new address after places have been allocated, preferences will only be agreed if places remain available in the preferred school. If the preferred school, including the admission zone school, is full, a place will be offered at the school closest to the home address with places available. Parents whose child has been refused a school place for which they have applied, will be offered the right to appeal against the decision.

Allocation of Places which become available before Appeal Hearings

Where places become available prior to an appeal hearing, they will be allocated in accordance with the over-subscription criteria.

Waiting Lists

Those pupils who have not been allocated their highest rank preference for a school will automatically be placed on a waiting list for that school. Parents may request that their child's name be placed on a waiting list for their preferred school. If places become available in the school they will be allocated to children on the waiting list in accordance with the over-subscription criteria.

The waiting list will be maintained for admission to Year 7 only. It will close on 19 September 2010.

Admission Zones

No change is proposed to the school's admission zone.



Appendix 1

SECONDARY SCHOOLS

TIMETABLE FOR CO-ORDINATED ADMISSION ARRANGEMENTS - 2010/11 SCHOOL YEAR

June 2009	<ul style="list-style-type: none"> • Visits to Year 5 in primary schools from admissions team and Choice Adviser
September/October 2009	<ul style="list-style-type: none"> • Secondary school open days/evenings for pupils and parents – Choice Adviser to attend
Friday 4 September 2009	<ul style="list-style-type: none"> • Send out Application Form and information packs • Window for online applications opens
Friday 23 October 2009	<ul style="list-style-type: none"> • Closing date for receipt of CAFs • Window for online application closes
Friday 6 November 2009	<ul style="list-style-type: none"> • Closing date for supplementary forms for VA Schools
Friday 13 November 2009	<ul style="list-style-type: none"> • Send CAFs to VA schools within home LA • Send CAFs for schools in other LAs to those LAs
By Friday 29 January 2010	<ul style="list-style-type: none"> • VA schools advise LA of pupils who could be offered places
W/c Monday 11 January 2010	<ul style="list-style-type: none"> • LA to draw up lists of pupils who could be offered places in community schools
Friday 12 February 2010	<ul style="list-style-type: none"> • LA will have compared all lists and allocated places in accordance with the highest expressed preference where possible • LA to inform other LAs of places to be offered to their residents. • Schools to be given an indicative number
Monday 1 March 2010	<p>NATIONAL OFFER DAY</p> <ul style="list-style-type: none"> • LA sends letters to all parents informing them of the allocated schools • LA informs schools of final offers
Friday 2 April 2010	<ul style="list-style-type: none"> • Closing date for appeals
May – July 2010	<ul style="list-style-type: none"> • Appeals to be heard by Independent Panels
Friday 17 September 2010	<ul style="list-style-type: none"> • Admission round ends • Waiting lists close

OVER - SUBSCRIPTION CRITERIA**2010/2011 SCHOOL YEAR**

CRITERIA (In priority order)	EXPLANATORY NOTES
i) children who are cared for by a Local Authority	Children who are subject to care orders or who are accommodated by the Children's Services Department on a voluntary basis.
ii) children who are permanently resident in the admission zone defined for the school.	<p>For the purposes of determining whether a child lives within the admission zone, only the address at which the parent/guardian ordinarily resides and with whom the child normally lives will be taken into account.</p> <p>If parents are separated and the child lives for periods of time with both parents, the address used will be of the parent who receives child benefit for the child. You may be asked to provide proof. Short term tenancies entered into with the prime objective of securing admission for a child at a particular school will not qualify as places of ordinary residence. The Authority will take action should false information be submitted in order to secure a place at a particular school.</p> <p>Attendance of a child at a particular nursery school does not entitle him/her to a place in a particular primary school. Places at primary school are offered in accordance with the criteria outlined in this table.</p>
(iii) children not living in the admission zone who have elder brothers or sisters attending the school in the 2010/11 school year.	Brothers and sisters and step brothers and sisters will qualify under this criterion as long as they both live at the same permanent address and the elder sibling is still attending the preferred school in the 2010/11 school year

CONTINUED OVERLEAF

CRITERIA (In priority order)	EXPLANATORY NOTES
(iv) children not living within the admission zone who have exceptional social and/or medical reasons for attending a particular school, professionally supported by an independent third party and sustained by the Authority's professional advisors.	<p>Social reasons generally do not include domestic circumstances such as parents' working commitments, childcare arrangements, separation from friends. In the case of medical reasons, evidence would need to demonstrate the exceptional long-term nature of the condition. All mainstream schools are able to cater for a wide range of medical needs which may be encountered by children.</p> <p>You are strongly urged to provide independent third party information (e.g., from a professional person who knows or is involved with your child) in support of any exceptional long term medical or social reason why you think your child should be given special consideration for placement in a particular school. This written support must make clear why the preferred school is the only school which could meet your child's needs.</p> <p>The submission of independent information will not automatically guarantee a place under this criterion. However, the evidence will be carefully considered by the Authority's professional advisors as to whether or not your application falls into this category.</p>
(v) children living closest to the school	The distance from home to school will be measured by computer on a straight line basis using the number and postcode of the house and the postcode of the school.

Tie-break:

If it is necessary to distinguish between children within categories (i)-(iv) places will be offered using the criteria listed above in priority order and determined by criteria (v) - measurement on a straight line basis using the number and postcode of the house and the postcode of the school.

In the case of a tie break in category (v) the final allocation will be determined using the shortest walking route using the number and postcode of the house and the postcode of the school.